

**WILD RICE WATERSHED DISTRICT**  
**11 Fifth Avenue East**  
**Ada, MN 56510**  
**Ph: 218-784-5501**

**REGULAR MEETING**  
**March 9, 2016**  
**APPROVED MINUTES**

*A full list of acronyms used is available at the end of this report (Appendix A)*

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday March 9, 2016. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Sharon Askelson, Curt Johannsen and Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Mark Aanenson, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners including: Chad Aldrich, Diane Ista, Walter Geray, John Pazdernik, Duane Pazdernik, Joe Sweirs, Duane Gunderson, Frank Gross, Greg Mastellar, Paul Munsterteiger, Garrett Chisholm, Daryl Chisholm, Joseph Miller, Adam Stalboerger, Jerilyn Swenson, Marijo Vik, Mary Domogalla, Pete Domogalla, Don Kvamme, Ileana Rodriguez, and Shawnn Balstad.

2. Chairman Holmvik called the meeting to order 8:30 a.m.

3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the agenda with the addition of the following items. Carried.

- Balke Lake
- RRWMB Questions

4. Meeting Minutes. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve the February 2016 meeting minutes as presented, with the correction to item #15. Carried.

5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve payment of billings as presented. Carried.

5. Financial Report. A motion was made by Manager Askelson and seconded by Manager Hanson to approve the monthly financial report dated February 28, 2016. Carried.

6. Open Mic. No one spoke at this time.

7. Lower Wild Rice. Administrator Ruud commented that we are currently waiting for a response from BWSR regarding funding opportunities. Administrator Ruud and Engineer Bents will look at reformatting the accomplishment plan and resubmitting it to LSOHC.

8. Goose Prairie Marsh. Administrator Ruud reported that a draft Concurrence Point #1 was submitted to USACOE. Henry VanOffelen and Tammy Baden are working on finalizing Concurrence Point #2. Once both documents have been submitted we should be able to determine if the project falls under a general permit or if mitigation will be required.

9. NRCS RCPP. A motion was made by Manager Johannsen and seconded by Manager Askelson to approve Chairman Holmvik signing the grant agreements for the NRCS RCPP. Carried. It is noted that either party can halt the process at any time, and if projects are withdrawn more funds may become available.
10. Arends Petition. It was noted that payment for the costs incurred due to the petition has been received.
11. Rules Update. A motion was made by Manager Johannsen and seconded by Manager Hanson to set a Public Information Hearing regarding the proposed bylaw and permit application changes for Wednesday, April 13, at 10:00 am. Carried. The purpose of this meeting is to seek comments from the public regarding the proposed changes prior to submitting to BWSR.
12. Ring Dikes. Administrator Ruud informed the Board that a landowner received notification from the NRCS that they did not qualify for NRCS assistance for improvements to an existing ring dike. They have submitted an application for assistance through the WRWD. Due to the close proximity to the prior application, we will notice both applications at the same time.
13. RRWMB. Manager Erickson stated that he would like to receive the year end financials from the RRWMB. Chairman Holmvik stated that Naomi Goral, RRWMB Administrator was asked to send them. He will remind her that this needs to be done.
14. March Conference and Legislative Days. Managers and staff were reminded of the dates and time of the March Conference and upcoming Legislative Days.
15. Administrator Ruud informed the Board that he will be attending a Senate Hearing for Halstad funding on Tuesday, March 15.
16. Citizen's Advisory. Managers were informed that a meeting of the Citizen's Advisory Committee has been scheduled for Monday, April 4, 10:00 am, at the District Office.
17. NRCS RCPP. It was noted that the Green Meadow Grant comes with \$150,000 in local cost share assistance from the RRWMB.
18. Governor's Water Summit. Manager Johannsen provided a report from the Governor's Water Summit, which he attended on Friday, February 26.

## **PERMIT APPLICATIONS**


19. MNDOT, Many Townships and Sections. A motion was made by Manager Hanson and seconded by Manager Christensen to approve Permit #3-9-16-9 to conduct roadway improvements with the condition that the culvert at station 94+80 is not increased and will remain a 60" diameter pipe. Carried. Lengthy discussion was held between adjacent landowners and MNDOT employees, Greg Mastellar and Paul Munsterteiger. Concerns presented were from Pete and Mary Domogalla who wanted a culvert lowered near their property, Bejou Township representatives requested that the culvert located at 94+80 was not increased in capacity as originally planned, and Joseph Miller had a request to install an additional field crossing near Waubun. It was determined that the request from Domogallas and Miller required permit applications from the parties requesting changes. The permit was approved with the condition requested by Bejou Township.

20. CMGB Farms, Section 22, Strand Twp. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve Permit #3-9-16-3 to install subsurface drain tile with standard tile conditions. Carried.
21. Peter Domogalla, Section 11, Marsh Creek Twp. A motion was made by Manager Johannsen and seconded by Manager Erickson to table Permit #3-9-16-4 to install flap gates on two 24" culverts to allow time for the application to evaluate and additional permit by the applicant regarding lowering a centerline culvert in Highway 59, and to further investigate opposition from an adjacent renter to the north. Carried.
22. Norman County Highway Department, Many Townships and Sections. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve Permit #3-9-16-12 to conduct roadway improvements, mill and overlay roadway surfaces, with the condition that the roadway section of Highway 39 in the W1/2 of Section 29 of Winchester Township have an overflow section that is the same as the current elevation. Motion carried with Manager Erickson in opposition.
23. Chuck Borgen, Section 22, Georgetown Twp. A motion was made by Manager Hanson and seconded by Manager Johannsen to continue tabling Permit #3-9-16-2 to install subsurface drain tile pending requested information from applicant. Carried.
24. A motion was made by Manager Hanson and seconded by Manager Askelson to approve the following permit applications with conditions as listed. Carried.
- Good Hope Township, Section 1, Good Hope Twp. Permit #3-9-16-5 to replace an 18" culvert with a longer 18" culvert with the condition that the culvert is installed at the same elevation as the existing culvert.
  - Good Hope Township, Section 4-5, Good Hope Twp. Permit #3-9-16-6 to install a 36" culvert with a riser pipe with the condition that the riser elevation may not be more than 6" below the final rebuilt roadway elevation.
25. Steve Kahlbaugh, Section 7-8, Rosedale Twp. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve Permit #3-9-16-7 to install subsurface drain tile with standard tile conditions and the condition that the applicant get written approval from the landowner in the W1/2 SE1/4 of Section 7, Rosedale Twp. Carried.
26. David Lee, Section 27, Georgetown Twp. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve Permit #3-9-16-8 to install subsurface drain tile with standard tile conditions. Carried.
27. A motion was made by Manager Hanson and seconded by Manager Christensen to table the following permit applications with reasons as listed. Carried.
- Alan Pinske, Section 20, Fossum Twp. Permit #3-9-16-10 to install subsurface drain tile, requesting the applicant submit a tile plan.
  - Alan Pinske, Section 24, Wild Rice Twp. Permit #3-9-16-11 to install subsurface drain tile, requesting the applicant submit a tile plan.
28. Becker County Highway Department, Section 13 & 24, Atlanta Twp. A motion was made by Manager Johannsen and seconded by Manager Hanson to table Permit #3-9-16-1 to replace a timber bridge with a concrete box culvert, to notice Sections 13&24 of Atlanta Twp. Carried.

29. Balke Lake. Manager Erickson wanted to bring awareness to Balke Lake as a potential retention site that the Board could look at in the future. Administrator Ruud commented that this location will likely be looked at as a part of the RCPP process.

30. Per Diems. A motion was made by Manager Christensen and seconded by Manager Johannsen to approve payment of Managers per diems and expenses as distributed. Carried.

30. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Johannsen to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 10:12 am.



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Sharon Askelson, Secretary

Date	Num	Name	Memo	Amount
<b>Feb 11 - Mar 9, 16</b>				
02/23/2016		QuickBooks Payroll Service	Created by Payroll Service on 02/22/2016	5,695.42
03/08/2016		QuickBooks Payroll Service	Created by Payroll Service on 03/07/2016	5,670.57
02/25/2016	ACH	MARCO, Inc.		670.75
02/20/2016	ACH	AT&T	Kevin Cell - final billing	43.55
02/15/2016	ACH	Home Depot		53.72
02/11/2016	ACH	Home Depot	Cords	106.70
02/17/2016	ACH	Postmaster		6.45
02/24/2016	ACH	MN Dept of Revenue	5062265	385.00
02/24/2016	ACH	US Treasury-Payroll	41-6145653	2,031.20
02/24/2016	ACH	PERA		831.67
03/03/2016	ACH	Arvig		403.17
03/09/2016	ACH	MN Dept of Revenue	5062265	386.00
03/09/2016	ACH	US Treasury-Payroll	41-6145653	2,147.94
03/09/2016	ACH	PERA		894.69
03/03/2016	ACH	Amazon		18.95
03/02/2016	ACH	Amazon	Paper Folder	281.55
03/09/2016	ACH	Verizon Wireless		74.91
03/09/2016	15945	Office Supplies Plus	supplies	98.71
03/09/2016	15946	VOID		0.00
03/09/2016	15947	Afixia	Website changes	23.75
03/09/2016	15948	AmeriPride	rugs	94.83
03/09/2016	15949	Arvig	Buy out Phone Lease	534.37
03/09/2016	15950	Cardmember Service	Quickbooks support contract	249.95
03/09/2016	15951	Centrol	Cyst Nematode Testing	500.00
03/09/2016	15952	EcoLab	Pest Control	83.51
03/09/2016	15953	Edgen Heating and Air Conditioning	Repairs	92.00
03/09/2016	15954	H & S Contracting Inc.	Lift Station Valve Repair	600.00
03/09/2016	15955	Houston Engineering, Inc.	February Engineering	16,261.30
03/09/2016	15956	Kathy Docken	Supplies	20.00
03/09/2016	15957	Kenneth Aaron Kesselberg	Snow Removal	230.00
03/09/2016	15958	Mahnomen Pioneer	subscription	30.00
03/09/2016	15959	McCollum Hardware, Inc.	supplies	87.60
03/09/2016	15960	Minnesota Viewers Association	Membership dues	125.00
03/09/2016	15961	Norman County SWCD	Envirothon Donation	100.00
03/09/2016	15962	Northwest Beverage, Inc.		29.00
03/09/2016	15963	VOID		0.00
03/09/2016	15964	Renae Kappes	Cleaning - 2@60 Remove 13 Beaver Dams, Remove plugs in system	120.00
03/09/2016	15965	Tim Crompton Excavating		9,100.00
03/09/2016	15966	Tony Sip	Tree and Debris removal	9,350.00
03/09/2016	15967	Wambach & Hanson	February Legal	953.40
03/09/2016	15968	Curt Johannsen		515.78
03/09/2016	15969	Dean P Spaeth		103.83
03/09/2016	15970	Duane L Erickson		171.97
03/09/2016	15971	Gregory R Holmvik		69.26
03/09/2016	15972	Michael K Christensen		91.38
03/09/2016	15973	Raymond M Hanson		88.71
03/09/2016	15974	Sharon R Askelson		85.47
				<b>59,512.06</b>

## Appendix A

### List of Acronyms Used:

BWSR	Board of Water and Soil Resources
LSOHC	Lessard-Sams Outdoor Heritage Council
MNDOT	Minnesota Department of Transportation
NRCS	Natural Resources Conservation Service
RCPP	Regional Conservation Partnership Program
RRWMB	Red River Watershed Management Board
USACOE	United States Army Corps of Engineers
WRWD	Wild Rice Watershed District