

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
January 13, 2021
APPROVED MINUTES

A full list of acronyms used is available at the end of this report (Appendix B)

****Unless otherwise noted, all motions were approved using roll call voting with Chairman Holmvik and Managers Christensen, Erickson, Hanson, Harless and Spaeth in favor. Manager Johannsen absent.**

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday January 13, 2021. via telecommunication methods due to the COVID-19 pandemic. Administrator Kevin Ruud, Bookkeeper Tara Jensen and Administrative Assistant Stacy Purrington were in attendance at the District Office. Managers in attendance from remote locations included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mark Harless, Mike Christensen, and Raymond Hanson. In addition, the following persons were in attendance from remote locations: Engineer Jerry Bents, Attorney Elroy Hanson, and various other interested taxpayers and landowners. Manager Curt Johannsen was absent.
2. Chairman Holmvik called the meeting to order 8:30 a.m with the reciting of the Pledge of Allegiance.
3. Agenda Approval. A motion was made by Manager Harless and seconded by Manager Christensen to approve the agenda as presented. Motion carried with Chairman Holmvik and Managers Christensen, Harless and Spaeth in favor. Managers Erickson, Hanson and Johannsen absent.
4. Manager Erickson joined the meeting at 8:31 am.
5. Approval of Minutes. A motion was made by Manager Harless and seconded by Manager Spaeth to approve the December 9, 2020, Regular Meeting Minutes as presented. Motion carried with Chairman Holmvik and Managers Christensen, Erickson, Harless and Spaeth in favor. Managers Hanson and Johannsen absent.
6. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Harless to approve payment of billings as presented with a late addition by Wambach & Hanson. Motion carried with Chairman Holmvik and Managers Christensen, Erickson, Harless and Spaeth in favor. Managers Hanson and Johannsen absent.
7. Attorney Hanson joined the meeting at 8:33 am.
8. Manager Hanson joined the meeting at 8:34 am.
9. Financial Report. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the monthly and year end financial reports and transfers between Unassessed Projects and Ditches to Red River Construction Account dated December 31, 2020. Carried. Note: Transfers are displayed in Appendix A at the end of this report.
10. Open Microphone. No one spoke at this time.

PERMIT APPLICATIONS

11. A motion was made by Manager Hanson and seconded by Manager Harless to table the following permit applications:

- Dwight Fevig, Section 34, Walworth Twp. Permit #20-098 to install a weir and install two 48" centerline culverts pending information from the applicant or a revised permit application.
- Tim Hoff, Section 35, Hendrum Twp. Permit #20-079 to install a field crossing with two 30" culverts pending MNDNR Waters Permit approval.
- Jeffrey Opsahl, Section 32, Wild Rice Twp. Permit #20-140 to construct a low water crossing in a public waterway and install a crossing and culvert in a private ditch requesting project details of the low water crossing including length and elevation of overflow and approval from the MNDNR.

12. Jeffrey Opsahl, Section 20, Wild Rice Twp. A motion was made by Manager Spaeth and seconded by Manager Hanson to table Permit #20-141 to construct a new ditch and install subsurface drain tile to notice the S1/2 of Section 20 of Wild Rice Twp and the Road Authority (Norman County) and request that the applicant provide Wetland Conservation Act approval from the Norman County SWCD. Carried.

COMPLAINTS

13. Engineer Bents updated the Board on the status of each open complaint.

- Chuck Borgen. Waiting for petition to drain into NCD17.
- Trevor Pederson. A motion was made by Manager Hanson and seconded by Manager Erickson to order Anderson to restore the site. Carried.
- Colby Neset. We are waiting on more information from the wetland determination.
- Gary Wambach. A motion was made by Manager Hanson and seconded by Manager Spaeth to dismiss the complaint due to no violation of District Ruled being present. Carried.

14. Goose Prairie. Administrator Ruud provided an update on each of the ongoing easement conversations. He provided feedback from conversations with DNR and LSOHC regarding the use of eminent domain. So long as DNR or LSOHC funding is not used towards the direct acquisition of easements or property acquired through the eminent domain process, they are not objective to the district utilizing it. He added that if friendly eminent domain is requested by the landowner, funding could be used for that acquisition. It is anticipated that additional project funding will be secured through the RRWMB funding allocation through the recent bonding bill. A motion was made by Manager Hanson and seconded by Manager Harless to approve the indemnification language proposed by Paakh and edited by Attorney Hanson. Carried.

Engineer Bents provided an update regarding the dam safety application. Following a verbal conversation, a formal response to items is being drafted and will be returned. It did not appear that any of the areas needing clarification would be detrimental to a permit being issued for work.

15. Community Flood Protection. Engineer Bents reported that a meeting will be held with all parties involved in Perley grade raises to ensure we plan according to projected overlay and construction projects.

We are continuing through the LOMR process for Halstad and Hendrum and anticipating maps to be effective in March. The CR147 overlay will be done by NCHD in upcoming construction season. A cooperative agreement is being developed between the WRWD and NCHD for the grade raise and will be presented for approval once completed.

16. Acquisition Properties. The RRWMB approved funding towards acquisitions. We have requested funding assistance from Norman and Polk Counties for the projects as well. An application has been submitted to HSEM and is working its way through the review process.

17. 1W1P. The plan was approved by the full BWSR Board at their December 17 meeting. A motion was made by Manager Harless and seconded by Manager Hanson to adopt the BWSR approved 1W1P. Motion carried with Chairman Holmvik and Managers Christensen, Hanson, Harless and Spaeth in favor. Manager Erickson voted against. Manager Johannsen was absent.

18. Fall Ditch Repairs. Discussion was held regarding spoil placement along CCD6. A response will be sent clarifying the District's stance as the ditch authority and the ability for parties to submit a claim for quantifiable damages which would be considered. Photographic evidence of spoil placement will be provided with the response.

19. RCPP. A motion was made by Manager Hanson and seconded by Manager Christensen to authorize Chairman Holmvik to sign a fixed cost agreement with USGS for Water Resource Investigations along the South Branch and Wild Rice Rivers. Information collected will be used to provide information regarding suspended and bed load sedimentation. Carried.

20. Upper Reaches. We continue to work with landowners regarding levee repairs along the channel. A motion was made by Manager Hanson and seconded by Manager Harless to approve the final pay request from Gordon Construction in the amount of \$1,751.19 for work completed on the channel. Carried.

21. Lower Wild Rice. Administrator Ruud reported that we are working forward with 20 applicants who have applied for the program. Discussion was held regarding the potential of using a 1031 exchange with easement funds. We will advise parties to seek advice from their own attorneys or accountants regarding 1031 exchange information to make a decision regarding the program. Attorney Hanson will research the topic to provide advice to the WRWD Board.

22. Clean Water Funding. A motion was made by Manager Erickson and seconded by Manager Hanson to recommend the RRWMB not continue funding the Clean Water program going forward. Carried.

23. Managers Per Diems. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve payment of Managers per diems and expenses as distributed. Carried.

24. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Harless to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 9:58 a.m.

Curt Johannsen, Secretary

ate	Num	Name	Memo	Amount
Dec 10, '20 - Jan 13, 21				
12/22/2020		QuickBooks Payroll Service	Created by Payroll Service on 12/21/2020	6,381.59
12/30/2020			Funds Transfer	140,000.00
01/05/2021		QuickBooks Payroll Service	Created by Payroll Service on 01/04/2021	6,229.13

12/28/2020	ACCH	US Treasury-Payroll	41-6145653	1,891.48
12/11/2020	ACH	PERA		1,996.26
12/10/2020	ACH	Ada City		298.85
01/05/2021	ACH	MARCO, Inc.		566.30
12/30/2020	ACH	Minnesota Energy Resources Corporation		103.00
01/03/2021	ACH	Arvig		385.11
12/10/2020	ACH	MN Dept of Revenue	5062265	371.00
12/10/2020	ACH	US Treasury-Payroll	41-6145653	1,891.44
12/10/2020	ACH	MN Dept of Revenue	5062265	371.00
12/10/2020	ACH	US Treasury-Payroll	41-6145653	2,044.38
12/15/2020	ACH	Aflac		112.20
01/06/2021	ACH	Verizon Wireless		1,208.28
12/29/2020	ACH	PERA		980.62
12/28/2020	ACH	MN Dept of Revenue	5062265	371.00
01/08/2021	ACH	MN Dept of Revenue	5062265	371.00
01/08/2021	ACH	US Treasury-Payroll	41-6145653	1,881.44
01/08/2021	ACH	PERA		980.62
01/11/2021	ACH	Ada City		301.77
01/13/2021	17804	Cardmember Service	December Billing	288.94
01/13/2021	17805	FP Mailing Solutions	Postage Meter Lease	118.63
01/13/2021	17806	Gordon Construction, Inc.	Final Request	1,751.19
01/13/2021	17807	Houston Engineering, Inc.		98,721.42
01/13/2021	17808	Kenneth Aaron Kesselberg	Snow Removal Permit Planning/New Year advertisements - 3 stations	235.00
01/13/2021	17809	KRJB Radio		450.00
01/13/2021	17810	McCollum Hardware, Inc.	Batteries	11.75
01/13/2021	17811	MN PEIP		1,482.62
01/13/2021	17812	Norman County Abstract	Abstract update	276.00
01/13/2021	17813	Northwest Beverage, Inc.	water	18.64
01/13/2021	17814	Office Supplies Plus Red River Watershed Management Board	envelopes	63.99
01/13/2021	17815		December Remaining Reimbursement	8,397.05
01/13/2021	17816	Renae Kappes	office cleaning	180.00
01/13/2021	17817	Rinke Noonan	Legal Consult	187.50
01/13/2021	17818	Tony Sip	December Brush Clearing/Tree Removal	12,665.00
01/13/2021	17819	Visser Trenching	Brush cleanup	660.00
01/13/2021	17820	Duane L Erickson		107.31
01/13/2021	17821	Gregory R Holmvik		115.44
01/13/2021	17822	Mark L Harless		115.44
01/13/2021	17823	Michael K Christensen		107.31
01/13/2021	17824	Raymond M Hanson		115.44
01/13/2021	17825	Dean P Spaeth		230.87
01/13/2021	17826	Wambach & Hanson	December Legal	1,217.38
TOTAL				296,253.39

Appendix A

Transfers from Red River Construction to Unassessed Projects and Ditches

12/31/2020

	12/31/2020	RRC	Survey & Data
Projects - Unassessed			
#8 Moccassin Creek	75.00	(75.00)	
#36 Northern Improvement	105.20	(105.20)	
Red River Construction			
Red River Construction General			
Dist Owned Acquisitions	678.06	(678.06)	
Leased Ag Property	-68,886.00	68,886.00	
Project Development - other			
#375 2019 Property Acquisition/Demo	10,907.25	(10,907.25)	
Ph 001 Welch	5,894.50	(5,894.50)	
Ph 002 Wegge	6,434.22	(6,434.22)	
Ph 003 Paulsrud	6,468.72	(6,468.72)	
Ph 004 Rudell	5,211.53	(5,211.53)	
Ph 005 Vik	6,076.36	(6,076.36)	
Ph 006 Ista	6,549.65	(6,549.65)	
Ph 007 Jacobson	6,409.64	(6,409.64)	
#336 - Community Dikes			
#12 Hendrum Road Raise	41,313.58	(41,313.58)	
Project Development - RRC			
#369 One Watershed One Plan			
Ph 000 - LGU Coordination	2,314.00	(2,314.00)	
#173 Anderson Wetland			
#368 2016 Rural Ring Dike	765.86	(765.86)	
#354 Goose Prairie WMA Storage	5,078.42	(5,078.42)	
#357 Lower Wild Rice	2,226.21	(2,226.21)	
Ph 001 2019 Vik	196,038.02	(196,038.02)	
Ph 002 2019 Merkens	6,059.95	(6,059.95)	
Ph 003 2020-1 Kroshus	737.25	(737.25)	
Ph 004 2020-2 Kroshus Peters	361.25	(361.25)	
Ph 005 2020-3 Robert Wagner	85.50	(85.50)	
Ph 006 2020-4 DW Kroshus	226.00	(226.00)	
Ph 007 2020-5 Erik Gretchen Rockstad	225.75	(225.75)	
Ph 008 2020-6 Thor Gilbertson	311.50	(311.50)	
Ph 009 2020-8 Jay McNamar	510.75	(510.75)	
Ph 012 2020-10 Curtis Katherine Jacobson	282.50	(282.50)	
Ph 013 2020-11 Patrick Kovash	311.50	(311.50)	
Ph 014 2020-12 Kirk Vicki Strand	283.25	(283.25)	

#12 Permits		
#99 Walworth Twp 23	644.50	(644.50)
#105 Chuck Borgen 2	124.50	(124.50)
#107 Doug Fabre 2020	290.50	(290.50)
#108 Trevor Pederson	1,795.27	(1,795.27)
#109 Jake Bitker	249.00	(249.00)
#18 Violations - other	4,443.25	(4,443.25)
#12 Permits - Other	26,458.12	(26,458.12)
Special Revenue Fund Job:FEMA Programs	-750.00	750.00
	276,310.56	(276,310.56)
	276,310.56	-276,310.56

Appendix B

List of Acronyms Used:

1W1P	One Watershed One Plan
BWSR	Board of Water and Soil Resources
CCD6	Clay County Ditch 6
CR147	Norman County Road 147
DNR	Department of Natural Resources
HSEM	Homeland Security and Emergency Management
LSOHC	Lessard Sams Outdoor Heritage Council
LOMR	Letter of Map Revision
MNDNR	Minnesota Department of Natural Resources
NCD17	Norman County Ditch 17
NCHD	Norman County Highway Department
RCPP	Regional Conservation Partnership Program
RRWMB	Red River Watershed Management Board
SWCD	Soil and Water Conservation District
Twp.	Township
USGS	United States Geological Survey
WRWD	Wild Rice Watershed District