

**WILD RICE WATERSHED DISTRICT**  
**11 Fifth Avenue East**  
**Ada, MN 56510**  
**Ph: 218-784-5501**

**REGULAR MEETING**  
**August 9, 2023**  
**APPROVED MINUTES**

*A full list of acronyms used is available at the end of this report (Appendix F)*

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, August 9, 2023. Managers in attendance included: Greg Holmvik, Raymond Hanson, Duane Erickson, Mark Harless, Dean Spaeth, Curt Johannsen and Mike Christensen. In addition, the following people were in attendance: Administrator Tara Jensen, Engineer Jerry Bents, and Attorney Elroy Hanson. Various other interested taxpayers and landowners attended in person or via electronic means.
2. Chairman Holmvik called the meeting to order at 8:30 a.m. with recital of the pledge of allegiance.
3. Agenda Approval. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve the agenda with the following addition: Clean Water Fund Application. Carried.
4. Meeting Minutes. A motion was made by Manager Johannsen and seconded by Manager Harless to approve the July 12, 2023, Regular Meeting Minutes as presented. Carried.
5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the payment of billings as presented. Carried.
6. Financial Report. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the monthly financial report dated July 31, 2023 as presented. Carried.
7. Open Mic. No one spoke.

**PERMITS**

8. Paul Larson/Don Johnson, Section 28, McDonaldsville Twp. Permit #23-064 to place fill on the driveway to repair it from flood damage. Engineer Bents gave the background and noted there are 2 complaints filed regarding this permit. Mr. Johnson stated that they are repairing the road and cleaning the ditch. Sam Larson, landowner, was in attendance and spoke in opposition of the work. There was discussion about the elevation of the banks on the Upper Reaches project.

A motion was made by Manager Johannsen and seconded by Manager Hanson to table the permit to have staff gather additional survey information regarding the final grade of the driveway. According to the applicant, approximately 3" of additional gravel will be added to the current condition. Carried.

## **COMPLAINTS**

9. The following complaints pertain to the Board action that was taken on Permit #23-064. A motion was made by Manager Hanson and seconded by Manager Spaeth to table the complaints until a field survey is completed for the permit. Carried.
- Kevin Anderson, Section 28, McDonaldsville Twp.
  - Sam Larson, Section 28, McDonaldsville Twp.

## **PERMITS (Continued)**

10. Darrel Seeger, Section 31, Flom Twp. Permit #23-066 to install drain tile. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve with standard tile conditions. Manager Erickson abstained from voting. Carried.
11. Alex Engelstad, Section 9, Lockhart Twp. Permit #23-055 to install a 24" culvert and flap gate into Project 5-Norman Polk. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve the permit with the condition that the applicant gets approval from the road authority - Lockhart Township and that the outlet is installed above (however not more than 2-ft above) the elevation of the original design grade line of the receiving ditch and the condition that the ditch banks and/or levees are restored to the pre-project geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary. Carried.
12. Paul Engelstad, Section 36, Reis Twp. Permit #23-056 to install subsurface drain tile. A motion was made by Manager Hanson and seconded by Manager Harless to approve the permit with standard tile conditions. Carried.
13. Red River Watershed Management Board. Executive Director, Rob Sip, presented the 2024 RRWMB Budget and Levy and the 2023 Bonding Allocations / Legislative results to the Board.

## **PERMITS (Continued)**

14. Landowner Jared Visser spoke in opposition of Permit # 23-064 that was discussed earlier in the meeting. He expressed concerns that the project will raise the water up to 2-ft on his land. Staff explained the Board decision to table the permit and advised Mr. Visser that he is welcome to file a formal complaint.
15. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the following permits as listed. Carried.
- Tim Aronson, Section 5, Hendrum Twp. Permit #23-065 to install subsurface drain tile with standard tile conditions.
  - Scott Balstad, Section 27, Gregory Twp. Permit #23-051 to install subsurface drain tile with standard tile conditions pending drainage authority approval.
  - Gary Beyl, Section 12, Lee Twp. Permit #23-057 to widen an existing driveway.
  - BJM Land Inc. Section 5, Hendrum Twp. Permit #23-067 to install subsurface drain tile with standard tile conditions.
  - Jeff Halland, Section 18, Waukon Twp. Permit #23-058 to install a new driveway with a 24" culvert.

- Lynn Johnson, Section 25, Anthony Twp. Permit #23-002 to install subsurface drain tile with standard tile conditions pending drainage authority approval.
  - Doug Kettner, Section 16, Pembina Twp. Permit #23-059 to install subsurface drain tile with standard tile conditions.
  - Lockhart Township, Mike Petry, Section 30, Lockhart Twp. Permit #23-072 to replace 2 culverts.
  - Jeff Petry, Section 2, Lockhart Twp. Permit #23-068 to remove a field approach and install a new, wider approach with the condition that the new approach matches the same culvert diameter as the existing approach.
  - Brandie Phiefer, Section 9, Home Lake Twp. Permit #23-069 to install a driveway with a 24” pipe.
16. Darin Erickson, Section 36, Home Lake Twp. Permit #23-033 to install subsurface drain tile. A motion was made by Manager Hanson and seconded by Manager Johannsen to continue to table pending information from the applicant. Manager Erickson abstained from voting. Carried.
17. Foltz Farms, Section 31, Spring Creek Twp. Permit #23-063 to install subsurface drain tile. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve with standard tile conditions. Carried.
18. Beau Jacobson, Section 2, Highland Grove Twp. Permit #23-070 to install subsurface drain tile. A motion was made by Manager Johannsen and seconded by Manager Hanson to table the permit to notice adjacent landowners. Carried.
19. Andrew Johnstad, Section 27, Reis Twp. Permit #23-071 to install subsurface drain tile. A motion was made by Manager Hanson and seconded by Manager Harless to table the permit to notice adjacent landowners. Carried.
20. Doug Kettner, Sections 10 and 15, Pembina Twp. Permit #23-060 to install subsurface drain tile. A motion was made by Manager Johannsen and seconded by Manager Hanson to table to request that applicant coordinate with Luckow property representatives to determine if there are feasible modifications possible to the current plan to address their concerns. The applicant should inform the WRWD office of the outcome. If no feasible alternative exists, the permit would then be acted on as originally submitted. Carried.
21. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the following permits with standard tile conditions. Carried.
- Dan McNamee, Section 3, LaGarde Twp. Permit # 23-061 to install subsurface drain tile.
  - Dan McNamee, Section 13, Chief Twp. Permit #23-062 to install subsurface drain tile.
22. Borent Thronson, Section 15, Sundal Twp. Permit #23-049 to install subsurface drain tile. A motion was made by Manager Johannsen and seconded by Manager Hanson to continue to table pending information from the applicant. Carried.

## **COMPLAINTS**

23. Wayne Stundahl, Section 7, Fossum Twp. A motion was made by Manager Hanson and seconded by Manager Johannsen to authorize staff to send a letter to Mr. Neset reviewing the findings from the field review and notifying him of the work that still needs to be completed by the September 1, 2023 deadline. Carried.

24. Nancy Merkens, Section 33, Good Hope Twp. Mr. Ueland had previously requested a time extension due to health problems and until the crops are harvested; however, Administrator Jensen reported that Mr. Ueland came into the office on August 8, 2023 to let us know the work is done. A motion was made by Manager Christensen and seconded by Manager Johannsen to continue to table until the September 13, 2023 Board meeting. Carried.
25. Nick Chisholm, Section 18, Waukon Twp. A field review was completed. After further review, it was determined that the cut in the field is likely due to erosion. A motion was made by Manager Hanson and seconded by Manager Spaeth to dismiss the complaint as there was no violation found. Carried.
26. John Pazdernik, Section 6, Lake Grove Twp. A motion was made by Manager Hanson and seconded by Manager Christensen to table the complaint until staff can conduct a field review after harvest. Carried.
27. Don Johnson, Section 24, Winchester Twp. A motion was made by Manager Johannsen and seconded by Manager Hanson to table the complaint until staff can conduct a field review after harvest. Carried.

#### **PERMITS (Continued)**

28. Duane Erickson, Section 36, Home Lake Twp. Permit #23-053 to install subsurface drain tile. The permit was previously approved at the July 12, 2023 Board meeting with conditions. Mr. Erickson would like to amend the permit to move the location of the outlet. Discussion was held. A motion was made by Manager Johannsen and seconded by Manager Spaeth to table the request pending notification of the downstream landowner in the SE ¼ of Section 35 Home Lake Township or approve the permit if the applicant can provide written approval from the downstream landowner in the SE ¼ of Section 35 Township. Manager Erickson abstained from voting. Carried.
29. Chairman Holmik called the Budget and Levy Hearing to order at 9:58 a.m.
- A motion was made by Manager Spaeth and seconded by Manager Hanson to adopt the General Administrative Levy Budget of \$250,000 for 2024 as presented. Carried.
  - A motion was made by Manager Spaeth and seconded by Manager Hanson to adopt the project levees as published and presented with a total anticipated revenue of \$724,667.61. Carried.
  - A motion was made by Manager Johannsen and seconded by Manager Harless to approve the Red River Watershed Management Board Levy pursuant to Chapter 162, laws of 1976, as amended, and under the direction from the Red River Watershed Management Board, the proposed levy of .0003627 times the taxable market value of the property in each county that lies within the District for the Red River Watershed Management Fund, one-half of which remains in the Wild Rice Watershed District for construction and maintenance of projects and one half provided to the Red River Watershed Management Board for projects and programs of common benefit to more than one member district and that the following proposed budget be adopted for consideration. Carried.

Copies of the Budget and Levy documents are included in Appendix A through C at the end of this report.

Chairman Holmvik closed the Budget and Levy Hearing at 10:01 a.m.

### **PERMITS (Continued)**

30. Mike Petry inquired about permit # 23-072 and was informed that the Board approved the permit earlier in the meeting.

31. Goose Prairie. Engineer Bents gave an update on the project. Remaining work to be done includes punch list items and stop log delivery.

As part of ordinary ditch maintenance on CCD 18, staff is working to remove beaver dams. Staff also met with Ms. Steichen, a landowner in the upstream area of the ditch. A survey was conducted, and plans are underway to identify any necessary repairs.

Engineer Bents introduced Wade Opsahl to the Board. Mr. Opsahl takes the place of Mike Buerkley as the project maintenance contact for Houston Engineering.

32. Upper Reaches Project Team. Administrator Jensen discussed the upcoming meeting which is scheduled for August 23, 2023. Staff is considering holding the meeting virtually due to the small amount of new information to cover. Engineer Bents discussed the approximate cost of data needs development and potential funding sources. It would be beneficial to get the cross sections done before Winter 2023 when the river flows are the lowest. Discussion was held regarding 1135 funding and whether or not it would be a good fit for this project.

33. Norman-Polk Project Team. Administrator Jensen reported that the next meeting is August 23, 2023. The agenda includes discussing the draft of the Problem Statement and Purpose/Need document. The group will also review a range of alternatives from the last meeting and determine the next steps.

34. Community Flood Protection. Engineer Bents reported that the design work on the Perley Grade Raise continues. We received comments from MNDOT on the 30% design. Staff will meet with landowners regarding right-of-way acquisition. We are on track to start construction in the Spring of 2024.

35. Acquisition Properties. Administrator Jensen reported that work is complete on Phase 1. A final pay application is expected at the September meeting. Work is complete on Phase 2. The final pay request was approved at last month's meeting. Regarding Phase 3, the Vik property, Administrator Jensen stated there are no significant changes. We anticipate closing in October 2023. On Phase 4, applications for the 5 new applicants have been submitted for federal and state funding. Administrator Jensen presented and read to public the *Local Government Resolution For Flood Hazard Mitigation Grant Assistance: "PROPERTY ACQUISITION"*. A motion was made by Manager Hanson and seconded by Manager Johannsen to pass the Resolution. A roll call vote was held. Manager Erickson voted against the Resolution. Carried. A copy of the Resolution can be found in Appendix D at the end of this report.

36. Ditch and Project Maintenance. Engineer Bents reported that the Upper Reaches repair work is nearing completion. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve the pay request from Rigid Excavating for \$161,608.50. Carried.

Engineer Bents also reported that work has started on the bridge replacement on JD53.

37. Lower Wild Rice. Administrator Jensen reported that there is a hearing scheduled for August 29, 2023 for our proposal to the Lessard Sams Council.

38. Ring Dikes. Administrator Jensen reported that Mr. Sargent does not wish to proceed with the ring dike at this time.
39. 2023 Flood Damage. Administrator Jensen reported that there was a Federal declaration made on July 20, 2023. There is an applicant briefing tomorrow, August 10, 2023 at the District office for all Norman County Township representatives.
40. MAWD Resolutions. Administrator Jensen presented and read to public the *Resolution of the Wild Rice Watershed District Board of Managers to Expand Minn. Stat. §103D.345, Subd. 5 to Include the Department of Natural Resources in Addition to the Department of Transportation*. A motion was made by Manager Johannsen and seconded by Manager Hanson to pass the Resolution. A role call vote was held. All Managers voted for the Resolution. Carried. A copy of the Resolution can be found in Appendix E at the end of this report.
41. Clean Water Fund Application. Engineer Bents reported that the application window is open. Staff discussed applying for funding for the South Branch project. Staff reached out to the MNDNR and BWSR and they were both supportive of the idea. A motion was made by Manager Harless and seconded by Manager Hanson to submit the application. Carried.
42. Manager Per Diems. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve payment of Manager per diems as distributed. Carried.
43. Meetings / Conferences / Seminars. A motion was made by Manager Spaeth and seconded by Manager Christensen to authorize Managers and staff to attend 3 upcoming conferences: MACATFO/MADI, BWSR Academy and Minnesota Watersheds Annual Conference. Carried.
44. 2022 Audit update and proposal. Administrator Jensen received one proposal for our Federal audit from Clifton, Larson, Allen LLP for \$34,125.00 and presented it to the Board. Norman County has agreed to contribute \$5,000.00 towards the cost of the audit. A motion was made by Manager Johannsen and seconded by Manager Harless to accept the proposal. Carried.
45. Manager Erickson brought up the General Budget and stated he disagrees with charging time to each ditch system.
46. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Spaeth to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 10:46 am.

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Curt Johannsen, Secretary

**Jul 13 - Aug 9, 23**

|            |       |  |  |            |
|------------|-------|--|--|------------|
| 07/18/2023 |       | QuickBooks Payroll Service             | Created by Payroll Service on 07/17/2023     | 6,291.32   |
| 08/01/2023 |       | QuickBooks Payroll Service             | Created by Payroll Service on 07/31/2023     | 6,291.29   |
| 07/31/2023 | ACH   | Minnesota Energy Resources Corporation |  | 97.00      |
| 08/03/2023 | ACH   | Arvig                                  |  | 329.10     |
| 07/14/2023 | ACH   | PERA                                   |  | 52.51      |
| 08/05/2023 | ACH   | MARCO, Inc.                            |  | 642.79     |
| 07/13/2023 | ACH   | MN Dept of Revenue                     | 5062265                                      | 1.00       |
| 07/14/2023 | ACH   | US Treasury-Payroll                    | 41-6145653                                   | 191.28     |
| 07/21/2023 | ACH   | PERA                                   |  | 1,111.57   |
| 08/06/2023 | ACH   | Verizon Wireless                       |  | 49.35      |
| 07/19/2023 | ACH   | Aflac                                  |  | 112.20     |
| 07/20/2023 | ACH   | MN Dept of Revenue                     | 5062265                                      | 354.00     |
| 07/20/2023 | ACH   | US Treasury-Payroll                    | 41-6145653                                   | 1,947.44   |
| 07/25/2023 | ACH   | MN PEIP                                |  | 2,909.62   |
| 08/04/2023 | ACH   | PERA                                   |  | 1,111.57   |
| 08/02/2023 | ACH   | MN Dept of Revenue                     | 5062265                                      | 354.00     |
| 08/03/2023 | ACH   | US Treasury-Payroll                    | 41-6145653                                   | 1,947.50   |
| 08/09/2023 | 19092 | Becker County SWCD                     | Coordinator Costs                            | 2,171.29   |
| 08/09/2023 | 19093 | Cintas                                 | Rugs and sanitizer                           | 53.68      |
| 08/09/2023 | 19094 | Clasen & Schiessl CPAs Ltd.            | Prep work for 2022 Audit                     | 2,200.00   |
| 08/09/2023 | 19095 | Clay Soil & Water District             | Coordinator Costs                            | 12,665.85  |
| 08/09/2023 | 19096 | Elan Financial Services                | June statement                               | 480.38     |
| 08/09/2023 | 19097 | Farmers Independent                    | Budget and Levy Hearing Notice               | 207.90     |
| 08/09/2023 | 19098 | Gordon Construction, Inc.              | Flood damage repair                          | 13,650.00  |
| 08/09/2023 | 19099 | Hendrum City                           | Mowing                                       | 500.00     |
| 08/09/2023 | 19100 | Houston Engineering, Inc.              |  | 65,941.39  |
| 08/09/2023 | 19101 | MACATFO                                | Drainage Conference Registration-Tara Jensen | 50.00      |
| 08/09/2023 | 19102 | Mahnomen Pioneer                       | Budget & levy hearing                        | 105.40     |
| 08/09/2023 | 19103 | Norman County Index-Ada                | Budget & levy hearing                        | 332.50     |
| 08/09/2023 | 19104 | Northern States Excavating             |  | 73,563.75  |
| 08/09/2023 | 19105 | Office Supplies Plus                   |  | 159.75     |
| 08/09/2023 | 19106 | Pitney Bowes                           | Postage meter lease                          | 120.00     |
| 08/09/2023 | 19107 | Renae Kappes                           | Office cleaning                              | 420.00     |
| 08/09/2023 | 19108 | Rigid Excavating LLC                   | Pay request 6 Upper Reaches                  | 161,608.50 |
| 08/09/2023 | 19109 | Robert Lapos                           | Beaver trapping                              | 254.47     |
| 08/09/2023 | 19110 | Supermarket Foods                      | Supplies                                     | 47.87      |
| 08/09/2023 | 19111 | Tammy Erickson                         | Mowing                                       | 175.00     |
| 08/09/2023 | 19112 | Tony Sip                               | Mowing                                       | 12,635.00  |
| 08/09/2023 | 19113 | Visser Trenching                       |  | 52,629.40  |
| 08/09/2023 | 19114 | Wambach & Hanson                       | July Legal                                   | 1,380.97   |
| 08/09/2023 | 19115 | West Polk SWCD                         | Coordinator Costs                            | 256.92     |
| 08/09/2023 | 19116 | Curt Johannsen                         |  | 365.16     |
| 08/09/2023 | 19117 | Dean P Spaeth                          |  | 157.36     |
| 08/09/2023 | 19118 | Duane L Erickson                       |  | 146.61     |

|              |       |                       |                   |
|--------------|-------|-----------------------|-------------------|
| 08/09/2023   | 19119 | Gregory R Holmvik     | 230.88            |
| 08/09/2023   | 19120 | Mark L Harless        | 131.16            |
| 08/09/2023   | 19121 | Michael K Christensen | 280.12            |
| 08/09/2023   | 19122 | Raymond M Hanson      | 254.46            |
| <b>TOTAL</b> |       |                       | <b>426,969.31</b> |



## Appendix A

| <b>BUDGET FOR ADMINISTRATIVE GENERAL ACCOUNT<br/>BOARD APPROVED 8-9-2023 FOR YEAR 2024</b> |                        |
|--|------------------------|
|  |                        |
|  | <b>APPROVED BUDGET</b> |
|  | <b>2024</b>            |
|  |                        |
| Admin. Salaries  | 107,000.00             |
| Annual Report  | 1,500.00               |
| Advisory Board   | 1,000.00               |
| Audit  | 6,000.00               |
| Capital Improvements (10 Year)   | 10,000.00              |
| Education Programs   | 4,000.00               |
| Engineering  | 12,000.00              |
| Insurance and Bonds  | 13,000.00              |
| Legal Fees   | 10,000.00              |
| Managers Per Diem & Expenses   | 19,000.00              |
| Mediation Project Team   | 500.00                 |
| Meetings, Special Board & other  | 23,000.00              |
| Office Equipment   | 8,000.00               |
| Office Maintenance   | 5,000.00               |
| Organization Dues  | 7,000.00               |
| Overall Plan (10 Year)   | 1,000.00               |
| Supplies, Publications and Postage   | 6,500.00               |
| Technical Equipment/Support  | 10,500.00              |
| Utilities  | 5,000.00               |
|  | <b>250,000.00</b>      |
|  |                        |
|  |                        |
|  |                        |

General Budget for 2024. The proposed 2024 Administrative Budget for consideration was distributed for review. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the budget as presented. Carried. A motion was made by Manager Johannsen to approve pursuant to Chapter 162, laws of 1976, as amended, and under the direction from the Red River Watershed Management Board, the proposed levy of .0003627 times the taxable market value of the property in each county that lies within the District for the Red River Watershed Management Fund, one-half of which remains in the Wild Rice Watershed District for construction and maintenance of projects and one half provided to the Red River Watershed Management Board for projects and programs of common benefit to more than one member district and that the following proposed budget be adopted for consideration. Manager Harless seconded the motion for the adoption of the 2024 RRWMB Levy and, upon the vote being taken, the same was declared unanimously approved and carried.

## Appendix B

|  |  |  |  |
|--|--|--|--|
|  |  |  |  |
| <b>DISTRICT 066 - WILD RICE WATERSHED DISTRICT</b> |  |  |  |
|  |  |  |  |
| <b>CERTIFICATION OF APPORTIONED LEVIES</b>         |  |  |  |
| <b>PAYABLE 2024</b>                                |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | <b>(1) Payable 2023 Property Tax Levy</b>          |  | <b><u>3,876,943,600.00</u></b>                     |
|  |  |  |  |
|  |  |  |  |
| County   | (2)<br>Payable 2023<br>Taxable<br>Net Tax Capacity | (3)<br>Net Tax Capacity<br>Percent<br>Distribution | (4)<br>Apportioned<br>Payable 2023<br>Levy (1 x 3) |
| BECKER   | <b>4,526,866.00</b>                                | 11.5506%   | <u>447,810,911.25</u>                              |
| CLAY   | <b>6,380,406.00</b>                                | 16.2801%   | <u>631,168,544.65</u>                              |
| CLEARWATER   | <b>1,258,931.00</b>                                | 3.2123%  | <u>124,537,160.66</u>                              |
| MAHNOMEN   | <b>7,465,607.00</b>                                | 19.0490%   | <u>738,519,822.26</u>                              |
| NORMAN   | <b>19,095,143.00</b>                               | 48.7226%   | <u>1,888,947,759.30</u>                            |
| POLK   | <b>464,598.00</b>                                  | 1.1855%  | <u>45,959,401.88</u>                               |
| Totals   | <b>39,191,551.00</b>                               | <b>100.0000%</b>                                   | <b><u>3,876,943,600.00</u></b>                     |

## Appendix C

### Approved Levees for 2024 8/9/2023

| DITCH                               | TOTAL BENEFITS  | CURRENT<br>FINANCIAL<br>6/5/2023 | ANTICIPATED<br>ADDITIONAL TO<br>BE PD 2023 | CURRENT +<br>ANTICIPATED | LEVIED<br>% FOR<br>2024 | Change<br>from 2023 | ANT REVENUE<br>2024 |
|-------------------------------------|-----------------|----------------------------------|--|--------------------------|-------------------------|---------------------|---------------------|
| WRR - UP REACHES                    | \$ 117,788.73   | \$ 98,798.64                     | \$40,176.43                                | \$138,975.07             | 100.00%                 |                     | \$117,788.73        |
| WRR - PROJ. NO. 5 - Norman/Polk     | \$ 3,296,947.22 | \$ 99,047.54                     | \$32,283.70                                | \$131,331.24             | 1.00%                   |                     | \$32,969.47         |
| WRR - PROJ. NO. 6 - Lake Ida        | \$ 93,024.38    | \$ 42,615.79                     | \$4,784.95                                 | \$47,400.74              | 6.00%                   |                     | \$5,581.46          |
| WRR - PROJ. NO. 12 - Wild Rice Twp  | \$ 120,373.00   | \$ (96,522.90)                   | \$20,525.94                                | (\$75,996.96)            | 25.00%                  | 5.00%               | \$30,093.25         |
| WRR - PROJ. NO. 14 - NC 45          | \$ 416,844.44   | \$ 70,070.75                     | \$20,167.42                                | \$90,238.17              | 4.00%                   | -1.00%              | \$16,673.78         |
| WRR - PROJ. NO. 17 - Lockhart Ditch | \$ 504,261.70   | \$ (35,634.46)                   | \$25,106.50                                | (\$10,527.97)            | 5.00%                   |                     | \$25,213.09         |
| WRR - PROJ. NO. 27 - Mah            | \$ 154,739.40   | \$ 10,162.89                     | \$1,543.07                                 | \$11,705.96              | 1.00%                   |                     | \$1,547.39          |
| WRR - PROJ. NO. 29 - Becker         | \$ 207,536.25   | \$ 23,388.77                     | \$2,075.36                                 | \$25,464.13              | 1.00%                   |                     | \$2,075.36          |
| WRR - PROJ. NO. 34 - Mahn           | \$ 138,429.75   | \$ 606.79                        | \$4,152.89                                 | \$4,759.68               | 3.00%                   |                     | \$4,152.89          |
| CCD NO. 18                          | \$ 16,924.60    | \$ 78,792.59                     | \$5,908.62                                 | \$84,701.21              | 35.00%                  |                     | \$5,923.61          |
| WRR - PROJ. NO. 2 - Heiberg         | \$ 276,749.74   | \$ 72,269.72                     | \$2,285.50                                 | \$74,555.22              | 1.00%                   |                     | \$2,767.50          |
| WRR - PROJ. NO. 4 - Becker          | \$ 1,175,147.47 | \$ 184,996.89                    | \$5,685.40                                 | \$190,682.29             | 0.50%                   |                     | \$5,875.74          |
| WRR - PROJ. NO. 13 - Olson/Ag       | \$ 1,508,279.20 | \$ 15,214.21                     | \$7,310.99                                 | \$22,525.20              | 0.50%                   |                     | \$7,541.40          |
| WRR - PROJ. NO. 43 - PERLEY         | \$ 2,073,648.00 | \$ 22,511.75                     | \$5,765.87                                 | \$28,277.62              | 0.30%                   |                     | \$6,220.94          |
| WRR - PROJ. NO. 44 - HENDRUM        | \$ 4,674,664.97 | \$ 14,798.17                     | \$11,280.84                                | \$26,079.01              | 0.25%                   |                     | \$11,686.66         |
| WRR - PROJ. NO. 3 - NC 20           | \$ 53,000.00    | \$ (5,220.39)                    | \$6,349.87                                 | \$1,129.48               | 12.00%                  |                     | \$6,360.00          |
| WRR - PROJ. NO. 19 - 35/10/19       | \$ 1,523,118.75 | \$ 32,364.25                     | \$29,304.54                                | \$61,668.79              | 2.00%                   |                     | \$30,462.38         |
| WRR - PROJ. NO. 24 - NC 12          | \$ 542,587.50   | \$ 35,410.73                     | \$1,356.47                                 | \$36,767.20              | 0.25%                   |                     | \$1,356.47          |
| WRR - PROJ. NO. 31 - Hegne Cut      | \$ 486,205.25   | \$ 78,447.23                     | \$9,383.90                                 | \$87,831.13              | 2.00%                   |                     | \$9,724.11          |
| NCD NO. 37                          | \$ 18,944.50    | \$ 8,296.42                      | \$2,242.58                                 | \$10,539.00              | 15.00%                  |                     | \$2,841.68          |
| WRR - PROJ. NO. 9 - SB & FD         | \$ 6,170,154.20 | \$ 141,547.56                    | \$89,104.41                                | \$230,651.97             | 1.50%                   |                     | \$92,552.31         |
| WRR - PROJ. NO. 20 - CC 45          | \$ 3,157,178.50 | \$ 149,395.61                    | \$15,370.04                                | \$164,765.65             | 0.50%                   |                     | \$15,785.89         |
| JD #56 MAIN                         | \$ 930,563.00   | \$ 143,663.18                    | \$9,204.02                                 | \$152,867.20             | 1.00%                   |                     | \$9,305.63          |
| CCD NO. 4                           | \$ 117,693.20   | \$ (103,810.62)                  | \$23,538.64                                | (\$80,271.98)            | 20.00%                  |                     | \$23,538.64         |
| CCD NO. 8                           | \$ 145,764.40   | \$ 173,465.24                    | (\$709.07)                                 | \$172,756.17             | 0.00%                   |                     | \$0.00              |
| JD #56 LAT 1                        | \$ 811,662.93   | \$ 63,456.37                     | \$8,082.81                                 | \$71,539.18              | 1.00%                   |                     | \$8,116.63          |
| WRR - PROJ. NO. 1 - NC 1            | \$ 76,785.66    | \$ 71,964.67                     | (\$1,410.05)                               | \$70,554.62              | 0.00%                   |                     | \$0.00              |
| WRR - PROJ. NO. 16 - Anthony Twp    | \$ 172,848.25   | \$ 16,271.80                     | \$3,386.26                                 | \$19,658.06              | 2.00%                   |                     | \$3,456.97          |
| WRR - PROJ. NO. 23 - NC34 Lat 1     | \$ 321,000.00   | \$ 28,141.49                     | \$0.00                                     | \$28,141.49              | 0.00%                   |                     | \$0.00              |
| WRR - PROJ. NO. 32 - Hegne/Anth Cut | \$ 1,100,380.50 | \$ 17,802.50                     | \$2,511.67                                 | \$20,314.17              | 0.25%                   |                     | \$2,750.95          |
| NCD NO. 15                          | \$ 5,516.40     | \$ 29,349.32                     | \$2,412.49                                 | \$31,761.81              | 50.00%                  |                     | \$2,758.20          |
| NCD NO. 21                          | \$ 3,586.00     | \$ 20,299.44                     | \$1,378.00                                 | \$21,677.44              | 50.00%                  |                     | \$1,793.00          |
| WRR - PROJ. NO. 18 - NC 64          | \$ 1,158,183.00 | \$ 27,169.82                     | \$11,266.08                                | \$38,435.90              | 1.00%                   |                     | \$11,581.83         |
| WRR - PROJ. NO. 25 - NC 38          | \$ 216,302.50   | \$ 30,232.01                     | \$8,585.80                                 | \$38,817.81              | 4.00%                   |                     | \$8,652.10          |
| WRR - PROJ. NO. 30 - Green          | \$ 1,785,424.20 | \$ 304,024.97                    | \$34,769.11                                | \$338,794.08             | 1.50%                   | -0.50%              | \$26,781.36         |
| NCD NO. 11                          | \$ 14,104.38    | \$ (12,858.53)                   | \$2,818.63                                 | (\$10,039.91)            | 45.00%                  | 20.00%              | \$6,346.97          |
| NCD NO. 18                          | \$ 54,998.00    | \$ 47,628.96                     | \$6,102.94                                 | \$53,731.90              | 25.00%                  | 10.00%              | \$13,749.50         |
| NCD NO. 18 LAT 1                    | \$ 3,300.00     | \$ 10,242.96                     | \$1,650.00                                 | \$11,892.96              | 50.00%                  |                     | \$1,650.00          |
| JD 53 MAIN                          | \$ 75,338.00    | \$ 24,877.89                     | \$20,212.50                                | \$45,090.39              | 35.00%                  | 5.00%               | \$26,368.30         |
| JD #53 LAT 1                        | \$ 400,876.00   | \$ 131,444.16                    | (\$173.58)                                 | \$131,270.58             | 3.00%                   | 3.00%               | \$12,026.28         |
| JD #53 LAT 2                        | \$ 70,425.52    | \$ 14,965.85                     | \$25,500.99                                | \$40,466.84              | 50.00%                  |                     | \$35,212.76         |
| WRR - PROJ. NO. 40 - DALEN          | \$ 806,163.10   | \$ (47,357.78)                   | \$38,015.47                                | (\$9,342.32)             | 5.00%                   |                     | \$40,308.16         |
| CCD NO. 6                           | \$ 61,673.00    | \$ (38,624.32)                   | \$24,046.36                                | (\$14,577.96)            | 40.00%                  |                     | \$24,669.20         |
| CCD NO. 14                          | \$ 374,185.30   | \$ 88,296.06                     | \$3,741.85                                 | \$92,037.91              | 1.00%                   |                     | \$3,741.85          |
| CCD NO. 42                          | \$ 13,133.13    | \$ 15,949.16                     | \$3,929.95                                 | \$19,879.11              | 30.00%                  |                     | \$3,939.94          |
| CCD NO. 44                          | \$ 22,059.32    | \$ (7,961.11)                    | \$4,249.73                                 | (\$3,711.38)             | 20.00%                  |                     | \$4,411.86          |
| CCD NO. 52                          | \$ 14,366.56    | \$ 3,112.99                      | \$5,674.62                                 | \$8,787.61               | 40.00%                  |                     | \$5,746.62          |
| CLEARWATER NO. 3                    | \$ 50,267.00    | \$ 64,868.01                     | \$12,566.75                                | \$77,434.76              | 25.00%                  |                     | \$12,566.75         |
| SURVEY & DATA                       | \$ 50,000.00    | \$ 689.42                        | \$49,992.88                                | \$50,682.30              | 0.00%                   | -100.00%            | \$0.00              |

## Appendix D

### ***Local Government Resolution For Flood Hazard Mitigation Grant Assistance: “PROPERTY ACQUISITION”***

BE IT RESOLVED that Wild Rice Watershed District, hereinafter referred to as the “Applicant” act as legal sponsor for the project contained in the **Flood Damage Reduction Grant Assistance Program Application** to be submitted on August 9, 2023 and that Tara Jensen, Administrator, is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED that the Applicant has the legal authority to apply for financial assistance, and the institutional, administrative, and managerial capability to ensure adequate acquisition, maintenance and protection of the proposed project.

BE IT FURTHER RESOLVED that the Applicant has the financial capability to provide any required matching funds.

BE IT FURTHER RESOLVED that the source of Applicant’s matching funds shall not include other State funds.

BE IT FURTHER RESOLVED that the source of Applicant’s matching funds shall be \$1,925,250.00 – Federal; 200,818.75 – District; 120,056.25 – Landowner.

BE IT FURTHER RESOLVED that the Applicant hereby pledges to complete the project or phase if it exceeds the total funding provided by the Department of Natural Resources and any required local match.

BE IT FURTHER RESOLVED that the Applicant has not incurred any costs, and has not entered into any written agreements to purchase property proposed by this project.

BE IT FURTHER RESOLVED that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the Applicant may enter into an agreement with the State of Minnesota for the above- references project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED that Gregory Holmvik, Chairman is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Wild Rice Watershed District of on August 9, 2023.

**SIGNED:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_

**WITNESSED:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_

## Appendix E

### **Resolution of the Wild Rice Watershed District Board of Managers to Expand Minn. Stat. §103D.345, Subd. 5 to Include the Department of Natural Resources in Addition to the Department of Transportation**

A meeting of the Wild Rice Watershed District Board of Managers (WRWD) was held on August 9, 2023 at the WRWD main office at 11 5th Ave E. in Ada, MN, with a quorum of the managers present.

**WHEREAS**, discussion was had that the Minnesota Department of Natural Resources has engaged in certain activity on property owned by the DNR which would require a permit for such activity as being within the scope of an existing rule of the WRWD, but the DNR asserts its position that it is exempt from obtaining any such permit, and

**WHEREAS**, the WRWD has concerns that the non-permitted work being done by the DNR on its property impacts other property owners/residents within the WRWD resulting in such impacted property owners/residents having no recourse for water flowing, seeping, or otherwise being cast upon such other owners/residents, and

**WHEREAS**, the WRWD desires that Minn. Stat. §103D.345, Subd. 5 which pertains to the applicability of watershed permit requirements to the state and provides that a rule adopted by the managers that requires a permit for an activity applies to the Department of Transportation should be expanded to include the Minnesota Department of Natural Resources.

NOW, THEREFORE, be it Resolved by the WRWD Board of Managers that it requests the Minnesota Association of Watershed Districts (MAWD) pass a resolution at its 2023 meeting to seek an amendment by the Minnesota legislature of Minn. Stat. §103D.345, Subd. 5, to read as follows:

**"Subd. 5. Applicability of permit requirements to state.** A rule adopted by the managers that requires a permit for an activity applies to the Departments of Transportation and Natural Resources."

Date: \_\_\_\_\_

By: \_\_\_\_\_

Secretary of the WRWD Board of Managers

Date: \_\_\_\_\_

Attested by: \_\_\_\_\_

Chairman of the WRWD Board of Managers

## Appendix F

### List of Acronyms Used:

|         |   |
|---------|---|
| BWSR    | Board of Water and Soil Resources   |
| CCD     | Clay County Ditch   |
| JD      | Judicial Ditch  |
| MACATFO | Minnesota Association of County Auditors, Treasurers and Finance Officers |
| MADI    | Minnesota Association of Drainage Inspectors                              |
| MNDNR   | Minnesota Department of Natural Resources                                 |
| MNDOT   | Minnesota Department of Transportation                                    |
| RRWMB   | Red River Watershed Management Board                                      |
| WRWD    | Wild Rice Watershed District  |