

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
February 11, 2026
APPROVED MINUTES

A full list of acronyms used is available at the end of this report (Appendix A)

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, February 11, 2026. Managers in attendance included: Greg Holmvik, Raymond Hanson, Dean Spaeth, Matt Borgen, Curt Johannsen, and Mike Christensen. In addition, the following people were in attendance: Administrator Tara Jensen, Engineer Jerry Bents, and Attorney Elroy Hanson. Various other interested taxpayers and landowners attended in person or via electronic means. Manager Duane Erickson was absent.
2. Chairman Holmvik called the meeting to order at 8:30 a.m. with recital of the pledge of allegiance.
3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the agenda as presented. Carried.
4. Meeting Minutes. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve the January 14, 2026, Regular Meeting Minutes as presented. Carried.
5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the payment of billings with the following late bills: Mahnomen SWCD \$78,724.03 and Renae Kappes \$280.00. Carried.
6. Financial Report. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the monthly financial report dated January 31, 2026 as presented. Carried.

Appointments

7. Open Mic. No one spoke.

Permits

8. Wayne Brandt, Section 10, Lake Ida Twp. Permit #25-094 to install a new centerline culvert. A motion was made by Manager Spaeth and seconded by Manager Hanson to continue to table the permit to allow time to review the site in the Spring, per the applicant and adjacent landowner's request. Carried.
9. Duane Erickson and Chris Erickson, Section 17, Spring Creek Twp. (Becker). Permit #26-002 to install subsurface drain tile. A motion was made by Manager Hanson and seconded by Manager Johannsen to return the permit at the applicant's request to withdraw. Carried.
10. Ryan Groth, Section 17, Spring Creek Twp. (Becker). Permit #25-066 to install subsurface drain tile. A motion was made by Manager Johannsen and seconded by Manager Hanson to return the application and inform the applicant that he can reapply if he acquires the requested information. Carried.

11. Maritz Investments, Section 20, Lake Grove Twp. Permit #26-001 to install subsurface drain tile with surface inlets. A motion was made by Manager Spaeth and seconded by Manager Hanson to table the application pending a field review and pending information requested from the applicant. Carried.
12. Skaurud Grain Farms, Section 13, Waukon Twp. Permit #26-003 to install subsurface drain tile. This is an amendment clarifying the outlet locations from a previously approved permit. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve the permit with standard tile conditions. Carried.

Complaints

13. A motion was made by Manager Spaeth and seconded by Manager Johannsen to continue to table the active complaints listed below pending review of restoration work. Carried.
 - Jane and Jeff Ward, Section 13, Green Meadow Twp. Complaint #25-002C-culvert replaced with smaller culvert and dry block was removed causing issues.
 - Jill Chisholm-Bennett and Jerry Bennett, Section 13, Green Meadow Twp. Complaint #25-003C-culvert replaced with smaller culvert and dry block was removed causing issues. The complaint was revised to remove the culvert size issue but continue to request that the field approach is restored.
 - Steven Grieve, Section 24, Green Meadow Twp. Complaint #25-007C-ditching project causing flooding.
 - Ryan Groth, Sections 7 & 17, Spring Creek Twp (Becker). Complaint #25-012C-tile outlet was not installed according to the approved permit.

Unfinished Business

14. Perley Flood Control Levee Improvement Project-Phase 2-Grade Raises. Administrator Jensen gave an update on the outstanding bill with the City of Perley. Jensen reportedly had better communication with the City of Perley over the last month and received \$1,000 toward the bill. Discussion was held regarding a plan going forward. A motion was made by Manager Borgen and seconded by Manager Hanson to have Administrator Jensen coordinate with the city on a definitive plan before the next Board meeting. Carried.

Administrator Jensen stated that the MNDNR funding project closeout is underway. LOMR submittal is also underway. Concrete repairs are tentatively scheduled for May 4, 2026-June 12, 2026.

15. Acquisition Properties. Administrator Jensen stated that Hazardous-materials inspections on the Richards and Myers properties will be completed February 19-20, 2026. We tentatively plan to bid the project in March or April 2026.
16. White Earth Regional Water Taskforce. The next meeting will be held on March 19, 2026.
17. South Branch Wild Rice River Grade Stabilization. Administrator Jensen stated that the preconstruction meeting is scheduled for February 13, 2026. The preliminary schedule is to mobilize to the site starting on February 16, 2026. A majority of the work will be done by the end of March 2026. Substantial completion with seeding will be done by the end of July 2026. The project is scheduled to be completed by the end of September 2026.

18. PWI Updates. Administrator Jensen reported that the public input meeting held on January 20, 2026 was well attended by the public in the WRWD. She asked for clarification on why each channel was added and has received feedback from the presenters. Clay County Commissioner Ezra Baer was in attendance and clarified the steps of the public comment process.

Financial

19. Manager Per Diems. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve payment of Manager per diems as distributed. Carried.

Issues - Discussion

20. Renee Keezer addressed the Board and inquired about a culvert inventory list. Administrator Jensen stated that the district does not have a culvert inventory list, but suggested Renee notify staff when she is ready to add the topic to the agenda for future Board discussion.

21. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Johannsen to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 8:55 a.m.

Curt Johannsen, Secretary

Date	Num	Name	Memo	Amount
Jan 15 - Feb 11, 26				
01/27/2026		QuickBooks Payroll Service	Created by Payroll Service on 01/26/2026	7,201.96
02/10/2026		QuickBooks Payroll Service	Created by Payroll Service on 02/09/2026	7,281.94
01/15/2026	ACH	Aflac		582.27
01/25/2026	ACH	MN PEIP		4,209.26
02/03/2026	ACH	Arvig		348.59
01/16/2026	ACH	PERA		1,402.54
01/15/2026	ACH	MN Dept of Revenue	5062265	408.00
01/15/2026	ACH	US Treasury-Payroll	41-6145653	2,326.92
02/05/2026	ACH	MARCO, Inc.		362.77
01/21/2026	ACH	Pitney Bowes		200.00
02/06/2026	ACH	Minnesota Energy Resources Corporation		71.00
01/29/2026	ACH	MN Dept of Revenue	5062265	408.00
01/29/2026	ACH	US Treasury-Payroll	41-6145653	2,173.90
01/30/2026	ACH	PERA		1,332.52
02/10/2026	ACH	Ada City		532.41
02/11/2026	ACH	Ean Financial Services	January Statement	1,051.03
02/11/2026	19980	Anders Valley Publishing, LLC	1 year subscription	40.00
02/11/2026	19981	Area 1 Envirothon-Mahnomen	Envirothon Donation	200.00
02/11/2026	19982	Area 1 Envirothon-Norman	Envirothon Donation	200.00
02/11/2026	19983	Becker County SWCD		3,372.84
02/11/2026	19984	Cintas	Rugs	117.10
02/11/2026	19985	Clay Soil & Water District	Coordinator Costs	798.93
02/11/2026	19986	Clearwater SWCD		19,709.72
02/11/2026	19987	Docu Shred	Shredding	86.14
02/11/2026	19988	EcoLab	Pest control	138.64
02/11/2026	19989	Hanson & Liebl Law Office, P.C.	January Billing	1,639.75
02/11/2026	19990	Houston Engineering, Inc.		4,343.50
02/11/2026	19991	Hutman Inc.		357.50
02/11/2026	19992	Kenneth Aaron Kesselberg	Snow removal	290.00
02/11/2026	19993	MARCO, Inc. Mpls	M-files contract	4,899.08
02/11/2026	19994	Morris Electronics, Inc.		750.00
02/11/2026	19995	Office Supplies Plus	Supplies	169.86
02/11/2026	19996	Red River Watershed Management Board	Tax share	30,438.48
02/11/2026	19997	Visser Trenching		5,130.00
02/11/2026	19998	Red River Watershed Management Board	stream gage cost share	13,471.00
02/11/2026	19999	Mahnomen Soil & Water Cons. District	Coordinator Costs	78,724.03
02/11/2026	20000	Renae Kappes	Office cleaning	280.00
02/11/2026	20001	Curt Johannsen		237.79
02/11/2026	20002	Dean P Spaeth		161.42
02/11/2026	20003	Gregory R Holmvik		115.02
02/11/2026	20004	Matthew C Borgen		146.92
02/11/2026	20005	Michael K Christensen		143.16
02/11/2026	20006	Raymond M Hanson		141.12
			TOTAL	195,995.11

Appendix A

List of Acronyms Used:

LOMR	Letter of Map Revision
MNDNR	Minnesota Department of Natural Resources
PWI	Public Waters Inventory
SWCD	Soil and Water Conservation District
WRWD	Wild Rice Watershed District