

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
March 8, 2017
APPROVED MINUTES

A full list of acronyms used is available at the end of this report (Appendix A)

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday March 8, 2017. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Sharon Askelson, and Curt Johannsen. Managers Mike Christensen and Raymond Hanson were absent. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:30 a.m with the pledge of allegiance.
3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Askelson to approve the agenda with the addition of the following items. Carried.
 - Letter to BWSR – RE: Lower Wild Rice
 - Flood Buyout Request
 - South Branch & Moccasin Creek RCPP
 - County Buffer Meetings
4. Meeting Minutes. A motion was made by Manager Spaeth and seconded by Manager Erickson to approve the February 8, 2017, meeting minutes as presented. Carried.
5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Askelson to approve payment of billings as presented. Carried.
5. Financial Report. A motion was made by Manager Askelson and seconded by Manager Spaeth to approve the monthly financial report dated February 28, 2017. Carried.
6. Open Mic. No one spoke at this time.
7. Manager Johannsen and Attorney Hanson arrived at 8:35 am.
8. Community Flood Protection. Engineer Bents reported that a meeting was held the previous week with utilities companies regarding necessary relocation of services in the City of Halstad. Once this information is gathered, a 408 request will be submitted to the Corps. Administrator Ruud added that he is continuing to work with legislators to getting bonding passed for road raises in the communities.
9. Green Meadow RCPP. Engineer Bents stated that he is working through benefits and cost evaluations with Dr. Jay Lietch and Chuck Fritz. Currently we are waiting to see what comes out of the early evaluation and carrying the benefits cost in two paths – one that would display NRCS allowable benefits and one that shows all realized benefits within the subwatershed. Manager Erickson brought forth potential storage sites within the subwatershed that were brought to him by an individual who felt certain areas would be good storage sites. It

was noted that the individual did not own the sites that they were bringing forward, rather it was land owned by other parties who may not have an interest in providing storage on their property.

10. Lower Wild Rice Administrator Ruud informed the Board that he is continuing to work on easement language with Attorney Hanson. He added that he is meeting with Engineer Bents and representatives from BWSR to review the proposed language. A motion was made by Manager Spaeth and seconded by Manager Askelson to approve Chairman Holmvik signing a letter of support to use RIM for the establishment of the Lower Wild Rice Corridor Habitat Restoration project. Carried.

11. Goose Prairie. Administrator Ruud stated that questionnaires were mailed to landowners looking for feedback regarding flowage easements. We have started to receive responses from some of the landowners. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve Administrator Ruud to enter into options to purchase flowage easements. Carried. It is noted that execution of said options would require further Board action.

12. Olson Agassiz Operation Agreement. A motion was made by Manager Spaeth and seconded by Manager Erickson to approve the 2017-2021 Five Year Operation Agreement for the Olson Agassiz Project. Carried. It is noted that the parties will meet to review the plan in the winter of 2019-2020.

PERMIT APPLICATIONS

13. Allen Haaland, Section 19, Strand Twp. A motion was made by Manager Spaeth and seconded by Manager Johannsen to table Permit #3-8-17-4 to lower a culvert, remove a culvert and crossing, build a rock ditch block, and ditch cleaning and deepening pending previously requested information from the applicant. Carried. It is noted that lengthy discussion was held regarding the application and work requested to be completed in the application.

14. Allen Haaland, Section 30, Strand Twp. A motion was made by Manager Erickson and seconded by Manager Askelson to approve Permit #3-8-17-5 to add a 24" centerline culvert. Carried.

15. Norman County Highway Department, Various Sections, Strand & Waukon Twps. A motion was made by Manager Erickson and seconded by Manager Spaeth to approve Permit #17-007 to mill and overlay CSAH 19 from CR 160 to CSAH 36. Carried.

16. A motion was made by Manager Johannsen and seconded by Manager Askelson to approve the following permit applications with conditions as noted. Carried.

- CMGB Farms, Section 27, Strand Twp. Permit #17-014 to install subsurface drain tile with standard tile conditions.
- CMGB Farms, Section 28, Spring Creek Twp. Permit #17-013 to install subsurface drain tile with standard tile conditions.
- Habedank Farms, Sections 16 & 21, Home Lake Twp. Permit #17-016 to install subsurface drain tile with standard tile conditions.
- Blair Hoseth, Section 14, Fossum Twp. Permit #17-008 to add an 18" culvert to an existing field approach.
- David Swenson, Section 20, Good Hope Twp. Permit #17-015 to lower a culvert through a driveway to match the elevation of the culvert to the east.

17. Andrew Borgen, Section 6, Mary Twp. A motion was made by Manager Erickson and seconded by Manager Spaeth to approve Permit #3-8-17-1 to install subsurface drain tile with standard tile conditions and

the condition that a 12” berm is constructed within 100 feet south of the tile outlet in the roadway ditch and with the condition that the applicant get approval from the road authority for the construction of the berm to ensure that any local grading concerns are addressed to the satisfaction of the township. Also, recommendation that the pump outlet be installed to discharge near ground level to address concerns expressed by adjacent property owner. Carried.

18. Adam Stalboerger, Section 20, Lake Grove Twp. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve Permit #17-010 to install subsurface drain tile with standard tile conditions. Carried.

19. 10:00 am – Clyde Neset & Pat Brendel. Brendel summarized a civil lawsuit between Mr. Neset, defendant, and Ralph Kraft and Sharon Kraft, plaintiffs. Brendel was legal counsel for Mr. Neset and stated that he wanted to ask for WRWD guidance to ensure that a resolution to the matter at hand would not violate WRWD terms. The Board of Managers advised all parties in attendance that as stated in the District Rules, works within the District that change the current flow of water require a permit application.

20. Flood Buyout Request. Administrator Ruud stated that he has received a request from Mervin Carlsrud, rural Borup, for a flood buyout. He is currently working to determine if state funding would be available for such a request. A motion was made by Manager Johannsen and seconded by Manager Spaeth to authorized Administrator Ruud and Engineer Bents to determine what funding options might be available for such a request. The motion carried with Chairman Holmvik and Manager Askelson and Johannsen voting in favor, and Managers Spaeth and Erickson opposed. Carried.

21. County Buffer Meetings Administrator Ruud informed the Board that he has recently met with Norman and Mahnomen County Boards to discuss the impending Buffer law and enforcement.

22. South Branch & Moccasin Creek RCPP. Administrator Ruud updated the Board regarding the South Branch and Moccasin Creek RCPP processes. He has met with Engineer bents and they are currently working to begin a hydraulic study in preparation for required public scoping meetings to be held in the future.

23. MAWD Bylaws. Discussion was held regarding a request that was received from MAWD regarding restructuring of fees and the need to have a special meeting during the Summer Tour.

24. South Branch. Manager Erickson stated that a bridge Northwest of Ulen is slated to be replaced soon, he was wondering if storage could possibly be incorporated with the bridge replacement.

25. Carpet Bids. Administrator Ruud has received one bid from a local business to replace the office carpet. He was seeking names of other individuals within the district who might be able to do such a job. Managers were asked to return names to the district office in an attempt to get another bid.

26. Per Diems. A motion was made by Manager Spaeth and seconded by Manager Erickson to approve payment of Managers per diems and expenses as distributed. Carried.

30. There being no further business to come before the Board of Managers, a motion was made by Manager Johannsen and seconded by Manager Askelson to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 11:07 am.

Date	Num	Name	Memo	Amount
Feb 9 - Mar 8, 17				
02/21/2017		QuickBooks Payroll Service	Created by Payroll Service on 02/17/2017	5,549.94
03/07/2017		QuickBooks Payroll Service	Created by Payroll Service on 03/06/2017	5,871.68
02/10/2017	ACH	Ada City	Utilities	279.53
02/09/2017	ACH	MN Dept of Revenue	5062265	456.00
02/09/2017	ACH	US Treasury-Payroll	41-6145653	2,450.14
02/09/2017	ACH	PERA		968.31
02/15/2017	ACH	Aflac		212.16
02/10/2017	ACH	MARCO, Inc.		518.35
02/27/2017	ACH	Minnesota Energy Resources Corporation		0.42
03/03/2017	ACH	Arvig		316.43
02/13/2017	ACH	Best Western Plus	Kevin - Rinke Noonan Conference	157.27
02/10/2017	ACH	Verizon Wireless	Kevin Cell	68.59
02/23/2017	ACH	MN Dept of Revenue	5062265	378.00
02/23/2017	ACH	US Treasury-Payroll	41-6145653	1,959.32
02/23/2017	ACH	PERA		884.29
03/06/2017	ACH	MARCO, Inc.		518.35
03/08/2017	16290	AmeriPride	rugs	100.83
03/08/2017	16291	EcoLab	Pest Control	86.43
03/08/2017	16292	Houston Engineering, Inc.	February Engineering	37,030.73
03/08/2017	16293	Norman County Recorder	Copies	16.50
03/08/2017	16294	Northwest Beverage, Inc.		51.98
03/08/2017	16295	Office Supplies Plus		635.66
03/08/2017	16296	Ralph's Food Pride	supplies	26.29
03/08/2017	16297	Renae Kappes	Cleaning - 2@60	120.00
03/08/2017	16298	Tony Sip	Tree Removal	10,030.00
03/08/2017	16299	Visser Trenching	Snow Removal	305.00
03/08/2017	16300	Wambach & Hanson	February Legal	941.68
03/08/2017	16301	Curt Johannsen		571.33
03/08/2017	16302	Dean P Spaeth		103.51
03/08/2017	16303	Duane L Erickson		176.92
03/08/2017	16304	Gregory R Holmvik		69.27
03/08/2017	16305	Sharon R Askelson		85.32
TOTAL				70,940.23

Appendix A

List of Acronyms Used:

BWSR	Board of Water and Soil Resources
CR	County Road
CSAH	County State Aide Highway
MAWD	Minnesota Association of Watershed Districts
NRCS	Natural Resources Conservation Service
RIM	Reinvest in Minnesota
RCPP	Regional Conservation Partnership Program
WRWD	Wild Rice Watershed District