WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
August 14, 2024
APPROVED MINUTES

A full list of acronyms used is available at the end of this report (Appendix E)

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, August 14, 2024. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Raymond Hanson, Curt Johannsen and Mike Christensen. In addition, the following people were in attendance: Administrator Tara Jensen, Engineer Jerry Bents, and Attorney Elroy Hanson. Various other interested taxpayers and landowners attended in person or via electronic means. Manager Matt Borgen was absent.

2. Chairman Holmvik called the meeting to order at 8:30 a.m. with recital of the pledge of allegiance.

3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the agenda as presented. Carried.

4. Meeting Minutes. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve the July 10, 2024, Regular Meeting Minutes as presented. Carried.

5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the payment of billings as presented. Carried.

6. Financial Report. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the monthly financial report dated July 31, 2024 as presented. Carried.

7. Open Mic. Clay County Commissioner Paul Krabbenhoft re-introduced himself to the Board and stated that he is attending in place of Commissioner Frank Gross. Commissioner Gross is absent for medical reasons.

PERMITS

8. Corey Jacobson, Section 15, McDonaldsville Twp. Permit #24-084 to install subsurface drain tile. A motion was made by Manager Hanson and seconded by Manager Erickson to approve the permit with standard tile conditions and the condition that the applicant get approval from MNDOT for drainage work in the road right-of-way. Carried.

9. Mattson Brothers, Section 32, Atlanta Twp. Permit #24-040 to install subsurface drain tile. A motion was made by Manager Erickson and seconded by Manager Johannsen to approve the permit with standard tile conditions and with the condition that the applicant acquire approval from the MNDNR for the revised tile plan or the condition that the drain tile is not installed within 200 feet of the property line. Rob Baden with MNDNR attended via TEAMS to support the conditions recommended to the Board. Carried.

10. Charles Borgen, Section 21, Viding Twp. Permit #24-063 to install subsurface drain tile. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the permit with standard tile conditions. Carried.

11. Charles Borgen, Section 18, Felton Twp. Permit #24-064 to install subsurface drain tile. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the permit with standard tile conditions. Carried.

12. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve the following permits as listed. Carried.

    - Kevin Anderson, Section 34, McDonaldsville Twp. Permit #24-078 to install a new field approach with a 30" pipe.
    - Black Bell Farms, Section 8, Lockhart Twp. Permit #24-081 to install subsurface drain tile with standard tile conditions.
    - Blaine Borgen, Section 12, Georgetown Twp. Permit #24-059 to construct a wider driveway with a longer 24" culvert.
    - Matthew Borgen, Section 10, Winchester Twp. Permit #24-068 to install a new field approach and culvert.
    - Matthew Borgen, Section 2, Winchester Twp. Permit #24-069 to construct a wider field approach adding 20' to an existing 18" culvert.
    - Matthew Borgen, Section 27, Hegne Twp. Permit #24-070 to add six surface inlets to an existing subsurface tile system.
    - Kristen Briard, Section 2, Chief Twp. Permit #24-072 to construct two water and sediment control basins with standard tile conditions.
    - Richard Buschette, Section 29, Pembina Twp. Permit #24-086 to construct subsurface tile and grade stabilization structures with standard tile conditions.
    - Rob Myers, Section 16, Winchester Twp. Permit #24-060 to replace a 24" culvert and flap gate with a new 24" culvert and flap gate.
    - Verdell Olson, Section 7, Sundal Twp. Permit #24-075 to install berms, a rip-rap spillway and two side inlet pipes.
    - Skaurud Grain Farms, Section 22, Hegne Twp. Permit #24-065 to install subsurface drain tile with standard tile conditions.
    - Mike Vilmo, Sections 23 & 24, Pleasant View Twp. Permit #24-062 to install subsurface drain tile with standard tile conditions.
    - Waukon Township, Sections 8 & 17, Waukon Twp. Permit #24-087 to replace a 5' culvert with a new 5' culvert with an additional 10' in length.

13. Richard Balstad, Section 11, Gregory Twp. Permit #24-085 to install subsurface drain tile. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve the permit with standard tile conditions. Carried.

14. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the following permits as listed. Carried.
    - Black Bell Farms, Section 1, Winchester Twp. Permit #24-082 to install subsurface drain tile with standard tile conditions.
    - Black Bell Farms, Section 4, Pleasant View Twp. Permit #24-083 to install subsurface drain tile with standard tile conditions.

15. Blain Borgen, Section 11, Georgetown Twp. Permit #24-058 to install subsurface drain tile. After noticing adjacent landowners, the notice to Landowner Shawn Myogeto was returned to the office as unable to forward. A more recent address was found this week. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve the permit with standard tile conditions. Carried.

    Discussion was held regarding notification of the adjacent landowner. Staff will attempt to notify Mr. Myogeto that the permit was approved and invite him to reach out with any questions.

16. Ryan Zimmerman, Section 11, Georgetown Twp. Permit #24-071 to install subsurface drain tile. After noticing adjacent landowners, the notice to Landowner Shawn Myogeto was returned to the office as unable to forward. A more recent address was found this week. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve the permit with standard tile conditions. Carried.

    Discussion was held regarding notification of the adjacent landowner. Staff will attempt to notify Mr. Myogeto that the permit was approved and invite him to reach out with any questions.

17. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the following permits. Carried.

    - Brandon Borgen, Section 16, Hendrum Twp. Permit #24-073 to remove a field approach and culvert.
    - Brandon Borgen, Section 21, Hendrum Twp. Permit #24-074 to remove a field approach and culvert.

18. William Chisholm, Section 1, McDonaldsville Twp. Permit #24-080 to install a new field approach with a 16" pipe. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve the permit with the condition that the culvert is an 18" culvert to match the adjacent pipes. Carried.

19. Mark Lehmann, Section 3, Spring Creek Twp. Permit #24-023 to install a water and sediment control basin. A motion was made by Manager Johannsen and seconded by Manager Spaeth to continue to table the permit pending revised project plans from the applicant. Carried.

20. A motion was made by Manager Spaeth and seconded by Manager Johannsen to table the following permits in order to notice adjacent landowners. Carried.

    - Riverview Dairy, Sections 33 & 28, Waukon Twp. Permit #24-088 to install an 18" centerline culvert with a flap gate for manure application equipment.
    - Riverview Dairy, Sections 3, Fossum Twp. Permit #24-089 to install an 18" centerline culvert with a flap gate for manure application equipment.
    - Riverview Dairy, Sections 27 & 34, Waukon Twp. Permit #24-090 to install a 24" centerline culvert with a flap gate for manure application equipment.
    - Riverview Dairy, Sections 26 & 35, Waukon Twp. Permit #24-091 to install a 24" centerline culvert with a flap gate for manure application equipment.

21. Skaurud Grain Farms, Section 1, Fossum Twp. Permit #24-066 to install subsurface drain tile. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve with standard tile conditions and the condition that the applicant get approval from adjacent landowners for any work done on adjacent property. Carried.

22. Skaurud Grain Farms, Section 33, Hegne Twp. Permit #24-067 to install subsurface drain tile. Perry Skaurud was in attendance. Discussion was held regarding the outlet location. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve the permit with standard tile conditions and with the condition that the pump outlet is installed on the South side of the roadway. Carried.

23. Chairman Holmvik called the Budget and Levy Hearing to order at 9:00 a.m.

    - A motion was made by Manager Spaeth and seconded by Manager Hanson to adopt the General Administrative Levy Budget of $263,000 for 2025 as presented. Carried.

    - A motion was made by Manager Hanson and seconded by Manager Spaeth to adopt the project levees as published and presented with a total anticipated revenue of $ 711,102.26. Carried.

    - A motion was made by Manager Johannsen and seconded by Manager Hanson to approve the Red River Watershed Management Board Levy pursuant to Chapter 162, laws of 1976, as amended, and under the direction from the Red River Watershed Management Board, the proposed levy of .0003627 times the taxable market value of the property in each county that lies within the District for the Red River Watershed Management Fund, one-half of which remains in the Wild Rice Watershed District for construction and maintenance of projects and one half provided to the Red River Watershed Management Board for projects and programs of common benefit to more than one member district and that the following proposed budget be adopted for consideration. Carried.

    Copies of the Budget and Levy documents are included in Appendix A through C at the end of this report.

    Chairman Holmvik closed the Budget and Levy Hearing at 9:05 a.m.

PERMITS (continued)

24. Skaurud Grain Farms, Sections 25 & 36, Waukon Twp. Permit #24-077 to install subsurface drain tile. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve the permit with standard tile conditions. Carried.

25. Adam Stalboerger, Section 17, Pembina Twp. Permit #24-061 to install subsurface drain tile. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the permit with standard tile conditions. Carried.

26. Sue Steinmetz, Section 9, Beaulieu Twp. Permit #24-076 to install a water and sediment control basin. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the permit with standard tile conditions. Carried.

27. Sundal Township, Sections 23 & 26, Sundal Twp. Permit #24-079 to replace a 36" and a 48" centerline culvert with a 60" culvert. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve the permit. Carried.

28. Perley Flood Control Levee Improvement Project-Phase 2-Grade Raises. Engineer Bents gave a construction update and presented drone photos of the project. The contractor has submitted a request to move Phase 2 to the Spring of 2025, along with Phase 3. Board discussion was held. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve amending the contract to allow Phase 2 to be constructed in the Spring of 2025. Carried. Discussion was held regarding the slope and width of the

driveways into the Perley Co-op and into the Perley Elevator. Engineer Bents will verify the degree of the slope and report back to the Board.

Engineer Bents presented Change Order #2 from Park Construction decreasing the cost of the contract by $15,058.00 due to a material change. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve Change Order #2. Carried.

Engineer Bents presented Pay Request #3 from Park Construction. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve Pay Request #3 from Park Construction in the amount of $1,931,363.88. Carried.

29. Acquisition Properties. Administrator Jensen gave an update on the 5 new acquisition properties. The Nelson property is closed. One of the two Richard's properties will close in October. The landowners are exploring relocation options while proceeding forward with the buyout on the second property. Staff is waiting for the abstract on the Jessica Green property and the purchase agreement is ready for signature. The Myers are looking into relocation options while proceeding forward with the buyout process.

30. Ditch and Project Maintenance. Engineer Bents gave an update on the South Branch Channel Stabilization Project. The EAW draft will go to MNDNR for their review. The EAW could be finalized in March of 2025. While the EAW draft is being reviewed, staff will work to get preliminary plans done so that after harvest, we can meet with landowners to present the plans. If the necessary right-of-way documents are secured by the time the EAW is done in the Spring, the permitting process could start shortly after. We anticipate work could begin in the Fall 2025. Staff applied for CWL funding again this year.

31. Goose Prairie. Engineer Bents reported that very small areas of deficient grass cover remain. The contractor is working on getting the subcontractor on site to finish it.

32. Upper Reaches. Administrator Jensen reported that the Upper Reaches Project Team meeting was held on July 29, 2024. The Team reviewed the channel survey and cross-section information. Funding options were discussed. The next step is to apply for Section 1135 funding. Staff is currently working on obtaining letters of support for the project from outside agencies to submit with the application for funding.

33. Riverwatch Program. Administrator Jensen provided follow-up on questions from last month's meeting. She stated that Riverwatch Program Data is shared and published by MPCA on their website as well as on a separate Riverwatch website. No additional sites are needed based on recent coverage maps from the MPCA and Riverwatch.

34. Lower Wild Rice. Administrator Jensen provided an update on the project. Staff ordered a survey on the Michael Olson property. Jensen expects to see another application in August and continues to communicate with previous applicants. The requested funding was approved. The results are pending on the RRWMB application for additional program funding that was submitted July 2nd.

35. MAWD Resolutions. Administrator Jensen presented two resolution requests received: LGU Property Sale of Buyouts and BCA analysis on all properties. Attorney Hanson reviewed and researched both requests and presented his findings. Board discussion was held. A motion was made by Manager Hanson and seconded by Manager Erickson authorizing Attorney Hanson to draft a suggestion to MAWD regarding LGU Property Sale of Buyouts. Carried.

Regarding a BCA analysis on all properties, Attorney Hanson reported that Section 103D provides the protections mentioned and does not need amending.

36. Island Lake. Following up from last month's meeting, Administrator Jensen presented her findings to the Board including documentation of past WRWD involvement as well as recent work and information provided by the MNDNR. Jensen asked the landowner involved to provide a specific request to the Board. To date, she has not received a specific request.

37. Data Practices Policy. Our Data Practices Policy should be reviewed annually along with the adoption of a *Resolution Appointing A Responsible Authority And Assigning Duties*. Administrator Jensen read the Resolution to the Board. A motion was made by Manager Hanson and seconded by Manager Johannsen to adopt the Resolution. A roll call vote was held, and all Managers voted in favor. Carried. The Resolution can be found in Appendix D at the end of this report.

38. Manager Per Diems. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve payment of Manager per diems as distributed. Carried.

39. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve staff and Board attendance at the following meetings, conferences, or seminars. Carried.

    - Minnesota Drainage Conservation Summit
    - BWSR Tour
    - BWSR Academy
    - Minnesota Watersheds Annual Conference
    - RRBC Annual Conference

40. Perley Road Raise (continued). Engineer Bents reported that the slopes are designed at a 6% grade. MNDOT maximum grade is 8%. Cure time for the concrete is 7 days or a pressure test result of 3,000 psi, whichever happens first.

41. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Spaeth to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 9:52 a.m.

Curt Johannsen, Secretary

	Date	Num	Name	Memo	Amount
Jul 11 - Aug 14, 24					
	07/16/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/15/2024	6,869.10
	07/30/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/29/2024	8,019.36
	08/13/2024		QuickBooks Payroll Service	Created by Payroll Service on 08/12/2024	6,680.72
	07/11/2024	ACH	US Treasury-Payroll	41-6145653	248.60
	07/12/2024	ACH	PERA		105.02
	07/25/2024	ACH	MN PEIP		3,164.62
	08/03/2024	ACH	Arvig		334.43
	08/02/2024	ACH	Minnesota Energy Resources Corporation		66.00
	08/05/2024	ACH	MARCO, Inc.		689.85
	07/18/2024	ACH	Aflac		367.52
	07/18/2024	ACH	MN Dept of Revenue	5062265	378.00
	07/19/2024	ACH	PERA		1,198.10
	07/29/2024	ACH	Verizon Wireless		74.90
	08/12/2024	ACH	Ada City		366.56
	08/02/2024	ACH	PERA		1,198.10
	08/01/2024	ACH	MN Dept of Revenue	5062265	476.00
	08/01/2024	ACH	US Treasury-Payroll	41-6145653	2,495.10
	07/18/2024	ACH	US Treasury-Payroll	41-6145653	2,066.04
	08/14/2024	19457	Beaver LLC	Beaver trapping	528.18
	08/14/2024	19458	Becker County SWCD	Coordinator Costs	3,966.26
	08/14/2024	19459	Braun Intertec Corporation	Materials testing	34,046.00
	08/14/2024	19460	Cintas	Rugs	86.76
	08/14/2024	19461	Clay County Union	Advertising-budget levy hearing	480.00
	08/14/2024	19462	Clay Soil & Water District	Coordinator Costs	1,877.30
	08/14/2024	19463	Column Softw are PBC	Levy hearing advertisement	269.44
	08/14/2024	19464	Docu Shred	Shredding	79.98
	08/14/2024	19465	Farmers Independent	Advertising-budget & levy hearing	269.24
	08/14/2024	19466	Hanson & Liebl Law Office Trust Account	Closing statement-Richards 18339	450,884.74
	08/14/2024	19467	Hanson & Liebl Law Office, P.C.	July Legal	1,760.40
	08/14/2024	19468	Hendrum City	Mow ing	700.00
	08/14/2024	19469	Houston Engineering, Inc.		115,512.75
	08/14/2024	19470	MN Board of Water and Soil Resoures	Annual Account maintenance fee	500.00
	08/14/2024	19471	Morris Electronics, Inc.		877.00
	08/14/2024	19472	Norman County SWCD	Coordinator Costs	10,762.81
	08/14/2024	19473	Northern States Excavating		8,625.00
	08/14/2024	19474	Office Supplies Plus		191.05
	08/14/2024	19475	Park Construction Company	Pay request 3	1,931,363.88
	08/14/2024	19476	Red River Valley Coop Pow er Assn	July statement-Nelson	54.82
	08/14/2024	19477	Robert Lapos	Beaver trapping	155.44
	08/14/2024	19478	Supermarket Foods	Supplies	36.48
	08/14/2024	19479	Tammy Erickson	Mow ing and trimming	280.00
	08/14/2024	19480	The Title Team		470.00
	08/14/2024	19481	Tony Sip	Mow ing	10,260.00
	08/14/2024	19482	Visser Trenching		4,587.00
	08/14/2024	19483	Curt Johannsen		366.15
	08/14/2024	19484	Dean P Spaeth		158.32
	08/14/2024	19485	Duane L Erickson		147.50
	08/14/2024	19486	Gregory R Holmvik		230.88
	08/14/2024	19487	Michael K Christensen		140.81
	08/14/2024	19488	Raymond M Hanson		394.55
				TOTAL	**2,614,860.76**

Appendix A

BUDGET FOR ADMINISTRATIVE GENERAL ACCOUNT BOARD APPROVED FOR YEAR 2025

	APPROVED BUDGET 2025
Admin. Salaries	120,000.00
Annual Report	1,500.00
Advisory Board	1,000.00
Audit	8,000.00
Capital Improvements (10 Year)	10,000.00
Education Programs	3,000.00
Engineering	13,000.00
Insurance and Bonds	13,000.00
Legal Fees	10,000.00
Managers Per Diem & Expenses	19,000.00
Mediation Project Team	500.00
Meetings, Special Board & other	23,000.00
Office Equipment	7,000.00
Office Maintenance	5,000.00
Organization Dues	6,000.00
Overall Plan (10 Year)	1,000.00
Supplies, Publications and Postage	6,500.00
Technical Equipment/Support	10,500.00
Utilities	5,000.00
	263,000.00

General Budget for 2025. The proposed 2025 Administrative Budget for consideration was distributed for review. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the budget as presented. Carried. A motion was made by Manager Johannsen to approve pursuant to Chapter 162, laws of 1976, as amended, and under the direction from the Red River Watershed Management Board, the proposed levy of .0003627 times the taxable market value of the property in each county that lies within the District for the Red River Watershed Management Fund, one-half of which remains in the Wild Rice Watershed District for construction and maintenance of projects and one half provided to the Red River Watershed Management Board for projects and programs of common benefit to more than one member district and that the following proposed budget be adopted for consideration. Manager Hanson seconded the motion for the adoption of the 2025 RRWMB Levy and, upon the vote being taken, the same was declared unanimously approved and carried.

Appendix B

DISTRICT 066 - WILD RICE WATERSHED DISTRICT

CERTIFICATION OF APPORTIONED LEVIES
PAYABLE 2025

	(1) Payable 2024 Property Tax Levy		**5,656,472,500.00**
County	(2) Payable 2024 Taxable Net Tax Capacity	(3) Net Tax Capacity Percent Distribution	(4) Apportioned Payable 2024 Levy (1 x 3)
BECKER	**5,157,760.00**	10.4301%	589,975,205.47
CLAY	**8,716,556.00**	17.6267%	997,051,417.11
CLEARWATER	**1,596,697.00**	3.2289%	182,639,680.92
MAHNOMEN	**9,815,844.00**	19.8497%	1,122,794,503.97
NORMAN	**23,577,167.00**	47.6781%	2,696,896,316.48
POLK	**586,745.00**	1.1865%	67,115,376.04
Totals	**49,450,769.00**	**100.0000%**	**5,656,472,500.00**

Appendix C

Approved Levees for 2025
8/14/2024

DITCH	TOTAL BENEFIT	COLLECTED IN 2023 AS OF 6/3/2024	CURRENT FINANCIAL 6/3/2024	ANTICIPATED ADDITIONAL TO BE PD 2024	CURRENT + ANTICIPATE	*LEVIED % FOR 2025*	*Change from 2024*	ANT REVENUE 2025
WRR - UP REACHES	$ 117,788.73	$ 78,110.10	$ 60,610.02	$39,678.63	$100,288.65	*100.00%*		$117,788.73
WRR - PROJ. NO. 5 - Norman/Polk	$ 3,296,947.22	$ 657.17	$ 117,089.74	$32,312.30	$149,402.04	*1.00%*		$32,969.47
WRR - PROJ. NO. 6 - Lake Ida	$ 93,024.38	$ 240.00	$ 47,909.91	$5,341.46	$53,251.37	*6.00%*		$5,581.46
WRR - PROJ. NO. 12 - Wild Rice Twp	$ 120,373.00	$ 1,916.06	$ (75,214.06)	$28,177.19	($47,036.87)	***30.00%***	**5.00%**	$36,111.90
WRR - PROJ. NO. 14 - NC 45	$ 416,844.44	$ 1,456.50	$ 89,160.78	$15,217.28	$104,378.06	***3.00%***	**-1.00%**	$12,505.33
WRR - PROJ. NO. 17 - Lockhart Ditch	$ 504,261.70	$ 292.95	$ (13,188.05)	$24,920.14	$11,732.09	***4.00%***	**-1.00%**	$20,170.47
WRR - PROJ. NO. 27 - Mah	$ 154,739.40	$ -	$ 11,590.83	$1,547.39	$13,138.22	*1.00%*		$1,547.39
WRR - PROJ. NO. 29 - Becker	$ 207,536.25	$ 106.97	$ 24,157.47	$1,968.39	$26,125.86	*1.00%*		$2,075.36
WRR - PROJ. NO. 34 - Mahn	$ 138,429.75	$ 720.32	$ 4,684.62	$3,432.57	$8,117.19	*3.00%*		$4,152.89
CCD NO. 18	$ 16,924.60	$ 407.63	$ 46,897.30	$5,515.98	$52,413.28	*35.00%*		$5,923.61
WRR - PROJ. NO. 2 - Heiberg	$ 276,749.74	$ 472.61	$ 75,379.11	$2,294.89	$77,674.00	*1.00%*		$2,767.50
WRR - PROJ. NO. 4 - Becker	$ 1,175,147.47	$ 500.00	$ 188,247.70	$5,375.74	$193,623.44	*0.50%*		$5,875.74
WRR - PROJ. NO. 13 - Olson/Ag	$ 1,508,279.20	$ 373.49	$ 19,975.77	$7,167.91	$27,143.68	*0.50%*		$7,541.40
WRR - PROJ. NO. 43 - PERLEY	$ 2,073,648.00	$ 561.04	$ 29,061.58	$5,659.90	$34,721.48	*0.30%*		$6,220.94
WRR - PROJ. NO. 44 - HENDRUM	$ 4,674,664.97	$ 967.23	$ 18,320.93	$10,719.43	$29,040.36	*0.25%*		$11,686.66
WRR - PROJ. NO. 3 - NC 20	$ 53,000.00	$ 1,804.52	$ 2,575.87	$4,555.48	$7,131.35	*12.00%*		$6,360.00
WRR - PROJ. NO. 19 - 35/10/19	$ 1,523,118.75	$ 1,813.83	$ 38,529.21	$28,648.55	$67,177.76	*2.00%*		$30,462.38
WRR - PROJ. NO. 24 - NC 12	$ 542,587.50	$ 44.88	$ 35,286.98	$1,311.59	$36,598.57	*0.25%*		$1,356.47
WRR - PROJ. NO. 31 - Hegne Cut	$ 487,243.00	$ 505.20	$ 73,166.74	$9,239.66	$82,406.40	*2.00%*		$9,744.86
NCD NO. 37	$ 18,944.50	$ 702.93	$ 8,863.99	$2,138.75	$11,002.74	*15.00%*		$2,841.68
WRR - PROJ. NO. 9 - SB & FD	$ 6,170,154.20	$ 9,096.39	$ 199,157.38	$83,455.92	$282,613.30	***1.25%***	**-0.25%**	$77,126.93
WRR - PROJ. NO. 20 - CC 45	$ 3,157,178.50	$ -	$ 145,049.65	$15,785.89	$160,835.54	***0.25%***	**-0.25%**	$7,892.95
JD #56 MAIN	$ 930,563.00	$ 1,058.58	$ 154,122.83	$8,247.05	$162,369.88	***0.50%***	**-0.50%**	$4,652.82
CCD NO. 4	$ 117,693.20	$ -	$ (106,498.24)	$23,538.64	($82,959.60)	***25.00%***	**5.00%**	$29,423.30
CCD NO. 8	$ 145,764.40	$ 859.66	$ 196,928.12	($859.66)	$196,068.46	*0.00%*		$0.00
JD #56 LAT 1	$ 811,662.93	$ 903.66	$ 65,303.47	$7,212.97	$72,516.44	***0.75%***	**-0.25%**	$6,087.47
WRR - PROJ. NO. 1 - NC 1	$ 76,785.66	$ 60.00	$ 64,062.85	($60.00)	$64,002.85	***20.00%***	**20.00%**	$15,357.13
WRR - PROJ. NO. 16 - Anthony Twp	$ 172,848.25	$ 61.09	$ 19,546.52	$3,395.88	$22,942.40	*2.00%*		$3,456.97
WRR - PROJ. NO. 23 - NC34 Lat 1	$ 321,000.00	$ -	$ 26,310.31	$0.00	$26,310.31	*0.00%*		$0.00
WRR - PROJ. NO. 32 - Hegne/Anth Cut	$ 1,100,380.50	$ 317.00	$ 15,734.76	$2,433.95	$18,168.71	*0.25%*		$2,750.95
NCD NO. 15	$ 5,516.40	$ 392.00	$ 27,031.49	$2,366.20	$29,397.69	*50.00%*		$2,758.20
NCD NO. 21	$ 3,586.00	$ 185.00	$ 21,778.32	$1,608.00	$23,386.32	*50.00%*		$1,793.00
WRR - PROJ. NO. 18 - NC 64	$ 1,158,183.00	$ 1,013.04	$ 39,189.51	$10,568.79	$49,758.30	*1.00%*		$11,581.83
WRR - PROJ. NO. 25 - NC 38	$ 216,302.50	$ 500.00	$ 41,431.52	$8,152.10	$49,583.62	*4.00%*		$8,652.10
WRR - PROJ. NO. 30 - Green	$ 1,785,424.20	$ 578.15	$ 313,751.79	$26,203.21	$339,955.00	***1.00%***	**-0.50%**	$17,854.24
NCD NO. 11	$ 14,104.38	$ 981.61	$ (12,688.76)	$5,365.36	($7,323.40)	*45.00%*		$6,346.97
NCD NO. 18	$ 54,998.00	$ 1,296.76	$ 19,829.28	$12,452.74	$32,282.02	*25.00%*		$13,749.50
NCD NO. 18 LAT 1	$ 3,300.00	$ 850.00	$ 11,754.48	$800.00	$12,554.48	*50.00%*		$1,650.00
JD 53 MAIN	$ 75,338.00	$ 3,940.97	$ (120,945.12)	$22,427.33	($98,517.79)	***50.00%***	**15.00%**	$37,669.00
JD #53 LAT 1	$ 400,876.00	$ -	$ 98,679.91	$12,026.28	$110,706.19	***2.00%***	**-1.00%**	$8,017.52
JD #53 LAT 2	$ 70,425.52	$ 12,635.91	$ 37,028.90	$22,576.85	$59,605.75	*50.00%*		$35,212.76
WRR - PROJ. NO. 40 - DALEN	$ 806,163.10	$ 6,721.16	$ (2,360.53)	$33,587.00	$31,226.47	*5.00%*		$40,308.16
CCD NO. 6	$ 61,673.00	$ 3,672.23	$ (15,048.81)	$20,996.97	$5,948.16	*40.00%*		$24,669.20
CCD NO. 14	$ 374,185.30	$ 498.89	$ 92,598.08	$3,242.96	$95,841.04	*1.00%*		$3,741.85
CCD NO. 42	$ 13,133.13	$ 744.90	$ 20,000.12	$3,195.04	$23,195.16	*30.00%*		$3,939.94
CCD NO. 44	$ 22,059.32	$ 547.85	$ (3,841.47)	$3,864.01	$22.54	*20.00%*		$4,411.86
CCD NO. 52	$ 14,366.56	$ 1,057.58	$ 8,231.67	$4,689.04	$12,920.71	*40.00%*		$5,746.62
CLEARWATER NO. 3	$ 50,267.00	$ 121.20	$ 74,697.38	$12,445.55	$87,142.93	*25.00%*		$12,566.75
SURVEY & DATA	$ 50,000.00	$ 1,999.66	$ 48,634.72	($1,999.66)	$46,635.06	*0.00%*		$0.00

Appendix D

A RESOLUTION APPOINTING A RESPONSIBLE AUTHORITY AND ASSIGNING DUTIES

WHEREAS, Minnesota Statutes section 13.02, subdivision 16, as amended, requires that political subdivisions, which includes the Wild Rice Watershed District, appoint a person as the Responsible Authority to administer the requirements for collection, storage, use, and dissemination of data on individuals, government data, or summary data.

WHEREAS, Wild Rice Watershed District Board of Managers shares concern expressed by the Legislature on the responsible use of all data of the WRWD and wishes to satisfy this concern by appointing an administratively qualified Responsible Authority as required by the statute.

NOW, THEREFORE, BE IT RESOLVED BY THE WILD RICE WATERSHED DISTRICT BOARD OF MANAGERS AS FOLLOWS:

The **WRWD** appoints Amy Nelson as the Responsible Authority for the purposes of meeting all requirements of Minnesota Statutes, chapter 13 as amended, and with rules as lawfully promulgated by the commissioner of Administration.

FURTHER, BE IT RESOLVED, the Responsible Authority shall require the requesting party to pay costs for making, certifying, and compiling copies and of preparing summary data as allowed by Minnesota Statutes, section 13.03, Subd. 3(c), and by Minnesota Rules, chapter 1205, as amended. However, if 100 or fewer pages of black and white, letter or legal size paper copies are requested, actual costs shall not be used, and instead, the Responsible Authority may charge no more than 25 cents for each page copied. If the Responsible Authority or designee is not able to provide copies at the time a request is made, copies shall be supplied as soon as reasonably possible.

Passed by the WRWD Board of Managers this 14th day of August, 2024.

SIGNED:	WITNESSETH:
(Signature)	(Signature)
Chair	Secretary
(Title)	(Title)
8-14-24	14 Aug. 24
(Date)	(Date)

Appendix E

List of Acronyms Used:

BCA	Benefit Cost Analysis
BWSR	Board of Water and Soil Resources
CWL	Clean Water Legacy
EAW	Environmental Assessment Worksheet
LGU	Local Government Units
MAWD	Minnesota Association of Watershed Districts
MNDNR	Minnesota Department of Natural Resources
MNDOT	Minnesota Department of Transportation
MPCA	Minnesota Pollution Control Agency
RRBC	Red River Basin Commission
RRWMB	Red River Watershed Management Board
WRWD	Wild Rice Watershed District