

**WILD RICE WATERSHED DISTRICT**  
**11 Fifth Avenue East**  
**Ada, MN 56510**  
**Ph: 218-784-5501**

**REGULAR MEETING**  
**September 14, 2016**  
**APPROVED MINUTES**

*A full list of acronyms used is available at the end of this report (Appendix A)*

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, September 14, 2016. Managers in attendance included: Greg Holmvik, Duane Erickson, Raymond Hanson, Dean Spaeth, Mike Christensen, Curt Johannsen, and Sharon Askelson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order at 8:30 a.m.
3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the agenda with the following additions as listed. Carried:
  - 8:36 am – Jon Peterson – Lockhart Flood Storage Update
  - Horace Ooley – Green Meadow Subwatershed issues – Following Peterson
4. Meeting Minutes. A motion was made by Manager Christensen and seconded by Manager Johannsen to approve the regular monthly meeting minutes dated August 10, 2016. Carried.
5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Askelson to approve the payment of billings as presented. Carried.
6. Financial Report. A motion was made by Manager Johannsen and seconded by Manager Askelson to approve the monthly financial report dated August 31, 2016. Carried.
7. Open Mic. Nobody spoke at this time.
8. Jon Peterson – Lockhart Flood Storage Update. Jon Peterson, Lockhart township resident spoke regarding the recent heavy rain event and the efficiency of the Lockhart project. He stated that there is a long draw down time due to the design of the overflow structure. Discussion was held regarding solutions to this issue. A motion was made by Manager Johannsen and seconded by Manager Erickson to have staff develop a cost estimate regarding ditch improvements in the area, presenting information to landowners to determine if there is a desire to go forward with work to improve the outlet structure. Carried.
9. Ring Dike Update. A motion was made by Manager Hanson and seconded by Manager Johannsen to award the Visser ring dike project to Northern States Excavating. Carried. It was noted that the Ramstad quotes came in within 30% of engineering estimates and construction began on September 13, 2016.

## PERMIT APPLICATIONS

10. Kim Syverson Complaint – Section 6, Ulen Twp. Kim Syverson explained upstream drainage issues caused by MN BWSR and NRCS wetland restoration project in 2011. Engineer Bents stated that more research needs to be completed prior to Board action on the issue. He also recommended that Syverson communicate directly with Jon Voz, BWSR representative, regarding the concerns.
11. John Pazdernik & Adam Stalboerger Complaint – Section 6, Lake Grove Twp. John Pazdernik explained adjacent flooding concerns related to a ditch block constructed by USFWS on property owned by Clifford Fraser in Section 31 of Rosedale Twp. Engineer Bents stated that more research needs to be completed prior to Board action on the issue. Discussion will resume when more information becomes available from USFWS regarding the allegations.
12. At the request of Mark Seeger, a motion was made by Manager Johannsen and seconded by Manager Erickson to add Mark Seeger to the agenda to discuss beaver activity in the Moccassin Creek area. Motion passed with Manager Hanson opposed. Attorney Hanson advised that a request to change the agenda during a regular can be made and approved with at least a 2/3's vote by the board in favor of the change.
13. Mark Seeger – Moccassin Creek Beaver Activity. Mark Seeger stated that he was seeking permission to remove beaver dams in Moccassin Creek and cleanout portions of the creek located on DNR property. Seeger was advised that Moccassin Creek is not an assessed project area, therefore the Board of Managers cannot authorize cleanout or maintenance of the channel. He was also advised that the landowners along the channel can file a petition to establish a ditch system, which would provide the District with maintenance authority over the assessed portion of an established project. He was also advised to contact the DNR regarding issues with beaver activity on their property.
14. Duane Pazdernik, Section 36, Pembina Twp. A motion was made by Manager Spaeth and seconded by Manager Askelson to approve Permit #9-14-16-10 to install a field crossing with a 12" pipe
15. Horace Ooley – Green Meadow Subwatershed issues. Horace Ooley spoke regarding increased flooding issues in the Green Meadow Subwatershed area. He questioned where the original project assessment area was and what land was assessed to drain into the Green Meadow Dam. Engineer Bents found the original project plans showing the area of drainage determined at the time the Dam was built. Lengthy discussion was held regarding increased flooding in the area and whether changes in road design during a paving project led to increased flooding in the area. Manager Erickson suggested informing Ooley of upcoming project team meetings to address his current concerns in the area. Chairman Holmvik asked if Ooley could submit a complaint regarding the culvert installation. Attorney Hanson responded that at this time the subject would be facing the statute of limitations.
16. A motion was made by Manager Hanson and seconded by Manager Askelson to approve the following permit applications with conditions as listed. Carried.
  - Glen Alexander, Section 32, McDonaldsville Twp. Permit #9-14-16-1 to install a field approach with an 18" culvert.
  - Rick Borgen, Section 7, Mary Twp. Permit #9-14-16-2 to add three field approaches with culverts and remove one field approach and culvert with the condition that the new field approach on the west side of the section have a 24" culvert, the north approach has a 24" culvert, and the east field approach has an 18" culvert.

- John Brandt, Section 10, Lake Ida Twp. Permit #9-14-16-3 to regrade a ditch and lower a field approach culvert by 3 inches with the condition that the ditch grading is completed up and downstream of the field approach culvert to be lowered to provide appropriate drainage.
- Wayne Brandt, Section 7, Lake Ida Twp. Permit #9-14-16-4 to remove two field crossings and culverts, install one field approach and a 36" culvert.
- David Lee, Section 14, Lee Twp. Permit #9-14-16-6 to install subsurface drain tile with standard conditions.
- MNDOT, Various Sections, Southeast Mahanomen County. Permit #9-14-16-7 to replace one 24" RPC with another 24" RPC, put liners in a 36" CMP and in a 24" CMP.
- Chris Odden, Section 16, Fossum Twp. Permit #9-14-16-9 to install subsurface drain tile with standard conditions:

17. Clearwater County Highway Department, Nora Township. A motion was made by Manager Hanson and seconded by Manager Erickson to approve Permit #9-14-16-5 to replace driveway and field approach culverts to a minimum size of 18" CMP. Carried.

18. Stenerson Farms, Section 20, Hendrum Twp. A motion was made by Manager Hanson and seconded by Manager Erickson to approve Permit #9-14-16-14 to install subsurface drain tile with standard tile conditions. Carried.

19. Norman County Highway Department, Section 2 and 11, Hegne Twp. A motion was made by Manager Christensen and seconded by Manager Askelson to table Permit #9-14-16-8 to replace a concrete deck girder bridge with three concrete box culverts to notice adjacent landowners. Carried.

20. A motion was made by Manager Hanson and seconded by Manager Erickson to table to following permit applications with reason as noted. Carried.

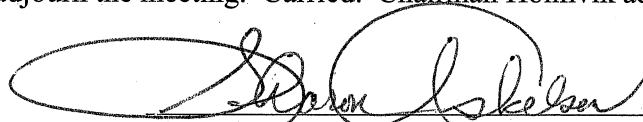
- Pederson Bros Farms, Sections 5, 6, 7, Gregory Twp. Permit #9-14-16-11 to install subsurface drain tile, requesting that the applicant provide approval from the drainage authority (Mahanomen County) for Mahanomen County Ditch 91.
- Pederson Bros Farms, Section 27, Bejou Twp Permit #9-14-16-12 to install subsurface drain tile, requesting that the applicant provide approval from the drainage authority (Mahanomen County) for Mahanomen County Ditch 91.

21. Alan Pinske, Section 20, Fossum Twp. A motion was made by Manager Johannsen and seconded by Manager Spaeth to return Permit #9-14-16-13 to install subsurface drain tile, informing the applicant that they can reapply for the permit if requested information becomes available in the future. Carried.

22. Community Flood Protection. Administrator Ruud reported that a meeting was held with representatives from Perley and Hendrum regarding the updating funding requests. He added that Norman County is currently recalculating their cost contribution towards the road raises. The City of Perley did state that they currently have funds available for a local match towards road raise efforts. Engineer Bents added that work is being completed on the PAL submittal for the City of Hendrum and a meeting will be held with FEMA in early October regarding the project.

23 Green Meadow RCPP. Engineer Bents stated that two upcoming meetings will be held with the NRCS to discuss more regarding the purpose and need statements, hydraulics, and economics. He added that it would be advantageous to get through these meetings prior to holding a Project Team meeting.

24. Goose Prairie WMA. Administrator Ruud reported that he attended the LSOHC hearing and answered questions regarding the project. We are waiting to hear if our request for funding will be granted. We are also waiting to receive appraisal values on the flowage easements. More information is expected for the October meeting. Manager Erickson asked how work currently being completed is being funded. Engineer Bents responded that the work is being paid for with Red River Construction funding.
25. Project ROW. Engineer Bents informed the Board that he will be working with Administrator Ruud and Attorney Hanson to clarify information prior to going forward with the right of way reestablishment along the Felton Ditch.
26. MAWD Resolutions. Administrator Ruud reported that any new resolutions need to be submitted to MAWD prior to the October 14 deadline.
27. Flag. Manager Erickson stated that he would like to see a flag in the Board room with the Board of Managers reciting the Pledge of Allegiance prior to the start of official business each month. Chairman Holmvik instructed staff to fill the request.
28. Spaeth Wetland. Manager Erickson stated that he would like to see a tile trickle tube implemented in the Spaeth Wetland Restoration project approved at the August Board meeting. He added that he would like to see the Board partner with BWSR to maximize wetland restorations. Chairman Holmvik reminded Managers of the complaints prior in the meeting from BWSR maximizing restorations and potentially causing impacts to adjacent landowners. Manager Spaeth added that there is not much drop in the land in this project area, so holding land within the site will likely cause impacts to adjacent property owners.
29. Per Diems. A motion was made by Manager Hanson and seconded by Manager Askelson to approve payment of Manager's Per Diems and expenses as presented. Carried.
30. Discussion/Issues. Chairman Holmvik stated that he would like to see the Board recommend that land purchased by government entities be viewed for their ability to store water. A motion was made by Manager Erickson and seconded by Manager Hanson to send a letter to County Commissioners recommending that land purchased by government entities be enhanced to maximize their ability for retention. Manager Johannsen suggested waiting to discuss the topic until the October Board meeting when it could be added to the agenda. Manager Hanson withdrew his second of the motion, Manager Erickson withdrew the motion. The topic will be added to the agenda for the regular Board meeting held in October.
31. There being no further business to come before the Board of Managers, a motion was made by Manager Askelson and seconded by Manager Hanson to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 11:14 am.



Sharon Askelson, Secretary

Date	Num	Name	Memo	Amount
<b>Aug 11 - Sep 14, 16</b>				
08/23/2016		QuickBooks Payroll Service	Created by Payroll Service on 08/22/2016	5,626.65
09/06/2016		QuickBooks Payroll Service	Created by Payroll Service on 09/02/2016	5,883.95
08/16/2016		Frandsen Bank		5.14
08/25/2016	ACH	MARCO, Inc.		670.75
08/11/2016	ACH	MN Dept of Revenue	5062265	418.00
08/11/2016	ACH	US Treasury-Payroll	41-6145653	2,257.02
08/11/2016	ACH	PERA		895.40
08/29/2016	ACH	Minnesota Energy Resources Corporation		65.00
08/19/2016	ACH	Aflac		212.16
08/31/2016	ACH	MN Dept of Revenue	5062265	412.00
08/31/2016	ACH	US Treasury-Payroll	41-6145653	2,098.42
09/12/2016	ACH	Ada City		259.68
08/30/2016	ACH	Postmaster		22.95
08/16/2016	ACH	Dollar General	supplies	9.51
09/07/2016	ACH	Minnesota Pollution Control Agency	Ramstad Permit	400.00
08/26/2016	ACH	PERA		842.87
09/10/2016	ACH	Verizon Wireless		69.47
09/12/2016	ACH	PERA		842.87
09/12/2016	ACH	MN Dept of Revenue	5062265	416.00
09/12/2016	ACH	US Treasury-Payroll	41-6145653	2,119.34
09/12/2016	ACH	Verizon Wireless		155.98
09/12/2016	ACH	Amazon	Outdoor Flag	30.45
09/12/2016	ACH	United States Flag		26.89
09/06/2016	ACH	Arvig		312.52
09/13/2016	ACH	Amazon	indoor antennae	63.88
08/29/2016	16110	Gerald Krog	Wetland Credits	6,966.08
09/14/2016	16111	AmeriPride	rugs	94.83
09/14/2016	16112	Arvig	battery	160.31
09/14/2016	16113	Becker Co. Auditor	Special Assessments	561.00
09/14/2016	16114	Clay County Union	Budget Hearing Ad	144.00
09/14/2016	16115	Clay County Auditor Treasurer	09-014-2500 2nd half	53.00
09/14/2016	16116	Hendrum City		4,950.00
09/14/2016	16117	Houston Engineering, Inc.	August Engineering	60,339.04
09/14/2016	16118	Matt Wagner	August trapping	262.32
09/14/2016	16119	Norman County Recorder	Copies	3.25
09/14/2016	16120	Norman County Treasurer/Auditor		457.23
09/14/2016	16121	Northwest Beverage, Inc.		29.00
09/14/2016	16122	Office Supplies Plus	supplies	0.64
09/14/2016	16123	Ralph's Food Pride	August Billing	77.19
09/14/2016	16124	Red River Promoter	Budget Advertisement	252.00
09/14/2016	16125	Red River Watershed Management Board	August Reimbursements	2,230.49
09/14/2016	16126	Renae Kappes	Cleaning - 3@60	180.00
09/14/2016	16127	Tammy Erickson	6@30	180.00

09/14/2016	16128	Tony Sip	August Mowing	16,065.00
09/14/2016	16129	Wambach & Hanson	August Legal	719.90
09/14/2016	16130	Curt Johannsen		82.21
09/14/2016	16131	Dean P Spaeth		103.83
09/14/2016	16132	Duane L Erickson		171.97
09/14/2016	16133	Gregory R Holmvik		69.26
09/14/2016	16134	Michael K Christensen		171.97
09/14/2016	16135	Raymond M Hanson		157.96
09/14/2016	16136	Sharon R Askelson		187.12
				<hr/>
				<b>118,786.50</b>

## Appendix A

### List of Acronyms Used:

BWSR	Board of Water and Soil Resources
CMP	Corrugated Metal Pipe
DNR	Department of Natural Resources
FEMA	Federal Emergency Management Agency
LSOHC	Lessard-Sams Outdoor Heritage Council
MAWD	Minnesota Association of Watershed Districts
NRCS	Natural Resources Conservation Service
PAL	Provisionally Accredited Levee
RCP	Reinforced Concrete Pipe
RCPP	Regional Conservation Partnership Program
ROW	Right-of-Way
USFWS	United States Fish and Wildlife Service
WMA	Wildlife Management Area