

Wild Rice Watershed District

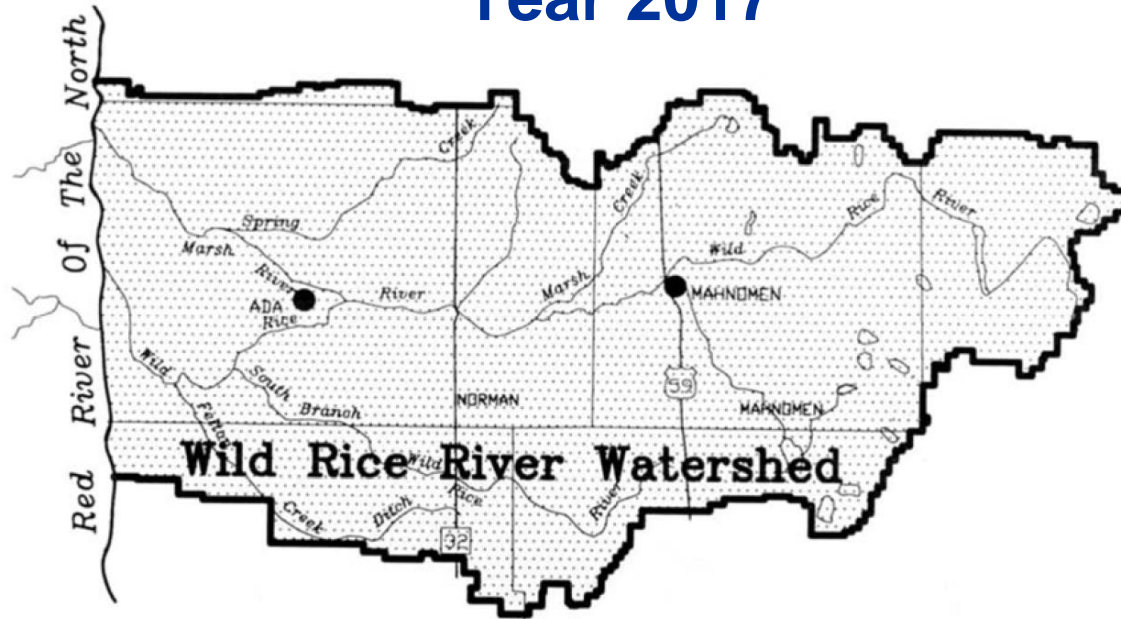


2017 Annual Report

Wild Rice Watershed District

48th Annual Report

Year 2017



The Wild Rice Watershed District is located in the central part of the Minnesota portion of the Red River of the North basin. The Watershed District is bordered by the Sand Hill River and the Red Lake River basins to the north and the Buffalo River basin to the south.

The Wild Rice Watershed District occupies a land area of approximately 2,085 square miles. The territory of the District is in parts of Norman, Clay, Mahnomen, Becker, Clearwater and Polk counties, which include the watershed of the Wild Rice River and the Marsh River.

The photos on the cover are from the Olson Agassiz Wildlife Management Area outlet structure, located in Section 21 of Spring Creek Township, Norman County, Minnesota.

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Wild Rice Watershed District

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2017 WRWD

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I. Executive Summary

Pursuant to Minnesota Statutes Section Chapter 103D of the Minnesota Watershed Act, the Board of Managers hereby submits the 48th Annual Report of the Wild Rice Watershed District (WRWD), which covers the period of January 1 to December 31 of 2017. The report includes the District's members, technical and citizen advisors, summaries of the plans, goals, water management projects, and communication programs of the District as well as a summary of the District's financial condition.

The District distributes its Annual Activity Report to the Minnesota Department of Natural Resources and the Board of Soil and Water Resources as provided by law. Copies of the report or audit may be obtained from the District's Managers or through www.wildricewatershed.org.

The Annual Report reflects the Board of Managers' commitment toward serving the residents of the watershed in its mission to provide efficient management of our water resources for the future. The Wild Rice Watershed District is focused on providing the leadership and resources needed to fulfill its water management goals and objectives.

The Wild Rice Watershed District has developed a comprehensive implementation program to accomplish its goals and objectives. Authority for implementation is provided by the legislature under Section 103D of the Minnesota Statutes.

This legislation give the watershed districts the authority to establish rules, require permits, construct and finance improvement projects and perform other activities which contribute to the purpose for which the District is organized. The Watershed District will use this authority granted by the legislature to implement its long term goals and objectives.

Within the Annual Report you will find evidence of these commitments. The report also reflects the Board of Managers' recent accomplishments while mapping out plans for the upcoming year. The Managers invite comments and suggestions concerning this report.

**Respectfully submitted by
Wild Rice Watershed District
Board of Managers
Greg Holmvik
2017-2018 Chairman**

II. From the Desk of the Administrator

As the Administrator of the Wild Rice Watershed District for the last seven years, I would like to add some of my thoughts as to how the 2017 year went.

We had a manager (Sharon Askelson) resign from the Board.

The Olson Agassiz agreement with the DNR was revisited and approved for another five years.

In our agreement with the City of Halstad to bring their Ring Dike to FEMA standards, we did receive funding for approximately two thirds of it. This has allowed us to work toward completing the design and we will be bidding it out in 2018. We will be working on securing additional funding in 2018.

We have been working on pursuing additional funding for infrastructure improvements on the Hendrum and Perley ring dikes with the MNDOT and Norman County. The good news is that the MNDOT has stepped up to the plate big time. We will be requesting the final dollars from the State FDR Bonding to finalize this project in 2018 to go along with the county and watershed contributions.

The Green Meadow Project continues to do additional studies on the effects of various flooding levels throughout the subwatershed.

The Lower Wild Rice Corridor project are working with the Board of Soil and Water Resources to use a RIM like process to acquire easements.

We were approved for a \$600,000.00 for the Goose Prairie project from the LSOHC. We did soil borings in December to determine the location of the ditch and the quality of material from there to be used for the raising of the Township road. We are working on securing additional funding from the DNR and RRWMB.

We have substantially completed improvement to two ring dikes in cooperation with the State of Minnesota, Red River Water Management Board, Watershed, and the local landowners all contributing to it. A third ring dike has been added for construction next year with the landowner paying their share upfront.

We adopted new rules following public input where we made some changes to them. When we held the public hearing, very few people showed up compared to when we held our second public input meeting.

The Board approved responding to a RFP from the RRWMD for office co-location.

We gave back the Heiberg Park to the City of Twin Valley.

We fixed the outlet of Project 12 (Wild Rice Ditch).

A total of 136 permits were issued for various projects throughout the district.

Kevin Ruud, Administrator



III. Appointments

Board of Managers

Standing, L to R: Curt Johannsen, Gregory Holmvik,
Sharon Askelson (resigned 9/13/2018)
Seated, L to R: Michael Christensen, Duane Erickson,
Raymond Hanson, Dean Spaeth

Mark Harless
(service began
11/15/2018)

The Wild Rice Watershed District is governed by a Board of Managers whose job is to preside over the business of the Watershed District as it pursues the conservation of natural resources and flood damage reduction through regulation and use of sound scientific principles.

The Board of Managers is composed of seven managers appointed by County Commissioners for a three-year term. Three managers are appointed by Norman County, two managers are appointed by Mahnomen County, and two managers are appointed by Clay County.

The Board of Managers meets regularly on the second Wednesday of each month at 8:30 a.m. at the District office in Ada, Minnesota.

Name and Office	Appointing County	Year Appointed	Contact Information for Current Managers	Date of Term Expiration
Duane Erickson	Clay	2009	11849 390th St Ulen, MN 56585 (218) 596-8322 duaneerickson@arvig.net	04/25/18
Sharon Askelson	Clay	2015	PO Box 627 Felton, MN 56536 (218) 494-3439	04/25/18 Resigned effective 9/13/2017
Dean Spaeth	Mahnomen	2009	1526 210th St Mahnomen, MN 56557 (218) 935-2127 jspaeth@arvig.net	04/25/18
Mark Harless	Clay	2017	PO Box 37 Borup, MN 56519 (218) 494-3330 mlharlessz4@gmail.com	04/25/18
Raymond Hanson	Mahnomen	2010	4333 Co Hwy 29 Twin Valley, MN 56584 (218) 584-5545 raynmargo@gmail.com	04/25/19
Curt Johannsen	Norman	2010	PO Box 111 Hendrum, MN 56550 (701) 799-6732 chj74@live.com	04/25/19
Mike Christensen	Norman	2006	4539 Co Hwy 29 Twin Valley, MN 56584 (218) 584-5510 sunnybrookfarms@gmail.com	04/25/19
Greg Holmvik,	Norman	2009	401 7th Ave W Ada, MN 56510 (218) 567-8277 gholmvik@loretel.net	04/25/20

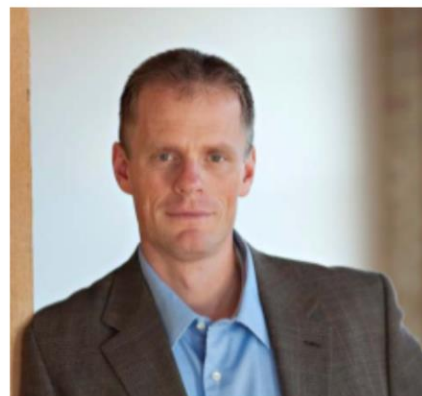
Consultants

The WRWD Board of Managers retains independent contractor consultants who provide all of the necessary engineering, auditing, legal and other services and serve at the pleasure of the Board. The District's independent consultants effectively fulfill its obligations, goals and objectives within the approved finances and budget. The following consultants served the District in 2017:

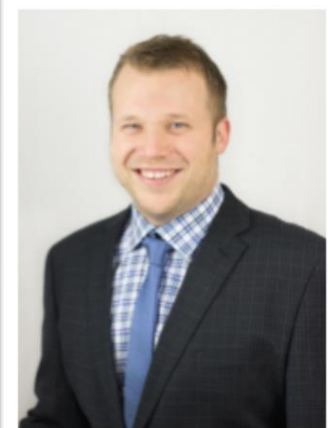
Name	Service Provided	Company Name	Contact Information
Elroy Hanson	Legal Services	Wambach and Hanson Law Office	P.O. Box 340 Mahnomen, MN 56557 Phone: (218) 935-2266
Jerry Bents	Engineer	Houston Engineering, Inc.	1401 21st Ave N Fargo, ND 58102 Phone: (701) 237-5065
Christopher Clasen	Auditor	Justin Clasen & Company, Ltd.	P.O. Box 90 Pequot Lakes, MN 56472 Phone: (218) 568-5242



Elroy Hanson,
Attorney,
Wambach & Hanson Law Office



Jerry Bents,
Civil Engineer
Vice President
Houston Engineering Inc.



Christopher Clasen
Certified Public Accountant
Justin Clasen & Company, Ltd.

Citizens Advisory Committee

To ensure public input, the managers have appointed a Citizens Advisory Committee to provide recommendations on matters affecting the Watershed District, including all contemplated projects and improvements. The Wild Rice Watershed District holds annual planning meetings with the Citizens Advisory Committee, as required under Minnesota Statute. Meetings are scheduled for the first Monday in April and the last Monday in November at 10:00 am at the District Office, unless otherwise noted.

Name of Committee Member	Contact Information
Steve Jacobson	1437 County Hwy 4 Hendrum, MN 56550 (218) 861-6155
Allen Boreen	4407 130th Ave Twin Valley, MN 56584 (218) 567-8268
Robert Braseth	25415 190th Ave N Ulen, MN 56584 (218) 596-8754
Wesley Green	18494 210th St N Ulen, MN 56585 (218) 494-3739
Terry Guttormson	1141 175th Ave Hendrum, MN 56550 (218) 861-6800
Corey Hanson	2758 330th St Gary, MN 56545 (218) 356-8678
Cynthia Julin	318 E Main St Ada, MN 56510 (218) 784-2520
Steve Kahlbaugh	2450 160th Ave Mahnomen, MN 56557 (218) 261-0952
Jerome (Joe) Slette, Chairman	1141 237th St Mahnomen, MN 56557 (218) 936-7147
Matt Speer, Vice Chairman	2435 140th Ave Mahnomen, MN 56557 (218) 261-0645

April 13, 2017 – Administrator Ruud updated the Board regarding the recent Citizens Advisory Committee meeting, Committee Members, and attendance history of members. A motion was made to remove Allen Boreen from the Citizens Advisory Committee due to lack of attendance at meetings. Manager Hanson asked for clarification regarding discussion about keeping tile outlets lower to the ground. Administrator Ruud stated that the current tile conditions require applicants to keep outlets not more than 2 feet from the bottom of the ditch. The outlets that were of concern by the committee were likely ones that were installed several years ago before such condition existed.

Flood Damage Reduction (FDR) Project Team

The FDR Project Team in the Wild Rice Watershed District was established in 1999, as a result of the mediation process which began in 1997, in an attempt to resolve issues surrounding the development of flood damage reduction projects between waters management agencies and stake-holder groups.

A framework was organized to seek solutions to flooding problems, review new flood protection projects, and coordinate efforts early on in the planning process. The mediation process allows federal, state, and local agencies, as well as the public and private sectors, to provide input regarding flood damage reduction and environmental impacts.

On January 27, 2010, consensus of the WRWD Board was to schedule Project Team Meetings the fourth Wednesday of every month.

The FDR Project Team in the Wild Rice Watershed District delegates includes:

Name	Organization Represented	Contact Information
Jerilyn Swenson	Counties	814 East Main Street Ada, MN 56510 218-784-7126 Jerliyn.swenson@co.norman.mn.us
Steve Bommersbach	Counties	PO Box 352 Twin Valley, MN 56584 218-584-5512 bommer@tvutel.com
Mark Harless	Landowner	1467 300th St Borup, MN 56519 218-582-3360
Paul Hougum	Landowner	1539 County Hwy 39 Perley, MN 56574 218-861-6464
Eric Zurn	Landowner	18629 County Hwy 14 Callaway, MN 56521 218-375-2368
Bruce Tufte	Landowner	1264 240th St Borup, MN 56519 218-784-7571
Joe Slette	Landowner	1141 237th Street Mahnomen, MN 56557 218-935-5918
Brett Arne	MN Board of Water and Soil Resources (BWSR)	26624 N Tower Rd Detroit Lakes, MN 56501 218-850-0934 brett.arne@state.mn.us
Pete Waller	MN Board of Water and Soil Resources (BWSR) MN BWSR	1004 Frontier Drive Fergus Falls, MN 56537 218-736-5445 pete.waller@state.mn.us

Name	Organization Represented	Contact Information
Nathan Olson	MN Department of Natural Resources (DNR) Fisheries	14583 County Hwy 19 Detroit Lakes, MN 56501 218-847-1579 nathan.olson@state.mn.us
Rodger Hemphill	MN DNR Hydrologist	14583 County Hwy 19 Detroit Lakes, MN 56501 218-846-8384 rodger.hemphill@state.mn.us
Rob Baden	MN DNR	14583 County Hwy 19 Detroit Lakes, MN 56501 218-846-8383 robert.baden@state.mn.us
Henry Van Offelen	MN DNR	14583 County Hwy 19 Detroit Lakes, MN 56501 218-847-1817 henry.van.offelen@state.mn.us
Danielle Kvasager	MN Pollution Control Agency (MPCA)	714 Lake Avenue, Suite 220 Detroit Lakes, MN 56501 218-847-1519 danielle.kvasager@state.mn.us
Jim Courneya	MPCA	714 Lake Avenue, Suite 220 Detroit Lakes, MN 56501 218-847-1519 jim.courneya@state.mn.us
Josh Bork	Natural Resources Conservation Services (NRCS)	10 E 2nd Ave S Ada, MN 56510 218-784-4000 josh.bork@mn.usda.gov
Edward Musielewicz	NRCS	809 8th St SE Detroit Lakes, MN 56501 218-847-9392 ed.musielewicz@mn.usda.gov
Randy Tufton	NRCS/FSA	10 E 2nd Ave S Ada, MN 56510 218-784-4000 randall.tufton@mn.usda.gov
Wayne Goeken	River Watch	440048 160th Ave SE Erskine, MN 56535 218-574-2622
Aaron Neubert	Soil and Water Conservation District (SWCD)	123 W Monroe Ave Mahanomen, MN 56557 218-935-2987 aaron.neubert@mn.nacdnet.net

Name	Organization Represented	Contact Information
Mark Christianson	SWCD	100 Main Ave E Twin Valley, MN 56557 218-584-5169 markc@arvig.net
Lori Thronson	SWCD	100 Main Ave E Twin Valley, MN 56557 218-584-5169 lorit@arvig.net
Peter Mead	SWCD	801 Jenny Avenue Perham, MN 56573 218-846-7360 pemead@co.becker.mn.us
Kevin Kassenborg	SWCD	1615 30th Ave S Moorhead, MN 56560 218-287-2255 kevinkassenborg@mn.nacdnet.net
Nan Bischoff	US Army Corps of Engineers	190 5th St E St Paul, MN 55101-1638 651-290-5426 nanette.m.bischoff@mvp02.usace.army.mil
Craig Jarnot	US Army Corps of Engineers	4111 Technology Dr Ste 295 Bemidji, MN 56601 651-290-5339 craig.l.jarnot@usace.army.mil
Ryan Frohling	US Fish & Wildlife Service (USFWS)	26624 N Tower Rd Detroit Lakes, MN 56501 218-847-3402 ryan.frohling@fws.gov
Mike Swan	White Earth Reservation	4044 South Ice Cracking Ponsford, MN 56575 218-573-3007
Curt Johannsen	Wild Rice Watershed District (WRWD)	11 East 5th Avenue Ada, MN 56510 218-784-5501
Duane Erickson	WRWD	11 East 5th Avenue Ada, MN 56510 218-784-5501
Mike Christensen	WRWD	11 East 5th Avenue Ada, MN 56510 218-784-5501
Jerry Bents	WRWD Engineer	11 East 5th Avenue Ada, MN 56510 218-784-5501

Red River Watershed Management Board (RRWMB)

The Wild Rice Watershed District is a member of the Red River Watershed Management Board (RRWMB).

The RRWMB's jurisdiction and authority encompasses the area managed by the individual watershed districts that have membership on the Board. Eight watershed districts within the Red River Valley from the RRWMB including the Bois de Sioux, Joe River, Middle-Snake-Tamarac Rivers, Red Lake, Roseau River, Sand Hill River, Two Rivers, and Wild Rice.

The RRWMB was created by an act of the Minnesota legislature in 1976 to provide an organization with a basin-wide perspective concerning flooding. Funding is by ad valorem tax levies, as provided by Chapter 163 of the Minnesota Session Laws.

Managers participate in the annual RRWMB conference each spring, which focuses on a basin-wide approach to water management and flood damage reduction.

Manager Greg Holmvik is the delegate to the board with Manager Raymond Hanson as the alternate.

Minnesota Association of Watershed Districts (MAWD)

The Minnesota Association of Watershed Districts (MAWD) provides educational opportunities, information and training for watershed districts, managers and staff through yearly tours, meetings and newsletters. MAWD also represents state-wide watershed district interests at the legislature, before the executive branch, agencies and other policy makers at the local government level.

IV. Plan Performance

Community Levee Improvements – City of Halstad

Proposers

Wild Rice Watershed District and City of Halstad

Description/Location:

A levee was constructed around the city of Halstad by the USACE in the early 1970s in response to flooding threats against the city. This levee currently removes the city from the designated 100-year floodplain.

However, Norman County has recently updated the Flood Insurance Study (FIS) to account for more recent hydrologic conditions. As part of this effort, the City of Halstad has been offered a Provisional Accredited Levee (PAL) letter. This designation requires the City to make necessary improvements to certify the levee meets at least the minimum requirements per CFR 65.10 or else all protected property will go into the floodplain.



Phase 1 Funding was previously provided by the MNDNR FDR Grant Assistance Program on a 50/50 cost-share to complete the initial survey, geotechnical analysis, and engineering for needed improvements. In addition, \$300K was also provided to expedite land acquisition efforts.

Phase 2 Funding will be used to finish the land acquisition, structural, embankment, and other improvements recommended from Phase 1 in order to meet the requirements of the Provisional Accredited Levee (PAL) letter and to undergo the necessary USACE review. \$2.0 million was provided from FY2018 to complete Phase 2A. An additional \$800K is needed to complete Phase 2B.

Phase 3 - Future Will be a cooperative project between the City of Halstad, Norman County, MNDOT and the Wild Rice Watershed District to provide grades raises and eliminate the emergency closure needs. When completed, this will eliminate the added costs for flood fighting, extended transportation closures, costly damage to the existing roadways, and public safety concerns for the traveling public. Current road resurfacing projects are scheduled by MNDOT in this area between 2017-2019.

Flood Control Benefits:

- Flood Protection for nearly 600 residents / 250± households
- Eliminate future roadway damages and public safety concerns
- Cooperative effort with multiple funding sources

Project Cost:

Phase 1 – Design/Permitting/Acquisition - State \$0.375M / Non-state \$153K (2% MHI)

Phase 2 – Levee Improvements: \$2.8M - State \$2.8M / Non-state \$0K (Phase 2A and 2B)

Phase 3 – Roadway Improvements - Costs to be Determined –MNDOT Schedule for 2019

Status:

- **Phase 1 - Nearly Complete** – Previously funded
- **Phase 2 – Levee Improvements** – Current Request
- **Phase 3 – Roadway Improvements** – FY2019-2020

	Prior Years	FY 2019 (7/18-6/19)	FY 2020 (7/19-6/20)	FY 2021 (7/20-6/21)	FY 2022 (7/21-6/22)
Funding	FDR \$2.375M WD/City \$0.153M	FDR \$0.800M WD/City \$0.0M	WD/City \$0.025M FDR \$ TBD DOT \$ TBD (Phase 3)		
Project Status	Design/ Acquisition Permitting/ Construction (Phase 2A)	Phase 2B Construction Completion	Phase 3 Design Grade Raises Acquisition & Construction	Construction Completion	

Key: City = City of Halstad; DNR=Minnesota DNR; DOT= MN Dept of Transportation (and other road authorities); FDR=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Wild Rice Watershed District.

Partners: Cooperative Project between City of Halstad, Norman County, WRWD, and State of Minnesota Flood Damage Reduction Program

January 11, 2017 – Engineer Bents stated that FEMA distributed a draft report on flood plain findings for Halstad and Hendrum. Conference calls for each community will be held on January 23. He added that we are continuing to work to secure funding for construction improvements in the 2017 bond. If funding is approved, construction could begin in Halstad as early as the end of summer 2017.

March 8, 2017 – Engineer Bents reported that a meeting was held the previous week with utilities companies regarding necessary relocation of services in the City of Halstad. Once this information is gathered, a 408 request will be submitted to the Corps.

April 12, 2017 – . Engineer Bents passed around a final design report that will be submitted to the Corps to begin the 408 process. He continued by saying that himself, Administrator Ruud, Chairman Holmvik and Manager Johannsen met with several legislators during the recent MAWD legislative session. They received supportive comments from those that they met with regarding the road raise efforts in western communities. Halstad discussion ended with an update that Halstad Elevator is the final right-of-way to acquire, Attorney Hanson is currently working towards completing this process. Administrator Ruud added that the legislators have submitted stand alone bills separate from bonding bills to try to obtain funding for road raises and levee certification. He also stated that the DNR is checking on funding possibilities prior to highway 75 repairs.

May 10, 2017 – Engineer Bents reported that he is working with Attorney Hanson to complete the final necessary acquisition for the City of Halstad certification process.

June 14, 2017 – Administrator Ruud stated that funding was received for the Halstad project through the bonding session. We are currently phasing the project for funding to accommodate other projects that were earmarked to receive a large majority of funding issued. Engineer Bents is currently working with the USACOE regarding the process on the 408 and how to move forward appropriately. There is still optimism that we will begin construction this fall.

July 12, 2017 – Administrator Ruud went over what was discussed at the previous meeting about the 408 process and stated that the review will be completed soon for Halstad. We have not heard from the DNR for funding amounts out of the bonding bill and we submitted to split the project into 2 phases to make the most of funding, so also waiting to hear back on that. A motion was made to approve accepting of the Resolution for Flood Hazard Mitigation Grant Funding Assistance to the Wild Rice Watershed District for the City of Halstad Community Flood Risk Reduction Project. It was approved by voice vote and signed.

August 9, 2017 – Administrator Ruud reported that he has received notification that we will be awarded approximately \$2 million in bonding for the City of Halstad. He added that he will participate in the legislative bus tour on August 16 to inform legislators in attendance of community flood protection plans for communities on the west side of the district. Engineer Bents added that they are currently working to get a quote for a required cultural review which is necessary before dirt work can be completed in Halstad.

September 13, 2017 – Administrator Ruud reported that the grant for the City of Halstad was recently received and executed. Lucas Spaeth is working with the school board for a spoil release to get necessary soil for the north side of the dike. A motion was made to approve developing plans and specs for the project, and to approve advertising for bids once the previously referenced information is complete.

October 11, 2017 – Engineer Bents stated that a borrow location had been determined for construction in Halstad. Consultants are currently working on developing a bid package with an anticipated start date for construction of June.

November 15, 2017 – Engineer Bents reported that final designs for the Halstad levee improvements are being completed. A phase 1 environmental assessment has been completed, and a NDSU professor is completing a cultural exam of the location. Plans and specs are anticipated to be done by early to mid-December, and then submitted to the USACOE for review. Once the documents are approved, we will advertise for construction bids, beginning work in Spring 2018.

December 13, 2017 – Engineer Bents stated that a coordination meeting with the City of Halstad was scheduled regarding FEMA map updates. The city is being remapped, which would bring most of the city into the flood plain. There is hope that road raises can be completed during this process, which would allow public comment to be submitted during the open period for comments asking for a reconsideration due to improvements. In addition, a request for additional funding has been submitted. Work on determining a borrow site is also being completed. The DOT is planning on completing work during the 2019 construction season.

Community Levee Improvements – Phase 2 – Perley and Hendrum Grade Raises

(Cooperative Project between Cities of Hendrum and Perley, Norman County, MNDOT and the Wild Rice Watershed District)

Proposers

Wild Rice Watershed District and Communities Perley and Hendrum (in cooperation with Norman County and the Minnesota Department of transportation).

Description/Location:

Both the cities of Perley and Hendrum have been threatened by Red River flooding on numerous occasions over the years. To prevent these damages, the Cities, along with support from US Army Corps of Engineers, National Guard, and hundreds of volunteers, have previously raised the existing flood control levees using combinations of sandbags and clay.

Under Phase 1, the MNDNR FDR Grant Assistance Program provided funding to construct levees around the cities of Hendrum and Perley. However, Phase 1 did not include any adjustment to the roadway elevations that pass through the cities. As a result, the cities are still susceptible to flooding (for events less than the 100- year) through these openings thereby requiring emergency closures in these locations. The closures have been required five times since 1997. The installation of these emergency closures result in added costs for flood fighting, extended transportation closures, costly damage to the existing roadways, and public safety concerns for the traveling public.

Phase 2 will be a cooperative project between the Cities of Hendrum and Perley, Norman County, MNDOT, and the Wild Rice Watershed District to provide grades raise and eliminate the emergency closure needs. Design and R/W acquisition will be completed in 2018-2019, and construction will begin in 2019/2020 in Hendrum.



Flood Control Benefits (Phase 2)

- Complete Flood Protection Efforts for the two Communities
- Over 400 residents /175± households protected
- Eliminate future roadway damages and public safety concerns
- Cooperative effort with multiple funding sources - FDR Cost Share 50% or less

Project Cost (Combined for 2 communities): \$5M State \$1.25 / Non-state \$3.75M*

**Non- State based on 75% assumed MNDOT and County Cost-Share of Road Improvements*

Status: • **Phase 1 Levee Construction Completed - Previously funded**

- **Phase 2 - R/W Acquisition, Final Design, and Construction**

	Prior Years	FY 2019 (7/18-6/19)	FY 2020 (7/19-6/20)	FY 2021 (7/20-6/21)	FY 2022 (7/21-6/22)
Funding	FDR \$4.800M WD \$ 0.140M	FDR \$0.0.625 WD \$1.875M* *(Including DOT and County/City/WD)		FDR \$0.0.625 WD \$1.875M* *(Including DOT and County/City/WD)	
Project Status	Design/ Acquisition/ Construction Phase 1 Completed	Design, Right-of-way and Construction (Ph. 2 Grade Raises)		Design, Right-of-way and Construction (Ph. 2 Grade Raises)	Construction Completion

Key: DNR=Minnesota Department of Natural Resources; DOT= Minnesota Department of Transportation; FDR=Flood Damage Reduction Work Group; O=Other; RB=Red River Watershed Management Board; WD=Watershed District.

Partners: Cooperative Project between Cities of Hendrum and Perley, Norman County, WRWD, Minnesota Department of Transportation, and State of Minnesota Flood Damage Reduction Program

January 11, 2017 – Engineer Bents stated that FEMA distributed a draft report on flood plain findings for Halstad and Hendrum. Conference calls for each community will be held on January 23.

February 8, 2017 – Engineer Bents distributed memorandums for Hendrum and Perley with information that will be distributed at the state level to provide information regarding each project and updated cost share estimates. He noted that this information has been shared with Ron Harneck for lobbying purposes.

March 8, 2017 – Administrator Ruud stated that he is continuing to work with legislators to getting bonding passed for road raises in the communities.

May 10, 2017 – Engineer Bents informed the Board that the land has been transferred to the cities of Hendrum and Perley and we are working to reserve maintenance easements on each of the projects

July 12, 2017 – Hendrum and Perley's annual inspections were completed, nothing new to discuss.

September 13, 2017 – Administrator Ruud distributed maps that were given to legislators who were on the recent bus tour, showing needs of communities. Discussion was held regarding road raise efforts in Hendrum and Perley. Manager Johannsen updated that MnDOT is looking at construction on state highway 75 through Hendrum in 2019. Engineer Bents suggested meeting with funding partners again to see if timelines can be coordinated to maximize funding opportunities.

November 15, 2017 – Engineer Bents stated that himself, Administrator Ruud, and a representative from MnDOT were in attendance at a recent Hendrum City Council meeting to discuss project details. MnDOT expects to complete road improvements through Hendrum in 2019. Requests for funding assistance have been submitted to Ron Harnack for consideration in the 2018 and 2019 bills.

December 13, 2017 – Engineer Bents stated that a coordination meeting with the City of Hendrum was scheduled regarding FEMA map updates. The city is being remapped, which would bring most of the city into the flood plain. There is hope that road raises can be completed during this process, which would allow public comment to be submitted during the open period for comments asking for a reconsideration due to improvements. The DOT is planning on completing work during the 2019 construction season.

Goose Prairie Wildlife Management Area Enhancements

Proposers:

Wild Rice Watershed District and MNDNR

Description/Location:

The Wild Rice Watershed District and Minnesota Department of Natural Resources have been cooperatively working to develop a plan to **provide improved wildlife management operational capabilities and enhanced flood damage** reduction benefits at the Goose Prairie Wildlife Management Area (WMA). The WMA (491 acres) has long provided hunting options for forest game birds and waterfowl as well as wildlife viewing options for wetland and prairie wildlife. However, the WMA currently has no operable outlet and has undergone significant degradation in recent years due to high water levels. The proposed plan would install an operable outlet structure to allow for enhanced wildlife management capabilities, while also providing additional runoff retention capacity.



Project Benefits:

- Wildlife Management** The project will allow for improved wildlife pool management and improve habitat for spring and fall migrating waterfowl, shorebirds, and related species by enhancing the diversity and composition of wetland plant communities and aquatic invertebrate populations.
- Habitat Restoration** The establishment of an additional 119 acres of permanent vegetation buffer areas to the WMA to improve upland wildlife habitat.
- Water Quality** Improve water clarity by providing a seasonal variation of water levels which will restore wetland plant communities and control rough fish numbers.
- Flood Control** The project will provide approximately 1,500 ac-ft of retention in the headwater area of the South Branch of the Wild Rice River drainage basin. This will provide both local (*approximately an 80% local peak flow reduction*) as well as Red River flood damage reduction.

Project Cost: \$1,907,000 State (75%±) \$1.430,000 / Non-state (25%±) \$0.477M

Status: EAW Review – Record of Decision Complete - \$600K LSOHC Approved for FY2018

	Prior Years	FY 2019 (7/18-6/19)	FY 2020 (7/19-6/120)	FY 2021 (7/20-6/21)	FY 2022 (7/21-6/22)
Approvals		WD/DNR/COE/O			
Funding	WD/DNR \$0.064M LSOHC \$0.600M WG \$0.038M	DNR \$.500M RRWMB \$0.45M	FDR \$0.266M		
Project Status	Pre-design / EAW Design/Permitting/ Acquisition	Acquisition & Construction	Construction Completion		

Key: DNR=Minnesota DNR; FDR=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Wild Rice Watershed District.

Partners: Cooperative Project between MNDNR, Township, WRWD, and State of Minnesota Flood Damage Reduction Program

February 8, 2017 – Administrator Ruud informed the Board that a landowner meeting was held the previous day at West Central Ag offices in Ulen. Flowage easements and the need to acquire them were discussed. He noted that a questionnaire will be mailed to landowners to request comments regarding flowage easements and the project in general.

March 8, 2017 – Administrator Ruud stated that questionnaires were mailed to landowners looking for feedback regarding flowage easements. We have started to receive responses from some of the landowners. A motion was made to approve Administrator Ruud to enter into options to purchase flowage easements. It is noted that execution of said options would require further Board action.

April 12, 2017 – Administrator Ruud offered an update regarding progress on the area. During the legislative session he asked legislators for support of LSOHC funding, all approached seemed to be in favor of the project. Upon funding approval, Administrator Ruud will seek options to purchase flowage easements.

June 14, 2017 – Manager Erickson asked for an update on the Goose Prairie Marsh Project. Administrator Ruud stated that we are still waiting on a grant agreement from the state for the LSOHC which will likely be received in August or September.

July 12, 2017 – Administrator Ruud stated that we are still waiting on a grant agreement from the state for the LSOHC. He also spoke with Don Schultz who is working with 2 land owners for flowage easements. They are looking to possibly acquire land.

August 9, 2017 – A motion was made approving executing the grant agreement and completing the conflict of interest disclosure for the LSOHC funding. Engineer Bents added that the project now must be initiated by either landowner petition or Board initiation. A motion was made to approve beginning the process of compiling preliminary reports and findings in preparation for a public hearing regarding the potential project.

September 13, 2017 – We are waiting for an agreement from the State for the LSOHC funding.

October 11, 2017 – Administrator Ruud stated that we are working toward a preliminary report regarding the project area.

November 15, 2017 – Engineer Bents informed the Board that a geotechnical analysis and soil borings are being completed in the area where a proposed road raise would occur. The anticipated date for a preliminary resolution regarding the project would be February.

December 13, 2017 – Staff is working to obtain necessary landowner signatures for soil borings. Once obtained, the site work to complete borings can begin. Manager Erickson asked if the GPM could be tied into the South Branch RCPP process. Administrator Ruud responded that the GPM is too far along in the process to see any benefits from the RCPP process. Engineer Bents added that the location is already past the percentage of design allowed for the process.

Lower Wild Rice Corridor Restoration and Setback Levees – Phase 1

Proposers

Wild Rice Watershed District

Description/Location: The overall proposed corridor restoration project extends along the Wild Rice River from just SE of Hendrum, MN to about six miles east of Ada, MN. The overall restoration corridor length is approximately 23 miles long. Within this reach of river, the adjacent existing levees would be set back to encompass the river's historic meander belt (about ½ mile wide). Oxbows that were cut off by the 1950s Corps' channelization project would be reconnected to the river channel. Flows above an approximate Two-year event would exceed bank full capacity and inundate the leveed floodway/riparian corridor similar to natural riverine behavior. This feature would restore form and function to the floodplain, increase natural habitat, and restore connectivity to segmented floodplain forest. Due to the overall size of the initiative, the project will be conducted in multiple phases over the next 10 – 15 years. Phase 1 of this project will include an approximately 5-mile reach of this corridor.



Project Benefits:

Flood Control The setback levees will be constructed to provide a minimum 10-year level of protection for adjacent property.

Water Quality The Wild Rice River is currently listed as impaired water for turbidity. In addition, to reducing bank erosion, the proposed project will improve water quality by allowing suspended sediment to continue through the system and reduce turbidity in the river.

Wildlife and Habitat: The establishment of the permanent vegetation corridor & restored river channel along 23 miles will improve wildlife habitat and provide enhanced connectivity along the river.

Steps: **Step 1 – Design Land Acquisition** – Locally Funded along with LSOHC and existing land programs

Step 2 – Corridor Vegetation and Setback Levee Construction – Future 2021-2024 Requests

Step 3 – Channel Rehabilitation – Future Funding from L-SOHC and Other Sources

Project Cost: \$8,000,000 State 75%± (\$6.0M) / Non-state 25%± (\$2.0M)

Status Phase 1: Acquisition is underway utilizing LSOHC funding and other applicable programs at an estimated \$10.7M in anticipated costs.

	Prior Years	FY 2019 (7/18-6/19)	FY 2020 (7/19-6/20)	FY 2021 (7/20-6/21)	FY 2022 (7/21-6/22)	FY 2023-2024 (7/23-6/24)
Funding	WD/RB & Mdt Wk Grp \$0.015M LSOHC \$2.270M	Mdt Wk \$0.015M	FDR \$0.15M WD/RB \$0.1M LSOHC \$2.27M O \$ 1.500M	FDR \$0.600M WD/RB \$0.100M LSOHC \$2.000M O \$1.200M	FDR \$2.25M WD/RB \$0.75M	FDR \$3.0M WD/RB \$1.0M
Project Status	Project Development; Assessment & Pre-Design	Pre-Design & Acquisition Continuation (Appraisals)	Design; Permitting; Acquisition	Acquisition; Corridor Vegetation; Construction	Acquisition; Corridor Vegetation; Construction	Acquisition; Corridor Vegetation; Phase 1 completion

Key: DNR=Minnesota DNR; FDR=Flood Damage Reduction Work Group; LSOHC = Lessard Sams Outdoor Heritage Council; O=Other; RB=Red River Watershed Management Board; WD=Wild Rice Watershed District.

Partners: Cooperative Project between MNDNR, WRWD, and State of Minnesota Flood Damage Reduction Program

January 11, 2017 – Administrator Ruud stated that he is continuing to work with Attorney Hanson to develop proposed easement language. Once finalized it will be presented to BWSR for comments.

February 8, 2017 – Administrator Ruud stated that he has been working with Attorney Hanson to develop easement language. We are waiting for approval from BWSR regarding using RIM program to help acquire land using the proposed easement language.

March 8, 2017 – Administrator Ruud informed the Board that he is continuing to work on easement language with Attorney Hanson. He added that he is meeting with Engineer Bents and representatives from BWSR to review the proposed language. A motion was made to approve Chairman Holmvik signing a letter of support to use RIM for the establishment of the Lower Wild Rice Corridor Habitat Restoration project.

April 12, 2017 – Administrator Ruud informed the Board that himself, Engineer Bents and Manager Johannsen met with representatives from BWSR when they were in the cities for legislative days. Discussion was held regarding a draft reservation of rights. Currently District staff is putting together a spreadsheet of various options for potential funding to return to BWSR in order to determine which program would be the best to utilize. All in attendance felt that the meeting was well received and sparked great conversation regarding acquisition of property.

May 10, 2017 – Administrator Ruud informed the Board that a table of various options was put together and will be presented to BSWR and DNR representatives.

June 14, 2017 – Administrator Ruud has been communicating with BWSR staff regarding funding possibilities and a teleconference is scheduled for the following week to address concerns before moving forward.

July 12, 2017 – Administrator Ruud stated that an update has been submitted to file an extension for another year.

August 9, 2017 – Administrator Ruud has been working with Henry VanOffelen and John Voz regarding clarification on the reservation of rights associated with a potential easement.

September 13, 2017 – Conference calls have been held recently with DNR, BWSR and LSOHC regarding funding possibilities and easement language. Administrator Ruud will travel to the LSOHC hearing on September 28 to request an extension of the current grant agreement with the organization. Engineer Bents added that the District currently needs to determine what the value of the easements on the property would be. Discussion ensued regarding appropriate value, current and future funding sources for potential easements along the corridor. A motion was made that the WRWD has an intent to offer a 20% premium over RIM payment towards the acquisition of obtaining easement rights along the corridor. John Voz spoke on behalf of BWSR and stated that a key document in the process is the memorandum of understanding which will define which party is responsible for certain actions. He added that a key point declares that District staff will continue to seek funding for the special program developed rather than RIM staff seeking funding. Engineer Bents stated that staff will continue to work together to develop a document with details which will be returned to the Board for review and approval.

October 11, 2017 – Administrator Ruud is working to schedule a meeting with John Jaschke and Bill Penning regarding details of the easement. He added that a three-year extension was granted by LSOHC and now needs to be approved during legislative sessions.

November 15, 2017 – Administrator Ruud stated that he is working with BWSR regarding easement language and RIM style program. Discussion was held regarding land acquisition and funding used to obtain property. An overview of the project site and funding history was given by Engineer Bents.

December 13, 2017 – Administrator Ruud stated that a request for an updated funding plan was submitted to BWSR. We are hoping for a response prior to the January meeting. A memorandum of understanding will be presented once a response is received.

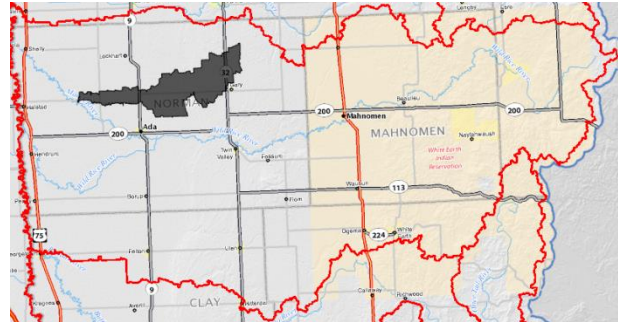
Green Meadow Water Management Project

Proposers

Wild Rice Watershed District

Description/Location:

The Wild Rice Watershed District and its project team are working to develop an overall water management plan for this approximately 69 Square Miles subwatershed. This area is located in the Marsh River basin of the Wild Rice Watershed District. This plan will identify both flood damage reduction and natural resource needs within the subwatershed. The Green Meadow Watershed Management Plan will provide an additional 7,500 ac-ft. of gated storage and approximately 11,000 ac-ft. of total storage.



Project Benefits:

Flood Control

The project will provide approximately 11,000 ac-ft. of retention within the Marsh River basin of the Wild Rice Watershed. This will provide both local (*40-45% reduction in flood volume*) and Red River flood damage reduction and is consistent with the Red River Basin Commission – Long-Term Flood Solutions Plan for reducing flows on the Red River (*providing approximately 5%± of LTFS storage goal*).

Water Quality

The Marsh River is currently listed as impaired water for turbidity. In addition, to reducing bank erosion, the retention site(s) will improve downstream water quality by allowing suspended sediment to settle out and reduce turbidity in the river.

Wildlife and Habitat

The establishment of the permanent vegetation within portions of the watershed will improve wildlife habitat. (*estimated 4-600 acres of permanent habitat establishment*)

Project Cost: \$19,600,000 State 67%± = \$13.2M/ Non-state 33%± = \$6.4M

Status: Final Design/Land Acquisition FY2016-18 / Construction FY2019-20

	Prior Years	FY 2019 (7/18-6/19)	FY 2020 (7/19-6/20)	FY 2021 (7/20-6/21)	FY 2022 (7/21-6/22)	FY 2023 (7/22-6/23)
Funding	WD \$0.105 USDA \$0.500M WG \$0.015M	WD \$.110M	FDR \$3.00M WD \$0.285M RB \$1.00M	FDR \$3.665M WD \$1.000M RB \$2.000M	FDR \$ 3.40M WD \$0.500M RB \$ 1.00M	FDR \$3.135M
Project Status	Project Development	Preliminary Engineering Permitting & Environmental Review	Final Design & Acquisition	Acquisition & Phased Construction	Phased Construction	Construction Completion

Key: DNR=Minnesota Department of Natural Resources; FDR=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; USDA = United States Department of Agriculture/NRCS; WD=Wild Rice Watershed District

Partners: Cooperative Project between MNDNR, Township, WRWD, and State of Minnesota Flood Damage Reduction Program

January 11, 2017 – Engineer Bents summarized information to be presented to the Interdisciplinary Team at the end of January.

Upper Reaches

January 11, 2017 – A motion was made by to approve Pay Request 1 from Cougar Tree Service in the amount of \$32,775.00.

February 8, 2017 - A motion was made to approve a change order and final pay request in the amount of \$1,725.00 from Cougar Tree Service for work completed on the Wild Rice River south of Ada.

Judicial Ditch #51

February 8, 2017 – Administrator Ruud provided an updated regarding the JD51 realignment. Sampling was done in the new channel and it was determined that MPCA may conduct further site assessments due to a potential cadmium contamination in the new channel. Administrator Ruud asked Attorney Hanson to do more research regarding accepting the new channel as part of the project, but leaving potential responsibilities or costs related to the potential cadmium contamination as a liability to the City of Ada. No timeline for further site reviews are available at this time.

April 12, 2017 – Discussion was held regarding the potential cadmium contamination and responsibilities if future testing requires remedying the issue. A motion was made to have Attorney Hanson work towards obtaining a letter from the MPCA releasing the District of future liability if further testing is completed and it is determined that a cadmium contamination is indeed present.

May 10, 2017 – A motion was made to approve a pay request in the amount of \$5,411.71 from Tim Crompton Excavating for work completed on the JD 51 cleanout Northwest of the City of Ada. Attorney Hanson is continuing to work with the City of Ada to determine responsibility for potential costs due to the cadmium findings.

June 14, 2017 – Administrator Ruud stated that we are still waiting to resolve the responsibility issue.

July 12, 2017 – Administrator Ruud stated that we are still waiting to hear back from MPCA.

August 9, 2017 – Attorney Hanson stated that we still have not received requested information back from the MPCA. A letter was mailed requesting written information regarding the 408 findings. The City of Ada's attorney was copied to the correspondence. Administrator Ruud will attempt to contact MPCA directly seeking the requested information. He added that we have received a refund on the remining 408 balance and this amount would be forwarded to the City of Ada.

September 13, 2017 – An update was given that we are still waiting for a response from the MPCA regarding the channel.

October 11, 2017 – A motion was made to approve a Resolution Approving Conveyance of Real Property as a result of the JD51 realignment process. Roll call vote was recorded. A signed copy of the resolution is on file at the District office. A motion was made to approve a Limited Warranty Deed conveying the former JD51 property to the City of Ada. It was noted that the Deed will be recorded at the same time as the Limited Warranty Deed from the City of Ada conveying the new channel to the WRWD. A signed copy of the Deed is on file at the District office.

November 15, 2017 – A motion was made to approve a final pay request from Tim Crompton Construction in the amount of \$961.25 for work completed on channel cleanout. A motion was made to approve an amended *Resolution Approving Conveyance of Real Property* regarding the City of Ada land transfer. Roll call vote was recorded. A signed copy of stated resolution is on file at the District office. A motion was made to approve an updated deed, conveying right of way interest in the former JD 51 channel to the City of Ada. Carried. The deed has been recorded and a copy is on file at the District office.

Project #2 – Heiberg Dam

September 13, 2017 – A motion was made to deed property to the City of Twin Valley, authorizing board Chair and Secretary to sign quit claim deed. It is noted that the property discussed is located in its entirety east of state highway 32 ROW.

Project #8 – Moccasin Creek

September 13, 2017 – Manager Erickson spoke regarding potential work to be completed on DNR land. Administrator Ruud stated that he is aware of the proposed work and has asked the DNR to submit an application for work. He will attempt to contact them again regarding the proposed work.

October 11, 2017 – Administrator Ruud updated the Board that the DNR site work near the creek is being completed without an application from the District. Attorney Hanson clarified that if work completed does not impact adjacent property owners a permit is not required for work done by the agency. It was suggested that District Staff communicate that the District expects that DNR follow our permitting policy, the same as other agencies do. Discussion was held regarding the courtesy of obtaining a permit, although it is not necessary. Administrator Ruud will correspond with DNR staff requesting that they follow the permitting policy. Discussion continued regarding submitting a resolution to MAWD for consideration at the 2018 Annual Meeting requesting a change to legislative stance regarding the topic.

Project #9 – South Branch/Felton Ditch

March 8, 2017 – Manager Erickson stated that a bridge Northwest of Ulen is slated to be replaced soon, he was wondering if storage could possibly be incorporated with the bridge replacement.

May 10, 2017 – A motion was made to table repairs to the South Branch pending the findings from the South Branch RCPP process.

Project #12 – Wild Rice Township Ditch

April 12, 2017 – A motion was made to schedule a Public Hearing for Petition to Drain into Project 12 by Daryl Chisholm for May 10, 2017, 9:45 am at the District Office. Information regarding outlet fee and established benefits will be communicated to the petitioner prior to the public hearing.

May 10, 2017 – A motion was made to approve a Petition to Drain into Project 12 filed by Chisholm, noting that Chisholm will be required to pay the determined outlet fee and any accompanying administrative and engineering costs associated with the Petition. Attorney Hanson will draft the Order for Petition to file with the County Auditor/Treasurer's office.

September 13, 2017 – A motion was made to award project to lowest qualified bidder so long as bid is within 30% of engineer's estimates.

October 11, 2017 – Gladen Construction was the low bid and recently awarded the project. Necessary ROW has been acquired and construction will begin later in October.

November 15, 2017 – A motion was made to approve a pay request from Gladen Construction in the amount of \$57,264.66 for work completed on Project 12 outlet repairs.

December 13, 2017 – A motion was made to approve change order 1 and a pay request from Gladen Construction in the amount of \$29,507.94. It was noted that a 10% retainer is currently being held on the project.

Project #13 – Olson Agassiz Project

February 8, 2017 – A meeting will be held at 11:00 am, following the Board meeting regarding the two-year operation agreement. The document will return to the March Meeting for Board discussion and approval.

March 8, 2017 – A motion was to approve the 2017-2021 Five Year Operation Agreement for the Olson Agassiz Project. It is noted that the parties will meet to review the plan in the winter of 2019-2020

Project #34 – Lat B. Mahn #3

April 12, 2017 – A motion was made to schedule a Public Hearing for Petition to Drain into Project 34 by Bill Stalboerger for May 10, 2017, 10:00 am at the District Office. Information regarding outlet fee and established benefits will be communicated to the petitioner prior to the public hearing.

May 10, 2017 – A motion was made to approve a Petition to Drain into Project 34 filed by Stalboerger, noting that Stalboerger will be required to pay the determined outlet fee and any accompanying administrative and engineering costs associated with the Petition. Attorney Hanson will draft the Order for Petition to file with the County Auditor/Treasurer's office.

Rural Ring Dike Program

April 12, 2017 – Administrator Ruud informed the Board that we have received notification from three individuals who are interested in participating in the Ring Dike Program Funding. Two are improvements to existing ring dikes, one would be a new ring dike. One of the interested parties has returned an application to the District Office. Houston Engineering will begin survey and planning for the improvement in the near future.

May 10, 2017 – Applications were received from John Germolus, for a ring dike improvement, and Sheena Moore for a new ring dike on the former Carlsrud site. Two other parties have expressed interest in the Ring Dike Program but have not submitted applications.

June 14, 2017 – Engineer Bents stated that they are working to complete the designs and cost estimates for the Moore and Germolus Ring Dikes. Landowner meetings will be scheduled for the near future and bids will be sought following landowner meetings.

July 12, 2017 – Engineer Bents stated that they are working to complete the designs and cost estimates for the Moore and Germolus Ring Dikes. Landowner meetings will be scheduled for the near future and bids will be sought following landowner meetings.

August 9, 2017 – A motion was made to approve a final pay request from Northern States Excavating in the amount of \$3,495.03 for the Visser Ring Dike Improvements. Engineer Bents reported that quotes for the Moore and Germolus Ring Dikes have been received. The low quote for each project was received from Gordon Construction. A motion was made to enter into contracts with Gordon Construction for the Germolus Ring Dike Improvements and the Moore Ring Dike Construction. Administrator Ruud added that we have received 12.5% of the estimated costs for each ring dike from the applicants. Engineer Bents continued reporting that an application for ring dike improvements had been received from Dean Todd. Houston Engineering is having soil boring completed prior to developing plans.

September 13, 2017 – Work is being completed on the Germolus Ring Dike improvements. We are continuing to work on land acquisition for the Moore Ring Dike and construction will begin on the project this fall. Manager Johannsen asked for an update regarding the Todd ring dike application. Engineer Bents stated that soil borings have been completed and a meeting with the landowner needs to occur to discuss a revised layout.

October 11, 2017 – A motion was made to approve Pay Request #1 for the Moore Ring Dike in the amount of \$13,966.20 payable to Gordon Construction, Pay Request #1 for the Germolus Ring Dike in the amount of \$60,484.50 payable to Gordon Construction and Change Order #1 for the Germolus Ring Dike in the amount of \$3,000.00 from Gordon Construction. Engineer Bents added that he has met with the Todd family regarding necessary setbacks. An onsite review will be completed with the applicant prior to proceeding on the project.

November 15, 2017 – A motion was made to approve a final pay request from Gordon Construction in the amount of \$6,720.50 for work completed on the Germolus ring dike improvements. A motion was made to approve a pay request from Gordon Construction in the amount of \$34,409.70 for work completed on the Moore ring dike. Engineer Bents stated that we are waiting for the Todd party to submit payment for 12.5% of the estimated project costs. Once payment is received we would be looking at summer 2018 construction on the ring dike improvements.

December 13, 2017 – Engineer Bents stated that work has been completed on the Germolus Ring Dike and the contract is closed. The Moore Ring Dike is complete, and a retainer is being withheld until grass is established on the project area. A motion was made to approve a pay request of \$5,300.25 from Gordon Construction for work completed on the Moore Ring Dike. The Todd party submitted their 12.5% cost share. A bid to move the current septic system was received and we are currently waiting for the septic contractor to enter into a contract for the proposed septic work.

NRCS RCPP

January 11, 2017 – Administrator Ruud informed the Board that a Project Team meeting was held January 25. Members were updated regarding the process and what is currently going on. Right now work is being completed to come up with a way to meet the Benefit Cost for moving forward with a project.

February 8, 2017 – Manager Johannsen asked what a projected start date for Moccasin Creek and South Branch RCPP projects was. Administrator Ruud stated that he is currently trying to determine who would serve as members of the Interdisciplinary Team for each of the processes. Manager Johannsen asked what the funding deadline for the RCPP process was. It was noted that the current deadline is September 30, 2019, with extensions possible.

March 8, 2017 – Engineer Bents stated that he is working through benefits and cost evaluations on the Green Meadow RCPP with Dr. Jay Lietch and Chuck Fritz. Currently we are waiting to see what comes out of the early evaluation and carrying the benefits cost in two paths – one that would display NRCS allowable benefits and one that shows all realized benefits within the subwatershed. Manager Erickson brought forth potential storage sites within the subwatershed that were brought to him by an individual who felt certain areas would be good storage sites. It was noted that the individual did not own the sites that they were bringing forward, rather it was land owned by other parties who may not have an interest in providing storage on their property. Administrator Ruud updated the Board regarding the South Branch and Moccasin Creek RCPP processes. He has met with Engineer Bents and they are currently working to begin a hydraulic study in preparation for required public scoping meetings to be held in the future.

April 12, 2017 – Administrator Ruud updated the Board that hydrologic and hydraulic studies have been started on the Moccasin Creek and South Branch Projects. Engineer Bents distributed a memorandum summarizing the Moccasin Creek and South Branch Projects for Board review. Administrator Ruud added that they are looking at scheduling public scoping meetings for both projects for the end of June. He continued by stating that a letter was received from IWI stating that Chuck Fritz and Jay Lietch will no longer be working with the Green Meadow RCPP process. Once a range of alternatives has been established, they might resume work if approached. He added that Fritz will no longer be facilitating future project team meetings, unless the Board wished to hire him to do so. The current plan is to have Administrator Ruud and Engineer Bents facilitate future meetings.

May 10, 2017 – Administrator Ruud stated that Public Scoping meetings for both Moccasin Creek and South Branch will be held on June 12. A meeting to further discuss the Green Meadow BCA will be held in the future as well. Chairman Holmvik added that project teams for all the RCPP projects will be determined during the Board Reorganization later in the meeting.

July 12, 2017 – Meetings were held in Felton for the South Branch and Twin Valley for Moccasin Creek on June 12, 2017. Attendance was good. Surveys have been coming back from individuals, townships, and state offices. Next step is to meet with local agencies and review comments to determine the course of action.

August 9, 2017 – Administrator Ruud stated that committee meetings have been scheduled for each of the three project areas.

September 13, 2017 – Engineer Bents stated Moccasin and South Branch manager committees met following the August regular board meeting. Both committees determined that we should continue to move forward with work on each project due to concerns within the subwatersheds. Initial feasibility studies have been submitted and a purpose and need statement is being drafted for each area. With fall harvest schedules, project team meetings for each subwatershed will likely be held on Wednesday, November 22. Staff will work to contact 2-3 landowners from within each area to serve on the project team. The Green Meadow subwatershed manager committee was scheduled to meet following the September regular board meeting. Discussion regarding project team meeting frequency was held. It was determined that project teams will meet as information is available and decisions need to be made. It will likely be on a bimonthly basis to allow time to prepare information, communicate with NRCS, and receive necessary responses back.

October 11, 2017 – Administrator Ruud updated that letters were sent to landowners requesting participation on Interdisciplinary Teams formed as a part of the RCPP process. Meetings for South Branch and Moccasin Creek are scheduled for the end of November. It is anticipated that a Green Meadow meeting may be held in December.

November 15, 2017 –Administrator Ruud led discussion regarding Manager Harless serving as a Manager representative to the South Branch of the Wild Rice River Interdisciplinary Team as well as filling a landowner position, which he agreed to before applying for the position of Manager. Manager Harless will continue to serve in both roles until April 2018, when he will continue forward in one or the other depending on board appointments at that time. A reminder was extended to Managers Spaeth, Hanson, and Erickson regarding the Moccasin Creek Interdisciplinary Team meeting on Wednesday, November 22, 9:00 am, at the District office. A reminder was extended to Managers Harless, Erickson, and Johannsen regarding the South Branch of the Wild Rice River Interdisciplinary Team meeting on Wednesday, November 22, 1:00 pm, at the District office

December 13, 2017 – Debe Walchuk, NRCS Red River Basin Coordinator, was in attendance to introduce herself to Managers and Staff and hear updates on the RCPP processes for each project. Engineer Bents stated that Interdisciplinary Team meetings were held for the Moccasin Creek and South Branch of the Wild Rice River subwatersheds. Following the meetings, review point 2 was submitted to both the USACOE and NRCS. We are currently waiting for feedback from both agencies. Once review point 2 is accepted, an overview and environmental assessment will be completed for each of the subwatersheds. It is anticipated that alternative solutions will be considered during the spring of 2018. Administrator Ruud stated that we are continuing to attempt working with landowners in the Green Meadow subwatershed to determine damages throughout all areas. It was discussed that an additional landowner meeting could be held following the first of the year to ask landowners for direction going forward. A letter will be sent to all landowners within the subwatershed in the upcoming weeks.

Permit Applications

For all permit application for **subsurface drain tile installations**, the watershed adopted the following standard conditions and recommendations:

- 1) Recommendation that the applicant contact and coordinate with the NRCS/SWCD offices to ensure approval/clearance regarding any potential wetland issues (and with the USFWS for installation of tile on any parcel that is under easement from the USFWS).
 - 2) Recommendation that the applicant obtain approval from the necessary road authorities (township, county, state...) for any work in the road R/W and the drainage authorities (county) for outlets to legal ditches not under WRWD Watershed jurisdiction.
 - 3) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating.
 - 4) Approved with the condition that all gravity outlets be installed about (however not more than 2 feet above) the elevation of the original design gradeline of the receiving ditch or channel.
 - 5) Pumped Outlets Only – Approved with the condition that the pump(s) not be operated during freezing conditions and during times of downstream flooding, and that pumps and associated pipes will not be installed about ground and will block vehicle traffic on the R/W of ditch systems. Also all disturbed areas in ditch R/W's will be restored and reseeded to preexisting conditions.
 - 6) Pump stations or other tile control structures, shall not be placed within the R/W of existing legal ditch systems or within a distance determined as follows (6 times the depth of the ditch, measured from top of spoilbank elevation to bottom of ditch from the field side bottom of the ditch), whichever is greater, unless otherwise approved in writing by the WRWD. For example, if the vertical depth measured from top of spoilbank elevation to the bottom of the ditch is 8 ft., the pump station shall not be located within 48 ft. from the field side bottom of the ditch, or within the existing R/W, whichever is greater.
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January 2017

Approved

- Clay County Highway Department, Sections 23 & 24, Hagen Twp. Permit #1-11-17-3 to remove an old bridge and install a new bridge.
- Doug Spaeth, Section 30, Chief Twp. Permit #1-11-17-6 to install subsurface drain tile with standard tile conditions and with the condition that the applicant provide written approval for work completed on the adjacent property owner in the NW SE of section 30 of Chief Township (Rolland Francis).

Tabled

- Andrew Borgen, Section 6, Mary Twp. Permit #1-11-17-2 to install subsurface drain tile to notice the SWSWSW of Section 6 of Mary Twp.
- Allen Haaland, Section 19, Strand Twp. Permit #1-11-17-4 to lower a culvert and a crossing, build a rock ditch block, ditch cleaning and deepening, to notice Sections 18 and 19 of Strand, and sections 13, 14, 23, 24, 25, and 26 of Green Meadow Twp.
- Allen Haaland, Section 30, Strand Twp. Permit #1-11-17-5 to add a 24" centerline culvert, to notice Sections 18 & 19 of Strand Twp and Sections 13, 14, 23, 24, 25, and 26 of Green Meadow Twp.

Returned

- David Arends, Section 10, Mary Twp. Permit #1-11-17-1 to install subsurface drain tile. The application was withdrawn by the applicant on 1-3-2017.

February 2017

Approved

- Norman County Highway Department, various sections, Lake Ida & Rockwell Twps. Permit #17-004 to mill and overlay CSAH 28 from CSAH 33 to CSAH 27.
- Norman County Highway Department, various sections, Hegne & Hendrum Twps. Permit #17-005 to mill and overlay CSAH 25 from the Wild Rice River Bridge to CSAH 10.
- Norman County Highway Department, various sections, Wild Rice, Home Lake, Flom & Fossum Twps. Permit #17-006 to mill and overlay CSAH 31 from Twin Valley to CSAH 26.
- Norman County Highway Department, various sections, Good Hope, Lockhart, Anthony, and Pleasant View Twps. Permit #17-009 to remove a bridge over JD53.

Tabled

- Andrew Borgen, Section 6, Mary Twp. Permit #2-8-17-1 to install subsurface drain tile requesting that the applicant consider relocation of the pump to be further from the building site in the SW corner and also to consider additional measures to prevent low water discharges from flowing south and saturating the ditch bottom near the resident in the SW corner.
 - Allen Haaland, Section 19, Strand Twp. Permit #2-8-17-2 to lower a culvert, remove a culvert and crossing, build a rock ditch block, ditch cleaning and deepening requesting that the applicant provide hydrologic/hydraulic study to show the expected changes in water levels (and velocities) that would be expected in the ditches both north and south of Highway 19 in the 2.5 miles to the west of the permit location. This should identify additional breakout flows that would result from the project in the fields or residences.
 - Allen Haaland, Section 30, Strand Twp. Permit #2-8-17-3 to add a 24" centerline culvert to allow staff time to verify the size of culverts in the next downstream crossing and discuss any need to upgrade them with the NCHD.
 - Norman County Highway Department, various sections, Strand & Waukon Twps. Permit #17-007 to mill and overlay CSAH 19 from CR 160 to CSAH 36 to notice adjacent property owners on the north and south sides of the roadway in Sections 13 & 15 and Sections 22 & 24 of Strand Township and Section 16 & 21 of Waukon Township.
 - Blair Hoseth, Section 14, Fossum Twp. Permit #17-008 to add an 18" culvert to an existing field approach pending a field review.
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March 2017

Approved

- Andrew Borgen, Section 6, Mary Twp. Permit #3-8-17-1 to install subsurface drain tile with standard tile conditions and the condition that a 12" berm is constructed within 100 feet south of the tile outlet in the roadway ditch and with the condition that the applicant get approval from the road authority for the construction of the berm to ensure that any local grading concerns are addressed to the satisfaction of the township. Also, recommendation that the pump outlet be installed to discharge near ground level to address concerns expressed by adjacent property owner.
- Allen Haaland, Section 30, Strand Twp. Permit #3-8-17-5 to add a 24" centerline culvert.
- Norman County Highway Department, Various Sections, Strand & Waukon Twps. Permit #17-007 to mill and overlay CSAH 19 from CR 160 to CSAH 36.

- Blair Hoseth, Section 14, Fossum Twp. Permit #17-008 to add an 18" culvert to an existing field approach.
- Adam Stalboerger, Section 20, Lake Grove Twp. Permit #17-010 to install subsurface drain tile with standard tile conditions.
- CMGB Farms, Section 28, Spring Creek Twp. Permit #17-013 to install subsurface drain tile with standard tile conditions.
- CMGB Farms, Section 27, Strand Twp. Permit #17-014 to install subsurface drain tile with standard tile conditions.
- David Swenson, Section 20, Good Hope Twp. Permit #17-015 to lower a culvert through a driveway to match the elevation of the culvert to the east.
- Habedank Farms, Sections 16 & 21, Home Lake Twp. Permit #17-016 to install subsurface drain tile with standard tile conditions.

Tabled

- Allen Haaland, Section 19, Strand Twp. Permit #3-8-17-4 to lower a culvert, remove a culvert and crossing, build a rock ditch block, and ditch cleaning and deepening pending previously requested information from the applicant.

April 2017

Approved

- Bill Stalboerger, Section 1, Popple Grove Twp. Permit #17-011 to install subsurface drain tile with standard tile conditions and the condition that the applicant gain and provide approval from the adjacent property owner (USFWS) for any work on their property.
- Greg Zilmer, Section 12, Hagen Twp. Permit #17-019 to install subsurface drain tile with standard tile conditions.
- Ken Jirava, Sections 19 & 29, Spring Creek Twp, Becker County. Permit #17-021 to install subsurface drain tile, culverts and ditch improvements with standard tile conditions.
- Donald Kaiser, Section 26, Waukon Twp. Permit #17-024 to replace a culvert in a field approach.
- SNL LLC, Section 30, Lockhart Twp. Permit #17-025 to replace a culvert in a driveway.
- SNL LLC, Section 19, Lockhart Twp. Permit #17-026 to remove a side inlet pipe and install a new side inlet pipe into JD 53.
- SNL LLC, Section 23, Good Hope Twp. Permit #17-027 to install a side inlet pipe into JD 53 with the condition that the pipe is 18" and information will be provided to the applicant showing the benefitting area for JD 53 with an explanation that the Hwy 18 road ditch could not be graded to the south in future permits from outside of the benefitting area.
- Hough, Inc., Sections 18 & 19, Goose Prairie Twp. Permit #17-031 to reconstruct a section of CSAH 33 to widen the roadway and add turn lanes.
- Kraig Thornton, Section 15, Home Lake Twp. Permit #17-033 to install subsurface drain tile with standard tile conditions
- Daniel Krogstad, Section 1, Lee Twp. Permit #17-034 to install subsurface drain tile with standard tile conditions and with the condition that the applicant get written permission from the owner of the tile system that the project will connect to.
- Duane Erickson, Section 17, Spring Creek Twp. Becker County. Permit #17-035 to install subsurface drain tile with standard tile conditions. It is noted that this permit application was approved for a term of two-years.

- Keith Chisholm, Section 30, Sundal Twp. Permit #17-038 to install subsurface drain tile with standard tile conditions.
- Keith Chisholm, Section 25, Spring Creek Twp. Norman County Permit #17-039 to install subsurface drain tile with standard tile conditions and the condition that the applicant provide a copy of approval from the road authority to bore under CSAH 5.
- Norman County Highway Department, Sections 15 & 22, Lake Ida Twp. Permit #17-041 to construct a mill and overlay project.
- Skaurud Grain Farms, Section 3, Fossum Twp. Permit #17-042 to install subsurface drain tile with standard tile conditions.

Tabled

- Bill Stalboerger, Section 26, Popple Grove Twp. Permit #17-012 to install subsurface drain tile pending a decision on the petition to add land to the benefitting area of WRWD Project 34.
- Ken Jirava, Sections 18 & 19, Spring Creek Twp. Becker County. Permit #17-020 to install subsurface drain tile, culverts, and ditch improvements requesting that the applicant provide additional details on the outlet/riser, centerline pipe through the roadway, tile locations and any inlets, and specifics on the ditch grading work.
- Burton Slininger, Section 33, Lake Ida Twp. Permit #17-022 to install an 18" culvert to notice the south ½ of Section 28 of Lake Ida Twp. and request that the applicant provide documentation of approval from the Norman County SWCD regarding compliance with the Wetland Conservation Act.
- Duane Erickson, Section 18, Spring Creek Twp. Becker County. Permit #17-036 to install subsurface drain tile requesting that the applicant supply a revised application or documentation that the Kreblitz oppositions are addressed.
- Duane Erickson, Sections 22 & 23, Walworth Twp. Permit #17-037 to install a centerline culvert, install a section of drain tile in the roadway ditch, and construct a dry block field approach to notice the road authority.
- Michael Christensen, Section 23, Fossum Twp. Permit #17-040 to install an 18" centerline culvert to request documentation of approval from the Norman County SWCD regarding compliance with the Wetland Conservation Act.
- Skaurud Gran Farms, Section 5, Fossum Twp. Permit #07-043 to install subsurface drain tile, two berms along the Hwy 200 ROW, and install an 18" inlet culvert and trap into Norman County Ditch 7 to notice the Ditch Authority (Norman County), MNDOT, and request that the applicant provide documentation of approval from the Norman County SWCD regarding compliance with the Wetland Conservation Act.

Denied

- Allen Haaland, Section 19, Strand Twp. Permit #4-12-17-10 to build a rock ditch block in the cutoff ditch to an elevation of 0.5' lower than the top elevation of the culvert in the field crossing west of the ditch due to downstream landowner concern.
- CMGB Farms, Section 27, Strand Twp. Permit #17-014 to amend a previously approved permit to install subsurface drain tile due to downstream landowner concerns.
- Mark Chisholm, Section 28, Strand Twp. Permit #17-028 to remove a centerline culvert due to downstream landowner concerns.
- Daryl Chisholm, Section 27, Strand Twp. Permit #17-032 to lower a culvert and regrade the roadway ditch to drain south due to downstream landowner concerns.

May 2017

Approved

- Bill Stalboerger, Section 26, Popple Grove Twp. Permit #17-012 to install subsurface drain tile with the condition that the applicant meet all requirements set as part of the WRWD order to allow to use Project No. 34 – Mahnomen County Ditch No 3, Lateral B as an outlet under 103E.401 and with standard tile conditions.
- Burton Slininger, Section 33, Lake Ida Twp. Permit #17-022 to install an 18" culvert.
- Michael Christensen, Section 23, Fossum Twp. Permit #17-040 to install an 18" centerline culvert.
- Broden Farms, Section 16, Sundal Twp. Permit #17-044 to install subsurface drain tile with standard tile conditions.
- Broden Farms, Section 15, Sundal Twp. Permit #17-045 to install subsurface drain tile with standard tile conditions.
- Broden Farms, Section 11, Sundal Twp. Permit #17-046 to install subsurface drain tile with standard tile conditions.
- Danny Brandt, Sections 20-21, Green Meadow Twp. Permit #17-049 to replace a 36" centerline culvert with a 42" centerline culvert.
- Nathan Sweep, Section 23, Beaulieu Twp. Permit #17-050 to install a water and sediment control basin project with standard tile conditions
- Vernon Hovelson, Section 4, Waukon Twp. Permit #17-051 to install a field access with a 24" culvert with the condition that the culvert is an 18" pipe.
- Norman County Highway Department, Various Sections, Anthony and Good Hope Twps. Permit #17-053 to construct a mill and overlay project.
- Norman County Highway Department, Various Sections, Sundal Twp. Permit #17-054 to construct a mill and overlay project.
- Brady Braseth, Section 17, Ulen Twp. Permit #17-055 to install subsurface drain tile with standard tile conditions.
- Mark Chisholm, Section 28, Strand Twp. Permit #17-056 to remove a centerline culvert, install a centerline culvert, install a culvert in a field approach and regrade roadway ditches.
- Pederson Brothers Farms, Section 31, Bejou Twp. Permit #17-057 to install subsurface drain tile with standard tile conditions
- Jeff Broadwell, Section 12, Gregory Twp. Permit #17-058 to construct a ditch crossing with a 24" culvert with the condition that the applicant gain written approval from the ditch authority for the elevations of the culvert inverts.
- Charles Hilde, Section 33, Rockwell Twp. Permit #17-059 to install a field access with a culvert with the condition that the pipe be no larger than 18" and up to 40 feet in length.
- Tom Bergren, Section 18, Riceville Twp. Permit #17-061 to install a water and sediment control basin project with the condition that the applicant provide written approval from the landowner in Government Lot 7 in Section 18 of Riceville Twp.
- John Seeger, Section 24, Fossum Twp. Permit #17-062 to replace a 12" clay culvert with a 12" metal culvert and lower the culvert 8".
- Matt Vig, Section 9, Gregory Twp. Permit #17-063 to install a water and sediment control basin project with standard tile conditions and the condition that the applicant provide written landowner approval from the adjacent landowners in the NESE Section 8 of Gregory Twp.
- Vig Farms, Section 2, Gregory Twp. Permit #17-064 to install a water and sediment control basin project with standard tile conditions.

- Arvig Enterprises, Many Sections, Many Twps. Permit #17-065 to bury fiber optic cable in the roadway right-of-way at many locations in Norman County with the condition that the utility line is installed a minimum of 30" below any ditch channel bottoms, the applicant is responsible for adequate erosion control measures during construction, and if a Watershed District project or other legal ditch project is hereafter initiated, repaired, or improved over permitted utility, the owner of said utility shall be responsible for the cost of moving or deepening the utility if the Watershed District deems it necessary for the construction of the repair, improvement or initiation of the project.
- Alan Pinske, Section 20, Fossum Twp. Permit #17-066 to install subsurface drain tile with standard tile conditions.
- Alan Pinske, Section 24, Wild Rice Twp. Permit #17-067 to install subsurface drain tile with standard tile conditions. It is noted that this permit application is approved for a term of two years.

Tabled

- Ken Jirava, Sections 18 & 19, Spring Creek Twp., Becker County. Permit #17-020 to install subsurface drain tile, culverts, and ditch improvements requesting that the applicant provide additional details on the outlet/riser, centerline pipe through the roadway, tile locations, and any inlets and specifics on the ditch grading work.
- Duane Erickson, Section 18, Spring Creek Twp., Becker County. Permit #17-036 to install subsurface drain tile pending applicant supply a revised application or documentation that Kreblitz opposition is addressed.
- Duane Erickson, Sections 22 & 23, Walworth Twp. Permit #17-037 to install a centerline culvert, install a section of drain tile in the roadway ditch, and construct a dry block field approach at the request of the applicant to allow him time to work with the township and come back with an amended permit application.
- Skaurud Grain Farms, Section 5, Fossum Twp. Permit #17-043 to install subsurface drain tile, two berms along the Hwy 200 ROW and install an 18" inlet culvert and trap into Norman County Ditch 7 pending previously requested information from the applicant to provide documentation of approval from the Norman County SWCD regarding compliance with the Wetland Conservation Act.
- Clyde Neset, Section 6, Fossum Twp. A motion was made to table Permit # 17-052 to install a field crossing and culvert pending the WRWD consultants completing a survey profile of the existing ditch from the stock pond on the Neset property to the upstream end of the Kraft property.
- Bob Klemetson, Section 4, Waukon Twp. Permit #17-060 to regrade a roadway ditch and request that the applicant provide survey information of the existing and proposed condition and that the applicant provide written approval from the adjacent landowner (USFWS).

Denied

- Daryl Chisholm, Section 27, Strand Twp. Chisholm appealed the Board's April decision to deny the permit application. A motion was made to approve Permit #17-032 to lower a driveway culvert and regrade the roadway ditch to drain south. Motion failed due to lack of second. A motion was made to deny Permit #17-032 to lower a driveway culvert and regrade the roadway ditch to drain south. Motion carried.

June 2017

Approved

- Skaurud Grain Farms, Section 5, Fossum Twp. Permit #17-043 to install subsurface drain tile, two berms along the Hwy 200 ROW, and install an 18" culvert and trap into Norman County Ditch 7 with standard tile conditions, without the flap gate on the side inlet to Norman County Ditch No. 7 and without the proposed berm in the NW corner of the proposed project. The top of the berm in the NE corner of the proposed project is not to be more than 1.75 feet tall with top elevation no more than 2.65-ft above the upstream invert of the 36" approach pipe located to the west of the berm location.
- Bob Klemetson, Sections 25 & 26, Walworth Twp. Permit #17-060 to regrade a roadway ditch with the condition that the road in-slopes are no steeper than 3:1.
- Scott Visser, Section 1, Wild Rice Twp. Permit #17-068 to construct a new ditch.
- Skaurud Grain Farms, Section 20, Lockhart Twp. Permit #17-069 to move an 18" culvert and flap gate 50 feet west to a new location and install at the same elevation.
- Skaurud Grain Farms, Sections 29 & 32, Waukon Twp. Permit #17-070 to install subsurface drain tile and install three 18" inlet culverts and traps into Norman County Ditch 7 with standard tile conditions and without the flap gates on the side inlets into Norman County Ditch 7.
- Dave Vilmo, Section 7, Green Meadow Twp. Permit #17-071 to widen an existing driveway with no culvert.
- Dave Vilmo, Section 8, Green Meadow Twp. Permit #17-072 to widen and existing driveway and extend a 48" culvert.
- Dave Vilmo, Section 17, Green Meadow Twp. Permit #17-073 to widen an existing driveway and extend an 18" culvert.
- Dave Vilmo, Section 7, Green Meadow Twp. Permit #17-074 to add a new field approach with an 18" culvert.
- Rudy Braseth, Section 9, Ulen Twp. Permit #17-075 install subsurface drain tile with standard tile conditions
- MNDOT, Section 11, Pembina Twp. Permit #17-076 to replace a 24" culvert with a 30" culvert
- Leon Sip, Section 14, Lake Ida Twp. Permit #17-078 to install subsurface drain tile with standard tile conditions.
- Jerred Jirava, Sections 4 & 9, Chief Twp. Permit #17-079 to install a water and sediment basin project with the condition that the applicant get approval from the drainage authority, Mahnomon County.

Tabled

- Ken Jirava, Sections 18 & 19, Spring Creek Twp., Becker County. Permit #17-020 to install subsurface drain tile, culverts and ditch improvements, requesting that the applicant provide additional details on the outlet/riser, centerline pipe through the roadway, tile locations and any inlets and specifics on the ditch grading work.
- Duane Erickson, Sections 22 & 23, Walworth Twp. Permit #17-037 to install a centerline culvert, install a section of drain tile in the roadway ditch, and construct a dry block field approach at the request of the applicant to allow him time to work with the township and come back with an amended permit application.

Denied

- Clyde Neset, Section 6, Fossum Twp. Permit #17-052 to install a field crossing and culvert due to adjacent landowner concern.

- Ralph Kraft, Section 6, Fossum Twp. Permit #17-077 to construct ditch improvements due to adjacent landowner concern and design concerns.

Withdrawn

- Duane Erickson, Section 18, Spring Creek Twp., Becker County. Applicant withdrew permit #17-036 during the Board meeting.

July 2017

Approved

- Steve Kahlbaugh, Section 15, Pembina Twp. Permit #17-080 to install subsurface drain tile with standard tile conditions and with the condition that the applicant provide documentation of the approved mitigation plan.
- Richard Buschette, Section 30, Pembina Twp. Permit #17-081 to install two sections of subsurface drain tile with standard tile conditions.
- Arvig Enterprises, Various Townships in Clay County. Permit #17-082 to bury fiber optic cable in the public road right-of-way at various locations with the condition that the utility line is installed a minimum of 30" below any ditch channel bottoms, the applicant is responsible for adequate erosion control measures during construction, and if a Watershed District project or other legal ditch project is hereafter initiated, repaired or improved over permitted utility, the owner of said utility shall be responsible for the cost of moving or deepening the utility if the Watershed District deems it necessary for the construction of the repair, improvement or initiation of the project.
- Sletten Township, Section 34, Sletten Twp. Permit #17-083 to replace a 24" centerline CMP with a 50" x 31" arch pipe.
- John Brandt, Section 10, Lake Ida Twp. Permit #17-084 with the condition that the ditch cross section and profile are restored consistent with up and down stream sections of the ditch.
- WBI Energy, Section 8, Flowing Twp. Permit #17-085 to install a pipeline under Ditch 45 with the condition that the pipeline is installed a minimum of 30" below any ditch channel bottoms, the applicant is responsible for adequate erosion control measures during construction, and if a Watershed District project or other legal ditch project is hereafter initiated, repaired or improved over permitted utility, the owner of said utility shall be responsible for the cost of moving or deepening the utility if the Watershed District deems it necessary for the construction of the repair, improvement or initiation of the project.
- Melanie Olson, Section 6, Mary Twp. Permit #17-086 to widen a driveway and replace an 18" culvert with a longer 24" culvert.
- Duane Hanson, Section 24, Pleasant View Twp. Permit #17-088 to install a field approach with an 18: culvert.
- Oberg Family Farms, Section 23, Lee Twp. Permit #17-089 to install subsurface drain tile with standard tile conditions.
- Mattson Brothers, Sections 17-18, Atlanta Twp. Permit #17-090 to install subsurface drain tile with standard tile conditions and with the condition that the applicant get written approval from the landowner where the tile will be installed in the E 1/2 1/2 Section 18 of Atlanta Township.
- Arvig Enterprises, Various Townships in Norman County. Permit #17-091 to bury fiber optic cable in the public road right-of-way at various locations with the condition that the utility line is installed a minimum of 30" below any ditch channel bottoms, the applicant is

responsible for adequate erosion control measures during construction, and if a Watershed District project or other legal ditch project is hereafter initiated, repaired or improved over permitted utility, the owner of said utility shall be responsible for the cost of moving or deepening the utility if the Watershed District deems it necessary for the construction of the repair, improvement or initiation of the project.

- Arvig Enterprises, Various Townships in Norman County. Permit #17-092 to bury fiber optic cable in the public road right-of-way at various locations with the condition that the utility line is installed a minimum of 30" below any ditch channel bottoms, the applicant is responsible for adequate erosion control measures during construction, and if a Watershed District project or other legal ditch project is hereafter initiated, repaired or improved over permitted utility, the owner of said utility shall be responsible for the cost of moving or deepening the utility if the Watershed District deems it necessary for the construction of the repair, improvement or initiation of the project.
- Duane Erickson, Section 25, Home Lake Twp. Permit #17-093 to install subsurface drain tile with standard conditions and with the condition that the applicant get written approval from downstream landowner in the SW ¼ of section 25 of Home Lake Township.

Tabled

- Chad Aldrich, Section 2, Pleasant View Twp. Permit #17-087 to grade and backslope a roadway ditch, add a new driveway with a 24" culvert, requesting the applicant provide the following information related to the proposed work: 1. Minimum side slope on the road side (i.e. 3:1 Horizontal to Vertical) 2. Minimum ditch bottom width 3. Minimum side slope on field side 4. Drawing showing where power poles will be relocated 5. Drawing showing the proposed channel bottom grades (elevations should be referenced to the existing pipe/culvert elevations so that it can be verified). The Board requested this information be presented no later than August 1, 2017 to have the permit application be eligible for Board action at the next meeting.
- Duane Erickson, Section 22-23, Walworth Twp. Permit #17-037 to install a centerline culvert, install a section of drain tile in the roadway ditch, and construct a dry block field approach at the request of the applicant to give him time to work with the County Engineer to see what size of culvert is needed to comply with the Township's request.
- Ken Jirava, Sections 18 & 19, Spring Creek Twp., Becker County. Permit #17-020 to install subsurface drain tile, culverts and ditch improvements, requesting that the applicant provide additional details on the outlet/riser, centerline pipe through the roadway, tile locations and any inlets and specifics on the ditch grading work.

August 2017

Approved

- Ken Jirava, Section 18-19, Spring Creek Twp., Becker County. Permit #17-020 to install subsurface drain tile, approving the actions identified on the revised plan with standard tile conditions and the condition that the applicant get written approval from the road authorities for any ditchwork in the road right-of-ways.
- J & J Bitker, Section 25, Halstad Twp. Permit #17-094 to install a field approach with a 24" culvert.
- J & J Bitker, Section 19, Spring Creek Twp. Permit #17-095 to install a field approach with a 24" culvert.

- Michael Revier, Section 1, Spring Creek Twp., Becker County. Permit #17-096 to install subsurface drain tile with standard tile conditions.
- Michael Revier, Section 5, White Earth Twp. Permit #17-097 to install subsurface drain tile with standard tile conditions and the condition that the applicant get written approval from the drainage authority (Mahnomen County).
- David Eiyneck, Section 17, Pembina Twp. Permit #17-098 to install a grade stabilization project with the condition that the applicant provide written approval from the adjacent landowners in the south half of Section 17 of Pembina Twp.
- Norman County Highway Department, Section 15, Lake Ida Twp. Permit #17-099 to replace a steel arch pipe with a concrete box culvert.
- Greg Kettner, Section 3, Pembina Twp. Permit #17-100 to install subsurface drain tile with standard tile conditions.

Tabled

- Duane Erickson, Section 22 & 23, Walworth Twp. Permit #17-037 to install a centerline culvert, remove a centerline culvert, regrade roadway ditches, and construct a new ditch in the road right-of-way to notice the Road Authority of the new plans.
- Chad Aldrich, Section 2, Pleasant View Twp. Permit #17-087 to grade and backslope a roadway ditch and add a new driveway with a 24" culvert pending applicant providing written approval from Pleasant View Township on the proposed plan.
- Bob Klemetson, Section 26, Walworth Twp. Permit #17-101 to install subsurface drain tile to notice the N1/2 of Section 35 and the SW1/4 of Section 25 of Walworth Twp.
- Duane Erickson, Section 25 Home Lake Twp. Permit #17-102 to install a water and sediment control basin project to notice the landowner in the SW1/4 of Section 25 of Home Lake Twp.
- JR Dale, Section 32 & 33, Sundal Twp. Permit #17-103 to construct wetland restorations, scrapes and construct berms to notice the E1/2 of Section 31 SE1/4 of Section 30, Section 32, Section 33, S1/2 of 29, and the S1/2 of 28 of Sundal township, and the N1/2 of Section 4, and the NE1/4 of Section 5 of Strand Township.

September 2017

Approved

- Duane Erickson, Sections 22 & 23, Walworth Twp. Permit #17-037 to install a centerline culvert, remove a centerline culvert, regrade roadway ditches and construct a new ditch in the road right-of-way with the condition that the applicant get approval from the road authority for the removal and installation of the culverts as well as the new ditch work including the roadway slopes.
- Bob Klemetson, Section 26, Walworth Twp. Permit #17-101 to install subsurface drain tile with standard tile conditions and the condition that the applicant get approval from the USFWS for any tile within 200 feet of the east property line.
- Duane Erickson, Section 25, Home Lake Twp. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve Permit #17-102 to install a water and sediment control basin project.
- Tyler Petry, Section 6, Spring Creek Twp. Permit #17-104 to install a field approach and a culvert with the condition that the culvert is an 18" or 24" diameter pipe.

- Rod Olson, Section 24, Anthony Twp. Permit #17-106 to install subsurface drain tile with standard tile conditions.
- SHOP Farms, Section 14, Home Lake Twp. Permit #17-107 to construct ditch blocks and berms for wetland restoration with the condition that no ditch plugs or wetland areas be created within 200 feet of the west and south property lines without written permission from the adjacent property owner.
- Bill Stalboerger, Section 17, Pembina Twp. Permit #17-108 to install subsurface drain tile with standard tile conditions.
- Gerald Chisholm, Section 1, Green Meadow Twp. Permit #17-109 to remove a field approach with a 30" culvert and install a field approach with a 30" culvert.
- Kenneth Ziegler, Section 26, Georgetown Twp. Permit #17-110 to install a 30" inlet pipe with a flap gate and construct a new ditch.
- Norman County Highway Department, Section 11, Hegne Twp. Permit #17-111 to move the location of a previously approved field approach and 18" culvert (Permit #11-16-16-8) west to a new location with the condition that the CMP be a 30" diameter at the applicant's request.
- Jeff Petry, Section 33, Reis Twp. Permit #17-112 to replace a 24" centerline culvert with a longer centerline culvert.
- Scott Visser, Section 13, Lake Ida Twp. Permit #17-114 to install subsurface drain tile with standard tile conditions.
- Terry Guttormson, Section 34, Hendrum Twp. Permit #17-115 to install a new field approach with a 24" culvert.
- Terry Guttormson, Section 36 west, Hendrum Twp. Permit #17-116 to replace two 48" culverts with two longer 48" culverts.
- Habedank Farms, Section 21, Rockwell Twp. Permit #17-117 to install a new field approach with a 30" culvert.
- Habedank Farms, Section 34, Waukon Twp. Permit #17-118 to replace a field approach with an 18" culvert with a new wider field approach with a longer 18" culvert.
- David Eiyneck, Section 32, Chief Twp. Permit #17-119 to install subsurface drain tile with standard tile conditions.

Tabled

- Chad Aldrich, Section 2, Pleasant View Twp. Permit #17-087 to grade and backslope a roadway ditch and add a new driveway with a 24" culvert pending written approval from Pleasant View Township on proposed plan.
- JR Dale, Sections 32 & 33, Sundal Twp. Permit #17-103 to construct wetland restorations to allow applicant and landowners to work together and continue discussion at a future board meeting.
- Joe Prosby, Section 36, Rockwell Twp. Permit #17-105 to install subsurface drain tile to notice landowners in the N1/2 of Section 1 of Hagen Twp. and the W1/2 of Section 31 of Home Lake Twp. or the permit is approved with standard tile conditions if the applicant provides written approval from the landowners to be noticed.
- Duane Erickson, Section 25, Home Lake Twp. Permit #17-113 to install subsurface drain tile and a water and sediment control basin project to notice the SW1/4 Section 25 of Home Lake Twp.

October 2017

Approved

- Chad Aldrich, Section 2, Pleasant View Twp. Permit #17-087 to grade and backslope a roadway ditch and add a new driveway with a 24" culvert with the condition that the lower slope of the township road ditch bank is to be reinstated to the original condition prior to the work that was done and that the ditch banks will be seeded into grass.
- JR Dale, Section 32 & 33, Sundal Twp. Permit #17-103 to construct wetland restorations.
- Duane Erickson, Section 25, Home Lake Twp. Permit #17-113 to install subsurface tile and a water and sediment control basin project with the condition that the applicant provide revised plans for the WSCB project and drain tile showing the new outlet and standard tile conditions.
- Joe Prosby, Section 36, Rockwell Twp. Permit #17-105 to install subsurface drain tile with standard tile conditions and the condition that any tile that is placed within 200 feet of an adjacent property owner must have written approval from the adjacent landowner.
- Norman County Highway Department, Sections 3 & 11, Lake Ida Twp. Permit #17-120 to replace a 30" CMP and a 36" CMP with traps with a 48" equivalent arch pipe with a trap.
- Jerry Matter, Section 18, Riceville Twp. Permit #17-122 to install subsurface drain tile with standard tile conditions and the condition that the applicant get approval from the property owner where the tile will outlet (Tom Bergren).
- Eric Hoven, Section 30, Green Meadow Twp. Permit #17-125 to replace an 18" CMP and trap with a longer 18" CMP and trap and construct a wider field approach.
- Chris Erickson, Section 10 & 26, Walworth Twp. Permit #17-127 to remove a field approach in section 10, install subsurface drain tile in section 26 with standard tile conditions and with the condition that the applicant get approval from the USFWS for any tile within 200 feet of the east property line.

Tabled

- Daniel Brandt, Section 4, Lake Ida Twp. Permit #17-121 to install subsurface drain tile to notice the SW1/4 of Section 4 of Lake Ida Twp. or the permit is approved with standard tile conditions if the applicant provides written approval from the landowners to be noticed.
- Mahnomen County Highway Department, Section 10, Lake Grove Twp. Permit #17-123 to replace a bridge with box culverts to notice landowners two miles downstream and one mile upstream of the bridge location.
- Mahnomen County Highway Department, Section 11, Marsh Creek Twp. Permit #17-124 to replace a bridge with box culverts to notice landowners two miles downstream and one mile upstream of the bridge location.
- Darin Erickson, Section 16, Walworth Twp. Permit #17-126 and notice the N1/2 of Section 17 and the SE1/4 of Section 8 of Walworth Twp. or the permit is approved with standard tile conditions if the applicant provides written approval from landowners to be noticed.
- Russel Olson, Section 32, Wild Rice Twp. Permit #17-128 to install subsurface drain tile to notice Sections 30 & 31 of Wild Rice Township

November 2017

Approved

- Daniel Brandt, Section 4, Lake Ida Twp. Permit #17-121 to install subsurface drain tile with standard tile conditions.
- Ralph Chandler Jr, Section 4, Shelly Twp. Permit #17-129 to lower a side inlet culvert with the condition that the outlet is installed above (however not more than 2 ft. above) the elevation of the original design gradeline of the receiving ditch, the condition that the ditchbanks and/or levees are restored to pre-project geometry, the condition that the applicant is responsible for adequate erosion control measures at the outlet, this could include the installation of riprap or other protection measures as necessary, the condition that the backfill material placed in the ditchbank will not contain frozen materials, and the condition that the applicant contact the Wild Rice Watershed District when the work is being conducted so the WD staff can inspect the work and the material placement on the ditch bank.
- Darin Erickson, Section 16, Walworth Twp. Permit #17-126 to install subsurface drain tile with standard tile conditions.
- Mahnomen County Highway Department, Section 10, Lake Grove Twp. Permit #17-123 to replace a bridge with box culverts.
- Mahnomen County Highway Department, Section 30, Marsh Creek Twp. Permit #17-124 to replace a bridge with box culverts.
- Mahnomen County Highway Department, Section 11, Pembina Twp. Permit #17-128 to install rip rap and stream barbs to prevent erosion on CSAH 5.

Tabled

- Russell Olson, Section 32, Wild Rice Twp. Permit #17-128 to install subsurface drain tile, requesting written approval from downstream landowners located in the E1/2 of Section 30, Wild Rice Township (Thompson and Hendricks).
-

December 2017

Approved

- Norman County Highway Department, Section 19, Winchester Twp. Permit #17-132 to replace a bridge with a single span beam bridge.

Tabled

- Russel Olson, Section 32, Wild Rice Twp. Permit #17-128 for the second month, to install subsurface drain tile requesting written approval from adjacent landowners – Thompson and Hendricks, located in the E1/2 of Section 30 of Wild Rice Township.
- Norman County Highway Department, Sections 16, 17, 20, 21, 28, 29, 32, and 33, McDonaldsville Twp. Permit #17-131 to construct a 2" overlay on CSAH 64 from TH 200 to CR 142 and requested that the applicant provide a revised plan showing no changes in road profile in areas of historic overflow.

V. 2017 Meeting Minutes in Review

All meeting minutes from 2017 have been reviewed and approved by the Watershed Managers. Within this report, the items pertaining to certain projects or programs have been moved to the section titled **IV. Plan Performance** of this report. All other items have been included and somewhat abbreviated under the monthly headings shown below. Approved, unedited monthly meeting minutes are available in their entirety on the district website www.wildricewatershed.org or at the District office.

January 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY JANUARY 11, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Sharon Askelson, Mike Christensen, Dean Spaeth, Curt Johannsen and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. with the pledge of allegiance. The agenda was approved as presented, with the addition of Upper Reaches pay request. Payment of billings was approved with an additional bill from Renae Kappes. December 14, 2016, Regular Meeting Minutes were approved as presented.

The December 31, 2016, year ending 2016 financial reports, and year-end transfers from unassessed projects and ditches, permits and violations to the Red River Construction Account were also approved as presented.

Rules update discussion was held regarding assessing fees for after the fact permits/violations and confidentiality regarding wetlands. Discussion continued regarding informing applicants if they need to obtain additional permits for proposed works, and if we are required to do so. It was determined that it was offered as a courtesy to offer information when staff notices that further permits will be required. A motion was made to adopt the draft version pending clarification on wetland privacy with legal console.

Naomi Goral, Administrator of the RRWMB, provided information to the Board regarding programs, studies, testing, and monitoring that is funded by the RRWMB.

Manager and Staff attendance at the Red River Watershed Management Board and Flood Damage Reduction Work Group Joint Annual Conference, March 22-23, 2017, at the Marriott in Moorhead, MN and at the Legislative Session was approved.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:20 a.m.

February 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY FEBRUARY 8, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Sharon Askelson, Curt Johannsen, Dean Spaeth and Raymond Hanson. Manager Michael Christensen was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The agenda was approved with the addition of the following items: Olson Agassiz, City of Ada Permit, RCPP Projects. Billings were

approved as presented, with the addition of a late bill from Morris Electronics. The Managers approved the January 11, 2017, meeting minutes with one correction to the meetings and conferences section. The January 31, 2017, financial report was approved as presented, along with transfers from unassessed projects and ditches to the Red River Construction and Survey and Data accounts.

Administrator Ruud updated the Board that the question presented regarding wetlands in the rules update was researched by Attorney Hanson with no conflicts determined. The updated rules were submitted to BWSR on January 17.

An Internal Control Policy and Fund Balance Policy were approved by the Board of Managers. Approval of Envirothon requests in the amount of \$200 per SWCD was approved. The 2017 Auto Pay Vendor list was approved as presented.

Board authorized Administrator Ruud to transfer between Money Market and Checking Accounts with a daily limit of \$500,000 and between Checking and Debit Card accounts with a daily limit of \$2,000. It is noted that the finance committee members must be notified of transfers as they occur. Staff was authorized to transfer internally between unassessed projects and ditches and the Red River Construction account, bringing transfers for board notification and approval at Regular Board Meetings.

Administrator Ruud stated that he will be meeting with the Norman County Board regarding buffer implementation the following week. Chairman Holmvik asked Administrator Ruud to meet with Mahnomen, Clay and Becker Counties as well, notifying Managers representing each of the counties and asking that they join him at the scheduled time.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:51 am.

March 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY MARCH 8, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Sharon Askelson and Curt Johannsen. Managers Michael Christensen and Raymond Hanson were absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Mark Aanenson, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. with the pledge of allegiance. The agenda was approved with the addition of the following items: Letter to BWSR RE: Lower Wild Rice, Flood Buyout Request, South Branch and Moccasin Creek RCPP and County Buffer Meetings. Payment of billings was approved as presented. The February 8, 2017, meeting minutes and the monthly financial report dated February 28, 2017, were also approved as presented.

Attorney Pat Brendel summarized a civil lawsuit between Mr. Neset, defendant, and Ralph Kraft and Sharon Kraft, plaintiffs. Brendel was legal counsel for Mr. Neset and stated that he wanted to ask for WRWD guidance to ensure that a resolution to the matter at hand would not violate WRWD terms. The Board of Managers advised all parties in attendance that as stated in the District Rules, works within the District that change the current flow of water require a permit application.

Administrator Ruud stated that he has received a request from Mervin Carlsrud, rural Borup, for a flood buyout. He is currently working to determine if state funding would be available for such a request. A motion was made to authorize Administrator Ruud and Engineer Bents to determine what funding options might be available for such a request.

Discussion was held regarding a request that was received from MAWD regarding restructuring of fees and the need to have a special meeting during the Summer Tour.

Administrator Ruud informed the Board that he has recently met with Norman and Mahnomen County Boards to discuss the impending buffer law and enforcement. Administrator Ruud informed the Board that he had received one bid from a local business to replace the office carpet. He was seeking names of other individuals within the district who might be able to do such a job. Managers were asked to return names to the district office in attempt to get another bid.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:07 am.

April 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, APRIL 12, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Michael Christensen, Sharon Askelson, and Raymond Hanson. Manager Curt Johannsen was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The meeting agenda and monthly billings were approved as presented. The March 8, 2017, meeting minutes, monthly and quarterly financial report dated March 31, 2017, and quarterly transfers from unassessed projects and ditches to Red River Construction were approved as presented.

Administrator Ruud presented the Board with two quotes for the installation of carpet tile and one quote for the installation of traditional roll carpet. A motion was made to accept the low quote for the installation of carpet tile from Dusty's Flooring.

Mayor Dave Weimer and Engineer Lee Cariveau from the City of Mahnomen spoke regarding the city's need to reroute a previously installed storm sewer system due to construction on Mahnomen School Property. The total anticipated project cost is \$187,000, with the Mahnomen School District contributing \$60,000 towards project costs. Mayor Weimer and Engineer Cariveau asked the WRWD to contribute \$60,000 towards project costs. A motion was to deny the request from the City of Mahnomen for funding assistance due to its lack of correlation to a District project.

Discussion was held regarding the current process for individuals to petition to drain into an existing project. Attorney Hanson advised State Statute rules that we cannot impose a fee in advance, however we can recover expenses for administrative work once a petition is approved following a Public Hearing.

Administrator Ruud distributed comments received from BWSR regarding the proposed Rules Update and noted that the comments were not received within the mandated time frame so the Board is not required to take them under consideration. A motion was made to schedule a hearing for the Rules Update Process for June 14, 2017, at 10:00 am, at the District office. Administrator Ruud will work with Attorney Hanson to ensure that parties required to receive notification are notified a minimum of 45 days prior to the hearing.

Discussion was held regarding proposed cost estimates to build a ring dike on the Carlsrud property and asking the RRWMB for similar funding assistance to entertain a flood buyout on the property. A motion was made to approve presenting a request for funding assistance to the RRWMB. Motion failed due to lack of majority.

Regarding District Owned Acquisition properties, a motion was made to approve a request from Robert Blome who is interested in leasing the Walden Property for a term of one year at a rate of \$100 plus applicable property taxes. A motion was made to accept an Affidavit for Collection of Personal Property presented by Mary Kappes, accepting the lease agreement between her

deceased husband, Barry Kappes, and the WRWD, also acknowledging Mary's desire not to continue leasing the Ambuehl Property which was once leased by her husband.

The draft 2016 Annual Report was distributed for Manager review. Administrator Ruud informed the Board that the annual audit on site review will be occurring on Wednesday, April 19, 2017.

Manager and Staff attendance at the 2017 MAWD Summer Tour and Special Meeting to be held June 21-23, 2017, in the Leech Lake Area near Bemidji, MN, was approved. It was noted that Manager attendance is suggested to fill our voting delegate position for the special meeting.

Administrator Ruud and Engineer Bents summarized two complaints recently received by the District Office and distributed paperwork regarding the complaints. A motion was made to send a letter Chad Aldrich requesting that he provide a timeframe for restoration or a plan to resolve the violation within 30 days. It was noted that more time was needed prior to making a determination regarding the second complaint received. More information and findings will be presented for Board action at the May Regular Board Meeting.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:45 am.

May 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, MAY 10, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Sharon Askelson, Michael Christensen and Raymond Hanson. Manager Curt Johannsen was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m.

The meeting agenda was approved with the following additions: JD 51 Pay Request, Finance Committee Meeting and Ten-Year Plan/One Watershed One Plan Update. The payment of billings was approved with the addition of two late bills from Renae Kappes and Justin Clasen. The April 12, 2017, meeting minutes and monthly financial report dated April 30, 2017, were approved as presented.

Christopher Clasen, CPA from Justin Clasen & Company was in attendance and reported on the recently completed annual District audit. Clasen summarized the Communication Letter noting that the audit did not find significant deficiencies with the District, stating that the audit went very well.

Administrator Ruud reported that the required information for the rules update was published in the official paper for each of the counties that the District is in and all required transportation parties were notified of the update. A public hearing is scheduled for 10:00 am on Wednesday, June 14, 2017.

A motion was made to approve the 2016 District Annual Report as presented at the April meeting. A finance committee meeting for the purpose of discussing annual ditch and general administration levies will be held immediately following the June Board Meeting. At the request of the Board, Administrator Ruud will invite Brett Arne, BWSR, to attend an upcoming meeting to discuss the One Watershed One Plan process.

Jon Large, Mahnomen County Engineer, was in attendance and asked the Board for funding assistance to install road protection along Mahnomen County Highway 5 where the Wild Rice River is encroaching the side of the road. A motion was made to approve funding assistance of 50% up to a maximum of \$25,000 for necessary repairs.

Chairman Holmvik passed the lead to Attorney Hanson to begin the reorganization of officers.

- Greg Holmvik was unanimously elected Chairman

- Michael Christensen was unanimously elected Vice-Chairman
- Dean Spaeth was unanimously elected Treasurer
- Sharon Askelson was unanimously elected Secretary

Managers approved various committee and representative assignments. A full list of assignments is available at the District office.

Staff and Manager attendance at the Minnesota Public Drainage Manual Outreach Workshop to be held on May 22 at Minnesota State Community and Technical College, Moorhead, was approved.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:14 am.

June 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, JUNE 14, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Michael Christensen, Curt Johannsen, Sharon Askelson, and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance. The meeting agenda was approved with the addition of quotes for heating and cooling, acquisition leasing and diversion update.

The payment of billings was approved with the addition of one late bill from Renae Kappes. The monthly meeting minutes dated May 10, 2017, monthly financial report dated May 31, 2017, and transfers from unassessed projects to the Red River Construction and Survey and Data accounts were all approved as presented.

At the recommendation of Attorney Hanson, a motion was made to turn the Aldrich complaint over to the Norman County Attorney's office for criminal prosecution due to lack of response from Aldrich. Following discussion of engineering review and findings regarding the Neset/Kraft complaint, a motion was made to return information to the parties that not enough evidence was found to pursue this as a violation of the District Rules. A motion was made to table the Mahnomen County Airport/Jirava complaint to allow Mr Jirava and Mr Large time to work out an amicable solution. Following discussion of engineering review and findings regarding the Gomall/Stalboerger complaint, a motion was made to send a letter to both parties stating that not enough evidence was found to pursue this as a violation of the District Rules.

A Public Rules Update Hearing was called to order at 10:00 am. Discussion was held regarding the next phase of the process of adopting and making the Rules Update effective. Chairman Holmvik closed the Rules Update Hearing at 10:05 am. A motion was made to adopt the Updated District Rules as published and presented. The Rules become effective immediately following adopting.

A motion was made to advise delegates to vote no on increasing MAWD annual dues at the Summer Tour Special Meeting. A motion was made to change the MAWD voting alternate to Manager Erickson.

A motion was made to approve a \$250 donation to the Norman County Fair Board for sponsorship. Administrator Ruud presented the Board with bids for replacing the office's aging heating and cooling system. A motion was made to approve purchasing a new system from Northwest Heating and Cooling for a price of \$5,761.00. Motion failed due to lack of majority.

A motion was made to approve a lease request from Larry Houge to lease Parcel 08-3829000 in Section 34 of Hegne Township (Teal buyout property) for \$100 per year rent plus applicable property taxes. It is noted that the length/term of the lease agreement was not discussed or approved.

Frank Gross was in attendance speaking on behalf of the Clay County Commissioners seeking the District's intentions on buffer law enforcement. After lengthy discussion regarding enforcement, a motion was made to deny enforcement responsibilities for the buffer law. Chairman Holmvik presented information regarding strategic planning from the RRWMB and summarized the direction that the RRWMB is looking at going forward with transitioning to an executive director with an assistant. He stated that the RRWMB is looking for District support or disagreement with the plan. A motion was made to support the RRWMB strategic planning process. Discussion was held regarding the status of the FM diversion construction.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:56 am.

July 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, JULY 12, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Michael Christensen, Curt Johannsen, Sharon Askelson and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance. The meeting agenda was approved with the addition of approval to close safe deposit box at Frandsen Bank, check for recording fees, MAWD meeting comments and RRV Agricultural Water Issues Forum. The payment of billings was approved as presented. The monthly meeting minutes dated June 14, 2017, were approved with a correction to an item. The monthly financial report dated June 30, 2017, was approved as presented.

Mr. Aldrich has put in a permit application and is working to get filed complaint resolved. The Board set a time frame of August 1, 2017, to receive the requested information from Aldrich as to have ample time to review with involved parties prior to the next Board meeting. A motion was made to table the complaint until the next meeting. A motion was made to continue to table the Mahnomen County Airport/Jirava complaint to allow Mr. Jirava and Mr. Large time to work out an amicable solution.

Aaron Neubert, Mahnomen County SWCD, presented handouts to the Board with pictures that Administrator Ruud put on the TV for everyone to view. Neubert was requesting financial assistance for David Eiyneck's project to install a grade stabilization structure in Section 17 of Pembina Township. The objective of the project is to improve erosion problems and to reduce the sediment flowing into the Wild Rice River. Manager Erickson supports this project. Engineer Bents asked if they have searched additional options or sources of funding such as through BWSR. Discussion was held and a motion was made to approve the request for \$28,514.00 for the project.

Brett Arne from BWSR presented information about the 1 Watershed 1 Plan program. Administrator Ruud asked about funding if we don't go with this plan and stay with how we have been doing things. Brett explained the process and the timeline for the program. Discussion was held and it was decided that it will be kept on the radar for March 2018 which is the next grant opportunity. A motion was made to go forward with 1W1P.

A motion was made to set the Budget meeting for 10:00 a.m. on August 9, 2017. A motion was made to close the Safe Deposit Box at Frandsen Bank & Trust. A motion was made to approve a check up to \$150 for recording fees for the Chisholm and Stalboerger petitions.

Manager and Staff attendance at the 6th Annual Water Issues Forum and the McIntosh MDA Nitrogen Fertilizer Rule meeting July 12, 2017, was approved.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:39 am.

August 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, AUGUST 9, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Michael Christensen, Curt Johannsen, Raymond Hanson and Sharon Askelson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. The agenda was approved with the addition of Sletten Township Permit and an additional bill. The payment of billings was approved with the addition of bills from Houston Engineering and Mahnomon County Recorder.

The monthly meeting minutes dated July 12, 2017, was approved with corrections to the financial report and adding the Community Flood Protection Resolutions as an appendix at the end of the report. The monthly financial report dated July 31, 2017, was also approved.

An appeal was filed by Richard and Charles Balstad asking for a reconsideration of the permit application due to downstream landowner concerns. Both parties were in attendance. Richard Balstad spoke regarding concerns. Sletten township representation spoke regarding the concern for public safety on the roadway. A motion was made to table the request to allow more time for necessary information to be collected to answer questions raised by the Balstads. The reconsideration request will be discussed on September 13 at 10:00 am.

Kevin Kassenborg, Gabe Foltz, and Tony Nelson, all with the Clay County SWCD, were in attendance to update the Board regarding the Buffer Initiative Legislation in Clay County. They have determined which landowners are in compliance and which need to install a required buffer along their property. The representatives were asking if the District would provide funding assistance to landowners who need to install buffers. A motion was made to not offer easement or funding assistance/purchase options to landowners needing to install buffers along their property. Motion failed for lack of majority. The Board directed Administrator Ruud to communicate with the Buffalo Red River Watershed District and the Sandhill Watershed District to determine what their approach to the issue is. Communication will resume at the September Board Meeting.

Chairman Holmvik called the Budget and Levy Hearing to order at 10:33 am. A motion was made to adopt the General Administrative Levy Budget of \$250,000 for 2018 as presented. A motion was made to adopt the project levies as published and presented with total anticipated project levy revenue of \$731,701.47 and anticipated Survey and Data revenue of \$50,000. Chairman Holmvik closed the Budget hearing at 10:34 am.

A motion was made to table the complaint against Chad Aldrich pending information regarding current permit application. A motion was made to close the complaint filed against Jirava by the Mahnomon County Airport due to the parties recently meeting and coming to an amicable solution to the issues at the site.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:45 am.

September 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, SEPTEMBER 13, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Raymond Hanson, Curt Johannsen, and Sharon Askelson. Manager Michael Christensen was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance. The agenda was approved with the addition of Moccasin Creek. Billings were approved as presented.

The August 9, 2017, Regular Meeting Minutes were approved with a correction to the fiscal year of the General Budget approved. The monthly financial report dated August 31, 2017, was approved as presented.

Clay County Commissioner Frank Gross addressed the Board and informed them that Clay County will be developing a Buffer Initiative Group that will meet regarding implementation in the county. He asked if a representative from the Wild Rice Watershed District would like to participate in discussion and attend meetings. He will notify Administrator Ruud of scheduled meeting dates and times and we will send representation as availability allows.

Engineer Bents reviewed the hydraulic review that was completed at the site of the Sletten Township permit application and appeal. A motion was made to deny the appeal of Sletten Township Permit #17-083 to install replace a 24" centerline CMP with a 50" x 31" arch pipe based on hydraulic findings to support the increased sizing by Houston Engineering. It was updated that we are still waiting for an outcome on the current permit application before board action will resume on the active Aldrich complaint.

Board was notified that MAWD resolutions must be submitted in the coming days.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 12:23 pm.

October 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, OCTOBER 11, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Michael Christensen and Curt Johannsen. Manager Raymond Hanson was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance

The agenda was approved with the addition of FM Diversion. The monthly billings were approved as presented with the addition of bills from Norman County Recorder and Tammy Erickson. The monthly and quarterly financial reports dated September 30, 2017, quarterly transfers from unassessed projects and ditches to Red River Construction account and the September 9, 2017, Regular Meeting Minutes were approved as presented.

Clay County Commissioner Frank Gross informed the Board than a letter of interest from a district resident was received regarding the open WRWD Manager position. Interviews will be held at the Clay County Commission meeting on Tuesday, October 17.

Corey Hanson asked what options are available to him following board approval of the JR Dale permit application. Attorney Hanson spoke regarding the appeal process which he could initiate.

Hanson was notified that the appeal must be received by the District Office within 30 days of the Board decision. It was noted to Hanson that the District office is closed for a federal holiday on November 10, therefore an appeal must be received by the end of business on November 9th to meet the deadline.

A motion was made to notify Aldrich that it is the District's expectation that restoration work will be complete at the site of the complaint prior to July 1, 2018.

Board was informed that District Staff has applied for a grant to financially assist with scanning records into digital files. A motion was made to appoint Manager Johannsen as Board Secretary. A motion was made to remove Sharon Askelson from the bank signature cards and add Curt Johannsen. The November Regular Board Meeting date was moved to November 15th.

Manager Johannsen gave an update regarding the FM Diversion, a history of what has happened and permitting issues, highlighting what is currently going on and what is planned for future. He recently attended a meeting with representatives from both states. Manager Johannsen attended as a downstream representative. A 16-member task force is being formed with representatives from each state appointed by respective Governors. The task force will have a 60-day time frame in which they will try to work towards a solution to current issues.

Manager and Staff attendance at the MAWD Annual Meeting, the Minnesota Water Resources Conference and the 35th Annual Red River Basin Land & Water International Summit Conference was approved.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:35 am.

November 2017

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **THURSDAY, NOVEMBER 15, 2017**. Managers in attendance included: Greg Holmvik, Duane Erickson, Michael Christensen, Curt Johannsen, Mark Harless and Raymond Hanson. Manager Dean Spaeth was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m.

Attorney Hanson administered the oath of office to Manager Harless. Manager Harless signed a copy of orally read oath.

The agenda was approved with the following items being added JD 51 final billing, drain tile, interdisciplinary team make up. The billings were approved with the addition of a bill from Renae Kappes. The monthly financial report dated November 30, 2017, was approved as presented and the Regular Meeting Minutes dated October 11, 2017, were approved with corrections to two items.

Kara Eken, Norman County East Science Teacher, was in attendance with several students who participate in the River Watch program. Students sample sites on the Wild Rice River, Mashaug Creek, Moccasin Creek, and Coon Creek. Testing is completed once a month for various items of data. Students demonstrated tools used to collect data. They also noted that they participate in recreational activities such as kayaking the river when possible. Students are working towards completing a service project of installing wood duck nest boxes along the Wild Rice River. Benefits of the service project were explained. Administrator Ruud thanked Eken and the students for their presentation; and noted that Eken will likely submit a request for funding assistance for the program at a future date.

Chuck Kroshus was in attendance to request leasing the Walden buy out parcel. Questions were raised regarding ownership of a portion of the parcel. A motion was made to lease Parcel #14-

5790000, Section 47, Mary Township to Kroshus for an indefinite period, with Kroshus paying property taxes on the parcel and continuing to maintain the property as done in the past.

Matt Jacobson, Houston Engineering, presented the board with an overview of the One Watershed One Plan process. He highlighted the advantages of completing the process, noting that the timeline for completion is approximately 16-18 months from start to finish. A motion was made to approve a *Resolution to support a Wild Rice Watershed One Watershed, One Plan project*. Roll call vote was recorded. A signed copy of stated resolution is on file at the District office. A motion was made to approve requesting an extension to One Watershed One Plan funding, extending the deadline to 2021.

Administrator Ruud updated the Board that the RRWMB hired Rob Sip as their Executive Director. The contract for employment is expected to be signed at the RRWMB meeting on Tuesday, November 21. The RRWMB has expressed interest in having an office location for the Executive Director and their assistant. Preference is to have the office co-located with either the WRWD, Sand Hill Watershed District in Fertile or the Red Lake Watershed District in Thief River Falls. The WRWD Board of Managers agreed that they would be open to discussion regarding co-locating with the RRWMB in the existing WRWD owned building.

A motion was made to appoint Managers Christensen and Johannsen as the MAWD voting delegates for the 2017 Annual Meeting, adding that Chairman Holmvik is the alternate voting delegate. Discussion was held regarding draining water from areas with high water tables using subsurface drain tile.

Manager Per Diems and expenses were paid as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:41 am.

December 2017

The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, December 13, 2017. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Michael Christensen, Curt Johannsen, Mark Harless and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. with the pledge of allegiance

The agenda was approved with the following additions: NCE River Watch. The billings and the monthly financial report dated November 30, 2017, were approved as presented. The Regular Meeting Minutes dated November 15, 2017, were approved with corrections to three items

Updates were given on open complaints. We are still waiting to hear from the Mahnomen County Airport on work to be completed. We are still waiting for Aldrich to complete work before the deadline that was imposed. Managers were updated on the water and sediment control basin installed on the Einyck property. The District was a cost share partner for the work. A slideshow of progress from start to finish was displayed. Representatives from the City of Mahnomen were in attendance to ask for assistance with stabilizing banks of the Wild Rice River in the City of Mahnomen. An overview of the site locations and present concerns in the area were presented. The Board advised the City to approach the SWCD for engineering assistance and return with a defined and specific cost share request once a project has been determined. Discussion was held regarding a draft RFP received from the RRWMB. Board consensus was that they are interested in submitting a proposal. Staff will develop a proposal based of rough construction estimates to present to the RRWMB when they are ready.

Motions were made to approve the following four items: a funding request of \$600 from the NCE River Watch Program. Managers spoke regarding their pleasure that this program is being offered to

students within the District. A Lease Request from Dwight Heitman for the Fischer Property. A Lease Request from Robert Blome for the Walden Property south of the current channel. Nicole Swenson as an authorized debit card holder.

Chairman Holmvik suggested that staff advertise in area publications to encourage landowners to submit permit applications early to ensure they are ready for projects when weather permits. Manager Hanson suggested that an email can be sent to previous applicants who have provided such information.

Manager and Staff attendance at Rinke Noonan Drainage and Watershed Conference February 15, 2018, in St Cloud, MN, and the MAWD Legislative Session March 7 & 8, 2018, in St Paul, MN, was approved

Manager Per Diems and expenses were paid as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:15 am.

VI. Financial and Audit Reports

This section summarizes the District's financial activity for the period from January 1 through December 31, 2017.

By law, the Wild Rice Watershed District is allowed to establish a number of funds for the purpose of carrying out their duties. To finance these funds, the District levies an "ad valorem" tax, meaning in "proportion to the value," over the entire District and is based on the property value, rather than benefits. The following is a brief summary of types of funds established and the ways they assist in carrying out the goals of the District. A detailed report of all activity within the respective fund accounts is available for review at the District office.

The **Administrative Fund** is the general operating fund of the District. The fund is set up for the purpose of providing for the general administrative expenses and for the construction and maintenance of projects of common benefit to the District. The levy to fund the Administrative Fund may not exceed 0.02418 percent of the tax capacity or \$250,000, whichever is less.

The **Survey and Data Acquisition Fund** is established and used only if other funds are not available to the District to pay for surveying and/or obtaining additional data. The levy against the taxable market value of property in the District may not exceed 0.02418 percent. The balance of the fund is not to exceed \$50,000. When a project is proposed and there is surveying done prior to establishing the project, the newly established project shall repay the survey and data acquisition fund for such costs.

The **Works of Common Benefit Fund** is established to cover costs attributable to the basic management features of projects initiated by the District. This Works of Common Benefit Fund receives its support from the Administrative Fund.

The **Red River Watershed Management Board Construction Fund** is established and used for the development of programs and projects of benefit to the District. The levy to fund the Red River Watershed Management Construction Fund may not exceed 0.0486 percent of the taxable market value of the property in the District. One-half of the levied funds received are sent to the Red River Watershed Management Board for programs and projects that have common benefit in the Red River Basin.

Special Levies are collected on certain flood control and drainage projects that have an established benefiting area under Minnesota law. Each project is its own entity unto itself, managed by the District. Special levies are used to fund repair and maintenance of the individual projects. Each project maintains its own account, with surplus fund invested in interest bearing deposits. An annual review is conducted in August to determine annual levies for the upcoming year based on projected maintenance and maintenance history.

Other income sources that are received by the District include funds from grants and aids, as well as reimbursement from other government agencies.

**WILD RICE WATERSHED DISTRICT
FINANCIAL STATEMENTS AND
AND INDEPENDENT AUDITOR'S REPORT
DECEMBER 31, 2017**

WILD RICE WATERSHED DISTRICT

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INTRODUCTORY SECTION

**WILD RICE WATERSHED DISTRICT
PRINCIPAL OFFICIALS
DECEMBER 31, 2017**

POSITION	TERMS EXPIRE	NAME
<u>BOARD OF MANAGERS</u>		
Chairman	April 25, 2020	Greg Holmvik
Vice Chairman	April 25, 2019	Mike Christensen
Treasurer	April 25, 2018	Dean Spaeth
Secretary Effective October 11, 2017	April 25, 2019	Curt H. Johannsen
Secretary	Resigned September 13, 2017	Sharon Askelson
Manager	April 25, 2018	Duane Erickson
Manager	April 25, 2019	Raymond Hanson
Manager	April 25, 2018 Appointed November 15, 2017	Mark Harless
<u>STAFF</u>		
Administrator		Kevin Ruud
Assistant Administrator		Tara Jensen
Attorney		Wambach & Hanson Law Office, PC
Auditor		Justin, Clasen & Company, Ltd.

FINANCIAL SECTION



JUSTIN CLASEN & COMPANY, LTD.

Certified Public Accountants & Consultants

Mick Justin, CPA
Christopher Clasen, CPA
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American Institute of
Certified Public Accountants

Minnesota Society of
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Managers
Wild Rice Watershed District
Ada, Minnesota

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Wild Rice Watershed District (the District), Ada, Minnesota, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining that the cash basis of accounting is an acceptable basis of preparation of the financial statements in the circumstances. Management is responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statements are prepared by the District on the cash basis of accounting which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statements of the variances between the cash basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of December 31, 2017, or the changes in financial position or where applicable, cash flows thereof for the year then ended.

Opinion on Cash Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of December 31, 2017, and the changes in financial position and, where applicable, cash flows thereof for the year ended in accordance with the cash basis of accounting as described in Note 1.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District’s basic financial statements. The introductory and supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The introductory and supplementary information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Report on Other Legal and Regulatory Requirements

In accordance with Minnesota Statutes, we have also issued our report dated May 4, 2018, on our consideration on the District’s compliance with provisions of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65. The purpose of the report is to determine if the District has complied with Minnesota laws and regulations. That report is an integral part of an audit performed in the State of Minnesota.



Justin, Clasen & Company, Ltd.
Certified Public Accountants & Consultants

Pequot Lakes, Minnesota
May 4, 2018

**WILD RICE WATERSHED DISTRICT
STATEMENT OF NET CASH POSITION
DECEMBER 31, 2017**

GOVERNMENTAL

ASSETS

Current Assets	
Cash and Cash Equivalents	<u>\$ 4,904,153</u>
Total Assets	<u>4,904,153</u>

LIABILITIES

-

NET CASH POSITION

Restricted for	
Capital Projects	4,538,024
Special Revenue	8,872
Unrestricted	<u>357,257</u>
Total Net Cash Position	<u><u>\$ 4,904,153</u></u>

WILD RICE WATERSHED DISTRICT
STATEMENT OF ACTIVITIES ARISING FROM CASH TRANSACTIONS
FOR THE YEAR ENDED DECEMBER 31, 2017

FUNCTIONS/PROGRAMS	DISBURSE- MENTS	PROGRAM RECEIPTS AND SOURCES			NET CASH SOURCES (USES) AND CHANGES IN NET CASH POSITION PRIMARY GOVERNMENT
		FEES, FINES AND CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES
Primary Government					
Governmental Activities					
General Government	\$ 270,726	\$ 974	\$ -	\$ -	\$ (269,752)
Red River Watershed Management Board	674,418	-	-	-	(674,418)
Projects and Programs	1,365,734	353,813	266,261	-	(745,660)
Total Primary/Governmental Activities	<u>\$ 2,310,878</u>	<u>\$ 354,787</u>	<u>\$ 266,261</u>	<u>\$ -</u>	<u>\$ (1,689,830)</u>
General Receipts					
Interest Earnings					\$ 448
Property Taxes/Special Assessments					2,382,329
State Aid					42,140
Total General Receipts					<u>2,424,917</u>
Change in Cash Net Position					735,087
Net Cash Position - Beginning					<u>4,169,066</u>
Net Cash Position - Ending					<u>\$ 4,904,153</u>

WILD RICE WATERSHED DISTRICT
STATEMENT OF BALANCES ARISING FROM CASH TRANSACTIONS
GOVERNMENTAL FUNDS
DECEMBER 31, 2017

	GENERAL	SPECIAL REVENUE	RED RIVER CONST. GENERAL-OTHER	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
ASSETS					
Cash and Cash Equivalents	\$ 357,257	\$ 8,872	\$ 2,857,908	\$ 1,680,116	\$ 4,904,153
Total Assets	<u>\$ 357,257</u>	<u>\$ 8,872</u>	<u>\$ 2,857,908</u>	<u>\$ 1,680,116</u>	<u>\$ 4,904,153</u>
LIABILITIES	\$ -	\$ -	\$ -	\$ -	\$ -
CASH FUND BALANCES					
Restricted	-	8,872	2,857,908	1,680,116	4,546,896
Unassigned	<u>357,257</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>357,257</u>
Total Cash Fund Balances	<u>357,257</u>	<u>8,872</u>	<u>2,857,908</u>	<u>1,680,116</u>	<u>4,904,153</u>
Total Liabilities and Cash Fund Balances	<u>\$ 357,257</u>	<u>\$ 8,872</u>	<u>\$ 2,857,908</u>	<u>\$ 1,680,116</u>	<u>\$ 4,904,153</u>

WILD RICE WATERSHED DISTRICT
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN
CASH FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2017

	GENERAL	SPECIAL REVENUE	RED RIVER CONST. GENERAL-OTHER	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
RECEIPTS					
Property Taxes and Special Assessments	\$ 244,900	\$ 654,362	\$ 654,362	\$ 828,705	\$ 2,382,329
Intergovernmental					
Market Value	6,658	17,741	17,741	-	42,140
Other	223	596	596	264,846	266,261
Rent Income	900	-	-	96,256	97,156
Interest Earnings	448	-	-	-	448
Miscellaneous	74	-	-	257,557	257,631
Total Receipts	<u>253,203</u>	<u>672,699</u>	<u>672,699</u>	<u>1,447,364</u>	<u>3,045,965</u>
DISBURSEMENTS					
General Administration	270,726	-	-	40,455	311,181
RRWMB-1/2 Cost Reimbursement	-	674,418	-	-	674,418
Projects and Programs	-	-	53,325	1,271,954	1,325,279
Total Disbursements	<u>270,726</u>	<u>674,418</u>	<u>53,325</u>	<u>1,312,409</u>	<u>2,310,878</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>(17,523)</u>	<u>(1,719)</u>	<u>619,374</u>	<u>134,955</u>	<u>735,087</u>
OTHER FINANCING SOURCES (USES)					
Transfers In (Out)	1,729	-	(176,859)	175,130	-
Total Other Financing Sources (Uses)	<u>1,729</u>	<u>-</u>	<u>(176,859)</u>	<u>175,130</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	(15,794)	(1,719)	442,515	310,085	735,087
Cash Fund Balances - Beginning	<u>373,051</u>	<u>10,591</u>	<u>2,415,393</u>	<u>1,370,031</u>	<u>4,169,066</u>
CASH FUND BALANCES - ENDING	<u>\$ 357,257</u>	<u>\$ 8,872</u>	<u>\$ 2,857,908</u>	<u>\$ 1,680,116</u>	<u>\$ 4,904,153</u>

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Wild Rice Watershed District (the District) was established under the Minnesota Watershed Act as an agency of the State of Minnesota. The purpose of the District is to carry out conservation of the natural resources of the District and State of Minnesota through land utilization, flood control, and other needs based upon sound scientific principles for the protection of the public health and welfare and the provident use of natural resources. The District serves an area in Northwestern Minnesota and includes all or parts of the following counties: Becker, Clay, Clearwater, Mahnomen, Norman, and Polk. The District is governed by a Board of Managers which is composed of seven members appointed by the county boards in accordance with Minnesota Statutes.

The financial statements of the reporting entity include those of the District (the primary government) and the component units for which the primary government is financially accountable. The criteria used to determine if the primary government is financially accountable for a component unit include whether or not the primary government appoints the voting majority of the potential component unit's governing body, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit or the potential component unit is fiscally dependent upon the District. Based on these criteria, there are no organizations considered to be component units of the District.

Blended Component Units

Blended component units are separate legal entities that meet the component unit criteria described above and whose governing body is the same or substantially the same as the District or the component unit provides services entirely to the District. These component unit's funds are blended into those of the District by appropriate activity type to compose the primary government presentation. Currently, the District has no blended component units.

Discretely Presented Component Units

Discretely presented component units are separate legal entities that meet the component unit criteria described above but do not meet the criteria for blending. Currently, the District has no discretely presented component units.

B. Basis of Presentation

1. Government-Wide Statements

The government-wide financial statements (the statement of net cash position and the statement of activities arising from cash transactions) display information about the District taken as a whole. The District shows all operations as governmental activities, because generally, governmental activities are financed through taxes, intergovernmental revenues, and nonexchange revenues.

In the government-wide statement of net cash position, the governmental activities: (a) are presented on a consolidated basis, and (b) are reported on the cash basis of accounting. The District's net position is reported in two parts: (1) restricted net position, and (2) unrestricted net position. The District first utilizes restricted resources to finance qualifying activities.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation (Continued)

1. Government-Wide Statements (Continued)

The statement of activities arising from cash transactions demonstrates the degree to which the direct expenses of each function of the District's governmental activities are offset by program receipts. Direct expenses are those clearly identifiable with a specific function or activity. Program receipts: (1) fees, fines, charges paid by the recipients of goods, services, or privileges provided by a given function or activity, and (2) grants and contributions restricted to meeting the operational or capital requirements of a particular function or activity. Receipts not classified as program receipts, including all taxes, are presented as general receipts.

2. Fund Financial Statements

Governmental fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund balance, receipts, and disbursements. Funds are organized into one major category: governmental. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

- § Total assets, liabilities, receipts or disbursements of that individual governmental fund are at least 10 percent of the corresponding total for all funds of that category or type.

Governmental Funds

General Fund – To account for all financial resources not accounted for and reported in another fund.

Special Revenue Fund - To account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are restricted or assigned to expenditures for specified purposes.

Capital Projects Fund - To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds or in trust funds for individuals, private organizations, or other governments).

Major and Nonmajor Funds

Fund	Purpose
Major:	
Governmental:	
General	As described above.
Special Revenue - RRWMB Management	As described above.
Capital Projects - Red River Construction General - Other	As described above.
Nonmajor:	
Capital Projects	As described above.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus and Basis of Accounting

The District's financial statements are prepared on the cash basis of accounting. This is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

The government-wide financial statements are reported using the current resources measurement focus, within the limitations of the cash basis of accounting. This basis recognizes assets, liabilities, net position, receipts, and disbursements when they result from cash transactions.

Governmental fund financial statements are reported using the current financial resources measurement focus as applied to the cash basis of accounting. This basis recognizes assets, liabilities, cash fund balances, receipts, and disbursements when they result from cash transactions. As a result of the use of the cash basis of accounting, certain assets and their related receipts (such as accounts receivable and receipts for billed or unbilled services provided in current year) and certain liabilities and their related disbursements (such as accounts payables, unpaid goods and services received in the current year, and accrued expenses) are not recorded in these financial statements.

If the District utilized the basis of accounting recognized as generally accepted, the fund financial statements for governmental funds would use the modified accrual basis of accounting, and the government-wide financial statements would be presented on the accrual basis of accounting.

D. Assets, Liabilities, and Cash Fund Balance

1. Cash and Cash Equivalents

The District pools cash resources of its various funds to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balances in the pooled cash accounts are available to meet current operating requirements.

2. Cash Fund Balance/Net Position

In the fund financial statements, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of resources reported in Governmental Funds.

a. Government-Wide Statements:

Net Cash Position is divided into two components:

§ **Restricted** – Consists of assets that are restricted by the District's creditors (for example, through debt covenants), by grantors (both federal and state), and by other contributors.

§ **Unrestricted** – All other assets are reported in this category.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, and Cash Fund Balance (Continued)

2. Cash Fund Balance/Net Position (Continued)

b. Governmental Cash Fund Balances:

In the governmental fund financial statements, cash fund balances are classified as follows:

- § **Nonspendable** – Amounts that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact. There is no nonspendable cash fund balance at December 31, 2017.
- § **Restricted** – Amounts that can be spent only for specific purposes because of state or federal laws, or externally imposed conditions by grantors or creditors.
- § **Committed** – Amounts that can be used only for specific purposes determined by a formal action by the Board of Managers ordinance or resolution. There is no committed cash fund balance at December 31, 2017.
- § **Assigned** – Amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. There is no assigned cash fund balance at December 31, 2017.
- § **Unassigned** – Amounts that have not been restricted, committed, or assigned to a specific purpose in the General Fund. Other funds may also report a negative unassigned fund balance if the total nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.

c. Use of Restricted Resources:

When an expense is incurred that can be paid using either restricted or unrestricted resources, the District's policy is to first apply the expense toward restricted resources and then toward unrestricted resources. In governmental funds, the District's policy is to first apply the expenditure toward restricted fund balance and then to other, less-restrictive classifications – committed and then assigned fund balances before using unassigned fund balances.

3. Capital Assets

In the Fund Financial Statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental funds upon acquisition.

E. Receipts and Disbursements

1. Receipts

Property Tax Revenue

The District levies its property taxes within the District for the subsequent year during the month of December. The District receives its taxes in two installments in July and December.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Receipts and Disbursements (Continued)

1. Receipts (Continued)

Property Tax Revenue (Continued)

The District also levies special assessments through the counties against property owners who obtain direct benefits from projects or property owners who request, through the petition process, to have a project undertaken. The special assessment collections are recorded in a manner similar to that for property taxes.

The property tax levy in 2017 includes certain state credits that are distributed to the District directly by the state. These credits are classified as intergovernmental revenue.

2. Disbursements

The District disburses funds as approved by the District's Board of Managers.

After claims are approved by the District's Board of Managers, the funds are then disbursed and recorded in the appropriate governmental fund.

F. Budgetary Information

Annual budgets for the General Fund are adopted on the cash basis, which is a special purpose framework other than accounting principles generally accepted in the United States of America. Budgeted amounts are as originally adopted, or as amended by the Board of Managers. The original and final budget for the General Fund is presented in the supplementary information. The annual adopted budget for the General Fund is legally binding on the District. It is limited by state statute at \$250,000 and set by the Board for 2017 at \$250,000. The District has not prepared a budget for its major special revenue fund. All annual appropriations lapse at year-end.

G. Use of Estimates

The preparation of financial statements in accordance with the cash basis requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Disclosure of certain information concerning individual funds include:

Ø The following funds had a deficit cash fund balance as of December 31, 2017:

DRM Grant	\$ 102
#12 WR Twp Ditch (Assessed Projects)	118,813
Clay Co. #4 # 269 (Ditches)	72,447
J.D. 53 - Lat #2 (Ditches)	68,476
#13 Halstad (#336 #II Com Dikes)	33,141
#362 Wild Rice River MPCA WRAP (Project Dev-Other)	9,224
#363 Marsh River MPCA WRAP (Project Dev-Other)	5,609

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

Disclosure of certain information concerning individual funds include: (Continued)

Ø The following funds had a deficit cash fund balance as of December 31, 2017: (Continued)

One Watershed One Plan (Proj Dev- RRC)	815
#367 Green Meadow - NRCS WP (Project Dev-RRC)	1,592
#366 Moccasin Creek - NRCSWP (Proj Dev-RRC)	1,645
2016 Rural Ring Dike - #005 Moore (Project Dev-RRC)	37,748
2016 Rural Ring Dike - #004 Germolus (Project Dev-RRC)	5,820
PH 16, Proj #1, CD#1, FEMA PW25 (FEMA 2011 1982)	28,651

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS

A. Deposits and Investments

The District maintains a cash and investment pool that is available for use by all funds. Each fund's portion of this pool is displayed on the financial statements as Cash and Cash Equivalents. Interest is allocated based on management's estimate of interest earned by fund. In accordance with *Minnesota Statutes* the District maintains deposits at financial institutions which are authorized by the Board of Managers.

1. Deposits

The District is authorized by Minn. Stat. §§ 118A.02 and 118A.04 to designate a depository for public funds and to invest in certificates of deposit. The District is required by Minn. Stat. § 118A.03 to protect deposits with insurance, surety bond, or collateral. The market value of collateral pledged shall be at least ten percent more than the amount of deposit at the close of the financial institution's banking day, not covered by insurance or bonds.

Custodial Credit Risk

The risk that in the event of a financial institution failure, the District's deposits may not be returned. It is the District's policy that collateral or bonds will be required for all uninsured amounts on deposit, and the additional insurance will be documented to show compliance with state law and a perfected security interest under federal law. As of December 31, 2017, the District's deposits were not exposed to custodial credit risk. The District's deposits were covered by federal depository insurance and collateral held by the District's agent in the District's name.

Accounts held by an official custodian of a government unit will be insured as follows:

The Federal Deposit Insurance Corporation (FDIC) deposit coverage limit for bank depositors is \$250,000. If the depository bank is located in the State of Minnesota, government depositors are eligible for two separate \$250,000 coverages: one for all time/savings accounts and one for all demand accounts. For deposits in banks outside the State of Minnesota, government depositors have total coverage of \$250,000 for all demand and time/savings deposit accounts combined.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

A. Deposits and Investments (Continued)

1. Deposits (Continued)

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations rated “A” or better and revenue obligations rated “AA” or better; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral.

Cash balances consist of the following at December 31, 2017:

Carrying Balance	Bank Balance
<u>\$ 4,904,153</u>	<u>\$ 4,984,416</u>

2. Investments

The District may invest in the following types of investments as authorized by Minn. Stat. §§ 118A.04 and 118A.05:

- § securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, excluding mortgage-backed securities defined as “high risk” by Minn. Stat. § 118A.04, Subd.6;
- § mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments;
- § general obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service;
- § bankers’ acceptances of United States banks;
- § commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by two nationally recognized rating agencies and matures in 270 days or less; and
- § with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

Interest Rate Risk

The risk that changes in interest rates could adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the District manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities to meet cash requirements for ongoing operations.

Credit Risk

The risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is the District’s policy to invest only in securities that meet the ratings requirements set by statute.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

A. Deposits and Investments (Continued)

2. Investments (Continued)

Custodial Credit Risk

The risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that is in the possession of an outside party. The District is not exposed to custodial credit risk.

Concentration of Credit Risk

The risk of loss that may be caused by the District's investment in a single issuer. The District places no limit on the amount that it may invest in any one issuer.

There were no investments at December 31, 2017.

B. Interfund Transfers

Transfers Out:		Transfers In:		
Fund Description	Amount	Fund Description	Amount	Reason
1 Red River Construction General	\$ 4,773	#367 - Green Meadow NRCS WP	\$ 4,773	30% local project cost share
2 #30 Anth. Pl. V. Gr. Meado	34,450	#12 Hendrum Road Raise	34,450	Payment on Hendrum Obligation
3 FEMA 2011 Proj #18 CD #64 PW 14	870	FEMA 2011 JD #53 PW 11	118	Transactions to close out FEMA 2011 1982
FEMA 2011 Proj #1 CD #1 PW 1	1,507	FEMA 2011 Clay Co 4 PW 20	32,529	
FEMA 2011 Proj #1 CD 1 PW 16	1,682	FEMA 2011 Upper Reaches PW 21	22	
FEMA 2011 South Br # CD PW 17	695	FEMA 2011 South Br Bridge PW 24	3,196	
JD 53 L1	111	FEMA 2011 Proj 1 CD 1 PW 25	37,336	
Clay Co 4 #269	30,446	FEMA 2011 JD 53 Lat 2 PW 11	119	
Upper Reaches	19	FEMA 2011 JD 53 Lat 2 PW 13	832	
# 9 South Branch	2,991	FEMA 2011 JD 556 PW 18	55	
#1 Norman Co Ditch 1	34,945	FEMA 2011 Proj 20 PW 18	21	
JD 53 L2	889	FEMA 2011	4,931	
JD 56	51			
#20 Clay JD 45 Lat 1&2	19			
Red River Construction General	4,934			
4 Red River Construction General	29,671	#8 Moccasin Creek	227	For unassessed project costs
		#35 Sande Detention	51	
		#36 Marsh Creek 3	52	
		#36 Northern Improvement Dam	52	
		#38 Rockwell Dam	52	
		#39 Mashaug Dam	51	
		#354 Goose Prairie WMA	1,674	
		#356 Green Meadow Project Team	3,166	
		#357 Wild Rice Vik/Tufte/Heitman	2,848	
		#85 Kelly Gunderson Complaint	193	
		#18 Violations	1,629	
		#12 Permits	19,239	
		FEMA 2011 1982	437	
5 Red River Construction General	1,975	#11 Perley Road Raise	811	
Survey & Data	5	#12 Hendrum Road Raise	1,169	
6 Red River Construction General	249	#001 Ramstad	40	12.5% District Cost Share
		#002 Visser	209	
7 Red River Construction General	2,762	#367 Green Meadow NRCS WP	2,319	30% Local Cost Share
		#365 South Branch NRCS WP	94	
		#366 Moccasin Creek NRCS WP	349	
8 #34 Lat B Mahn 3 - Stalboerger Petition	62	General Fund	191	Copy and Postage Costs
#12 WR TWP Ditch - Chisholm Petition	129			
9 Red River Construction General	376	#362 Wild Rice River MPCA WRAP	188	For unbillable services
		#363 Marsh River MPCA WRAP	188	
10 #365 South Branch NRCS WP	1,258	General Fund	1,538	Copy and Postage Costs
#366 Moccasin Creek NRCS WP	280			

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

B. Interfund Transfers (Continued)

11	Red River Construction General	54,484	#8 Moccasin Creek	1,950	
			#10 Mashaug Creek	261	
			#35 Sande Detention	499	
			#36 Marsh Creek 3	333	
			#36 Northern Improvement Dam	388	
			#38 Rockwell Dam	386	
			#39 Mashaug Dam	228	
			#364 Property Acq/Demo	264	
			#173 Anderson Wetland	1,185	
			#368 2016 Rural Ring Dike	1,084	
			#354 Goose Prairie WMA	2,199	
			#356 Green Meadow Project Team	1,541	
			#357 Wild Rice Vik/Tufte/Heitman	3,013	
			#86 Clyde Neset Complaint	1,467	
			#85 Kelly Gunderson Complaint	676	
			#18 Violations	2,121	
			FEMA 2011 1982	319	
			#12 Permits	36,570	
12	Red River Construction General	19,864	#365 South Branch NRCS WP	6,232	30% Local Cost Share
			#366 Moccasin Creek NRCS WP	13,315	
			#367 Green Meadow NRCS WP	317	
13	Red River Construction General	39,318	#8 Moccasin Creek	1,270	For unassessed project costs
	#356 Green Meadow Project Team	1,620	#35 Sande Detention	204	
			#36 Marsh Creek 3	540	
			#36 Northern Improvement Dam	4,074	
			#11 Perley Road Raise	360	
			#12 Hendrum Road Raise	1,626	
			#173 Anderson Wetland	32	
			#354 Goose Prairie WMA	2,042	
			#357 Wild Rice Vik/Tufte/Heitman	11	
			#87 William Gomal	302	
			#88 Mahanomen County Airport	227	
			#86 Clyde Neset Complaint	227	
			#85 Kelly Gunderson Complaint	871	
			#18 Violations	3,368	
			#12 Permits	25,608	
			#364 Property Acq/Demo	176	
14	Red River Construction General	14,550	#365 South Branch NRCS WP	10,925	30% Local Cost Share
			#366 Moccasin Creek NRCS WP	3,158	
			#367 Green Meadow NRCS WP	467	
15	Red River Construction General	1,989	#001 Ramstad	470	12.5% District Cost Share
			#002 Visser	1,519	
16	Red River Construction General	22,109	#004 Germolus	10,840	12.5% District Cost Share
			#005 Moore	11,269	
17	Red River Construction General	8,983	#365 South Branch NRCS WP	6,264	30% Local Cost Share
			#366 Moccasin Creek NRCS WP	1,985	
			#367 Green Meadow NRCS WP	734	
18	Red River Construction General	44,048	#8 Moccasin Creek	1,898	For unassessed project costs
			#35 Sande Detention	2,167	
			#36 Marsh Creek 3	109	
			#39 Mashaug Dam	107	
			#173 Anderson Wetland	157	
			#003 Carlsrud	1,946	
			#368 2016 Rural Ring Dike	1,389	
			#354 Goose Prairie WMA	12,187	
			#356 Green Meadow Project Team	203	
			#357 Wild Rice Vik/Tufte/Heitman	3,149	
			#88 Mahanomen County Airport	151	
			#85 Kelly Gunderson Complaint	15	
			#18 Violations	761	
			#12 Permits	19,544	
			#364 Property Acq/Demo	176	
			FEMA 2011 1982	89	
19	#001 Ramstad	1,279	Red River Construction General	1,279	Correction for 8/16/16 entry
20	Survey & Data	6	#12 Hendrum Road Raise	737	For unassessed project costs
	Red River Construction General	731			
21	Red River Construction General	3,528	Levy Admin Work	609	Transfer from RRC Itemized to General
			District Owned Acquisitions	2,919	
22	Leased Ag Property	76,953	Red River Construction General	76,953	Transfer from RRC Itemized to General
23	Red River Construction General	747	#354 Goose Prairie WMA	93	For unassessed project costs
			#86 Clyde Neset Complaint	86	
			#12 Permits	568	

The Statement of Cash Receipts, Disbursements, and Changes in Cash Fund Balances reports net transfers by fund.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

C. Long-term Liabilities

Compensated Absences

The change in accrued compensated absences for the year ended December 31, 2017, was as follows:

	Beginning Balance	Additions	Deductions	Ending Balance	Due in More Than One Year
<u>Governmental Activities</u>					
Other Liabilities:					
Accrued Compensated					
Absences	<u>\$ 19,207</u>	<u>\$ -</u>	<u>\$ 3,267</u>	<u>\$ 15,940</u>	<u>\$ 15,940</u>

The liability for this amount is not recorded in the fund financial statements as they are prepared on the cash basis of accounting.

Accrued compensated absences are payable from the General Fund.

D. Cash Fund Balances

At December 31, 2017, Governmental Cash Fund Balances consist of the following:

	General	Special Revenue	Red River Const. General-Other	Nonmajor Governmental Funds	Total Governmental Funds
Restricted for:					
Capital Projects	\$ -	\$ -	\$ 2,857,908	\$ 1,680,116	\$ 4,538,024
Special Revenue	-	8,872	-	-	8,872
Total Restricted	-	8,872	2,857,908	1,680,116	4,546,896
Unassigned	357,257	-	-	-	357,257
Total Cash Fund Balances	<u>\$ 357,257</u>	<u>\$ 8,872</u>	<u>\$ 2,857,908</u>	<u>\$ 1,680,116</u>	<u>\$ 4,904,153</u>

NOTE 4 OTHER NOTES

A. Defined Benefit Pension Plan - Statewide

Plan Description

All full-time and certain part-time employees of the District are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Plan (accounted for in the General Employees Fund), which is a cost-sharing, multiple-employer retirement plan. This plan is established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 4 OTHER NOTES (CONTINUED)

A. Defined Benefit Pension Plan – Statewide (Continued)

Plan Description (Continued)

General Employees Plan members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan.

PERA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by state statute, and vest after three years of credited service. The defined retirement benefits are based on a member's highest average salary for any 60 successive months of allowable service, age, and years of credit at termination of service.

Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2 percent of average salary for each of the first 10 years of service and 2.7 percent for each remaining year. The annuity accrual rate for a Coordinated Plan member is 1.2 percent of average salary for each of the first 10 years and 1.7 percent for each remaining year. Under Method 2, the annuity accrual rate is 2.7 percent of average salary for Basic Plan members and 1.7 percent for Coordinated Plan members for each year of service. For all General Employees Plan members hired prior to July 1, 1989 whose annuity is calculated using Method 1, a full annuity is available when age plus years of service equal 90. Normal retirement age is 65 for Basic and Coordinated members hired prior to July 1, 1989. Normal retirement age is the age for unreduced Social Security benefits capped at 66 for Coordinated members hired on or after July 1, 1989. A reduced retirement annuity is also available to eligible members seeking early retirement.

There are different types of annuities available to members upon retirement. A single-life annuity is a lifetime annuity that ceases upon the death of the retiree--no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives. Members may also leave their contributions in the fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

The benefit provisions stated in the previous paragraphs of this section are current provisions and apply to active plan participants.

PERA issues a publicly available financial report that includes financial statements and required supplementary information for the General Employees Plan. That report may be obtained on PERA's website at www.mnpera.org.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2017**

NOTE 4 OTHER NOTES (CONTINUED)

A. Defined Benefit Pension Plan – Statewide (Continued)

Funding Policy

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the state legislature. The District makes annual contributions to the pension plans equal to the amount required by state statutes. General Employees Plan members and Coordinated Plan members were required to contribute 9.1% and 6.5%, respectively, of their annual covered salary in 2017. In 2017, the District was required to contribute the following percentages of annual covered payroll: 11.78% for Basic Plan members and 7.5% for Coordinated Plan members. The District's contributions to the Public Employees Retirement Fund for the years ending December 31, 2017, 2016, and 2015, were \$12,244, \$12,086, and \$12,233, respectively. The District's contributions were equal to the contractually required contributions for each year as set by state statute.

B. Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. In order to protect against these risks of loss, the District purchases commercial insurance. During the year ended December 31, 2017, there were no significant reductions in insurance coverage from the prior year. Settled claims have not exceeded the District's commercial coverage in any of the past three years.

C. Joint Powers Agreement

The District is one of eight members who established a joint powers agreement creating the Red River Watershed Management Board to collectively allow for more orderly and efficient water management and flood control policies.

D. Contingencies

The District participates in state and federal grant programs that are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of grant funds received may be required. The District is not aware of any significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants. An estimate of possible loss or range of loss cannot be made.

SUPPLEMENTARY INFORMATION SECTION

**WILD RICE WATERSHED DISTRICT
BUDGETARY COMPARISON SCHEDULE - CASH BASIS
GENERAL FUND
YEAR ENDED DECEMBER 31, 2017**

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL	AMOUNTS	FINAL BUDGET POSITIVE (NEGATIVE)
Beginning Cash Fund Balance - January 1	\$ 373,051	\$ 373,051	\$ 373,051	\$ -
RECEIPTS				
Taxes				
Property Taxes				
Property Taxes and Special Assessments	250,000	250,000	244,900	(5,100)
Total Taxes	250,000	250,000	244,900	(5,100)
Intergovernmental				
State Grants				
Market Value	-	-	6,658	6,658
Other	-	-	223	223
Total Intergovernmental	-	-	6,881	6,881
Miscellaneous				
Rent Income	-	-	900	900
Interest Earnings	-	-	448	448
Miscellaneous	-	-	74	74
Total Miscellaneous	-	-	1,422	1,422
Total Receipts	250,000	250,000	253,203	3,203
Other Financing Sources				
Transfers In	-	-	1,729	1,729
Total Other Financing Sources	-	-	1,729	1,729
Total Receipts and Other Financing Sources	250,000	250,000	254,932	4,932
Amounts Available for Appropriation	623,051	623,051	627,983	4,932
DISBURSEMENTS				
General Government				
Current				
Administrative	95,000	95,000	97,975	(2,975)
Advisory Board	4,000	4,000	1,581	2,419
Annual Report/Audit	10,000	10,000	5,690	4,310
Education Programs	3,000	3,000	5,597	(2,597)
Engineering	14,000	14,000	11,230	2,770
Insurance and Bonds	18,000	18,000	10,153	7,847
Legal Fees	13,000	13,000	8,580	4,420
Managers Expenses	33,000	33,000	54,691	(21,691)
Mediation Project Team	5,000	5,000	-	5,000
Office Equipment and Maintenance	15,000	15,000	8,880	6,120
Organization Dues	3,000	3,000	1,809	1,191
Overall Plan	1,500	1,500	-	1,500
Projects	-	-	32,404	(32,404)
Reimbursements and Other	-	-	1,410	(1,410)
Supplies, Publications, and Postage/	8,000	8,000	6,456	1,544
Technical Equipment and Support	10,000	10,000	13,378	(3,378)
Utilities	5,000	5,000	3,220	1,780
Capital Outlay	12,500	12,500	7,672	4,828
Total General Government/Disbursements (Charges to Appropriations)	250,000	250,000	270,726	(20,726)
CASH FUND BALANCE - DECEMBER 31	\$ 373,051	\$ 373,051	\$ 357,257	\$ (15,794)

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017**

	DRM GRANT	SURVEY AND DATA	#351 Ada Petition (UPPER REACHES)	Upper Reaches - Other (UPPER REACHES)
RECEIPTS	\$ -	\$ 11	\$ 3,171	\$ 195,476
DISBURSEMENTS	<u>102</u>	<u>-</u>	<u>2,598</u>	<u>91,395</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>(102)</u>	<u>11</u>	<u>573</u>	<u>104,081</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>(11)</u>	<u>-</u>	<u>(19)</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>(11)</u>	<u>-</u>	<u>(19)</u>
NET CHANGE IN CASH FUND BALANCES	(102)	-	573	104,062
Cash Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>(573)</u>	<u>63,933</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ (102)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 167,995</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#1 Norman Co. D. #1 (ASSESSED PROJECTS)	#2 Heiberg Dam (ASSESSED PROJECTS)	#3 Ditch #20, Mary Twp (ASSESSED PROJECTS)	#4 Becker Dams (ASSESSED PROJECTS)
RECEIPTS	\$ 59,442	\$ 3,204	\$ 541	\$ 12,181
DISBURSEMENTS	<u>6,853</u>	<u>1,123</u>	<u>292</u>	<u>1,367</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>52,589</u>	<u>2,081</u>	<u>249</u>	<u>10,814</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>(34,945)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>(34,945)</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	17,644	2,081	249	10,814
Cash Fund Balances (Deficit) - Beginning	<u>43,500</u>	<u>58,641</u>	<u>10,958</u>	<u>143,406</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ 61,144</u>	<u>\$ 60,722</u>	<u>\$ 11,207</u>	<u>\$ 154,220</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#5 Norman Polk (ASSESSED PROJECTS)	#6 Lake Ida (ASSESSED PROJECTS)	#9 South Branch (ASSESSED PROJECTS)	#12 WR Twp. Ditch (ASSESSED PROJECTS)
RECEIPTS	\$ 32,923	\$ 8,526	\$ 31,569	\$ 17,452
DISBURSEMENTS	<u>9,070</u>	<u>2,383</u>	<u>46,715</u>	<u>146,155</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>23,853</u>	<u>6,143</u>	<u>(15,146)</u>	<u>(128,703)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>(2,991)</u>	<u>(129)</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>(2,991)</u>	<u>(129)</u>
NET CHANGE IN CASH FUND BALANCES	23,853	6,143	(18,137)	(128,832)
Cash Fund Balances (Deficit) - Beginning	<u>76,322</u>	<u>28,851</u>	<u>56,561</u>	<u>10,019</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ 100,175</u>	<u>\$ 34,994</u>	<u>\$ 38,424</u>	<u>\$ (118,813)</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#13 Olson Agassiz (ASSESSED PROJECTS)	#14 N.C. Ditch #45 (ASSESSED PROJECTS)	#16 Anthony Twp. (ASSESSED PROJECTS)	#17 Lockhart Twp. (ASSESSED PROJECTS)
RECEIPTS	\$ 15,337	\$ 21,588	\$ 3,519	\$ 1,260
DISBURSEMENTS	<u>2,370</u>	<u>12,930</u>	<u>209</u>	<u>6,795</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>12,967</u>	<u>8,658</u>	<u>3,310</u>	<u>(5,535)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	12,967	8,658	3,310	(5,535)
Cash Fund Balances (Deficit) - Beginning	<u>12,509</u>	<u>14,558</u>	<u>4,802</u>	<u>9,682</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ 25,476</u></u>	<u><u>\$ 23,216</u></u>	<u><u>\$ 8,112</u></u>	<u><u>\$ 4,147</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#18 N.C. Ditch #64 (ASSESSED PROJECTS)	#19 Ditches 35, 10 &16 (ASSESSED PROJECTS)	#20 Clay J.D. #45, Lat.1&2 (ASSESSED PROJECTS)	#23 NC D#34, Lat #1 (ASSESSED PROJECTS)
RECEIPTS	\$ 6,081	\$ 22,978	\$ 48,020	\$ -
DISBURSEMENTS	<u>680</u>	<u>44,175</u>	<u>27,004</u>	<u>89</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>5,401</u>	<u>(21,197)</u>	<u>21,016</u>	<u>(89)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>(19)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>(19)</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	5,401	(21,197)	20,997	(89)
Cash Fund Balances (Deficit) - Beginning	<u>90,849</u>	<u>31,154</u>	<u>132,681</u>	<u>35,538</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ 96,250</u></u>	<u><u>\$ 9,957</u></u>	<u><u>\$ 153,678</u></u>	<u><u>\$ 35,449</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#25 NC Ditch #38 (ASSESSED PROJECTS)	#27, Lat. A Mahn Co. #3 (ASSESSED PROJECTS)	#29 Atlanta Twp. (ASSESSED PROJECTS)	#30 Anth. Pl. V, Gr. Medo (ASSESSED PROJECTS)
RECEIPTS	\$ 5,575	\$ 1,463	\$ 2,731	\$ 91,738
DISBURSEMENTS	<u>2,365</u>	<u>327</u>	<u>1,022</u>	<u>41,877</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>3,210</u>	<u>1,136</u>	<u>1,709</u>	<u>49,861</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>(34,450)</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>(34,450)</u>
NET CHANGE IN CASH FUND BALANCES	3,210	1,136	1,709	15,411
Cash Fund Balances (Deficit) - Beginning	<u>34,149</u>	<u>10,793</u>	<u>22,053</u>	<u>77,140</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ 37,359</u></u>	<u><u>\$ 11,929</u></u>	<u><u>\$ 23,762</u></u>	<u><u>\$ 92,551</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#31 Hegne Twp. Ditch (ASSESSED PROJECTS)	#32 Hegn Anthony Cutoff (ASSESSED PROJECTS)	#34 Lat. B Mahn #3 (ASSESSED PROJECTS)	#40 Dalen Coulee (ASSESSED PROJECTS)
RECEIPTS	\$ 9,807	\$ 2,850	\$ 6,653	\$ 19,936
DISBURSEMENTS	<u>3,569</u>	<u>3,388</u>	<u>7,392</u>	<u>10,631</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>6,238</u>	<u>(538)</u>	<u>(739)</u>	<u>9,305</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>(62)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>(62)</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	6,238	(538)	(801)	9,305
Cash Fund Balances (Deficit) - Beginning	<u>52,567</u>	<u>17,858</u>	<u>18,629</u>	<u>51,705</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ 58,805</u></u>	<u><u>\$ 17,320</u></u>	<u><u>\$ 17,828</u></u>	<u><u>\$ 61,010</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#43 Perley (ASSESSED PROJECTS)	#44 Hendrum (ASSESSED PROJECTS)	N.C. #11 (DITCHES)	N.C. #12- Proj #24 (DITCHES)
RECEIPTS	\$ 6,157	\$ 6,997	\$ 1,399	\$ 2,893
DISBURSEMENTS	888	5,902	1,016	4,235
RECEIPTS OVER (UNDER) DISBURSEMENTS	5,269	1,095	383	(1,342)
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
NET CHANGE IN CASH FUND BALANCES	5,269	1,095	383	(1,342)
Cash Fund Balances (Deficit) - Beginning	3,103	(133)	2,108	50,415
CASH FUND BALANCES (DEFICIT) - ENDING	\$ 8,372	\$ 962	\$ 2,491	\$ 49,073

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	N.C. #15	N.C. #18	N.C. #18, Lat. #1	N.C. #21
	(DITCHES)	(DITCHES)	(DITCHES)	(DITCHES)
RECEIPTS	\$ 2,961	\$ 19,317	\$ 2,504	\$ 1,968
DISBURSEMENTS	<u>411</u>	<u>4,950</u>	<u>221</u>	<u>599</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>2,550</u>	<u>14,367</u>	<u>2,283</u>	<u>1,369</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	2,550	14,367	2,283	1,369
Cash Fund Balances (Deficit) - Beginning	<u>18,642</u>	<u>51,458</u>	<u>2,025</u>	<u>10,826</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ 21,192</u></u>	<u><u>\$ 65,825</u></u>	<u><u>\$ 4,308</u></u>	<u><u>\$ 12,195</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
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YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	N.C. #22	N.C. #37	Clay Co. #4 #269	Clay Co. #6
	(DITCHES)	(DITCHES)	(DITCHES)	(DITCHES)
RECEIPTS	\$ -	\$ 4,173	\$ -	\$ 6,203
DISBURSEMENTS	<u>89</u>	<u>836</u>	<u>1,279</u>	<u>2,392</u>
RECEIPTS OVER (UNDER)				
DISBURSEMENTS	<u>(89)</u>	<u>3,337</u>	<u>(1,279)</u>	<u>3,811</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>(30,446)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>(30,446)</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	(89)	3,337	(31,725)	3,811
Cash Fund Balances (Deficit) - Beginning	<u>1,742</u>	<u>25,599</u>	<u>(40,722)</u>	<u>19,900</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ 1,653</u>	<u>\$ 28,936</u>	<u>\$ (72,447)</u>	<u>\$ 23,711</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	Clay Co. #7	Clay Co. #8	Clay Co. #14	Clay Co. #18
	(DITCHES)	(DITCHES)	(DITCHES)	(DITCHES)
RECEIPTS	\$ -	\$ 17,315	\$ 15,175	\$ 16,928
DISBURSEMENTS	<u>30</u>	<u>262</u>	<u>1,847</u>	<u>2,921</u>
RECEIPTS OVER (UNDER)				
DISBURSEMENTS	<u>(30)</u>	<u>17,053</u>	<u>13,328</u>	<u>14,007</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	(30)	17,053	13,328	14,007
Cash Fund Balances (Deficit) - Beginning	<u>1,769</u>	<u>46,239</u>	<u>56,763</u>	<u>43,454</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ 1,739</u>	<u>\$ 63,292</u>	<u>\$ 70,091</u>	<u>\$ 57,461</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	Clay Co. #42	Clay Co. #44	Clay Co. #52	J.D. 53 - Main - Lockhart Flood
	(DITCHES)	(DITCHES)	(DITCHES)	(J.D. 53 - Main)
RECEIPTS	\$ 3,932	\$ 2,166	\$ 1,537	\$ 18,836
DISBURSEMENTS	113	205	203	9,318
RECEIPTS OVER (UNDER) DISBURSEMENTS	3,819	1,961	1,334	9,518
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
NET CHANGE IN CASH FUND BALANCES	3,819	1,961	1,334	9,518
Cash Fund Balances (Deficit) - Beginning	17,410	13,649	12,582	80,840
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ 21,229</u>	<u>\$ 15,610</u>	<u>\$ 13,916</u>	<u>\$ 90,358</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
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YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	J.D. 53 Lat #1	J.D. 53 Lat #2	J.D. 56	J.D. 56, Lat #1
	<u>(DITCHES)</u>	<u>(DITCHES)</u>	<u>(DITCHES)</u>	<u>(DITCHES)</u>
RECEIPTS	\$ 32,749	\$ 26,939	\$ 9,996	\$ 8,568
DISBURSEMENTS	<u>2,351</u>	<u>-</u>	<u>2,660</u>	<u>2,973</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>30,398</u>	<u>26,939</u>	<u>7,336</u>	<u>5,595</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>(111)</u>	<u>(889)</u>	<u>(51)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>(111)</u>	<u>(889)</u>	<u>(51)</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	30,287	26,050	7,285	5,595
Cash Fund Balances (Deficit) - Beginning	<u>(15,995)</u>	<u>(94,526)</u>	<u>110,252</u>	<u>47,056</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ 14,292</u>	<u>\$ (68,476)</u>	<u>\$ 117,537</u>	<u>\$ 52,651</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
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NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#358 Clearwater Co. #3	#8 Moccasin Creek	#10 Mashaug Creek	#35 Sande Detention
	<u>(DITCHES)</u>	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>
RECEIPTS	\$ 12,332	\$ -	\$ -	\$ -
DISBURSEMENTS	<u>3,431</u>	<u>5,345</u>	<u>261</u>	<u>2,921</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>8,901</u>	<u>(5,345)</u>	<u>(261)</u>	<u>(2,921)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>5,345</u>	<u>261</u>	<u>2,921</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>5,345</u>	<u>261</u>	<u>2,921</u>
NET CHANGE IN CASH FUND BALANCES	8,901	-	-	-
Cash Fund Balances (Deficit) - Beginning	<u>25</u>	<u>-</u>	<u>-</u>	<u>-</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ 8,926</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#36 Marsh Creek 3	#36 Northern Improvement Dam	#38 Rockwell Dam	#39 Mashaug Dam
	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>
RECEIPTS	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	<u>1,034</u>	<u>4,514</u>	<u>438</u>	<u>386</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>(1,034)</u>	<u>(4,514)</u>	<u>(438)</u>	<u>(386)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>1,034</u>	<u>4,514</u>	<u>438</u>	<u>386</u>
Total Other Financing Sources (Uses)	<u>1,034</u>	<u>4,514</u>	<u>438</u>	<u>386</u>
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Cash Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	Levy Admin Work (RED RIVER CONSTRUCTION)	District Owned Acquisitions (RED RIVER CONST GENERAL)	Leased Ag Property (RED RIVER CONST GENERAL)	#12 Hendrum Road Raise (#336 #III COM DIKES)
RECEIPTS	\$ -	\$ 2,314	\$ 95,200	\$ -
DISBURSEMENTS	<u>609</u>	<u>5,233</u>	<u>18,247</u>	<u>37,982</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>(609)</u>	<u>(2,919)</u>	<u>76,953</u>	<u>(37,982)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>609</u>	<u>2,919</u>	<u>(76,953)</u>	<u>37,982</u>
Total Other Financing Sources (Uses)	<u>609</u>	<u>2,919</u>	<u>(76,953)</u>	<u>37,982</u>
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Cash Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#11 Perley Road Raise (#336 #III COM DIKES)	#13 Halstad (#336 #II COM DIKES)	#339 DFIRM Norman Co. (PROJECT DEV - OTHER)	#362 Wild Rice River MPCA WRAP (PROJECT DEV - OTHER)
RECEIPTS	\$ -	\$ 134,594	\$ 14,649	\$ 10,866
DISBURSEMENTS	<u>1,171</u>	<u>149,756</u>	<u>14,649</u>	<u>18,957</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>(1,171)</u>	<u>(15,162)</u>	<u>-</u>	<u>(8,091)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>1,171</u>	<u>-</u>	<u>-</u>	<u>188</u>
Total Other Financing Sources (Uses)	<u>1,171</u>	<u>-</u>	<u>-</u>	<u>188</u>
NET CHANGE IN CASH FUND BALANCES	-	(15,162)	-	(7,903)
Cash Fund Balances (Deficit) - Beginning	<u>-</u>	<u>(17,979)</u>	<u>-</u>	<u>(1,321)</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ -</u></u>	<u><u>\$ (33,141)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (9,224)</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#363 Marsh River MPCA WRAP (PROJECT DEV - OTHER)	#364 Property Acquisition/Demo (PROJECT DEV -OTHER)	One Watershed One Plan (PROJECT DEV -RRC)	#173 Anderson Wetland #5 (PROJECT DEV -RRC)
RECEIPTS	\$ 6,812	\$ -	\$ -	\$ -
DISBURSEMENTS	<u>11,288</u>	<u>616</u>	<u>815</u>	<u>1,374</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>(4,476)</u>	<u>(616)</u>	<u>(815)</u>	<u>(1,374)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>188</u>	<u>616</u>	<u>-</u>	<u>1,374</u>
Total Other Financing Sources (Uses)	<u>188</u>	<u>616</u>	<u>-</u>	<u>1,374</u>
NET CHANGE IN CASH FUND BALANCES	(4,288)	-	(815)	-
Cash Fund Balances (Deficit) - Beginning	<u>(1,321)</u>	<u>-</u>	<u>-</u>	<u>-</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ (5,609)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (815)</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
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YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#365 S Branch WRR-NRCS WP (PROJECT DEV -RRC)	#367 Green Meadow-NRCS WP (PROJECT DEV -RRC)	#366 Moccasin Creek-NRSC WP (PROJECT DEV -RRC)	2016 Rural Ring Dike-#006 Todd (PROJECT DEV -RRC)
RECEIPTS	\$ 49,853	\$ 18,871	\$ 42,101	\$ 19,275
DISBURSEMENTS	<u>67,863</u>	<u>16,698</u>	<u>62,273</u>	<u>10,873</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>(18,010)</u>	<u>2,173</u>	<u>(20,172)</u>	<u>8,402</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>22,257</u>	<u>8,610</u>	<u>18,527</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>22,257</u>	<u>8,610</u>	<u>18,527</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	4,247	10,783	(1,645)	8,402
Cash Fund Balances (Deficit) - Beginning	<u>-</u>	<u>(12,375)</u>	<u>-</u>	<u>-</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ 4,247</u>	<u>\$ (1,592)</u>	<u>\$ (1,645)</u>	<u>\$ 8,402</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	2016 Rural Ring Dike-#005 Moore (PROJECT DEV -RRC)	2016 Rural Ring Dike-#004 Germolus (PROJECT DEV -RRC)	2016 Rural Ring Dike-#003 Carlsrud (PROJECT DEV -RRC)	2016 Rural Ring Dike-#002 Visser (PROJECT DEV -RRC)
RECEIPTS	\$ 39,607	\$ 70,061	\$ -	\$ 60,882
DISBURSEMENTS	<u>88,624</u>	<u>86,721</u>	<u>1,946</u>	<u>14,790</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>(49,017)</u>	<u>(16,660)</u>	<u>(1,946)</u>	<u>46,092</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>11,269</u>	<u>10,840</u>	<u>1,946</u>	<u>1,728</u>
Total Other Financing Sources (Uses)	<u>11,269</u>	<u>10,840</u>	<u>1,946</u>	<u>1,728</u>
NET CHANGE IN CASH FUND BALANCES	(37,748)	(5,820)	-	47,820
Cash Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>(47,820)</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ (37,748)</u></u>	<u><u>\$ (5,820)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	2016 Rural Ring Dike-#001 Ramstad (PROJECT DEV -RRC)	#368 2016 Rural Ring Dike-Other (PROJECT DEV -RRC)	#354 Goose Prairie WMA Storage (PROJECT DEV -RRC)	#356 Green Meadow Project Team (PROJECT DEV -RRC)
RECEIPTS	\$ 24,573	\$ -	\$ 3,666	\$ 2,936
DISBURSEMENTS	<u>4,344</u>	<u>2,473</u>	<u>21,861</u>	<u>6,226</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>20,229</u>	<u>(2,473)</u>	<u>(18,195)</u>	<u>(3,290)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>(769)</u>	<u>2,473</u>	<u>18,195</u>	<u>3,290</u>
Total Other Financing Sources (Uses)	<u>(769)</u>	<u>2,473</u>	<u>18,195</u>	<u>3,290</u>
NET CHANGE IN CASH FUND BALANCES	19,460	-	-	-
Cash Fund Balances (Deficit) - Beginning	<u>(19,460)</u>	<u>-</u>	<u>-</u>	<u>-</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#357 WildRice Vik /Tuft/heitma (PROJECT DEV -RRC)	#87 William Gomall Complaint 17 (#18 VIOLATIONS)	#88 Mahnomen County Airport (#18 VIOLATIONS)	#86 Clyde Neset Complaint (#18 VIOLATIONS)
RECEIPTS	\$ 5,533	\$ -	\$ -	\$ -
DISBURSEMENTS	<u>14,554</u>	<u>302</u>	<u>378</u>	<u>1,780</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>(9,021)</u>	<u>(302)</u>	<u>(378)</u>	<u>(1,780)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>9,021</u>	<u>302</u>	<u>378</u>	<u>1,780</u>
Total Other Financing Sources (Uses)	<u>9,021</u>	<u>302</u>	<u>378</u>	<u>1,780</u>
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Cash Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	#50 Brian Borgen Complaint U R (#18 VIOLATIONS)	#85 Kelly Gunderson Compl. (#18 VIOLATIONS)	#18 Violations - Other (#18 VIOLATIONS)	#12 Permits - Other (#12 PERMITS)
RECEIPTS	\$ 494	\$ -	\$ -	\$ -
DISBURSEMENTS	<u>1,094</u>	<u>1,755</u>	<u>7,879</u>	<u>101,529</u>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<u>(600)</u>	<u>(1,755)</u>	<u>(7,879)</u>	<u>(101,529)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>1,755</u>	<u>7,879</u>	<u>101,529</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>1,755</u>	<u>7,879</u>	<u>101,529</u>
NET CHANGE IN CASH FUND BALANCES	(600)	-	-	-
Cash Fund Balances (Deficit) - Beginning	<u>600</u>	<u>-</u>	<u>-</u>	<u>-</u>
CASH FUND BALANCES (DEFICIT) - ENDING	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	Ph 1, JD#53 L. #1 FEMA PW11 (FEMA 2011 1982)	Ph 11, Clay Co. #4 FEMA PW20 (FEMA 2011 1982)	Ph 12, Upper Reaches, PW 021 (FEMA 2011 1982)	Ph 15, South Br Bridge FEMA PW24 (FEMA 2011 1982)
RECEIPTS	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-
RECEIPTS OVER (UNDER) DISBURSEMENTS	-	-	-	-
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	118	32,529	22	3,196
Total Other Financing Sources (Uses)	118	32,529	22	3,196
NET CHANGE IN CASH FUND BALANCES	118	32,529	22	3,196
Cash Fund Balances (Deficit) - Beginning	(118)	(32,529)	(22)	(3,196)
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	Ph 16, Proj #1 CD #1 FEMA PW 25 (FEMA 2011 1982)	PH 2, 2 & 2a, J.D. 53 #2, PW11 (FEMA 2011 1982)	PH 3, JD53, #2 FEMA PW 13 (FEMA 2011 1982)	PH 4, Proj #18 CD #64 FEMA PW14 (FEMA 2011 1982)
RECEIPTS	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-
RECEIPTS OVER (UNDER) DISBURSEMENTS	-	-	-	-
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	37,336	119	832	(870)
Total Other Financing Sources (Uses)	37,336	119	832	(870)
NET CHANGE IN CASH FUND BALANCES	37,336	119	832	(870)
Cash Fund Balances (Deficit) - Beginning	(65,987)	(119)	(832)	870
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ (28,651)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	PH 5, Proj #1 CD#1 FEMA PW#1 (FEMA 2011 1982)	PH 6, Proj #1 CD1 FEMA PW#16 (FEMA 2011 1982)	PH 7, South Br & CD FEMA PW17 (FEMA 2011 1982)	PH 8, JD#56 FEMA PW 18 (FEMA 2011 1982)
RECEIPTS	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-
RECEIPTS OVER (UNDER) DISBURSEMENTS	-	-	-	-
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	(1,507)	(1,682)	(695)	55
Total Other Financing Sources (Uses)	(1,507)	(1,682)	(695)	55
NET CHANGE IN CASH FUND BALANCES	(1,507)	(1,682)	(695)	55
Cash Fund Balances (Deficit) - Beginning	1,507	1,682	695	(55)
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2017
(CONTINUED)**

	Ph 9 Proj 20, CD#45 L #2, PW18 (FEMA 2011 1982)	FEMA 2011 1982 - Other (FEMA 2011 1982)	TOTAL
RECEIPTS	\$ -	\$ -	\$ 1,447,364
DISBURSEMENTS	-	842	1,312,409
RECEIPTS OVER (UNDER) DISBURSEMENTS	-	(842)	134,955
OTHER FINANCING SOURCES (USES)			
Transfers In (Out)	21	5,776	175,130
Total Other Financing Sources (Uses)	21	5,776	175,130
NET CHANGE IN CASH FUND BALANCES	21	4,934	310,085
Cash Fund Balances (Deficit) - Beginning	(21)	(4,934)	1,370,031
CASH FUND BALANCES (DEFICIT) - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,680,116</u>

**WILD RICE WATERSHED DISTRICT
SCHEDULE OF ACCOUNTS RECEIVABLE
YEAR ENDED DECEMBER 31, 2017**

<u>FUND</u>	<u>SOURCE OF REVENUE AND PURPOSE</u>		<u>AMOUNT</u>
Capital Projects	Becker County	Property Taxes and Special Assessments	\$ 2,171
Capital Projects	Clay County	Property Taxes and Special Assessments	4,376
Capital Projects	Clearwater County	Property Taxes and Special Assessments	380
Capital Projects	Mahnomen County	Property Taxes and Special Assessments	3,291
Capital Projects	Norman County	Property Taxes and Special Assessments	11,068
Capital Projects	Polk County	Property Taxes and Special Assessments	65
Capital Projects	Red River Management Board	Reimbursements	63,692
Capital Projects	State of Minnesota	Grants Income	75,838
General	Becker County	Property Taxes and Special Assessments	834
General	Clay County	Property Taxes and Special Assessments	1,600
General	Clearwater County	Property Taxes and Special Assessments	123
General	Mahnomen County	Property Taxes and Special Assessments	1,128
General	Norman County	Property Taxes and Special Assessments	2,185
General	Polk County	Property Taxes and Special Assessments	15
Special Revenue	Becker County	Property Taxes and Special Assessments	2,125
Special Revenue	Clay County	Property Taxes and Special Assessments	4,376
Special Revenue	Clearwater County	Property Taxes and Special Assessments	328
Special Revenue	Mahnomen County	Property Taxes and Special Assessments	2,994
Special Revenue	Norman County	Property Taxes and Special Assessments	5,836
Special Revenue	Polk County	Property Taxes and Special Assessments	39
			<u><u>\$ 182,464</u></u>

**SCHEDULE OF ACCOUNTS PAYABLE
YEAR ENDED DECEMBER 31, 2017**

<u>FUND</u>	<u>VENDOR NAME</u>	<u>ITEM AND PURPOSE</u>	<u>CHECK NUMBER</u>	<u>AMOUNT</u>
Capital Projects	Anthony Sip	Tree Removal	16596	\$ 8,075
Capital Projects	Anthony Sip	Brush Cutting/Tree Removal	16628	4,930
Capital Projects	Braun Intertec	Geotechnical Contract	16582	12,849
Capital Projects	City of Perley	Maintenance/Mowing	16594	2,880
Capital Projects	Gordon Construction	Ditch Cleanout	16584	11,055
Capital Projects	Houston Engineering, Inc.	Engineering	16585	50,906
Capital Projects	MN State University Moorhead	Archaeological Survey	16589	4,300
Capital Projects	Visser Trenching	Tree Removal	16590	2,045
General	FP Mailing Solutions	Postage Meter	16583	119
General	Marco	Software Support	16588	2,428
General	Northwest Beverage, Inc.	Supplies	16592	31
General	Office Supplies Plus	Supplies	16593	20
General	Wambach & Hanson	Legal	16597	726
				<u><u>\$ 100,364</u></u>

OTHER REPORT SECTION



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INDEPENDENT AUDITOR'S REPORT ON MINNESOTA LEGAL COMPLIANCE

To the Board of Managers
Wild Rice Watershed District
Ada, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the Wild Rice Watershed District, Ada, Minnesota, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated May 4, 2018.

The Minnesota Legal Compliance Audit Guide for Other Political Subdivisions, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, contains six categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, claims and disbursements, miscellaneous provisions, and tax increment financing. Our audit considered all of the listed categories, except that we did not test for compliance with the provisions for tax increment financing because it is not applicable to the District. Additionally, we tested for compliance with the authority to issue public debt.

In connection with our audit, nothing came to our attention that caused us to believe that the District failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, except that the District did not comply with the public purpose policy. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above referenced provisions.

This report is intended solely for the information and use of those charged with governance and management of the District and the State Auditor and is not intended to be and should not be used by anyone other than these specified parties.

Justin, Clasen & Company, Ltd.
Certified Public Accountants

Pequot Lakes, Minnesota
May 4, 2018