

Wild Rice Watershed District

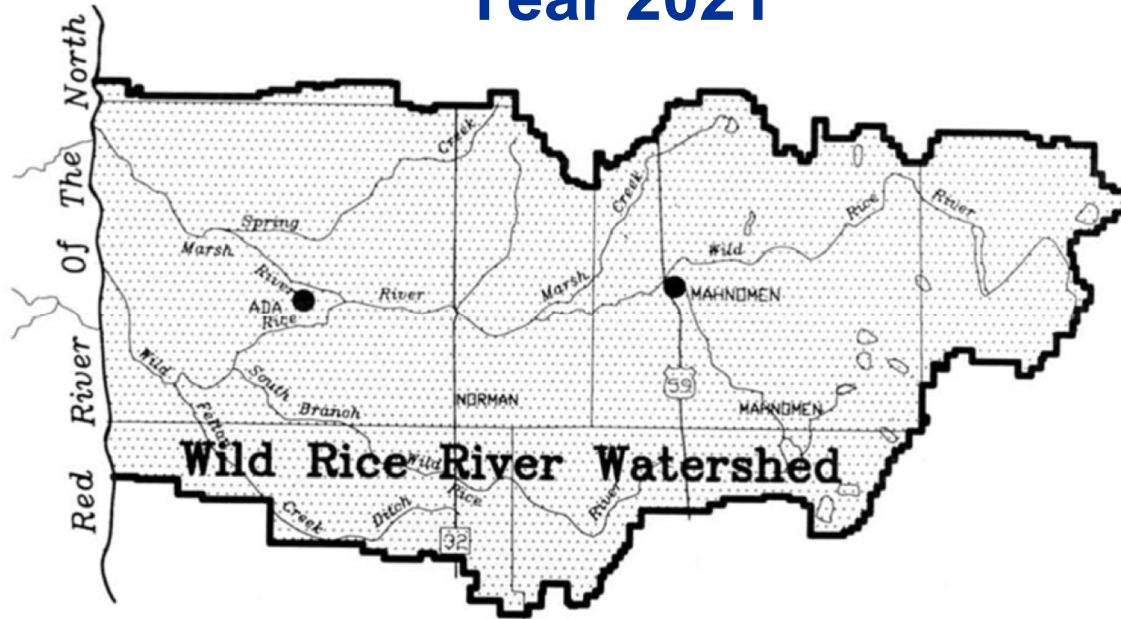


2021 Annual Report

Wild Rice Watershed District

52nd Annual Report

Year 2021



The Wild Rice Watershed District is located in the central part of the Minnesota portion of the Red River of the North basin. The Watershed District is bordered by the Sand Hill River and the Red Lake River basins to the north and the Buffalo River basin to the south.

The Wild Rice Watershed District occupies a land area of approximately 2,085 square miles. The territory of the District is in parts of Norman, Clay, Mahnomen, Becker, Clearwater, and Polk counties, which include the watershed of the Wild Rice River and the Marsh River.

The photos on the cover are from the Olson Agassiz Wildlife Management Area outlet structure, located in Section 21 of Spring Creek Township, Norman County, Minnesota.

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Wild Rice Watershed District

11 East 5th Avenue

Ada, MN 56510

Phone: (218) 784-5501

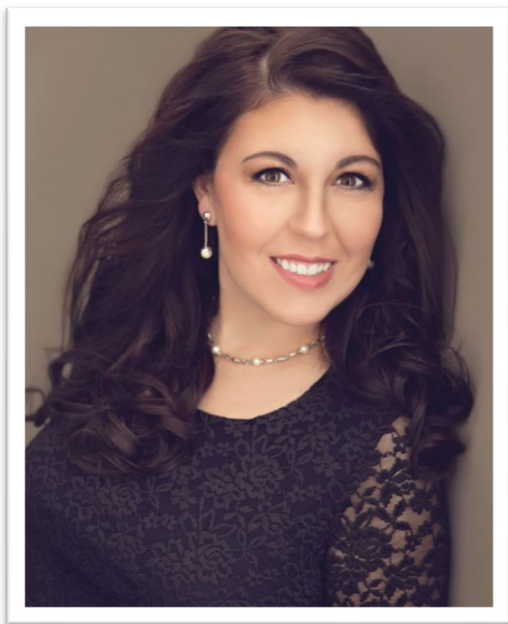
Fax: (218) 784-2459

Website: www.wildricewatershed.org

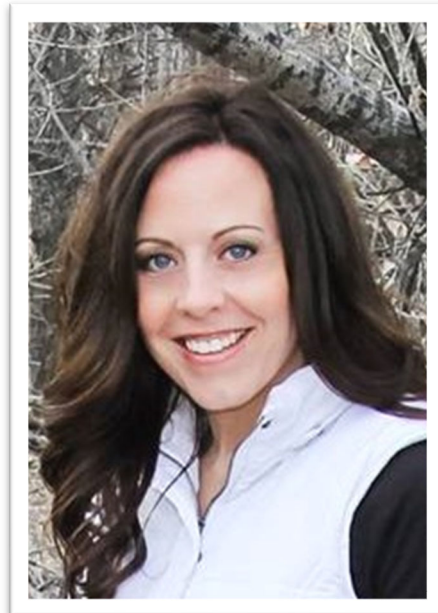
2021 WRWD Staff



Kevin Ruud
Administrator
kevin@wildricewatershed.org



Tara Jensen
Bookkeeper
tara@wildricewatershed.org



Stacy Purrington
Administrative Assistant
stacy@wildricewatershed.org

Table of Contents

Table of Contents.....	1
I. Executive Summary.....	3
II. From the Desk of the Administrator, Kevin Ruud.....	4
III. Appointments.....	6
Board of Managers	7
Consultants	8
Citizens Advisory Committee	9
Flood Damage Reduction (FDR) Project Team	10
Red River Watershed Management Board (RRWMB).....	13
Minnesota Association of Watershed Districts (MAWD)	13
IV. Plan Performance	14
Community Levee Improvements – City of Halstad	14
Community Levee Improvements – Phase 2 – Perley and Hendrum Grade Raises	17
Goose Prairie Wildlife Management Area Enhancements	20
Lower Wild Rice Corridor Restoration and Setback Levees	24
Upper Reaches	26
Judicial Ditch 53	27
Project 12, Wild Rice Township Ditch	27
Project 40, Dalen Coulee	28
Norman County Ditch 64	28
Clay County Ditch 4	29
Clay County Ditch 6	29
Clay County Ditch 42	30
Clay County Ditch 44	30
Clay County Ditch 45, Lateral 1.....	31
Rural Ring Dike Program	31
Hazard Mitigation Rural Acquisition Program.....	31
NRCS RCPP	32
One Watershed One Plan	34
Permit Applications	35
January 2021	35
February 2021	36
March 2021	37

April 2021	38
May 2021	38
June 2021	40
July 2021	41
August 2021	43
September 2021	45
October 2021	46
November 2021	47
December 2021	48

V. 2021 Meeting Minutes in Review..... 49

January	49
February	49
March	50
April.....	51
May	51
June	52
July	53
August.....	55
September	56
October	56
November	57
December	58

VI. Financial and Audit Reports..... 59

I. Executive Summary

Pursuant to Minnesota Statutes Section Chapter 103D of the Minnesota Watershed Act, the Board of Managers hereby submits the 52nd Annual Report of the Wild Rice Watershed District (WRWD), which covers the period of January 1 to December 31 of 2021. The report includes the District's members, technical and citizen advisors, summaries of the plans, goals, water management projects, and communication programs of the District as well as a summary of the District's financial condition.

The District distributes its Annual Activity Report to the Minnesota Department of Natural Resources and the Board of Soil and Water Resources as provided by law. Copies of the report or audit may be obtained from the District's Managers or through www.wildricewatershed.org.

The Annual Report reflects the Board of Managers' commitment toward serving the residents of the watershed in its mission to provide efficient management of our water resources for the future. The Wild Rice Watershed District is focused on providing the leadership and resources needed to fulfill its water management goals and objectives.

The Wild Rice Watershed District has developed a comprehensive implementation program to accomplish its goals and objectives. Authority for implementation is provided by the legislature under Section 103D of the Minnesota Statutes.

This legislation gives the watershed districts the authority to establish rules, require permits, construct and finance improvement projects and perform other activities which contribute to the purpose for which the District is organized. The Watershed District will use this authority granted by the legislature to implement its long-term goals and objectives.

Within the Annual Report you will find evidence of these commitments. The report also reflects the Board of Managers' recent accomplishments while mapping out plans for the upcoming year. The Managers invite comments and suggestions concerning this report.

**Respectfully submitted by
Wild Rice Watershed District
Board of Managers
Greg Holmvik
2021-2022 Chairman**

II. From the Desk of the Administrator

As the Administrator of the Wild Rice Watershed District for the last nine years, I would like to add some of my thoughts as to how the 2021 year went.

We continue to deal with COVID-19. A lot of meetings continue to be held virtually instead of in person. It was nice for the March meeting to meet in person again.

The 1W1P was approved at the end of 2020 and we have now entered the implementation phase. The funding provided with this will help the County, SWCD's, and Watershed to implement projects and repairs.

The Halstad and Hendrum dikes improvements were completed including the paperwork (which included doing a Letter of Map Revision LOMR) and now we have started to push for funding for the City of Perley with an application being made to the Homeland and Security and Emergency Management for possible funding up to 90% of the project. We will wait and see what comes with this.

RCCP projects. The last two parts of the puzzle, Green Meadow and South Branch were brought to a close this year. All three of the projects now have a plan in how to pursue. An agreement was signed with the USGS to do monitoring on the Wild Rice and the South Branch of the Wild Rice Rivers to match with the previous study that was done in the late 2000's.

The Lower Wild Rice Corridor project continues to move along with 23 applications that have been received and are working towards completion. The Board also approved buying a farm site using their own funds.

The Upper Reaches repair ran into a snag with a landowner requiring that we use eminent domain.

Goose Prairie: We verified with the LSOHC and the MNDNR that the use of eminent domain would not affect their funding. The dam safety permit has been applied for. We reached agreement with about half of those we need easements from. Discussion was held on the use of eminent domain with letters being sent to the parties that we have not reached an agreement with. An agreement was signed between the Township Board and the Watershed to use their road as part of the outlet structure. Additional questions from the MNDNR are being addressed.

We have successfully got the FEMA funding to acquire seven flood buyouts and have secured the balance of funding through the MNDNR and RRWMB.

The Board renewed efforts to get Federal Crop Insurance available for retention sites to be used during storage events. This request was brought to the MAWD annual meeting and was approved by the membership.

It was a busy year for doing maintenance on our ditches and projects as you will notice in the annual report.

Staffing remained stable until October when I announced that I would be retiring in 2022. The Board negotiated a contract with Tara to replace me. Stacy will assume Tara's responsibilities. Then we completed the process of replacing Stacy's position with Amy Nelson who will start in 2022.

A total of 145 permit applications were received for various projects throughout the district. This is the last time I get to do this as my last day in the office will be January 19, 2022, I just want to say that I have enjoyed my time here since October of 2010 but am looking forward to not having to work anymore than what I want to. Best of luck to the crew taking over as I am leaving it in good hands.

Kevin Ruud, Administrator



III. Appointments Board of Managers

Standing, L to R: Duane Erickson, Mike Christensen, Mark Harless, Greg Holmvik
Seated, L to R: Dean Spaeth, Curt Johannsen, Raymond Hanson

The Wild Rice Watershed District is governed by a Board of Managers whose job is to preside over the business of the Watershed District as it pursues the conservation of natural resources and flood damage reduction through regulation and use of sound scientific principles.

The Board of Managers is composed of seven managers appointed by County Commissioners for a three-year term. Three managers are appointed by Norman County, two managers are appointed by Mahnomon County, and two managers are appointed by Clay County.

The Board of Managers meets regularly on the second Wednesday of each month at 8:30 a.m. at the District office in Ada, Minnesota.

Name and Office	Appointing County	Year Appointed	Contact Information for Current Managers	Date of Term Expiration
Duane Erickson	Clay	2009	11849 390th St Ulen, MN 56585 (218) 596-8322 duane.erickson46@gmail.com	04/25/24
Mark Harless	Clay	2017	PO Box 37 Borup, MN 56519 (218) 494-3330 mlharlessz4@gmail.com	04/25/24
Dean Spaeth	Mahnomen	2009	1526 210th St Mahnomen, MN 56557 (218) 935-2127 deanandjoann@hotmail.com	04/25/24
Mike Christensen	Norman	2006	4539 Co Hwy 29 Twin Valley, MN 56584 (218) 584-5510 sunnybrookfarms@gmail.com	04/25/25
Raymond Hanson	Mahnomen	2010	4333 Co Hwy 29 Twin Valley, MN 56584 (218) 584-5545 twinvalleyhansons@icloud.com	04/25/25
Curt Johannsen	Norman	2010	PO Box 111 Hendrum, MN 56550 (701) 799-6732 chj74@outlook.com	04/25/25
Greg Holmvik	Norman	2009	401 7th Ave W Ada, MN 56510 (218) 567-8277 gholmvik@loretel.net	04/25/23

Consultants

The WRWD Board of Managers retains independent contractor consultants who provide all the necessary engineering, auditing, legal and other services and serve at the pleasure of the Board. The District's independent consultants effectively fulfill its obligations, goals and objectives within the approved finances and budget. The following consultants served the District in 2021:

Name	Service Provided	Company Name	Contact Information
Elroy Hanson	Legal Services	Wambach and Hanson Law Office	P.O. Box 340 Mahnomen, MN 56557 Phone: (218) 935-2266
Jerry Bents	Engineer	Houston Engineering, Inc.	1401 21st Ave N Fargo, ND 58102 Phone: (701) 237-5065
Christopher Clasen	Auditor	Justin Clasen & Company, Ltd.	P.O. Box 90 Pequot Lakes, MN 56472 Phone: (218) 568-5242



Jerry Bents,
Civil Engineer
Vice President
Houston Engineering Inc.



Elroy Hanson,
Attorney,
Wambach & Hanson Law Office



Christopher Clasen
Certified Public Accountant
Justin Clasen & Company, Ltd.

Citizens Advisory Committee

To ensure public input, the managers have appointed a Citizens Advisory Committee to provide recommendations on matters affecting the Watershed District, including all contemplated projects and improvements. The Wild Rice Watershed District holds annual planning meetings with the Citizens Advisory Committee, as required under Minnesota Statute. Meetings are scheduled for the first Monday in April and the last Monday in November at 10:00 am at the District Office, unless otherwise noted.

Committee Members Contact Information			
Brandon Borgen	1429 180th Street Perley, MN 56574	Cynthia Julin	318 E Main St Ada, MN 56510 (218) 784-2520
Robert Braseth	25415 190th Ave N Ulen, MN 56584 (218) 596-8754	Steve Kahlbaugh	2450 160th Ave Mahnomen, MN 56557 (218) 261-0952
Terry Guttormson	1141 175th Ave Hendrum, MN 56550 (218) 861-6800	Jerome (Joe) Slette	1141 237th St Mahnomen, MN 56557 (218) 936-7147
Corey Hanson	2758 330th St Gary, MN 56545 (218) 356-8678	Matt Speer	2435 140th Ave Mahnomen, MN 56557 (218) 261-0645
Steve Jacobson	1437 County Hwy 4 Hendrum, MN 56550 (218) 861-6155	Kim Syverson	PO Box 216 Ulen, MN 56584

April 14, 2021 – Administrator Ruud reported that the committee wants the Board to continue looking at storage potentials. They were happy with Lower Wild Rice progress and discussed the Goose Prairie Marsh. Manager Hanson confirmed with Administrator Ruud that the committee is aware of the RCPP and other processes that are ongoing.

December 8, 2021 - Administrator Ruud informed the Board that a meeting of the Citizen's Advisory Committee was held at the end of November. An update was provided to the committee on the Goose Prairie and Upper Reaches projects. Lengthy committee discussion was held regarding the District's drain tile permitting process. Committee members in attendance at their meeting requested Board representation at future meetings. A motion was made by Manager Erickson and seconded by Manager Spaeth to resume appointing two managers to attend Advisory Committee meetings beginning in April.

Flood Damage Reduction (FDR) Project Team

The FDR Project Team in the Wild Rice Watershed District was established in 1999, as a result of the mediation process which began in 1997, in an attempt to resolve issues surrounding the development of flood damage reduction projects between waters management agencies and stake-holder groups.

A framework was organized to seek solutions to flooding problems, review new flood protection projects, and coordinate efforts early in the planning process. The mediation process allows federal, state, and local agencies, as well as the public and private sectors, to provide input regarding flood damage reduction and environmental impacts.

On January 27, 2010, consensus of the WRWD Board was to schedule Project Team Meetings the fourth Wednesday of every month.

The FDR Project Team in the Wild Rice Watershed District delegates includes:

Name	Organization Represented	Contact Information
Keith Berndt	Counties	814 East Main Street Ada, MN 56510 218-784-7126 ketih.berndt@co.norman.mn.us
Steve Bommersbach	Counties	PO Box 352 Twin Valley, MN 56584 218-584-5512 bommer@tvutel.com
Mark Harless	Landowner	1467 300th St Borup, MN 56519 218-582-3360
Paul Hougum	Landowner	1539 County Hwy 39 Perley, MN 56574 218-861-6464
Eric Zurn	Landowner	18629 County Hwy 14 Callaway, MN 56521 218-375-2368
Bruce Tufte	Landowner	1264 240th St Borup, MN 56519 218-784-7571
Joe Slette	Landowner	1141 237th Street Mahnomen, MN 56557 218-935-5918
Brett Arne	MN Board of Water and Soil Resources (BWSR)	26624 N Tower Rd Detroit Lakes, MN 56501 218-850-0934 brett.arne@state.mn.us
Pete Waller	MN Board of Water and Soil Resources (BWSR) MN BWSR	1004 Frontier Drive Fergus Falls, MN 56537 218-736-5445 pete.waller@state.mn.us

Name	Organization Represented	Contact Information
Nathan Olson	MN Department of Natural Resources (DNR) Fisheries	14583 County Hwy 19 Detroit Lakes, MN 56501 218-847-1579 nathan.olson@state.mn.us
Rodger Hemphill	MN DNR Hydrologist	14583 County Hwy 19 Detroit Lakes, MN 56501 218-846-8384 rodger.hemphill@state.mn.us
Rob Baden	MN DNR	14583 County Hwy 19 Detroit Lakes, MN 56501 218-846-8383 robert.baden@state.mn.us
Danielle Kvasager	MN Pollution Control Agency (MPCA)	714 Lake Avenue, Suite 220 Detroit Lakes, MN 56501 218-847-1519 danielle.kvasager@state.mn.us
Jim Courneya	MPCA	714 Lake Avenue, Suite 220 Detroit Lakes, MN 56501 218-847-1519 jim.courneya@state.mn.us
Josh Bork	Natural Resources Conservation Services (NRCS)	10 E 2nd Ave S Ada, MN 56510 218-784-4000 josh.bork@mn.usda.gov
Edward Musielewicz	NRCS	809 8th St SE Detroit Lakes, MN 56501 218-847-9392 ed.musielewica@mn.usda.gov
Randy Tufton	NRCS/FSA	10 E 2nd Ave S Ada, MN 56510 218-784-4000 randall.tufton@mn.usda.gov
Wayne Goeken	River Watch	440048 160th Ave SE Erskine, MN 56535 218-574-2622
Aaron Neubert	Soil and Water Conservation District (SWCD)	123 W Monroe Ave Mahnomen, MN 56557 218-935-2987 aaron.neubert@mn.nacdnet.net

Name	Organization Represented	Contact Information
Mark Christianson	SWCD	100 Main Ave E Twin Valley, MN 56557 218-584-5169 markc@arvig.net
Lori Thronson	SWCD	100 Main Ave E Twin Valley, MN 56557 218-584-5169 lorit@arvig.net
Peter Mead	SWCD	801 Jenny Avenue Perham, MN 56573 218-846-7360 pemead@co.becker.mn.us
Kevin Kassenborg	SWCD	1615 30th Ave S Moorhead, MN 56560 218-287-2255 kevinkassenborg@mn.nacdnet.net
Nan Bischoff	US Army Corps of Engineers	190 5th St E St Paul, MN 55101-1638 651-290-5426 nanette.m.bischoff@mvp02.usace.army.mil
Craig Jarnot	US Army Corps of Engineers	4111 Technology Dr Ste 295 Bemidji, MN 56601 651-290-5339 craig.l.jarnot@usace.army.mil
Ryan Frohling	US Fish & Wildlife Service (USFWS)	26624 N Tower Rd Detroit Lakes, MN 56501 218-847-3402 ryan.frohling@fws.gov
Mike Swan	White Earth Reservation	4044 South Ice Cracking Ponsford, MN 56575 218-573-3007
Curt Johannsen	Wild Rice Watershed District (WRWD)	11 East 5th Avenue Ada, MN 56510 218-784-5501
Duane Erickson	WRWD	11 East 5th Avenue Ada, MN 56510 218-784-5501
Mike Christensen	WRWD	11 East 5th Avenue Ada, MN 56510 218-784-5501
Jerry Bents	WRWD Engineer	11 East 5th Avenue Ada, MN 56510 218-784-5501

Red River Watershed Management Board (RRWMB)

The Wild Rice Watershed District is a member of the Red River Watershed Management Board (RRWMB).

The RRWMB's jurisdiction and authority encompasses the area managed by the individual watershed districts that have membership on the Board. Eight watershed districts within the Red River Valley from the RRWMB including the Bois de Sioux, Joe River, Middle-Snake-Tamarac Rivers, Red Lake, Roseau River, Sand Hill River, Two Rivers, and Wild Rice.

The RRWMB was created by an act of the Minnesota legislature in 1976 to provide an organization with a basin-wide perspective concerning flooding. Funding is by ad valorem tax levies, as provided by Chapter 163 of the Minnesota Session Laws.

Managers participate in the annual RRWMB conference each spring, which focuses on a basin-wide approach to water management and flood damage reduction.

Manager Greg Holmvik is the delegate to the board with Manager Raymond Hanson as the alternate.

Minnesota Association of Watershed Districts (MAWD)

The Minnesota Association of Watershed Districts (MAWD) provides educational opportunities, information and training for watershed districts, managers and staff through yearly tours, meetings, and newsletters. MAWD also represents state-wide watershed district interests at the legislature, before the executive branch, agencies, and other policy makers at the local government level.

IV. Plan Performance

Community Levee Improvements – City of Halstad

Proposers

Wild Rice Watershed District and City of Halstad

Description/Location:

A levee was constructed around the city of Halstad by the USACE in the early 1970s in response to flooding threats against the city. This levee currently removes the city from the designated 100-year floodplain.

However, Norman County has recently updated the Flood Insurance Study (FIS) to account for more recent hydrologic conditions. As part of this effort, the City of Halstad has been offered a Provisional Accredited Levee (PAL) letter. This designation requires the City to make necessary improvements to certify the levee meets at least the minimum requirements per CFR 65.10 or else all protected property will go into the floodplain.



Phase 1 Funding was previously provided by the MNDNR FDR Grant Assistance Program on a 50/50 cost- share to complete the initial survey, geotechnical analysis, and engineering for needed improvements.

Phase 2 Funding was used to finish the land acquisition, structural, embankment, and other improvements recommended from Phase 1 in order to meet the requirements of the Provisional Accredited Levee (PAL) letter and to undergo the necessary USACE review.

Phase 3 Will be a cooperative project between the City of Halstad, Norman County, RRWMB, MNDOT and the Wild Rice Watershed District to provide grades raises and eliminate the emergency closure needs. When completed, this will eliminate the added costs for flood fighting, extended transportation closures, costly damage to the existing roadways, and public safety concerns for the traveling public. The road resurfacing project is scheduled by MNDOT to begin in 2019.

Flood Control Benefits:

- Flood Protection for nearly 600 residents / 250± households
- Eliminate future roadway damages and public safety concerns.
- Cooperative effort with multiple funding sources

Project Cost:

Phase 1 – Design/Permitting/Acquisition - State \$0.375M / Non-state \$153K (2% MHI)

Phase 2 – Levee Improvements: \$4.125M - State \$4.125M / Non-state \$0K (Phase 2A and 2B)

Phase 3 – Roadway Improvements - \$2.0M - State \$0.5M / Non-state \$1.5M (Phase 3) – MNDOT Schedule for 2019

- Status:**
- **Phase 1 - Complete** – Previously funded
 - **Phase 2 – Levee Improvements** – 50% Complete – Finished in FY2020
 - **Phase 3 – Roadway Improvements** – Construction FY2020

	Prior Years	FY 2020 (7/19-6/20)	FY 2021 (7/20-6/21)	FY 2022 (7/21-6/22)	FY 2023 (7/22-6/23)
Funding	FDR \$4.50M WD/City \$0.153M	FDR \$0.50M WD \$1.50M* *(Including DOT and County/City/WD/ RRWMB)			
Project Status	Design/ Acquisition Permitting/ Construction (Phases 1 and 2)	Phase 3 Grade Raises Acquisition & Construction	Construction Completion		

Key: City = City of Halstad; DNR=Minnesota DNR; DOT= MN Dept of Transportation (and other road authorities); FDR=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Wild Rice Watershed District.

Partners: Cooperative Project between City of Halstad, Norman County, WRWD, and State of Minnesota Flood Damage Reduction Program

January 13, 2021 – We are continuing through the LOMR process for Halstad and Hendrum and anticipating maps to be effective in March. The CR147 overlay will be done by NCHD in upcoming construction season. A cooperative agreement is being developed between the WRWD and NCHD for the grade raise and will be presented for approval once completed.

February 10, 2021 – Engineer Bents reported that Maps are scheduled to go in effect for Hendrum and Halstad next month, pending no changes. He added that a meeting between cooperating entities will be scheduled in attempt to incorporate grade raises in Perley as scheduled road projects occur.

March 10, 2021 – Engineer Bents reported that the updated FEMA maps will go into effect today (March 10, 2021) for both Hendrum and Halstad. He gave thanks to the Board for their 12 years of perseverance to see these projects finished. We are working with MNDOT to coordinate grade raises through Perley when it is on their construction schedule.

April 14, 2021 – Engineer Bents reported that the LOMR in the cities of Hendrum and Halstad went into effect March 10th, which removed the cities from the flood plain. A motion was made by Manager Hanson and seconded by Manager Johannsen to enter into a contract with the low quote, within 30% of engineers project estimate of \$30,000 for cleanout near the north side of the levee in Halstad. Carried.

A motion was made by Manager Johannsen and seconded by Manager Hanson to approve a Cooperative Agreement with the Norman County Highway Department for grade raises in the City of Halstad. Carried.

Johannsen spoke as a Hendrum city representative and thanked the Board and Staff for their assistance with getting the grade raises through Hendrum completed.

May 12, 2021 – A motion was made by Manager Johannsen and seconded by Manager Harless to enter into a contract with Zavoral Construction for work along the north side of Halstad. Carried. It is noted the work will be completed on or before August 31st. Engineer Bents added that the CSAH road raise bids are being advertised with a deadline of May 25th.

June 9, 2021 – Engineer Bents reported that Davidson Construction was awarded the contract for CSAH 51 grade raises in Halstad and the County has a completion date on the contract of September 30, 2021. The contract with Zavoral Construction for ditch work north of Halstad has a completion date of August 31, 2021.

July 14, 2021 – Engineer Bents added that the ditch work on the north side of Halstad will be completed by the end of August and the county grade raises will be completed by the end of September.

September 8, 2021 – The Halstad road raise construction is underway. Staff met with HSEM staff regarding the Perley road raise efforts and will submit an application for funding through the FHM

funding. Staff also met with the Senate Bonding committee as they toured the area and gave them a project over view. They will meet with the House Bonding committee in September.

October 13, 2021 – Administrator Ruud reported that the Halstad Road Raise was complete and we are waiting for the final billing from the County for the project. He added that we will update the Operation and Maintenance Manual for the city to complete the project.

Community Levee Improvements – Phase 2 – Perley and Hendrum Grade Raises

(Cooperative Project between Cities of Hendrum and Perley, Norman County, MNDOT and the Wild Rice Watershed District)

Proposers

Wild Rice Watershed District and Communities Perley and Hendrum *(in cooperation with Norman County and the Minnesota Department of transportation).*

Description/Location:

Both the cities of Perley and Hendrum have been threatened by Red River flooding on numerous occasions over the years. To prevent these damages, the Cities, along with support from US Army Corps of Engineers, National Guard, and hundreds of volunteers, have previously raised the existing flood control levees using combinations of sandbags and clay.

Under Phase 1, the MNDNR FDR Grant Assistance Program provided funding to construct levees around the cities of Hendrum and Perley. However, Phase 1 did not include any adjustment to the roadway elevations that pass through the cities. As a result, the cities are still susceptible to flooding (for events less than the 100- year) through these openings thereby requiring emergency closures in these locations. The closures have been required five times since 1997. The installation of these emergency closures results in added costs for flood fighting, extended transportation closures, costly damage to the existing roadways, and public safety concerns for the traveling public.



Phase 2 will be a cooperative project between the Cities of Hendrum and Perley, Norman County, MNDOT, and the Wild Rice Watershed District to provide grades raise and eliminate the emergency closure needs. Design and R/W acquisition will be completed in 2018-2019, and construction will begin in 2019 in Hendrum. Construction in Perley is funding dependent but could begin as early as 2021.

Flood Control Benefits (Phase 2)

- Complete Flood Protection Efforts for the two Communities
- Over 400 residents /175± households protected.
- Eliminate future roadway damages and public safety concerns.
- Cooperative effort with multiple funding sources - FDR Cost Share 50% or less

Project Cost (Combined for 2 communities): \$5M State \$1.25 / Non-state \$3.75M*

**Non- State based on 75% assumed MNDOT and County Cost-Share of Road Improvements*

Status: • **Phase 1 Levee Construction Completed - Previously funded**

- **Phase 2 - R/W Acquisition, Final Design, and Construction**

	Prior Years	FY 2020 (7/19-6/20)	FY 2021 (7/20-6/21)	FY 2022 (7/21-6/22)	FY 2023 (7/22-6/23)
Funding	FDR \$4.800M WD \$ 0.140M	FDR \$0.625 WD \$1.875M* <small>*(Including DOT and County/City/WD/ RRWMB)</small>	FDR \$0.625 WD \$1.875M* <small>*(Including DOT and County/City/ WD/ RRWMB)</small>		
Project Status	Design/ Acquisition/ Construction Phase 1 Completed	Design, Right-of-way, and Construction (Ph. 2 Grade Raises - Hendrum)	Design, Right-of-way, and Construction (Ph. 2 Grade Raises - Perley)	Construction	Construction Completion

Key: DNR=Minnesota Department of Natural Resources; DOT= Minnesota Department of Transportation; FDR=Flood Damage Reduction Work Group; O=Other; RB=Red River Watershed Management Board; WD=Watershed District.

Partners: Cooperative Project between Cities of Hendrum and Perley, Norman County, WRWD, Minnesota Department of Transportation, and State of Minnesota Flood Damage Reduction Program

January 13, 2021 – Engineer Bents reported that a meeting will be held with all parties involved in Perley grade raises to ensure we plan according to projected overlay and construction projects.

We are continuing through the LOMR process for Halstad and Hendrum and anticipating maps to be effective in March. The CR147 overlay will be done by NCHD in upcoming construction season. A cooperative agreement is being developed between the WRWD and NCHD for the grade raise and will be presented for approval once completed.

February 10, 2021 – Engineer Bents reported that Maps are scheduled to go in effect for Hendrum and Halstad next month, pending no changes. He added that a meeting between cooperating entities will be scheduled in attempt to incorporate grade raises in Perley as scheduled road projects occur

March 10, 2021 – Engineer Bents reported that the updated FEMA maps will go into effect today (March 10, 2021) for both Hendrum and Halstad. He gave thanks to the Board for their 12 years of perseverance to see these projects finished. We are working with MNDOT to coordinate grade raises through Perley when it is on their construction schedule.

April 14, 2021 – Engineer Bents reported that the LOMR in the cities of Hendrum and Halstad went into effect March 10th, which removed the cities from the flood plain. A motion was made by Manager Hanson and seconded by Manager Johannsen to enter into a contract with the low quote, within 30% of engineers project estimate of \$30,000 for cleanout near the north side of the levee in Halstad. Carried.

A motion was made by Manager Johannsen and seconded by Manager Hanson to approve a Cooperative Agreement with the Norman County Highway Department for grade raises in the City of Halstad. Carried.

Johannsen spoke as a Hendrum city representative and thanked the Board and Staff for their assistance with getting the grade raises through Hendrum completed.

Administrator Ruud reported that the City of Perley is on the MNDOT construction calendar for 2030. We are working on funding assistance and making attempts to coordinate work to be done earlier if possible.

May 12, 2021 – Administrator Ruud reported that MNDOT will be doing mill and overlay work through the City of Perley in 2029. We are submitting a request for funding through Hazard Mitigation Assistance to see if we can get work completed prior to this timeline.

June 9, 2021 – Administrator Ruud reported that staff will be meeting with HSEM to discuss the potential for funding for the Perley grade raise project.

July 14, 2021 – Engineer Bents reported that the BCA in Perley is looking favorable for FEMA funding. An application for funding assistance for grade raises will be submitted to FEMA once details have been finalized.

August 11, 2021 – Administrator Ruud reported that the BCA in Perley indicated that it would be beneficial to apply for HSEM funding for grade raises in the community. He will be in contact with the Red Board lobbyist to seek state funding for the grant application.

September 8, 2021 – The Halstad road raise construction is underway. Staff met with HSEM staff regarding the Perley road raise efforts and will submit an application for funding through the FHM funding. Staff also met with the Senate Bonding committee as they toured the area and gave them a project over view. They will meet with the House Bonding committee in September.

October 13, 2021 – A motion was made by Manager Johannsen and seconded by Manager Harless adopting Resolution Authorizing Execution Sub-Grant Agreement for the City of Perley funding. Resolution was adopted via roll call vote with Chairman Holmvik and Managers Christensen, Erickson, Harless, Hanson, Johannsen and Spaeth voting in favor. None against. Resolution is available at the District office upon request.

A motion was made by Manager Johannsen and seconded by Manager Harless to approve the Letter of Commitment of Funds and Letter of Maintenance Statement for the City of Perley request. Motion carried. The documents are available at the District office upon request.

A motion was made by Manager Hanson and seconded by Manager Johannsen to approve Opting in to Sub-Recipient Management Cost reimbursement for the City of Perley funding application. Carried. The document is available at the District office upon request.

November 17, 2021 – Administrator Ruud reported that an application had been submitted to HSEM for the City of Perley grade raises. A motion was made by Manager Johannsen and seconded by Manager Harless to approve Chairman Holmvik to sign a request to the RRWMB for funding for the Perley project.

December 8, 2021 – Engineer Bents reported that an application for funding the Perley Road Raise was submitted to FEMA and we are awaiting the NHS declaration. A request for project funding assistance will be presented to the RRWMB at their next meeting.

Goose Prairie Wildlife Management Area Enhancements

Proposers:

Wild Rice Watershed District and MNDNR

Description/Location:

The Wild Rice Watershed District and Minnesota Department of Natural Resources have been cooperatively working to develop a plan to **provide improved wildlife management operational capabilities and enhanced flood damage** reduction benefits at the Goose Prairie Wildlife Management Area (WMA). The WMA (491 acres) has long provided hunting options for forest game birds and waterfowl as well as wildlife viewing options for wetland and prairie wildlife. However, the WMA currently has no operable outlet and has undergone significant degradation in recent years due to high water levels. The proposed plan would install an operable outlet structure to allow for enhanced wildlife management capabilities, while also providing additional runoff retention capacity.



Project Benefits:

Wildlife Management	The project will allow for improved wildlife pool management and improve habitat for spring and fall migrating waterfowl, shorebirds, and related species by enhancing the diversity and composition of wetland plant communities and aquatic invertebrate populations.
Habitat Restoration	The establishment of an additional 119 acres of permanent vegetation buffer areas to the WMA to improve upland wildlife habitat.
Water Quality	Improve water clarity by providing a seasonal variation of water levels which will restore wetland plant communities and control rough fish numbers.
Flood Control	The project will provide approximately 1,500 ac-ft of retention in the headwater area of the South Branch of the Wild Rice River drainage basin. This will provide both local (<i>approximately an 80% local peak flow reduction</i>) as well as Red River flood damage reduction.

Project Cost: \$1,700,000 State (65%±) \$1,100,000 / Non-state (35%±) \$600,000

Status: EAW Review – Record of Decision Complete - \$600K LSOHC Approved

	Prior Years	FY 2020 (7/19-6/20)	FY 2021 (7/20-6/21)	FY 2022 (7/21-6/22)	FY 2023 (7/22-6/23)
Approvals		WD/DNR/COE/O			
Funding	LSOHC \$0.600M WD - \$200K* (Early Design and Concept Development) RRWMB - \$250K	FDR \$.500M (30%) WD - \$150K			
Project Status	Pre-design / EAW Design/Permitting/ Acquisition Options	Permitting/ Acquisition & Construction	Permitting/ Acquisition & Construction	Construction	Construction Completion

Key: DNR=Minnesota DNR; FDR=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Wild Rice Watershed District.

Partners: Cooperative Project between MNDNR, Township, WRWD, RRWMB and State of Minnesota Flood Damage Reduction Program

January 13, 2021 – Administrator Ruud provided an update on each of the ongoing easement conversations. He provided feedback from conversations with DNR and LSOHC regarding the use of eminent domain. So long as DNR or LSOHC funding is not used towards the direct acquisition of easements or property acquired through the eminent domain process, they are not objective to the district utilizing it. He added that if friendly eminent domain is requested by the landowner, funding could be used for that acquisition. It is anticipated that additional project funding will be secured through the RRWMB funding allocation through the recent bonding bill. A motion was made by Manager Hanson and seconded by Manager Harless to approve the indemnification language proposed by Paakh and edited by Attorney Hanson. Carried. Engineer Bents provided an update regarding the dam safety application. Following a verbal conversation, a formal response to items is being drafted and will be returned. It did not appear that any of the areas needing clarification would be detrimental to a permit being issued for work.

February 10, 2021 – Administrator Ruud provided an update regarding funding, permitting status and acquisition of easements and right of way. Manager Erickson felt that the Advisory Board should be brought back together to review the project details prior to utilizing eminent domain to acquire any easements or right of way necessary.

March 10, 2021 – Administrator Ruud reported that the DNR has agreed with the RRMWB recommendation to include funding for the project in the FDR bonding allocation for the basin. He added that the easement document will be forwarded to Paakh for review while we wait for the abstract update to be completed. An update on remaining easement and right of way negotiations was given.

April 14, 2021 – Administrator Ruud reported that Engineer Bents and himself met with the Township Board and received good response. They will review the JPA once it is prepared and take it into consideration at their May meeting. An update on all remaining easement negotiations was given. Board consensus was to request all parties to return counter offers prior to the June Board meeting or attend the May or June Board meetings to discuss negotiations. The Board will make a determination on the acquisition of remaining easements at the June Board meeting.

May 12, 2021 – Administrator Ruud read “Local Government Resolution for Flood Hazard Mitigation Assistance”. A motion was made by Manager Hanson and seconded by Manager Harless to adopt the resolution as read. Motion carried via roll call vote with Chairman Holmvik, Managers Christensen, Hanson, Harless, Johannsen, Spaeth and Erickson in favor, none against. A copy of the resolution is on file at the District office.

Administrator Ruud reported that he met with the township on Monday evening and had a good discussion regarding the agreement presented. The township board approved the document as presented. A motion was made by Manager Christensen and seconded by Manager Harless authorizing Chairman Holmvik to sign the “Joint Powers Agreement by and between Wild Rice Watershed District and Goose Prairie Township regarding Goose Prairie Project #45”. Carried. A copy of the agreement is on file at the District office.

An update was provided on the acquisition of the remaining flowage easements and temporary and permanent right of way. All remaining parties received a letter notifying them the Board has requested all negotiations to be completed on or prior to the June Board meeting.

June 9, 2021 – Administrator Ruud noted that a letter was mailed to all remaining landowners with ongoing negotiations following the April Board meeting indicating that the Board desired to finalize negotiations at the June meeting. Tom Bergren was in attendance speaking for his son and noted that they have been busy since receiving the notice and have been unable to return a response to the office. Discussion was held regarding the project and maintenance in the area. Bergren noted that he felt the project was good but had concerns with maintenance and condition of the adjacent ditch system. Staff noted that a request to remove beavers and a dam was received on May 5, 2021, and coordination with USFWS began to remove the blockage. Due to a medical emergency the removal did not begin immediately, however the area had been trapped and the dam will be removed in the near future.

Board discussion was held regarding the negotiations and direction forward. A motion was made by Manager Hanson and seconded by Manager Johannsen to authorize Administrator Ruud to continue negotiations with remaining parties for 30 days and at the end of that time we will move forward with eminent domain proceedings for acquisition of the easements. Manager Hanson amended the motion to extend negotiations until the July Board meeting and Manager Johannsen amended the second. Motion carried with Managers Erickson and Spaeth opposed.

July 14, 2021 – Manager Erickson began with a comment that he did not promise getting landowners on board at the beginning of the process. Chairman Holmvik asked for comments from those in the audience. Tom Bergren spoke at length with questions, comments and concerns for the Board. Staff will provide Mr. Bergren with the engineer's report to provide project questions presented. Questions and concerns regarding the appraisal will be passed along to the appraiser.

An update was provided on all remaining easement negotiations and Board discussion ensued. Attorney Hanson recommended the District obtain updated appraisals on parcels and easements. A motion was made by Manager Johannsen and seconded by Manager Hanson to authorize staff to obtain updated land and easement appraisals, formally request a counter offer from the Bergren party and return to discussion on a path forward at the September Board meeting. Carried.

August 11, 2021 – Discussion was held with parties in attendance regarding project design and operation. A motion was made by Manager Spaeth and seconded by Manager Christensen to offer a minimum easement payment of \$1,500 to Dahl with up to an additional \$500 being offered for reimbursable attorney fees for document review. Carried. The Petermann parties will review easement documents and return a counteroffer if so desired. Discussion was held with Anderson and Kjos. Attorney Hanson will update easement documents and purchase agreements and distribute to parties for review.

September 8, 2021 – Updated appraisal information was presented to the Board. A motion was made by Manager Johannsen and seconded by Manager Harless to increase the offer to Oberg by the increase in appraisal amount. Carried. A motion was made by Manager Hanson and seconded by Manager Johannsen to increase the offer to Bergren by the increase in appraisal amount. Carried. A motion was made by Manager Hanson and seconded by Manager Johannsen to obtain an appraisal for the easement necessary for Petermann in response to their counteroffer. Carried.

October 13, 2021 – Administrator Ruud provided an update on all remaining acquisition needs. A motion was made by Manager Hanson and seconded by Manager Spaeth to update the Dahl offer to \$2,000, removing a need to submit attorney receipts for any legal expenses. Carried. Discussion was held regarding potential eminent domain proceedings. A motion was made by Manager Johannsen and seconded by Manager Hanson to send a notification to remaining property owners that counter offers are to be returned on or before November 12th for Board consideration. The Board will determine next steps for the project during their November 17th Board meeting. Motion carried with Manager Spaeth and Erickson opposed.

November 17, 2021 – Attorney Hanson stated that he communicated with Adam Ripple regarding the letter to be mailed to parties as decided at the October Board meeting. The draft letter was before the Board for approval. A motion was made by Manager Johannsen and seconded by Manager Hanson to authorize Ripple to send the presented letter to the owners of three parcel that we have appraisals for via certified mail. Motion carried with Manager Erickson opposed. Appraisals for the Kjos and Anderson easement needs will be obtained by staff. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve a \$2,000 application fee for MNDNR easement for the project. Motion carried with Manager Erickson opposed. Lengthy discussion was held regarding the fee prior to the motion. An update was given to Todd Kjos regarding Goose Prairie discussion and decisions made during the meeting.

December 8, 2021 – A motion was made by Manager Hanson and seconded by Manager Spaeth to have Jensen contact parties who received a letter regarding the District's final offer. Carried. Bergren stated that he did not receive a letter in the mail. The letter was handed to him at the meeting. Representation for the Oberg party stated that they are not opposed to the project, but they do not agree with the price offered for the easement needs. Bergren stated that he felt there were too many unknown factors post project to make a decision. Manager Erickson asked staff to clarify if eminent domain would transfer ownership of the land to the District. It was stated that if used it would be to obtain easements needed and ownership would remain the same.

Lower Wild Rice Corridor Restoration and Setback Levees – Phase 1

Proposers

Wild Rice Watershed District

Description/Location: The overall proposed corridor restoration project extends along the Wild Rice River from just SE of Hendrum, MN to about six miles east of Ada, MN. The overall restoration corridor length is approximately 23 miles long. Within this reach of river, the adjacent existing levees would be set back to encompass the river's historic meander belt (about ½ mile wide). Oxbows that were cut off by the 1950s Corps' channelization project would be reconnected to the river channel. Flows above an approximate Two-year event would exceed bank full capacity and inundate the leveed floodway/riparian corridor similar to natural riverine behavior. This feature would restore form and function to the floodplain, increase natural habitat, and restore connectivity to segmented floodplain forest. Due to the overall size of the initiative, the project will be conducted in multiple phases over the next 10 – 15 years. Phase 1 of this project will include an approximately 5-mile reach of this corridor.



Project Benefits:

Flood Control The setback levees will be constructed to provide a minimum 10-year level of protection for adjacent property.

Water Quality The Wild Rice River is currently listed as impaired water for turbidity. In addition, to reducing bank erosion, the proposed project will improve water quality by allowing suspended sediment to continue through the system and reduce turbidity in the river.

Wildlife and Habitat: The establishment of the permanent vegetation corridor & restored river channel along 23 miles will improve wildlife habitat and provide enhanced connectivity along the river.

Steps: **Step 1 – Design Land Acquisition** – Locally Funded along with LSOHC and existing land programs
Step 2 – Corridor Vegetation and Setback Levee Construction – Future 2021-2024 Requests
Step 3 – Channel Rehabilitation – Future Funding from LSOHC and Other Sources

Project Cost: \$8,000,000 State 75%± (\$6.0M) / Non-state 25%± (\$2.0M)

Status Phase 1: Acquisition is underway utilizing LSOHC funding and other applicable programs at an estimated \$10.7M in anticipated costs.

	Prior Years	FY 2019 (7/18-6/19)	FY 2020 (7/19-6/20)	FY 2021 (7/20-6/21)	FY 2022 (7/21-6/22)	FY 2023-2024 (7/23-6/24)
Funding	WD/RB & Mdt Wk Grp \$0.015M LSOHC \$2.270M	Mdt Wk \$0.015M	FDR \$0.15M WD/RB \$0.1M LSOHC \$2.27M O \$ 1.500M	FDR \$0.600M WD/RB \$0.100M LSOHC \$2.000M O \$1.200M	FDR \$2.25M WD/RB \$0.75M	FDR \$3.0M WD/RB \$1.0M
Project Status	Project Development; Assessment & Pre-Design	Pre-Design & Acquisition Continuation (Appraisals)	Design; Permitting; Acquisition.	Acquisition. Corridor Vegetation;	Acquisition; Corridor Vegetation;	Acquisition; Corridor Vegetation.

Key: DNR=Minnesota DNR; FDR=Flood Damage Reduction Work Group; LSOHC = Lessard Sams Outdoor Heritage Council; O=Other; RB=Red River Watershed Management Board; WD=Wild Rice Watershed District.

Partners: Cooperative Project between MNDNR, WRWD, and State of Minnesota Flood Damage Reduction Program

January 13, 2021 – Administrator Ruud reported that we are working forward with 20 applicants who have applied for the program. Discussion was held regarding the potential of using a 1031 exchange with easement funds. We will advise parties to seek advice from their own attorneys or accountants regarding 1031 exchange information to make a decision regarding the program. Attorney Hanson will research the topic to provide advice to the WRWD Board.

February 10, 2021 – Administrator Ruud reported that two locations have a building site which is being used by the owners. We will be asking the applicants to allow us a right of first refusal. Attorney Hanson recommended obtaining an option to purchase the building sites once they are done being used. He will provide language to staff regarding the recommendation.

April 14, 2021 – Administrator Ruud presented and overview of current applications for the program and explained the process once applications are received.

May 12, 2021 - Discussion was held regarding the appraisal received on a building site along the corridor. The party is considering the appraisal.

June 9, 2021 - Administrator Ruud reported that the Kroshus parties accepted the appraisal on the building site. A motion was made by Manager Hanson and seconded by Manager Johannsen to authorize staff to develop a purchase agreement for the parcel. Carried.

July 14, 2021 – Administrator Ruud indicated that a letter would be mailed to landowners along the reach detailing the project. He added that we are working to get confirmation from the FSA office that our RIM easement documents can be placed on top of CRP contracts. We have verbally been told it is ok but are wanting it in writing.

August 11, 2021 – Administrator Ruud indicated that discussion with FSA and BWSR staff indicated that eligible parties are able to enroll land into CRP prior to completing LWR easement paperwork if so desired.

September 8, 2021 – A mailer was sent to all landowners along the corridor with project information. Discussion was held about clarifying the ability to place the easement on top of other programs to landowners in the future.

October 13, 2021 – Administrator Ruud provided an update that a mailing was recently sent to all landowners along the corridor detailing the program.

Upper Reaches

January 13, 2021 – We continue to work with landowners regarding levee repairs along the channel.

A motion was made by Manager Hanson and seconded by Manager Harless to approve the final pay request from Gordon Construction in the amount of \$1,751.19 for work completed on the channel. Carried.

February 10, 2021 – Discussion was held regarding the repair plans and options. One landowner has voiced opposition to the long-term fix for the area. The Board asked staff to determine if other parties hold interest in the land and noted that a Board manager could maybe meet with the landowner to see if an agreement can be made. Administrator Ruud and Engineer Bents felt they have tried to come to an agreement with no success.

March 10, 2021 – Administrator Ruud indicated that he is waiting for Attorney Hanson to determine ownership interest for a parcel along the proposed repair area.

April 14, 2021 – A motion was made by Manager Johannsen and seconded by Manager Hanson to develop a hybrid plan to repair the levee and address erosion concerns. This would better armor the area and utilize 1W1P funding for bank stabilization. Motion carried with Manager Erickson opposed.

May 12, 2021 - Administrator Ruud reported that a funding cost share will be presented for consideration by the RRWMB at their May meeting, with the anticipation of bidding for the repairs taking place next fall.

June 9, 2021 - Engineer Bents informed the Board that plans to address erosion concerns are near 90% complete and three small areas of right of way were identified. We are working through permitting with USACOE, MNDNR, and WCA and anticipate bidding the project in July and awarding the contract at the August meeting.

July 14, 2021 – A motion was made by Manager Johannsen and seconded by Manager Christensen to approve Administrator Ruud offering a permanent easement payment of 20% over the published RIM rates for the area. Carried.

August 11, 2021 – The Board approved Managers Harless, Christensen and Erickson meeting with the remaining party and staff regarding construction easement needs. Engineer Bents reported that project permits are being applied for.

September 8, 2021 – A manager committee and staff met with a landowner we are seeking and easement from. He prefers a more permanent fix to the levee by setting back the existing levee. A motion was made by Manager Hanson and seconded by Manager Christensen to go forward with the proposed repair to the existing levee, utilizing eminent domain to obtain the needed easement. Carried. A motion was made by Manager Johannsen and seconded by Manager

Hanson to authorize Attorney Hanson to do what was necessary to begin eminent domain proceedings. Motion carried with Manager Spaeth absent.

October 13, 2021 - Attorney Hanson provided an update regarding eminent domain proceedings. He is waiting for his staff to send a resolution authorizing the use of eminent domain. A motion was made by Manager Johannsen and seconded by Manager Hanson to authorize *Resolution Determining the Necessity for and Authorizing the Acquisition of Certain Properties for Flood Protection Purposes*. Resolution was adopted via roll call vote with Chairman Holmvik and Managers Christensen, Erickson, Harless, Hanson, Johannsen and Spaeth voting in favor. None against. Resolution is available at the District office upon request.

November 17, 2021 - Administrator Ruud reported that a MN Wetland Conservation Act Approval Notice was received. We will withdraw 0.744 acres from the Anderson wetland bank for the project. Attorney Hanson indicated that we are waiting for the appraisal to be returned on the Jacobson easement needs as a part of the eminent domain proceedings.

December 8, 2021 – Attorney Hanson stated that we are waiting for the appraisal to be returned on the Upper Reaches project as a part of the eminent domain proceedings.

Judicial Ditch 53

October 13, 2021 - Administrator Ruud informed the Board that Judicial Ditch 53 will require an outlet repair in the future. Engineering consultants are developing cost estimate and we are exploring 1W1P funding to assist with the repair costs.

November 17, 2021 - Engineer Bents reported that staff is looking at outside sources to assist in funding the JD53 outlet repairs.

December 8, 2021 - Administrator Ruud indicated that letters were sent to landowners along JD53 where right of way acquisition is necessary.

Project 12, Wild Rice Township Ditch

February 10, 2021 – A motion was made by Manager Hanson and seconded by Manager Johannsen to approve final pay request in the amount of \$9,641.40 from Gladen Construction for outlet repairs completed. Carried.

June 9, 2021 - Engineer Bents reported that work is pending or ongoing on the following projects or ditches: Project 12, Olson Agassiz, Project 25 and Lockhart Township Ditch.

August 11, 2021 - Administrator Ruud informed the Board the MNDOT indicated that they do not do drainage maintenance along their roadways and stated that the landowners could apply for a permit to clean the area outside of Project 12 if they felt there were drainage issues. Staff will return the response to the party requesting the cleanout.

Project 40 – Dalen Coulee

May 12, 2021 – A motion was made by Manager Hanson and seconded by Manager Spaeth to enter into a contract with Gordon Construction for Dalen Coulee maintenance work. Carried.

June 9, 2021 - A motion was made by Manager Christensen and seconded by Manager Johannsen to award the contract for Dalen Coulee cleanout to Northern States Excavating with the quote of \$168,000. Carried.

October 13, 2021 - A motion was made by Manager Hanson and seconded by Manager Johannsen to approve pay request 1 from Northern States Excavating in the amount of \$103,740.00 for work completed on the Dalen Coulee. Carried. Discussion was held regarding the cleanout.

November 17, 2021 - A motion was made by Manager Johannsen and seconded by Manager Christensen to approve pay request 2 from Northern States Excavating in the amount of \$39,900 for work on the Dalen Coulee. Carried.

Norman County Ditch 64

April 14, 2021 – Engineer Bents reported that quotes for Clay County Ditch 42, Clay County Ditch 44, and Project 18 were received, and all were within estimated amounts. Contracts were awarded per Board approval at the October Board meeting. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve awarding the contract for Dalen Coulee repairs to the low quote, received within 30% of engineers estimate of \$22,000.00. Carried. It was noted that MNDNR has committed 50% funding cost share towards the repairs, up to a maximum of \$10,000.00.

June 9, 2021 - A motion was made by Manager Hanson and seconded by Manager Johannsen to approve pay request 1 from Northern States Excavating for Norman County Ditch 64 cleanout in the amount of \$57,590.00. Carried.

August 11, 2021 - A motion was made by Manager Christensen and seconded by Manager Hanson to approve Pay Request 2 and change order 1 presented by Northern States Excavating for work completed on Norman County Ditch 64. Carried.

October 13, 2021 - A motion was made by Manager Hanson and seconded by Manager Harless to approve final pay request from Northern States Excavating in the amount of \$3,162.50 for work completed on Norman County Ditch 64. Carried.

Clay County Ditch 4

May 12, 2021 - A motion was made by Manager Hanson and seconded by Manager Christensen to approve the permanent easement acquisition for Clay County Ditch 4 at a cost of \$7,000 per acre. Carried.

June 9, 2021 - A motion was made by Manager Johannsen and seconded by Manager Hanson to award the contract for Clay County Ditch 4 repairs to Sellin Brothers with the quote of \$72,479.00. Carried.

August 11, 2021 - A motion was made by Manager Hanson and seconded by Manager Johannsen to approve Pay Request 1 and change orders 1 and 2 presented by Sellin Brothers for work completed on Clay County Ditch 4. Carried.

September 8, 2021 - A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve final request for payment from Sellin Brothers for work on Clay County Ditch 4 in the amount of \$6,858.30. Engineer Bents reported that work on the Dalen Coulee cleanout and tree removal has begun. He added that we continue to wait for the gate system for Olson Agassiz to arrive later this fall.

Clay County Ditch 6

January 13, 2021 – Discussion was held regarding spoil placement along CCD6. A response will be sent clarifying the District's stance as the ditch authority and the ability for parties to submit a claim for quantifiable damages which would be considered. Photographic evidence of spoil placement will be provided with the response.

February 10, 2021– A motion was made by Manager Hanson and seconded by Manager Harless to approve Change order 1 in the amount of \$8,280.00 for removal and disposal of materials such as bridge debris, trees and brush and Pay Request #3 in the amount of \$7,866.00 from Northern States Excavating. Carried. Ray Kvalvog spoke at length regarding the spoil placement issue adjacent to his property and board discussion regarding the matter followed. A motion was made by Manager Johannsen and seconded by Manager Erickson to table further action on the

matter pending a written response from Kvalvog regarding the spoil placement. During Board discussion it was determined that there isn't a current Board action to table. Motion failed with Chairman Holmvik, Managers Christensen, Hanson, Harless, Johannsen and Spaeth against. Manager Erickson voting in favor. Kvalvog was asked to submit a letter to staff in advance of the upcoming Board meeting detailing his desired next steps. The Board will consider the request once received. Further discussion was held regarding the placement of spoil along the cleanout.

Clay County Ditch 42

April 14, 2021 – Engineer Bents reported that quotes for Clay County Ditch 42, Clay County Ditch 44, and Project 18 were received and all were within estimated amounts. Contracts were awarded per Board approval at the October Board meeting. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve awarding the contract for Dalen Coulee repairs to the low quote, received within 30% of engineers estimate of \$22,000.00. Carried. It was noted that MNDNR has committed 50% funding cost share towards the repairs, up to a maximum of \$10,000.00.

June 9, 2021 - A motion was made by Manager Hanson and seconded by Manager Spaeth to approve a final pay request and change order from Northern States Excavating for Clay County Ditch 42 cleanout in the amount of \$12,340.00. Carried.

Clay County Ditch 44

April 14, 2021 – Engineer Bents reported that quotes for Clay County Ditch 42, Clay County Ditch 44, and Project 18 were received and all were within estimated amounts. Contracts were awarded per Board approval at the October Board meeting. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve awarding the contract for Dalen Coulee repairs to the low quote, received within 30% of engineers estimate of \$22,000.00. Carried. It was noted that MNDNR has committed 50% funding cost share towards the repairs, up to a maximum of \$10,000.00.

May, 12, 2021 - A motion was made by Manager Hanson and seconded by Manager Spaeth to approve pay request 1 presented by Gordon Construction in the amount of \$13,380.75 for work completed on Clay County Ditch 44. Carried.

June 9, 2021 - A motion was made by Manager Spaeth and seconded by Manager Hanson to approve a final pay request and change order from Gordon Construction for Clay County Ditch 44 cleanout in the amount of \$2,094.25. Carried.

Clay County Ditch 45, Lateral 1

May 12, 2021 – A motion was made by Manager Hanson and seconded by Manager Harless to approve a final pay request presented by Gordon Construction in the amount of \$2,103.65 for work completed on Clay County Ditch 45. Carried.

Rural Ring Dike Program

June 9, 2021 – Administrator Ruud reported that the RRWMB recently authorized a cost share agreement presented by Red Lake Watershed for a rural ring dike with the RRWMB contributing 50%, District contributing 37.5% and landowner contributing 12.5% towards costs. It was noted that the WRWD currently has a ring dike application from a landowner who previously applied for assistance and decided not to go forward in the past. The Board determined they would like to see if funding comes out of future legislative sessions to contribute towards the construction of rural ring dikes.

Hazard Mitigation Rural Acquisition Program

January 13, 2021 – The RRWMB approved funding towards acquisitions. We have requested funding assistance from Norman and Polk Counties for the projects as well. An application has been submitted to HSEM and is working its way through the review process.

February 10, 2021 – Administrator Ruud stated that we are waiting for a response on the federal funding application. Once approval is granted, we would seek funding assistance from Norman and Polk Counties as requested by the RRWMB.

March 10, 2021 – Administrator Ruud reported that we continue to wait for FEMA to approve the formal application.

April 14, 2021 – Administrator Ruud reported that we are waiting for federal funding approval on the submitted application.

May 12, 2021 – Administrator Ruud reported that FEMA is continuing to review the application submitted in the fall of 2020.

June 9, 2021 – Administrator Ruud reported that we are still waiting for a response from FEMA on the application process.

July 14, 2021 – The review process resulted in the request of two additional documents being requested. They have been submitted and we are waiting for the funding to be awarded.

August 11, 2021 – Administrator Ruud stated that we continue to wait for a response regarding the application.

September 8, 2021 – The application has been approved and the grant is being established. It will be distributed for execution soon. At the request of some applicants, we are obtaining updated appraisals for the parcels.

October 13, 2021 – Administrator Ruud reported that we are working forward with the seven acquisition applicants. Updated appraisals have been received for two and we are waiting for five updates to be returned. The grant agreement will be adjusted to reflect the changes once all updated appraisals have been received.

November 17, 2021 – Administrator Ruud informed the Board that the HSEM grant had been signed. Engineer Bents provided an overview of the applicant locations and the buyout process.

December 8, 2021 – Administrator Ruud stated that we are waiting for the appraiser to finish updating appraisals for 5 locations. Once this is complete, staff will determine if an amendment needs to be completed for the grant. Staff met with the Norman County Board of Commissioners requesting funding assistance last week and they have not made a decision regarding the request. Staff has contacted Polk County requesting to approach their Board of Commissioners for funding assistance as well.

NRCS RCPP

January 13, 2021 – A motion was made by Manager Hanson and seconded by Manager Christensen to authorize Chairman Holmvik to sign a fixed cost agreement with USGS for Water Resource Investigations along the South Branch and Wild Rice Rivers. Information collected will be used to provide information regarding suspended and bed load sedimentation. Carried.

February 10, 2021 – Administrator Ruud reported that a kickoff meeting was held with USGS and 4 monitoring sites were determined. The agreement for the monitoring has been signed as authorized. He added that there is nothing significant to report on regarding the Green Meadow study at this meeting. Engineer Bents reviewed all previous site locations along the South Branch channel are being reviewed by their office. They will be using a process of elimination to determine the most beneficial sites to address concerns in the subwatershed.

March 10, 2021 – Engineer Bents reported that the USGS monitoring on the Wild Rice and South Branch Rivers will begin in the spring of 2021. He added that site identification and initial screening has been completed in the South Branch subwatershed. Next a hydraulic evaluation will be completed prior to alternatives being carried forward. Sites will be reviewed again at the April or May meeting. Site optimization for the Green Meadow subwatershed is being completed and it is anticipated that more information will be available for Board review in April. Engineer Bents recommended getting property appraisals to determine land valuations in the area. Board

consensus was that an assessor's value should provide a good preliminary valuation and if parties are interested in easements or acquisition, an appraisal would be good at that time.

April 14, 2021 – Engineer Bents provided an update on each of the open study areas.

An initial screening of sites was completed in the South Branch of the Wild Rice River subwatershed and sites were eliminated based on various factors. Lower site alternatives will be reviewed and returned to the Board at the May meeting.

Lower site optimization was completed for the Green Meadow subwatershed. The length of holding in spring and potential of cropping following draw down was reviewed. A final summary report is expected to be presented in May.

May 12, 2021 - It was reported that USGS monitoring equipment was placed and data is being collected along the South Branch and Wild Rice Rivers.

A motion was made by Manager Johannsen and seconded by Manager Harless to closeout the Green Meadow subwatershed study by doing landowner outreach letting them know that the District has an open desire to acquire property on a voluntarily basis within the identified impoundment site. Carried.

Engineer Bents reviewed previous site identification and potential storage site locations for the South Branch subwatershed. A final report is anticipated to be completed this summer for Board review. The Board desired to have engineering complete a cost analysis on the two lower storage locations. It was determined that one site would not be eliminated from consideration at this time, however only one will be presented in the final report analysis for the RCPP study.

June 9, 2021 – Engineer Bents reported that the closeout of the Green Meadow study is underway. Engineer Bents reviewed an overview of questions presented from the May meeting regarding the South Branch Study. Discussion was held regarding retention locations and what will be published in the final report. The report will detail six upper sites and one of two identified lower sites were chosen to address concerns in the subwatershed. Board discussion ensued regarding the sites identified to carry forward.

July 14, 2021 – Engineer Bents presented the board with an overview of study findings for the South Branch subwatershed in preparation for the final report being completed. He noted that the closeout of the Green Meadow grant is underway.

August 11, 2021 – A motion was made by Manager Hanson and seconded by Manager Harless to cease studies in the South Branch and Green Meadow subwatershed areas and begin the formal grant closeout. Carried.

September 8, 2021 – Engineer Bents reported that closeout of both projects is underway. Deb Walchuck added comments regarding the closeout process. Discussion was held on the next steps forward and desired projects.

One Watershed One Plan

January 13, 2021 – The plan was approved by the full BWSR Board at their December 17 meeting. A motion was made by Manager Harless and seconded by Manager Hanson to adopt the BWSR approved 1W1P. Motion carried with Chairman Holmvik and Managers Christensen, Hanson, Harless and Spaeth in favor. Manager Erickson voted against. Manager Johannsen was absent.

February 10, 2021 – Administrator Ruud updated the Board that the steering committee will meet this afternoon to review funding allocation between participating entities. Becker County is unsure if they will participate in the implementation MOA. The MOA approved by the Policy Committee has been reviewed by Attorney Hanson and a small change to the District's legal name was requested. A motion was made by Manager Hanson and seconded by Manager Harless to approve the MOA as reviewed by Attorney Hanson. Motion carried with Chairman Holmvik, Managers Christensen, Hanson, Harless, Johannsen and Spaeth in favor. Manager Erickson opposed.

March 10, 2021 – Administrator Ruud informed the Board that the steering committee met the previous day. All parties have agreed to participate in the implementation MOU. The steering committee has recommended that the WRWD will be the fiscal agent and Becker County SWCD will act as the coordinator for the implementation. An April 7th Policy committee meeting will be held, and the final work plan is anticipated to be submitted to BWSR in mid-April. A motion was made by Manager Erickson to hold back for a year and a half on spending watershed allocated funding to give SWCDs the option to spend more funds. Motion failed for lack of second.

April 14, 2021 – Administrator Ruud informed the Board that the Policy Committee met on April 7th and good discussion was held. The work plan was approved for submittal by the Policy Committee. A motion was made by Manager Erickson to offer WRWD implementation funding to SWCDs. Motion failed for lack of second.

May 12, 2021 – Administrator Ruud informed the Board that the Wild Rice One Watershed One Plan implementation funding was recently approved by BWSR. Documents for the grant are being prepared.

Permit Applications

For all permit application for **subsurface drain tile installations**, the watershed adopted the following standard conditions and recommendations:

- 1) Recommendation that the applicant contact and coordinate with the NRCS/SWCD offices to ensure approval/clearance regarding any potential wetland issues (and with the USFWS for installation of tile on any parcel that is under easement from the USFWS).
 - 2) Recommendation that the applicant obtain approval from the necessary road authorities (township, county, state...) for any work in the road R/W and the drainage authorities (county) for outlets to legal ditches not under WRWD Watershed jurisdiction.
 - 3) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating.
 - 4) Approved with the condition that all gravity outlets be installed about (however not more than 2 feet above) the elevation of the original design gradeline of the receiving ditch or channel.
 - 5) Pumped Outlets Only – Approved with the condition that the pump(s) not be operated during freezing conditions and during times of downstream flooding, and that pumps and associated pipes will not be installed about ground and will block vehicle traffic on the R/W of ditch systems. Also, all disturbed areas in ditch R/W's will be restored and reseeded to preexisting conditions.
 - 6) Pump stations or other tile control structures, shall not be placed within the R/W of existing legal ditch systems or within a distance determined as follows (6 times the depth of the ditch, measured from top of spoil bank elevation to bottom of ditch from the field side bottom of the ditch), whichever is greater, unless otherwise approved in writing by the WRWD. For example, if the vertical depth measured from top of spoil bank elevation to the bottom of the ditch is 8 ft., the pump station shall not be located within 48 ft. from the field side bottom of the ditch, or within the existing R/W, whichever is greater.
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January 2021

Tabled

- Tim Hoff, Section 35, Hendrum Twp. Permit #20-079 to install a field crossing with two 30" culverts pending MNDNR Waters Permit approval.
 - Dwight Fevig, Section 34, Walworth Twp. Permit #20-098 to install a weir and install two 48" centerline culverts pending information from the applicant or a revised permit application.
 - Jeffrey Opsahl, Section 32, Wild Rice Twp. Permit #20-140 to construct a low water crossing in a public waterway and install a crossing and culvert in a private ditch requesting project details of the low water crossing including length and elevation of overflow and approval from the MNDNR.
 - Jeffrey Opsahl, Section 20, Wild Rice Twp. Permit #20-141 to construct a new ditch and install subsurface drain tile to notice the S1/2 of Section 20 of Wild Rice Twp and the Road Authority (Norman County) and request that the applicant provide Wetland Conservation Act approval from the Norman County SWCD.
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February 2021

Approved

- Jeffrey Opsahl, Section 20, Wild Rice Twp Permit #20-141 to construct a new ditch and install subsurface drain tile with standard tile conditions and the condition that the new ditches and tiles are not installed within 200 feet of wetland areas as identified by the Norman County SWCD letter dated 1-8-21.
- USFWS, Section 15, Rosedale Twp. Permit #21-001 to construct a wetland restoration and excavate a number of small wetlands with the condition that new wetland areas are not developed within 200 feet of the property line without the written approval of the adjacent landowner.
- MNDOT, Section 10, LaPrairie Twp. Permit #21-002 to replace an 18" approach culvert with a 24" culvert.
- Jessica Zillmer, Section 9, Hagen Twp. Permit #21-003 to install subsurface drain tile with standard tile conditions.
- Greg Zillmer, Section 13, Hagen Twp. Permit #21-004 to install subsurface drain tile with standard tile conditions and the recommendation that the applicant coordinate with the downstream landowner to determine needs for ditch maintenance.
- Greg Zillmer, Section 13, Hagen Twp. Permit #21-005 to install subsurface drain tile with standard tile conditions.

Tabled

- Jeffrey Opsahl, Section 32, Wild Rice Twp. Permit #20-140 to construct a low water crossing in a public waterway and install a crossing and culvert in a private ditch pending the applicant providing project details of the low water crossing including length and elevation of overflow and approval from MNDNR.
- Daryl Chisholm, Section 34, Spring Creek Twp., Norman County Permit #21-006 to install subsurface drain tile requesting that the applicant meet with the downstream landowner to consider options to address potential erosion from recent area of cleanout before the WRWD takes action on the permit.
- Duane Erickson, Section 23, Walworth Twp. Permit #21-007 to install subsurface drain tile and notice Section 23 of Walworth Twp. and all parcels between the tile outlet and the South Branch of the Wild Rice River.

Returned

- Tim Hoff, Section 35, Hendrum Twp. Permit #20-079 to install a field crossing with two 30" culverts and inform the applicant that they can reapply if they acquire the requested information.
 - Dwight Fevig, Section 34, Walworth Twp. Permit #20-098 to install a weir and install two 48" culverts and inform the applicant that they can reapply if they acquire the previously requested information.
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March 2021

Approved

- Daryl Chisholm, Section 13, Pleasant View Twp. Permit #19-004 to install subsurface drain tile with standard tile conditions.
- Daryl Chisholm, Section 34, Spring Creek Twp., Norman County. Permit #21-006 to install subsurface drain tile with standard tile conditions.
- Duane Erickson, Section 23, Walworth Twp. Permit #21-007 to install subsurface drain tile with standard tile conditions.
- Mahnomen County Highway Department, Section 18, Oakland Twp. Permit #21-010 to replace a 72" round culvert and a 103'x71" CMPA with two 112'x75" CMPAs at a road crossing over the White Earth River.
- Mahnomen County Highway Department, Section 20, Rosedale Twp. Permit #21-011 to replace a span bridge with a 16'x9' box culvert and a 16'x8' box culvert at a road crossing over the White Earth River.
- Dean Pederson, Section 24, Waukon Twp. Permit #21-012 to add subsurface drain tile to an existing tile system with standard tile conditions.
- Corey Jacobson, Section 21, Anthony Twp. Permit #21-013 to install subsurface drain tile with standard tile conditions.
- Corey Jacobson, Section 21, Anthony Twp. Permit #21-014 to install subsurface drain tile with standard tile conditions.
- Corey Jacobson, Section 23, Halstad Twp. Permit #21-015 to install subsurface drain tile with standard tile conditions.
- Corey Jacobson, Section 7, Halstad Twp. Permit #21-016 to install subsurface drain tile with standard tile conditions.
- Raymond Kraft, Section 4, Wild Rice Twp. Permit #21-017 to remove a field approach.
- Raymond Kraft, Section 4, Wild Rice Twp. Permit #21-018 to install a field approach with an 18" or 24" pipe.
- Mark Jossund, Section 24, Lee Twp. Permit #21-019 to install a field approach and culvert with the condition that the culvert is an 18" or 24" pipe.

Tabled

- Jeffrey Opsahl, Section 32, Wild Rice Twp. Permit #20-140 to construct a low water crossing in a public waterway and install a crossing and culvert in a private ditch, requesting project details of the low water crossing including length and elevation of overflow and approval from the MNDNR.
 - Kevin Leiser, Section 13, Lockhart Twp. Permit #21-008 to install subsurface drain tile pending a decision on the applicants petition to include the NE1/4 of Section 13 into the benefitting area of Project 17.
 - David Einyck, Section 4, Popple Grove Twp. Permit #21-009 to install subsurface drain tile and fill in a ditch and request the applicant provide culvert sizes, tile size and project details including drawings of inlet and outlet features of the tile line.
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April 2021

Approved

- Jeff Gillepsie, Section 3, Hagen Twp. Permit #21-021 to install subsurface drain tile with standard tile conditions and the condition that the outlet is moved per a revised tile plan submitted to the WRWD and approval from the adjacent property owner.
- Brad Erickson, Clay County Highway Department, Section 30, Viding Twp. Permit #21-022 to replace a bridge with a box culvert.
- David Eiyneck, Section 20, Chief Twp. Permit #21-020 to install subsurface drain tile with standard tile conditions.
- Dan McNamee, Section 28, Beaulieu Twp. Permit #21-026 to install a water and sediment control basin.
- Waukon Township, Section 16, Waukon Twp. Permit #21-025 to install a new driveway with an 18" culvert.
- Greg Zillmer, Section 9, Hagen Twp. Permit #21-024 to replace a 24" culvert in a field approach with a longer 24" culvert.
- Kevin Leiser, Section 13, Lockhart Twp. Permit #21-008 to install subsurface drain tile with standard tile conditions and the condition applicant meet the requirements of the Board Order associated with the Project 17 hearing to be added to the assessment area

Tabled

- David Eiyneck, Section 4, Popple Grove Twp. Permit #21-009 to install subsurface drain tile and fill in a ditch requesting that the applicant provide culvert sizes, the tile size and project details including drawings of the inlet and outlet features of the tile line.
- Thomas Jantzi, Section 4, Sundal Twp. Permit #21-028 to install a driveway with an 18" culvert pending a field review.
- Jerred Jirava, Section 28, Rosedale Twp. Permit #21-027 to install subsurface drain tile and request the applicant provide written approval from the MNDNR for work within the protected watercourse and from the Mahanomen SWCD regarding compliance with the Wetland Conservation Act.
- Ray Johnson, Section 15, Felton Twp. Permit #21-023 to install subsurface drain tile to notice adjacent property owners.
- Jeffrey Opshal, Section 32, Wild Rice Twp. Permit #20-140 to construct a low water crossing in a public waterway and install a crossing and culvert in a private ditch requesting project details of the low water crossing including length and elevation of overflow and approval from MNDNR.

May 2021

Approved

- Dwight Fevig, Section 34, Walworth Twp., Section 3, Atlanta Twp. Permit #21-030 to construct tile to divert runoff to the south into the South Branch of the Wild Rice River with the condition that the applicant get written approval from the Becker Co Highway Department, Walworth and Atlanta Townships, landowners in the NE1/4 of Section 3 of Atlanta Township, landowners in the SW1/4 of Section 35 of Walworth Township and that the berm is constructed no more than two feet above the invert of the centerline culvert.

- Blakeway Seed, Section 22, Flom Twp. Permit #21-035 to install a new 18" culvert in a driveway with the condition that the applicant get written approval from the downstream landowner in the SE1/4 of Section 22 of Flom Township.
- Kemper Farms, Sections 35 and 36, Rosedale Twp. Permit #21-041 to construct water and sediment control basins.
- Doug McNamee, Section 3, LaGarde Twp. Permit #21-044 to construct water and sediment control basins.
- Travis McCollum, Section 23, Bejou Twp. Permit #21-042 to construct a grade stabilization structure.
- Travis McCollum, Sections 23 and 24, Gregory Twp. Permit #21-043 to construct water and sediment control basins.
- John Brandt, Sections 13 and 18, Pleasant View Twp. Permit #21-037 to install subsurface drain tile with standard tile conditions.
- Wayne Brandt, Section 31, Green Meadow Twp. Permit #21-036 to install subsurface drain tile with standard tile conditions.
- David Eiyneck, Section 4, Popple Grove Twp. Permit #21-009 to install subsurface drain tile and fill in a ditch with the condition that the applicant get written approval from the landowners in the NE1/4 of Section 9 of Popple Grove Twp. and from the Popple Grove Twp.
- Dan Hart, Section 30, Hendrum Twp. Permit #21-029 to install a tile line leading to a holding tank.
- Haugo Farms, Section 20, Popple Grove Twp. Permit #21-038 to install subsurface drain tile with standard tile conditions.
- Thomas Jantzi, Section 4, Sundal Twp. Permit #21-028 to install a driveway with an 18" culvert.
- Vance Jirava, Sections 21, 22, and 28, Spring Creek Twp., Becker County. Permit #21-046 to construct water and sediment control basins with the condition that the applicant get written approval from the landowners in the N1/2 of the SE1/4 of Section 21 of Spring Creek Twp., Becker County.
- Ray Johnson, Section 15, Felton Twp. Permit #21-023 to install subsurface drain tile with standard tile conditions and the condition that the applicant get written permission from the road authority (Felton Twp.).
- Kim Slininger, Section 21, Lake Ida Twp. Permit #21-031 to install a field approach with a 24" or 36" pipe with the condition that the culvert is a 36" diameter pipe.
- Eric Visser, Section 15, Winchester Twp. Permit #21-032 to install a field approach with an 18" or 24" culvert.
- Eric Visser, Section 4, Pleasant View Twp. Permit #21-033 to install two inlet pipes with flap gates with the condition that the culverts do not have gates.
- Eric Visser, Section 4, Pleasant View Twp. Permit #21-034 to install a field approach with a 42" culvert.

Tabled

- Wayne Brandt, Section 30, Green Meadow Twp. Permit #21-039 to install subsurface drain tile, requesting the applicant survey the ditch to the west.
- Jerred Jirava, Section 28, Rosedale Twp. Permit #21-027 to install subsurface drain tile requesting that the applicant provide written approval from the MNDNR for work within the protected watercourse and from the Mahnomen SWCD regarding compliance with the Wetland Conservation Act.

Denied

- Kevin Anderson, Section 24, Winchester Twp., Section 19, Rockwell Twp. Permit #21-040 to construct a berm, regrade ditches, add a 36" culvert, and lower three approach culverts due to adjacent landowner concern.
 - Jeffrey Opsahl, Section 32, Wild Rice Twp. Permit #21-140 to construct a low water crossing in a public waterway and install a crossing and culvert in a private ditch requesting project details of the low water crossing including length and elevation of the overflow and approval from the MNDNR.
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June 2021

Approved

- Waukon Township, Section 32, Waukon Twp. Permit #20-085 to install a field approach with a 42"x29" CSPA instead of a previously approved 15"x21" culvert.
- MNDOT, Various Sections, Minerva and Rice Twps. Permit #21-053 to perform shoulder widening and pipe work.
- Andrew Chisholm, Section 4, McDonaldsville Twp. Permit #21-050 to install a field approach with a 24" culvert with the condition that the culverts are two 30" round pipes or a 50"x31" CMPA.
- Jimmy Dale, Section 33, Spring Creek Twp., Norman County. Permit #21-052 to install a field approach with a 36" culvert.
- Mabel Mosher, Section 32, Reis Twp. Permit #21-051 to install a field approach with a 24" culvert and remove a field approach with a 24" culvert.
- Erik Rockstad, Section 30, Green Meadow Twp. Permit #21-059 to install a field approach with an 18" culvert.
- Jeff Steinmetz, Section 5, Beaulieu Twp. Permit #21-047 to install a grade stabilization structure with standard tile conditions.
- Jeff Steinmetz, Sections 32 and 33, Heier Twp. Permit #21-048 to install water and sediment control basins with standard tile conditions.
- Fritz Balingier, Section 34, Rockwell Twp. Permit #21-055 to install subsurface drain tile with standard tile conditions and the condition that the applicant get MNDNR approval for any work within the MNDNR protected waters.
- Daryl Chisholm, Section 28, Spring Creek Twp. Permit #21-057 to install an 8" tile connecting the drain tile in two fields with standard tile conditions and the condition that the applicant get written permission from the landowner for any work performed on property not under ownership of the applicant.
- Dan Wilde, Section 15, Gregory Twp. Permit #21-060 to install subsurface drain tile with standard tile conditions and the condition that the applicant get approval from the road authority (Mahnomen County Highway Department) and the Ditch authority for Mahnomen County Ditch 91A (Mahnomen County).

Removed

- Erik Rockstad, Section 26, McDonaldsville Twp. Permit #21-058 to remove sediments from within a natural coulee due to no permit required for sediment removal.

Tabled

- Richard Balstad, Section 3, Gregory Twp. Permit #21-056 to install a ditch crossing with a 42" culvert requesting additional information regarding the crossing.

- Kenneth Simonson, Section 17, Home Lake Twp. Permit #21-049 to install a crossing over an unnamed creek requesting the applicant provide approval from the MNDNR for work in protected waters.
- Wayne Brandt, Section 30, Green Meadow Twp. Permit #21-039 to install subsurface drain tile pending survey profile of the outlet ditch from the location of the proposed outlet to the downstream roadway.
- Jerred Jirava, Section 28, Rosedale Twp. Permit #21-027 to install subsurface drain tile requesting the applicant provide written approval from the MNDNR for work within the protected watercourse and from the Mahnomen SWCD regarding compliance with the Wetland Conservation Act.
- Eric Visser, Section 4, Pleasant View Twp. Permit #21-034 to install a field approach with a 30" culvert requesting the applicant provide additional information supporting a smaller culvert.
- Eric Zurn, Sections 15 and 16, Pembina Twp. Permit #21-054 to install a 10" centerline culvert pending written approval from the Mahnomen County SWCD relative to Wetland Conservation Act and from the road authority (Mahnomen County Highway Department).

Return

- Erik Rockstad, Section 26, McDonaldsville Twp. Permit #21-058 to remove sediments from within a natural coulee. The applicant will be informed that it is recommended they obtain approval from the MNDNR for any work within the MNDNR Protected Waters.
- Jeffrey Opsahl, Section 32, Wild Rice Twp. Permit #20-140 to construct a low water crossing in a public waterway and install a crossing and culvert in a private ditch and inform the applicant they can reapply if they acquire the requested information regarding the low water crossing length, elevation, and approval from MNDNR

July 2021

Approved

- Corey Jacobson, Section 21, Anthony Twp. Permit #21-013 to install subsurface drain tile, moving the outlet to the south side of the road with standard tile conditions and the condition that the applicant provide written approval of the plan from the landowner in the NE1/4 of Section 28 of Anthony Twp.
- Corey Jacobson, Section 21, Anthony Twp. Permit #21-083 to install a field approach with an 18" culvert with the condition that the culver size is 24" or 30".
- Corey Jacobson, Section 11, McDonaldsville Twp. Permit #21-082 to remove a field approach with an 18" culvert and install two field approaches with 18" culverts.
- Corey Jacobson, Sections 3 and 4, McDonaldsville Twp. Permit #21-088 to replace a 24" centerline culvert and install two new field approaches with 24" culverts.
- Corey Jacobson, Section 2, Anthony Twp. Permit #21-089 to install a field approach with an 18" culvert.
- Kevin Anderson, Section 24, Winchester Twp, Section 19, Rockwell Twp. Permit #21-065 to regrade two roadway ditches and lower approach culverts, with the condition that the applicant provide written approval from the landowner in the SW1/4 of Section 19 of Rockwell Twp., and with the condition that the ditch banks and/or levees are restored to the preproject geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary.

- Kevin Anderson, Section 18, Rockwell Twp. Permit #21-084 to install a new field approach with a 24" culvert.
- Roger Foltz, Section 21, Spring Creek Twp., Becker County. Permit #21-071 to install subsurface drain tile with standard tile conditions
- Robert Gullard, Section 13, Atlanta Twp. Permit #21-081 to construct a water and sediment control basin and a grassed waterway with standard tile conditions.
- Jerred Jirava, Sections 22, 27, and 28, Rosedale Twp. Permit #21-085 to install subsurface drain tile with standard tile conditions. Carried.
- Jerred Jirava, Sections 21 and 28, Rosedale Twp. Permit #21-086 to install subsurface drain tile with the condition that the applicant provide written approval from the MNDNR for work done with in the protected watercourse and standard tile conditions.
- Skaurud Grain Farms, Section 32, Marsh Creek Twp. Permit #21-069 to install subsurface drain tile with standard tile conditions and the condition that the applicant provide written approval from the landowner in the E1/2SW1/4 of Section 32 of Marsh Creek Twp.
- Habedank, Section 29, Waukon Twp. Permit #21-080 to install a field approach with an 18" culvert.
- Skaurud Grain Farms, Section 28, Pembina Twp. Permit #21-068 to install subsurface drain tile with standard tile conditions.
- Skaurud Grain Farms, Section 22, Pembina Twp. Permit #21-070 to install subsurface drain tile with standard tile conditions.
- Skaurud Grain Farms, Section 17, Waukon Twp. Permit #21-074 to widen a field approach, extend the pipe, install a new field approach with a 24" culvert.
- Skaurud Grain Farms, Section 17, Waukon Twp. Permit #21-075 to install a field approach with a 24" pipe with the condition that the applicant provides written approval from the landowner in the NW1/4 of Section 17 of Waukon Twp.
- Skaurud Grain Farms, Section 32, Waukon Twp. Permit #21-076 to install a field approach with a 24" pipe.
- Skaurud Grain Farms, Section 3, Fossum Twp. Permit #21-077 to widen a field approach, extend the existing 24" pipe and install a new 24" culvert.
- Skaurud Grain Farms, Section 9, Fossum Twp. Permit #21-078 to install a field approach with a 36" culvert.
- Skaurud Grain Farms, Section 15, Fossum Twp. Permit #21-079 to replace a 30" centerline culvert with a new 30" culvert, install a new field approach with a 24" culvert, widen an existing field approach with an 18" culvert.
- Skaurud Grain Farms, Section 30, Marsh Creek Twp. Permit #21-092 to install subsurface drain tile with standard tile conditions.
- Scott Stevenson, Section 2, Viding Twp. Permit #21-087 to install subsurface drain tile with standard tile conditions.
- Nathan Sweep, Section 22, Beaulieu Twp. Permit #21-062 to install water and sediment control basins with standard tile conditions.
- Nathan Sweep, Section 23, Bejou Twp. Permit #21-072 to install water and sediment control basins with standard tile conditions.
- Waukon Township, Section 10, Waukon Twp. Permit #21-073 to install a field approach with an 18" pipe.
- Eric Zurn, Sections 15 and 16, Pembina Twp. Permit #21-054 to install a 10" centerline culvert.

Tabled

- Skaurud Grain Farms, Section 20, Bear Park Twp. Permit #21-067 to install subsurface drain tile to request the applicant provide written approval from the ditch authority (Norman

County) for the drainage of the E1/2NE1/4 of Section 20 of Bear Park Twp in to Norman County Ditch 6 and to renote the project for potentially impacted landowners identified during the field review in the NE1/4NE1/4 of Section 19 and SE1/4SE1/4 of Section 18 of Bear Park Township.

- Roger Kurpis, Section 22, Lockhart Twp. Permit #21-063 to request the applicant review concerns expressed from the adjacent property owners and either provide an amended permit or additional hydraulic engineering data to support the current proposed pipe size.
- Lyle Fuchs, Sections 9 and 10, Sundal Twp. Permit #21-090 to remove a centerline culvert and add a centerline culvert to notice the NW1/4 of Section 15 of Sundal Twp., the NE1/4 of Section 16 of Sundal Twp., the SW1/4 of Section 10 of Sundal Twp., and the road authority, Norman County Highway Department.
- Johnson Bros Farms, Section 35, Hegne Twp. Permit #21-093 to install a new 18" or 24" centerline culvert to notice the ditch authority for Norman County Ditch 17 and the road authority, Hegne Twp., and the West ½ of Section 35 pf Hegne Twp., and the SW1/4 of Section 26 of Hegne Twp
- Dale Noll, Sections 1, 2, 11 and 12, Lake Grove Twp Permit #21-061 to install water and sediment control basins and grade stabilization structures to notice Section 11 and 12 of Lake Grove Twp. Carried.
- Kenneth Simonson, Section 17, Home Lake Twp. Permit #21-049 to install a crossing over an unnamed creek requesting the applicant provide approval from the MNDNR for work in protected waters.
- Skaurud Grain Farms, Section 27, Pembina Twp Permit #21-091 to install subsurface drain tile to request the applicant provide information documenting the wetland area to be tiled and/or filled is mitigated per NRCS and/or WCA rules.
- Eric Visser, Section 4, Pleasant View Twp. Permit #21-034 to install a field approach with a 30" culvert requesting the applicant provide additional information supporting a smaller culvert

Denied

- Kevin Anderson, Section 24, Winchester Twp Permit #21-066 to install a new 36" culvert in a field approach based on hydraulic concerns of bringing more water into the ditch than originally designed for in the adjacent reach.

Returned

- Richard Balstad, Section 3, Gregory Twp. Permit #21-056 to install a ditch crossing with a 42" culvert at the request of the applicant
- Wayne Brandt, Section 30, Green Meadow Twp. Permit #21-039 to install subsurface drain tile at the request of the applicant.
- Jerred Jirava, Section 28, Rosedale Twp. Permit #21-027 to install subsurface drain tile at the request of the applicant.
- Chris Noben, Section 25, Atlanta Twp. Permit #21-064 to clean sediment out of an existing ditch as no permit is required for the removal of sediment.

August 2021

Approved

- John Brandt, Sections 7 and 18, Green Meadow Twp. Permit #21-100 to install subsurface drain tile with standard tile conditions. Carried.

- Kevin Quick, Section 33, Rockwell Twp. Permit #21-095 to install two field approaches with 24" culverts and cleanout a section of Norman County Ditch 37 with the condition that the field approaches elevation will be set to the elevation grade of Norman County Ditch 37 and that the ditch cleaning is not approved by this permit. Approval for work in Norman County Ditch will be done through a maintenance request with the District. Carried.
- Brad Arends, Section 18, Good Hope Twp. Permit #21-097 to install a new field approach with an 18" culvert.
- Gary Schlick, Section 34, Chief Twp. Permit #21-096 to install subsurface drain tile with standard tile conditions.
- Skaurud Grain Farms, Section 15, Marsh Creek Twp. Permit #21-101 to remove a field approach with an 18" culvert and install a new wider field approach with a longer 18" culvert.
- Skaurud Grain Farms, Section 33, Hegne Twp. Permit #21-102 to install a new field approach with an 18" culvert.
- Skaurud Grain Farms, Section 30, Marsh Creek Twp. Permit #21-103 to install a new field approach with a 36" culvert.
- Skaurud Grain Farms, Section 25, Lake Ida Twp. Permit #21-104 to install two field approaches with 18" culverts.
- Ryan Zimmerman, Section 11, Georgetown Twp. Permit #21-099 to install a field approach with an 18" culvert.
- Mike Kramer, Section 13, Bejou Twp. Permit #21-094 to install a grade stabilization structure and a water and sediment control basin with standard tile conditions and the condition that the applicant get written approval from the landowners in the SW1/4 and SE1/4 of Section 13 of Bejou Twp.
- Dale Noll, Sections 1, 2, 11, and 12, Lake Grove Twp. Permit #21-061 to install water and sediment control basins with standard tile conditions
- Ryan Zimmerman, Section 11, Georgetown Twp. Permit #21-098 to install a crossing over an unnamed creek with the condition that the culvert is a 48" diameter pipe or larger.

Tabled

- Lyle Fuchs, Sections 9 and 10, Sundal Twp. Permit #21-090 to remove a centerline culvert and add a centerline culvert to notice the SE1/4 of Section 16 and NE1/4 of Section 21 of Sundal township or the permit is approved with written approval from those property owners. Carried.
- Skaurud Grain Farms, Section 20, Bear Park Twp. Permit #21-067 to install subsurface drain tile to request the applicant provide written permission from the drainage authority for Norman County Ditch 6 (Norman County). Carried.
- Johnson Bros Farms, Section 35, Hegne Twp. Permit #21-093 to install a new 18" or 24" centerline culvert and request that the applicant provide written permission from the drainage authority for Norman County Ditch 17 (Norman County).
- Brian Ramsrud, Section 11, LaPrairie Twp. Permit #21-105 to install a crossing over Mosquito Creek with a 6 foot or 8 foot diameter culvert and request that the applicant provide MNDNR approval for the crossing. Carried.
- Kenneth Simonson, Section 17, Home Lake Twp. Permit #21-049 to install a crossing over an unnamed creek requesting the applicant provide written approval from the MNDNR for work in protected waters.
- Skaurud Grain Farms, Section 27, Pembina Twp. Permit #21-091 to install subsurface drain tile and construct a berm requesting that the applicant provide information documenting the wetland area to be tiled and or filled in is mitigated per NRCS and/or WCA rules.

- Eric Visser, Section 4, Pleasant View Twp. Permit #21-034 to install a field approach with a 30" culvert requesting that the applicant provide additional information supporting a smaller culvert.

Returned

- Roger Kurpis, Section 22, Lockhart Twp. Permit #21-063 to install a field approach was withdrawn by the applicant and will be returned

September 2021

Approved

- Skaurud Grain Farms, Section 20, Bear Park Twp. Permit #21-117 to install subsurface drain tile with standard tile conditions. Carried.
- Skaurud Grain Farms, Section 27, Pembina Twp. Permit #21-091 to install subsurface drain tile and construct a berm with standard tile conditions and the condition that the applicant provide documentation that the wetland area(s) to be tiled and or filled have been properly mitigated per NRCS and/or WCA rules. Carried.
- Aaron Werpy, Section 36, Spring Creek Twp. Permit #21-107 to install a field approach and culvert with the condition that the applicant provide MNDNR approval for the crossing as proposed.
- Brandon Borgen, Section 12, Lee Twp. Permit #21-106 to remove two 18" centerline culverts.
- Trevor Johnson, Section 15, Lake Grove Twp. Permit #21-110 to replace a 48" CMP with two 48" CMPs in a crossing over the White Earth River contingent on the applicant providing MNDNR approval for the crossing as proposed.
- Pat Noll, Section 34, Chief Twp. Permit #21-115 to install a water and sediment control basin with standard tile conditions.
- Pat Noll, Section 9, Marsh Creek Twp. Permit #21-116 to install water and sediment control basins with standard tile conditions
- Kevin Anderson, Section 18, Rockwell Twp. Permit #21-084 to install a new field approach with a 30" culvert.
- Dwight Heitman, Section 8, Mary Twp. Permit #21-118 to install a field approach with an 18" or 24" culvert.
- Lynn Johnson, Section 20, Pleasant View Twp. Permit #21-113 to install a field approach with an 18" culvert.
- Seth Merkens, Section 31, Lockhart Twp. Permit #21-108 to install additional drain tile into a tile project that was approved in Sept. 2020 with standard tile conditions.
- Bob Mitchell, Section 8, Hendrum Twp. Permit #21-114 to install a field approach with an 18" culvert.
- Kenneth Simonson, Section 17, Home Lake Twp. Permit #21-112 to install a low water rock crossing over an unnamed creek with the condition that the crossing is limited to a height of one foot above the natural cross section of the creek and with the condition that the crossing is constructed consistent with the MNDNR guidance on Low-Water Ford crossings, "*Temporary Bridges and Low-Water Ford Crossings August 2008/revised March 2012*". Carried.
- Bruce Tufte, Section 2, Mary Twp. Permit # 21-109 to construct a new ditch.
- Vig Farms, Section 2, Gregory Twp. Permit #21-111 to install a water and sediment control basin with standard tile conditions.

Tabled

- Johnson Bros. Farms, Section 35, Hegne Twp. Permit #21-093 to install a new 18" or 24" centerline culvert pending previously requested information from the applicant.
 - Brian Ramsrud, Section 11, LaPrairie Twp. Permit #21-105 to install a crossing over Mosquito Creek with a 6' or 8' diameter culvert pending previously requested information from the applicant.
 - Eric Visser, Section 4, Pleasant View Twp. Permit #21-034 to install a field approach with a 30" culvert pending previously requested information from the applicant.
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October 2021

Approved

- Tim Chisholm, Section 8, Wild Rice Twp. Permit #21-128 to install a new field approach
- Tim Chisholm, Section 5, Wild Rice Twp. Permit #21-129 to replace a culvert in a field approach from a 24" culvert to a 36" culvert or 48" culvert.
- Tim Safar, Section 24, Pembina Twp. Permit #21-120 to install subsurface drain tile with standard tile conditions and the condition that the applicant provide approval from the Mahnomon County SWCD regarding compliance. Carried.
- Mattson Partnership, Section 21, Atlanta Twp. Permit #21-121 to install subsurface drain tile with standard tile conditions and the condition that the applicant removes surface inlets from the submitted plan. Motion carried with Managers Johannsen and Hanson opposed.
- Aaron Borgen, Section 23, Lee Twp. Permit #21-133 to install a field approach with a 24" pipe.
- John Brandt, Section 7, Green Meadow Twp. Permit #21-127 to remove a field approach with a 24" culvert and add a field approach with a 24" culvert.
- Dave Eiyneck, Section 11, Lake Grove Twp. Permit #21-126 to install a water and sediment control basin project with standard tile conditions.
- Steve Jacobson, Section 9, Lee Twp. Permit #21-130 to install a pipe drop structure with the condition that the applicant get MNDNR approval for any work below the OHW of the river.
- Bruce Tufte, Section 26, Winchester Twp. Permit #21-132 to install a field approach with a 24" pipe.
- Joseph Chisholm, Section 24, Green Meadow Twp. Permit #21-119 to remove a field approach with an 18" culvert and add a field approach with an 18" culvert. Carried.
- Beau Jacobson, Section 35, Flom Twp. to install a water and sediment control basin project with standard tile conditions.
- Skaurud Grain Farms, Section 29, Rosedale Twp. Permit #21-124 to install subsurface drain tile with standard tile conditions.

Tabled

- Johnson Bros Farms. Permit #21-093 to install a new 18" or 24" centerline culvert pending previously requested information from the applicant.
- Brian Ramsrud, Section 11, LaPrairie Twp. Permit #21-105 to install a crossing over Mosquito Creek with a 6 foot or 8 foot diameter culvert pending previously requested information from the applicant.
- Skaurud Grain Farms, Section 20, Bear Park Twp. Permit #21-125 to install subsurface drain tile pending approval from the ditch authority. Motion carried with Manager Erickson opposed.

- Robert Spaeth, Section 1, Pembina Twp. Permit #21-123 to replace a bridge with box culverts or raise the bridge requesting the applicant provide approval from the MNDNR for work in the MN protected waters. Motion carried with Manager Erickson opposed.
- Eric Visser, Section 4, Pleasant View Twp. Permit #21-034 to install a field approach with a 30" culvert pending previously requested information from the applicant.

Denied

- Loyal Sip, Section 27, Pleasant View Twp. Permit #21-122 to install a field approach with an 18" pipe off an existing driveway.

November 2021

Approved

- MNDOT, Many Sections and Townships, Mahnomen, and Clearwater Counties. Permit #21-136 to construct roadway improvements, replace 15" culverts with 18" culverts, replace a 4x4 box culvert with an 8x4 box culvert and replace a 4x4 box culvert with a 73"x45" RCPA with the condition that the new box culvert for Beaty Creek (MP 64.03) is replaced with a 6'x4' box culvert instead of a 8'x4' box culvert as proposed. Carried.
- Eric Zurn, Section 16, Pembina Twp. Permit #21-137 to install a water and sediment control basin with standard tile conditions. Carried.
- CMGB Farms, Section 33, Strand Twp. Permit #21-135 to install subsurface drain tile with standard tile conditions.
- Keith Kirsch, Section 33, Chief Twp. Permit #21-134 to install a water and sediment control basin with standard tile conditions.
- Waukon Township, Section 11, Waukon Twp. Permit #21-139 to replace an 18" approach culvert with a longer 18" culvert.
- Skaurud Grain Farms, Section 20, Bear Park Twp. Permit #21-125 to install subsurface drain tile with standard tile conditions.

Tabled

- Johnson Bros Farms, Section 35, Hegne Twp. Permit #21-093 to install a new 18" or 24" centerline culvert requesting that the applicant provide written permission from the drainage authority for NCD 17 (Norman County).
- Brian Ramsrud, Section 11, LaPrairie Twp. Permit #21-105 to install a crossing over Mosquito Creek with a 6 foot or 8-foot diameter culvert pending the applicant providing MNDNR approval for the crossing.
- Robert Spaeth, Section 1, Pembina Twp. Permit #21-123 to replace a bridge with box culverts pending the applicant provide approval from the MNDNR for work in protected waters.
- Waukon Township, Section 11, Waukon Twp. Permit #21-138 to replace a 30" centerline culvert with a longer 30" centerline culvert requesting the applicant provide a map showing the location of the culvert to be replace.

Return

- Eric Visser, Section 4, Pleasant View Twp. Permit #21-034 to install a field approach with a 30" culvert and inform the applicant they can reapply if the requested information becomes available.

December 2021

Approved

- Jeff Opsahl, Section 32, Wild Rice Twp. Permit #21-144 to replace a 60" CMP with a 36" x 57" arch pipe and a 20" CMP overflow pipe and construct a rock overflow spillway with the condition that the applicant provide additional project details including elevations and width of the overflow spillway that are satisfactory to the staff/engineer.
- Jerry Hanson, Section 9, Anthony Twp. Permit #21-143 to replace a 12" culvert and flap gate with a 15" culvert and flap gate.
- Waukon Township, Section 11, Waukon Twp. Permit #21-138 to replace an 18" centerline culvert with a longer 18" centerline culvert with the condition that the applicant get approval from Norman County – Ditch Authority for Norman County Ditch #9.
- MNDOT, Various Sections and Townships, Mahanomen County. Permit #21-140 to install culvert liners in centerline culverts on highway 200.

Tabled

- Kelly Schultz, Section 23, Goose Prairie Twp. Permit #21-142 to install a new 18" centerline culvert and request the applicant provide written approval from the SWCD regarding the flowline elevation of the new pipe to avoid adverse wetland impacts.
- Johnson Bros Farms, Section 35, Hegne Twp. Permit #21-093 to install a new 18" or 24" centerline culvert pending previously requested information from the applicant.
- Brian Ramsrud, Section 11, LaPrairie Twp. Permit #21-105 to install a crossing over Mosquito Creek with a 6 foot or 8 foot diameter culvert pending previously requested information from the applicant.
- Robert Spaeth, Section 1, Pembina Twp. Permit #21-123 to replace a bridge with box culverts or raise the bridge pending previously requested information from the applicant.

Returned

- David Stumbo, Section 11, Goose Prairie Twp. Permit #21-141 to replace a 30" culvert with a 36" culvert in a crossing. Following discussion, Manager Hanson withdrew the motion and Manager Erickson withdrew the second. A motion was made by Manager Hanson and seconded by Manager Erickson to return Permit #21-141 to replace a 30" culvert with a 36" culvert in a crossing due to the requested work being able to be completed through a Ditch Maintenance request as it is on a District ditch system. Carried. A motion was made by Manager Hanson and seconded by Manager Erickson to have the ditch system replace the culverts as a ditch expense when conditions allow. Carried.

V. 2021 Meeting Minutes in Review

All meeting minutes from 2021 have been reviewed and approved by the Watershed Managers. Within this report, the items pertaining to certain projects or programs have been moved to the section titled **IV. Plan Performance** of this report. All other items have been included and somewhat abbreviated under the monthly headings shown below. Approved, unedited monthly meeting minutes are available in their entirety on the district website www.wildricewatershed.org or at the District office.

January 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **Wednesday January 13, 2021**, via telecommunication methods due to the COVID-19 pandemic. Administrator Kevin Ruud, Bookkeeper Tara Jensen and Administrative Assistant Stacy Purrington were in attendance at the District Office. Managers in attendance from remote locations included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mark Harless, Mike Christensen, and Raymond Hanson. In addition, the following persons were in attendance from remote locations: Engineer Jerry Bents, Attorney Elroy Hanson, and various other interested taxpayers and landowners. Manager Curt Johannsen was absent.

Chairman Holmvik called the meeting to order 8:30 a.m. with the pledge of allegiance. The agenda was approved as presented. Payment of billings was approved with as presented with a late addition from Wambach and Hanson. December 9, 2020, Regular Meeting Minutes were approved as presented.

The December 31, 2020, year ending 2020 financial reports, and year-end transfers from unassessed projects and ditches, permits and violations to the Red River Construction Account were also approved as presented.

A motion was made by Manager Erickson and seconded by Manager Hanson to recommend the RRWMB not continue funding the Clean Water program going forward. Carried.

The Board addressed open complaints.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 9:58 a.m.

February 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **Wednesday February 10, 2021** via telecommunication methods due to the COVID-19 pandemic. Administrator Kevin Ruud, Bookkeeper Tara Jensen and Administrative Assistant Stacy Purrington were in attendance at the District Office. Managers in attendance from remote locations included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mark Harless, Mike Christensen, Curt Johannsen, and Raymond Hanson. In addition, the following persons were in attendance from remote locations: Engineer Jerry Bents, Attorney Elroy Hanson, Frank Gross, Bob Nodsle, Gwen Nodsle, Kevin Jensen, Brianna Eggen, Rob Sip, Ray Kvalvog, Cole Peterson, Tom Bergren, Rachel Miller, Deb Walchuk, Jenny Mongeau, Kyle Bergren and Anya Kaplan-Seem.

Chairman Holmvik called the meeting to order 8:30 a.m. with the pledge of allegiance. The agenda was approved with the addition of December meeting minutes correction, Project 12 payout and in-person meetings. Billings were approved as presented. The Managers approved the January 13, 2021, meeting minutes with one clarification. The January 31, 2021, financial report was approved as presented. Manager Erickson arrived at 8:32 am.

An updated was provided on all open complaints. A motion was made by Manager Hanson and seconded by Manager Johannsen to update the December meeting minutes to reflect that Manager Christensen was absent. Carried.

The list of the 2021 official newspapers was approved. A motion was made by Manager Hanson and seconded by Manager Johannsen to authorize \$200 per SWCD for Envirothon requests received. Carried. The Board approved the motion to return to in person Board meetings.

A motion was made by Manager Hanson and seconded by Manager Johannsen to approve the 2021 Auto Pay Vendor list. Carried.

A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve Administrator Ruud to transfer between Money Market and Checking Accounts, with a daily limit of \$1,000,000 at Frandsen Bank and Trust and also to approve District Staff to internally transfer funds between unassessed projects and ditches and the Red River Construction account. Administrator Ruud must notify finance committee members of account transfers once they occur and staff must bring transfers for board notification and approval at regular Board Meetings. Carried.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:13 am.

March 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY MARCH 10, 2021**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Michael Christensen, and Curt Johannsen. Manager Raymond Hanson was in attendance from a remote location. Manager Mark Harless was absent. In addition, the following persons were in attendance: Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, Frank Gross, Marijo Vik, Debra Walchuk, and Anya Kaplan-Seem.

Chairman Holmvik called the meeting to order 8:30 a.m. with the pledge of allegiance. Administrator Ruud indicated that the Board could determine if mask wearing was required while seated in accordance with social distancing requirements. Board consensus was those who were comfortable removing face coverings were able to do so while seated. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve the agenda as presented, with the addition of mask discussion. Carried.

The February 10, 2021 meeting minutes were approved as presented. The monthly financial report dated February 28, 2021, was approved as presented. Payment of billings was approved as presented.

An update was provided on all open complaints. A motion was made by Manager Johannsen and seconded by Manager Erickson to authorize staff sending a letter to Mr. Borgen asking that the requested information be provided by May 1st or the complaint will be dismissed. Carried. No action was required on the remaining complaints.

A motion was made by Manager Spaeth and seconded by Manager Hanson to accept the petition to outlet into project 17 and authorize HEI to develop the outlet fee. Carried. A hearing for the petition was set for 10:00 am on April 14, 2021.

A motion was made by Manager Spaeth and seconded by Manager Christensen to approve Manager and Staff attendance at the MAWD Virtual Legislative Session.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:51 am.

April 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, APRIL 14, 2021**. Managers in attendance included: Greg Holmvik, Raymond Hanson, Duane Erickson, Dean Spaeth, Michael Christensen, and Curt Johannsen. Manager Mark Harless was absent. In addition, the following persons were in attendance: Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, Harvey Dahl, Jon Peterson, Kevin Leiser, Luther Jacobson. The following individuals were in attendance from remote locations: Frank Gross, Brad Erickson, Dustin Jasken, Wayne Alexander, Sarah King, Ordean Hegrenes, and Anya Kaplan-Seem.

Chairman Holmvik called the meeting to order 8:30 a.m. with the pledge of allegiance. The meeting agenda was approved with the addition of Olson Agassiz repair. Monthly billings were approved as presented. The March 10, 2021, meeting minutes were approved as presented. The monthly and quarterly financial report dated March 31, 2021, and transfers between unassessed projects and ditches and the Red River Construction account were approved as presented.

An updated was provided on all open complaints. A Hearing to Petition to Outlet into Project 17 was held. Chairman Holmvik opened the hearing at 10:00 am. Engineer Bents provided an overview of the permit application and the petition to outlet into the system. Discussion was held regarding the outlet fee. Luther Jacobson spoke in opposition of allowing more property to drain into the system. A motion was made by Manager Hanson and seconded by Manager Johannsen to allow the petitioner to outlet into Project 17 for an outlet fee of \$11,000. Motion carried with Chairman Holmvik and Manager Erickson opposed. A motion was made by Manager Hanson and seconded by Manager Johannsen to add the petitioned property to the assessment area at a value of \$50.00 per acre as recommended by Engineer Bents and to have Attorney Hanson prepare an order consistent with the motions made. Carried. It was determined that all Manager oaths will be performed at the May meeting.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:39 am.

May 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, MAY 12, 2021**. Managers in attendance included: Greg Holmvik, Raymond Hanson, Mark Harless, Duane Erickson, Dean Spaeth, Michael Christensen, and Curt Johannsen. In addition, the following persons were in attendance: Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, Daryl Moore, Kevin Anderson, Luther Jacobson, Joel Stoa, Todd Kjos, Derek Hendricks, Bob Ramstad, Dwight Fevig, Steve Jacobson, Keith Berndt, Norman Dahl, Steve Dignazio. The following individuals were in attendance from remote locations: Frank Gross, Brad Knudson, Nicole Swenson, Marijo Vik, and Trevor Pederson. Chairman Holmvik called the meeting to order 8:30 a.m.

Attorney Hanson administered the oath of office to Manager Harless and Manager Erickson. Manager Harless and Manager Erickson each signed a copy of the orally read oath.

The meeting agenda was approved as presented with the following additions: USACOE Wetland acres inquiry and Turner Property. The payment of billings was approved as presented. The April 14, 2021, meeting minutes and the monthly financial report dated April 30, 2021, were both approved as presented.

Discussion was held regarding a request to add an additional culvert in the Norman Polk project. A motion was made by Manager Johannsen and seconded by Manager Harless to table the request

asking the filing party to review the drainage area map to determine if other areas might be adding to the system. Carried.

A request for funding assistance was requested by the Island Lake Association to put a new culvert in a crossing and address flooding concerns in the area. A motion was made by Manager Johannsen and seconded by Manager Hanson to contribute up to \$4,500 towards the cost of the repair. Motion carried with Managers Spaeth and Erickson opposed.

An update was provided on all open complaints. A motion was made by Manager Johannsen and seconded by Manager Harless to continue tabling the Borgen complaint as the party has a petition forward to drain into the system with the ditch authority (Norman County). Carried.

A motion was made by Manager Hanson and seconded by Manager Harless to dismiss the Pederson complaint as Anderson has restored the area as requested. Carried.

No Board action was required on the Neset complaint. Still waiting to hear back pending the results of a potential wetland determination.

The Board does not desire to sell wetland credits owned by the District, instead holding them for future project implementation. The USACOE requested purchasing some District owned credits, prompting the discussion.

A motion was made by Manager Hanson and seconded by Manager Christensen to approve a request by Megan Kappes to terminate a lease agreement and a request by Michael Babler to lease the same parcel for a term of 10 years at a rate of \$100 annually plus property taxes. Carried.

Chairman Holmvik asked Attorney Hanson to preside over Board Officer Reorganization. Attorney Hanson called for nominations for Chairman. Harless nominated Holmvik for the position of Board Chair. Erickson nominated Harless for the position of Board Chair. Harless declined the nomination. A motion was made by Harless and seconded by Hanson to cast an unanimous ballot appointing Holmvik as Board Chair. Carried. Chairman Holmvik returned to presiding over the meeting.

Hanson nominated Harless for the position of Board Vice-Chair. Hearing no further nominations for Vice-Chair, nominations ceased and Harless was elected Board Vice-Chair.

Hanson nominated Johannsen for the position of Board Secretary. Hearing no further nominations for Secretary, nominations ceased, and Johannsen was elected Board Secretary.

Johannsen nominated Spaeth for the position of Board Treasurer. Hearing no further nominations for Treasurer, nominations ceased and Spaeth was elected Board Treasurer.

Committee assignments were distributed for review and approval at the June meeting. A motion was made by Manager Johannsen and seconded by Manager Spaeth to cease Manager attendance at Citizen Advisory Committee meetings in November and April to allow them to communicate more freely and without Manager input. Motion carried with Managers Christensen, Hanson, Harless, Johannsen and Spaeth in favor, Chairman Holmvik and Manager Erickson against.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:44 am.

June 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, JUNE 9, 2021**. Managers in attendance included: Greg Holmvik, Raymond Hanson, Mark Harless, Duane Erickson, Dean Spaeth, Michael Christensen, and Curt Johannsen. In addition, the following persons were in attendance: Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, Stacy Purrington, Luther Jacobson, Todd Kjos and Tom Bergren. The following

individuals were in attendance from remote locations: Frank Gross, Aaron Castoreno, Norman Dahl, Rachel Miller, Mike Oehler, Nicholas Brown, Jim Nieland and Jeff Erickson.

Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance. The meeting agenda was approved with the addition of MAWD Region 1 Meeting, Advisory Committee Attendance & Federal Crop Insurance. The monthly meeting minutes dated May 12, 2021 were approved with the addition of Island Lake Request detail. The payment of billings was approved as presented with the addition of the Directors and Officer's Insurance Policy premium. The monthly financial report dated May 31, 2021, was approved as presented.

An update was provided on all open complaints. A motion was made by Manager Hanson and seconded by Manager Johannsen to dismiss the complaint filed by Colby Neset due to insufficient information for the Board to pursue a restoration order. Carried. A motion was made by Manager Johannsen and seconded by Manager Hanson to dismiss the complaint filed by Robert Brandt due to insufficient information for the Board to pursue a restoration order. Carried.

Luther Jacobson was in attendance regarding the request to add a culvert in Norman Polk 5. Engineer Bents provided an overview of the drainage area. Jacobson was informed that landowners are able to petition for an improvement to the system if they felt it was necessary. He was informed that the petition would need to be filed by 26% of the landowners assessed into the drainage system. He was also advised that the township could be approached to request a change as the road authority of the crossing where Jacobson would like the culvert added. It was noted that the project was designed to work as a drainage system and meets the design needs.

Engineer Bents reported that work is pending or ongoing on the following projects or ditches: Project 12, Olson Agassiz, Project 25 and Lockhart Township Ditch.

A motion was made by Manager Johannsen and seconded by Manager Harless approving committee assignments.

Manager Christensen recommend asking MAWD for assistance in getting changes made to federal crop insurance regulations. He noted that he will attend the MAWD regional meeting on June 22 to present the request.

A motion was made by Manager Hanson and seconded by Manager Christensen to approve a \$250 donation to the Norman County Agricultural Society for the Norman County Fair event they host.

Payment of Managers per diems and expenses were approved as distributed. A motion was made by Manager Johannsen and seconded by Manager Christensen to authorize manager and staff attendance at the MAWD Region 1 meeting on June 22 at the WRWD conference room.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 12:20 pm.

July 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, JULY 14, 2021**. Managers in attendance included: Greg Holmvik, Raymond Hanson, Mark Harless, Duane Erickson, Dean Spaeth, Michael Christensen, and Curt Johannsen. In addition, the following persons were in attendance: Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, Stacy Purrington, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance. The meeting agenda was as presented. The payment of billings was approved. The monthly meeting minutes dated June 9, 2021, was approved as presented. The monthly and quarterly financial reports dated June 31, 2021, and quarterly transfers from unassessed projects and ditches to Red River Construction account were approved as presented. The 2020 Annual report was approved.

Bryan Malone with Becker County SWCD was in attendance notifying the Board that the Becker County SWCD did not submit an invoice for payment of the 2014 Clean Water Cost Share approval prior to the deadline of the approved funding. He requested the Board authorize payment of the funds approved at the September 10, 2014, Regular Board meeting. A request was also brought forth for \$25,000 in cost share funding for the 2021 Clean Water grant. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve funding assistance for the Becker County SWCD South Branch CWF 2021 Application in the amount of \$25,000 for a term of two years with payment of funds being made directly to the landowners participating. Motion carried with Manager Erickson opposed. The Board indicated that the 2014 funding commitment, which expired in 2016, would not be paid due to the length of time passed, however the commitment made would be towards the new round of funding applications.

An update was provided on all open complaints. A motion was made by Manager Harless and seconded by Manager Spaeth to continue tabling the Borgen complaint, awaiting the outcome of the petition for drainage hearing at the Norman County Board of Commissioners meeting in August. Carried.

Manager Erickson asked the Board to reconsider their decision to not assign Board members to attend Advisory Committee meetings. The Board decision was not changed.

Jensen noted that herself and Manager Christensen are working to schedule virtual meetings with federal legislation staff regarding Federal Crop Insurance. They have one scheduled with staff from Senator Smith's office and have been in communication with staff from Senator Klobuchar and Representative Fischbach's offices.

A motion was made by Manager Hanson and seconded by Manager Spaeth to approve a lease request presented by Todd Westcott to lease parcel #07-3247000 for \$100 annually plus property taxes for a term of five years. Carried.

Administrator Ruud reminded the Board to submit resolutions to forward to MAWD to staff in time to prepare them for the August Board meeting for consideration.

Corey Hanson, Green Meadow Township supervisor, requested the District provide engineering assistance in developing plans to move the ditch away from the road to address erosion concerns on the road slope on Project 25. A motion was made by Manager Erickson and seconded by Manager Hanson to approve the request from Green Meadow Township for engineering assistance, requesting the township ask for reimbursement of costs from FEMA if available. Motion carried with Chairman Holmvik and Manager Johannsen opposed.

The Board discussed electronic meeting attendance and determined that electronic attendance options will remain available for parties interested in listening to the meeting. Those wishing to participate in the meeting discussion are strongly encouraged to attend the meeting in person to ease communication.

A motion was made by Manager Johannsen and seconded by Manager Hanson to approve the 2020 Audit report. Carried. Manager Spaeth commented that the auditor called him and gave a favorable report of district staff.

A motion was made by Manager Johannsen and seconded by Manager Spaeth to set the Budget and Levy Hearing for 9:30 am on August 11, 2021, at the District office.

A motion was made by Manager Christensen and seconded by Manager Johannsen to approve manager and staff attendance at the following meetings, conferences or seminars. Carried.

- RRBC 2021 SWCD & Watershed District Bus Tour, July 21st, 2021 – Thief River Falls, MN
- MAWD Summer Meeting, July 22, 2021 – Virtual Meeting
- MAWD Regional Meeting, August 3rd – WRWD Conference Room

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:54 am.

August 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, AUGUST 11, 2021**. Managers in attendance included: Greg Holmvik, Raymond Hanson, Mark Harless, Duane Erickson, Dean Spaeth, Michael Christensen, and Curt Johannsen. In addition, the following persons were in attendance: Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, Stacy Purrington, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. The agenda was approved as presented. The payment of billings was approved.

The monthly meeting minutes dated July 14, 2021, was approved as presented. The monthly financial report dated July 31, 2021, was also approved.

A motion was made by Manager Erickson and seconded by Manager Spaeth to dismiss the complaint brought forth by Stromstad Brothers LLP. Representation from both parties were listening to the meeting. Discussion was held with representation from the Stromstad party regarding the findings of a field review. Carried.

The complaint brought forth by Chuck Borgen continues to be tabled pending the outcome of the petition before the drainage authority to drain into the legal drainage system.

A motion was made by Manager Hanson and seconded by Manager Harless to authorize ***Resolution Seeking Expansion of Federal Multi-Peril Crop Insurance to Include Crop Losses Within Impoundment Areas***. Resolution was adopted via roll call vote with Chairman Holmvik, Manager Erickson, Manager Harless, Manager Hanson, Manager Christensen, Manager Johannsen and Manager Spaeth voting in favor. None against.

Manager Hanson asked for a status update on the FM Diversion project. Administrator Ruud provided a short response.

Chairman Holmvik called the Budget and Levy Hearing to order at 9:32 am.

- A motion was made by Manager Spaeth and seconded by Manager Harless to adopt the General Administrative Levy Budget of \$250,000 for 2022 as presented. Carried.
- A motion was made by Manager Johannsen and seconded by Manager Harless to approve the Red River Watershed Management Board Levy pursuant to Chapter 162, laws of 1976, as amended, and under the direction from the Red River Watershed Management Board, the proposed levy of .0003627 times the taxable market value of the property in each county that lies within the District for the Red River Watershed Management Fund, one-half of which remains in the Wild Rice Watershed District for construction and maintenance of projects and one half provided to the Red River Watershed Management Board for projects and programs of common benefit to more than one member district and that the following proposed budget be adopted for consideration. Carried.
- A motion was made by Manager Spaeth and seconded by Manager Hanson to adopt the project levys as published and presented with total anticipated project levy revenue of \$734,282.32. Carried.

Manager Christensen and Jensen continue to have discussions with federal legislator staff regarding requested changes to Federal Crop Insurance guidelines.

Rob Sip was in attendance to give an update on RRWMB activities and budgets. LIDAR updates will be completed in the fall of 2021 following leaf off.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:24 am.

September 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, SEPTEMBER 8, 2021**. Managers in attendance included: Greg Holmvik, Raymond Hanson, Mark Harless, Duane Erickson, Dean Spaeth, Michael Christensen, and Curt Johannsen. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, Stacy Purrington, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance. The agenda was approved. Billings were approved was presented. The August 11, 2021, Regular Meeting Minutes and the monthly financial report dated August 31, 2021, were also approved as presented.

An update on all open complaints was provided. The complaint put forward by Mr. Borgen was withdrawn prior to the board meeting.

Manager Christensen and Bookkeeper Jensen continue to have discussion with federal legislators regarding federal crop insurance regulations

A motion was made by Manager Johannsen and seconded by Manager Harless to move the November regular board meeting to November 17th. Motion carried with Manager Christensen against.

A motion was made by Manager Hanson and seconded by Manager Christensen to approve Manager and Staff attendance at the 2021 MAWD Annual Conference. Carried

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:25 am.

October 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, OCTOBER 13, 2021**. Managers in attendance included: Greg Holmvik, Duane Erickson, Mark Harless, Raymond Hanson, Dean Spaeth, Mike Christensen and Curt Johannsen. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners attended via electronic means.

Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance.

The agenda and monthly billings were approved as presented. The monthly and quarterly financial reports dated September 30, 2021, quarterly transfers from unassessed projects and ditches to Red River Construction account and the September 8, 2021, Regular Meeting Minutes were approved as presented.

Administrator Ruud informed the Board that he plans to retire from his position between January 3rd and the end of March. Board discussion was held regarding Administrator Ruud's pending retirement. Manager Hanson asked Bookkeeper Jensen if she would be interested in transitioning into the Administrator position. She indicated that she would be open to negotiations regarding the position. A motion was made by Manager Hanson and seconded by Manager Spaeth to have the executive committee meet with Jensen to negotiate terms for the Administrator position. Carried. Attorney Hanson will verify that the Board can hire internally for the open position if qualified candidates are interested.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:56 am.

November 2021

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **THURSDAY, NOVEMBER 17, 2021**. Managers in attendance included: Greg Holmvik, Duane Erickson, Mark Harless, Raymond Hanson, Dean Spaeth, Mike Christensen and Curt Johannsen. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners attended via electronic means.

Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance.

The agenda was approved as presented. The October 13, 2021, regular meeting minutes, were approve. The payment of billings, and monthly financial report dated October 31, 2021, were approved as presented.

Updates were given regarding open complaints. A motion was made by Manager Spaeth and seconded by Manager Johannsen to dismiss the open complaint filed by Neset due to no violation of watershed rules being present. Carried.

A motion was made by Manager Harless and seconded by Manager Christensen to extend the project deadline for Olson Agassiz to June 30, 2022, due to supply issues. Manager Erickson asked if a maintenance request had been received by the District office for Clay County Ditch 18. Staff indicated that a formal request had not been completed and submitted to the office.

A motion was made by Manager Johannsen and seconded by Manager Hanson to approve entering into a contract for audit services for 2022 with Clasen and Schiessl CPAs, Ltd. Carried.

Executive Committee Report. A motion was made by Manager Hanson and seconded by Manager Erickson approving the Administrator employment agreement with Tara Jensen as approved by the Executive Committee and presented to the Board. Carried.

A motion was made by Manager Johannsen and seconded by Manager Harless to approve the District job descriptions as approved by the Executive Committee and presented to the Board. Carried.

Roy Lake Outlet. A motion was made by Manager Johannsen and seconded by Manager Hanson approving the proposal for engineering design services for the Roy Lake Outlet as presented by MNDNR approving the grant agreement indicating that 100% of the costs incurred will be covered by the agency. Carried.

January Board Meeting Date. A motion was made by Manager Johannsen and seconded by Manager Harless to move the January Regular Board meeting to January 19th due to a conflict with the Annual Red River Basin Commission Conference. Carried.

Discussion was held regarding the MN Court of appeals determination of protected water definition. Attorney Hanson indicated that he would distribute a case to the Managers for review.

Administrator Ruud informed the Board that the Becker County Board of Commissioners withdrew their petition for redistribution of Managers prior to the public hearing to be held at the beginning of the month.

Manager Per Diems and expenses were paid as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:11 am.

December 2021

The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, December 8, 2021. Managers in attendance included: Greg Holmvik, Duane Erickson, Mark Harless, Raymond Hanson, Dean Spaeth, Mike Christensen and Curt Johannsen. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen and Stacy Purrington. Various other interested taxpayers and landowners attended via electronic means.

Chairman Holmvik called the meeting to order at 8:30 a.m. The agenda was approved with the addition of Advisory Committee and MAWD Resolution update. The billings were approved with the addition of one late bill. The monthly financial report dated November 30, 2021, was approved as presented. The Regular Meeting Minutes dated November 17, 2021, was approved as presented.

A motion was made by Manager Johannsen and seconded by Manager Harless to approve Manager and Staff attendance at the BWSR NW MN Watershed District Managers Orientation/Refresher Training to be held in February in Warren or Barnesville. Carried.

Administrator Ruud provided an update regarding the resolution submitted to MAWD for crop insurance regulatory changes. Staff will ask the MAWD Board to provide a letter of support for the resolution.

Administrator Ruud informed the Board that he plans to retire effective January 14, 2022. Jensen thanked Ruud for his years of service on behalf of the District, wishing him well in retirement.

Manager Per Diems and expenses were paid as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 9:56 am.

VI. Financial and Audit Reports

This section summarizes the District's financial activity for the period from January 1 through December 31, 2021.

By law, the Wild Rice Watershed District is allowed to establish a number of funds for the purpose of carrying out their duties. To finance these funds, the District levies an "ad valorem" tax, meaning in "proportion to the value," over the entire District and is based on the property value, rather than benefits. The following is a brief summary of types of funds established and the ways they assist in carrying out the goals of the District. A detailed report of all activity within the respective fund accounts is available for review at the District office.

The **Administrative Fund** is the general operating fund of the District. The fund is set up for the purpose of providing for the general administrative expenses and for the construction and maintenance of projects of common benefit to the District. The levy to fund the Administrative Fund may not exceed 0.02418 percent of the tax capacity or \$250,000, whichever is less.

The **Survey and Data Acquisition Fund** is established and used only if other funds are not available to the District to pay for surveying and/or obtaining additional data. The levy against the taxable market value of property in the District may not exceed 0.02418 percent. The balance of the fund is not to exceed \$50,000. When a project is proposed and there is surveying done prior to establishing the project, the newly established project shall repay the survey and data acquisition fund for such costs.

The **Works of Common Benefit Fund** is established to cover costs attributable to the basic management features of projects initiated by the District. This Works of Common Benefit Fund receives its support from the Administrative Fund.

The **Red River Watershed Management Board Construction Fund** is established and used for the development of programs and projects of benefit to the District. The levy to fund the Red River Watershed Management Construction Fund may not exceed 0.0486 percent of the taxable market value of the property in the District. One-half of the levied funds received are sent to the Red River Watershed Management Board for programs and projects that have common benefit in the Red River Basin.

Special Levies are collected on certain flood control and drainage projects that have an established benefiting area under Minnesota law. Each project is its own entity unto itself, managed by the District. Special levies are used to fund repair and maintenance of the individual projects. Each project maintains its own account, with surplus fund invested in interest bearing deposits. An annual review is conducted in August to determine annual levies for the upcoming year based on projected maintenance and maintenance history.

Other income sources that are received by the District include funds from grants and aids, as well as reimbursement from other government agencies.

**WILD RICE WATERSHED DISTRICT
FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORT
DECEMBER 31, 2021**

WILD RICE WATERSHED DISTRICT

TABLE OF CONTENTS

INTRODUCTORY SECTION	<u>PAGE</u>
Principal Officials.....	1
FINANCIAL SECTION	
Independent Auditor's Report.....	2 – 4
Statement of Net Cash Position – Cash Basis.....	5
Statement of Activities Arising from Cash Transactions – Cash Basis.....	6
Statement of Balances Arising from Cash Transactions – Cash Basis – Governmental Funds.....	7
Statement of Cash Receipts, Disbursements, and Changes in Cash Fund Balances – Cash Basis – Governmental Funds.....	8
Notes to Financial Statements.....	9 – 22
SUPPLEMENTARY INFORMATION SECTION	
Budgetary Comparison Schedule – Cash Basis – General Fund.....	23
Combining Statement of Cash Receipts, Disbursements, and Changes in Cash Fund Balances – Cash Basis – Nonmajor Governmental Funds – Capital Projects Funds.....	24 – 25
Schedule of Accounts Receivable	26
Schedule of Accounts Payable.....	27
OTHER REPORT SECTION	
Independent Auditor's Report on Minnesota Legal Compliance	28

INTRODUCTORY SECTION

**WILD RICE WATERSHED DISTRICT
PRINCIPAL OFFICIALS
DECEMBER 31, 2021**

POSITION	TERMS EXPIRE	NAME
<u>BOARD OF MANAGERS</u>		
Chairman	April 25, 2023	Greg Holmvik
Vice Chairman	April 25, 2024	Mark Harless
Treasurer	April 25, 2024	Dean Spaeth
Secretary	April 25, 2022	Curt H. Johannsen
Manager	April 25, 2024	Duane Erickson
Manager	April 25, 2022	Raymond Hanson
Manager	April 25, 2022	Mike Christensen
<u>STAFF</u>		
Administrator		Kevin Ruud (1/01/2022 – 4/19/2022)
		Tara Jensen (Effective 1/01/2022)
Assistant Administrator		Stacy Purrington
Attorney		Hanson Law Office, PC
Auditor		Clasen & Schiessl CPAs, Ltd.

FINANCIAL SECTION



Clasen & Schiessl CPAs, Ltd.
Consultants & Accountants

PO Box 90, Pequot Lakes, MN 56472

(218) 568-5242 Fax (218) 568-8680

Visit us at lakesareacpas.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Managers
Wild Rice Watershed District
Ada, Minnesota

Adverse and Unmodified Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Wild Rice Watershed District (the District), Ada, Minnesota, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Wild Rice Watershed District's basic financial statements as listed in the table of contents.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the Basis for Adverse and Unmodified Opinions section of our report, the financial statements referred to above do not present fairly the financial position of the governmental activities, each major fund and the aggregate remaining fund information, of Wild Rice Watershed District, as of December 31, 2021, or the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Wild Rice Watershed District, as of December 31, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with the cash basis of accounting as described in Note 1.

Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Wild Rice Watershed District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Matter Giving Rise to Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statements are prepared by the District on the cash basis of accounting which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Wild Rice Watershed District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Wild Rice Watershed District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Wild Rice Watershed District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory and supplementary information sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Report on Other Legal and Regulatory Requirements

In accordance with Minnesota Statutes, we have also issued our report dated June 21, 2022, on our consideration of the District's compliance with provisions of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65. The purpose of the report is to determine if the District has complied with Minnesota laws and regulations. That report is an integral part of an audit performed in the State of Minnesota.

Clasen & Schiessl CPAs, Ltd.

Clasen & Schiessl CPAs, Ltd.
Consultants & Accountants

Pequot Lakes, Minnesota
June 21, 2022

**WILD RICE WATERSHED DISTRICT
STATEMENT OF NET CASH POSITION - CASH BASIS
DECEMBER 31, 2021**

GOVERNMENTAL

ASSETS

Current Assets

Cash and Cash Equivalents

\$ 6,125,345

Total Assets

6,125,345

LIABILITIES

-

NET CASH POSITION

Restricted for

Capital Projects

8,049,810

Special Revenue

275,966

Unrestricted (Deficit)

(2,200,431)

Total Net Cash Position

\$ 6,125,345

WILD RICE WATERSHED DISTRICT
STATEMENT OF ACTIVITIES ARISING FROM CASH TRANSACTIONS - CASH BASIS
YEAR ENDED DECEMBER 31, 2021

FUNCTIONS/PROGRAMS	PROGRAM RECEIPTS AND SOURCES				NET CASH SOURCES (USES) AND CHANGES IN NET CASH POSITION
	DISBURSE- MENTS	FEES, FINES AND CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	PRIMARY GOVERNMENT GOVERNMENTAL ACTIVITIES
Primary Government					
Governmental Activities					
General Government	\$ 234,560	\$ -	\$ 358	\$ -	\$ (234,202)
Red River Watershed Management Board	416,747	-	976	-	(415,771)
Projects and Programs	2,663,434	85,424	2,467,010	-	(111,000)
Total Primary/Governmental Activities	<u>\$ 3,314,741</u>	<u>\$ 85,424</u>	<u>\$ 2,468,344</u>	<u>\$ -</u>	<u>(760,973)</u>
General Receipts					
Interest Earnings					26,728
Property Taxes/Special Assessments					2,389,584
State Aid					<u>38,675</u>
Total General Receipts					<u>2,454,987</u>
Change in Cash Net Position					1,694,014
Net Cash Position - Beginning					<u>4,431,331</u>
Net Cash Position - Ending					<u>\$ 6,125,345</u>

WILD RICE WATERSHED DISTRICT
STATEMENT OF BALANCES ARISING FROM CASH TRANSACTIONS - CASH BASIS
GOVERNMENTAL FUNDS
DECEMBER 31, 2021

	GENERAL	RRWMB MANAGEMENT	RED RIVER CONST. GENERAL-OTHER	#357 LOWER WILD RICE (PROJECT DEV- RRC)
ASSETS				
Cash and Cash Equivalents	\$ 212,094	\$ 275,966	\$ 3,539,686	\$ -
Total Assets	<u>\$ 212,094</u>	<u>\$ 275,966</u>	<u>\$ 3,539,686</u>	<u>\$ -</u>
LIABILITIES				
Cash and Cash Equivalents				
Deficit	\$ -	\$ -	\$ -	\$ 831,863
CASH FUND BALANCES				
Restricted	-	275,966	3,539,686	-
Unassigned (Deficit)	<u>212,094</u>	<u>-</u>	<u>-</u>	<u>(831,863)</u>
Total Cash Fund Balances (Deficit)	<u>212,094</u>	<u>275,966</u>	<u>3,539,686</u>	<u>(831,863)</u>
Total Liabilities and Cash Fund Balances	<u>\$ 212,094</u>	<u>\$ 275,966</u>	<u>\$ 3,539,686</u>	<u>\$ -</u>

#369 ONE WATERSHED ONE PLAN FY21 GRANT	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
<u>\$ 648,509</u>	<u>\$ 3,861,615</u>	<u>\$ 8,537,870</u>
<u><u>\$ 648,509</u></u>	<u><u>\$ 3,861,615</u></u>	<u><u>\$ 8,537,870</u></u>
<u>\$ -</u>	<u>\$ 1,580,662</u>	<u>\$ 2,412,525</u>
<u>648,509</u>	<u>3,861,615</u>	<u>8,325,776</u>
<u>-</u>	<u>(1,580,662)</u>	<u>(2,200,431)</u>
<u>648,509</u>	<u>2,280,953</u>	<u>6,125,345</u>
<u><u>\$ 648,509</u></u>	<u><u>\$ 3,861,615</u></u>	<u><u>\$ 8,537,870</u></u>

WILD RICE WATERSHED DISTRICT
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN
CASH FUND BALANCES - CASH BASIS
GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2021

	GENERAL	RRWMB MANAGEMENT	RED RIVER CONST. GENERAL-OTHER	#357 LOWER WILD RICE (PROJECT DEV- RRC)
RECEIPTS				
Property Taxes and Special Assessments	\$ 250,901	\$ 667,000	\$ 667,000	\$ -
Intergovernmental				
Market Value	5,995	16,340	16,340	-
Other	358	976	976	1,073,379
Rent Income	-	-	-	-
Interest Earnings	26,728	-	-	-
Total Receipts	<u>283,982</u>	<u>684,316</u>	<u>684,316</u>	<u>1,073,379</u>
DISBURSEMENTS				
General Administration	234,560	-	-	-
RRWMB-1/2 Cost Reimbursement	-	416,747	-	-
Projects and Programs	-	-	147,111	598,601
Total Disbursements	<u>234,560</u>	<u>416,747</u>	<u>147,111</u>	<u>598,601</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>49,422</u>	<u>267,569</u>	<u>537,205</u>	<u>474,778</u>
OTHER FINANCING SOURCES (USES)				
Net Transfers In (Out)	-	-	(682,126)	90,439
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>(682,126)</u>	<u>90,439</u>
NET CHANGE IN CASH FUND BALANCES	49,422	267,569	(144,921)	565,217
Cash Fund Balances - Beginning (Deficit)	<u>162,672</u>	<u>8,397</u>	<u>3,684,607</u>	<u>(1,397,080)</u>
CASH FUND BALANCES - ENDING (DEFICIT)	<u>\$ 212,094</u>	<u>\$ 275,966</u>	<u>\$ 3,539,686</u>	<u>\$ (831,863)</u>

#369 ONE WATERSHED ONE PLAN FY21 GRANT	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
\$ -	\$ 804,683	\$ 2,389,584
-	-	38,675
685,630	707,025	2,468,344
-	85,424	85,424
-	-	26,728
<u>685,630</u>	<u>1,597,132</u>	<u>5,008,755</u>
-	59,888	294,448
-	-	416,747
37,121	1,820,713	2,603,546
<u>37,121</u>	<u>1,880,601</u>	<u>3,314,741</u>
<u>648,509</u>	<u>(283,469)</u>	<u>1,694,014</u>
-	591,687	-
-	591,687	-
648,509	308,218	1,694,014
-	1,972,735	4,431,331
<u>\$ 648,509</u>	<u>\$ 2,280,953</u>	<u>\$ 6,125,345</u>

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Wild Rice Watershed District (the District) was established under the Minnesota Watershed Act as an agency of the State of Minnesota. The purpose of the District is to carry out conservation of the natural resources of the District and State of Minnesota through land utilization, flood control, and other needs based upon sound scientific principles for the protection of the public health and welfare and the provident use of natural resources. The District serves an area in Northwestern Minnesota and includes all or parts of the following counties: Becker, Clay, Clearwater, Mahnommen, Norman, and Polk. The District is governed by a Board of Managers which is composed of seven members appointed by the county boards in accordance with Minnesota Statutes.

The financial statements of the reporting entity include those of the District (the primary government) and the component units for which the primary government is financially accountable. The criteria used to determine if the primary government is financially accountable for a component unit include whether or not the primary government appoints the voting majority of the potential component unit's governing body, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit or the potential component unit is fiscally dependent upon the District.

Blended Component Units

Blended component units are separate legal entities that meet the component unit criteria described above and whose governing body is the same or substantially the same as the District or the component unit provides services entirely to the District. These component unit's funds are blended into those of the District by appropriate activity type to compose the primary government presentation. Currently, the District has no blended component units.

Discretely Presented Component Units

Discretely presented component units are separate legal entities that meet the component unit criteria described above but do not meet the criteria for blending. Currently, the District has no discretely presented component units.

B. Basis of Presentation

1. Government-Wide Statements

The government-wide financial statements (the statement of net cash position and the statement of activities arising from cash transactions) display information about the District taken as a whole. The District shows all operations as governmental activities, because generally, governmental activities are financed through taxes, intergovernmental revenues, and nonexchange revenues.

In the government-wide statement of net cash position, the governmental activities: (a) are presented on a consolidated basis, and (b) are reported on the cash basis of accounting. The District's net position is reported in two parts: (1) restricted net position, and (2) unrestricted net position. The District first utilizes restricted resources to finance qualifying activities.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation (Continued)

1. Government-Wide Statements (Continued)

The statement of activities arising from cash transactions demonstrates the degree to which the direct expenses of each function of the District's governmental activities are offset by program receipts. Direct expenses are those clearly identifiable with a specific function or activity. Program receipts include: (1) fees, fines, charges paid by the recipients of goods, services, or privileges provided by a given function or activity, and (2) grants and contributions restricted to meeting the operational or capital requirements of a particular function or activity. Receipts not classified as program receipts, including all taxes, are presented as general receipts.

2. Fund Financial Statements

Governmental fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund balance, receipts, and disbursements. Funds are organized into one major category: governmental. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

- Total assets, liabilities, receipts or disbursements of that individual governmental fund are at least 10 percent of the corresponding total for all funds of that category or type.

Governmental Funds

General Fund – To account for all financial resources not accounted for and reported in another fund.

Special Revenue Fund - To account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are restricted to expenditures for specified purposes.

Capital Projects Fund - To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds or in trust funds for individuals, private organizations, or other governments).

Major and Nonmajor Funds

Fund	Purpose
Governmental:	
Major:	
General	As described above.
RRWMB Management	See special revenue fund described above.
Red River Construction General - Other	See capital projects fund described above.
#357 Lower Wild Rice (Project Dev-RRC)	See capital projects fund described above.
#369 One Watershed One Plan FY21 Grant	See capital projects fund described above.
Nonmajor:	
Capital Projects	As described above.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus and Basis of Accounting

The District's financial statements are prepared on the cash basis of accounting. This is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The government-wide financial statements are reported using the current resources measurement focus, within the limitations of the cash basis of accounting. This basis recognizes assets, liabilities, net cash position, receipts, and disbursements when they result from cash transactions.

Governmental fund financial statements are reported using the current financial resources measurement focus as applied to the cash basis of accounting. This basis recognizes assets, liabilities, cash fund balances, receipts, and disbursements when they result from cash transactions. As a result of the use of the cash basis of accounting, certain assets and their related receipts (such as accounts receivable and receipts for billed or unbilled services provided in the current year) and certain liabilities and their related disbursements (such as accounts payables, unpaid goods and services received in the current year, and accrued expenses) are not recorded in these financial statements.

D. Assets, Liabilities, and Fund Balance/Net Position

1. Cash and Cash Equivalents

The District pools cash resources of its various funds to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balance in the pooled cash account is available to meet current operating requirements.

2. Fund Balance/Net Position

a. Government-Wide Statements:

Net Cash Position is divided into two components:

- **Restricted** – Consists of assets that are restricted by the District's creditors (for example, through debt covenants), by state enabling legislation (through restrictions on shared receipts) by grantors (both federal and state), and by other contributors.
- **Unrestricted** – All other assets are reported in this category.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, and Fund Balance/Net Position (Continued)

2. Fund Balance/Net Position (Continued)

b. Governmental Cash Fund Balances:

In the fund financial statements, cash fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of resources reported in Governmental Funds.

Cash fund balances are classified as follows:

- **Nonspendable** – Amounts that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact. There is no nonspendable cash fund balance at December 31, 2021.
- **Restricted** – Amounts that can be spent only for specific purposes because of state or federal laws, or externally imposed conditions by grantors or creditors.
- **Committed** – Amounts that can be used only for specific purposes determined by a formal action by the Board of Managers ordinance or resolution. There is no committed cash fund balance at December 31, 2021.
- **Assigned** – Amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. In Governmental Funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the General Fund, assigned amounts represent intended uses established by the governing body itself. There is no assigned cash fund balance at December 31, 2021.
- **Unassigned** – Amounts that have not been restricted, committed, or assigned to a specific purpose in the General Fund. Other funds may also report a negative unassigned fund balance if the total nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.

The District has formally adopted a fund balance policy for the General Fund. The District's policy is to maintain an unassigned fund balance not less than 15% of the subsequent year's budgeted disbursements.

c. Use of Restricted Resources:

When a disbursement is incurred that can be paid using either restricted or unrestricted resources, the District's policy is to first apply the disbursement toward restricted fund balance/net position and then to other, less-restrictive classifications – committed and then assigned fund balance before using unassigned fund balance in governmental funds.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, and Fund Balance/Net Position (Continued)

3. Capital Assets

In the Fund Financial Statements, capital assets used in governmental fund operations are accounted for as capital outlay disbursements of the governmental funds upon acquisition.

Capital assets include property, plant and equipment.

E. Receipts and Disbursements

1. Property Tax Revenue

The District levies its property taxes within the District for the subsequent year during the month of December. The District receives its taxes in two installments in July and December.

The District also levies special assessments through the counties against property owners who obtain direct benefits from projects or property owners who request, through the petition process, to have a project undertaken. The special assessment collections are recorded in a manner similar to that for property taxes.

The property tax levy in 2021 includes certain state credits that are distributed to the District directly by the state. These credits are classified as intergovernmental receipts.

2. Disbursements

The District disburses funds as approved by the District's Board of Managers.

After claims are approved by the District's Board of Managers, the funds are then disbursed and recorded in the appropriate governmental fund.

F. Budgetary Information

Annual budgets for the General Fund are adopted on the cash basis, which is a special purpose framework other than accounting principles generally accepted in the United States of America. Budgeted amounts are as originally adopted, or as amended by the Board of Managers. The original and final budget for the General Fund is presented in the supplementary information section. The annual adopted budget for the General Fund is legally binding on the District. It is limited by state statute to \$250,000 and set by the Board for 2021 at \$250,000. The District has not prepared a budget for its major special revenue fund. All annual appropriations lapse at year-end.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

G. Use of Estimates

The preparation of financial statements in accordance with the cash basis requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Disclosure of certain information concerning individual funds include:

➤ The following funds had a deficit cash fund balance as of December 31, 2021:

#357 Lower Wild Rice (Project Dev-RRR)	\$ 831,863
#3 Ditch #20, Mary Twp (Assessed Projects)	7,536
#12 WR Twp Ditch (Assessed Projects)	115,168
#17 Lockhart Twp (Assessed Projects)	27,544
#34 Lat. B Mahn #3 (Assessed Projects)	1,646
#40 Dalen Coulee (Assessed Projects)	78,678
N.C. #11 (Ditches)	2,896
Clay Co. #4 # 269 (Ditches)	103,442
Clay Co. #6 (Ditches)	51,477
Clay Co. #44 (Ditches)	4,729
Clay Co. #52 (Ditches)	1,779
J.D. 53 Lat #2 (Ditches)	13,738
#13 Halstad (#336 #II Corn Dikes)	4,133
#365 S. Branch WRR - NRCS WP (Proj Dev-RRR)	48,093
#367 Green Meadow - NRCS WP (Proj Dev-RRR)	28,795
Ph 000 - LGU Coordination (#369 One Watershed One Plan)	527
Ph 002 - Planning (#369 One Watershed One Plan)	58,706
Ph 003 - Plan Review (#369 One Watershed One Plan)	24,836
Ph 004 - Meetings and Expenses (#369 One Watershed One Plan)	23,001
#369 One Watershed One Plan (Proj Dev-RRR)	1,481
Site 10 - 316807 CCD 4 (FEMA 2019)	150,594

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS

A. Deposits and Investments

The District maintains a cash and investment pool that is available for use by all funds. Each fund's portion of this pool is displayed on the financial statements as Cash and Cash Equivalents. Interest is allocated based on management's estimate of interest earned by fund. In accordance with *Minnesota Statutes* the District maintains deposits at financial institutions which are authorized by the Board of Managers.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

A. Deposits and Investments (Continued)

1. Deposits

The District is authorized by Minn. Stat. §§ 118A.02 and 118A.04 to designate a depository for public funds and to invest in certificates of deposit. The District is required by Minn. Stat. § 118A.03 to protect deposits with insurance, surety bond, or collateral. The market value of collateral pledged shall be at least ten percent more than the amount of deposit at the close of the financial institution's banking day, not covered by insurance, bonds, or an irrevocable standby letter of credit issued by the Federal Home Loan Bank.

Custodial Credit Risk

The risk that in the event of a financial institution failure, the District's deposits may not be returned. The District does not have a policy for custodial credit risk. At December 31, 2021, the District's deposits were entirely covered by Federal Deposit Insurance Corporation (FDIC) insurance or collateral in accordance with Minnesota Statutes.

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations rated "A" or better and revenue obligations rated "AA" or better; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral.

Cash balances consist of the following at December 31, 2021:

Carrying Balance	Bank Balance
<u>\$ 6,125,345</u>	<u>\$ 6,125,887</u>

2. Investments

The District may invest in the following types of investments as authorized by Minn. Stat. §§ 118A.04 and 118A.05:

- securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, except mortgage-backed securities defined as "high risk" by Minn. Stat. § 118A.04, Subd.6;
- mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments;

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

A. Deposits and Investments (Continued)

2. Investments (Continued)

The District may invest in the following types of investments as authorized by Minn. Stat. §§ 118A.04 and 118A.05: (Continued)

- general obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service;
- bankers' acceptances of United States banks;
- commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by two nationally recognized rating agencies and matures in 270 days or less; and
- with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

Interest Rate Risk

The risk that changes in interest rates could adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the District can manage its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities to meet cash requirements for ongoing operations.

Credit Risk

The risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is the District's policy to invest only in securities that meet the ratings requirements set by state statute.

Custodial Credit Risk

The risk that, in the event of the failure of the counterparty to a transaction, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

Concentration of Credit Risk

The risk of loss that may be caused by the District's investment in a single issuer. The District places no limit on the amount that it may invest in any one issuer.

The District had no investments at December 31, 2021.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

B. Interfund Transfers

Transfers Out:		Transfers In:		
Fund Description	Amount	Fund Description	Amount	Reason
1 Upper Reaches	\$ 1,228	Upper Reaches Ph 11 2019 Bank Repair	\$ 914	From Subaccount to Main Account
		Upper Reaches Ph 12 2019 Bank Repair Section	314	
2 Red River Construction General	66,623	#11 Perley Road Raise	599	For unassessed projects and ditches
		#375 2019 Property Acquisition	917	
		#354 Goose Prairie WMA	16,096	
		#357 Lower Wild Rice	19,541	
		#368 - 2016 Rural Ring Dike	350	
		#369 One Watershed One Plan Ph 000 LGU Coordination	8,219	
		#105 Chuck Borgen Complaint	111	
		#107 Doug Fabre Complaint	83	
		#108 Trevor Peterson Complaint	2,166	
		#109 Jake Bitker Complaint	428	
		#110 Colby Neset Complaint	895	
		#111 Gary Wambach Complaint	556	
		#18 Violation	1,599	
		#12 Permits	14,763	
		2019 FEMA	300	
3 Red River Construction General	400,000	#45 Goose Prairie WMA	400,000	For District Funds Commitment
4 Upper Reaches	7,207	Upper Reaches Ph 11 2019 Bank Repair	7,207	From Subaccount to Main Account
5 Red River Construction General	110,771	#35 Sande Detention	198	For unassessed projects and ditches
		#36 Northern Improvement Dam	207	
		#38 Rockwell Dam	158	
		#11 Perley Road Raise	1,020	
		#12 Hendrum Road Raise	37	
		#364 Property Acq Demo	303	
		#370 2018 DRM Grant	4,000	
		#375 2019 Property Acquisition	3,181	
		#354 Goose Prairie WMA	44,601	
		#357 Lower Wild Rice	26,104	
		#369 One Watershed One Plan Ph 000 LGU Coordination	1,154	
		#105 Chuck Borgen Complaint	832	
		#108 Trevor Peterson Complaint	1,504	
		#110 Colby Neset Complaint	240	
		#18 Violation	1,278	
		#12 Permits	25,954	
6 #368 2016 Rural Ring Dike #008 Hewson	81	#368 Rural Ring Dike	782	Transfer Admin Costs to Appropriate Account
#368 2016 Rural Ring Dike #009 Hanson	701			

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

B. Interfund Transfers (Continued)

7 Upper Reaches	34,646	Upper Reaches Ph 11 2019 Bank Repair	36,646	From Subaccount to Main Account
8 Red River Construction General	665	RRC - Levy Admin Work	665	From Subaccount to Main Account
9 Red River Construction General	106,058	#8 Moccasin Creek	277	For unassessed projects and ditches
#2016 Rural Ring Dike	782	#35 Sande Detention	593	
		#36 Marsh Creek 3	345	
		#38 Rockwell Dam	333	
		#39 Mashaug Dam	355	
		#11 Perley Road Raise	202	
		#31 Perley Grade Raise	21,049	
		#375 2019 Property Acquisition	1,770	
		#354 Goose Prairie WMA	18,732	
		#366 Moccasin Creek NRCS WP	778	
		#369 One Watershed One Plan Ph 000 LGU Coordination	202	
		#114 Stromstad Good Hope 2 Complaint	352	
		#113 Stromstad 2021 Complaint	824	
		#105 Chuck Borgen Complaint	409	
		#110 Colby Neset Complaint	319	
		#112 Robert Brandt Complaint	907	
		#18 Violation	691	
		#12 Permits	29,977	
		#357 Lower Wild Rice Ph 001	28,725	
10 Upper Reaches	2,642	Upper Reaches Ph 11 2019 Bank Repair	1,271	From Subaccount to Main Account
		Upper Reaches Ph 12 2019 Bank Repair Section	1,371	
11 Red River Construction General	66,046	#8 Moccasin Creek	314	
		#35 Sande Detention	791	
		#31 Perley Grade Raise	6,044	
		#375 2019 Property Acquisition Ph 001 Welch	750	
		#375 2019 Property Acquisition	2,938	
		#354 Goose Prairie WMA	12,477	
		#357 Lower Wild Rice	16,069	
		#368 2016 Rural Ring Dike	202	
		#113 Stromstad 2021 Complaint	147	
		#105 Chuck Borgen Complaint	196	
		#18 Violation	2,120	
		#12 Permits	23,015	
		#364 Property Acq Demo	983	
12 Red River Construction General: Ag Prop	68,858	Red River Construction General: District Owned Acquisitions	821	
		Red River Construction General	63,037	
	866,308		863,308	

The Statement of Cash Receipts, Disbursements, and Changes in Cash Fund Balances reports net transfers by fund.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

C. Long-Term Liabilities

Compensated Absences

The change in accrued compensated absences for the year ended December 31, 2021, was as follows:

	Beginning Balance	Additions	Deductions	Ending Balance	Due Within One Year
Governmental Activities					
Other Liabilities:					
Accrued Compensated Absences	\$ 21,424	\$ -	\$ 541	\$ 20,883	\$ 16,180

The liability for this amount is not recorded in the fund financial statements as they are prepared on the cash basis of accounting.

Accrued compensated absences are payable from the General Fund.

D. Cash Fund Balances

At December 31, 2021, Governmental Cash Fund Balances consist of the following:

	General	RRWMB Management	Red River Const. General-Other	#357 Lower Wild Rice (Project Dev- Rec)	#369 Watershed One Plan FY21 Grant	Nonmajor Governmental Funds	Total Governmental Funds
Restricted for:							
Capital Projects	\$ -	\$ -	\$ 3,539,686	\$ -	\$ 648,509	\$ 3,861,615	\$ 8,049,810
Special Revenue	-	275,966	-	-	-	-	275,966
Total Restricted	-	275,966	3,539,686	-	648,509	3,861,615	8,325,776
Unassigned (Deficit)	212,094	-	-	(831,863)	-	(1,580,662)	(2,200,431)
Total Cash Fund Balances (Deficit)	\$ 212,094	\$ 275,966	\$ 3,539,686	\$ (831,863)	\$ 648,509	\$ 2,280,953	\$ 6,125,345

NOTE 4 OTHER NOTES

A. Defined Benefit Pension Plan

Plan Description

All full-time and certain part-time employees of the District are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Plan (accounted for in the General Employees Fund), which is a cost-sharing, multiple-employer retirement plan. This plan is established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 4 OTHER NOTES (CONTINUED)

A. Defined Benefit Pension Plan (Continued)

Plan Description (Continued)

General Employees Plan members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan.

PERA provides retirement benefits as well as disability benefits to members and survivor benefits upon death of eligible members. Benefits are established by state statute. Benefits for members of the General Employees Plan vest after five years of credited service. The defined benefit retirement plan benefits are based on a member's highest average salary for any 5 years of allowable service, age, and years of credit at termination of service.

Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2% for each of the first 10 years of service and 1.7% for each additional year. The rates are 2.2% and 2.7%, respectively, for Basic members. Under Method 2, the accrual rate for Coordinated members is 1.7% for all years of service, and 2.7% for Basic members. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989 normal retirement age is the age for unreduced Social Security benefits capped at 66.

For all General Employee Plan members hired prior to July 1, 1989 whose annuity is calculated using Method 1, a full annuity is available when age plus years of service equal 90. Method 2 provides for unreduced retirement benefits at age 65 for members first hired prior to July 1, 1989 or age 66 (the age for unreduced Social Security benefits), for those first hired on or after that date. Early retirement may begin at age 55 with an actuarial reduction (about six percent per year) for members retiring prior to full retirement age.

Normal retirement age is 65 for Basic and Coordinated members hired prior to July 1, 1989. Normal retirement age is the age for unreduced Social Security benefits capped at 66 for Coordinated members hired on or after July 1, 1989. A reduced retirement annuity is also available to eligible members seeking early retirement with an actuarial reduction in the member's benefit.

There are different types of annuities available to members upon retirement. A single-life annuity is a lifetime annuity that ceases upon the death of the retiree--no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives. Members may also leave their contributions in the fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

The benefit provisions stated in the previous paragraphs of this section are current provisions and apply to active plan participants.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 4 OTHER NOTES (CONTINUED)

A. Defined Benefit Pension Plan (Continued)

Plan Description (Continued)

PERA issues a publicly available financial report that includes financial statements and required supplementary information for the General Employees Plan. That report may be obtained on PERA's website at www.mnpera.org/about/financial.

Funding Policy

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the state legislature. In 2021, Coordinated Plan members were required to contribute 6.5% of their annual covered salary. The District makes annual contributions to the pension plans equal to the amount required by state statutes. In 2021, the District was required to contribute the following percentages of annual covered payroll: 7.5% for Coordinated Plan members.

The District contributions to the General Employees Fund for the years ending December 31, 2021, 2020 and 2019 were \$14,647, \$14,023, and \$13,624, respectively.

B. Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. In order to protect against these risks of loss, the District purchases commercial insurance. During the year ended December 31, 2021, there were no significant reductions in insurance coverage from the prior year. Settled claims have not exceeded the District's commercial coverage in any of the past three years.

C. Joint Powers Agreement

The District is one of seven members who established a joint powers agreement creating the Red River Watershed Management Board to collectively allow for more orderly and efficient water management and flood control policies.

D. Contingencies

The District participates in state and federal grant programs that are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of grant funds received may be required. The District is not aware of any significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants. An estimate of possible loss or range of loss cannot be made.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2021**

NOTE 4 OTHER NOTES (CONTINUED)

E. Related Party Transactions

A family member of a member of management was hired by the district to perform services in the amount of \$3,426.

F. Subsequent Events

Subsequent events have been evaluated through June 21, 2022, the date the financial statements were available to be issued.

The ongoing impact to the organization's operation and financial performance due to COVID-19 will depend on future developments including the duration and spread of the outbreak, continuing pandemic impact, governmental or other regulatory actions.

SUPPLEMENTARY INFORMATION SECTION

**WILD RICE WATERSHED DISTRICT
BUDGETARY COMPARISON SCHEDULE - CASH BASIS
GENERAL FUND
YEAR ENDED DECEMBER 31, 2021**

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL	AMOUNTS	FINAL BUDGET POSITIVE (NEGATIVE)
Beginning Cash Fund Balance - January 1	\$ 162,672	\$ 162,672	\$ 162,672	\$ -
RECEIPTS				
Taxes/Special Assessments				
Property Taxes and Special Assessments	250,000	250,000	250,901	901
Total Taxes/Special Assessments	250,000	250,000	250,901	901
Intergovernmental				
Market Value	-	-	5,995	5,995
Other	-	-	358	358
Total Intergovernmental	-	-	6,353	6,353
Miscellaneous				
Interest Earnings	-	-	26,728	26,728
Total Miscellaneous	-	-	26,728	26,728
Total Receipts	250,000	250,000	283,982	33,982
Amounts Available for Appropriation	412,672	412,672	446,654	33,982
DISBURSEMENTS				
General Government				
Administrative	104,000	104,000	130,362	(26,362)
Advisory Board	2,000	2,000	2,045	(45)
Annual Report/Audit	7,000	7,000	5,576	1,424
Capital Improvements	12,000	12,000	3,426	8,574
Education Programs	5,000	5,000	329	4,671
Engineering	13,000	13,000	11,545	1,455
Insurance and Bonds	12,000	12,000	12,832	(832)
Legal Fees	9,000	9,000	9,918	(918)
Managers Expenses	40,500	40,500	28,072	12,428
Mediation Project Team	1,500	1,500	-	1,500
Office Equipment and Maintenance	15,000	15,000	3,144	11,856
Organization Dues	5,000	5,000	7,439	(2,439)
Overall Plan	1,000	1,000	-	1,000
Programs	-	-	40	(40)
Reimbursements and Other	-	-	4,591	(4,591)
Supplies, Publications, and Postage	7,000	7,000	2,930	4,070
Technical Equipment and Support	11,000	11,000	7,358	3,642
Utilities	5,000	5,000	4,953	47
Total General Government/Disbursements (Charges to Appropriations)	250,000	250,000	234,560	15,440
CASH FUND BALANCE - DECEMBER 31	\$ 162,672	\$ 162,672	\$ 212,094	\$ 49,422

WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES - CASH BASIS
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2021

	RECEIPTS	DISBURSEMENTS	RECEIPTS OVER (UNDER) DISBURSEMENTS	NET TRANSFERS IN (OUT)
	\$	\$	\$	\$
Survey and Data	62	-	62	-
Ph 11 2019 Bank Repair (Upper Reaches)	-	44,038	(44,038)	44,038
Ph 12 2019 Bank Repair (Upper Reaches)	-	1,685	(1,685)	1,685
Upper Reaches- Other (Upper Reaches)	194,904	75,811	119,093	(45,723)
#1 Norman Co. D #1 (Assessed Projects)	19,715	14,046	5,669	-
#2 Heiberg Dam (Assessed Projects)	3,177	592	2,585	-
#3 Ditch #20, Mary Twp (Assessed Projects)	1,056	16,904	(15,848)	-
#4 Becker Dams (Assessed Projects)	5,836	2,962	2,874	-
#5 Norman Polk (Assessed Projects)	49,147	9,354	39,793	-
#6 Lake Ida (Assessed Projects)	7,614	7,428	186	-
# 9 South Branch (Assessed Projects)	60,657	37,998	22,659	-
#12 WR Twp. Ditch (Assessed Projects)	19,733	38,759	(19,026)	-
#13 Olson Agassiz (Assessed Projects)	7,954	26,682	(18,728)	-
#14 N.C. Ditch #45 (Assessed Projects)	23,135	2,909	20,226	-
#16 Anthony Twp. (Assessed Projects)	3,535	3,268	267	-
#17 Lockhart Twp. (Assessed Projects)	4,997	28,396	(23,399)	-
#18 N.C. Ditch #64 (Assessed Projects)	6,262	82,696	(76,434)	-
#19 Ditches 35, 10 & 16 (Assessed Projects)	31,019	61,193	(30,174)	-
#20 Clay J.D. #45, Lat. 1 & 2 (Assessed Projects)	15,806	37,502	(21,696)	-
#23 NC D#34, Lat #1 (Assessed Projects)	-	3,046	(3,046)	-
#25 NC Ditch #38 (Assessed Projects)	5,599	20,209	(14,610)	-
#27 Lat. A Mahn Co #3 (Assessed Projects)	1,550	5,541	(3,991)	-
#29 Atlanta Twp. (Assessed Projects)	20	2,334	(2,314)	-
#30 Anth. Pl. V, Gr. Medo (Assessed Projects)	94,697	38,473	56,224	-
#31 Hegne Twp. Ditch (Assessed Projects)	9,886	8,088	1,798	-
#32 Hegne Anthony Cutoff (Assessed Projects)	2,814	3,411	(597)	-
#34 Lat. B Mahn # 3 (Assessed Projects)	1,656	6,675	(5,019)	-
#40 Dalen Coulee (Assessed Projects)	17,464	170,048	(152,584)	-
#43 Perley (Assessed Projects)	6,770	-	6,770	-
#44 Hendrum (Assessed Projects)	11,577	3,376	8,201	-
N.C. #11 (Ditches)	3,531	7,559	(4,028)	-
N.C. #12 - Proj #24 (Ditches)	1,312	9,910	(8,598)	-
N.C. #15 (Ditches)	3,004	515	2,489	-
N.C. #18 (Ditches)	19,494	19,943	(449)	-
N.C. #18, Lat. #1 (Ditches)	2,500	193	2,307	-
N.C. #21 (Ditches)	1,971	606	1,365	-
N.C. #22 (Ditches)	-	-	-	-
N.C. #37 (Ditches)	3,589	22,098	(18,509)	-
Clay Co. #4 #269 (Ditches)	-	9,407	(9,407)	-
Clay Co. #6 (Ditches)	11,822	28,358	(16,536)	-
Clay Co. #7 (Ditches)	-	-	-	-
Clay Co. #8 (Ditches)	21,789	4,752	17,037	-
Clay Co. #14 (Ditches)	-	6,910	(6,910)	-
Clay Co. #18 (Ditches)	6,610	10,780	(4,170)	-
Clay Co. #42 (Ditches)	3,664	15,852	(12,188)	-
Clay Co. #44 (Ditches)	2,192	22,183	(19,991)	-
Clay Co. #52 (Ditches)	5,019	3,107	1,912	-
J.D. 53-Main-Lockhart Flood (Ditches)	2,887	52,229	(49,342)	-
J.D. 53 Lat #1 (Ditches)	34,513	8,026	26,487	-
J.D. 53 Lat #2 (Ditches)	44,535	14,069	30,466	-
J.D. 56 (Ditches)	9,202	10,475	(1,273)	-
J.D. 56 Lat #1 (Ditches)	7,955	15,385	(7,430)	-
#358 Clearwater Co. #3 (Ditches)	12,452	1,963	10,489	-

NET CHANGE IN CASH FUND BALANCES	CASH FUND BALANCES (DEFICIT) - BEGINNING	CASH FUND BALANCES (DEFICIT) - ENDING
\$ 62	\$ 51,616	\$ 51,678
-	-	-
-	-	-
73,370	180,977	254,347
5,669	103,220	108,889
2,585	66,920	69,505
(15,848)	8,312	(7,536)
2,874	176,084	178,958
39,793	76,399	116,192
186	48,880	49,066
22,659	42,929	65,588
(19,026)	(96,142)	(115,168)
(18,728)	53,233	34,505
20,226	55,671	75,897
267	14,720	14,987
(23,399)	(4,145)	(27,544)
(76,434)	92,081	15,647
(30,174)	51,257	21,083
(21,696)	164,394	142,698
(3,046)	36,390	33,344
(14,610)	42,519	27,909
(3,991)	12,580	8,589
(2,314)	26,075	23,761
56,224	222,473	278,697
1,798	67,531	69,329
(597)	19,749	19,152
(5,019)	3,373	(1,646)
(152,584)	73,906	(78,678)
6,770	9,429	16,199
8,201	(5,873)	2,328
(4,028)	1,132	(2,896)
(8,598)	43,859	35,261
2,489	29,486	31,975
(449)	71,238	70,789
2,307	7,592	9,899
1,365	17,225	18,590
-	1,650	1,650
(18,509)	32,435	13,926
(9,407)	(94,035)	(103,442)
(16,536)	(34,941)	(51,477)
-	1,739	1,739
17,037	124,518	141,555
(6,910)	105,500	98,590
(4,170)	89,233	85,063
(12,188)	26,742	14,554
(19,991)	15,262	(4,729)
1,912	(3,691)	(1,779)
(49,342)	100,399	51,057
26,487	90,337	116,824
30,466	(44,204)	(13,738)
(1,273)	136,856	135,583
(7,430)	64,236	56,806
10,489	41,912	52,401

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES - CASH BASIS
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2021**

	RECEIPTS	DISBURSEMENTS	RECEIPTS OVER (UNDER) DISBURSEMENTS	NET TRANSFERS IN (OUT)
#8 Moccasin Creek (Unassessed)	-	591	(591)	591
#35 Sande Detention (Unassessed)	-	1,582	(1,582)	1,582
#36 Marsh Creek 3 (Unassessed)	-	345	(345)	345
#36 Northern Improvement Dam (Unassessed)	-	207	(207)	207
#38 Rockwell Dam (Unassessed)	-	491	(491)	491
#39 Mashaug Dam (Unassessed)	-	355	(355)	355
#45 Goose Prairie WMA (Unassessed)	-	-	-	400,000
RRC - Levy Admin Work (Red River Construction)	-	665	(665)	665
District Owned Acquisitions (Red River Construction General)	1,756	2,577	(821)	821
Leased AG Property (Red River Construction General)	83,668	14,810	68,858	(68,858)
#13 Halstad (#336 #II Community Dikes)	419,259	103,926	315,333	-
#11 Perley Road Raise (#336 #III Community Dikes)	-	1,821	(1,821)	1,821
#12 Hendrum Road Raise (#336 #III Community Dikes)	-	37	(37)	37
#31 Perley Grade Raise 21 (#336 #III Community Dikes)	-	27,093	(27,093)	27,093
#364 Property Acquisition/Demo (Project Dev - Other)	-	1,286	(1,286)	1,286
#370 2018 DRM Grant (Project Dev - Other)	-	4,000	(4,000)	4,000
#375 2019 Property Acquisition (Project Dev - Other)	-	9,556	(9,556)	9,556
#354 Goose Prairie WMA Storage (Project Dev - RRC)	-	91,906	(91,906)	91,906
#365 S Branch WRR - NRCS WP (Project Dev - RRC)	218,615	224,144	(5,529)	-
#366 Moccasin Creek - NRCS WP (Project Dev - RRC)	-	-	-	778
#367 Green Meadow - NRCS WP (Project Dev - RRC)	58,806	75,975	(17,169)	-
#008 Hewson (#368 - 2016 Rural Ring Dike)	-	2,615	(2,615)	(81)
#009 Gunder Hanson (#368 - 2016 Rural Ring Dike)	-	3,062	(3,062)	(701)
#368 - 2016 Rural Ring Dike - Other (Project Dev - RRC)	-	552	(552)	552
Ph 000 - LGU Coordination (#369 One Watershed One Plan)	-	10,102	(10,102)	9,575
Ph 002 - Planning (#369 One Watershed One Plan)	-	1,015	(1,015)	-
Ph 003 - Plan Review (#369 One Watershed One Plan)	-	10,457	(10,457)	-
Ph 004 - Meetings and Expenses (#369 One Watershed One Plan)	-	10,090	(10,090)	-
#369 One Watershed One Plan (Project Dev - RRC)	-	1,481	(1,481)	-
#114 Stromstad Good Hope 2-20 (#18 Violations)	-	352	(352)	352
#113 Stromstad Brothers - 2021 (#18 Violations)	-	971	(971)	971
#105 Chuck Borgen Complaint (#18 Violations)	-	1,548	(1,548)	1,548
#107 Doug Fabre 2020 (#18 Violations)	-	83	(83)	83
#108 Trevor Peterson Complaint (#18 Violations)	-	3,670	(3,670)	3,670
#109 Jake Bitker Complaint (#18 Violations)	-	428	(428)	428
#110 Colby Neset Complaint - 2 (#18 Violations)	-	1,454	(1,454)	1,454
#111 Gary Wambach Complaint (#18 Violations)	-	556	(556)	556
#112 Robert Brandt - 2021 (#18 Violations)	-	907	(907)	907
#18 Violations - Other (#18 Violations)	-	5,688	(5,688)	5,688
#12 Permits - Other (#12 Permits)	-	93,709	(93,709)	93,709
Site 10 - 316807 CCD 4 (FEMA 2019)	-	150,594	(150,594)	-
Site 11 - 316809 Upper Reaches (FEMA 2019)	-	1,751	(1,751)	-
FEMA 2019 - Other (FEMA 2019)	10,345	405	9,940	300
Total	<u>\$ 1,597,132</u>	<u>\$ 1,880,601</u>	<u>\$ (283,469)</u>	<u>\$ 591,687</u>

NET CHANGE IN CASH FUND BALANCES	CASH FUND BALANCES (DEFICIT) - BEGINNING	CASH FUND BALANCES (DEFICIT) - ENDING
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
400,000	-	400,000
-	-	-
-	-	-
-	-	-
315,333	(319,466)	(4,133)
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
(5,529)	(42,564)	(48,093)
778	(778)	-
(17,169)	(11,626)	(28,795)
(2,696)	2,696	-
(3,763)	3,763	-
-	-	-
(527)	-	(527)
(1,015)	(57,691)	(58,706)
(10,457)	(14,379)	(24,836)
(10,090)	(12,911)	(23,001)
(1,481)	-	(1,481)
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
(150,594)	-	(150,594)
(1,751)	6,653	4,902
10,240	-	10,240
<u>\$ 308,218</u>	<u>\$ 1,972,735</u>	<u>\$ 2,280,953</u>

**WILD RICE WATERSHED DISTRICT
SCHEDULE OF ACCOUNTS RECEIVABLE
YEAR ENDED DECEMBER 31, 2021**

<u>FUND</u>	<u>SOURCE OF REVENUE AND PURPOSE</u>		<u>AMOUNT</u>
Capital Projects	Becker County	Property Taxes and Special Assessments	\$ 1,524
Capital Projects	Clay County	Property Taxes and Special Assessments	4,415
Capital Projects	Clearwater County	Property Taxes and Special Assessments	316
Capital Projects	Mahnomen County	Property Taxes and Special Assessments	3,344
Capital Projects	Norman County	Property Taxes and Special Assessments	17,798
Capital Projects	Polk County	Property Taxes and Special Assessments	159
General	Becker County	Property Taxes and Special Assessments	558
General	Clay County	Property Taxes and Special Assessments	1,610
General	Clearwater County	Property Taxes and Special Assessments	115
General	Galen Tronnes	Reimbursement	247
General	Mahnomen County	Property Taxes and Special Assessments	1,225
General	Norman County	Property Taxes and Special Assessments	2,854
General	Northwest Beverage	Reimbursements	40
General	Polk County	Property Taxes and Special Assessments	19
General	Red River Basin Comm.	Conference Ticket Reimbursement	250
General	Red River Management Board	Reimbursements	3,594
Special Revenue	Becker County	Property Taxes and Special Assessments	1,511
Special Revenue	Clay County	Property Taxes and Special Assessments	4,415
Special Revenue	Clearwater County	Property Taxes and Special Assessments	343
Special Revenue	Mahnomen County	Property Taxes and Special Assessments	3,334
Special Revenue	Norman County	Property Taxes and Special Assessments	7,827
Special Revenue	Polk County	Property Taxes and Special Assessments	53
			<u>\$ 55,551</u>

**WILD RICE WATERSHED DISTRICT
SCHEDULE OF ACCOUNTS PAYABLE
YEAR ENDED DECEMBER 31, 2021**

FUND	VENDOR NAME	ITEM AND PURPOSE	CHECK NUMBER	AMOUNT
Capital Projects	Becker County SWCD	Coordination	18189	\$ 3,886
Capital Projects	Boetcher Appraisal	Appraisal Updates	18190	2,500
Capital Projects	Foltz Farm	Becker Clean Water Funding	18195	8,333
Capital Projects	Gordon Construction	Temporary Gate Repair	18232	600
Capital Projects	Houston Engineering	Multiple Projects	18198	15,280
Capital Projects	Joey Gullard	Becker Clean Water Funding	18199	8,333
Capital Projects	Mahnomen SWCD	WASCOB	18202	71,101
Capital Projects	Rinke Noonan	Consulting	18213	4,116
Capital Projects	Vance Jirava	Becker Clean Water Funding	18215	8,333
Capital Projects	Wambach & Hanson	December Legal	18216	2,272
General	Ada City	Utilities	ACH	334
General	Afixia	Website Hosting	18227	270
General	Aflac	December Billing	ACH	112
General	Anders Valley Publishing	Advertising	18188	129
General	Arvig	Telephone	ACH	459
General	Cardmember Service	Postage, Water, Office Supplies	18191	251
General	Cintas	Rugs & Sanitizer	18192	245
General	Clay County Union	Job Advertisement	18193	40
General	EcoLab	Pest Control	18231	103
General	Farmer's Independent	Job Advertisement	18194	84
General	FP Mailing Solutions	Postage Meter Lease	18196	119
General	Kenneth Aaron Kesselberg	Snow Removal	18200	380
General	KRJB	Advertising	18201	560
General	Mahnomen Pioneer	Job Advertisement	18235	57
General	Marco	Mfiles Contract & Scanner	18203	5,942
General	Marco	Copier Lease	ACH	602
General	MN Energy Resources Corp.	Monthly Gas Fee	ACH	59
General	Morris Electronics	Contract and Repair & Maintenance	18205	870
General	Norman County Index-Ada	Business Cards	18207	91
General	Norman County Recorder	Amy Nelson Notary Filing	18208	20
General	Office of the Secretary of State	Amy Nelson Application	18209	120
General	Office Supplies Plus	Supplies	18210	1,658
General	Renae Kappes	Cleaning	18212	300
General	The Forum	Employment Advertisement	18214	40
General	Verizon Wireless	Cell Service	ACH	33
General	Wambach & Hanson	December Legal	18216	768
Special Revenue	Red River Watershed Mgmt. Board	1/2 Tax Levy	18211	275,966
				<u>\$ 414,366</u>

OTHER REPORT SECTION



Clasen & Schiessl CPAs, Ltd.
Consultants & Accountants

PO Box 90, Pequot Lakes, MN 56472

(218) 568-5242 Fax (218) 568-8680

Visit us at lakesareacpas.com

**INDEPENDENT AUDITOR'S
REPORT ON MINNESOTA LEGAL COMPLIANCE**

To the Board of Managers
Wild Rice Watershed District
Ada, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the Wild Rice Watershed District, Ada, Minnesota, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated June 21, 2022.

In connection with our audit, nothing came to our attention that caused us to believe that Wild Rice Watershed District failed to comply with the provisions of the contracting and bidding, deposits and investments, conflicts of interest, claims and disbursements, and miscellaneous provisions of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

This report is intended solely for the information and use of those charged with governance and management of Wild Rice Watershed District and the State Auditor and is not intended to be, and should not be, used by anyone other than these specified parties.

Clasen & Schiessl CPAs, Ltd.

Clasen & Schiessl CPAs, Ltd.
Consultants & Accountants

Pequot Lakes, Minnesota
June 21, 2022