

Wild Rice Watershed District

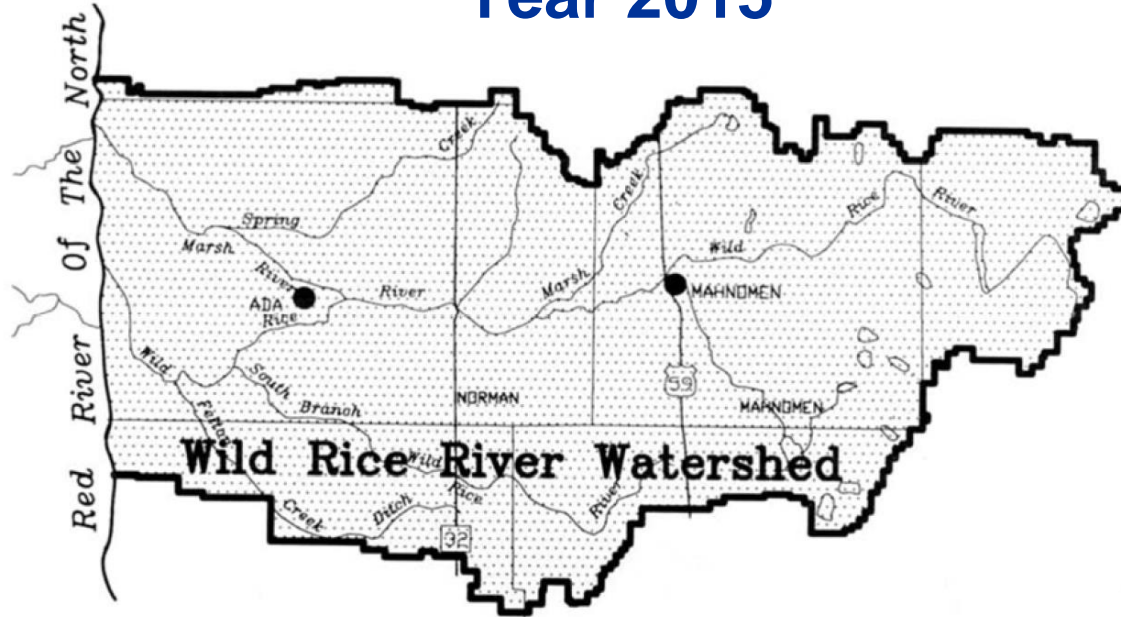


2015 Annual Report

Wild Rice Watershed District

46th Annual Report

Year 2015



The Wild Rice Watershed District is located in the central part of the Minnesota portion of the Red River of the North basin. The Watershed District is bordered by the Sand Hill River and the Red Lake River basins to the north and the Buffalo River basin to the south.

The Wild Rice Watershed District occupies a land area of approximately 2,085 square miles. The territory of the District is in parts of Norman, Clay, Mahnomen, Becker, Clearwater and Polk counties, which include the watershed of the Wild Rice River and the Marsh River.

The photos on the cover are from the Olson Agassiz Wildlife Management Area outlet structure, located in Section 21 of Spring Creek Township, Norman County, Minnesota.

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Wild Rice Watershed District

11 East 5th Avenue

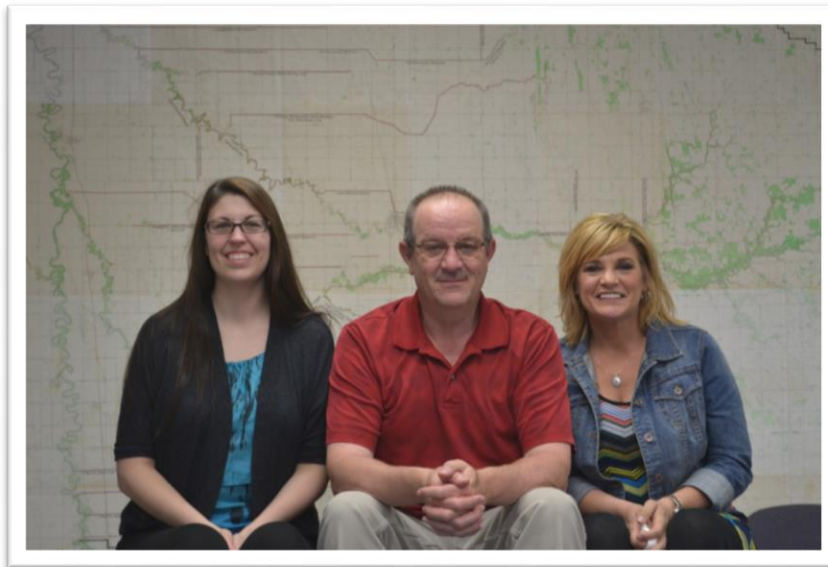
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2015 WRWD Staff

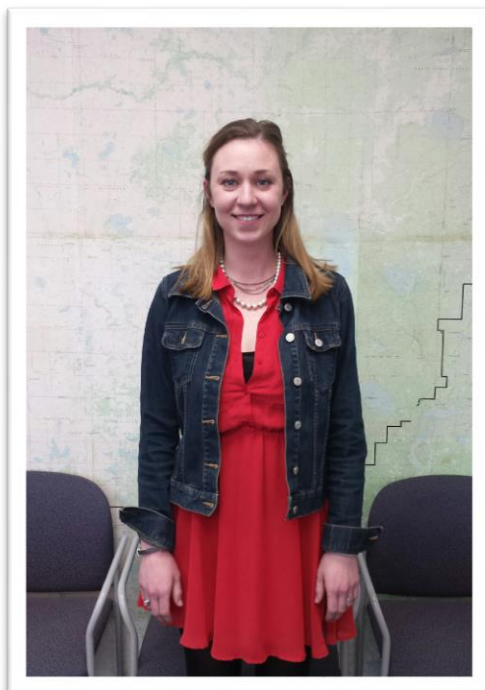


From Left to Right:

Tara Jensen
Bookkeeper
Email:

Kevin Ruud
Administrator
Email:

Kari Kujava
Executive Assistant
(Resigned effective 9-23-2016)
tara@wildricewatershed.org
kevin@wildricewatershed.org



Courtney Habedank
Administrative Assistant
(Started 10-01-2016)

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I. Executive Summary

Pursuant to Minnesota Statutes Section Chapter 103D of the Minnesota Watershed Act, the Board of Managers hereby submits the 46th Annual Report of the Wild Rice Watershed District (WRWD), which covers the period of January 1 to December 31 of 2015. The report includes the District's members, technical and citizen advisors, summaries of the plans, goals, water management projects, and communication programs of the District as well as a summary of the District's financial condition.

The District distributes its Annual Activity Report to the Minnesota Department of Natural Resources and the Board of Soil and Water Resources as provided by law. Copies of the report or audit may be obtained from the District's Managers or through www.wildricewatershed.org.

The Annual Report reflects the Board of Managers' commitment toward serving the residents of the watershed in its mission to provide efficient management of our water resources for the future. The Wild Rice Watershed District is focused on providing the leadership and resources needed to fulfill its water management goals and objectives.

The Wild Rice Watershed District has developed a comprehensive implementation program to accomplish its goals and objectives. Authority for implementation is provided by the legislature under Section 103D of the Minnesota Statutes.

This legislation give the watershed districts the authority to establish rules, require permits, construct and finance improvement projects and perform other activities which contribute to the purpose for which the District is organized. The Watershed District will use this authority granted by the legislature to implement its long term goals and objectives.

Within the Annual Report you will find evidence of these commitments. The report also reflects the Board of Managers' recent accomplishments while mapping out plans for the upcoming year. The Managers invite comments and suggestions concerning this report.

**Respectfully submitted by
Wild Rice Watershed District
Board of Managers
Greg Holmvik
2015-2016 Chairman**

II. From the Desk of the Administrator

As the Administrator of the Wild Rice Watershed District for the last four years, I would like to add some of my thoughts as to how the 2015 year went.

Sadly, Kari Kujava, after 11 years with the district, resigned her position after she accepted another job in Crookston. Thanks to Kari for allowing me the privilege of working with her, it was fun.

One Manager decided to not apply since he had changed his residence where he was living in. So, thanks to John Austinson for the six years he served. Sharon Askelson from Felton was appointed by the Clay County Commissioners to replace John and Duane Erickson was reappointed. Dean Spaeth was reappointed by Mahnommen County.

In our agreement with the City of Halstad to certify their Ring Dike to FEMA standards, we have completed acquiring the land needed to complete this portion of the work. This is being funded by the City of Halstad and the State of Minnesota. Hopefully construction funding will be approved in the 2016 legislative session.

The Green Meadow Project Team received concerns from the Army Corps of Engineers about possible problems with one of the potential sites. This ended up switching the process to use the NRCS funding to do more watershed planning using the PL—566 process. Unfortunately, this has caused a delay in the process.

The Lower Wild Rice Corridor applied for funding from the Lessards Sam Outdoor Heritage Council to acquired land along the Wild Rice River between County Road #2 and #4 focusing on the area above the Billy Lee Bridge. This was approved and we have an agreement to receive \$2.27 million dollars. We have run into problems on trying to leverage this funding with other federal and state agencies. We continue to work on ways to make this work.

The DNR started the process of doing an Environmental Assessment Worksheet (EAW). It was not completed in 2015.

An agreement was reached with Halstad Township on how to pay for repairs this year and into the future of the Erosion Control Structure on JD 53 Lateral 2.

A large culvert was replaced on Project #20 at a cost of \$88,500.00.

A request for maintenance on JD51 was acted upon resulting in the cleaning of approximately 2.5 miles from the outlet.

A total of 143 permits were issued for various projects throughout the district.

Kevin Ruud, Administrator

III. Appointments

Board of Managers



Standing, L to R: Raymond Hanson, John Austinson (term
.. ended 4/25/2015), Greg Holmvik
Seated, L to R: Duane Erickson, Dean Spaeth,
.. Curt Johannsen, Mike Christensen



Sharon
Askelson
term began
4/26/2015

The Wild Rice Watershed District is governed by a Board of Managers whose job is to preside over the business of the Watershed District as it pursues the conservation of natural resources and flood damage reduction through regulation and use of sound scientific principles.

The Board of Managers is composed of seven managers appointed by County Commissioners for a three-year term. Three managers are appointed by Norman County, two managers are appointed by Mahnomen County, and two managers are appointed by Clay County.

The Board of Managers meets regularly on the second Wednesday of each month at 8:30 a.m. at the District office in Ada, Minnesota.

Name and Office	Appointing County	Year Appointed	Contact Information for Current Managers	Date of Term Expiration
Raymond Hanson	Mahnomen	2010	4333 Co Hwy 29 Twin Valley, MN 56584 (218) 584-5545 raynmargo@gmail.com	04/25/16
Curt Johannsen	Norman	2011	PO Box 111 Hendrum, MN 56550 (701) 799-6732 chj74@live.com	04/25/16
Mike Christensen,	Norman	2006	4539 Co Hwy 29 Twin Valley, MN 56584 (218) 584-5510 sunnybrookfarms@gmail.com	04/25/16
Greg Holmvik,	Norman	2009	401 7th Ave W Ada, MN 56510 (218) 784-7399 gholmvik@loretel.net	04/25/17
Duane Erickson	Clay	2009	11849 390th St Ulen, MN 56585 (218) 567-8277 duaneerickson@arvig.net	04/25/18
John Austinson, <i>term ended 4/25/15</i>	Clay	2009	33840 130th Ave Ulen, MN 56585 (218) 596-8322	04/25/15
Sharon Askelson <i>appointed 4/26/15</i>	Clay	2015	PO Box 627 Felton, MN 56536 (218) 494-3439	04/25/18
Dean Spaeth,	Mahnomen	2009	1526 210th St Mahnomen, MN 56557 (218) 935-2127 jspaeth@arvig.net	04/25/18

Consultants

The WRWD Board of Managers retains independent contractor consultants who provide all of the necessary engineering, accounting, auditing, legal and other services and serve at the pleasure of the Board. The District's independent consultants effectively fulfill its obligations, goals and objectives within the approved finances and budget. The following consultants served the District in 2015:

Name	Service Provided	Company Name	Contact Information
Elroy Hanson	Legal services	Wambach and Hanson Law Office	P.O. Box 340 Mahnomen, MN 56557 Phone: (218) 935-2266
Jerry Bents	Engineer	Houston Engineering, Inc.	1401 21st Ave N Fargo, ND 58102 Phone: (701) 237-5065
Judith A. Moravec	Auditor	Mathias C. Justin, Ltd	P.O. Box 90 Pequot Lakes, MN 56472 Phone: (218) 568-5242



Elroy Hanson,
Attorney,
Wambach & Hanson Law Office



Jerry Bents,
Civil Engineer,
Vice President
Houston Engineering Inc.

Not Shown:
Judith A. Moravec, CPA

Citizens Advisory Committee

To ensure public input, the managers have appointed a Citizens Advisory Committee to provide recommendations on matters affecting the Watershed District, including all contemplated projects and improvements. The Wild Rice Watershed District holds annual planning meetings with the Citizens Advisory Committee, as required under Minnesota Statute. Meetings are scheduled for the first Monday in April and the last Monday in November at 10:00 am at the District Office, unless otherwise noted.

Name of Committee Member	Contact Information
Steve Jacobson, Vice-Chairman Norman County Commissioner	1437 County Hwy 4 Hendrum, MN 56550 (218) 861-6155
Allen Boreen	4407 130th Ave Twin Valley, MN 56584 (218) 567-8268
Robert Braseth	25415 190th Ave N Ulen, MN 56584 (218) 596-8754
Wesley Green	18494 210th St N Ulen, MN 56585 (218) 494-3739
Terry Guttormson	1141 175th Ave Hendrum, MN 56550 (218) 861-6800
Corey Hanson	2758 330th St Gary, MN 56545 (218) 356-8678
Cynthia Julin	318 E Main St Ada, MN 56510 (218) 784-2520
Steve Kahlbaugh	2450 160th Ave Mahnomen, MN 56557 (218) 261-0952
Jerome (Joe) Slette	1141 237th St Mahnomen, MN 56557 (218) 936-7147
Matt Speer	2435 140th Ave Mahnomen, MN 56557 (218) 261-0645
Ron Thorsrud	1649 410th St Twin Valley, MN 56584 (218) 584-8448
Marijo Vik	2230 160th Ave Ada, MN 56510 (218) 784-3794

January 14, 2015 – Administrator Ruud informed the Board that an Advisory Board meeting was scheduled for Tuesday, December 9, 2014. The Advisory Board was unable to meet due to a lack of quorum. Following the attempted meeting it was discovered that one of the Advisory Board members had moved out of the District and therefore should be removed from the list of members. Administrator Ruud continued by stating that the Advisory Board discussed trying to meet in the spring of the year rather than the Fall/Winter. Discussion was held regarding attendance requirements and if some members should be removed. Further discussion was held regarding township supervisors and other officials serving as members.

April 8, 2015 – Steve Jacobson, Chairman of the Wild Rice Watershed District Advisory Committee, stated that the group was able to meet on Friday, March 27, 2015. He reported that the Advisory Committee would like to encourage the Board of Managers to continue to look at retention projects and flood damage reduction. He also stated that they encourage the Board to continue focus on the road raises for the cities of Hendrum and Perley, as it was the feeling that until they are completed, the levee projects are not completed. Discussion was also held regarding manager appointments and per diems. The Committee decided that they would like to meet twice a year, setting the dates as the first Monday in April and the last Monday in November with a 10:00 am meeting time.

December 9, 2015 – Administrator Ruud reported that Advisory Committee Chairman Jacobson was unable to attend the Board meeting today. Copies of the unapproved meeting minutes were distributed. It was noted that the advisory committee approved forwarding two motions to the WRWD Board of Managers. The motions were: to encourage the WRWD Board of Managers and staff to study and research to determine how drain tile affects flooding in the district; and to direct WRWD Board of Managers to continue to pursue flood damage reduction projects as a priority.

*A meeting for the Citizen's Advisory Board was scheduled for 9:00 am Tuesday, December 9th, 2014. The Citizen's Advisory Board was unable to meet due to lack of quorum. Members in attendance included Vice-Chairman Steve Jacobson, Allen Boreen, Robert Braseth, Cynthia Julin, Matt Speer and Marijo Vik. Advisory Board members present discussed trying to schedule a meeting for Spring 2015.

Flood Damage Reduction (FDR) Project Team

The FDR Project Team in the Wild Rice Watershed District was established in 1999, as a result of the mediation process which began in 1997, in an attempt to resolve issues surrounding the development of flood damage reduction projects between waters management agencies and stake-holder groups.

A framework was organized to seek solutions to flooding problems, review new flood protection projects, and coordinate efforts early on in the planning process. The mediation process allows federal, state, and local agencies, as well as the public and private sectors, to provide input regarding flood damage reduction and environmental impacts.

On January 27, 2010, consensus of the WRWD Board was to schedule Project Team Meetings the fourth Wednesday of every month.

The FDR Project Team in the Wild Rice Watershed District delegates includes:

Name	Organization Represented	Contact Information
Tom Knakmuhs	Counties	814 East Main Street Ada, MN 56510 218-784-7126 tom.knakmuhs@co.norman.mn.us
Jerilyn Swenson	Counties	814 East Main Street Ada, MN 56510 218-784-7126 Jerilyn.swenson@co.norman.mn.us
Jerry Dahl	Counties	PO Box 2104 Bejou, MN 56516 218-935-2658
Steve Bommersbach	Counties	PO Box 352 Twin Valley, MN 56584 218-584-5512 bommer@tvutel.com
Mark Harless	Landowner	1467 300th St Borup, MN 56519 218-582-3360
Paul Hougum	Landowner	1539 County Hwy 39 Perley, MN 56574 218-861-6464
Eric Zurn	Landowner	18629 County Hwy 14 Callaway, MN 56521 218-375-2368
Bruce Tufte	Landowner	1264 240th St Borup, MN 56519 218-784-7571
Joe Slette	Landowner	1141 237th Street Mahnomen, MN 56557 218-935-5918
Brett Arne	MN Board of Water and Soil Resources (BWSR)	26624 N Tower Rd Detroit Lakes, MN 56501 218-850-0934 brett.arne@state.mn.us
Pete Waller	MN BWSR	1004 Frontier Drive Fergus Falls, MN 56537 218-736-5445 pete.waller@state.mn.us

Name	Organization Represented	Contact Information
Nathan Olson	MN Department of Natural Resources (DNR) Fisheries	14583 County Hwy 19 Detroit Lakes, MN 56501 218-847-1579 nathan.olson@state.mn.us
Rodger Hemphill	MN DNR Hydrologist	14583 County Hwy 19 Detroit Lakes, MN 56501 218-846-8384 rodger.hemphill@state.mn.us
Rob Baden	MN DNR	14583 County Hwy 19 Detroit Lakes, MN 56501 218-846-8383 robert.baden@state.mn.us
Henry Van Offelen	MN DNR	14583 County Hwy 19 Detroit Lakes, MN 56501 218-847-1817 henry.van.offelen@state.mn.us
Don Schultz	MN DNR	1509 1st Ave N Fergus Falls, MN 56537 218-739-7576 don.schultz@state.mn.us
Tara Mercil	MN Pollution Control Agency (MPCA)	714 Lake Avenue, Suite 220 Detroit Lakes, MN 56501 218-847-1519 tara.mercil@state.mn.us
Jim Courneya	MPCA	714 Lake Avenue, Suite 220 Detroit Lakes, MN 56501 218-847-1519 jim.courneya@state.mn.us
Jim Zeigler	MPCA	714 Lake Avenue, Suite 220 Detroit Lakes, MN 56501 218-847-1519 james.zeigler@pca.state.mn.us
Shawnn Balstad	Natural Resources Conservation Services (NRCS)	10 E 2nd Ave S Ada, MN 56510 218-784-4000 shawnn.balstad@mn.usda.gov
Edward Musielewicz	NRCS	809 8th St SE Detroit Lakes, MN 56501 218-847-9392 ed.musielewica@mn.usda.gov
Randy Tufton	NRCS/FSA	10 E 2nd Ave S Ada, MN 56510 218-784-4000 randall.tufton@mn.usda.gov
Evelyn Ashiamah-Finch	Red River Water Management Board Monitoring Specialist	PO Box 635 Barnesville, MN 56514 218-368-0563 kukua16@hotmail.com
Wayne Goeken	River Watch	440048 160th Ave SE Erskine, MN 56535 218-574-2622
Aaron Neubert	Soil and Water Conservation District (SWCD)	123 W Monroe Ave Mahanomen, MN 56557 218-935-2987 aaron.neubert@mn.nacdnet.net

Name	Organization Represented	Contact Information
Mark Christianson	SWCD	100 Main Ave E Twin Valley, MN 56557 218-584-5169 markc@arvig.net
Lori Thronson	SWCD	100 Main Ave E Twin Valley, MN 56557 218-584-5169 lorit@arvig.net
Peter Mead	SWCD	801 Jenny Avenue Perham, MN 56573 218-846-7360 pemead@co.becker.mn.us
Kevin Kassenborg	SWCD	1615 30th Ave S Moorhead, MN 56560 218-287-2255 kevinkassenborg@mn.nacdnet.net
Nan Bischoff	US Army Corps of Engineers	190 5th St E St Paul, MN 55101-1638 651-290-5426 nanette.m.bischoff@mvp02.usace.army.mil
Larry Puchalski	US Army Corps of Engineers	4111 Technology Dr Ste 295 Bemidji, MN 56601 651-290-5339 lawrence.s.puchalski@usace.army.mil
Ryan Frohling	US Fish & Wildlife Service (USFWS)	26624 N Tower Rd Detroit Lakes, MN 56501 218-847-3402 ryan.frohling@fws.gov
Mike Swan	White Earth Reservation	4044 South Ice Cracking Ponsford, MN 56575 218-573-3007
Curt Johannsen	Wild Rice Watershed District (WRWD)	11 East 5th Avenue Ada, MN 56510 218-784-5501
Duane Erickson	WRWD	11 East 5th Avenue Ada, MN 56510 218-784-5501
Mike Christensen	WRWD	11 East 5th Avenue Ada, MN 56510 218-784-5501
Jerry Bents	WRWD Engineer	11 East 5th Avenue Ada, MN 56510 218-784-5501

Red River Watershed Management Board (RRWMB)

The Wild Rice Watershed District is a member of the Red River Watershed Management Board (RRWMB).

The RRWMB's jurisdiction and authority encompasses the area managed by the individual watershed districts that have membership on the Board. Eight watershed districts within the Red River Valley from the RRWMB including the Bois de Sioux, Joe River, Middle-Snake-Tamarac Rivers, Red Lake, Roseau River, Sand Hill River, Two Rivers, and Wild Rice.

The RRWMB was created by an act of the Minnesota legislature in 1976 to provide an organization with a basin-wide perspective concerning flooding. Funding is by ad valorem tax levies, as provided by Chapter 163 of the Minnesota Session Laws.

Managers participate in the annual RRWMB conference each spring, which focuses on a basin-wide approach to water management and flood damage reduction.

Manager Greg Holmvik is the delegate to the board with Manager Curt Johannsen as the alternate.

Minnesota Association of Watershed Districts (MAWD)

The Minnesota Association of Watershed Districts (MAWD) provides educational opportunities, information and training for watershed districts, managers and staff through yearly tours, meetings and newsletters. MAWD also represents state-wide watershed district interests at the legislature, before the executive branch, agencies and other policy makers at the local government level.

IV. Plan Performance

Community Levee Improvements – City of Halstad

Proposers

Wild Rice Watershed District and City of Halstad

Description/Location:

A levee was constructed around the city of Halstad by the USACE in the early 1970s in response to flooding threats against the city. This levee currently removes the city from the designated 100-year floodplain.

However, Norman County has recently updated the Flood Insurance Study (FIS) to account for more recent hydrologic conditions. As part of this effort, the City of Halstad has been offered a Provisional Accredited Levee (PAL) letter. This designation requires the City to make necessary improvements to certify the levee meets at least the minimum requirements per CFR 65.10 or else all protected property will go into the floodplain.



Phase 1 Funding was previously provided by the MNDNR FDR Grant Assistance Program on a 50/50 cost- share to complete the initial survey, geotechnical analysis, and engineering for needed improvements. In addition, \$300K was also provided to expedite land acquisition efforts.

Phase 2 Funding will be used to finish the land acquisition, structural, embankment, and other improvements recommended from Phase 1 in order to meet the requirements of the Provisional Accredited Levee (PAL) letter and to undergo the necessary USACE review.

Phase 3 - Future Will be a cooperative project between the City of Halstad, Norman County, MNDOT and the Wild Rice Watershed District to provide grades raises and eliminate the emergency closure needs. When completed, this will eliminate the added costs for flood fighting, extended transportation closures, costly damage to the existing roadways, and public safety concerns for the traveling public. Current road resurfacing projects are scheduled by MNDOT in this area between 2017-2019.

Flood Control Benefits:

- Flood Protection for nearly 600 residents / 250± households
- Eliminate future roadway damages and public safety concerns
- Cooperative effort with multiple funding sources

Project Cost:

Phase 1 – Design/Permitting/Acquisition - State \$0.375M / Non-state \$153K (2% MHI)

Phase 2 – Levee Improvements: \$2.3M - State \$2.3M / Non-state \$0K

Phase 3 – Costs and Timing to be Determined – Subject to MNDOT Schedule

Status: • **Phase 1 - Nearly Complete** – Previously funded
• **Phase 2 – Levee Improvements** – Current 2017 Request

	Prior Years	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)	FY 2019 (7/18-6/19)	FY 2020 (7/19-6/20)
Funding	FDR \$0.375M WD/City \$0.153M	FDR \$2.300M WD/City \$0.0M	WD/City \$0.025M (Phase 3)	FDR \$ TBD WD/City \$ TBD DOT \$ TBD	FDR \$ TBD WD/City \$ TBD DOT \$ TBD
Project Status	Design/Acquisition (Ph. 1 - Evaluation)	Design/Acquisition/ Permitting/ Construction (Phase 2)	Phase 2 Completion Phase 3 Design	Ph. 3 Grade Raises Acquisition & Construction	Ph. 3 Grade Raises Acquisition & Construction

Key: PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other; DOT= MN Dept of Transportation.

Partners: Cooperative Project between City of Halstad, Norman County, WRWD, and State of Minnesota Flood Damage Reduction Program

January 13, 2015 – Manager Erickson asked if road replacements through the communities have been scheduled. Engineer Bents replied that the timeline for roadwork has changed a few times. He continued by stating that we are still working on acquiring property for levee improvements in the City of Halstad.

February 11, 2015 – A motion was made by Manager Hanson and seconded by Manager Johannsen to approve a draft MAWD resolution for road raise assistance. Carried. Manager Johannsen asked if we should present it to other Boards to try to get more support of the issue. Engineer Bents suggested presenting the resolution to the Sandhill Watershed and Buffalo Red Watershed Boards asking them to either join the resolution or offer a letter of support. Attorney Hanson noted that the resolution is not in its formal format yet. Engineer Bents stated that now that the Board has accepted the resolution, Attorney Hanson can work with the document to make it into the formal resolution. Manager Erickson stated that he would like to see an additional resolution asking the State and Federal Agencies to do retention on land that they currently own. Chairman Holmvik advised Manager Erickson to bring his ideas to Administrator Ruud and another resolution could be brought the board once the details are worked out.

March 11, 2015 – Administrator Ruud stated that he went to the cities at the beginning of March to attend a hearing for funding the remaining portion of the Halstad project.

May 13, 2015 – Engineer Bents reported that we are still working to acquire land in Halstad.

June 10, 2015 – Engineer Bents reported that the land acquisition is continuing in Halstad.

July 8, 2015 – Administrator Ruud reported that land acquisition is continuing in Halstad. We are waiting to receive settlement amounts from Wambach and Hanson. Engineer Bents added that he received news from Pat Lynch, MN DNR, that construction funds were not allocated for the Halstad Levee improvements for the 2016 Fiscal Year. He did seem optimistic that we could reevaluate the funding once land acquisition has been completed and receive additional funding at that time.

August 12, 2015 – Engineer Bents noted that Administrator Ruud was in Halstad joining the bonding committee for a bus tour of the levee project. He continued with a summary of the Halstad levee improvement project for Manager Askelson. Manager Spaeth asked why the improvements were needed. Engineer Bents responded that the levee was weak in areas, and the plan is to move the

existing levee to include the elevator on the north end of town, allowing road raises to potentially occur filling the voids.

September 9, 2015 – Administrator Ruud read the resolution as presented in Appendix F at the end of this report. A motion was made by Manager Johannsen and seconded by Manager Askelson to approve the *Resolution of the Wild Rice Watershed District Board of Managers Seeking Funding re Road Raises for Cities with Levees*, authorizing district staff to submit the resolution to MAWD for consideration at their December Annual Meeting. A roll call vote was taken. Managers Spaeth, Askelson, Christensen, Johannsen, and Chairman Holmvik all voted in favor of the motion. No votes in opposition of the motion. Carried.

Community Levee Improvements – Phase 2 – Perley and Hendrum Grade Raises

Proposers

Wild Rice Watershed District and Communities Perley and Hendrum
(in cooperation with Norman County and the Minnesota Department of transportation).

Description/Location:

Both the cities of Perley and Hendrum have been threatened by Red River flooding on numerous occasions over the years. To prevent these damages, the Cities, along with support from US Army Corps of Engineers, National Guard, and hundreds of volunteers, have previously raised the existing flood control levees using combinations of sandbags and clay.



Under Phase 1, the MNDNR FDR Grant Assistance Program provided funding to construct levees around the cities of Hendrum and Perley. However, Phase 1 did not include any adjustment to the roadway elevations that pass through the cities. As a result, the cities are still susceptible to flooding (for events less than the 100- year) through these openings thereby requiring emergency closures in these locations. The closures have been required five times since 1997. The installation of these emergency closures result in added costs for flood fighting, extended transportation closures, costly damage to the existing roadways, and public safety concern for the traveling public.

Phase 2 will be a cooperative project between the Cities of Hendrum and Perley, Norman County, MNDOT, and the Wild Rice Watershed District to provide grades raise and eliminate the emergency closure needs. Design and R/W acquisition will be completed in 2016-2017, and construction will begin in 2017-2018.

Flood Control Benefits (Phase 2)

- Complete Flood Protection Efforts for the two Communities
- Over 400 residents /175± households protected
- Eliminate future roadway damages and public safety concerns
- Cooperative effort with multiple funding sources - FDR Cost Share 50% or less

Project Cost (Combined for 2 communities): \$2-4M State \$1-2M / Non-state \$1-2M*

*Non- State based on 50% assumed MNDOT and County Cost-Share of Road Improvements

Status: • Phase 1 Levee Construction Completed - Previously funded

- Phase 2A - Initial Project Design and Right-of-Way Identification - Current 2017 Request
- Phase 2B - R/W Acquisition, Final Design, and Construction - Future 2018-2019 Requests

	Prior Years	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)	FY 2019 (7/18-6/19)	FY 2020 (7/19-6/20)
Funding	FDR \$4.800M WD \$ 0.140M	FDR \$0.100M WD \$0.050M DOT \$0.050M	FDR \$0.100M WD \$0.050M DOT \$0.050M	FDR \$1.800M WD \$0.900M DOT \$0.900M	
Project Status	Design/ Acquisition/ Construction Phase 1 Completed	Design (Ph. 2 Grade Raises)	Right-of-way and Construction (Ph. 2 Grade Raises)	Construction (Ph. 2 Grade Raises)	Construction - Phase 2 Completion

Key: PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board;
WD=Watershed District; DNR=Minnesota DNR; O=Other.

Partners: Cooperative Project between Cities of Hendrum and Perley, Norman County, WRWD, and State of Minnesota Flood Damage Reduction Program

January 14, 2015 – Engineer Bents reported that the Hendrum and Perley grant expired on December 31, 2014. All bills for work completed have been received and a final reimbursement will be submitted prior to the end of January. He also stated that the digital parcel information was received and a HMGP application is being considered dependent on the benefit cost analysis (BCA) ratio which will be calculated. Manager Erickson asked if road replacements through the communities have been scheduled. Engineer Bents replied that the timeline for roadwork has changed a few times.

February 11, 2015 – A motion was made by Manager Hanson and seconded by Manager Johannsen to approve a draft MAWD resolution for road raise assistance. Carried. Manager Johannsen asked if we should present it to other Boards to try to get more support of the issue. Engineer Bents suggested presenting the resolution to the Sandhill Watershed and Buffalo Red Watershed Boards asking them to either join the resolution or offer a letter of support. Attorney Hanson noted that the resolution is not in its formal format yet. Engineer Bents stated that now that the Board has accepted the resolution, Attorney Hanson can work with the document to make it into the formal resolution. Manager Erickson stated that he would like to see an additional resolution asking the State and Federal Agencies to do retention on land that they currently own. Chairman Holmvik advised Manager Erickson to bring his ideas to Administrator Ruud and another resolution could be brought the board once the details are worked out.

Continuing on, Engineer Bents stated that an application for HMGP funding can be filled out to assist with the Perley and Hendrum road raises. He cautioned that enough funding might not be available for both projects and asked for Board direction in proceeding as he has been advised to apply for them separate from each other. Manager Johannsen commented that currently MNDOT has scheduled road resurfacing through Hendrum and asked if funding partners such as MNDOT could affect the application. A motion was made by Manager Hanson and seconded by Manager Christensen to send information to both Perley and Hendrum asking the cities if they would like to assist in paying for a portion of the application fees. Manager Johannsen asked what the board's direction would be if both cities return information back saying they are interested. Engineer Bents added that each city could apply separately and the decision would be left up to the state. Manager Johannsen stated that he would like to submit both applications if both cities are interested rather than make the Board decide which one to apply. Motion carried with Manager Johannsen abstaining.

March 11, 2015 – Engineer Bents reported that the City of Perley had responded that they were willing to pay 50% of the HMGP application cost, up to \$1,250. Mayor Johannsen added that the City of Hendrum's meeting will be meeting later in the evening and he would call the District office on Thursday with the outcome of the meeting. Engineer Bents continued that the applications would be submitted based on the information returned from Hendrum. Each city will be billed directly from the Watershed Office after the applications have been submitted.

April 8, 2015 – Engineer Bents stated that a risk screening assessment was recently completed and both the Hendrum and Perley levees ranked well in the screening. Work is still being completed to get the HMGP applications completed and submitted. Administrator Ruud commented that a recent conference call regarding the closure structures aka: road raises went well. This year's funding has been spent but there are two different areas of funding in the PDM and HMGP. The applications for both are similar. If we do not secure HMGP funding, we will apply for PDM funding.

May 13, 2015 – Administrator Ruud reported that receiving funding for the closure structures in Hendrum and Perley has been a slight struggle. The information is going up the ladder at FEMA for review. Manager Johannsen asked how the funding application process is going.

Administrator Ruud replied that more information would be available on Monday, May 18th, following the current legislative session.

June 10, 2015 – Engineer Bents reported that The Hendrum and Perley annual levee inspections were completed.

August 12, 2015 – Engineer Bents added that FEMA Hazard Mitigation funding was applied for in Perley and Hendrum. The applications are currently moving through the Homeland Security Office, which is a timely process.

September 9, 2015 - Administrator Ruud read the resolution as presented in Appendix F at the end of this report. A motion was made by Manager Johannsen and seconded by Manager Askelson to approve the *Resolution of the Wild Rice Watershed District Board of Managers Seeking Funding re Road Raises for Cities with Levees*, authorizing district staff to submit the resolution to MAWD for consideration at their December Annual Meeting. A roll call vote was taken. Managers Spaeth, Askelson, Christensen, Johannsen, and Chairman Holmvik all voted in favor of the motion. No votes in opposition of the motion. Carried.

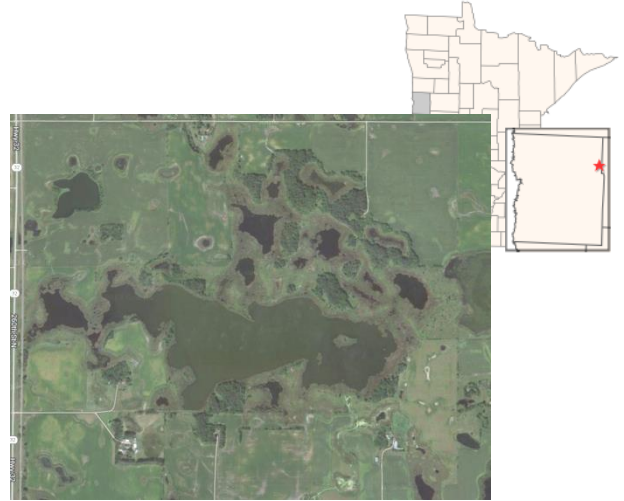
Goose Prairie Wildlife Management Area Enhancements

Proposers:

Wild Rice Watershed District and MNDNR

Description/Location:

The Wild Rice Watershed District and Minnesota Department of Natural Resources have been cooperatively working to develop a plan to **provide improved wildlife management operational capabilities and enhanced flood damage reduction** benefits at the Goose Prairie Wildlife Management Area (WMA). The WMA (491 acres) has long provided hunting options for forest game birds and waterfowl as well as wildlife viewing options for wetland and prairie wildlife. However, the WMA currently has no operable outlet and has undergone significant degradation in recent years due to high water levels. The proposed plan would install an operable outlet structure to allow for enhanced wildlife management capabilities, while also providing additional runoff retention capacity.



Project Benefits:

Flood Control

The project will provide approximately 1,500 ac-ft. of retention in the headwater area of the South Branch of the Wild Rice River drainage basin. This will provide both local (*approximately an 80% local peak flow reduction*) as well as Red River flood damage reduction.

Wildlife Management

The project will allow for improved wildlife pool management to control unwanted species of plants and fish in the pool area.

Habitat Restoration

The establishment of an additional 119 acres of permanent vegetation buffer areas to the WMA to improve wildlife habitat.

Project Cost: \$1,000,000

State (FDR 75%±) \$0.750M / Non-state (25%±) \$0.250M

Status: EAW Review Pending

	Prior Years	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)	FY 2019 (7/18-6/19)	FY 2020 (7/19-6/20)
Approvals		WD/DNR/COE/O			
Funding	WD/DNR	FDR \$0.025M WD \$0.025M	FDR \$0.350M WD \$0.025M RB \$0.050M	FDR \$0.375M WD \$0.033M RB \$0.117M	
Project Status	Project Development; Assessment; Pre-design / EAW	Design/Permitting	Design/Acquisition	Construction	Construction Completion

Key: PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

Partners: Cooperative Project between MNDNR, Township, WRWD, and State of Minnesota Flood Damage Reduction Program

January 14, 2015 – Administrator Ruud stated that we are still working to complete the Environmental Assessment Worksheet. Manager Erickson asked if we are in a position to move forward with work in 2015. Administrator Ruud replied that the rate of progress would be determined dependent on what the EAW says in regards to mitigation. It is more likely that any potential construction would begin in 2016.

March 11, 2015 – Administrator Ruud stated that we are still waiting for the new draft EAW to be returned. He was hoping that it would be returned by the end of the week.

April 8, 2015 – Engineer Bents provided final comments on the EAW and will return the document to the DNR soon. Manager Erickson asked when interested parties can be notified of the EAW posting. Engineer Bents responded that once the public hearing phase begins we could send a mailer to interested parties

May 13, 2015 – Administrator Ruud stated that the EAW is currently at the state level for review. Once the process is completed we will have the opportunity to address concerns, followed by being release for public review.

June 10, 2015 – Administrator Ruud stated that Van Offelen has received a comment letter from St Paul. Tammy Baden is assisting in the process and revisions will be returned next week.

July 8, 2015 – Henry Van Offelen and Tammy Baden, both with MN DNR, met with state representatives two weeks ago regarding the EAW. Final modifications are being made to the document this week.

August 12, 2015 – Engineer Bents stated that the EAW was reviewed at the State level and returned to local staff. Currently Henry Van Offelen and Tammy Baden are working on incorporating the comments into the document. When they are done it will be returned to the State for publication.

September 10, 2014 – Administrator Ruud stated that he is currently waiting for a response from Van Offelen regarding the status of the EAW.

October 8, 2014 – Administrator Ruud stated that the EAW was included in the Manager packets. Currently a November 23rd goal has been set for publishing the document for public comments.

November 19, 2014 – Administrator Ruud reported that there is no change to the status of the Goose Prairie Marsh WMA.

December 10, 2014 – Administrator Ruud informed the Board that the EAW has been published and currently open for public comment. Henry Van Offelen is working with the DNR to try to obtain construction funds for the project.

Lower Wild Rice Corridor Restoration and Setback Levees

Proposers

Wild Rice Watershed District

Description/Location:

The overall proposed corridor restoration project extends along the Wild Rice River from just SE of Hendrum, MN to about six miles east of Ada, MN. The overall restoration corridor length is approximately 23 miles long. Within this reach of river, the adjacent existing levees would be set back to encompass the river's historic meander belt (about ½ mile wide). Oxbows that were cut off by the 1950s Corps' channelization project would be reconnected to the river channel. Flows above an approximate Two-year event would exceed bank full capacity and inundate the leveed floodway/riparian corridor similar to natural riverine behavior. This feature would restore form and function to the floodplain, increase natural habitat, and restore connectivity to segmented floodplain forest. Due to the overall size of the initiative, the project will be conducted in multiple phases over the next 10 – 15 years. Phase 1 of this project will include an approximately 5-mile reach of this corridor.



Project Benefits:

Flood Control The setback levees will be constructed to provide a minimum 10-year level of protection for adjacent property.

Water Quality The Wild Rice River is currently listed as impaired water for turbidity. In addition, to reducing bank erosion, the proposed project will improve water quality by allowing suspended sediment to continue through the system and reduce turbidity in the river.

Wildlife and Habitat The establishment of the permanent vegetation corridor & restored river channel along 23 miles will improve wildlife habitat and provide enhanced connectivity along the river.

Steps: **Step 1 – Design Land Acquisition** – Locally Funded along with LSOHC and existing land programs
Step 2 – Corridor Vegetation and Setback Levee Construction – Future 2018-2022 Requests
Step 3 – Channel Rehabilitation – Future Funding from L-SOHC and Other Sources

Project Cost: \$8,000,000 State 75%± (\$6.0M) / Non-state 25%± (\$2.0M)

Status Phase 1: Acquisition is underway utilizing LSOHC funding and other applicable programs

at an estimated \$10.7M in anticipated costs.

	Prior Years	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)	FY 2019 (7/18-6/19)	FY 2020-2022 (7/19-6/21)
Funding	WD/RB & Mdtm Wk. Grp	WD/RB \$50K LSOHC \$2.270M O \$ 1.500M	FDR \$0.150M WD/RB \$0.100M LSOHC \$2.270M O \$ 1.500M	FDR \$0.600M WD/RB \$0.100M LSOHC \$2.000M O \$1.200M	FDR \$5.25M WD/RB \$1.75M
Project Status	Project Development; Assessment & Pre-Design	Pre-Design /Acquisition (Appraisals)	Design/Permitting/ Acquisition	Acquisition/ Corridor Vegetation/ Construction	Acquisition/ Corridor Vegetation/ Construction

Key: PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

Partners: Cooperative Project between MNDNR, WRWD, and State of Minnesota Flood Damage Reduction Program

January 14, 2015 – Administrator Ruud stated that all updates for the Lower Wild Rice Corridor Restoration were covered in the Rural Acquisition discussion. We are still waiting for confirmation regarding the Lessard Sams Grant.

February 11, 2015 – Administrator Ruud reported that the Outdoor Heritage Council has reviewed and accepted a first draft of the funding applicants. The document has now been forwarded to the council to review.

March 11, 2015 – Administrator Ruud reported that there is not much of an update on the progress. Manager Erickson asked what stage of the process we are at with the Viks. Administrator Ruud responded that they are currently in the process of entering the land into WRE and will contact us once the process has been completed and they are ready to move forward with the next step.

April 8, 2015 – Handouts regarding the recent MAWD legislation were distributed, showing the preliminary recipients of the Lessard Sams Funding.

May 13, 2015 – Engineer Bents updated the Board that we are currently waiting on the legislative session to finish to finalize LSOHC funding. Once we have received the final determination we would move further along in the process of publishing documents to inform landowners about the project and funding available. Engineer Bents summarized the project for Manager Askelson. A two sided draft summary sheet was distributed to the Managers for review. It was noted that this is not a document that is ready to be published; rather Board comments are being sought. Manager Johannsen commented that he would like to have the *future phases* portion more defined to show that retention areas would be implemented. Manager Hanson noted that once the document is finalized he would like to see it distributed to landowners along the corridor via a mailing. Engineer Bents noted that along with Board review, he is also waiting for more defined guidelines on what can be paid for with LSOHC funding.

June 10, 2015 – Administrator Ruud reported that we are still waiting for the special legislative session to receive final word on LSOHC funding. We have also submitted a request for additional funding in an upcoming session. Engineer Bents presented the Board with initial information received regarding payment in lieu of taxes and noted that nothing was finalized. Marijo Vik noted that there have been recent complications in dealing with the NRCS on the project and relayed feelings of dismay. Administrator Ruud assured Vik that we are working to provide the NRCS with necessary documentation so they can continue in the process. When asked by Manager Erickson, Vik noted that they are not interested in trading for property that is currently owned by the District.

July 8, 2015 – Administrator Ruud informed the Board that the LSOHC funding had been approved by the Legislature in the special session. We are currently waiting to receive the contract.

August 12, 2015 – A motion was made by Manager Johannsen and seconded by Manager Christensen to approve the District entering into a grant agreement with the State of Minnesota for the Outdoor Heritage Fund Grant. Carried. Attorney Hanson asked what stipulations were placed on the funding. Engineer Bents replied that once the contract is in place Administrator Ruud, along with himself, will work to determine a draft policy for the funding which aligns with the contract terms. The document will be presented to the Board for approval prior to grant funds being spent on acquisition. Manager Erickson added that he felt the Lower Wild Rice Corridor should be added to the list of District priority areas. Chairman Holmvik agreed that it should be added in the future, noting that the restoration is likely operating on a 20-year plan

September 9, 2015 – Administrator Ruud reported that himself and Engineer Bents presented and application for an additional \$4.15 million in funding for the Lower Wild Rice Restoration Project in front of the Lessard Sams Outdoor Heritage Council at the beginning of September. Following the Regular September Monthly Meeting, an afternoon meeting is scheduled to occur, getting District Staff together with representatives from BWSR, FSA, NRCS, and DNR to determine what the best options for the Lower Wild Rice channel are. Engineer Bents added that the current focus is making sure that future Boards are able to use the acquired property for retention and setback levees.

October 14, 2015 – Administrator Ruud reported that we did not meet the cut for additional LSOHC for the upcoming fiscal year. He continued that it was likely due to the complexity of the proposed project, adding that as we move forward with the current funding and questions are answered we would be able to return and apply for more funding. Engineer Bents added the Buffalo Red River Watershed District is currently facing similar challenges and suggested that working together to develop a system that works would be ideal for both districts.

November 19, 2015 – Engineer Bents and Administrator Ruud updated the Board regarding the funding partnership for the Lower Wild Rice Channel Restoration project. Currently there is difficulty funding the acquisition of property with any funding sources other than LSOHC dollars. Currently they are working with BWSR to try to determine if opportunities are available.

December 9, 2015 – Administrator Ruud reported that himself and Engineer Bents are currently working to determine the most ideal way to utilize the LSOHC funding. They are exploring the option of having BWSR and the SWCD as the monitoring authority of work being completed. A meeting will be held in the near future getting representatives together to discuss details.

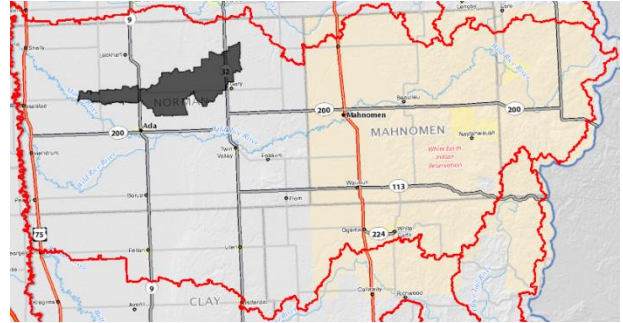
Green Meadow Water Management Project

Proposers

Wild Rice Watershed District

Description/Location:

The Wild Rice Watershed District and its project team are working to develop an overall water management plan for this approximately 69 Square Miles subwatershed. This area is located in the Marsh River basin of the Wild Rice Watershed District. This plan will identify both flood damage reduction and natural resource needs within the subwatershed. The Green Meadow Watershed Management Plan will provide an additional 7,500 ac-ft. of gated storage and approximately 11,000 ac-ft. of total storage.



Project Benefits:

Flood Control

The project will provide approximately 11,000 ac-ft. of retention within the Marsh River basin of the Wild Rice Watershed. This will provide both local (40-45% reduction in flood volume) and Red River flood damage reduction and is consistent with the Red River Basin Commission – Long-Term Flood Solutions Plan for reducing flows on the Red River (providing approximately 5%± of LTFS storage goal).

Water Quality

The Marsh River is currently listed as impaired water for turbidity. In addition, to reducing bank erosion, the retention site(s) will improve downstream water quality by allowing suspended sediment to settle out and reduce turbidity in the river.

Wildlife and Habitat

The establishment of the permanent vegetation within portions of the watershed will improve wildlife habitat. (estimated 4-600 acres of permanent habitat establishment)

Project Cost: \$19,600,000 State 67%± / Non-state 33%±

Status: Final Design/Land Acquisition 2016-18 / Construction 2019-20

	Prior Years	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)
Approvals		WD/DNR/COE/O	WD/DNR/COE/O
Funding	WD/RB	WD \$.108M USDA \$.250M	FDR \$.400M WD \$.108M RB \$.050M USDA \$.250M
Project Status	Project Development Preliminary Engineering	Final Design Permitting & Environmental Review	Final Design Permitting & Environmental Review, Acquisition

Key: DNR=Minnesota Department of Natural Resources; FDR=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; USDA = United States Department of Agriculture/NRCS; WD=Wild Rice Watershed District

Partners: Cooperative Project between MNDNR, Township, WRWD, and State of Minnesota Flood Damage Reduction Program

January 14, 2015 – Chuck Fritz, Project Team Facilitator, informed the Board that the Project Team met on December 17th and chose a project to present for Board Consideration. Engineer Bents summarized the options that were considered by the Project Team, showing the affects to the hydrographs at both the Green Meadow Dam and the outlet of the Green Meadow Subwatershed. Manager Erickson asked which project the Green Meadow Subwatershed drains into. Administrator Ruud responded that the Subwatershed drains into Project 30, also known as the Hadler Ditch. Manager Erickson asked if landowners along the ditch system should be notified of the proposed project. Administrator Ruud responded that landowners would be notified as part of a public hearing before a project is started. Engineer Bents continued to review the options with the Board, informing them that the project that was chosen was broken into two phases. The first phase, which would be pursued, includes two gated impoundments above the existing Green Meadow Dam and expanding the current Green Meadow Dam. The second phase, which would continue to be explored, includes an off channel preferred gated impoundment below the existing Green Meadow dam, and is dependent on practicability, landowner willingness, and the ability to meet the flood damage goals set forth by the Green Meadow Project Team. Manager Austinson asked how much landowner involvement there was in the Project Team decision. Administrator Ruud responded that there were three landowners, from various areas of the Subwatershed, asked to be on the Project Team. Due to health concerns one landowner had limited participation. The decision to present the project into two phases was based on recommendations from the two landowners in attendance. This was decided based on the practicability of obtaining the land for the second phase. Currently the landowner approached would not consider selling the land, however they did note that in the future it may be a consideration. Chairman Holmvik asked if the downstream site location could be moved dependent on land availability. Fritz replied that the location could be moved and it is possible that the site can be tillable when it is not being used for water retention. A motion was made by Manager Austinson and seconded by Manager Christensen to accept the Project Team recommendation of a two phase project as described previously and to submit Points of Concurrence 3 to the US Army Corps of Engineers. Manager Erickson asked if all Board Members needed to be present to make a decision to move forward with the process. Attorney Hanson responded that only a quorum is required per statutes. Manager Erickson stated that he would like to see more landowners along the ditch system involved prior to going forward with a project. Attorney Hanson commented that in his opinion the motion is not formally initiating the project, rather it is another step in the process that needs to be completed. Fritz added that this step is important and the next step would be obtaining permits to operate the sites as presented in Points of Concurrence 3. Motion carried with Manager Erickson in opposition.

February 11, 2015 – Administrator Ruud stated that the final draft of Concurrence Point 3 is nearly completed. A meeting with Larry Puchalski, Corps representative, is scheduled for Friday, February 20, to have him review the information prior to officially submitting it.

March 11, 2015 – Administrator Ruud informed the Board that Concurrence Point 3 has been submitted to the USACOE and a response was requested by April 6th. We are hoping for a positive answer at that point.

April 8, 2015 – Administrator Ruud informed the Board that the USACOE sent a letter asking for an extension to respond to Concurrence Point 3. A motion was made by Manager Johannsen and seconded by Manager Hanson to acknowledge the request and return a letter asking for a response by April 30th, 2015, offering any District staff or consultant assistance that might be needed with the process. Carried.

May 13, 2015 – Administrator Ruud reported that he received verbal confirmation that Concurrence Point 3 was not approved by the USACOE. The verbal response stated that the USACOE wants to know what the direct and indirect impacts on wetlands in the area will be. Engineer Bents suggested waiting for the written response and then provide a response to any questions or concerns that are present. The Board agreed with the recommendation.

June 10, 2015 – Administrator Ruud noted that Fritz and Van Offelen responded to Ben Cox with the USACOE latest letter. The WRWD did not respond. A meeting to clarify what the USACOE is requesting has been scheduled for June 18 in Detroit Lakes.

July 8, 2015 – Chuck Fritz was in attendance to review the Project Team process with the Board and discuss the current status of the Green Meadow Project. Currently the Project Team additional resources committee is trying to receive more clarification from the USACOE regarding what additional information is needed for Concurrence Point 3. Engineer Bents stated that additional site evaluations would need to be completed and these could be done under the PL566 planning process once the contract with the NRCS has been signed. Two draft responses to the USACOE were presented to the Board for consideration regarding the Green Meadow Project. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve District staff to send the shorter of the two letters, which states that the Board is looking at moving forward with the process utilizing RCPP funding, and asking for clarification of what additional information will be required from the USACOE to fully evaluate Concurrence Point 3. Carried.

Judicial Ditch #51

March 18, 2015 – A cleanout request has been received from Ron Baker to clean out a section of JD 51 in McDonaldsville Township. Engineer Bents stated that the approximate cost to clean out 1.4 miles of ditch would be approximately \$110,000. Administrator Ruud added that a separate request has been received by Clay Visser to clean the ditch out further to the west as well. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve Houston Engineering to determine what the cost to clean out the Visser request would be before moving forward with the Baker request. Carried.

April 8, 2015 – Administrator Ruud distributed a letter received from David Roesch, Eric Visser, Neil Rockstad, and Clay Visser, Landowners along JD 51. They requested that the proposed cleanout of the system begin at the West end and work its way East. The letter was acknowledged and Engineer Bents will continue to work to determine the cost of cleaning out the westerly portion of the ditch system.

May 13, 2015 – Engineer Bents reviewed the cleanout requests for JD 51. A request for a cleanout from Highway 9 to Highway 200 was received from Ron Baker. An additional request for a cleanout from Highway 9 to the outlet into the Marsh River was received from Roesch, Visser, Visser, and Rockstad. Cost estimates for repairs totaled approximately \$300,000 with the east (Baker) request costing approximately \$175,000 and the west (Roesch, Visser, Visser, and Rockstad) request costing approximately \$120,000. A motion was made by Manager Hanson and seconded by Manager Spaeth to authorize a meeting between landowners adjacent to the corridor and District staff and consultants to review the proposed cleanout, ensuring that landowner concerns are addressed, as well as obtaining temporary right of way easements for the work. Carried. Manager Spaeth asked Engineer Bents if it would be beneficial to do the repairs over the course of three years. Engineer Bents responded that it would likely be more cost effective to do the entire stretch at the same time rather than getting contractors to come back.

June 10, 2015 – Administrator Ruud stated that a meeting will occur this afternoon with landowners along the proposed cleanout.

July 8, 2015 – Administrator Ruud, Engineer Bents, Chairman Holmvik, and Manager Johannsen met with landowners along the cleanout following the June regular board meeting. Landowners along the eastern portion of the proposed cleanout would like to see improvements made to the channel versus a cleanout. Landowners west of highway 9 would like to see the cleanout process continue. Attorney Hanson asked if a cleanout was needed for the eastern portion of the channel. Engineer Bents stated that at this time a sporadic cleanout could occur, but that portion of the channel is not in dire need of a cleanout. The western portion is in need of work at the current time. Attorney Hanson clarified that he wanted to know as it is the Board's responsibility to keep the ditch systems clean. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve the cleanout of the western two miles of JD51. Carried.

August 12, 2015 – Engineer Bents distributed plans that will be used to solicit bids for the proposed cleanout. Manager Johannsen asked if the cleanout would address the pool of water that sits in the new portion of the ditch. Engineer Bents stated that it will likely not solve the problem, but should allow more of the water to drain. He continued that bids are expected to be presented for Board consideration at the September Regular Board Meeting.

August 9, 2015 – Engineer Bents reported that one contractor has responded to a solicitation of quotes request that was sent out. Two quotes need to be received in order to award the project. A motion was made by Manager Spaeth and seconded by Manager Askelson to approve entering into a contract with the lowest quote, provided that it is within 10% of the engineer's estimate for the project. Carried. Engineer Bents added that soil testing is currently being done to determine if cyst nematodes are present in the ditch bottom at the request of Dave Roesch.

October 14, 2015 – Administrator Ruud commented that he has been in contact with the landowner who requested cyst nematode testing in the ditch bottom. Results were returned showing the presence of cyst nematodes in 3 of the 5 tested areas. Once the landowner is available, they will come into the office to discuss the results and possible options to move forward.

November 19, 2015 – Engineer Bents reported that tree removal has begun along the western most stretch of the cleanout. Talks are continuing with the landowner along the south side of the project, trying to obtain a spoil easement from them. It was noted that landowners along the north side of the system are willing to take the spoil, but it would require larger equipment. Manager Hanson stated that he would like Engineer Bents to research the impact on project cost to get a larger backhoe in to do the job, allowing the spoil to be placed on the north side of the ditch.

December 9, 2015 – Administrator Ruud stated that the spoil is being placed along the north side of the cleanout. There will be a small stretch where it will be difficult to complete the cleanout due to trees along the north side of the ditch. An agreement is in place with landowners along the north side of the channel that the spoil will not be spread until spring, at the earliest. If crops are planted prior to the spoil being spread, the district would leave the spoil until harvest has been complete.

Project #5, Norman Polk Outlet

October 14, 2015 – A motion was made by Manager Johannsen and seconded by Manager Hanson to approve a Final Pay Request from Gordon Construction in the amount of \$6,500.00 for work done on the NP5 Cleanout project. Carried. It was noted that this contract is now completed and payment will be mailed once the Contractor signs the Statement of Account detail.

Project #9 – South Branch of the Wild Rice River/Felton Ditch

August 12, 2015 – Chairman Holmvik opened the hearing for a Petition from Dirk Swanson to use Project 9 as an outlet at 9:30 am. Engineer Bents reviewed the engineer's findings regarding the request and noted that no undue harm is expected to be caused to the system by the addition of the petitioned property. Benefits were determined using a ratio that has been used in past scenarios, determining that an outlet fee of \$9,536.00 would be due from the petitioner to use the system as an outlet. The property would then be included in future maintenance levees for the ditch system. Petitioner asked if it is necessary to pay the outlet calculated on the entire 160 acres since they are not all tillable. Engineer Bents stated that tillable acres are not considered, rather the entire property when viewing the petition. A motion was made by Manager Spaeth and seconded by Manager Johannsen to adopt the letter presented by Engineer Bents as findings for the petition and approve the petition for drainage into the system contingent on payment in the amount of \$9,536.00 plus actual costs associated with the petition. Motion carried with Manager Erickson opposed due to the excessive cost to the petitioner. Chairman Holmvik closed the hearing for a petition at 9:49 am.

Project #13, Olson Agassiz

February 11, 2015 – A motion was made by Manager Hanson and seconded by Manager Austinson to approve the two-year operation agreement between WRWD and DNR. Carried.

Project #20 – Clay County Ditch 45, Laterals 1 and 2

March 18, 2015 – Engineer Bents reported that the low bidder for the culvert repairs in Project 20 was Johnson Excavation. Sellin Brothers, who was the second low bidder questioned the validity of the bid since it was not accompanied by a Responsible Contractor Certificate. Attorney Hanson noted that our contracting documents were prepared in 2014, and sent out at the beginning of 2015. As of January 1, 2015, Minnesota Statute 16C.285, subdivision 3 states that all contracts for public owned or financed projects over \$50,000 must be accompanied with a Responsible Contractor Certificate. Sellin Brothers asked all bids that did not meet this requirement to be disqualified. Attorney Hanson added that the requirement should have been stated in the bid packet and advised the Board to reject all bids and send out a new bid package with the requirement stated. A motion was made by Manager Hanson and seconded by Manager Johannsen to reject all bids and resolicit the bid with the responsible contractor certificate language included. Carried.

April 8, 2015 – Administrator Ruud reported that the Project has been advertised for rebidding, with a bid opening scheduled for April 23rd at 10:00 am.

May 13, 2015 – A motion was made by Manager Spaeth and seconded by Manager Hanson to award the Clay County Ditch 45 (Project 20) pipe replacement to Taggart Contracting out of Newfolds, MN, with a bid of \$88,500.00. Carried. It was noted that Taggart Contracting was the lowest bidder on the project who submitted all necessary and required documentation requested in the bid packet.

June 10, 2015 – Engineer Bents reported that communication has been taking place with contractor, landowner, and adjacent farmer. The project should begin soon.

August 12, 2015 – Engineer Bents updated the Board that the pipe was recently delivered to the site. Taggart Contracting is expecting to mobilize at the beginning of next week. Work is scheduled to be completed prior to the August 30 project deadline.

September 9, 2015 – A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve pay request 1 from Taggart Construction in the amount of \$77,662.50. Carried. A 5% retainer is being held on the project.

October 14, 2015 – A motion was made by Manager Johannsen and seconded by Manager Hanson to approve Pay Request #2 from Taggart Excavating in the amount of \$950.00 for work done on CCD45 Pipe Replacement (Rand Request). Carried. It was noted that a 5% retainer is still being held on the project.

November 19, 2015 – A motion was made by Manager Johannsen and seconded by Manager Askelson to approve Final Pay Request from Taggart Contracting in the amount of \$10,764.00. Carried.

Project #31, Hegne Township Ditch

July 8, 2015 – Engineer Bents informed the Board that the right-of-ways obtained were not recorded when the project was developed. He presented a draft map to the board. Once the research is finalized, a map showing the easement area, along with an affidavit from Attorney Hanson will be submitted to the Recorder's Office and tracted against the property. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve the draft drawings, the preparation of an affidavit, and submittal of necessary documents to Recorder's Office. Carried. Alice Klink, NRCS, asked if this affidavit was part of a legal process. Attorney Hanson replied that the affidavit references original documents and is presented for the recording process. Engineer Bents added that it is rather common that right of ways were not recorded in the past as there is an expenses associated with recording documents.

August 12, 2015 – A motion was made by Manager Spaeth and seconded by Manager Askelson to approve district staff to negotiate payment for Parcel 5.1 which was not included in the original project right of way purchase. Carried.

Project #38, Rockwell Dam

August 12, 2015 – A motion was made by Manager Christensen and seconded by Manager Spaeth to approve final payment of the retainer in the amount of \$3,716.70 to Subsurface Inc for work completed at the Rockwell Dam. Carried.

Judicial Ditch #53, Lateral 2

January 14, 2015 – Administrator Ruud gave a history of the location and installation of the Erosion Control Structure near the outlet of the ditch system. Representatives from Halstad Township have contacted the district office regarding repairs that needed to be done to the outlet structure which lies underneath a township road. In the 1960's the erosion control structure was installed as part of a ditch system improvement. At the time the ditch was a county system. When the improvements were being made, Halstad Township abandoned a road west of the new ECS and placed a new road over the structure to provide access to homes south of the ditch. In 1992 the ditch system levee paid for approximately \$14,000 in repairs to the structure. In 2010 maintenance was performed near the structure in the amount of \$4,000, which was paid by the ditch system maintenance levee. Bob Pickle, Halstad Township Clerk, stated that he felt that the ditch system and Watershed should take ownership of the bridge since it is part of the ditch system. Administrator Ruud stated that in conversations with Engineer Bents and Attorney Hanson it was discussed that the main concern to the district is that they do not want to take ownership in the bridge due to liability issues. It is not common to place a road over an ECS. If the ECS fails and someone is traveling over the top there could be liability issues. Administrator Ruud suggested that the District take the lead in obtaining bids for repairs and enters into a maintenance agreement with the Township, agreeing to pay a percentage of repairs. Steve Anderson, who resides along the township road, asked what the District policy would be if the Township were to abandon the road. Attorney Hanson asked Township officials if there is intent to abandon the road. Pickle responded that there has been discussion regarding abandoning the road if repair costs were too high. Manager Christensen asked whose responsibility the bridge currently is. Administrator Ruud responded that it is unclear who is responsible for repairs. Township supervisors asked why the county is performing bridge inspections on the structure. Engineer Bents responded that that County is required to perform bridge inspections on all structures over 10 feet in length. A motion was made by Manager Hanson and seconded by Manager Christensen to approve Houston

Engineering to do a field review of the site and return to the March Regular Board meeting with options for repairing the structure. Township supervisors asked who would be responsible for the repairs once the cost is determined. Manager Hanson stated that it is his thought that it would be fairly easy to determine what it would cost to repair the structure and what portion of the costs are directly related to their being a road over the structure, versus it being a stand-alone ECS. Pickle asked if the Board should be receiving the bridge reports rather than the Township. Administrator Ruud replied that the township should receive the reports as the ditch system does not need the road over the structure, that is a township choice. He added that by accepting the reports the ditch system assumes liability for the structure if it fails and someone is injured while traveling over it. Pickle stated that he could argue that the system is liable if the structure fails and injuries occur. Administrator Ruud responded that the district could require the township to remove their road from the structure which would eliminate the liability. Pickle asked if he could forward copies of the bridge report to the district for informative reasons. Administrator Ruud responded that would be reasonable.

March 18, 2015 – Engineer Bents gave an overview of the Emergency Control Structure (ECS) located near the outlet of Judicial Ditch 53, Lateral 2 (JD 53 Lat 2). He stated that Houston Engineering reviewed the repair quotes that the township gathered and determined their recommendation for repairs which would cost approximately 75-95 thousand dollars. Dependent on the Board's decision, bids would be solicited once the repair plan is determined. Engineer Bents stated that the Township and Managers would need to reach a cost share agreement for the repairs as well. It was recommended to enter into a more formal agreement that will apply to future repairs that are needed as well. Manager Hanson asked if the proposed repairs might only be mending the problem. He suggested looking into a more permanent solution to the concerns. Discussion was held regarding the cost share between the parties. Manager Johannsen offered discussion of a 75/25 cost share with the township, allowing the township to pay their portion over a predetermined time frame, trying to work with their limited annual budget. It was noted that the repairs will cause an increase to the levy for the ditch system with the goal of raising the funds over a 3-5 year time. Manager Austinson asked those in attendance (Halstad Township Clerk Bob Pickle, Halstad Township Supervisor Phillip Hellerud, and Resident Steven Anderson) their opinion regarding what they would like to see be done. Anderson replied that he would like to see a more permanent fix to the problem and offered his assistance in paying for the repairs. A motion was made by Manager Erickson and seconded by Manager Spaeth to table the decisions until the April Regular Board Meeting, allowing Halstad Township to further discuss the matter at their March meeting.

April 8, 2015 – Administrator Ruud presented a cost sharing offer from Halstad Township regarding current and future repairs at the site of the emergency control structure (crossing of 280th Avenue and JD 53 Lat 2). It was determined that certain areas of the presented agreement needed clarification. A motion was made by Manager Austinson and approved by Manager Hanson to accept the cost share agreement, rewritten as follows:

- Halstad Township would pay for 5% of repairs, up to a maximum of \$5,000.
- In the event that the repair will require replacement of the roadway surfacing, the cost share will increase to 10% up to a maximum of \$10,000.00
- In each case, Halstad Township would be on the same payment schedule as the ditch system.
- Halstad Township would be notified about anticipated repairs before such repairs are approved by the Watershed District.

Attorney Hanson stated that once the Halstad Township Board passes this as a resolution and presents an approved copy to our office, it will become effective.

A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the engineer's recommended repairs on the JD 53 L2 Emergency Control Structure. Repairs include sealing joints with a flexible sealant and stabilizing the surrounding soil with an estimated cost of \$75,000-95,000. Carried.

May 13, 2015 – Engineer Bents updated the Managers that a spec book has been put together and a bid opening is scheduled for Monday, June 8th, 10:00 am, District Office.

June 10, 2015 – Engineer Bents presented the board with information regarding the bid opening on Monday, June 8. Three bids were received; however, one lacked required documentation and was disqualified. A motion was made by Manager Hanson and seconded by Manager Spaeth to award the contract to Key Contracting with a bid of \$97,575.00. Carried.

July 8, 2015 – Engineer Bents updated the Board that Key Contracting is planning on starting repairs on the erosion control structure in Halstad Township in mid-August. Administrator Ruud added that Halstad Township did forward their meeting minutes showing that the agreement was approved on their end.

August 12, 2015 – The contractor is scheduled to mobilize at the end of August and should complete work prior to the September 15th project deadline.

September 9, 2015 – A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve pay request 1 from Key Contracting in the amount of \$84,502.50. Carried. A 5% retainer is being held on the project.

October 14, 2015 – A motion was made by Manager Hanson and seconded by Manager Johannsen to approve Pay Request #2 from Key Contracting in the amount of \$8,550.00 for work done on JD53 Lat 2 ECS repairs (Halstad Twp Request). Carried. It was noted that a 5% retainer is still being held on the project.

November 19, 2015 – A motion was made by Manager Johannsen and seconded by Manager Hanson to approve Final Pay Request from Key Contracting in the amount of \$4,897.50. Carried.

Rural Ring Dike Program

August 12, 2015 – A motion was made by Manager Johannsen and seconded by Manager Askelson to adopt the Farm Ring Dike policy. A copy of the document is available at the District Office.

Rural Acquisition Program

January 14, 2015 – Administrator Ruud is continuing to work through details with the Viks. He reported that we have received new applications for rural acquisitions as well and we will work to obtain funding. Along with rural acquisition applications we have received inquiries about the ring dike program. Administrator Ruud is working with Ron Harneck to try to obtain funding for both areas. Manager Erickson asked if we currently had funding for the Vik acquisition. Engineer Bents replied that funding is secured for the purchase of the building site with the intent that the Lessard Sams grant would provide funding for the ag land acquisition.

February 11, 2015 – A motion was made by Manager Hanson and seconded by Manager Johannsen to approve Administrator Ruud to apply for HMGP funding for two buyout applications that were received recently. Carried.

NRCS RCPP

February 11, 2015 – Administrator Ruud informed the Board that the Red River Retention Authority recently applied for \$20million grant from the NRCS and received approximately \$12million. Around \$10million of this amount will be assigned for construction of projects. He added we could potentially apply for approximately 50,000 – 65,000 in funding assistance for Lower Wild Rice design work. Chairman Holmvik added that currently the RRRA has not determined how this money will be split up.

March 18, 2015 – Engineer Bents detailed the status of \$12 million of funding available through the Red River Retention Authority. One million has been designated for administrative expenses, 5.5 million assigned to Minnesota, and 5.5 million assigned to North Dakota. Meetings have determined that currently there are 23 potential project areas combined in both states. The funding available would need to be used for project planning, development, and design. Engineer Bents added that of the 23 potential project areas, three are located within the Wild Rice Watershed District. The areas are Project 42 (South Branch), Moccassin Creek, and Green Meadow. He did add that at this time we do not know which projects will be funded, how many will be funded, or how much will be funded. What is known for sure is that Minnesota will get 5.5 million dollars to be used for technical assistance.

April 8, 2015 – Administrator Ruud stated that we are still waiting on an agreement between RRRA and NRCS to be signed. Chairman Holmvik added that this is expected to be signed on April 15th, but the date could change. He also added that the Wild Rice Watershed District has three of the potential 13 Minnesota projects within their district. The Board will need to decide if they want to go forward with these projects in the near future. Manager Erickson asked if there is involvement from the local NRCS offices. Engineer Bents stated that we would be working the RRRA for the funding. Administrator Ruud added that we would use the local NRCS staff to implement projects, but there would not be work with them for the funding

Manager Erickson stated that at the Clay County Commissioners Meeting on Tuesday, April 7th, Commissioner Campbell had asked how the District was doing in obtaining a 20% retention goal and reference was made to the North Ottawa site. Manager Erickson was wondering how we get to the point where we are able to sell similar sites and get landowner agreement. He also stated that he was wondering if the Borup site would be the best location for a similar project or if there was another area that could be looked at. Administrator Ruud stated that currently we are seeking funding from the NRCS RCPP, with Project 42 being one of the areas that we would like to do more research on. Manager Erickson asked if this meant that the Borup Site would go forward. Administrator Ruud replied that Project 42 would survey the South Branch from the site of the Becker Dams down to the area of the Merkle Acquisition Buyout Property. Chairman Holmvik added that it took approximately thirty years to get the North Ottawa project going. Manager Hanson added that he felt the Board should focus on what they have going and the progress that is being made with the Lower Wild Rice Channel Restoration and the Green Meadow Project. Manager Johannsen added that a survey of the South Branch from top to bottom needs to be completed to determine the range of solutions available. He noted that there likely is not one single answer for project, rather a combination of things need to

be done. Engineer Bents concluded by saying if the Board decides to seek funding assistance for the South Branch an economic evaluation will likely be completed.

Manager Erickson asked if the Marsh Creek can be viewed in this process. Engineer Bents responded that we have reserved three spots, we can determine which three areas we want to seek funding for. He also added that Moccasin Creek is another area that can be viewed. It was determined that further discussion regarding the three site locations would resume at the next Board meeting.

May 13, 2015 – Engineer Bents reported that the RRWMB will solicit applications for project areas in the near future. He reviewed how the District areas were chosen using the Distributed Detention Plan. Currently the District will be able to submit three applications. Suggested areas for these applications would be the Green Meadow Subwatershed, Marsh Creek, South Branch, and Moccasin Creek areas. Manager Erickson asked if the current work being done by the Becker County SWCD would take the Becker Dam site off the map for future work. Engineer Bents responded that the work being completed wouldn't eliminate the site for possible work, rather it would provide an additional partner to work with on any future projects. Manager Erickson responded that he is more encouraged to explore options at the Borup site since there is currently work being done near the Becker Dams to slow the water down through SWCD programs. Manager Hanson added that he feels that it is important to make sure that the Green Meadow Subwatershed program is one of the areas that funding assistance is sought after. Chairman Holmvik informed the Board that the RRRA expects Districts to move forward with the proposed sites as funding becomes available once the technical analysis has been completed. Manager Johannsen stated he felt that it would be beneficial to review the South Branch corridor, from top to bottom, to determine if old sites are beneficial to revisit or if there are areas that would be better fit for projects. Chairman Holmvik noted that doing technical analysis in the project areas is just the beginning, land acquisition, project design, and implementation can take many years or decades to be completed.

June 10, 2015 – Administrator Ruud informed the Board that a resolution approving the District to seek funding has been requested prior to June 17th. Attorney Hanson was asked to develop a resolution to be approved later in the meeting. Administrator Ruud read the *Wild Rice Watershed District Resolution Regarding National Watershed Program* as presented in Appendix B at the end of this report. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve the resolution as read. A roll call vote was taken. Motion carried with Manager Erickson in opposition. After discussion, a motion was made by Manager Johannsen and seconded by Manager Christensen to apply for technical funding assistance for the Green Meadow Subwatershed, Project 42, and Moccasin Creek. Carried.

July 8, 2015 – As previously discussed, further Green Meadow Project Team research will halt until the contract with the NRCS has been signed.

August 12, 2015 – Engineer Bents informed the Board that all three project areas were accepted to move forward in the process. Currently the NRCS is working on a cost share agreement in which they provide 70% funding, with the remaining 30% being supported locally. He speculated that the RRWMB will likely discuss their funding participation at the meeting in Fertile on August 18th. It was noted that the first project study will likely set the template for the rest. Manager Erickson asked if a benefit/cost ratio was needed for this. Engineer Bents replied that the benefit/cost ratio would be determined as a part of the process. It was also noted that while all submitted projects

were accepted, some will likely fall off the funding radar before proceeding to the next phase once the ratio is determined.

September 9, 2015 – A motion was made by Manager Christensen and seconded by Manager Johannsen to enter into a cooperative agreement with the NRCS. Carried.

October 14, 2015 – Engineer Bents presented information regarding the RCPP process and benefits associated with it. Chuck Fritz continued that the RRWMB is paying for the RCPP process for the Green Meadow Subwatershed and using it as a test pilot to develop a process for others to use. Dr Jay Leitch gave a detailed presentation regarding the BCA, noting that it is a comparison of all of a project's costs to all of a project's benefits. A projects benefits include all benefits, whenever, wherever, and whomever they occur to. The end result is helpful in determining a project's feasibility and worth. A motion was made by Manager Askelson and seconded by Manager Johannsen approving Chairman Holmvik to sign applications for federal assistance for the RCPP process. Carried.

November 19, 2015 – Administrator Ruud informed the Board that funding should be in place on or around December 1st. Currently there is not a breakdown of funds available.

December 9, 2015 – Administrator Ruud updated that we should receive agreements and funding around January 1, 2016.

Permit Applications

For all permit application for **subsurface drain tile installations**, the watershed adopted the following standard conditions and recommendations:

- 1) Recommendation that the applicant contact and coordinate with the NRCS/SWCD offices to ensure approval/clearance regarding any potential wetland issues (and with the USFWS for installation of tile on any parcel that is under easement from the USFWS).
- 2) Recommendation that the applicant obtain approval from the necessary road authorities (township, county, state...) for any work in the road R/W and the drainage authorities (county) for outlets to legal ditches not under WRWD Watershed jurisdiction.
- 3) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating.
- 4) Approved with the condition that all gravity outlets be installed about (however not more than 2 feet above) the elevation of the original design gradeline of the receiving ditch or channel.
- 5) Pumped Outlets Only – Approved with the condition that the pump(s) not be operated during freezing conditions and during times of downstream flooding, and that pumps and associated pipes will not be installed about ground and will block vehicle traffic on the R/W of ditch systems. Also all disturbed areas in ditch R/W's will be restored and reseeded to preexisting conditions.
- 6) Pump stations or other tile control structures, shall not be placed within the R/W of existing legal ditch systems or within a distance determined as follows (6 times the depth of the ditch, measured from top of spoilbank elevation to bottom of ditch from the field side bottom of the ditch), whichever is greater, unless otherwise approved in writing by the WRWD. For example, if the vertical depth measured from top of spoilbank elevation to the bottom of the ditch is 8 ft., the pump station shall not be located within 48 ft. from the field side bottom of the ditch, or within the existing R/W, whichever is greater.

January 2015

Approved

- Duane Erickson, Section 25, Home Lake Twp. Permit #1-14-15-2 to install subsurface drain tile with standard tile conditions. Applicant amended the permit application to extend the tile line outlet location 100-150 feet onto downstream property owner's property at the request of adjacent landowner.
- David and Daniel Steffl, Section 23, Walworth Twp. Permit #1-14-15-6 to install subsurface drain tile with standard tile conditions. It was noted that this was an after the fact permit application and the USFWS has reviewed additional information provided by the applicant and now approves of the permit.

Tabled

- Charles Borgen, Section 28, Hegne Twp. Permit #1-14-15-1 to install subsurface drain tile, requesting written approval from the Drainage Authority (Norman County) or an alternate project design with a different outlet location.
- Don Johnson, Section 8, Rockwell Twp. Permit #1-14-15-4 to clean ditch and construct a berm to contain runoff in the road ditch pending project design information from the applicant.
- MNDOT, Section 27, McDonaldsville Twp. Permit #1-14-15-5 to replace the Highway 9 bridge over the Wild Rice River, raise the bridge elevation 2.5 feet and reconstruct the adjacent highway to the new grade. Project also includes culvert changes. District will

notice Sections 27, 28, and 29 of McDonaldsville Twp. Administrator Ruud noted that the DOT will need to obtain an easement from the district for a portion of the Wagner buyout property.

- David Visser, Section 2, Strand Twp. Permit #1-14-15-7 to construct a new ditch pending previously requested information from the applicant.

Withdrawn

- Duane Erickson, Section 7, Spring Creek Twp. Permit #1-14-15-3 was withdrawn by applicant during the meeting.
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February 2015

Approved

- Charles Borgen, Section 28, Hegne Twp. Permit #2-11-15-1 to install subsurface drain tile with standard tile conditions.
- Community Co-op, Wild Rice and Pembina Townships. Permit #2-11-15-2 to install HDPE natural gas distribution main lines with the condition that the utility line is installed a minimum of 30" below any ditch channel bottoms, the applicant is responsible for adequate erosion control measures during construction and the utility company is responsible for relocation costs in the event future ditch modifications are needed.
- Duane Erickson, Section 17, Spring Creek Twp. Permit #2-11-15-3 to install subsurface drain tile with standard tile conditions for a term of two years.
- Duane Erickson, Section 6, Walworth Twp. Permit #2-11-15-4 to install subsurface drain tile with standard tile conditions for a term of two years.
- Duane Erickson, Section 29, Flom Twp. Permit #2-11-15-5 to install subsurface drain tile with standard tile conditions for a term of two years.
- Duane Erickson, Section 2 and 3, Home Lake Twp. Permit #2-11-15-6 to install subsurface drain tile with standard tile conditions for a term of two years.
- Duane Erickson, Section 11, Home Lake Twp. Permit #2-11-15-7 to install subsurface drain tile with standard tile conditions for a term of two years.
- Duane Erickson, Section 12, Home Lake Twp. Permit #2-11-15-8 to install subsurface drain tile with standard tile conditions for a term of two years.
- Greater MN Transmission, LLC, Norman and Mahnomon Counties. Permit #2-11-15-9 to install HDPE natural gas distribution main lines with the condition that the utility line is installed a minimum of 30" below any ditch channel bottoms, the applicant is responsible for adequate erosion control measures during construction and the utility company is responsible for relocation costs in the event future ditch modifications are needed.
- Barry Halland, Section 12, Waukon Twp. Permit #2-11-15-10 to plug an 18" culvert in a field approach and install a new 18" centerline culvert through a township road. Carried. It was noted that this permit application was previously denied on 10/31/14. Applicant resubmitted asking the board to further consider.
- MNDOT, Clearwater County. Permit #2-11-15-14 to install liners in existing CMP centerline culverts.
- Norman County Highway Department, Lee Township. Permit #2-11-15-15 for roadway improvements, including bituminous overlay and bituminous and aggregate shoulder improvements.
- Nathan Sweep, Section 23, Beaulieu Twp. Permit #2-11-15-16 to construct a water and sediment basin erosion control project.

- White Earth Tribal Council, Section 24, Bejou Twp. Permit #2-11-15-18 to construct a grade stabilization structure.
- Greg Zillmer, Section 11, Hagen Twp. Permit #2-11-15-19 to install subsurface drain tile with standard tile conditions.
- Greg Zillmer, Section 11, Hagen Twp. Permit #2-11-15-20 to install subsurface drain tile with standard tile conditions.
- Greg Zillmer, Section 15, Hagen Twp. Permit #2-11-15-21 to install subsurface drain tile with standard tile conditions.
- Greg Zillmer, Section 15, Hagen Twp. Permit #2-11-15-22 to install subsurface drain tile with standard tile conditions.
- Greg Zillmer, Section 18, Ulen Twp. Permit #2-11-15-24 to install subsurface drain tile with standard tile conditions.

Tabled

- Mike Jirik, Section 36, Popple Grove Twp. Permit #2-11-15-11 to install subsurface drain tile to notice Section 36 of Popple Grove Twp or the permit is approved if the applicant provides written approval from the landowners noticed.
- Don Johnson, Section 8, Rockwell Twp. Permit #2-11-15-12 to clean ditch and construct a berm to contain runoff in the road ditch pending previously requested information from the applicant.
- MNDOT, Section 27, McDonaldsville Twp. Permit #2-11-15-13 to replace the Highway 9 bridge over the Wild Rice River, raise the bridge elevation 2.5 feet and the adjacent highway will be reconstructed to the new grade, along with culvert changes asking the applicant to provide additional documentation on downstream impacts of proposed bridge configuration that would result in less change when compared to existing structure
- David Visser, Section 2, Strand Twp. Permit #2-11-15-17 to construct a new ditch pending previously requested information from the applicant.
- Greg Zillmer, Section 7, Ulen Twp. Permit #2-11-15-23 to install subsurface drain tile due to downstream landowner concerns. Downstream landowner asked for more time to review the permit with her renter.

March 2015

Approved

- Becker County Highway Department, Atlanta and Cuba Townships. Permit #3-18-15-1 to widen CSAH 14 and replace culverts.
- Duane Erickson, Section 8, Walworth Twp. Permit #3-18-15-2 to extend a 12" culvert and widen a driveway.
- Rob Myers, Section 35, Rockwell Twp. Permit #3-18-15-5 to install a 24" culvert and crossing.
- Greg Zillmer, Section 7, Ulen Twp. Permit #3-18-15-9 to install subsurface drain tile with standard tile conditions.

Tabled

- Mike Jirik, Section 36, Popple Grove Twp. Permit #3-18-15-3 to install subsurface drain tile based on concerns expressed by adjacent property owner. Landowner will provide revised tile plan addressing the lateral effect issues in the SW corner.
- Don Johnson, Section 8, Rockwell Twp. Permit #3-18-15-4 to clean a ditch and construct a berm to contain runoff in the road ditch pending previously requested design information from the applicant.

- MNDOT, Section 27, McDonaldsville Twp. Permit #3-18-15-6 to replace the Highway 9 bridge over the Wild Rice River, raise the bridge elevation 2.5 feet and adjacent highway will be reconstructed to the new grade. The project also includes culvert changes. The application was tabled pending previously requested information from the applicant on downstream impacts of proposed bridge configuration and to provide option configuration that would result in less change when compared to the existing structure.
 - Norman County Highway Department, Section 19, Winchester Twp. Permit #3-18-15-7 to replace a bridge with a single span beam bridge pending applicant providing project plans when available.
 - David Visser, Section 2, Strand Twp. Permit #3-18-15-8 to construct a new ditch pending previously requested information from the applicant.
-

April 2015

Approved

- Mike Jirik, Section 36, Popple Grove Twp. Permit #4-8-15-2 to install subsurface drain tile with standard tile conditions.
- Mattson Brothers, Section 1, Atlanta Twp. Permit #4-8-15-4 to add culvert sections to existing pipes to allow for flatter roadway ditch slopes with the condition that all disturbed areas shall be seeded and appropriate permanent erosion control measures installed between the location of the pipes and the downstream township roadway.
- Jeff Opsahl, Section 34, Wild Rice Twp. Permit #4-8-15-8 to install a new 24" culvert through the ART.

Tabled

- CMGB Farms, Section 22, Strand Twp. Permit #4-8-15-1 to install subsurface drain tile requesting that the applicant petition to bring land tiled into the SW outlet into the benefiting area of Project 12, or change the project design to split the drainage along the Project 12 benefiting area boundary.
- Don Johnson, Section 8, Rockwell Twp. Permit #4-8-15-3 to clean a ditch and construct a berm to contain runoff in the road ditch, pending project design information from the applicant.
- MNDOT, Section 27, McDonaldsville Twp. Permit #4-8-15-6 to replace the highway 9 bridge over the Wild Rice River, raise the bridge elevation 2.5 feet and adjacent roadway will be reconstructed to the new grade. The project also includes culvert changes. Tabled asking the applicant to provide additional documentation on downstream impacts of proposed bridge configuration and to provide optional configuration that would result in less change when compared to existing structure.
- Norman County Highway Department, Section 19, Winchester Twp. Permit #4-8-15-7 to replace a bridge with a single span beam bridge pending project plans being submitted when available.
- David Visser, Section 2, Strand Twp. Permit #4-8-15-9 to construct a new ditch pending project information from the applicant.

****Note – No Permit #4-8-15-5 was presented nor issued in April 2015.**

May 2015

Approved

- Charles Bernhardson, Section 32, Shelly Twp. Permit #5-13-15-1 to wide a field approach and add a longer 18" culvert.
- Keith Faus, Section 24, Atlanta Twp. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve Permit #5-13-15-3 to install a grade stabilization project.
- Haugo Brothers, Sections 17 & 18, Lake Grove Twp. Permit #5-13-15-4 to install water and sediment control basins.
- Vernon Holland, Section 24, Lake Ida Twp. Permit #5-13-15-5 to install water and sediment control basins.
- Curt Jacobson, Section 15, McDonaldsville Twp. Permit #5-13-15-6 to install a field approach with a 24" CMP.
- Dean Johnson, Section 2, Spring Creek Twp. Permit #5-13-15-7 to install a field approach and culvert with the condition that the culvert is an 18" diameter pipe.
- Dean Johnson, Section 10, Spring Creek Twp. Permit #5-13-15-8 to install a field approach and culvert with the condition that the culvert is a 24" diameter pipe.
- Ronald Kemper, Section 35, Rosedale Twp; Section 2, Lake Grove Twp. Permit #5-13-15-10 to install water and sediment control basins with the condition that the applicant gain approval from the road authority for any work completed in the road right-of-way.
- MN DOT, Section 27, McDonaldsville Twp. Permit # 5-13-15-12 to replace the Highway 9 bridge over the Wild Rice River, raise the bridge elevation 2.5 feet and reconstruct the adjacent highway to the new grade. The application also includes culvert changes.
- MN DOT, Section 19, Shelly Twp. Permit #5-13-15-13 to replace two 36" pipes with the same size and install erosion control measures.
- MN DOT, McDonaldsville and Lake Ida Twps. Permit #5-13-15-14 to construct a mill and overlay project with no culvert changes and no elevation changes to overflow sections.
- SHOP Farms, Section 14, Home Lake Twp. Permit #5-13-15-16 to widen a field approach and add a longer culvert with the condition that a 15" or 18" diameter pipe is installed.
- SHOP Farms, Section 2 & 3, Home Lake Twp. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve Permit #5-13-15-17 to construct wetland restorations.
- Lukas Steffl, Section 10, Rosedale Twp. Permit #5-13-15-20 to construct a water and sediment basin project with the condition that the applicant gain approval from the adjacent property owner for basin #2.
- Grant Wagner, Section 16, McDonaldsville Twp. Permit #5-13-15-22 to replace a culvert with a new culvert with the condition that a 15" or 18" diameter pipe is installed.
- Eric Zurn, Sections 7 & 8, Rosedale Twp. Permit #5-13-15-23 to install water and sediment control basins pending written township approval and verification by staff that no centerline pipe exists bear basin #1-9.

Tabled

- CMGB Farms, Section 22, Strand Twp. Permit #5-13-15-2 to install subsurface drain tile pending that the application either petition to bring land tiled to the SW outlet into the benefiting area of Project 12 or change the project design to split the drainage along the Project 12 benefiting area boundary.
- Norman County Highway Department, Section 19, Winchester Twp. Permit #5-13-15-15 to replace a bridge with a single span beam bridge, waiting for the applicant to provide project plans when available.

- SHOP Farms, Section 4, Rockwell Twp. Permit #5-13-15-18 to construct wetland creations and scrapes to notice all surrounding property owners.
- Joel Gritzmacher, Section 3, Rockwell Twp. Permit #5-13-15-19 to construct wetland creations and scrapes to notice all surrounding property owners.

Denied

- Wayne Lee, Section 3, Mary Twp. Permit #5-13-15-11 to install a flap gate on a center line culvert in a driveway due to the fact that the property being protected from flooding by the proposed flap gate would be District property, leased by the applicant.

Returned

- Don Johnson, Section 8, Rockwell Twp. Permit #5-13-15-9 to clean a ditch and construct a berm to contain the runoff in the road ditch. Applicant was to be informed that they can reapply if previously requested information becomes available.
- David Visser, Section 2, Strand Twp. Permit #5-13-15-21 and inform the applicant that they can reapply if they acquire previously requested information.

June 2015

Approved

- Dave Arends, Section 20, Mary Twp. Permit #6-10-15-1 to widen a field approach and extend the existing culvert.
- Dave Arends, Section 16, Halstad Twp. Permit #6-10-15-2 to widen a field approach and extend the existing culvert.
- Tom Bergren, Section 7, Riceville Twp. Permit #6-10-15-4 to construct a water and sediment control basin project.
- Tom Carlson, Section 19, Anthony Twp. Permit #6-10-15-5 to construct an erosion control project.
- John Duellea, Section 8, Halstad Twp. Permit #6-10-15-7 to widen a field approach and extend the existing culvert.
- David Einyck, Section 17, Pembina Twp. Permit #6-10-15-8 to install a grade stabilization project.
- David Einyck, Section 17, Pembina Twp. Permit #6-10-15-9 to install a grade stabilization project.
- Blaine Erickson, Section 7, Lockhart Twp. Permit #6-10-15-10 to widen a field approach and extend the existing culvert.
- Blaine Erickson, Section 27, Lockhart Twp. Permit #6-10-15-11 to widen a field approach and extend the existing culvert.
- Blaine Erickson, Section 11, Good Hope Twp. Permit #6-10-15-12 to widen a field approach and extend the existing culvert.
- Joel Gritzmacher, Section 3, Rockwell Twp. Permit #6-10-15-13 to construct wetland creations and scrapes.
- Mahnomen County Highway Department, Section 2 & 3, Lake Grove Twp. Permit #6-10-15-14 to Replace a 48" CMP and a 36" CMP with a 60" CMP.
- Rob Myers, Section 17, Felton Twp. Permit #6-10-15-15 to widen a field approach and extend the existing culvert.

- SHOP Farms, Section 4, Rockwell Twp. Permit #6-10-15-17 to construct wetland creations and scrapes.
- RB Farms, Section 12, McDonaldsville Twp. Permit #6-10-15-19 to install a new driveway and culvert with the condition that the culvert is an 18" or 24" diameter culvert.

Tabled

- Andrew Borgen, Section 13, Georgetown Twp. Permit #6-10-15-3 to install two new driveways and culverts requesting that the applicant provide a hydraulic analysis showing the effects of the proposed culverts and that the applicant provide additional documentation/information on the make and condition of the proposed culverts (new vs used, Material, end section treatments,).
- CMGB Farms, Section 22, Strand Twp. Permit #6-10-15-6 to install subsurface drain tile pending previously requested information. The applicant needs to petition to bring the land tiled to the SW outlet into the benefiting area of Project 12 or change the project design to split the drainage along the Project 12 benefiting area boundary.
- Norman County Highway Department, Section 19, Winchester Twp. Permit #6-10-15-16 to replace a bridge with a single span beam bridge pending on the applicant providing project plans when available as previously requested.

July 2015

Approved

- Anthony Township, Sections 27-28, Anthony Twp. Permit #7-8-15-1 to replace a 36" culvert with a longer 36" culvert.
- Gunder Hanson, Section 33, Hagen Twp. Permit #7-8-15-4 to install a field approach and culvert with the condition that the culvert is an 18" or 24" diameter pipe.
- Jeff Radke, Section 10, Home Lake Twp. Permit #7-8-15-7 to install subsurface drain tile with standard tile conditions, and contingent on the applicant providing written Wetland Conservation Act approval, such as a no loss determination, exemption determination or approved replacement plan.
- Gene Ueland, Section 29, Good Hope Twp. Permit #7-8-15-9 to install subsurface drain tile with standard tile conditions.
- Steve Kahlbaugh, Sections 7-8, Rosedale Twp. Permit #7-8-15-5 to install subsurface drain tile with standard tile conditions.
- Dirk Swanson, Section 23, Lee Twp. Permit #7-8-15-4 to install a field approach and culvert with the condition that the culvert is an 18" or 24" diameter pipe.
- US Fish & Wildlife Service, Section 17, White Earth Twp. Permit #7-8-15-10 to construct wetland restorations and creations.

Tabled

- Andrew Borgen, Section 13, Georgetown Twp. Permit #7-8-15-2 to install two new driveways and culverts, pending a hydraulic analysis to be provided by the application showing the effects of the proposed culverts and request that the application provide additional information and documentation on the make and condition of the proposed culverts.

- CMGB Farms, Section 22, Strand Twp. Permit #7-8-15-3 to install subsurface drain tile, requesting that the application petition to bring land tiled to the SW outlet into the benefiting area of Project 12; or change the project design to split the drainage along the Project 12 benefiting area boundary.
- Norman County Highway Department, Section 19, Winchester Twp. Permit #7-8-15-6 to replace a bridge with a single span beam bridge, pending notification of downstream owners between location and WRR and also one mile upstream.

August 2015

Approved

- City of Ada, Sections 16 & 17, McDonaldsville Twp. Permit #8-12-15-1 to construct a flood control levee along the south side of the City of Ada. Carried.
- Brad Arends, Section 34, Chief Twp. Permit #8-12-15-2 to install subsurface drain tile with standard tile conditions.
- Brad Arends, Section 33, Chief Twp. Permit #8-12-15-3 to install subsurface drain tile with standard tile conditions.
- Dave Arends, Section 23, Pleasant View Twp. Permit #8-12-15-4 to add a culvert and driveway with the condition that the culvert is a 24" pip.
- Dave Arends, Section 23, Pleasant View Twp. Permit #8-12-15-5 to widen a field approach and extend a 24" CMP.
- Erik Bakke, Section 34, Walworth Twp. Permit #8-12-15-6 to install a field approach and 18" culvert.
- Erik Bakke, Section 34, Walworth Twp. Permit #8-12-15-7 to install subsurface drain tile with standard tile conditions.
- Duane Erickson, Section 2, Home Lake Twp. Permit #8-12-15-10 to widen two field approaches and extend two 18" CMPs. Carried with Manager Erickson abstaining.
- Randal Gorder, Section 16, Waukon Twp. Permit #8-12-15-11 to wide a driveway and extend an 18" CMP.
- Derek Hendricks, Section 12, Rockwell Twp. Permit #8-12-15-12 to install subsurface drain tile with standard tile conditions.
- Corey Jacobson, Section 2, Anthony Twp. Permit #8-12-15-13 to install a field approach with the condition that the new culvert matches the culvert size at the quarter line to the south.
- Corey Jacobson, Section 15, McDonaldsville Twp. Permit #8-12-15-14 to install subsurface drain tile with standard tile conditions.
- Don Johnson, Section 7, Rockwell Twp. Permit #8-12-15-15 to install a 15" culvert and berm without a trap.
- Don Johnson, Section 7, Rockwell Twp. Permit #8-12-15-17 to install subsurface drain tile with standard tile conditions.
- J&L Jossund, Section 27, Hendrum Twp. Permit #8-12-15-18 to install a culvert and crossing with the condition that the culvert is an 18" or 24" pipe.
- J&L Jossund, Section 5, Georgetown Twp. Permit #8-12-15-19 to install a field approach and culvert with the condition that the culvert is an 18" pipe.
- Cliff Kazeck, Section 11, Lake Ida Twp. Permit #8-12-15-20 to widen a driveway and extend a 24" CMP.

- Landbruk Farms, Section 3, Felton Twp. Permit #8-12-15-21 to install subsurface drain tile with standard tile conditions. Carried.
- Norman County Highway Department, Section 19, Winchester Twp. Permit #8-12-15-22 to replace a bridge with a single span beam bridge.
- Richard Oberg, Sections 34 & 35, Pleasant View Twp. Permit #8-12-15-23 to replace two culverts and clean the road ditch out to grade.
- Jeff Petry, Section 1, Lockhart Twp. Permit #8-12-15-24 to install a field approach and 48" culvert.
- Glen Pfeifer, Section 21, Wild Rice Twp. Permit #8-12-15-25 to widen a driveway and extend a culvert.
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- Skaurud Grain Farms, Section 6, Fossum Twp. Permit #8-12-15-26 to install subsurface drain tile with standard tile conditions and the condition that the applicant gain approval from the MN DNR for work near protected waters.
- Skaurud Grain Farms, Section 29, Rosedale Twp. Permit #8-12-15-27 to install subsurface drain tile with standard tile conditions. Permit was approved for a two-year term.
- Skaurud Grain Farms, Section 24, Waukon Twp. Permit #8-12-15-28 to install subsurface drain tile with standard tile conditions and the condition that the applicant gain approval from the NRCS and the Wetland Conservation Act for potential wetlands impacted. Permit was approved for a two-year term.
- Dirk Swanson, Section 23, Lee Twp. Permit #8-12-15-29 to install subsurface drain tile with standard tile conditions and the condition that the applicant comply with requirements of 103E.401 hearing order.
- Waukon Township, Section 15, Waukon Twp. Permit #8-12-15-30 to replace culverts with longer ones and add rip rap, with the condition that the applicant get MN DNR approval for work within MN DNR waters.

Tabled

- Andrew Borgen, Section 13, Georgetown Twp. Permit #8-12-15-8 to install two new driveways and culverts, requesting that the applicant provide a hydraulic analysis showing the effects of the proposed culverts and that the applicant provide additional documentation/information on the make and condition of the proposed culverts.
 - CMGB Farms, Section 22, Strand Twp. Permit #8-12-15-9 to install subsurface drain tile, requesting that the applicant petition to bring land tiled to the SW outlet into the benefitting area of Project 12; or change the project design to split the drainage along the Project 12 benefitting area boundary.
 - Don Johnson, Section 8, Rockwell Twp. Permit #8-12-15-16 to construct a berm to keep runoff in the roadway ditch, the berm will be a minimum of six inches below the top of the roadway and will tie into the field approach at the ¼ line. Permit application tabled to notice the north ¼ of Section 7, Rockwell Township, and the Rockwell Township Board.
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September 2015

Approved

- Scott Balstad, Section 27, Gregory Twp. Permit #9-9-15-1 to install subsurface drain tile, and cleanout and grade a road ditch with standard tile conditions.
- Mark Christianson, Section 2, Goose Prairie Twp. Permit #9-9-15-2 to construct a new field approach with a 24' culvert.
- Keith Faus, Section 24, Atlanta Twp. Permit #9-9-15-5 to install subsurface drain tile with standard tile conditions.
- Terry Guttormson, Section 35, Lee Twp. Permit #9-9-15-6 to move a field approach and 24" culvert west 30 yards.
- Habedank Farm, Section 7, Wild Rice Twp. Permit #9-9-15-7 to install subsurface drain tile with standard tile conditions and the condition that the applicant gain approval from the MNDNR for work near protected waters.
- Habedank Farm, Section 7, Wild Rice Twp. Permit #9-9-15-8 to remove a field approach, and widen and slope and existing field approach.
- Blair Hoseth, Section 14, Fossum Twp. Permit #9-9-15-9 to install a water and sediment control basin with the condition that the applicant get the adjacent landowner in the SE1/4 SE1/4 of Section 15 of Fossum to approve the permit.
- Steve Jacobson, Section 10, Lee Twp. Permit #9-9-15-10 to install a 15" centerline culvert through a driveway.
- Don Johnson, Section 8, Rockwell Twp. Permit #9-9-15-11 to construct a berm to keep runoff in the roadway ditch, the berm will be a minimum of 6" below the top of the roadway and will tie into the field approach at the 1/4 line.
- Joe Johnson, Section 20, Hegne Twp. Permit #9-9-15-12 to install a flap gate on an 18" CMP (inlet pipe).
- David Lee, Section 14, Georgetown Twp. Permit #9-9-15-13 to install a field approach with the condition that the approach has an 18" culvert.
- Daryl Moore, Section 35, Spring Creek Twp. Permit #9-9-15-14 to install subsurface drain tile with standard tile conditions.
- Jeff Opsahl, Section 4, Ulen Twp. Permit #9-9-15-15 to install subsurface drain tile, and clean sediment and vegetation from the roadway ditch with standard tile conditions.

Tabled

- CMGB Farms, Section 22, Strand Twp. Permit #9-9-15-4 pending more information from the applicant.

Failed Due to Lack of Majority

- Clay County Highway Department, Section 13, Georgetown Twp. Permit #9-9-15-3 to install a culvert and driveway. Managers Erickson, Askelson, and Johannsen voting for and Managers Spaeth, Christensen, and Holmvik voting against.
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October 2015

Approved

- Tom Baker, Section 10, Pleasant View Twp. Permit #10-14-15-1 to widen a driveway and extend a 24" culvert.
- Tom Baker, Section 3, Pleasant View Twp. Permit #10-14-15-2 to install a field approach with a 30" culvert.
- Tom Baker, Section 3, Pleasant View Twp. Permit #10-14-15-3 to widen a driveway and extend a 36" culvert.
- Rick Balstad, Section 22, Gregory Twp. Permit #10-14-15-4 to install subsurface drain tile with standard tile conditions.
- Tennis Balstad, Section 35, Sletten Twp. Permit #10-14-15-5 to install subsurface drain tile with standard tile conditions that the applicant get written approval from the landowner in the south half of the NW1/4 of Section 35 of Sletten Twp.
- Chuck Borgen, Section 5, Georgetown Twp. Permit #10-14-15-6 to install subsurface drain tile with standard tile conditions.
- Clay County Highway Department, Section 15, Viding Twp. Permit #10-14-15-7 to replace a 24" RCP with a longer 24" CMP at the same grade.
- Clay County Highway Department, Section 13, Georgetown Twp. Permit #10-14-15-8 to install a culvert and driveway.
- Seth Merckens, Section 19, Lockhart Twp. Permit #10-14-15-10 remove an 18" side inlet pipe and install a new 18" pipe with a trap approximately 700 feet to the west with the condition that the applicant pinch the existing pipe closed rather than remove it.
- MNDOT, Beaulieu and La Garde Townships. Permit #10-14-15-11 to raise the roadway at two locations.
- Patrick Noll, Section 34, Chief Twp. Permit #10-14-15-12 to install subsurface drain tile with standard tile conditions.
- Russel Olson, Section 6, Home Lake Twp. Permit #10-14-15-13 to install subsurface drain tile with standard tile conditions.
- Russel Olson, Section 6, Home Lake Twp. Permit #10-14-15-14 to install subsurface drain tile with standard tile conditions.
- Popple Grove Township, Section 26, Popple Grove Twp. Permit #10-15-15-15 replace a 15" centerline culvert with a trap with a 24" centerline culvert with a trap.
- James Regstad, Section 12 West, Georgetown Twp. Permit #10-14-15-16 to lower a driveway approximately 2 feet.
- David Schneiderman, Section 24, Ulen Twp. Permit #10-14-15-17 to construct a side water inlet structure.

Returned

- CMGB Farms, Section 22, Strand Twp. Permit #10-14-9 to install subsurface drain tile, noting that the landowner can reapply if the petition is complete or with a different project design.
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November 2015

Approved

- Jerry Bitker, Section 24, Halstad Twp. Permit #11-19-15-1 to install a 36" tile into a ditch and fill in the ditch with the condition that no flap or other style gate is installed on the outlet end.
- Brian Borge, Section 27, Lockhart Twp. Permit #11-19-15-2 to remove a field approach with a 24" culvert and add a field approach with a 24' culvert with the condition that no flap or other style gate is install on the culvert.
- Wayne Borgen, Section 20, Lee Twp. Permit #11-19-15-4 to install subsurface drain tile with standard tile conditions.
- William Chisholm, Section 26, Lockhart Twp. Permit #11-19-15-5 to remove a field approach with an 18" culvert and add a field approach with an 18" culvert.
- William Chisholm, Section 18, Strand Twp. Permit #11-19-15-6 to add a field approach and culvert with the condition that the culvert is a 48" pipe.
- Clearwater County Highway Department, Section 28, Minerva Twp. Permit #11-19-15-7 to replace two 72" CMPs with one line of 14'x6' RCB and one line of 14'x7' RCB and increase the road top to 26 feet.
- Clearwater County Highway Department, Section 32, Minerva Twp. Permit #11-19-15-8 to replace two 72"x30' steel arch pipes with one line of 12'x5' RCB and one line of 12'x6' RCB.
- Loren Eken, Section 30, Wild Rice Twp. Permit #11-19-15-9 to widen a field approach with a 24" culvert.
- Kelly Gunderson, Section 11, Pleasant View Twp. Permit #11-19-15-10 to widen a field approach with a 24" culvert.
- Matthew Horn, Section 28, Lee Twp. Permit #11-19-15-11 to lower a 30" culvert by approximately 10", clean/grade the roadway ditch with the condition that the applicant get approval from the road authority for any work done in the road right of way.
- Don Johnson, Section 6, Rockwell Twp. Permit #11-19-15-12 to install subsurface drain tile with standard tile conditions.
- Jerry Matter, Section 31-32, Spring Creek Twp. Permit #11-19-15-13 to install subsurface drain tile with standard tile conditions.
- Trevor Spokley, Section 32, Scandia Twp. Permit #11-19-15-14 to add a 24" inlet culvert with a flap gate. The pipe inlets to Project 5. Approved with the condition that the outlet is installed above (however not more than 2-ft above) the elevation of the original design gradeline of the receiving ditch and the condition that the ditchbanks and/or levees are restored to the preproject geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary.
- Kim Syverson, Section 34, Walworth Twp. Permit #11-19-15-15 to install two lines of 4" tile and construct a berm to allow water to enter the tile lines with the conditions that the berm must be lower than the culvert invert of the upstream culvert through Highway 7.

Tabled

- Chuck Borgen, Section 22, Georgetown Twp. Permit #11-19-15-3 to install subsurface drain tile, requesting that the applicant petition to bring land tiled to the north end of the section into the benefitting area of Clay County Ditch 52; or change the project design to outlet to the south end of the section.

December 2015

Tabled

- Chuck Borgen, Section 22, Georgetown Twp. Permit #12-9-15 to install subsurface drain tile. The application is tabled to request that the applicant petition to bring the land tiled to the north end of the section into the benefitting area of Clay County Ditch 52; or change the project design to outlet to the south end of the section.

V. 2015 Meeting Minutes in Review

All meeting minutes from 2015 have been reviewed and approved by the Watershed Managers. Within this report, the items pertaining to certain projects or programs have been moved to the section titled **IV. Plan Performance** of this report. All other items have been included and somewhat abbreviated under the monthly headings shown below. Approved, unedited monthly meeting minutes are available in their entirety on the district website www.wildricewatershreddistrict.org or at the District office.

January 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY JANUARY 14, 2015**. Managers in attendance included: Greg Holmvik, Duane Erickson, John Austinson, Mike Christensen, Dean Spaeth, and Raymond Hanson. Absent: Curt Johannsen. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The agenda was approved with the addition of the following items Citizen's Advisory Committee, Viewer's Association, 2015 Goals, Goose Prairie Wildlife Enhancement Project and Becker County SWCD. Payment of billings was approved as presented. December 10, 2014, Regular Meeting Minutes were approved as presented.

The December 31, 2014, year ending 2014 financial reports, and year-end transfers from unassessed projects and ditches, permits and violations to the Red River Construction Account were also approved as presented.

Engineer Bents reported that a Board complaint was issued based on unpermitted work completed in Section 1 of Atlanta Twp. A permit with conditions has been granted for the work completed. Engineer Bents asked if the Board wanted to leave the complaint open or close it. Chairman Holmvik asked what would happen if the complaint is closed and it was found that the additional work was not completed to meet the permit conditions. Engineer Bents responded that the parties would be in violation of the permit conditions at that time. A motion was made by Manager Erickson and seconded by Manager Austinson to close the complaint in Section 1 of Atlanta Twp. Carried. The Board directed Manager Austinson to drive by the site to determine if work has been completed to block the culverts per conditions of the permit.

The Board approved the District to continue to be an associate member of the Viewer's Association. Discussion was led by Manager Erickson regarding Board goals and priorities for 2015. A list of auto pay vendors for 2015 was approved. The complete list of vendors is available at the district office, or by viewing the original meeting minutes.

The Managers approved district staff to internally transfer funds between unassessed projects and ditches to the Red River Construction Account, bringing transfers for Board notification and approval at regular Board Meetings.

Approval of a payment of a late bill to Kenneth Aaron Kesselberg was granted.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:34 a.m.

February 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY FEBRUARY 11, 2015**. Managers in attendance included: Greg Holmvik, Duane Erickson, John Austinson, Mike Christensen, Curt Johannsen, and Raymond Hanson. Absent: Dean Spaeth. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The agenda was approved with the addition of the following items: Remove Rules Update, remove 9:30 am meeting due to presenter being ill, add approval of Manager and Staff attendance at the March Conference and Legislative Days. Billings were approved as presented, with Manager Johannsen presenting questions regarding envirothon donations and the M-File program billing.

The Managers approved the January 14, 2015, meeting minutes and the January 31, 2015 financial report as presented.

Manager and Staff attendance at the RRWMB March Conference and the MAWD Legislative Days was approved.

Hydraulic Engineer, John Wingard, MNDOT was present to answer several questions from Board Members and adjacent landowners regarding the permit application to replace the Highway 9 bridge of the Wild Rice River, raise the bridge elevation 2.5 feet, and reconstruct the adjacent highway to grade.

It was noted that Manager Erickson and Mark Aanenson visited the site of the Atlanta Township, Section 1, complaint and verified that culverts had been blocked with plywood as requested.

Payment of Managers per diems and expenses were approved as distributed.

The March meeting date was moved to Wednesday, March 18 due to MAWD legislative days being on the normal meeting date.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:37 am.

March 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY MARCH 18, 2015**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, John Austinson, Curt Johannsen and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The agenda was approved with the addition of the following items: MAWD Summer Tour, Land Rental, Project 20, Remove Peter Mead appointment due to conflict in scheduling.

Payment of billings was approved with the addition of a bill from Norman County Abstract and Accounting for the Halstad Project. The February 11, 2015, meeting minutes, the monthly financial report dated February 28, 2015, and transfers from unassessed projects and ditches were approved as presented.

Since the meeting had been called to order, the rental payment on the agricultural lease had been received.

An offer for temporary easement from the MN DOT was accepted by the Board. Manager and Staff attendance at the RRWMB March Conference and the MAWD Summer Tour was approved.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:53 am.

April 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, APRIL 8, 2015**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, John Austinson, Curt Johannsen, and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The meeting agenda was approved with the following additions: Project 20, Audit update, Borup storage site, Aquifer retention areas. The monthly billings were approved with the addition of bills from Kathy Docken and Renae Kappes. The March 2015 meeting minutes, monthly and quarterly financial report dated March 31, 2015 were approved as presented. Manager Johannsen had a question regarding the Project 44 – Hendrum levy account and discussed with Tara Jensen following the meeting.

Justin Klemetson, Walworth Township Supervisor was in attendance and stated that at the site of the previous Atlanta Township, Section 1, violation it is necessary to reseed the ditch and install rip rap to decrease erosion. Approval to add the requirement of rip rap to the permit application was granted.

The Board was informed that the onsite Audit was completed on March 30 and initial conversations indicate that everything went well. The audit report is expected to be presented at the May Regular Board Meeting.

Board approval to sign the easement for the MN DOT regarding the Wagner Acquisition property was granted. Barry Kappes was granted a five-year lease for the Ambuehl Acquisition Property (Parcel 14-5795000) and the Turner Acquisition Property (Parcel 14-5707000) for \$100 annual plus applicable property taxes.

The Draft 2014 Annual Report was distributed for Board review.

An update regarding the AIS project activities was presented by Joe Courneya, RRBC. An AIS prioritization report for the Wild Rice Watershed District was distributed and information contained was reviewed. Courneya noted that the report is a good tool for Lake Associations to make educated decision on how to prevent AIS. He also stated that Watershed Districts are beginning to include language regarding AIS education in their overall plans. Some examples he gave were youth river watch, river explorers, educating constituents, supporting AIS education programs, and making personal commitments to clean, drain, and dry.

Peter Mead, Becker County BWSR, updated the Board regarding the Clean Water Legacy Grant Programs in the Buffalo Red and Wild Rice Watershed Districts. Work has been done to identify critical areas. If participants do all recommended practices they will get 90% funding assistance with implementation. If they select some but not all, they will receive 75% funding. Mead highlighted that we need to educate people that the implementation of different programs does not mean that the land is being removed from production, rather it is being utilized differently. As noted previously, payments from the Watershed District's cost share agreement will be made directly to the participant.

Manager Erickson asked if retention related efforts could be used by utilizing an aquifer. Administrator Ruud stated that he will ask the Norman and Mahnomen County SWCD offices if there is an aquifer located in the District and the location if there is one.

Payment of Managers per diems and expenses were approved as distributed.

The Board was informed that three individuals interviewed with the Clay County Commissioners for the position of Wild Rice Watershed Manager. Commissioners approved the appointment of Sharon Askelson and Duane Erickson to fill the positions. Attorney Hanson will prepare necessary documents for Askelson.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:07 am.

May 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, MAY 13, 2015**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Sharon Askelson, Curt Johannsen, and Raymond Hanson. Manager Mike Christensen was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:34 a.m. The meeting agenda was approved with the following additions: Beaulieu Lake, Acquisition leasing, Audit firm quote. The payment of billings was approved with the addition of two late bills from Renae Kappes and Morris Electronics.

The April 8, 2015 meeting minutes and monthly financial report dated April 30, 2015, were approved as presented.

Attorney Hanson administered the oaths of office to Sharon Askelson and Duane Erickson.

Charlie and Scott Balstad were in attendance to ask the Watershed District to try to partner with the DNR regarding a restoration project on Beaulieu Lake. Managers approved district staff to continue researching the topic to determine if other adjacent landowners are in agreement that the project would be a good fit for retention and if the DNR would consider exploring partnership options.

Judith A. Moravec, representing Mathias C. Justin, LTD, summarized and presented the 2014 Audit Report and findings. Moravec noted that internal control and segregation of duties will continue to be an issue for a small office. It was recommended that the District begin displaying the check numbers consecutively in the monthly meeting minutes, rather than in date order. She complimented the district on being conscious of cross training of employees as much as possible, and noted that advances have been made to ensure that the payroll tax reporting process had checks and balances to ensure accuracy. The 2014 Audit Report was approved as presented by Moravec.

Managers approved district staff to advertise for bids from independent accounting agencies to complete annual audits for 2015, 2016, and 2017.

The 2014 Annual Report was approved as presented with one correction to Manager Johannsen's name.

A lease request was received from Susan Dyrendahl to replace a Board approved but never executed lease between Dyrendahl, Mark Hoff, Terry Hoff, and the WRWD for the Newgard Acquisition site. Attorney Hanson recommended that written approval of the request be received from Mark Hoff and Terry Hoff. Board tabled the request.

Chairman Holmvik passed the lead to Attorney Hanson to begin the reorganization of officers.

- Greg Holmvik was unanimously elected Chairman
- Mike Christensen was unanimously elected Vice-Chairman
- Dean Spaeth was unanimously elected Treasurer
- Sharon Askelson was unanimously elected Secretary

Managers approved various committee and representative assignments. A full list of assignments is available at the district office.

Approval of Enviro-thon donation requests up to \$100.00 per SWCD office was granted. A motion was made to update bank signature cards to reflect the change in officers.

Payment of Managers per diems and expenses were approved as distributed.

A district policy regarding haying requests was distributed to Managers. It is available at the district office.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 12:20 pm.

June 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, JUNE 10, 2015**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, Sharon Askelson, and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:34 a.m. The meeting agenda was approved with the addition of insurance for manager's liability, Beaulieu Lake, and Becker/Clay SWCD meetings.

The payment of billings was approved with the addition of two late bills from Renae Kappes and Waypoint Insurance Advisors. The monthly meeting minutes dated May 13, 2015, were approved with clarification to verbiage related to the Beaulieu Lake discussion and one permit application. The monthly financial report dated May 31, 2015, and transfers from unassessed projects to the Red River Construction and Survey and Data accounts were approved as presented.

Brent Kappes from Borup was in attendance and asked for more information regarding the recent Project 42 discussions, in specific the Borup Site. Administrator Ruud noted that the board is looking at obtaining funding to assist with technical expenses to evaluate locations throughout the District. Currently the Green Meadow Subwatershed, Project 42 (South Branch) and either Moccassin Creek or Marsh Creek are being considered for further review. As part of this process the entire channel of the South Branch would be reevaluated to determine where the best locations for projects are. Manager Johannsen noted that at the current time it is brainstorming. No work is being planned; rather the Board is interested in seeing what is out there. Kappes noted that he would think that local support would be considered before the Board looks at developing projects. Manager Johannsen added that if the Board does decide to go forward with a project; that is the time when landowners would be informed. Right now there is no plans of project sites or locations, rather a reevaluation of the channel to determine if there are solutions out there.

Wayne Tenneson was granted a five-year lease agreement for the Gilbertson Acquisition Property (Parcel 07-3254000) with the terms of \$100 per year plus applicable property taxes.

Discussion was held regarding Board support of project implementation and funding assistance through the SWCD office. It was determined that as SWCD representatives come forward, each project funding assistance request would be handled on its own.

Managers discussed implementing a Permit Review schedule. It was determined that the current system is working fine and scheduling far out in advance might create issues.

Discussion was held regarding sending a District newsletter to residents to inform them about what is happening with the Watershed. It was decided that if individuals are interested in finding out what is happening, the website holds the most current information.

Officers were informed that bank signature cards were ready to be signed following the meeting.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:34 am.

July 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, JULY 8, 2015**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, Sharon Askelson and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. The meeting agenda was approved with the addition of Red River Valley Ag Water Issues Forum. The payment of billings was approved

with the addition of a late bill from Wesley Carlsrud for district spraying. The monthly meeting minutes dated June 10, 2015, the monthly and quarterly financial report dated June 30, 2015, and transfers from Red River Construction account to unassessed projects and ditches were all approved as presented.

Managers approved staff to resubmit the engineer findings regarding retention at Beaulieu Lake to higher ups at MN DNR. A response was received from Rob Baden stating that they currently do not want to look at retention options at the site. Chairman Holmvik added that the forwarded information should include information regarding the previous staff's willingness to view options. Administrator Ruud stated that he would include information stating that Klemek and VanDuyn were willing to work together in restoring the lake. Engineer Bents also stated that discussions could continue to find out why current staff is unwilling to redesign the restoration.

Administrator Ruud recently attended a RRRRA subcommittee meeting in Hillsboro where priorities were developed for the RCPP process. Currently the budget is unfunded, which is why projects are being prioritized.

Don Johnson requested more information regarding Permit #5-13-15-9 which was returned to the applicant on 5-13-2015. Engineer Bents informed Johnson that more information was needed regarding project specifics.

The Board learned that legislature recently approved \$400,000 in ring dike funding for the State. The system will be approached similar to how it was previously. Applicants will meet with NRCS staff to determine eligibility prior to submitting an application through the WRWD.

Payment of Managers per diems and expenses were approved as distributed.

Managers approved the Audit Proposal from Mathias C. Justin, Ltd.

Manager and Staff attendance at the Red River Valley Ag Water Forum at the Lynn Johnson Farm was approved.

Manager Erickson asked NRCS representatives present to give an update regarding the Ulen Wetland Restoration Project.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:40 am.

August 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, AUGUST 12, 2015**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, and Sharon Askelson. Manager Raymond Hanson was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:32 a.m. The agenda was approved with the addition of Rockwell Dam final pay request. The payment of billings was approved as presented, with the addition of a bill from Wes Carlsrud for spraying.

The monthly meeting minutes dated July 8, 2015, was approved with the correction to item 11. The monthly financial report dated July 31, 2015, was also approved.

The Board approved Staff to develop the following resolutions prior to the September Board Meeting: Resolution to allow districts to raise manager per diems if they choose to do so, allowing them to leave it the same if they choose; Resolution contesting the Buffer Law; Resolution requesting the ability to store water on government owned property; Resolution asking State Legislators for assistance in funding road raises in communities.

It was heard that the MN DNR is currently not interested in looking at redesigning restoration plans for Beaulieu Lake to incorporate retention.

The Farm Ring Dike Policy was accepted as presented and is available at the district office upon request.

A Public Hearing for the Project Levy and General Budget Levy was set for Wednesday, September 9, 2015 at 10:00 am.

A motion was made and seconded asking the USACOE to de-obligate the lower portion of the Wild Rice River from near the Mike Myers residence to Hendrum.

Payment of Managers per diems and expenses were approved as distributed.

Engineer Bents presented the proposed assessment and general budget levies as reviewed and approved by the Finance Committee.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:43 am.

September 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, SEPTEMBER 9, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, and Sharon Askelson. Manager Raymond Hanson was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. The agenda was approved with the following additions: acquisition lease request and staff. Billings were approved as presented, with the addition of bills from Wesley Carlsrud and Tammy Erickson.

The August 12, 2015, Regular Meeting Minutes, and the monthly financial report dated August, 31, 2015, were approved as presented.

An acquisition lease request was received from Terry Guttormson for the Jacobs acquisition property. The request was approved with the condition that the property not be tilled due to its proximity to the Dalen Coulee. Guttormson will be informed of the condition prior to lease documents being drafted.

Nathan Gannon, Clay County Highway Department Assistant Engineer, presented the Board with information regarding a cost share proposal for the installation of the crossing to the Paul Borgen property, stating that the current access enters property owned by Andrew Borgen. Paul Borgen stated that the current access is insufficient for farm equipment to access the farm yard without creating safety issues. The proposal requested that the Wild Rice Watershed District pay and estimated \$16,403.00 for the installation of the new crossing, with the Clay County Highway Department paying \$16,403.00, and Borgen being responsible for approximately \$16,960.50. Borgen's cost would largely be costs associated with installing the crossing under the supervision of the Clay County Highway Department. More information regarding the right of way of ingress and egress which was established when Andrew Borgen purchased a portion of the property from Paul Borgen was requested prior to the October Board Meeting.

Rob Baden gave an update on the status of the Beaulieu Lake Wildlife Management Project. Tammy Baden added that the DNR does not have the authority to raise the level of the lake beyond what they are proposing without facing the potential of legal challenges. A motion was made by Manager Spaeth and seconded by Manager Christensen to support the DNR's Beaulieu Lake Wildlife Management Project as presented. Carried. Manager Johannsen asked for additional comments from Administrator Ruud. Administrator Ruud added that he would like the DNR and USFWS officials to know for future projects that we are willing to assist with the project from the beginning to see if there is any potential for retention.

Chairman Holmvik called the Budget Hearing to order at 10:00 am. The Board approved to adopt the 2016 levys as presented.

Discussion was held surrounding the process by which violations come forward. Manager Erickson recommended that an individual be able to submit a *Request for Information* rather than use the terminology violation or complaint. If the process goes to the next step, violation or complaint would be used, but not for an initial request for information. No decision was made regarding the recommendation.

Payment of Managers per diems and expenses were approved as distributed.

Board approved submitting the following resolutions to MAWD: *Resolution of the Wild Rice Watershed District Board of Managers to Encourage DNR to Permit Storing Water on DNR Lands*, *Resolution of the Wild Rice Watershed District Board of Managers to Increase the Manager's Per Diem*, and *Resolution of the Wild Rice Watershed District Board of Managers Seeking Funding re Road Raises for Cities with Levees*. All resolutions are on file at the district office and available upon request.

The following resolution was discussed but did not pass board approval: *Resolution of the Wild Rice Watershed District Board of Managers Seeking the Minnesota Legislature Repeal of the Buffer Law*. The resolution is on file at the district office and available upon request.

The Board accepted a letter of resignation from Kari Kujava, authorizing district staff to advertise for hiring the vacant position. Manager Johannsen added that the letter was accepted with deep regret.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:57 am.

October 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, OCTOBER 14, 2015**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, and Raymond Hanson. Manager John Austinson was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m.

The agenda was approved with the following additions: USACOE Resolution. The monthly billings were approved as presented with the addition of bills from Renae Kappes and Wesley Carlsrud. The monthly and quarterly financial reports dated September 30, 2015, and the September 9, 2015. Regular Meeting Minutes were approved as presented.

A cost share request was received from David Schneiderman for the installation of a side-water inlet structure. Board approved paying 25% up to a maximum of \$2,000.

Discussion was held regarding the Clay County Highway Department/Paul Borgen Cost Share Request. A motion to approve the cost share request failed due to lack of majority. Managers Spaeth, Askelson, Christensen, Johannsen, Hanson, and Chairman Holmvik voting against the motion and Manager Erickson voting for the motion.

Board approved the *Resolution Requesting Deauthorization of Existing Clearing and Snagging Project* as presented. A copy of the resolution is available at the District Office upon request.

Manager per diems and expenses were paid as distributed.

Courtney Habedank was authorized to access the safety deposit box at Frandsen Bank, removing Kari Kujava from the list of those authorized to access.

Staff was approved to research a business credit card rather than carry two separate credit card accounts for the District.

The date for the November Regular Board meeting was changed to Thursday, November 19, 2015, due to Veterans Day falling on the regular meeting date.

Manager and staff attendance at the MAWD Annual Meeting in December was approved.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:35 am.

November 2015

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **THURSDAY, NOVEMBER 19, 2015**. Managers in attendance included: Greg Holmvik, Duane Erickson, Mike Christensen, Curt Johannsen, Sharon Askelson and Raymond Hanson. Manager Dean Spaeth was absent. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Vice-chairman Christensen called the meeting to order at 8:33 a.m.

Manager Johannsen excused himself at 8:34 am to participate in a conference call of the RRBC executive committee. Manager Erickson arrived at 8:55 am, Manager Johannsen returned to the meeting at 8:54 am.

The agenda was approved with the following additions: Buffer Law, Beaulieu Lake, Rail Trail Project. The October 14, 2015, Regular Meeting Minutes, financial report dated October 31, 2015, and monthly billings were approved as presented.

Chairman Holmvik arrived at 9:20 am.

Paul Borgen, Andrew Borgen, and Blaine Borgen were in attendance asking for clarification regarding the Board decision at the October 12, 2015, Regular Board meeting regarding the cost-share request for the installation of a new access crossing. Discussion was held regarding the decision. A motion was made by Manager Erickson to have the Clay County Engineer revisit the situation and try to determine a solution. Motion died due to a lack of second to the motion. A motion was made by Manager Erickson to reverse the October 12, 2015, Board decision denying the cost-share request, and entering into a 1/3 cost-share with Clay County and Paul Borgen. Motion died to a lack of second to the motion.

Managers were informed that there were no clear answers available regarding the implementation of new buffer strip legislation.

A request from Jim Baltes to lease the Jacobs Acquisition Property (Parcel 12-5382000) was granted for a term of five years at the cost of \$100 annually plus applicable property taxes.

Manager Per Diems and expenses were paid as distributed.

Managers heard information regarding the Rail Trail Project and directed staff to ask representatives to come to the December Regular Board Meeting with more detailed information.

Information was distributed regarding the Beaulieu Lake project. Manager and staff attendance at a project team meeting focused on the Beaulieu Lake project was approved.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:57 am.

December 2015

The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, December 9, 2015. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, Sharon Askelson and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m.

The agenda was approved with the following items being added to the Agenda: Halstad Amendment, Debit Card, Beaulieu Lake, Ulen Project. The billings were approved with the addition of bills from David Schneiderman, Sky Skopes, and Morris Electronics. The monthly financial report dated November 30, 2015, and the Regular Meeting Minutes dated November 19, 2015, were approved as presented.

Discussion was held regarding a business debit card account. Managers approved staff contacting Frandsen Bank to open a secondary checking account for the purposes of utilizing it for company debit cards, replacing the existing credit cards that are being used. Managers Erickson and Hanson were in opposition of the motion.

Jessica Spaeth stated that a group of individuals is working to get public support of a proposed rail trail project that would be located between the cities of Shelly and Perley. Jerry Bitker was in attendance and presented concern regarding the proposed trail. Managers approved offering support of leaving the rail bed in place as the effort to convert the area into a permanent recreation trail is consistent with the goals and objectives of the District's Overall Watershed Management Plan. Motion carried with Manager Erickson in opposition.

A complaint was received from Wayne Thom, Wild Rice Township Chairman regarding some ditching completed by Eric Bakke in Section 30 of Wild Rice Township. Managers dismissed the complaint as engineering review determined that the work completed was ditch cleaning, which would not constitute a violation of watershed rules. Derek Hendricks was in attendance and stated that he feels that the current outlet is insufficient which causes the water to overtop the adjacent township road in heavy rain events or spring flooding. Hendricks was advised that the ditch authority in that area is Norman County, so he should continue to work with the county engineer to try to determine a solution.

Bob Ramstad, Norman County Highway Department Foreman, contacted the district office to inquire about extensive work being done along section 18 of Good Hope Township. Houston Engineering completed a site review and found that there were concerns regarding the safety of the slope, the lack of erosion control features, excess of spoil, and the extent of the work completed. It was noted that a sizeable amount of clay was removed during the process, however the ditch was placed to grade from one culvert to the other. Discussion was held regarding the scope of the work completed and what constitutes modifications to a ditch system. Managers approved staff sending a letter to the landowners/occupants along the north side of Sections 17-18 of Good Hope Township, along with the road authority, outlining recommended corrections regarding work that was performed in the ditch. Concerns include installation of erosion control measures (rip rap) near the outlet, slope/grade of the roadway ditch, and reseeding of spoil piles. Motion carried with Manager Johannsen opposed.

Manager Erickson noted that he recently attended a meeting regarding the Ulen Project. The operation plan has not been finalized.

Chairman Holmvik and Manager Spaeth recently attended the Beaulieu Lake Project Team Meeting. Managers approved district staff to send a letter and submit a comment asking for a minimum of one foot of storage, or more if available.

The Board approved staff to send a notice to Brad Arends via certified mail requesting a response regarding the open petition and informing Arends that he is responsible for engineering costs associated with the petition. It was suggested that in the future the District require deposits from individuals when a petition is returned to cover costs associated with said petition.

Approval was granted to Chairman Holmvik signing *Amendment #2 for Grant Agreement #62721/3000038193* for the City of Halstad, extending the expiration date to 12/31/2017 and granting an additional \$125,000 in funding for the project.

A 2.5% increase to the current staff benefits package was approved, with Courtney Habedank's salary being exempt due to being within the 6-month probationary period of hiring.

The engineering consultant proposal for 2016, submitted by Houston Engineering, Fargo, was accepted as presented. The legal consultant proposal for 2016, submitted by Wambach & Hanson Law PC, Mahnomen, was accepted as presented. It was noted that the District may look at a three-year term for proposal contracts in the future, similar to current mowing, spraying, and farm rental contracts.

Manager Per Diems and expenses were paid as distributed.

Manager and Staff attendance at the 33rd Annual Red River Basin Commission Land & Water International Summit Conference in Grand Forks, ND was approved.

Discussion was held regarding the MAWD annual meeting, resolutions submitted, and Buffer Law.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:15 am.

VI. Financial and Audit Reports

This section summarizes the District's financial activity for the period from January 1 through December 31, 2015.

By law, the Wild Rice Watershed District is allowed to establish a number of funds for the purpose of carrying out their duties. To finance these funds, the District levies an "ad valorem" tax, meaning in "proportion to the value," over the entire District and is based on the property value, rather than benefits. The following is a brief summary of types of funds established and the ways they assist in carrying out the goals of the District. A detailed report of all activity within the respective fund accounts is available for review at the District office.

The **Administrative Fund** is the general operating fund of the District. The fund is set up for the purpose of providing for the general administrative expenses and for the construction and maintenance of projects of common benefit to the District. The levy to fund the Administrative Fund may not exceed 0.02418 percent of the tax capacity or \$250,000, whichever is less.

The **Survey and Data Acquisition Fund** is established and used only if other funds are not available to the District to pay for surveying and/or obtaining additional data. The levy against the taxable market value of property in the District may not exceed 0.02418 percent. The balance of the fund is not to exceed \$50,000. When a project is proposed and there is surveying done prior to establishing the project, the newly established project shall repay the survey and data acquisition fund for such costs.

The **Works of Common Benefit Fund** is established to cover costs attributable to the basic management features of projects initiated by the District. This Works of Common Benefit Fund receives its support from the Administrative Fund.

The **Red River Watershed Management Board Construction Fund** is established and used for the development of programs and projects of benefit to the District. The levy to fund the Red River Watershed Management Construction Fund may not exceed 0.0486 percent of the taxable market value of the property in the District. One-half of the levied funds received are sent to the Red River Watershed Management Board for programs and projects that have common benefit in the Red River Basin.

Special Levies are collected on certain flood control and drainage projects that have an established benefiting area under Minnesota law. Each project is its own entity unto itself, managed by the District. Special levies are used to fund repair and maintenance of the individual projects. Each project maintains its own account, with surplus fund invested in interest bearing deposits. An annual review is conducted in August to determine annual levies for the upcoming year based on projected maintenance and maintenance history.

Other income sources that are received by the District include funds from grants and aids, as well as reimbursement from other government agencies.

**WILD RICE WATERSHED DISTRICT
FINANCIAL STATEMENTS AND
AND INDEPENDENT AUDITOR'S REPORT
DECEMBER 31, 2015**

WILD RICE WATERSHED DISTRICT

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INTRODUCTORY SECTION

**WILD RICE WATERSHED DISTRICT
PRINCIPAL OFFICIALS
DECEMBER 31, 2015**

POSITION	TERMS EXPIRE	NAME
<u>BOARD OF MANAGERS</u>		
Chairman	April 25, 2017	Greg Holmvik
Vice Chairman	April 25, 2016	Mike Christensen
Treasurer	April 25, 2018	Dean Spaeth
Secretary	April 25, 2015	John Austinson
Secretary (Appointed 4/26/2015)	April 25, 2018	Sharon Askelson
Manager	April 25, 2018	Duane Erickson
Manager	April 25, 2016	Raymond Hanson
Manager	April 25, 2016	Curt H. Johannsen
<u>STAFF</u>		
Administrator		Kevin Ruud
Assistant Administrator		Tara Jensen
Attorney		Wambach & Hanson Law Office, PC
Auditor		Justin, Clasen & Company, Ltd.

FINANCIAL SECTION



JUSTIN CLASEN & COMPANY, LTD.

Certified Public Accountants & Consultants

Mick Justin, CPA
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American Institute of
Certified Public Accountants

Minnesota Society of
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Managers
Wild Rice Watershed District
Ada, Minnesota

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the Wild Rice Watershed District (the District), Ada, Minnesota, as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Minnesota Office of the State Auditor. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statements are prepared by the District on the basis of the financial reporting provisions of the Minnesota Office of the State Auditor, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Minnesota Office of the State Auditor.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of December 31, 2015, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the District as of December 31, 2015, and changes in financial position and, where applicable, cash flows thereof for the year ended in accordance with the accounting practices prescribed by the Minnesota Office of the State Auditor as described in Note 1.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The introductory and supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The introductory and supplementary information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Report on Other Legal and Regulatory Requirements

In accordance with Minnesota Statutes, we have also issued our report dated May 31, 2016, on our consideration on the District's compliance with provisions of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65. The purpose of the report is to determine if the District has complied with Minnesota laws and regulations. That report is an integral part of an audit performed in the State of Minnesota.



Justin, Clasen & Company, Ltd.
Certified Public Accountants

Pequot Lakes, Minnesota
May 31, 2016

**WILD RICE WATERSHED DISTRICT
STATEMENT OF BALANCES ARISING FROM CASH TRANSACTIONS
GOVERNMENTAL FUNDS
DECEMBER 31, 2015**

	GENERAL	SPECIAL REVENUE	RED RIVER CONST. GENERAL-OTHER	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
ASSETS					
Cash and Cash Equivalents	<u>\$ 332,989</u>	<u>\$ 110,304</u>	<u>\$ 1,752,376</u>	<u>\$ 1,128,509</u>	<u>\$ 3,324,178</u>
Total Assets	<u><u>\$ 332,989</u></u>	<u><u>\$ 110,304</u></u>	<u><u>\$ 1,752,376</u></u>	<u><u>\$ 1,128,509</u></u>	<u><u>\$ 3,324,178</u></u>
LIABILITIES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
CASH FUND BALANCES					
Committed	-	-	1,752,376	1,128,509	2,880,885
Assigned	-	110,304	-	-	110,304
Unassigned	<u>332,989</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>332,989</u>
Total Cash Fund Balances	<u>332,989</u>	<u>110,304</u>	<u>1,752,376</u>	<u>1,128,509</u>	<u>3,324,178</u>
Total Liabilities and Cash Fund Balances	<u><u>\$ 332,989</u></u>	<u><u>\$ 110,304</u></u>	<u><u>\$ 1,752,376</u></u>	<u><u>\$ 1,128,509</u></u>	<u><u>\$ 3,324,178</u></u>

WILD RICE WATERSHED DISTRICT
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN
CASH FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2015

	GENERAL	SPECIAL REVENUE	RED RIVER CONST. GENERAL-OTHER	NONMAJOR GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
RECEIPTS					
Property Taxes and Special Assessments	\$ 245,679	\$ 592,718	\$ 592,719	\$ 788,742	\$ 2,219,858
Intergovernmental					
State	-	-	-	193,094	193,094
Market Value	7,892	18,995	18,995	-	45,882
Other	-	-	-	1,597	1,597
Rent Income	900	-	-	120,155	121,055
Miscellaneous Revenue	315	-	-	85,016	85,331
Interest Income	205	-	154	154	513
Total Receipts	<u>254,991</u>	<u>611,713</u>	<u>611,868</u>	<u>1,188,758</u>	<u>2,667,330</u>
DISBURSEMENTS					
General Administration	195,461	-	-	15,123	210,584
RRWMB-1/2 Cost Reimbursement	-	507,525	-	-	507,525
Projects and Programs	-	-	2,613	953,498	956,111
Total Disbursements	<u>195,461</u>	<u>507,525</u>	<u>2,613</u>	<u>968,621</u>	<u>1,674,220</u>
EXCESS OF RECEIPTS OVER DISBURSEMENTS	<u>59,530</u>	<u>104,188</u>	<u>609,255</u>	<u>220,137</u>	<u>993,110</u>
OTHER FINANCING SOURCES (USES)					
Transfers In (Out)	-	-	(124,453)	124,453	-
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>(124,453)</u>	<u>124,453</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	<u>59,530</u>	<u>104,188</u>	<u>484,802</u>	<u>344,590</u>	<u>993,110</u>
Fund Balances - Beginning	<u>273,459</u>	<u>6,116</u>	<u>1,267,574</u>	<u>783,919</u>	<u>2,331,068</u>
FUND BALANCES - ENDING	<u>\$ 332,989</u>	<u>\$ 110,304</u>	<u>\$ 1,752,376</u>	<u>\$ 1,128,509</u>	<u>\$ 3,324,178</u>

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Wild Rice Watershed District (the District) was established under the Minnesota Watershed Act as an agency of the State of Minnesota. The purpose of the District is to carry out conservation of the natural resources of the District and State of Minnesota through land utilization, flood control, and other needs based upon sound scientific principles for the protection of the public health and welfare and the provident use of natural resources. The District serves an area in Northwestern Minnesota and includes all or parts of the following counties: Becker, Clay, Clearwater, Mahnomen, Norman, and Polk. The District is governed by the Board of Managers which is composed of seven members appointed by the county boards in accordance with Minnesota Statutes.

The financial statements of the reporting entity include those of the District (the primary government) and the component units for which the primary government is financially accountable. The criteria used to determine if the primary government is financially accountable for a component unit include whether or not the primary government appoints the voting majority of the potential component unit's governing body, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit or is fiscally dependent upon the potential component unit. Based on these criteria, there are no organizations considered to be component units of the District.

B. Basis of Presentation - Fund Accounting

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into one major category: governmental. A fund is considered major if it is the primary operating fund of the District or meets the following criteria:

- § Total assets, liabilities, revenues or expenditures/expenses of that individual governmental fund are at least 10 percent of the corresponding total for all funds of that category or type.

Governmental Funds

General Fund – To account for all financial resources not accounted for and reported in another fund.

Special Revenue Fund - To account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are restricted or committed to expenditures for specified purposes.

Capital Projects Funds - To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds or in trust funds for individuals, private organizations, or other governments).

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation - Fund Accounting (Continued)

Major and Nonmajor Funds

Fund	Purpose
Major:	
Governmental:	
General	As described above.
Special Revenue - RRWMB Management	As described above.
Capital Projects - Red River Construction General - Other	As described above.
Nonmajor:	
Capital Projects	As described above.

C. Measurement Focus and Basis of Accounting

The District follows the cash basis of accounting for all funds. The Statements of Balances Arising from Cash Transactions and Statements of Cash Receipts, Disbursements, and Changes in Cash Fund Balances were prepared on the cash basis and accordingly, revenues and expenditures are recognized only as cash is received or paid out. These statements do not give effect to receivables, payables, accrued expenses, and inventory, and accordingly, are not presented in accordance with U.S. generally accepted accounting principles (U.S. GAAP). These procedures are in accordance with the *Regulatory Basis of Accounting* as required by the Office of the State Auditor, which is a special purpose framework other than U.S. GAAP.

D. Assets, Liabilities, and Net Cash

1. Cash and Cash Equivalents

The District pools cash resources of its various funds to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balances in the pooled cash accounts are available to meet current operating requirements.

2. Cash Fund Balance

In the fund financial statements, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of resources reported in Governmental Funds.

a. Governmental Fund Balances:

In the governmental fund financial statements, fund balances are classified as follows:

§ **Nonspendable** – Amounts that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact. There is no nonspendable fund balance at December 31, 2015.

§ **Restricted** – Amounts that can be spent only for specific purposes because of state or federal laws, or externally imposed conditions by grantors or creditors. There is no restricted fund balance at December 31, 2015.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, and Net Cash (Continued)

2. Cash Fund Balance (Continued)

a. Governmental Fund Balances: (Continued)

§ **Committed** – Amounts that can be used only for specific purposes determined by a formal action by the Board of Managers ordinance or resolution.

§ **Assigned** – Amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed.

§ **Unassigned** – All amounts not included in other spendable classifications.

The District has not formally adopted a fund balance policy for the General Fund.

b. Use of Restricted Resources:

The District does not have a fund balance policy. If resources from more than one fund balance classification could be spent, it is expected that the District will spend resources from fund balance classifications in the following order (first to last, according to the hierarchy set forth by the standard): restricted, committed, assigned, and unassigned or, as special circumstances arise, pending Board of Managers' approval.

E. Receipts and Disbursements

1. Receipts

Property Tax Revenue

The District levies its property taxes within the District for the subsequent year during the month of December. The District receives its taxes in two installments in July and December.

The District also levies special assessment through the counties against property owners who obtain direct benefits from projects or property owners who request, through the petition process, to have a project undertaken. The special assessment collections are recorded in a manner similar to that for property taxes.

The property tax levy in 2015 includes certain state credits that are distributed to the District directly by the state. These credits are classified as intergovernmental revenue.

2. Disbursements

The District disburses funds as approved by the District's Board of Managers.

After expenditures are approved by the District's Board of Managers, the funds are then disbursed and recoded into the appropriate governmental fund. During the current year the District's Managers approved \$1,674,200 in disbursements.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Capital Assets

The District records capital assets as disbursements at the time of their purchase.

G. Budgetary Information

Annual budgets for the General Fund are adopted on the cash basis, which is a special purpose framework other than accounting principles generally accepted in the United States of America. Budgeted amounts are as originally adopted, or as amended by the Board of Managers. The original and final budget, if amended, for the General Fund is presented in the supplementary information. The annual adopted budget is not legally binding on the District, with the exception of the budget for the administrative fund, which is limited by state statute at \$250,000 and set by the Board for 2015 at \$250,000. Budgetary unencumbered appropriations lapse at year-end.

H. Use of Estimates

The preparation of financial statements in accordance with regulatory cash basis requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

I. Reclassifications

Certain funds relating to the prior year have been restated to conform to the current year's presentation. These reclassifications have no effect on the change in Fund Balances

NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

At December 31, 2015, there were no compliance issues to be noted.

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS

A. Deposits and Investments

The District maintains a cash and investment pool that is available for use by all funds. Each fund's portion of this pool is displayed on the financial statements as Cash and Cash Equivalents. Interest is allocated based on management's estimate of interest earned by fund. In accordance with *Minnesota Statutes* the District maintains deposits at financial institutions which are authorized by the Board of Managers.

1. Deposits

The District is authorized by Minn. Stat. §§ 118A.02 and 118A.04 to designate a depository for public funds and to invest in certificates of deposit. The District is required by Minn. Stat. § 118A.03 to protect deposits with insurance, surety bond, or collateral. The market value of collateral pledged shall be at least ten percent more than the amount of deposit at the close of the financial institution's banking day, not covered by insurance or bonds.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

A. Deposits and Investments (Continued)

1. Deposits (Continued)

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a financial institution failure, the District's deposits may not be returned. It is the District's policy that collateral or bonds will be required for all uninsured amounts on deposit, and the additional insurance will be documented to show compliance with state law and a perfected security interest under federal law. As of December 31, 2015, the District's deposits were exposed to custodial credit risk.

Accounts held by an official custodian of a government unit will be insured as follows:

The Federal Deposit Insurance Corporation (FDIC) deposit coverage limit for bank depositors is \$250,000. If the depository bank is located in the State of Minnesota, government depositors are eligible for two separate \$250,000 coverages: one for all time/savings accounts and one for all demand accounts. For deposits in banks outside the State of Minnesota, government depositors have a total coverage of \$250,000 for all demand and time/savings deposit accounts combined.

Authorized collateral includes:

- § U.S. government treasury bills, notes, or bonds;
- § issues of a U.S. government agency or instruments that are quoted by a recognized industry quotation service available to the government entity;
- § general obligation securities of a state or local government, with taxing powers, rated "A" or better;
- § a revenue obligation of a state or local government with taxing powers, rated "AA" or better;
- § general obligation securities of a local government with taxing powers pledged as collateral against funds deposited by that same local government entity;
- § an irrevocable standby letter of credit issued by Federal Home Loan Banks accompanied by written evidence that the Federal Home Loan Bank's public debt is rated "AA" or better by Moody's or Standard and Poor's; or
- § time deposits fully insured by any federal agency.

Cash balances consist of the following at December 31, 2015:

Carrying Balance	Bank Balance
<u>\$ 3,324,178</u>	<u>\$ 3,331,584</u>

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

A. Deposits and Investments (Continued)

2. Investments

The District has an investment policy and is permitted to invest its idle funds as authorized by Minnesota Statutes 118A.04 and 118A.05 as follows:

- § Governmental bonds, notes, bills, mortgages, and other securities, which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, excluding mortgage-backed securities defined as “high risk”;
- § General obligations of a state or local government with taxing powers rated “A” or better by a national bond rating service;
- § Revenue obligations of a state or local government with taxing powers rated “AA” or better by a national bond rating service;
- § General obligations of the Minnesota Housing Finance Agency which was a moral obligation of the State of Minnesota and is rated “A” or better by a national bond rating service;
- § An obligation of a school district with an original maturity not exceeding 13 months and rated in the highest category by a national bond rating service or enrolled in the credit enhancement program;
- § Commercial papers issued by United States corporations or their Canadian subsidiaries that are rated in the highest quality category by at least two nationally recognized rating agencies, and matures in 270 days or less;
- § Time deposits fully insured by the Federal Deposit Insurance Corporation or bankers acceptances of United States banks;
- § High risk mortgage-backed securities that are interest only or principal only or a mortgage derivative security that has an average life greater than 10 years or securities that will have a price change of more than 17%;
- § Its own temporary obligations issued under Minn. Stat. §§ 429.091, subd. 7 (special assessments), 469.178 subd. 5 (tax increment bonds), or 475.61, subd. 6;
- § Funds held in a debt service fund may be used to purchase an obligation of an issue which is payable from the fund.

Interest Rate Risk

The risk that changes in interest rates could adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the District manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities to meet cash requirements for ongoing operations.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is the District’s policy to invest only in securities that meet the ratings requirements set by statute.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

A. Deposits and Investments (Continued)

2. Investments (Continued)

Custodial Credit Risk

Custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District is not exposed to custodial credit risk.

Concentration of Credit Risk

The concentration of credit risk is the risk of loss that may be caused by the District's investment in a single issuer. The District places no limit on the amount that it may invest in any one issuer.

B. Interfund Transfers

Transfers Out:		Transfers in:		
Fund Description	Amount	Fund Description	Amount	Reason
1 Red River Construction General - Other	\$ 7,758	District Owned Acquisitions	\$ 30	For unassessed project costs
		Leased Aq Property	7,728	
2 Red River Construction General - Other	19,032	#11 Perley Construction	9,245	For unassessed project costs
		#12 Hendrum Construction	9,787	
3 Survey and Data	6,292	#11 Perley Road Raise	2,551	For unassessed project costs
		#12 Hendrum Road Raise	3,741	
4 Red River Construction General - Other	27,997	#38 Rockwell Dam	497	For unassessed project costs
		#354 Goose Prairie WMA Storage	248	
		#356 Green Meadow Project Team	11,736	
		#357 Wild Rice Vik/Tufte/Heitma	1,900	
		#18 Violations - Other	156	
		#12 Permits - Other	13,460	
5 #356 Green Meadow Project Team	2,691	#8 Moccasin Creek	501	For unassessed project costs
Red River Construction General - Other	31,075	#35 Sande Detention	962	
		#36 Marsh Creek 3	219	
		#36 Northern Improvement Dam	254	
		#38 Rockwell Dam	288	
		#39 Mashaug Dam	696	
		#12 Permits - Other	20,667	
		#354 Goose Prairie WMA Storage	2,133	
		#357 Wild Rice Vik/Tufte/Heitma	8,046	
6 Red River Construction General - Other	8,037	#35 Sande Detention	383	For unassessed project costs
		#39 Mashaug Dam	72	
		#354 Goose Prairie WMA Storage	310	
		#356 Green Meadow Project Team	708	
		#357 Wild Rice Vik/Tufte/Heitma	924	
		#194 Farm Ring Dikes	266	
		#12 Permits - Other	5,374	
7 #11 Perley Road Raise	700	#43 Perley	700	Correct Error in Billable Time
8 #12 Hendrum Road Raise	882	#44 Hendrum	882	Correct Error in Billable Time
9 Survey and Data	366	#362 Wild Rice River MPCA WRAP	366	For work completed prior to contract
10 Survey and Data	134	#363 Marsh River MPCA WRAP	134	For work completed prior to contract
11 Red River Construction General - Other	8,645	#8 Moccasin Creek	603	For unassessed project costs
		#35 Sande Detention	2,532	
		#38 Rockwell Dam	5,510	
12 Survey and Data	11,006	#12 Hendrum Road Raise	5,330	For unassessed project costs
		#11 Perley Road Raise	5,676	
13 #354 Goose Prairie WMA Storage	410	#356 Green Meadow Project Team	204	For unassessed project costs
Red River Construction General - Other	2,037	#357 Wild Rice Vik/Tufte/Heitma	2,243	

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

B. Interfund Transfers (Continued)

Transfers Out:		Transfers in:		
Fund Description	Amount	Fund Description	Amount	Reason
14 Red River Construction General - Other	29,327	#18 Violations - Other	584	For unassessed project costs
		#12 Permits - Other	28,743	
15 Red River Construction General - Other	13,259	#8 Moccasin Creek	82	For unassessed project costs
		#35 Sande Detention	182	
		#38 Rockwell Dam	2,101	
		#39 Mashaug Dam	10,894	
16 Leased Ag Property	115,838	District Owned Acquisitions	3,395	For unassessed project costs
		Red River Construction General - Other	112,443	
17 Red River Construction General - Other	9,399	#354 Goose Prairie WMA Storage	1,650	For unassessed project costs
		#356 Green Meadow Project Team	2,208	
		#357 Wild Rice Vik/Tufte/Heitma	5,541	
18 Red River Construction General - Other	23,633	#79 Wayne Thom Complaint	209	For unassessed project costs
		#18 Violations - Other	1,548	
		#12 Permits - Other	21,876	
19 #2 Access Improvements	2,638	#13 Olson Agassiz	2,638	For unassessed project costs
20 Lockhart Flood	2,437	Lockhart Flood Storage	1,004	For unassessed project costs
		Ph #6 Lockhart Flood Storage	1,433	
21 Red River Construction General - Other	56,698	#364 - Property Acq/Demo	1,510	For unassessed project costs
		#335 2009 Acquisition	53,060	
		#353 2012 Acquisition	705	
		#194 Farm Ring Dikes	1,423	
<u>\$ 380,291</u>		<u>\$ 380,291</u>		

The Statement of Cash Receipts, Disbursements, and Changes in Cash Fund Balances reports net transfers by fund.

C. Cash Fund Balances

At December 31, 2015, Governmental Cash Fund Balances consist of the following:

	General	Special Revenue	Capital Projects	Nonmajor Governmental Funds	Total Governmental Funds
Committed for:					
Capital Projects	\$ -	\$ -	\$ 1,752,376	\$ 1,128,509	\$ 2,880,885
Assigned for:					
Special Revenue	-	110,304	-	-	110,304
Unassigned	332,989	-	-	-	332,989
Total Fund Balance	<u>\$ 332,989</u>	<u>\$ 110,304</u>	<u>\$ 1,752,376</u>	<u>\$ 1,128,509</u>	<u>\$ 3,324,178</u>

NOTE 4 OTHER NOTES

A. Defined Benefit Pension Plan - Statewide

Plan Description

All full-time and certain part-time employees of the District are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Fund (GERF). This plan is established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

NOTE 4 OTHER NOTES (CONTINUED)

A. Defined Benefit Pension Plan – Statewide (Continued)

Plan Description (Continued)

GERF members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan.

PERA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by state statute, and vest after three years of credited service. The defined retirement benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service.

Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2 percent of average salary for each of the first 10 years of service and 2.7 percent for each remaining year. The annuity accrual rate for a Coordinated Plan member is 1.2 percent of average salary for each of the first 10 years and 1.7 percent for each remaining year. Under Method 2, the annuity accrual rate is 2.7 percent of average salary for Basic Plan members and 1.7 percent for Coordinated Plan members for each year of service. For all GERF members hired prior to July 1, 1989 whose annuity is calculated using Method 1, a full annuity is available when age plus years of service equal 90. Normal retirement age is 65 for Basic and Coordinated members hired prior to July 1, 1989. Normal retirement age is the age for unreduced Social Security benefits capped at 66 for Coordinated members hired on or after July 1, 1989. A reduced retirement annuity is also available to eligible members seeking early retirement.

There are different types of annuities available to members upon retirement. A single-life annuity is a lifetime annuity that ceases upon the death of the retiree--no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives. Members may also leave their contributions in the fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

The benefit provisions stated in the previous paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

PERA issues a publicly available financial report that includes financial statements and required supplementary information for GERF. That report may be obtained on the Internet at www.mnpera.org, by writing to PERA at 60 Empire Drive #200, St. Paul, Minnesota, 55103-2088 or by calling (651) 296-7460 or 1-800-652-9026.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2015**

NOTE 4 OTHER NOTES (CONTINUED)

A. Defined Benefit Pension Plan – Statewide (Continued)

Funding Policy

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the state legislature. The District makes annual contributions to the pension plans equal to the amount required by state statutes. GERP Basic Plan members and Coordinated Plan members were required to contribute 9.1% and 6.5%, respectively, of their annual covered salary in 2015. In 2015, the District was required to contribute the following percentages of annual covered payroll: 11.78% for Basic Plan members, 7.5% for Coordinated Plan members. The District's contributions to the Public Employees Retirement Fund for the years ending December 31, 2015, 2014, and 2013, were \$12,233, \$11,423, and \$9,038, respectively. The District's contributions were equal to the contractually required contributions for each year as set by state statute.

B. Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. In order to protect against these risks of loss, the District purchases commercial insurance. During the year ended December 31, 2015, there were no significant reductions in insurance coverage from the prior year. Settled claims have not exceeded the District's commercial coverage in any of the past three years.

C. Joint Powers Agreement

The District is one of eight members who established a joint powers agreement creating the Red River Watershed Management Board to collectively allow for more orderly and efficient water management and flood control policies.

D. Contingencies

The District participates in state and federal grant programs that are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of grant funds received may be required. The District is not aware of any significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants. An estimate of possible loss or range of loss cannot be made.

SUPPLEMENTARY INFORMATION SECTION

**WILD RICE WATERSHED DISTRICT
BUDGETARY COMPARISON SCHEDULE - CASH BASIS
GENERAL FUND
YEAR ENDED DECEMBER 31, 2015**

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL	FINAL	AMOUNTS	
Beginning Budgetary Fund Balances - January 1	\$ 273,459	\$ 273,459	\$ 273,459	\$ -
RECEIPTS				
Property Taxes and Special Assessments	250,000	250,000	245,679	(4,321)
Intergovernmental	-	-	7,892	7,892
Interest	-	-	205	205
Other	-	-	1,215	1,215
Total Receipts	250,000	250,000	254,991	4,991
Amounts Available for Appropriations	523,459	523,459	528,450	4,991
DISBURSEMENTS				
General Government				
Utilities	11,000	11,000	3,179	7,821
Advisory Board	1,000	1,000	2,499	(1,499)
Supplies, Publications, and Postage	29,000	29,000	1,193	27,807
Insurance and Bonds	19,000	19,000	14,102	4,898
Engineering	15,000	15,000	10,122	4,878
Administrative	80,000	80,000	100,566	(20,566)
Legal Fees	16,000	16,000	9,322	6,678
Accounting Fees	8,500	8,500	-	8,500
Managers Expenses	33,000	33,000	32,108	892
Annual Report/Audit	15,000	15,000	6,597	8,403
Organization Dues	2,500	2,500	1,666	834
Overall Plan	1,500	1,500	-	1,500
Education Programs	1,000	1,000	5,772	(4,772)
Capital Improvements	12,500	12,500	-	12,500
Mediation Project Team	5,000	5,000	-	5,000
Technical Equipment and Support	-	-	2,721	(2,721)
Office Equipment and Maintenance	-	-	5,246	(5,246)
Reimbursements and Other	-	-	226	(226)
Interest	-	-	142	(142)
Total Disbursements	250,000	250,000	195,461	54,539
BUDGETARY FUND BALANCES - DECEMBER 31	\$ 273,459	\$ 273,459	\$ 332,989	\$ 59,530

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015**

	SURVEY AND DATA	#351 Ada Petition (UPPER REACHES)	Upper Reaches - Other (UPPER REACHES)	#1 Norman Co. D. #1 (ASSESSED PROJECTS)
RECEIPTS	\$ 57	\$ 9,377	\$ 119,572	\$ 60,210
DISBURSEMENTS	-	1,683	68,404	12,007
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	57	7,694	51,168	48,203
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	(17,797)	-	-	-
Total Other Financing Sources (Uses)	(17,797)	-	-	-
NET CHANGE IN CASH FUND BALANCES	(17,740)	7,694	51,168	48,203
Fund Balances (Deficit) - Beginning	39,771	(7,768)	56,916	(53,489)
FUND BALANCE (DEFICIT) - ENDING	<u>\$ 22,031</u>	<u>\$ (74)</u>	<u>\$ 108,084</u>	<u>\$ (5,286)</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#2 Heiberg Dam (ASSESSED PROJECTS)	#3 Ditch #20, Mary Twp (ASSESSED PROJECTS)	#4 Becker Dams (ASSESSED PROJECTS)	#5 Norman Polk (ASSESSED PROJECTS)
RECEIPTS	\$ 2,865	\$ 534	\$ 19,191	\$ 32,892
DISBURSEMENTS	<u>2,196</u>	<u>953</u>	<u>1,747</u>	<u>55,463</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>669</u>	<u>(419)</u>	<u>17,444</u>	<u>(22,571)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	669	(419)	17,444	(22,571)
Fund Balances (Deficit) - Beginning	<u>56,296</u>	<u>11,257</u>	<u>111,020</u>	<u>75,714</u>
FUND BALANCE (DEFICIT) - ENDING	<u>\$ 56,965</u>	<u>\$ 10,838</u>	<u>\$ 128,464</u>	<u>\$ 53,143</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#6 Lake Ida (ASSESSED PROJECTS)	#9 South Branch (ASSESSED PROJECTS)	#12 WR Twp. Ditch (ASSESSED PROJECTS)	#13 Olson Agassiz (ASSESSED PROJECTS)
RECEIPTS	\$ 7,680	\$ 51,734	\$ 11,018	\$ 14,786
DISBURSEMENTS	<u>2,378</u>	<u>41,173</u>	<u>4,416</u>	<u>4,697</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>5,302</u>	<u>10,561</u>	<u>6,602</u>	<u>10,089</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	5,302	10,561	6,602	10,089
Fund Balances (Deficit) - Beginning	<u>17,567</u>	<u>79,220</u>	<u>(3,841)</u>	<u>(11,374)</u>
FUND BALANCE (DEFICIT) - ENDING	<u>\$ 22,869</u>	<u>\$ 89,781</u>	<u>\$ 2,761</u>	<u>\$ (1,285)</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#14 N.C. Ditch #45 (ASSESSED PROJECTS)	#16 Anthony Twp. (ASSESSED PROJECTS)	#17 Lockhart Twp. (ASSESSED PROJECTS)	#18 N.C. Ditch #64 (ASSESSED PROJECTS)
RECEIPTS	\$ 20,557	\$ 3,507	\$ 1,247	\$ 8,522
DISBURSEMENTS	<u>1,945</u>	<u>3,533</u>	<u>15,282</u>	<u>4,114</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>18,612</u>	<u>(26)</u>	<u>(14,035)</u>	<u>4,408</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	18,612	(26)	(14,035)	4,408
Fund Balances (Deficit) - Beginning	<u>624</u>	<u>4,751</u>	<u>24,123</u>	<u>80,607</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ 19,236</u></u>	<u><u>\$ 4,725</u></u>	<u><u>\$ 10,088</u></u>	<u><u>\$ 85,015</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#19 Ditches 35, 10 &16 (ASSESSED PROJECTS)	#20 Clay J.D. #45, Lat.1&2 (ASSESSED PROJECTS)	#23 NC D#34, Lat #1 (ASSESSED PROJECTS)	#25 NC Ditch #38 (ASSESSED PROJECTS)
RECEIPTS	\$ 22,583	\$ 47,390	\$ 4	\$ 4
DISBURSEMENTS	<u>10,531</u>	<u>116,547</u>	<u>335</u>	<u>5,910</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>12,052</u>	<u>(69,157)</u>	<u>(331)</u>	<u>(5,906)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	12,052	(69,157)	(331)	(5,906)
Fund Balances (Deficit) - Beginning	<u>9,792</u>	<u>162,793</u>	<u>37,225</u>	<u>38,543</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ 21,844</u></u>	<u><u>\$ 93,636</u></u>	<u><u>\$ 36,894</u></u>	<u><u>\$ 32,637</u></u>

WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)

	#27, Lat. A Mahn Co. #3 (ASSESSED PROJECTS)	#29 Atlanta Twp. (ASSESSED PROJECTS)	#30 Anth. Pl. V, Gr. Medo (ASSESSED PROJECTS)	#31 Hegne Twp. Ditch (ASSESSED PROJECTS)
RECEIPTS	\$ 1,430	\$ 5,488	\$ 91,750	\$ 10,152
DISBURSEMENTS	<u>230</u>	<u>179</u>	<u>30,780</u>	<u>7,634</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>1,200</u>	<u>5,309</u>	<u>60,970</u>	<u>2,518</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	1,200	5,309	60,970	2,518
Fund Balances (Deficit) - Beginning	<u>9,548</u>	<u>15,100</u>	<u>(27,105)</u>	<u>40,695</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ 10,748</u></u>	<u><u>\$ 20,409</u></u>	<u><u>\$ 33,865</u></u>	<u><u>\$ 43,213</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#32 Hegn Anthony Cutoff (ASSESSED PROJECTS)	#34 Lat. B Mahn #3 (ASSESSED PROJECTS)	#40 Dalen Coulee (ASSESSED PROJECTS)	#43 Perley (ASSESSED PROJECTS)
RECEIPTS	\$ 2,934	\$ 1,427	\$ 22,326	\$ 4,012
DISBURSEMENTS	<u>2,749</u>	<u>1,824</u>	<u>6,919</u>	<u>5,826</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>185</u>	<u>(397)</u>	<u>15,407</u>	<u>(1,814)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>700</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>700</u>
NET CHANGE IN CASH FUND BALANCES	185	(397)	15,407	(1,114)
Fund Balances (Deficit) - Beginning	<u>16,924</u>	<u>18,965</u>	<u>7,773</u>	<u>1,872</u>
FUND BALANCE (DEFICIT) - ENDING	<u>\$ 17,109</u>	<u>\$ 18,568</u>	<u>\$ 23,180</u>	<u>\$ 758</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#44 Hendrum (ASSESSED PROJECTS)	N.C. #11 (DITCHES)	N.C. #12- Proj #24 (DITCHES)	N.C. #15 (DITCHES)
RECEIPTS	\$ 4,621	\$ -	\$ 5,450	\$ 3,086
DISBURSEMENTS	<u>6,775</u>	<u>134</u>	<u>738</u>	<u>374</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(2,154)</u>	<u>(134)</u>	<u>4,712</u>	<u>2,712</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>882</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>882</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	(1,272)	(134)	4,712	2,712
Fund Balances (Deficit) - Beginning	<u>(1,804)</u>	<u>3,328</u>	<u>41,087</u>	<u>14,186</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ (3,076)</u></u>	<u><u>\$ 3,194</u></u>	<u><u>\$ 45,799</u></u>	<u><u>\$ 16,898</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	N.C. #18	N.C. #18, Lat. #1	N.C. #21	N.C. #22
	(DITCHES)	(DITCHES)	(DITCHES)	(DITCHES)
RECEIPTS	\$ 17,269	\$ 1,903	\$ 2,049	\$ -
DISBURSEMENTS	<u>2,275</u>	<u>937</u>	<u>181</u>	<u>71</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>14,994</u>	<u>966</u>	<u>1,868</u>	<u>(71)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	14,994	966	1,868	(71)
Fund Balances (Deficit) - Beginning	<u>27,606</u>	<u>1,129</u>	<u>8,788</u>	<u>1,894</u>
FUND BALANCE (DEFICIT) - ENDING	<u>\$ 42,600</u>	<u>\$ 2,095</u>	<u>\$ 10,656</u>	<u>\$ 1,823</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	N.C. #37	Clay Co. #4 #269	Clay Co. #6	Clay Co. #7
	(DITCHES)	(DITCHES)	(DITCHES)	(DITCHES)
RECEIPTS	\$ 9,225	\$ -	\$ 9,276	\$ -
DISBURSEMENTS	<u>1,350</u>	<u>704</u>	<u>10,440</u>	<u>70</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>7,875</u>	<u>(704)</u>	<u>(1,164)</u>	<u>(70)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	7,875	(704)	(1,164)	(70)
Fund Balances (Deficit) - Beginning	<u>14,091</u>	<u>(39,726)</u>	<u>16,450</u>	<u>1,893</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ 21,966</u></u>	<u><u>\$ (40,430)</u></u>	<u><u>\$ 15,286</u></u>	<u><u>\$ 1,823</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	Clay Co. #8	Clay Co. #14	Clay Co. #18	Clay Co. #42
	(DITCHES)	(DITCHES)	(DITCHES)	(DITCHES)
RECEIPTS	\$ 16,239	\$ 29,616	\$ 22,216	\$ 5,499
DISBURSEMENTS	<u>255</u>	<u>5,410</u>	<u>1,648</u>	<u>944</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>15,984</u>	<u>24,206</u>	<u>20,568</u>	<u>4,555</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	15,984	24,206	20,568	4,555
Fund Balances (Deficit) - Beginning	<u>11,234</u>	<u>17,307</u>	<u>11,236</u>	<u>9,123</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ 27,218</u></u>	<u><u>\$ 41,513</u></u>	<u><u>\$ 31,804</u></u>	<u><u>\$ 13,678</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	Clay Co. #44	Clay Co. #52	Lockhart Flood Storage	Ph #6 Lockhart Flood Storage
	(DITCHES)	(DITCHES)	(J.D. 53 - Main)	(J.D. 53 - Main)
RECEIPTS	\$ 3,335	\$ 1,817	\$ -	\$ -
DISBURSEMENTS	<u>1,014</u>	<u>735</u>	<u>-</u>	<u>190</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>2,321</u>	<u>1,082</u>	<u>-</u>	<u>(190)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>1,004</u>	<u>1,433</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>1,004</u>	<u>1,433</u>
NET CHANGE IN CASH FUND BALANCES	2,321	1,082	1,004	1,243
Fund Balances (Deficit) - Beginning	<u>9,661</u>	<u>10,434</u>	<u>(1,004)</u>	<u>(1,243)</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ 11,982</u></u>	<u><u>\$ 11,516</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	J.D. 53 - Main - Other	J.D. 53 Lat #1	J.D. 53 Lat #2	J.D. 56
	<u>(J.D. 53 - Main)</u>	<u>(DITCHES)</u>	<u>(DITCHES)</u>	<u>(DITCHES)</u>
RECEIPTS	\$ 23,054	\$ 31,866	\$ 10,557	\$ 13,447
DISBURSEMENTS	<u>16,860</u>	<u>6,647</u>	<u>132,094</u>	<u>4,325</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>6,194</u>	<u>25,219</u>	<u>(121,537)</u>	<u>9,122</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>(2,437)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>(2,437)</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	3,757	25,219	(121,537)	9,122
Fund Balances (Deficit) - Beginning	<u>69,782</u>	<u>(71,352)</u>	<u>17,680</u>	<u>104,225</u>
FUND BALANCE (DEFICIT) - ENDING	<u>\$ 73,539</u>	<u>\$ (46,133)</u>	<u>\$ (103,857)</u>	<u>\$ 113,347</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	J.D. 56, Lat #1	#358 Clearwater Co. #3	#8 Moccasin Creek	#35 Sande Detention
	<u>(DITCHES)</u>	<u>(DITCHES)</u>	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>
RECEIPTS	\$ 12,434	\$ 12,238	\$ -	\$ -
DISBURSEMENTS	<u>6,115</u>	<u>2,109</u>	<u>1,186</u>	<u>4,059</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>6,319</u>	<u>10,129</u>	<u>(1,186)</u>	<u>(4,059)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>-</u>	<u>1,186</u>	<u>4,059</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>1,186</u>	<u>4,059</u>
NET CHANGE IN CASH FUND BALANCES	6,319	10,129	-	-
Fund Balances (Deficit) - Beginning	<u>34,179</u>	<u>(262)</u>	<u>-</u>	<u>-</u>
FUND BALANCE (DEFICIT) - ENDING	<u>\$ 40,498</u>	<u>\$ 9,867</u>	<u>\$ -</u>	<u>\$ -</u>

WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)

	#36 Marsh Creek 3	#36 Northern Improvement Dam	#38 Rockwell Dam	#39 Mashaug Dam
	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>
RECEIPTS	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	<u>219</u>	<u>254</u>	<u>8,396</u>	<u>11,662</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(219)</u>	<u>(254)</u>	<u>(8,396)</u>	<u>(11,662)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>219</u>	<u>254</u>	<u>8,396</u>	<u>11,662</u>
Total Other Financing Sources (Uses)	<u>219</u>	<u>254</u>	<u>8,396</u>	<u>11,662</u>
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#212 - FDR 7/14 - 6/15 (RED RIVER CONSTRUCTION)	District Owned Acquisitions (RED RIVER CONST GENERAL)	Leased Ag Property (RED RIVER CONST GENERAL)	#364 Property Acq/Demo (PROJECT DEV-OTHER)
RECEIPTS	\$ -	\$ 3,470	\$ 118,100	\$ -
DISBURSEMENTS	<u>82</u>	<u>6,894</u>	<u>9,990</u>	<u>1,510</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(82)</u>	<u>(3,424)</u>	<u>108,110</u>	<u>(1,510)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>-</u>	<u>3,424</u>	<u>(108,110)</u>	<u>1,510</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>3,424</u>	<u>(108,110)</u>	<u>1,510</u>
NET CHANGE IN CASH FUND BALANCES	(82)	-	-	-
Fund Balances (Deficit) - Beginning	<u>(287)</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ (369)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#12 Hendrum Road Raise (#336 #III COM DIKES)	#11 Perley Road Raise (#336 #III COM DIKES)	#335 2009 Acquisition (PROJECT DEV-OTHER)	#353 2012 Acquisition (PROJECT DEV-OTHER)
RECEIPTS	\$ -	\$ -	\$ -	\$ 3,638
DISBURSEMENTS	<u>8,189</u>	<u>7,526</u>	<u>436</u>	<u>1,545</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(8,189)</u>	<u>(7,526)</u>	<u>(436)</u>	<u>2,093</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>8,189</u>	<u>7,526</u>	<u>53,060</u>	<u>706</u>
Total Other Financing Sources (Uses)	<u>8,189</u>	<u>7,526</u>	<u>53,060</u>	<u>706</u>
NET CHANGE IN CASH FUND BALANCES	-	-	52,624	2,799
Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>(52,624)</u>	<u>(2,799)</u>
FUND BALANCE (DEFICIT) - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#11 Perley Construction - Other (#336 #II COM DIKES)	#12 Hendrum Construction - Other (#336 #II COM DIKES)	#13 Halstad (#336 #II COM DIKES)	#362 Wild Rice River MPCA WRAP (PROJECT DEV - OTHER)
RECEIPTS	\$ 6,624	\$ 37,442	\$ 162,838	\$ 20,514
DISBURSEMENTS	<u>9,957</u>	<u>3,619</u>	<u>87,987</u>	<u>31,076</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(3,333)</u>	<u>33,823</u>	<u>74,851</u>	<u>(10,562)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>9,245</u>	<u>9,787</u>	<u>-</u>	<u>366</u>
Total Other Financing Sources (Uses)	<u>9,245</u>	<u>9,787</u>	<u>-</u>	<u>366</u>
NET CHANGE IN CASH FUND BALANCES	5,912	43,610	74,851	(10,196)
Fund Balances (Deficit) - Beginning	<u>(5,912)</u>	<u>(43,610)</u>	<u>(148,523)</u>	<u>(417)</u>
FUND BALANCE (DEFICIT) - ENDING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (73,672)</u>	<u>\$ (10,613)</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#363 Marsh River MPCA WRAP (PROJECT DEV - OTHER)	#366 Moccasin Creek-NRSC WP (PROJECT DEV -RRC)	#365 S Branch WRR-NRCS WP (PROJECT DEV -RRC)	#367 Green Meadow-NRCS WP (PROJECT DEV -RRC)
RECEIPTS	\$ 13,658	\$ -	\$ -	\$ -
DISBURSEMENTS	<u>17,978</u>	<u>144</u>	<u>144</u>	<u>720</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(4,320)</u>	<u>(144)</u>	<u>(144)</u>	<u>(720)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>134</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>134</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	(4,186)	(144)	(144)	(720)
Fund Balances (Deficit) - Beginning	<u>(185)</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ (4,371)</u></u>	<u><u>\$ (144)</u></u>	<u><u>\$ (144)</u></u>	<u><u>\$ (720)</u></u>

WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)

	#194 Farm Ring Dikes (PROJECT DEV -RRC)	#354 Goose Prairie WMA Storage (PROJECT DEV -RRC)	#356 Green Meadow Project Team (PROJECT DEV -RRC)	#357 Wild Rice Vik /Tufta/Heitma (PROJECT DEV -RRC)
RECEIPTS	\$ -	\$ 1,702	\$ 6,902	\$ 4,924
DISBURSEMENTS	<u>1,689</u>	<u>5,633</u>	<u>19,067</u>	<u>23,579</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(1,689)</u>	<u>(3,931)</u>	<u>(12,165)</u>	<u>(18,655)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>1,689</u>	<u>3,931</u>	<u>12,165</u>	<u>18,655</u>
Total Other Financing Sources (Uses)	<u>1,689</u>	<u>3,931</u>	<u>12,165</u>	<u>18,655</u>
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	#79 Wayne Thom Complaint (#18 VIOLATIONS)	#50 Brian Borgen Complaint U R (#18 VIOLATIONS)	#18 Violations - Other (#18 VIOLATIONS)	#12 Permits - Other (#12 PERMITS)
RECEIPTS	\$ -	\$ 500	\$ -	\$ -
DISBURSEMENTS	<u>208</u>	<u>500</u>	<u>2,288</u>	<u>90,119</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(208)</u>	<u>-</u>	<u>(2,288)</u>	<u>(90,119)</u>
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	<u>208</u>	<u>-</u>	<u>2,288</u>	<u>90,119</u>
Total Other Financing Sources (Uses)	<u>208</u>	<u>-</u>	<u>2,288</u>	<u>90,119</u>
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	<u>-</u>	<u>500</u>	<u>-</u>	<u>-</u>
FUND BALANCE (DEFICIT) - ENDING	<u><u>\$ -</u></u>	<u><u>\$ 500</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	Ph 1, JD#53 L. #1 FEMA PW11 (FEMA 2011 1982)	Ph 11, Clay Co. #4 FEMA PW20 (FEMA 2011 1982)	Ph 12, Upper Reaches, PW 021 (FEMA 2011 1982)	Ph 15 South Br Bridge FEMA PW24 (FEMA 2011 1982)
RECEIPTS	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	(314)	(33,253)	(79)	(3,382)
FUND BALANCE (DEFICIT) - ENDING	<u>\$ (314)</u>	<u>\$ (33,253)</u>	<u>\$ (79)</u>	<u>\$ (3,382)</u>

WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)

	Ph 16, Proj #1 CD #1 FEMA PW 25 (FEMA 2011 1982)	PH 2, 2 & 2a, J.D. 53 #2, PW11 (FEMA 2011 1982)	PH 3, JD53, #2 FEMA PW 13 (FEMA 2011 1982)	PH 4, Proj #18 CD #64 FEMA PW14 (FEMA 2011 1982)
RECEIPTS	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	(65,987)	(242)	(904)	838
FUND BALANCE (DEFICIT) - ENDING	<u>\$ (65,987)</u>	<u>\$ (242)</u>	<u>\$ (904)</u>	<u>\$ 838</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	PH 5, Proj #1 CD#1 FEMA PW#1 (FEMA 2011 1982)	PH 6, Proj #1 CD1 FEMA PW#16 (FEMA 2011 1982)	PH 7, South Br & CD FEMA PW17 (FEMA 2011 1982)	PH 8, JD#56 FEMA PW 18 (FEMA 2011 1982)
RECEIPTS	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	1,460	1,634	653	(118)
FUND BALANCE (DEFICIT) - ENDING	<u>\$ 1,460</u>	<u>\$ 1,634</u>	<u>\$ 653</u>	<u>\$ (118)</u>

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2015
(CONTINUED)**

	Ph 9 Proj 20, CD#45 L #2, PW18 (FEMA 2011 1982)	FEMA 2011 1982 - Other (FEMA 2011 1982)	Works of Common Benefit	TOTAL CAPITAL PROJECTS
RECEIPTS	\$ -	\$ -	\$ -	\$ 1,188,758
DISBURSEMENTS	-	115	-	968,621
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	(115)	-	220,137
OTHER FINANCING SOURCES (USES)				
Transfers In (Out)	-	-	-	124,453
Total Other Financing Sources (Uses)	-	-	-	124,453
NET CHANGE IN CASH FUND BALANCES	-	(115)	-	344,590
Fund Balances (Deficit) - Beginning	(52)	(4,790)	18,871	783,919
FUND BALANCE (DEFICIT) - ENDING	<u>\$ (52)</u>	<u>\$ (4,905)</u>	<u>\$ 18,871</u>	<u>\$ 1,128,509</u>

**WILD RICE WATERSHED DISTRICT
SCHEDULE OF ACCOUNTS RECEIVABLE
DECEMBER 31, 2015**

<u>FUND</u>	<u>SOURCE OF REVENUE AND PURPOSE</u>		<u>AMOUNT</u>
Capital Projects	Becker County	Property Taxes and Special Assessments	\$ 1,528
Capital Projects	Clay County	Property Taxes and Special Assessments	2,935
Capital Projects	Clearwater County	Property Taxes and Special Assessments	478
Capital Projects	Mahnomen County	Property Taxes and Special Assessments	2,053
Capital Projects	Norman County	Property Taxes and Special Assessments	12,377
Capital Projects	Polk County	Property Taxes and Special Assessments	241
General	Becker County	Property Taxes and Special Assessments	628
General	Clay County	Property Taxes and Special Assessments	1,237
General	Clearwater County	Property Taxes and Special Assessments	141
General	Mahnomen County	Property Taxes and Special Assessments	854
General	Norman County	Property Taxes and Special Assessments	2,509
General	Polk County	Property Taxes and Special Assessments	50
Special Revenue	Becker County	Property Taxes and Special Assessments	1,424
Special Revenue	Clay County	Property Taxes and Special Assessments	2,935
Special Revenue	Clearwater County	Property Taxes and Special Assessments	337
Special Revenue	Mahnomen County	Property Taxes and Special Assessments	2,053
Special Revenue	Norman County	Property Taxes and Special Assessments	6,103
Special Revenue	Polk County	Property Taxes and Special Assessments	121
			<u>\$ 38,004</u>

**SCHEDULE OF ACCOUNTS PAYABLE AND CONTINGENT LIABILITIES
DECEMBER 31, 2015**

<u>FUND</u>	<u>VENDOR NAME</u>	<u>CLAIM NUMBER</u>	<u>AMOUNT</u>
Capital Projects	Larry's Excavating Inc.	15894	\$ 275
Capital Projects	Sky Skopes	15886	3,900
General	FP Mailing Solutions	15891	119
General	Northwest Beverage, Inc.	15900	28
General	Office Supplies Plus	15901	519
			<u>\$ 4,841</u>

OTHER REPORT SECTION



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INDEPENDENT AUDITOR'S REPORT ON MINNESOTA LEGAL COMPLIANCE

To the Board of Managers
Wild Rice Watershed District
Ada, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the Wild Rice Watershed District, Ada, Minnesota, as of and for the year ended December 31, 2015, and the related notes to the financial statements, and have issued our report thereon dated May 31, 2016.

The Minnesota Legal Compliance Audit Guide for Other Political Subdivisions, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, contains six categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, claims and disbursements, miscellaneous provisions, and tax increment financing. Our audit considered all of the listed categories, except that we did not test for compliance with the provisions for tax increment financing because it is not applicable to the District.

In connection with our audit, nothing came to our attention that caused us to believe that the District failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Other Political Subdivisions*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above referenced provisions.

This report is intended solely for the information and use of those charged with governance and management of the District and the State Auditor and is not intended to be and should not be used by anyone other than the specified parties.

Justin, Clasen & Company, Ltd.
Certified Public Accountants

Pequot Lakes, Minnesota
May 31, 2016