

**WILD RICE WATERSHED DISTRICT**  
**11 Fifth Avenue East**  
**Ada, MN 56510**  
**Ph: 218-784-5501**

**REGULAR MEETING**  
**September 8, 2021**  
**APPROVED MINUTES**

*A full list of acronyms used is available at the end of this report (Appendix A)*

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, September 8, 2021. Managers in attendance included: Greg Holmvik, Raymond Hanson, Mark Harless, Duane Erickson, Dean Spaeth, Michael Christensen, and Curt Johannsen. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, Stacy Purrington, and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance.
3. Agenda Approval. A motion was made by Manager Harless and seconded by Manager Spaeth to approve the agenda as presented. Carried.
4. Meeting Minutes. A motion was made by Manager Johannsen and seconded by Manager Harless to approve the regular monthly meeting minutes dated August 11, 2021, as presented. Carried.
5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the payment of billings as presented with the addition of two late bills. Carried.
6. Financial Report. A motion was made by Manager Johannsen and seconded by Manager Christianson to approve the monthly financial report dated August 31, 2021. Carried.
7. Open Mic. Nobody spoke at this time.

**PERMIT APPLICATIONS**

8. Skaurud Grain Farms, Section 20, Bear Park Twp. A motion was made by Manager Erickson and seconded by Manager Hanson to approve Permit #21-117 to install subsurface drain tile with standard tile conditions. Carried.
9. Skaurud Grain Farms, Section 27, Pembina Twp. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve Permit #21-091 to install subsurface drain tile and construct a berm with standard tile conditions and the condition that the applicant provide documentation that the wetland area(s) to be tiled and or filled have been properly mitigated per NRCS and/or WCA rules. Carried.
10. Aaron Werpy, Section 36, Spring Creek Twp. A motion was made by Manager Hanson and seconded by Manager Erickson to approve Permit #21-107 to install a field approach and culvert with the condition that the applicant provide MNDNR approval for the crossing as proposed. Carried.

11. Brandon Borgen, Section 12, Lee Twp. A motion was made by Manager Hanson and seconded by Manager Erickson to approve Permit #21-106 to remove two 18" centerline culverts. Carried.

12. Trevor Johnson, Section 15, Lake Grove Twp. A motion was made by Manager Hanson and seconded by Manager Erickson to replace a 48" CMP with two 48" CMPs in a crossing over the White Earth River contingent on the applicant providing MNDNR approval for the crossing as proposed. Carried.

13. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve the following permit applications with conditions as listed. Carried.

- Pat Noll, Section 34, Chief Twp. Permit #21-115 to install a water and sediment control basin with standard tile conditions.
- Pat Noll, Section 9, Marsh Creek Twp. Permit #21-116 to install water and sediment control basins with standard tile conditions.

14. A motion was made by Manager Harless and seconded by Manager Johannsen to approve the following permit applications with conditions as listed. Carried.

- Kevin Anderson, Section 18, Rockwell Twp. Permit #21-084 to install a new field approach with a 30" culvert.
- Dwight Heitman, Section 8, Mary Twp. Permit #21-118 to install a field approach with an 18" or 24" culvert.
- Lynn Johnson, Section 20, Pleasant View Twp. Permit #21-113 to install a field approach with an 18" culvert.
- Seth Merkens, Section 31, Lockhart Twp. Permit #21-108 to install additional drain tile into a tile project that was approved in Sept. 2020 with standard tile conditions.
- Bob Mitchell, Section 8, Hendrum Twp. Permit #21-114 to install a field approach with an 18" culvert.

15. Johnson Bros. Farms, Section 35, Hegne Twp. A motion was made by Manager Johannsen and seconded by Manager Harless to table Permit #21-093 to install a new 18" or 24" centerline culvert pending previously requested information from the applicant. Carried.

16. Brian Ramsrud, Section 11, LaPrairie Twp. A motion was made by Manager Spaeth and seconded by Manager Christensen to table Permit #21-105 to install a crossing over Mosquito Creek with a 6' or 8' diameter culvert pending previously requested information from the applicant. Carried.

17. Kenneth Simonson, Section 17, Home Lake Twp. A motion was made by Manager Hanson and seconded by Manager Erickson to approve Permit #21-112 to install a low water rock crossing over an unnamed creek with the condition that the crossing is limited to a height of one foot above the natural cross section of the creek and with the condition that the crossing is constructed consistent with the MNDNR guidance on Low-Water Ford crossings, "*Temporary Bridges and Low-Water Ford Crossings August 2008/revised March 2012*". Carried.

18. Bruce Tufte, Section 2, Mary Twp. A motion was made by Manager Christensen and seconded by Manager Harless to approve Permit # 21-109 to construct a new ditch. Carried.

19. Vig Farms, Section 2, Gregory Twp. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve Permit #21-111 to install a water and sediment control basin with standard tile conditions. Carried.

20. Eric Visser, Section 4, Pleasant View Twp. A motion was made by Manager Johannsen and seconded by Manager Harless to table Permit #21-034 to install a field approach with a 30" culvert pending previously requested information from the applicant. Carried.
21. Complaints. The complaint put forward by Mr. Borgen was withdrawn prior to the board meeting.
22. Community Flood Protection. The Halstad road raise construction is underway. Staff met with HSEM staff regarding the Perley road raise efforts and will submit an application for funding through the FHM funding. Staff also met with the Senate Bonding committee as they toured the area and gave them a project over view. They will meet with the House Bonding committee in September.
23. FEMA Buyouts. The application has been approved and the grant is being established. It will be distributed for execution soon. At the request of some applicants, we are obtaining updated appraisals for the parcels.
24. Ditch Maintenance. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve final request for payment from Sellin Brothers for work on Clay County Ditch 4 in the amount of \$6,858.30. Engineer Bents reported that work on the Dalen Coulee cleanout and tree removal has begun. He added that we continue to wait for the gate system for Olson Agassiz to arrive later this fall.
25. RCP Projects. Engineer Bents reported that closeout of both projects is underway. Deb Walchuck added comments regarding the closeout process. Discussion was held on the next steps forward and desired projects.
26. Upper Reaches. A manager committee and staff met with a landowner we are seeking and easement from. He prefers a more permanent fix to the levee by setting back the existing levee. A motion was made by Manager Hanson and seconded by Manager Christensen to go forward with the proposed repair to the existing levee, utilizing eminent domain to obtain the needed easement. Carried. A motion was made by Manager Johannsen and seconded by Manager Hanson to authorize Attorney Hanson to do what was necessary to begin eminent domain proceedings. Motion carried with Manager Spaeth absent.
27. Goose Prairie. Updated appraisal information was presented to the Board. A motion was made by Manager Johannsen and seconded by Manager Harless to increase the offer to Oberg by the increase in appraisal amount. Carried. A motion was made by Manager Hanson and seconded by Manager Johannsen to increase the offer to Bergren by the increase in appraisal amount. Carried. A motion was made by Manager Hanson and seconded by Manager Johannsen to obtain an appraisal for the easement necessary for Petermann in response to their counteroffer. Carried.
28. Lower Wild Rice. A mailer was sent to all landowners along the corridor with project information. Discussion was held about clarifying the ability to place the easement on top of other programs to landowners in the future.
29. Federal Crop Insurance. Manager Christensen and Bookkeeper Jensen continue to have discussion with federal legislators regarding federal crop insurance regulations.
30. November Board Meeting. A motion was made by Manager Johannsen and seconded by Manager Harless to move the November regular board meeting to November 17<sup>th</sup>. Motion carried with Manager Christensen against.

31. Per Diems. A motion was made by Manager Hanson and seconded by Manager Christensen to approve payment of Manager's Per Diems and expenses as presented. Carried.
32. Meetings/Conferences/Seminars. A motion was made by Manager Hanson and seconded by Manager Christensen to approve Manager and Staff attendance at the 2021 MAWD Annual Conference. Carried.
33. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Christensen to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 10:25 am.

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Curt Johannsen, Secretary

| Date                      | Num | Name                       | Memo                                     | Amount   |
|---------------------------|-----|----------------------------|--|----------|
| <b>Aug 12 - Sep 8, 21</b> |     |                            |  |          |
| 08/17/2021                |     | QuickBooks Payroll Service | Created by Payroll Service on 08/16/2021 | 6,841.77 |
| 08/31/2021                |     | QuickBooks Payroll Service | Created by Payroll Service on 08/30/2021 | 6,867.54 |
| 08/13/2021                | ACh | US Treasury-Payroll        | 41-6145653                               | 248.62   |

|              |       |  |   |                   |
|--------------|-------|--|---|-------------------|
| 08/27/2021   | ACH   | Minnesota Energy Resources Corporation |   | 103.00            |
| 09/06/2021   | ACH   | Verizon Wireless                       |   | 104.09            |
| 08/20/2021   | ACH   | PERA                                   |   | 1,010.02          |
| 09/05/2021   | ACH   | MARCO, Inc.                            |   | 566.30            |
| 08/16/2021   | ACH   | PERA                                   |   | 140.00            |
| 09/03/2021   | ACH   | Arvig                                  |   | 422.45            |
| 08/15/2021   | ACH   | Aflac                                  |   | 112.20            |
| 08/19/2021   | ACH   | MN Dept of Revenue                     | 5062265                                   | 423.00            |
| 08/19/2021   | ACH   | US Treasury-Payroll                    | 41-6145653                                | 2,097.56          |
| 09/02/2021   | ACH   | MN Dept of Revenue                     | 5062265                                   | 423.00            |
| 09/02/2021   | ACH   | US Treasury-Payroll                    | 41-6145653                                | 2,097.54          |
| 09/03/2021   | ACH   | PERA                                   |   | 1,010.02          |
| 09/08/2021   | 18071 | Cardmember Service                     | August Billing                            | 55.86             |
| 09/08/2021   | 18072 | Cintas                                 | Rugs and sanitizer                        | 115.63            |
| 09/08/2021   | 18073 | Farmers National Company               | 4 appraisals                              | 2,000.00          |
| 09/08/2021   | 18074 | Gunder Hanson.                         | Refund on Rural Ring Dike                 | 3,062.48          |
| 09/08/2021   | 18075 | Houston Engineering, Inc.              |   | 72,861.14         |
| 09/08/2021   | 18076 | Mahnomen Pioneer                       | Budget Hearing Notice                     | 45.20             |
| 09/08/2021   | 18077 | Morris Electronics, Inc.               |   | 500.00            |
| 09/08/2021   | 18078 | Norman County Highway Department       | Halstad Construction Road Raise Agreement | 78,918.00         |
| 09/08/2021   | 18079 | Norman County Treasurer/Auditor        | 21-8038000 2nd half (Sande Detention)     | 198.59            |
| 09/08/2021   | 18080 | Northern States Excavating             | retention project repair                  | 1,300.00          |
| 09/08/2021   | 18081 | Office Supplies Plus                   |   | 262.61            |
| 09/08/2021   | 18082 | Rachel Hewson.                         | Refund on Rural Ring Dike                 | 2,614.56          |
| 09/08/2021   | 18083 | Renae Kappes                           |   | 240.00            |
| 09/08/2021   | 18084 | RJ Zavoral & Sons                      | Halstad Ditch Cleaning                    | 12,500.00         |
| 09/08/2021   | 18085 | Tony Sip                               | August mowing                             | 10,030.00         |
| 09/08/2021   | 18086 | Twin Valley Times                      |   | 338.00            |
| 09/08/2021   | 18087 | Wambach & Hanson                       | August Legal                              | 7,992.09          |
| 09/08/2021   | 18088 | Norman County Treasurer/Auditor        | Tax Appeal Interest                       | 14.43             |
| 09/08/2021   | 18089 | Curt Johannsen                         |   | 232.55            |
| 09/08/2021   | 18090 | Dean P Spaeth                          |   | 151.28            |
| 09/08/2021   | 18091 | Duane L Erickson                       |   | 422.73            |
| 09/08/2021   | 18092 | Gregory R Holmvik                      |   | 115.44            |
| 09/08/2021   | 18093 | Mark L Harless                         |   | 128.88            |
| 09/08/2021   | 18094 | Michael K Christensen                  |   | 270.62            |
| 09/08/2021   | 18095 | Raymond M Hanson                       |   | 135.60            |
| 09/08/2021   | 18096 | Sellin Brothers, Inc                   | Final Request                             | 6,858.30          |
| 09/08/2021   | 18097 | Tammy Erickson                         | mowing                                    | 210.00            |
| <b>TOTAL</b> |       |  |   | <b>224,041.10</b> |

## Appendix A

### List of Acronyms Used:

|       |  |
|-------|--|
| CMP   | Corrugated Metal Pipe                        |
| HSEM  | Homeland Security and Emergency Management   |
| FEMA  | Federal Emergency Management Agency          |
| FHM   | Flood Hazard Mitigation                      |
| MAWD  | Minnesota Association of Watershed Districts |
| MNDNR | Minnesota Department of Natural Resources    |
| MNDOT | Minnesota Department of Transportation       |
| NRCS  | Natural Resource Conservation Service        |
| RCPP  | Regional Conservation Partnership Program    |
| WCA   | Wetland Conservation Act                     |