

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
April 11, 2012
APPROVED MINUTES

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, April 11, 2012. Managers in attendance included Greg Holmvik, Duane Erickson, Raymond Hanson, John Austinson, Mike Christensen, Dean Spaeth and Curt Johannsen. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:30 a.m.
3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the agenda with the addition of Moccasin Creek hydrographs, WRP permits, BWSR letter and Jim Wagner beaver contract. Carried.
4. Meeting Minutes. A motion was made by Manager Hanson and seconded by Manager Christensen to approve the Regular Meeting Minutes dated March 21, 2012. Carried.
5. Approval of Billings. A motion was made by Manager Christensen and seconded by Manager Hanson to approve the bills as distributed. Carried.
6. Wagner Beaver Control. Administrator Ruud presented Jim Wagner's proposal for beaver control for the District, which included an hourly pay increase, mileage at IRS rate and removal of dams individually. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve the contract. Carried with Manager Erickson opposed.
7. Project #30 FEMA Repair. Administrator Ruud discussed the proposed project stating that FEMA has indicated that they will not approve a time extension to the grant. An appeal on the decision not to allow a time extension has been submitted to the State of MN which will be forwarded to FEMA at Region 5 in Chicago. State of Minnesota Federal legislative aids from the offices of Senators Franken and Klobuchar and Representative Collin Peterson, have been contacted and agreed to work on the District's behalf in obtaining a time extension. Engineer Bents stated that FEMA's denial is based solely on them wanting to close out this particular grant, however, FEMA was asked to roll it over into one of the newer and more current grants much earlier and they denied that request. Zavoral Construction has been awarded the contract for the repair and is planning on starting the project on Monday the 16th. The question raised was should the district move ahead without the extension, try to negotiate with Zavoral to be put on hold or do a lesser project and not wait for FEMA possible funding. A motion was made by Manager Erickson and seconded by Manager Spaeth authorizing Engineer Bents, Administrator Ruud and Attorney Hanson to meet with Zavoral with the authorization to negotiate Zavoral not to mobilize until a later date and the office has an answer from FEMA. Carried. Jerry Bitker also brought up the fact that he felt there needs to be a redetermination of benefits on this ditch system.

PERMIT APPLICATIONS

8. Leiser Brothers, Section 20, Spring Creek Township. A motion was made by Manager Austinson and seconded by Manager Hanson to approve Permit #4-11-12-15 to install subsurface drain tile with the following recommendations and conditions. Carried. 1 Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFWS for installation of tile on any parcel that is under easement from the USFWS). 2. Recommendation that the applicant obtain approval from the necessary road authorities (township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets to legal ditches not under WRWD watershed jurisdiction. 3. Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4. Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5. Pumped Outlets Only – Approved with the condition that the pump(s) not be operated during freezing conditions and during times of downstream flooding.

9. David Vilmo, Section 15, Green Meadow Township. A motion was made by Manager Hanson and seconded by Manager Erickson to approve Permit #4-11-12-39 to install subsurface drain tile with the following recommendations and conditions. Carried. 1 Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFWS for installation of tile on any parcel that is under easement from the USFWS). 2. Recommendation that the applicant obtain approval from the necessary road authorities (township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets to legal ditches not under WRWD watershed jurisdiction. 3. Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4. Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5. Pumped Outlets Only – Approved with the condition that the pump(s) not be operated during freezing conditions and during times of downstream flooding. The applicant is required to obtain the necessary approvals (permits, land rights,...) and clean the downstream ditch in Section 15 of Green Meadow Township prior to operation of the tile pump.

10. Matthew Borgen, Section 18, Winchester Township. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve Permit #4-11-12-4 to install subsurface drain tile with the conditions illustrated in Paragraph #8 and the applicant is also required to obtain the necessary approvals (permits, land rights,...) and clean the downstream ditch in Section 13 of Mary Township. Carried.

11. Paul Borgen, Section 7, Viding Township. A motion was made by Manager Erickson and seconded by Manager Hanson to approve Permit #4-11-12-5 to install subsurface drain tile with the conditions and recommendations illustrated in Paragraph #8. Carried.

12. Shane Sharpe, Section 5, Halstad Township. A motion was made by Manager Hanson and seconded by Manager Erickson to approve Permit #4-11-12-27B to install subsurface drain tile with the conditions and recommendations illustrated in Paragraph #8. Carried.

13. Shane Sharpe, Section 6, Halstad Township. A motion was made by Manager Hanson and seconded by Manager Erickson to approve Permit #4-11-12-38 to install subsurface drain tile with the conditions and recommendations illustrated in Paragraph #8. Carried.

14. David Eiynek, Section 25, Pembina Township. A motion was made by Manager Christensen and seconded by Manager Erickson to approve Permit #4-11-12-8 to install subsurface drain tile with the conditions and recommendations illustrated in Paragraph #8. Carried.

15. David Eiynek, Section 34, Fossum Township. A motion was made by Manager Christensen and seconded by Manager Erickson to approve Permit #4-11-12-9 to install subsurface drain tile with the conditions and recommendations illustrated in Paragraph #8. Carried.

16. A motion was made by Manager Erickson and seconded by Manager Spaeth to table the following permit applications and request a tiling plan. Carried.

- Doug Nelson, Section 29, Pleasant View Township. Permit #4-11-12-18 to install subsurface drain tile.
- Doug Nelson, Section 28, Pleasant View Township. Permit #4-11-12-19 to install subsurface drain tile.

17. A motion was made by Manager Johannsen and seconded by Manager Spaeth to table the following permit applications. Carried.

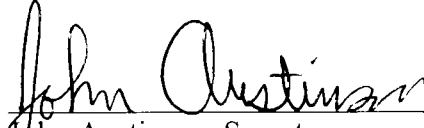
- City of Ada, Sections 4, 5, 9, 10 McDonaldsville Township. Permit #4-11-12-1 to realign J.D. #51.
- City of Ada, Sections 4, 5, 9, 10 McDonaldsville Township. Permit #4-11-12-2 to construct flood control structure.
- Bejou Township, Sections 13-24 Bejou Township. Permit #4-11-12-3 to replace a 24" culvert with a 36" culvert.
- Gerald Chisholm, Section 25, Green Meadow Township. Permit #4-11-12-6 to install culverts in a Texas Crossing.
- Mattson Brothers, Sections 27-34 Atlanta Township. Permit #4-11-12-17 to install subsurface drain tile.
- Rick Oberg, Section 18, Lockhart Township. Permit #4-11-12-20 to install subsurface drain tile.
- Brad Olek, Section 33, Felton Township. Permit #4-11-12-21 to install subsurface drain tile.
- Brad Olek, Section 33, Felton Township. Permit #4-11-12-22 to install subsurface drain tile.
- Kevin Olson, Section 25, Green Meadow Township. Permit #4-11-12-23 to improve a drainage ditch.
- David Overboe-Clay County, Sections 28-29 Viding Township. Permit #4-11-12-24 to replace a bridge with a 12' x 6' box culvert.
- Wild Rice Township, Section 32 Wild Rice Township. Permit #4-11-12-41B to remove a driveway, install a new field approach, install a new center line culvert, install a dressed culvert.

18. A motion was made by Manager Austinson and seconded by Manager Hanson to approve the following permit applications with conditions and recommendations as shown. Carried.

- Wayne Engeseth, Section 36, Atlanta Township. Permit #4-11-12-10 to construct a wetland enhancement project and clean out a ditch/dig open water areas with the condition that the applicant obtains MN DNR approval for work in MN Protected waters from the Becker County SWCD.
- Good Hope Township, Sections 5, 6, 7, 8. Permit #4-11-12-11 to replace five centerline culverts with longer pipes, with the condition that the culverts are replaced with the same diameter pipes with flap gates and that the outlet is installed above (however not more than 2 feet above) the elevation of the original design gradeline of the receiving ditch and the condition that the ditchbanks and/or levees are restored to the preproject geometry and the condition that the applicant is responsible for adequate erosion control measures
- Mark Habedank, Section 21, Fossum Township. Permit #4-11-12-12 to install subsurface drain tile with the conditions and recommendations illustrated in Paragraph #8.
- Corey Jacobson, Section 15, McDonaldsville Township. Permit #4-11-12-13 to install subsurface drain tile with the conditions and recommendations illustrated in Paragraph #8.
- Lloyd Jirava, Section 11 and 14, Spring Creek Township. Permit #4-11-12-14 to lower a five foot diameter culvert with the condition that the pipe will be placed no lower than 0.25 feet above the downstream culvert and a recommendation that the applicant obtains approval from the US Army Corps of Engineers.
- Sam Larson, Section 28, McDonaldsville Township. Permit #4-11-12-16 to install subsurface drain tile with the same conditions and recommendations illustrated in Paragraph #8.
- Duane Pazdernik, Section 36, Pembina Township. Permit #4-11-12-25 to remove two ditch blocks.
- Polk County Highway Depart., Sections 34, 35, Reis Township. Permit #4-11-12-26 to replace an 8 x 6 box culvert with a 10 x 7 box culvert.
- Red River Coop Power, Section 6 Shelly Township. Permit #4-11-12-27 to bury a high voltage power line under Project #5 with the condition that the powerline installed a minimum of 30" below any ditch channel bottoms and the applicant is responsible for adequate erosion control measures during construction.
- David Vilmo, Section 16, Green Meadow Township. Permit #4-11-12-40 to install subsurface drain tile with the conditions and recommendations illustrated in Paragraph #8.
- Brad Wadsten, Section 5, Atlanta Township. Permit #4-11-12-41A to install subsurface drain tile with the conditions and recommendations illustrated in Paragraph #8.
- Erik Zurn, Section 3, Chief Township. Permit #4-11-12-42 to install a water and sediment basin erosion control project.
- Nick Zurn, Section 25, Spring Creek Township. Permit #4-11-12-43 to install a water and sediment basin erosion control project.
- William Zurn, Section 7, Rosedale Township. Permit #4-11-12-44 to install a water and sediment basin erosion control project.

19. Peter Domogalla, Section 11, Marsh Creek Township. A motion was made by Manager Hanson and seconded by Manager Christensen to approve Permit #4-11-12-7 to install a new 24" centerline culvert based on written approvals from downstream property owners. Carried.

20. Community Flood Control Levee Projects. Administrator Ruud stated that a meeting is scheduled for Perley for the purpose of discussing the highway maintenance that Mick Alm is requesting, indicating that Alm feels the damages are the result of the contractor on the highway. Engineer Bents, Administrator Ruud, Project Manager Mike Buerkley, Curt Johannsen will meet with representatives from Perley and the contractor along with Alm. Ruud reminded the Managers of the hearing in Hendrum scheduled for 7:00 p.m. on April 25, 2012, at the community center. Staff met with landowners a second time on the Shelly levee and informed the council that currently there is not available funding to purchase property, but more will be known following the current legislation and bonding bill. Another meeting with small property owners will be held on April 23, 2012.
21. J.D. #53, Lat #1. Administrator Ruud reporting that he has been working with property owner and the contractor. Attorney Hanson reported that an easement was sent to the property owner.
22. Project #14, Ditch #45. The District has signed agreements and the contractor is scheduled to begin repairs next week.
23. Rural Acquisition Demolition 2009. Administrator Ruud reported that the District acquired the last property, Peck and Feldt Plumbing and Heating, was low bidder on the demolition contract. A motion was made by Manager Hanson and seconded by Manager Johannsen to award the Contract to Feldt in the amount of \$72,673 for the demolition of the acquisition project. Carried.
24. Approval of Managers Per Diems and Expenses. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve the Managers per diems and expenses as distributed. Carried.
25. Meetings/Conferences Seminars. Managers were reminded to the upcoming meetings City of Ada Hearing April 19, at 7:00 p.m., Hendrum Reassessment Hearing April 25, 2012, at 7:00 p.m. and the Project Team Meeting scheduled for 10:00 a.m. at the District office on April 25, 2012.
26. There being no further business to come before the Board of Managers a motion was made by Manager Hanson and seconded by Manager Erickson to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 11:10 a.m.



John Austinson, Secretary

| Num | Date | Name | Memo | Paid Amount |
|---|------------|---------------------------------|--|--------------------------|
| DD | 4//2012 | QuickBooks Payroll Service | Created by Payroll Services on 04/2012 | 11,422.50 |
| DD | 04/10/2012 | Frandsen Bank | Safety Deposit Box | 46 00 |
| DD | 04/10/2012 | MN Dept of Revenue | Quarterly MN Withholding | 830 00 |
| DD | 04/25/2012 | IRS Internal Rev Service | Quarterly Withholding | 6,844 29 |
| 14284 | 04/11/2012 | Ada City | Utilities | 335 36 |
| 14292 | 04/11/2012 | AmeriPride | Office Rugs | 66 81 |
| 14293 | 04/11/2012 | AT&T | Utilities | 92 90 |
| 14319 | 04/11/2012 | Barry Malme | geotech borings Shelly | 200 00 |
| 14320 | 04/11/2012 | Becker Co Auditor | Real Estate Taxes District Property | 1,752 00 |
| 14328 | 04/11/2012 | Chester Mauritson | Geotech Soil Boring Shelly | 200 00 |
| 14329 | 04/11/2012 | Clay County Auditor Treasurer | RE Taxes District Land | 4,475.16 |
| 14333 | 04/11/2012 | Renaee Kappes | Cleaning | 100 00 |
| 14334 | 04/11/2012 | Wambach & Hanson | Legal Fees | 1,257.08 |
| 14335 | 04/11/2012 | Waypoint Insurance Advisors | Insurance | 248 00 |
| 14336 | 04/11/2012 | Office Supplies Plus | Supplies | 289.50 |
| 14337 | 04/11/2012 | Perley Community Co-op | geotech borings Shelly | 200.00 |
| 14338 | 04/11/2012 | Ralph's Food Pride | Supplies | 35.74 |
| 14339 | 04/11/2012 | Norman County Index-Ada | Adv Bids Demo | 199 50 |
| 14340 | 04/11/2012 | Norman French | geotech borings Shelly | 100 00 |
| 14341 | 04/11/2012 | Northwestern Bank | Principal Payment | 38,018 51 |
| 14341 | 04/11/2012 | Northwestern Bank | Interest Payment | 10,130.71 |
| 14342 | 04/11/2012 | McCollum Hardware, Inc. | Office Supplies | 4 80 |
| 14343 | 04/11/2012 | Morris Electronics, Inc | Technical support | 1,099.28 |
| 14344 | 04/11/2012 | Norman County Auditor/Treasurer | Real Estate Taxes | 1,116 94 |
| 14345 | 04/11/2012 | Loretel Systems | Utilities | 277.99 |
| 14346 | 04/11/2012 | MARCO, Inc | Copier Lease | 641.70 |
| 14347 | 04/11/2012 | MARCO, Inc. Mpls | Technical Support | 105.81 |
| 14348 | 04/11/2012 | Gene Dybing | geotech borings Shelly | 100.00 |
| 14349 | 04/11/2012 | Houston Engineering, Inc | Engineering Fees | 51,041.60 |
| 14350 | 04/11/2012 | Kris Versdahl | Technical Support | 60.00 |
| 14351 | 04/11/2012 | EcoLab | Pest Control | 69 47 |
| 14354 | 04/11/2012 | Curt Johannsen | Per Diem & Exp | 97.53 |
| 14355 | 04/11/2012 | Dean P Spaeth | Per Diem & Exp | 117.93 |
| 14356 | 04/11/2012 | Duane L Erickson | Per Diem & Exp | 234 51 |
| 14357 | 04/11/2012 | Gregory R Holmvik | Per Diem & Exp | 217.29 |
| 14358 | 04/11/2012 | John D Austinson | Per Diem & Exp | 102.95 |
| 14359 | 04/11/2012 | Michael K Christensen | Per Diem & Exp | 93.82 |
| 14360 | 04/11/2012 | Raymond M Hanson | Per Diem & Exp | 90 74 |
| 14363 | 04/11/2012 | Cardmember Service | payment | 253 44 |
| <u>Total Expense 4/1 through 4/30/12</u> | | | | <u>132,569.86</u> |