

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
March 11, 2026
APPROVED MINUTES

A full list of acronyms used is available at the end of this report (Appendix A)

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, March 11, 2026. Managers in attendance included: Greg Holmvik, Dean Spaeth, Matt Borgen, Curt Johannsen, Duane Erickson and Mike Christensen. In addition, the following people were in attendance: Administrator Tara Jensen, Engineer Jerry Bents, and Attorney Elroy Hanson. Various other interested taxpayers and landowners attended in person or via electronic means. Manager Raymond Hanson was absent.
2. Chairman Holmvik called the meeting to order at 8:30 a.m. with recital of the pledge of allegiance.
3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the agenda with the following addition: Road Authority Permits. Carried.
4. Meeting Minutes. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve the February 11, 2026, Regular Meeting Minutes as presented. Carried.
5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the payment of billings with the following late bill: Braun Intertec \$5,500.00. Carried.
6. Financial Report. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the monthly financial report dated February 28, 2026 as presented. Carried.

Appointments

7. Open Mic. No one spoke.
8. Road Authority Permits. Chris Erickson was in attendance and asked for the item to be added to the agenda. Discussion was held regarding whether or not Townships should be required to obtain a permit for maintenance purposes. The Board asked Administrator Jensen to reach out to other districts to see if their policies differ from ours. Further discussion was held about following up on approved permits to verify that the work completed follows the approved permit. Staff will research the topics and report back to the Board.

Permits

9. A motion was made by Manager Spaeth and seconded by Manager Johannsen to table the following permits as listed. Carried.
 - Wayne Brandt, Section 10, Lake Ida Twp. Permit #25-094 to install a new centerline culvert, to allow time to review the site in the Spring per the applicant and adjacent landowner's request.

- Paul Engelstad, Section 36, Reis Twp. Permit #26-008 to install subsurface drain tile, to notice adjacent landowners.
 - Paul Engelstad, Section 27, Reis Twp. Permit #26-009 to install subsurface drain tile, to notice adjacent landowners.
10. Jerred & Matt Jirava, Sections 23 & 24, Spring Creek Twp. Permit #26-005 to install subsurface drain tile. A motion was made by Manager Johannsen and seconded by Manager Erickson to approve the permit with standard tile conditions. Carried.
 11. Maritz Investments, Section 20, Lake Grove Twp. Permit #26-001 to install subsurface drain tile with surface inlets. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the permit with standard tile conditions. Carried.
 12. Norman RNG, LLC, Section 29, Waukon Twp. Permit #26-006 to install a driveway and a stormwater pond. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve the permit with the condition that the applicant gets written approval from the road authority Waukon Township. Carried.
 13. Gene Oakland, Section 25, Sundal Twp. Permit #26-004 to construct a rock crossing and grassed waterway. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the permit. Carried.
 14. Nicholas Paul, Section 3, Wild Rice Twp. Permit #26-007 to install a field approach. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the permit with the condition that the field approach has an 18-inch culvert. Carried.

Complaints

15. All open complaints are pending review of restoration work. No board action was needed.

Unfinished Business

16. Perley Flood Control Levee Improvement Project-Phase 2-Grade Raises. Administrator Jensen gave an update on the outstanding bill with the City of Perley, stating that the office received a proposed payment plan. The Board discussed the plan. Discussion was held. A motion was made by Manager Christensen and seconded by Manager Spaeth to accept the plan with the addition of interest charged at the rate of 4% retroactive to September 2025. Carried. The Board asked staff to obtain a copy of the City of Perley's meeting minutes and require 2 signatures on the agreement.

As previously reported, concrete repairs are scheduled for May 4, 2026-June 12, 2026. In addition, the MNDNR funding project closeout and LOMR submittal are underway.

17. Acquisition Properties. Administrator Jensen stated that Hazardous-materials inspections on the Richards and Myers properties are complete. The bid opening is scheduled for April 7, 2026 at 2:00 p.m.
18. South Branch Wild Rice River Grade Stabilization. Administrator Jensen stated that the preconstruction meeting was held. The contractor revised the schedule of the project due to high groundwater conditions. The revised schedule meets the original contract date. Administrator Jensen and Engineer Bents attended

the Hagen Township meeting on March 10, 2026 and discussed the project with landowners. Discussion was held regarding developing a 1-page handout to describe the project for interested parties.

19. One Watershed One Plan. The 1W1P Steering Committee meets on March 12, 2026. The next 1W1P Policy Committee meeting is on March 23, 2026 with Manager Johannsen scheduled to attend.
20. Citizen's Advisory Committee. The next meeting is April 6, 2026 with Manager Borgen and Manager Christensen scheduled to attend. Manager Borgen stated that is unable to attend. Staff will work to find an alternate.
21. Minnesota Watersheds Legislative Update. Chairman Holmvik attended the event and provided an update to the Board.
22. Manager Appointments. Administrator Jensen reported that Chairman Holmvik's term expires in April. Norman County was notified of the expiration.
23. LCCMR Application for Rural Floodplain Modeling/Mapping. Administrator Jensen reported that previously approved funding was withdrawn by FEMA. The RRWMB will reapply at no cost to the district.
24. Fischbach LWRR Request. Administrator Jensen reported that another Congressional Directed Spending application was submitted to Representative Fishbach for the LWRR project.

Financial

25. Manager Per Diems. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve payment of Manager per diems as distributed. Carried.
26. There being no further business to come before the Board of Managers, a motion was made by Manager Spaeth and seconded by Manager Johannsen to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 9:27 a.m.

Curt Johannsen, Secretary

Date	Num	Name	Memo	Amount
Feb 12 - Mar 11, 26				
02/24/2026		QuickBooks Payroll Service	Created by Payroll Service on 02/23/2026	7,090.78
03/10/2026		QuickBooks Payroll Service	Created by Payroll Service on 03/09/2026	7,115.38
02/22/2026	ACH	Pitney Bow es		120.00
02/14/2026	ACH	Verizon Wireless		67.25
02/15/2026	ACH	Aflac		388.18
02/25/2026	ACH	MN PEIP		4,209.26
03/05/2026	ACH	MARCO, Inc.		465.57
03/03/2026	ACH	Arvig		287.97
02/12/2026	ACH	MN Dept of Revenue	5062265	403.00
02/12/2026	ACH	US Treasury-Payroll	41-6145653	2,307.88
02/13/2026	ACH	PERA		1,385.03
03/06/2026	ACH	Verizon Wireless		67.25
03/10/2026	ACH	Minnesota Energy Resources Corporation		9.22
02/27/2026	ACH	MN Dept of Revenue	5062265	403.00
02/27/2026	ACH	US Treasury-Payroll	41-6145653	2,173.94
03/02/2026	ACH	PERA		1,332.52
03/10/2026	ACH	Ada City		469.01
03/11/2026	ACH	Ean Financial Services	February statement	363.49
03/11/2026	20009	4 Corners Siding		33,648.79
03/11/2026	20010	Cintas	Rugs	117.10
03/11/2026	20011	Clay Soil & Water District	Coordinator Costs	4,219.50
03/11/2026	20012	Hanson & Liebl Law Office Trust Account	Closing statement-Hoff	89,326.98
03/11/2026	20013	Hanson & Liebl Law Office, P.C.	February Legal	687.00
03/11/2026	20014	Houston Engineering, Inc.		44,554.05
03/11/2026	20015	Kenneth Aaron Kesselberg	Snow removal	170.00
03/11/2026	20016	Morris Electronics, Inc.		625.00
03/11/2026	20017	Office Supplies Plus	Supplies	147.39
03/11/2026	20018	Braun Intertec Corporation	Haz-mat inspections	5,500.00
03/11/2026	20019	Curt Johannsen		237.78
03/11/2026	20020	Dean P Spaeth		161.43
03/11/2026	20021	Duane L Erickson		150.41
03/11/2026	20022	Gregory R Holmwik		115.03
03/11/2026	20023	Matthew C Borgen		293.85
03/11/2026	20024	Michael K Christensen		143.17
GRAND TOTAL				208,756.21

Appendix A

List of Acronyms Used:

1W1P	One Watershed One Plan
FEMA	Federal Emergency Management Agency
LCCMR	Legislative Citizen Commission on Minnesota Resources
LOMR	Letter of Map Revision
LWRR	Lower Wild Rice Restoration
MNDNR	Minnesota Department of Natural Resources
RRWMB	Red River Watershed Management Board