

# **WILD RICE WATERSHED DISTRICT**

**11 Fifth Avenue East**

**Ada, MN 56510**

**Ph: 218-784-5501**

## **REGULAR MEETING**

**October 12, 2016**

## **APPROVED MINUTES**

*A full list of acronyms used is available at the end of this report (Appendix A)*

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, October 12, 2016. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Sharon Askelson and Raymond Hanson. Manager Curt Johannsen was absent. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order at 8:33 a.m.
3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the agenda with the following additions. Carried:
  - Update for Spaeth wetland by Manager Erickson
4. Meeting Minutes. A motion was made by Manager Hanson and seconded by Manager Christensen to approve the monthly meeting minutes dated September 14, 2016, as presented. Carried.
5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Askelson to approve the payment of billings as presented. Carried.
6. Financial Report. A motion was made by Manager Askelson and seconded by Manager Spaeth to approve the monthly financial report and the quarterly financial report dated September 30, 2016. Carried.
7. Open Mic. None.
8. Community Flood Protection. Engineer Bents stated that we are working with FEMA regarding remapping on the Halstad levee. He also gave an update regarding the legislative submittals for Hendrum and Perley which were passed along to Ron Harnack.
9. Ring Dike Update. Engineer Bents stated that the Ramstad project should be seeded in the upcoming week. Construction will start on the Visser ring dike immediately following the completion of the Ramstad seeding. A motion was made by Manager Hanson and seconded by Manager Christensen to approve Pay Request #1 from Northern States Excavating totaling \$38,666.25, for work completed on the Ramstad Ring Dike, less a 10% retainer. Carried.
10. Manager Erickson asked how the proposed Fargo Moorhead Diversion will affect the communities of Hendrum and Perley and if the levees would be sufficient. Engineer Bents responded that the community levees were built based on current available conditions.

11. Green Meadow RCPP. Administrator Ruud stated that Chuck Fritz and Dr. Jay Leitch are continuing to work on development of the BCA. A project team meeting will likely be held in November, following a economist meeting which will be held at the end of October.
12. Goose Prairie WMA. Administrator Ruud informed the Board that Ron Harnack attended the LSOHC hearing in September. Currently the recommendations to legislature by LSOHC includes \$600,000 in funding for the Goose Prairie WMA. We are currently redeveloping our original plans to reflect what we will accomplish with the reduced funding amount. Final approval of funding comes through the legislative process. Appraisals for flowage easements were received recently. A meeting with landowners will be scheduled following harvest.
13. Government Land Purchases. A motion was made by Manager Erickson and seconded by Manager Hanson to approve sending a letter to County Boards of Commissioners within the district, requesting that they encourage water retention on land being purchased by government entities. Carried.
14. MAWD Resolutions. Administrator Ruud stated that resolutions need to be submitted to MAWD this week. None were brought forth at this time.
15. Consultant Bids. Discussion was held regarding consultant bids. A motion was made by Manager Spaeth and seconded by Manager Askelson to approve advertising for three year bids for mowing, spraying, legal, and engineering. Carried.

### **PERMIT APPLICATIONS**

16. Home Lake Twp, Section 5, Home Lake Twp. A motion was made by Manager Hanson and seconded by Manager Erickson to approve Permit #10-12-16-4 to replace two 36" centerline culverts with a longer culvert with the condition that the replaced pipes match the size of the existing 36" pipes or one pipe having a diameter of 54" or less. Carried.
17. Norman County Highway Department, Section 10, Sections 2 & 11, Hegne Twp. A motion was made by Manager Spaeth and seconded by Manager Hanson to table Permit #10-12-16-10 to replace a concrete deck girder bridge with three box culverts pending revised hydraulic data from the county. Carried.
18. Richard Jasken, Sections 4 & 5, White Earth Twp. A motion was made by Manager Hanson and seconded by Manager Christensen to approve Permit #10-12-16-5 to construct wetlands. Carried.
19. Syverson Complaint. Following discussion between the Board, Consultants, Bruce Wilkens, and John Voz, a motion was made by Manager Hanson and seconded by Manager Christensen to have Houston Engineering verify that the project was built as designed and determine if a block was intentionally installed. Carried. It was noted that the issue might be a private matter of ditch spraying, cleaning, and/or removal of beaver dams.
20. Pazdernik Complaint. A motion was made by Manager Spaeth and seconded by Manager Hanson to inform Pazdernik, Stalboerger, and USFWS that a field review and review of aerial photography did not produce evidence of a ditch block or beaver dams. A summary of findings will be forwarded to parties involved.
21. Voz distributed information regarding the BWSR RIM reserve program. Currently 91 landowners have enrolled 10,178 easement acres and 4,350.30 wetland practice areas.

16. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the following permit applications with conditions as listed. Carried

- Douglas Kramer, Section 31, Gregory Twp. Permit #10-12-16-6 to install subsurface drain tile with standard tile conditions and the condition that the applicant provide approval from the drainage authority (Mahnomen County) for County Ditch 91, and that the applicant get approval from the adjacent landowners (MN DNR) for any tiles placed within 200 feet of the state lands in Section 1 of Marsh Creek Township and Section 6 of Chief Township.
- Douglas Kramer, Section 10, Marsh Creek Twp. Permit #10-12-16-7 to install subsurface drain tile with standard tile conditions.
- Jerry Matter, Section 31, Spring Creek Twp. Permit #10-12-16-9 to install subsurface drain tile with standard tile conditions and the condition that the tile is installed with a setback distance of 200-ft minimum, or any tile installation closer to the property line must be approved by the adjacent property owner for the north side of the project (USFWS).
- Gary Schlick/Brad Arends, Section 32, Chief Twp. Permit #10-12-16-13 to install subsurface drain tile with standard tile conditions.
- Gary Schlick/Brad Arends, Section 4, Rosedale Twp. Permit #10-12-16-14 to install subsurface drain tile with standard tile conditions.

17. David Arends, Section 10, Mary Twp. A motion was made by Manager Hanson and seconded by Manager Spaeth to table Permit #10-12-16-1 to install subsurface drain tile and request information showing approval from the Drainage Authority through the 103E proceeding to outlet the tile system into Project 9. Carried.

18. Clearwater County Highway Department, Many Sections, Nora Twp. A motion was made by Manager Hanson and seconded by Manager Askelson to approve Permit #10-12-16-2 to regrade CSAH from CSAH 31 to CSAH 13. Carried.

19. Roger Foltz, Section 22, Spring Creek Twp A motion was made by Manager Christensen and seconded by Manager Spaeth to table Permit #10-12-16-3 to install subsurface drain tile to notice section 22 and the north half of section 21 of Spring Creek Twp in Becker County. Motion carried with Manager Erickson opposed.

20. Douglas Kramer, Section 32, Chief Twp. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve Permit #10-12-16-8 to install subsurface drain tile with standard tile conditions. Carried.

21. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve the following permit applications with conditions as listed. Carried.

- Pederson Bros Farm, Sections 5, 6, 7, Gregory Twp. Permit #10-12-16-11 to install subsurface drain tile with standard tile conditions.
- Pederson Bros Farm, Section 27, Bejou Twp. Permit #10-12-16-12 to install subsurface drain tile with standard tile conditions.

22. Agricultural Land Lease. A motion was made by Manager Christensen and seconded by Manager Spaeth to advertise for a three year lease on the district owned agricultural property and notify the current tenant of the upcoming lease expiration. Manager Erickson asked Board members if anyone wants to look at selling the parcel. No further discussion was held. Motion carried.

23. Spaeth Wetland. Manager Spaeth stated that he is not opposed to Manager Erickson's request to change the wetland design but communication needs to be held with BWSR. Manager Spaeth added that the

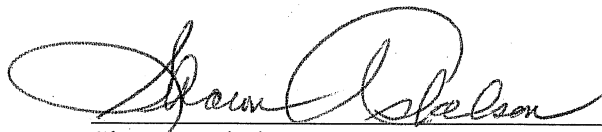
topography in the area will likely not support increased storage without impacts to adjacent landowners and noted that the ditch through the property is not included in the easement.

24. Per Diems. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve payment of Manager per diems and expenses as distributed. Carried.

25. November Meeting Date. A motion was made by Manager Hanson and seconded by Manager Christensen to move the November Regular Board Meeting Date to November 16<sup>th</sup>. Carried. Administrator Ruud noted that in the case that several Permit applications are received in the upcoming days, a special meeting could be considered for October 26<sup>th</sup>.

26. Meetings, Conferences, Seminars. A motion was made by Manager Spaeth and seconded by Manager Askelson to approve Manager and Staff attendance at the MAWD Annual Meeting and the 34<sup>th</sup> Annual Red River Basin Land & Water International Summit Conference. Carried.

33. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Askelson to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 10:18 am.



Sharon Askelson, Secretary

Date	Num	Name	Memo	Amount
<b>Sep 15 - Oct 12, 16</b>				
09/20/2016		Payroll	Created by Payroll Service on 09/19/2016	5,412.50
10/04/2016		Payroll	Created by Payroll Service on 10/03/2016	5,499.98
09/30/2016		Frandsen Bank	Service Charge	0.69
09/25/2016	ACH	MARCO, Inc.	Copier Lease	670.75
09/29/2016	ACH	Minnesota Energy Resources Corporation	Energy Bill	47.00
10/03/2016	ACH	Arvig	Phone, Internet, Fax	339.93
09/21/2016	ACH	Minnesota Pollution Control Agency	Permit fee	400.00
09/23/2016	ACH	PERA	Benefits	895.38
09/26/2016	ACH	Aflac	Benefits	212.16
09/23/2016	ACH	US Treasury-Payroll	41-6145653	126.24
09/23/2016	ACH	MN Dept of Revenue	5062265	416.00
09/23/2016	ACH	US Treasury-Payroll	41-6145653	2,119.34
10/04/2016	ACH	GoDaddy	Domain Renewal	20.17
10/11/2016	ACH	Ada City	Utilities	245.60
10/04/2016	ACH	Amazon	indoor flag	10.98
10/04/2016	ACH	Amazon	supplies - chemicals	35.42
09/27/2016	ACH	Amazon	indoor flag supplies	5.98
09/27/2016	ACH	Amazon	indoor flag	44.79

09/27/2016	ACH	Amazon	indoor flag	50.15
09/27/2016	ACH	Amazon	indoor flag supplies	13.00
10/06/2016	ACH	MN Dept of Revenue	5062265	416.00
10/07/2016	ACH	US Treasury-Payroll	41-6145653	2,119.34
10/07/2016	ACH	PERA		842.87
10/10/2016	ACH	Verizon Wireless	Kevin Cell	54.47
10/10/2016	ACH	Target		23.89
10/12/2016	16137	AmeriPride		195.66
10/12/2016	16138	Becker Co. Auditor		2,587.00
10/12/2016	16139	Clay County Auditor Treasurer		6,271.00
10/12/2016	16140	Farmers National Company	Appraisal #4904	3,500.00
10/12/2016	16141	FP Mailing Solutions	Postage Meter	118.63
10/12/2016	16142	Hendrum City	Mowing	600.00
10/12/2016	16143	Houston Engineering, Inc.	September Engineering	26,233.73
10/12/2016	16144	JC & J Trucking Inc.	Project Cleanout	4,425.00
10/12/2016	16145	McCullum Hardware, Inc.	dehumidifier	203.05
10/12/2016	16146	Morris Electronics, Inc.	maintenance	196.82
10/12/2016	16147	Norman County Recorder	VOID: Copies	0.00
10/12/2016	16148	Norman County Treasurer/Auditor		214.00
10/12/2016	16149	Northern States Excavating	Pay Request #1	38,666.25
10/12/2016	16150	Office Supplies Plus	Calendar refills	75.92
10/12/2016	16151	Ralph's Food Pride	supplies	29.94
10/12/2016	16152	Renae Kappes	cleaning - 2@60	120.00
10/12/2016	16153	Tony Sip	September mowing	11,900.00
10/12/2016	16154	Wambach & Hanson	September Legal	752.40
10/12/2016	16157	Dean P Spaeth		103.82
10/12/2016	16158	Duane L Erickson		96.78
10/12/2016	16159	Gregory R Holmvik		69.26
10/12/2016	16160	Michael K Christensen		91.39
10/12/2016	16161	Raymond M Hanson		88.71
10/12/2016	16162	Sharon R Askelson		85.46

**116,647.45**

## Appendix A

### List of Acronyms Used:

BCA	Benefits Cost Analysis
BWSR	Board of Water and Soil Resources
CSAH	County State Aide Highway
FEMA	Federal Emergency Management Agency
LSOHC	Lessard-Sams Outdoor Heritage Council
MAWD	Minnesota Association of Watershed Districts
MN DNR	Minnesota Department of Natural Resources
RCPP	Regional Conservation Partnership Program
WMA	Wildlife Management Area