

WILD RICE WATERSHED DISTRICT

11 Fifth Avenue East

Ada, MN 56510

Ph: 218-784-5501

REGULAR MEETING

February 8, 2012

APPROVED MINUTES

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, February 8, 2012. Managers in attendance included Greg Holmvik, Duane Erickson, Raymond Hanson, John Austinson, Mike Christensen, Dean Spaeth and Curt Johannsen. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:35 a.m.
3. Agenda Approval. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve the agenda with the addition of MN DOT access during flooding, DFIRM update, Becker County SWCD request for donation to Envirothon and Moccasin Creek O & M Plan update. Carried.
4. Approval of Billings. A motion was made by Manager Austinson and seconded by Manager Christensen to approve the bills as distributed. Carried.
5. Meeting Minutes. A motion was made by Manager Austinson and seconded by Manager Hanson to approve the Regular Meeting Minutes dated January 11, 2012, and the Special Meeting Minutes dated January 30, 2012. Carried.
6. Marcussen Resignation/Accountant Decision. A motion was made by Manager Johannsen and seconded by Manager Hanson to advertise for an accountant for the Watershed District due to Doug Marcussen's resignation. Carried with Managers Christensen and Holmvik opposed. A motion was made by Manager Erickson and seconded by Manager Hanson to place the ads in the following newspapers, Ulen, Twin Valley, Mahnomen and Ada. Carried.
7. Financial Report of January 31, 2012. Loretta Johnson presented the Financial Report. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the financial report as distributed and presented. Carried.
8. Meeting Date Change. A motion was made by Manager Hanson and seconded by Manager Christensen to change the Districts, regular March meeting date to March 21, 2012, due to the joint March Conference of the RRWMB and the RRFDR Work Group. Carried.
9. Becker County SWCD Request for Funding. A motion was made by Manager Hanson and seconded by Manager Christensen and seconded by Manager Erickson to approve the request from the Becker County SWCD for a donation to be used for the Envirothon in the amount of \$100. Norman and Mahnomen County SWCDs will also be funded in the same amount if they submit a request. Carried.

10. Project #30 Repair Bid Results. Engineer Bents distributed a bid tab from the recent bidding for the repair project which showed that R.J. Zavoral is low bidder in the amount of \$461,451.50. A motion was made by Manager Hanson and seconded by Manager Austinson to award the bid to Zavoral. Carried.

11. J.D. #53, Lat #1 Bid Results. Engineer Bents distributed a bid tab from the recent bidding for a bridge replacement which showed that Olson Construction, TRF, Inc. was low in the amount of \$101,570. A motion was made by Manager Austinson and seconded by Manager Hanson to award the bid to Olson. Carried.

12. Meetings/Conferences/Seminars. A motion was made by Manager Austinson and seconded by Manager Johannsen authorizing Managers and Staff attendance at the MAWD Legislative Breakfast and the March Conference. Carried.

PERMIT APPLICATIONS

13. Representatives from MN DOT met with Managers to discuss various permit applications for jobs that they may do in the future and to present information on two current applications.

MN DOT, Section 9, McDonaldsville Twp. A motion was made by Manager Hanson and seconded by Manager Austinson to approve Permit Application #2-8-12-6 to reconstruct the roadway and replace storm sewer system. Carried.

14. MN DOT, Sections Lake Grove Twp. A motion was made by Manager Spaeth and seconded by Manager Erickson to approve Permit Applications #2-8-12-5 to resurface Highway #113 and install culverts and raise the road. Carried.

15. KL Farms, Sections 4 & 5, Spring Creek Township. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve Permit Application #2-8-12-3 to install subsurface drain tile with two outlets with the condition that landowners notified give approval. Carried.

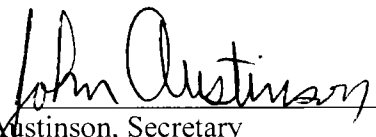
16. A motion was made by Manager Hanson and seconded by Manager Johannsen to table the following permit applications pending additional information be provided. Carried.

- Bejou Twp., Sections 13-14. Permit Application #2-8-12-1 to replace a 24" culvert with a 36" culvert.
- Gerald Chisholm, Section 25, Green Meadow Twp. Permit Application #2-8-12-2 to install culverts in a Texas Crossing.
- Mattson Bros. Section 27-34 Atlanta Twp. Permit Application #2-8-12-4 to install subsurface drain tile.
- Doug Nelson, Section 29, Pleasant View Twp. Permit Application #2-8-12-7 to install subsurface drain tile.
- Doug Nelson, Section 28, Pleasant View Twp. Permit Application #2-8-12-8 to install subsurface drain tile.
- Brad Olek, Section 33, Felton Twp. Permit Application #2-8-12-9 to install subsurface drain tile.
- Brad Olek, Section 33, Felton Twp. Permit Application #2-8-12-10 to install subsurface drain tile.
- Kevin Olson, Section 25, Green Meadow Twp. Permit Application #2-8-12-11 to improve a drainage ditch.
- David Overbo, Clay County, Sections 28-29 Viding Twp. Permit Application #2-8-12-12 to replace a bridge with a 12' x 6' box culvert.
- Wild Rice Twp. Section 32, Wild Rice Twp. Permit Application #2-8-12-13 to remove a driveway, install a new field approach, install a new center line culvert, install a depressed culvert.

17. All Seasons Contracting. Raymond Weidenborner, owner of All Seasons Contracting, met with Managers to discuss a financial settlement on a construction project that was bid in 2011. All Season was the low bidder on the project but later realized he had misunderstood some of the verbiage and amounts in the contracting documents and withdrew from the job. The construction project was rebid in February 2012 and a contract was awarded. Managers went on to make a decision on what penalty to apply to Weidenborner. After considerable discussion, Weidenborner offered the District a \$10,000 cash settlement for the additional costs concurred as a result of these actions. A motion was made by Manager Christensen and seconded by Manager Johannsen to accept the \$10,000 cash payment and take no further action or penalty against All Seasons Contracting. Carried with Manager Hanson opposed.

18. Approval of Managers Per Diems and Expenses. A motion was made by Manager Christensen and seconded by Manager Johannsen to approve Managers Per Diems and expenses as distributed. Carried.

19. There being no further business to come before the Board of Managers a motion was made by Manager Hanson and seconded by Manager Johannsen to adjourn the meeting. Chairman Holmvik adjourned the meeting at 11:05. Carried.



John Austinson, Secretary

Date	Num	Name	Memo	Amount
Jan 12 - Feb 8, 12				
01/27/2012	14139	John Johnson	Refund for Insurance Payment	18,683.51
01/27/2012	14140	Wambach & Hanson Trust Account	Jordan Peck Acquisition	105,565.80
02/07/2012	14261	Ada City	Utilities	284.20
02/07/2012	14262	AmeriPride	Rug Cleaning	66.81
02/07/2012	14263	Cardmember Service	Web Site Hosting	350.63
02/07/2012	14264	Computer Prof Unlimited, Inc	Shelly City Extraction Fee	120.00
02/07/2012	14265	Houston Engineering, Inc.	Engineering Fees	32,179.48
02/07/2012	14266	Jon Schauer	Computer Tech & Quick Boods	1,108.33
02/07/2012	14267	Kris Versdahl	Web Site Hostin Fee	250.00
02/07/2012	14268	Loretel Systems	Utilities	261.85
02/07/2012	14269	MARCO, Inc.	Copier Lease	-641.70
02/07/2012	14270	McCollum Hardware, Inc.	Office Supplies	130.75
02/07/2012	14271	Mn Energy Resources Corporation	Utilities	71.39
02/07/2012	14272	MN Viewers Asc.	Viewers Asc	125.00
02/07/2012	14273	Morris Electronics, Inc.	Server Update	12,693.29
02/07/2012	14274	Norman County Index-Ada	Legal Bids for Bridge Repl & Proj #30	364.56
02/07/2012	14275	Northwest Beverage, Inc.	Office Supplies	36.50
02/07/2012	14276	Office Supplies Plus	Office Supplies	159.61
02/07/2012	14277	Ralph's Food Pride	office supplies	64.97
02/07/2012	14278	Rick Mattson	Beaver Dam Removal	300.00
02/07/2012	14279	Twin Valley Times	Subscription	30.00
02/07/2012	14280	Wambach & Hanson	Legal Counsel	2,064.99
02/07/2012	14281	West Payment Center	Supplies & Publications	35.27
02/07/2012	14282	Western National Insurance Group	Insurance for District	10,526.00
02/08/2012	14287	Duane L Erickson	per diems & exp	511.87
02/08/2012	14288	Gregory R Homvik	per diems & exp	141.53
02/08/2012	14289	John D Austinson	per diems & exp	300.53
02/08/2012	14290	Michael K Christensen	per diems & exp	232.27
02/08/2012	14291	Raymond M Hanson	per diems & exp	181.13
02/08/2012	14286	Dean P Spaeth	per diems & exp	262.00
02/08/2012	14285	Curt Johannsen	per diems & exp	82.90
		Payroll/emp ins &	Med exp & Payroll taxes	<u>13,384.70</u>
Jan 12 - Feb 8, 12				<u>199,928.17</u>