

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
March 10, 2021
APPROVED MINUTES

A full list of acronyms used is available at the end of this report (Appendix A)

****Manager Hanson's vote was cast via roll call vote for all motions.**

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, March 10, 2021. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Michael Christensen, and Curt Johannsen. Manager Raymond Hanson was in attendance from a remote location. Manager Mark Harless was absent. In addition, the following persons were in attendance: Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, Frank Gross, Marijo Vik, Debra Walchuk, and Anya Kaplan-Seem.
2. Chairman Holmvik called the meeting to order 8:30 a.m. with the pledge of allegiance.
3. Agenda Approval. Administrator Ruud indicated that the Board could determine if mask wearing was required while seated in accordance with social distancing requirements. Board consensus was those who were comfortable removing face coverings were able to do so while seated. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve the agenda as presented, with the addition of mask discussion. Carried.
4. Meeting Minutes. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve the February 10, 2021, meeting minutes as presented. Carried.
5. Financial Report. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the monthly financial report dated February 28, 2021. Carried.
6. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve payment of billings as presented. Carried.
7. Manager Hanson joined the meeting from a remote location at 8:35 am.
8. Open Mic. No one spoke at this time.

PERMIT APPLICATIONS

9. Daryl Chisholm, Section 34, Spring Creek Twp., Norman County. A motion was made by Manager Erickson and seconded by Manager Johannsen to approve Permit #21-006 to install subsurface drain tile with standard tile conditions. Carried. It is noted Administrator Ruud presented concerns presented by the downstream landowner regarding ditch cleaning work previously completed.
10. Daryl Chisholm, Section 13, Pleasant View Twp. A motion was made by Manager Johannsen and seconded by Manager Erickson to approve an extension of Permit #19-004 to install subsurface drain tile with standard tile conditions. Carried.

11. Corey Jacobson, Section 21, Anthony Twp. A motion was made by Manager Christensen and seconded by Manager Spaeth to approve Permit #21-014 to install subsurface drain tile with standard tile conditions. Carried.
12. Corey Jacobson, Section 21, Anthony Twp. A motion was made by Manager Johannsen and seconded by Manager Erickson to approve Permit #21-013 to install subsurface drain tile with standard tile conditions. Carried.
13. Corey Jacobson, Section 23, Halstad Twp. A motion was made by Manager Spaeth and seconded by Manager Erickson to approve Permit #21-015 to install subsurface drain tile with standard tile conditions. Carried.
14. Corey Jacobson, Section 7, Halstad Twp. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve Permit #21-016 to install subsurface drain tile with standard tile conditions. Carried.
15. Duane Erickson, Section 23, Walworth Twp. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve Permit #21-007 to install subsurface drain tile with standard tile conditions. Motion carried with Manager Erickson abstaining.
16. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the following permit applications with conditions as listed. Carried.
- Mark Jossund, Section 24, Lee Twp. Permit #21-019 to install a field approach and culvert with the condition that the culvert is an 18" or 24" pipe.
 - Raymond Kraft, Section 4, Wild Rice Twp. Permit #21-017 to remove a field approach.
 - Raymond Kraft, Section 4, Wild Rice Twp. Permit #21-018 to install a field approach with an 18" or 24" pipe.
 - Dean Pederson, Section 24, Waukon Twp. Permit #21-012 to add subsurface drain tile to an existing tile system with standard tile conditions.
17. David Eiyneck, Section 4, Popple Grove Twp. A motion was made by Manager Johannsen and seconded by Manager Christensen to table Permit #21-009 to install subsurface drain tile and fill in a ditch and request the applicant provide culvert sizes, tile size and project details including drawings of inlet and outlet features of the tile line. Carried.
18. Kevin Leiser, Section 13, Lockhart Twp. A motion was made by Manager Spaeth and seconded by Manager Johannsen to table Permit #21-008 to install subsurface drain tile pending a decision on the applicants petition to include the NE1/4 of Section 13 into the benefitting area of Project 17. Carried.
19. Mahnomen County Highway Department, Section 18, Oakland Twp. A motion was made by Manager Christensen and seconded by Manager Spaeth to approve Permit #21-010 to replace a 72" round culvert and a 103'x71" CMPA with two 112'x75" CMPAs at a road crossing over the White Earth River. Carried.
20. Mahnomen County Highway Department, Section 20, Rosedale Twp. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve Permit #21-011 to replace a span bridge with a 16'x9' box culvert and a 16'x8' box culvert at a road crossing over the White Earth River. Carried.
21. Jeffrey Opsahl, Section 32, Wild Rice Twp. A motion was made by Manager Spaeth and seconded by Manager Johannsen to table Permit #20-140 to construct a low water crossing in a public waterway and install a

crossing and culvert in a private ditch, requesting project details of the low water crossing including length and elevation of overflow and approval from the MNDNR. Carried.

22. Complaints. A motion was made by Manager Johannsen and seconded by Manager Erickson to authorize staff sending a letter to Mr. Borgen asking that the requested information be provided by May 1st or the complaint will be dismissed. Carried. No action was required on the remaining complaints.

23. Goose Prairie WMA. Administrator Ruud reported that the DNR has agreed with the RRMWB recommendation to include funding for the project in the FDR bonding allocation for the basin. He added that the easement document will be forwarded to Paakh for review while we wait for the abstract update to be completed. An update on remaining easement and right of way negotiations was given.

24. Community Flood Protection. Engineer Bents reported that the updated FEMA maps will go into effect today (March 10, 2021) for both Hendrum and Halstad. He gave thanks to the Board for their 12 years of perseverance to see these projects finished. We are working with MNDOT to coordinate grade raises through Perley when it is on their construction schedule.

25. Acquisition Properties. Administrator Ruud reported that we continue to wait for FEMA to approve the formal application.

26. 1W1P. Administrator Ruud informed the Board that the steering committee met the previous day. All parties have agreed to participate in the implementation MOU. The steering committee has recommended that the WRWD will be the fiscal agent and Becker County SWCD will act as the coordinator for the implementation. An April 7th Policy committee meeting will be held, and the final work plan is anticipated to be submitted to BWSR in mid-April. A motion was made by Manager Erickson to hold back for a year and a half on spending watershed allocated funding to give SWCDs the option to spend more funds. Motion failed for lack of second.

27. Ditch Maintenance. A response regarding the spoil placement dispute was read. Manager consensus was that no further action was necessary regarding the issue.

28. RCPP Projects. Engineer Bents reported that the USGS monitoring on the Wild Rice and South Branch Rivers will begin in the spring of 2021. He added that site identification and initial screening has been completed in the South Branch subwatershed. Next a hydraulic evaluation will be completed prior to alternatives being carried forward. Sites will be reviewed again at the April or May meeting.

Site optimization for the Green Meadow subwatershed is being completed and it is anticipated that more information will be available for Board review in April. Engineer Bents recommended getting property appraisals to determine land valuations in the area. Board consensus was that an assessor's value should provide a good preliminary valuation and if parties are interested in easements or acquisition, an appraisal would be good at that time.

29. Upper Reaches. Administrator Ruud indicated that he is waiting for Attorney Hanson to determine ownership interest for a parcel along the proposed repair area.

30. Lower Wild Rice. A map of current applicants was displayed for Board review. An update on applicant status was also given.

31. Petition to outlet into Project 17. A motion was made by Manager Spaeth and seconded by Manager Hanson to accept the petition to outlet into project 17 and authorize HEI to develop the outlet fee. Carried. A hearing for the petition was set for 10:00 am on April 14, 2021.

32. Manager Hanson left the meeting at 10:47 am.

33. Per Diems. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve payment of Managers per diems and expenses as distributed. Carried.

34. Meetings, Conferences and Seminars. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve Manager and Staff attendance at the MAWD Virtual Legislative Session. Carried.

35. There being no further business to come before the Board of Managers, a motion was made by Manager Spaeth and seconded by Manager Christensen to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 10:51 am.

Curt Johannsen, Secretary

Date	Num	Name	Memo	Amount
Feb 11 - Mar 10, 21				
02/16/2021		QuickBooks Payroll Service	Created by Payroll Service on 02/12/2021	6,407.75
03/02/2021		QuickBooks Payroll Service	Created by Payroll Service on 03/01/2021	6,388.29
02/26/2021	ACH	Minnesota Energy Resources Corporation		96.02
02/19/2021	ACH	PERA		1,062.55
02/18/2021	ACH	US Treasury-Payroll	41-6145653	191.30
02/21/2021	ACH	MN Dept of Revenue	5062265	385.00
02/21/2021	ACH	US Treasury-Payroll	41-6145653	1,964.54
03/03/2021	ACH	Arvig		361.64
03/05/2021	ACH	MARCO, Inc.		566.30
02/15/2021	ACH	Aflac		112.20
03/07/2021	ACH	Verizon Wireless		103.08
03/04/2021	ACH	MN Dept of Revenue	5062265	380.00
03/04/2021	ACH	US Treasury-Payroll	41-6145653	1,946.02
03/10/2021	ACH	Ada City		344.73
02/11/2021	17869	Michael Olson and Laura Olson	Olson Option Agreement	989.96
02/11/2021	17870	Michael Olson and Laura Olson	Olson Option Agreement	582.88
02/26/2021	17871	Wambach & Hanson Law Office Trust Account	Merkens LWR Easement Supplemental payment	13,455.58
03/10/2021	17872	Cardmember Service	February Billing	10.00
03/10/2021	17873	Cintas	rugs and sanitizer	115.63
03/10/2021	17874	VOID		0.00
03/10/2021	17875	VOID		0.00
03/10/2021	17876	Gordon Construction, Inc.		3,020.00
03/10/2021	17877	VOID		0.00
03/10/2021	17878	VOID		0.00
03/10/2021	17879	Houston Engineering, Inc.		66,857.31
03/10/2021	17880	VOID		0.00
03/10/2021	17881	VOID		0.00
03/10/2021	17882	Mahnomen Pioneer	Subscription	30.00
03/10/2021	17883	VOID		0.00
03/10/2021	17884	VOID		0.00
03/10/2021	17885	McCollum Hardware, Inc.	trash bags	14.95
03/10/2021	17886	VOID		0.00
03/10/2021	17887	VOID		0.00
03/10/2021	17888	MN Board of Water and Soil Resoures	Kovash	23,668.44
03/10/2021	17889	VOID		0.00
03/10/2021	17890	VOID		0.00
03/10/2021	17891	MN PEIP		2,740.80
03/10/2021	17892	VOID		0.00
03/10/2021	17893	VOID		0.00
03/10/2021	17894	Morris Electronics, Inc.		5,044.55
03/10/2021	17895	Norman County Recorder	Recording Fees	184.00
03/10/2021	17896	Northern Plains Mechanical	Furnace exhaust thaw	255.00
03/10/2021	17897	Northwest Beverage, Inc.		18.00

03/10/2021	17898	Wambach & Hanson	February Billing	4,449.93
03/10/2021	17899	Norman County Recorder	Document print	5.00
03/10/2021	17900	Norman County Recorder	Recording Fee	46.00
03/10/2021	17901	VOID		0.00
03/10/2021	17902	VOID		0.00
03/10/2021	17903	Curt Johannsen		251.58
03/10/2021	17904	Dean P Spaeth		151.28
03/10/2021	17905	Duane L Erickson		261.67
03/10/2021	17906	Gregory R Holmvik		230.88
03/10/2021	17907	Michael K Christensen		135.31
03/10/2021	17908	Raymond M Hanson		115.44
			TOTAL	142,943.61

Appendix A

List of Acronyms Used:

1W1P	One Watershed One Plan
BWSR	Board of Water and Soil Resources
CMPA	Corrugated Metal Pipe Arch
DNR	Department of Natural Resources
FDR	Flood Damage Reduction
FEMA	Federal Emergency Management Agency
HEI	Houston Engineering Incorporated
MAWD	Minnesota Association of Watershed Districts
MNDNR	Minnesota Department of Natural Resources
MOU	Memorandum of Understanding
RRWMB	Red River Watershed Management Board
RCPP	Regional Conservation Partnership Program
SWCD	Soil and Water Conservation District
Twp.	Township
USGS	United States Geological Survey
WMA	Wildlife Management Area
WRWD	Wild Rice Watershed District