

WILD RICE WATERSHED DISTRICT
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SPECIAL MEETING
June 3, 2019
APPROVED MINUTES

1. The special meeting of the Wild Rice Watershed District Board of Managers was held on Monday, June 3, 2019. Managers in attendance included: Greg Holmvik, Dean Spaeth, Mike Christensen, Curt Johannsen, Mark Harless, and Raymond Hanson. Manager Duane Erickson was absent. In addition the following persons were in attendance: Administrator Kevin Ruud, Tara Jensen, Jeremy Hadrava MNDOT, and Marijo Vik, reporter.

2. Chairman Holmvik called the meeting to order at 3:00 p.m.

3. Halstad Permit. Administrator Ruud updated the Board that changes were presented to MNDOT Permit #19-001 for reconstruction of urban and rural sections of TH75 including culvert replacements. An amended permit application was submitted.

4. Manager Erickson call in. Manager Erickson called into the meeting at 3:01 pm. Administrator asked Board members in attendance if Erickson could listen to the meeting through the phone call. It was determined that he can listen and participate if he choses to do so, but would not be able to vote.

5. Halstad Permit (continued). Discussion continued regarding the Halstad Permit amendment. It was noted that changes presented were requested by the city prior to final plans being developed. A motion was made by Manager Spaeth and seconded by Manager Harless to approve amended permit #19-001 as on file at the District office. Carried.

4. Hendrum Permit. Managers asked Jeremy Hadrava for clarification regarding 90% plans and 100% plans. He provided clarification regarding the plan development process. Changes presented to the MNDOT Permit #19-002 for reconstruction of urban and rural sections of TH75 including culvert replacements were discussed. An amended permit application was submitted. A motion was made by Manager Hanson and seconded by Manager Christensen to approve amended permit #19-002 as on file at the District office. Motion carried with Manager Johannsen abstaining.

5. Remodeling Project. Rich Meier, YHR Partners, presented an overview of the project progress and presented a change order for the project. He went through each item listed in detail. Manager Hanson asked if Meier felt that the change order presented would meet all additional project needs, including the east entrance grade issue. Meier felt confident that it would. A motion was made by Manager Harless and seconded by Manager Johannsen to approve the change order presented by Meier in the amount of \$16,177.00. Carried.

Administrator Ruud presented two quotes for parking lot repairs to further address grade issues present. Manager Hanson felt that if further parking lot repairs are necessary, Meier should hold responsibility as the architect for the project as the grade of the lot was clearly visible last summer during site visits, noting that the recently approved change order concerns were all issues that were not visible during a tour, rather they became known during demolition. Manager Johannsen wanted to ensure that the grade issue was resolved. Manager

Spaeth noted that the Board could look into installing additional rain gutter along the building if needed. Meier felt that the issue would sufficiently be resolved prior to the contractor completing the project.

6. July Meeting Date. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve moving the July Board meeting to Wednesday, July 17th, at the District Office. Carried.

7. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Spaeth to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 3:23 p.m.

Curt Johannsen, Secretary