

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
February 19, 2020
APPROVED MINUTES

A full list of acronyms used is available at the end of this report (Appendix A)

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday February 19, 2020. Managers in attendance included: Greg Holmvik, Duane Erickson, Michael Christensen, Curt Johannsen, and Raymond Hanson. Managers absent: Mark Harless and Dean Spaeth. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:30 a.m. with recital of the pledge of allegiance.
3. Agenda Approval. A motion was made by Manager Christensen and seconded by Manager Hanson to approve the agenda with the following additions. Carried.
 - Move Goose Prairie Marsh to approximately 9:30 am.
 - March Meeting Date
4. Meeting Minutes. A motion was made by Manager Christensen and seconded by Manager Erickson to approve the January 8, 2020, with a clarification on the reason behind an abstain in voting. Carried.
5. Approval of Billings. A motion was made by Manager Hanson and seconded by Manager Erickson to approve payment of billings as presented, with the addition of three late bills. Carried.
6. Manager Johannsen arrived at 8:34 am.
7. Financial Report. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve the monthly financial report January 31, 2020. Carried.
8. Open Mic. Nobody spoke at this time
9. Community Flood Protection. Engineer Bents reported that we are working to get LOMR submittals completed. He anticipates this being done in the upcoming weeks. He added that construction will be completed in the spring, but substantial completion has been met, which allows us to submit the package to USACOE.
10. Acquisition Properties. Administrator Ruud reported that we are waiting to hear from the historical society regarding the artifacts study at the Welch site. Three other parties have expressed interest in the program. One has submitted an application, we expect another to be submitted in the coming days, and communication has not continued with the third party following them receiving information regarding the program.
11. Farmstead Ring Dikes. Both improvements are anticipated to be completed prior to the June 30th grant deadline. Discussion was held regarding the funding deadline and sources.

12. 1W1P. The implementation plan is being refined by the project facilitator. The next Policy and Advisory Committee meetings will be held on Monday, March 30th beginning at 9:00 am. The Red Lake River MOA was distributed and Administrator Ruud recommended that the Board follow the format and utilize it to proceed forward.

PERMIT APPLICATIONS

13. Norman County Highway Department, Section 6, Winchester Twp. A motion was made by Manager Johannsen and seconded by Manager Christensen to table Permit #20-006 to remove and existing bridge and replace it with three lines of 12'x5' box culverts to notice the surrounding Sections – Section 36 of Hegne Twp., Section 31 of McDonaldsville Twp., Section 6 of Winchester Twp., and Section 1 of Mary Twp. Carried.

14. A motion was made by Manager Johannsen and seconded by Manager Christensen to return the following Permit applications, noting that the applicant can reapply when the requested information is available. Carried.

- William Chisholm, Section 35, Lockhart Twp. Permit #19-106 to install subsurface drain tile.
- William Chisholm, Section 26, Lockhart Twp. Permit #19-107 to install subsurface drain tile.

15. A motion was made by Manager Christensen and seconded by Manager Johannsen to table the following Permit applications for reasons as listed. Carried.

- Clay CHD, Sections 7 and 12, Georgetown Twp. Permit #20-004 to remove an existing bridge and replace it with a 10'x4' box culvert to notice two miles upstream and downstream to the Red River – S ½ Section 1 and N ½ Section 12 Georgetown West and the N ½ of Sections 7 and 8 of and the S ½ of Sections 5 and 6 of Georgetown Twp.
- Clay CHD, Section 18, Georgetown Twp. Permit #20-005 to remove an existing bridge and replace it with a 10'x5' box culvert and notice two miles upstream and downstream to the Red River – SE ¼ Section 12, N ½ Section 13, Georgetown West Twp., N ½ Sections 17 and 18, S ½ Sections 7 and 8, Georgetown Twp.

16. Michael Eklund, Section 27, Fossum Twp. A motion was made by Manager Hanson and seconded by Manager Erickson to approve Permit #20-002 to install subsurface drain tile with standard tile conditions and the condition that the applicant gets approval from the MN DNR for any work completed in the MN DNR protected waters.

17. Roger Kurpis, Section 25, Lockhart Twp. A motion was made by Manager Hanson and seconded by Manager Johannsen to table Permit #20-003 to install a field approach with a 24" or 36" diameter culvert pending a field review. Carried. It is noted that the ditch is currently full of snowpack preventing a field review.

18. A motion was made by Manager Erickson and seconded by Manager Johannsen to approve the following Permit applications as presented. Carried.

- MN DOT, Sections 9, 10, 15, 16, Goose Prairie Twp. Permit #20-001 to install a liner in two 24" centerline culverts.
- Jerome Schoenborn, Sections 20, 21, LaGarde Twp. Permit #20-007 to install a ditch crossing with a 6" or 8" tile.

19. Harlan Wentz, Section 3, Atlanta Twp. A motion was made by Manager Erickson and seconded by Manager Hanson to approve permit #19-139 to construct a crossing with culverts with the condition that the culverts are a minimum size of two 36" CMPs and that the applicant get written approval from the landowner in the SW ¼ NE ¼ of Section 3 of Atlanta Twp. Carried.

20. Allen Zimmer, Section 36, Marsh Creek Twp. A motion was made by Manager Johannsen and seconded by Manager Christensen to table Permit #19-119 to install subsurface drain tile pending information requested from the applicant. Carried.

21. Tyler Zimmerman – Pheasants Forever, Section 24, Marsh Creek Twp. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve Permit #19-140 to conduct wetland restorations by scrapes and ditch fills, with the condition that basin #1 as shown on the permit application is not approved by this motion and that new wetland areas are not developed within 200 feet of the property line without the written approval of the adjacent landowner. Motion carried with Manager Erickson opposed.

22. Complaints. Engineer Bents presented an updated summary on all complaints. The Board asked Attorney Hanson to reach out to Bitker regarding the stipulation agreement that was mailed by his office and not returned.

23. 1W1P (continued). A motion was made by Manager Hanson and seconded by Manager Erickson to proceed forward with the 1W1P operating under a MOA, similar to the Red Lake River Planning Group. Carried.

24. March Meeting Date. A motion was made by Manager Johannsen and seconded by Manager Hanson to move the March meeting date to Thursday, March 12th, beginning at 8:30 am, due to the March conference being scheduled to end on the same date as the WRWD Board regular meeting date. Carried. The change is pending a review of the District Rules by Attorney Hanson to verify that the District can hold the meeting on a date other than the set date and alternate date.

25. Goose Prairie. Administrator Ruud presented information from appraisals of the Bergren property, WRWD property, and Bergren flowage easement, permanent and temporary ROW easement. Lengthy discussion ensued regarding the information. Upon question, Bergren clarified that he was not willing to pay a difference on the appraised values in his counteroffer to trade parcels for the project. Bergren was provided with the appraisal reports and will consider the information.

Discussion was held with the Wenner and Petermann parties regarding the recording of an option exhibit. The District is willing to provide a release of property not included in the easement areas, which should not have been subject to the exhibit.

26. RCPP. Administrator Ruud reported that permission for soil borings was granted by Vilmo for the Green Meadow subwatershed. Further information regarding the study area will be presented at the April Board meeting.

For the Moccasin Creek subwatershed, Administrator Ruud stated that with the majority of the landowners voicing opposition to the project, soil borings will not be sought in the area. Manager Erickson retreated to the audience to speak as a landowner. Engineer Bents added that he is anticipating when it comes time to close the study, we would state the preferred project, estimated cost, land needed and the recommended plan for the sub basin, ending the RCPP study. This would leave the project information ready and available in the future as a local plan if desired at that time. More information will be presented at the April Board meeting. Administrator Ruud informed the Board that a meeting with DNR staff was held regarding the channel cleanout and diversion without retention and the ability to permit desired work. They stated that it could potentially be permitted, but were not sure that all departments within the DNR would agree with the proposed work, which could be a hurdle in obtaining a permit. Manager Erickson returned to the Board table.

Engineer Bents reported that coordination with the DNR is continuing forward in a positive manner in the South Branch subwatershed. Channel rehabilitation plans and estimates are being developed, which includes sediment traps throughout the beach ridge to reduce velocity and stress coming through the area. Manager Erickson left the Board table and retreated to the audience. Discussion turned to retention areas throughout the subwatershed. Erickson voiced opinion to hold with the landowners until there is favor to have something put into place before proceeding forward with a site. Engineer Bents stated that looking at sites up and down the valley, the Board needs to pick the most optimal site for retention. Erickson returned to the Board table.

27. Per Diems. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve payment of Managers per diems and expenses as distributed. Carried.

28. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Johannsen to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 11:06 am.

Curt Johannsen, Secretary

Date	Num	Name	Memo	Amount
Jan 9 - Feb 19, 20				
01/21/2020		QuickBooks Payroll Service	Created by Payroll Service on 01/17/2020	7,174.23
01/29/2020			Funds Transfer	400,000.00
02/04/2020		QuickBooks Payroll Service	Created by Payroll Service on 02/03/2020	5,947.73
02/07/2020			Funds Transfer	95,000.00
02/18/2020		QuickBooks Payroll Service	Created by Payroll Service on 02/14/2020	6,237.01
01/10/2020	ACH	Ada City		290.39
01/22/2020	ACH	PERA		1,019.41
01/22/2020	ACH	MN Dept of Revenue	5062265	384.00
01/22/2020	ACH	US Treasury-Payroll	41-6145653	1,895.94
02/10/2020	ACH	Ada City		354.40
01/10/2020	ACH	PERA		1,002.61
01/10/2020	ACH	MN Dept of Revenue	5062265	347.00
01/10/2020	ACH	US Treasury-Payroll	41-6145653	1,864.36
02/03/2020	ACH	Arvig		362.92
02/07/2020	ACH	Verizon Wireless		148.14
01/31/2020	ACH	Minnesota Energy Resources Corporation		3.66
02/05/2020	ACH	MARCO, Inc.		608.92
02/06/2020	ACH	PERA		901.75
02/06/2020	ACH	MN Dept of Revenue	5062265	342.00
02/06/2020	ACH	US Treasury-Payroll	41-6145653	1,685.40
01/17/2020	ACH	Aflac		112.20
02/15/2020	ACH	Aflac		112.20
02/04/2020	17437	Wambach & Hanson Trust Account	Vik Easement and recording fee	27,377.20
02/12/2020	17445	Ace Electric	Occupancy Sensor	425.00
02/12/2020	17446	Ada Building Center	Hinges	69.47
02/12/2020	17447	AmeriPride	Rugs	93.72
02/12/2020	17448	Area 1 Envirothon - West Polk	Donation	200.00
02/12/2020	17449	Area 8 Envirothon	Envirothon Donation	200.00
02/12/2020	17450	Braun Intertec Corporation		3,968.00
02/12/2020	17451	Cardmember Service	December Billing	285.47
02/12/2020	17452	EcoLab	Pest Control	95.82
02/12/2020	17453	Gordon Construction, Inc.	UR Bank Repairs	9,262.50
02/12/2020	17454	Houston Engineering, Inc.		121,177.54
02/12/2020	17455	Minnesota Viewers Association	Associate Membership Dues	200.00
02/12/2020	17456	MN PEIP		1,258.18
02/12/2020	17457	Morris Electronics, Inc.		394.40
02/12/2020	17458	Norman County Recorder	Copies	215.00
02/12/2020	17459	Northern States Excavating	Borgen Request	6,160.00
02/12/2020	17460	Northwest Beverage, Inc.		33.25
02/12/2020	17461	Office Supplies Plus		8,080.64
02/12/2020	17462	Perley City		3,840.00
02/12/2020	17463	Star Tribune	Subscription	49.27
02/12/2020	17464	Supermarket Foods	Supplies	73.59

02/12/2020	17465	Twin Valley Times	Subscription	35.00
02/12/2020	17466	Wambach & Hanson	Janaury Legal	2,933.88
02/12/2020	17467	Western National Insurance Group	Umbrella/Work Comp	12,726.00
02/19/2020	17468	Braun Intertec Corporation		1,713.50
02/19/2020	17469	Red River Valley Coop Power Assn	Halstad Levee Construction	12,870.00
02/19/2020	17470	Wambach & Hanson	Gjevre Abstract Updates	240.00
02/19/2020	17471	Wambach & Hanson Trust Account	Harding Option	3,614.00
02/19/2020	17472	Wambach & Hanson Trust Account	Gerner Easement	4,337.75
02/19/2020	17473	Wambach & Hanson Trust Account	Savig/Bakke Easement	22,816.75
02/19/2020	17474	Curt Johannsen		726.71
02/19/2020	17475	Duane L Erickson		312.38
02/19/2020	17476	Gregory R Holmvik		529.18
02/19/2020	17477	Michael K Christensen		329.62
02/19/2020	17478	Raymond M Hanson		136.13
02/19/2020	17479	Renae Kappes	Cleaning	180.00
02/19/2020	17480	Area 1 Envirothon	Envirothon Donation	200.00
TOTAL				772,954.22

Appendix A

List of Acronyms Used:

1W1P	One Watershed One Plan
CHD	County Highway Department
CMP	Corrugated Metal Pipe
DNR	Department of Natural Resources
DOT	Department of Transportation
LOMR	Letter of Map Revision
MOA	Memorandum of Agreement
RCPP	Regional Conservation Partnership Program
ROW	Right of Way
USACOE	United States Army Corps of Engineers
WRWD	Wild Rice Watershed District