

**WILD RICE WATERSHED DISTRICT**  
**11 Fifth Avenue East**  
**Ada, MN 56510**  
**Ph: 218-784-5501**  
**SPECIAL MEETING**  
**May 1, 2024**  
**APPROVED MINUTES**

*A full list of acronyms used is available at the end of this report (Appendix B)*

1. A special meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, May 1, 2024. Managers in attendance included: Greg Holmvik, Duane Erickson, Curt Johannsen, Dean Spaeth, Matt Borgen, Mike Christensen and Raymond Hanson. In addition, the following people were in attendance: Administrator Tara Jensen, Engineer Jerry Bents (via electronic means), and Attorney Elroy Hanson.
2. Chairman Holmvik called the meeting to order at 9:30 a.m. with recital of the pledge of allegiance.
3. Managers' Oaths. Manager Spaeth and Manager Borgen were sworn in by Attorney Hanson.
4. MN DOT Agreement. Administrator Jensen presented the State of MN DOT and WRWD Cooperative Construction Agreement. Administrator Jensen read the Resolution accompanying the agreement.
5. Manager's Oath. Manager Erickson arrived and was sworn in by Attorney Hanson.
6. MN DOT Agreement (continued). A motion was made by Manager Hanson and seconded by Manager Johannsen to adopt the Resolution, approve, and enter into the Cost Share agreement as presented. A roll call vote was held, and all Managers voted in favor. The Resolution can be found in Appendix A at the end of this report.
7. Award Construction Contract. Engineer Bents presented the bids received and reported that the low bid was from Park Construction Company for \$6,330,156.65. He stated that the following contingencies would need to be met before the contract is signed: contractor provides required insurance and bond documents, DOT signing Cost Share agreement and NCHD confirmation of cost share. A motion was made by Manager Hanson and seconded by Manager Johannsen to award the contract to Park Construction Company and authorize Chairman Holmvik to sign the contract after the contingencies are met. Carried.
8. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Spaeth to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 9:47 am.

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Curt Johannsen, Secretary

## Appendix A

### WILD RICE WATERSHED DISTRICT

#### RESOLUTION

IT IS RESOLVED that Wild Rice Watershed District enter into MnDOT Agreement No. 1055932 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the Watershed District of the State's share of the costs of the storm sewer and roadway construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 75 from 115th Avenue to 754 feet north of Norman County State Aid Highway No. 39 and upon, along, and adjacent to Norman County State Aid Highway No. 39 from 1180 feet west of Welch Street to 863 feet east of Trunk Highway No. 75 under State Project No. 5406-21.

IT IS FURTHER RESOLVED that the Chairman \_\_\_\_\_ (Title)  
and the Secretary \_\_\_\_\_ (Title)  
are authorized to execute the Agreement and any amendments to the Agreement.

#### CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Directors of Wild Rice Watershed District at an authorized meeting held on the 1<sup>st</sup> day of May, 2024, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this <u>1</u> day of <u>May</u> , 2024
Notary Public <u>Stacy Rungt</u>
My Commission Expires <u>Jan 31, 2029</u>


<u>Tara Jensen</u> (Signature)
<u>Tara Jensen</u> (Type or Print Name)
<u>Administrator</u> (Title)

## Appendix B

### List of Acronyms Used:

MN DOT	Minnesota Department of Transportation
NCHD	Norman County Highway Department
WRWD	Wild Rice Watershed District