

**WILD RICE WATERSHED DISTRICT**  
**11 Fifth Avenue East**  
**Ada, MN 56510**  
**Ph: 218-784-5501**

**REGULAR MEETING**  
**August 13, 2014**  
**APPROVED MINUTES**

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, August 13, 2014. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, and John Austinson. Manager Raymond Hanson was absent. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order at 8:30 a.m.
3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve the agenda as presented. Carried.
4. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the payment of billings as presented, with the addition of a bill from Wes Carlsrud for spraying in the amount of \$46,728.00. Carried.
5. Meeting Minutes. A motion was made by Manager Christensen and seconded by Manager Johannsen to approve the monthly meeting minutes dated July 9, 2014 with the correction to item 17, Manager Hanson made the motion with Manager Spaeth seconding it. Carried.
6. Financial Report. A motion was made by Manager Christensen and seconded by Manager Johannsen to approve the monthly financial report dated July 31, 2014, and the following transfers from unassessed projects to the Red River Construction and Survey and Data accounts. Carried.

## Transfers as of 7-31-2014

	7/31/2014	RRC	Survey & Data
<b>PROJECTS AND DITCHES</b>			
<b>UNASSESSED</b>			
#8 Moccassin Creek	1,647.85	(1,647.85)	
#10 Maushaug Creek	342.14	(342.14)	
#35 Sande Detention	90.00	(90.00)	
#36 Marsh Creek 3	306.75	(306.75)	
#36 Northern Improvement Dam	1,223.31	(1,223.31)	
#38 Rockwell Dam	8,148.17	(8,148.17)	
#39 Mashaug Dam	350.00	(350.00)	
#42 Proj #284 Non Leviaible	58.00	(58.00)	
<b>Project Development - RRC</b>			
Acquisition (old) Maint RRC	(113.92)	113.92	
#354 Goose Prairie WMA Storage	4,801.11	(4,801.11)	
#356 Upper Green Meadow/Klask S	7,032.75	(7,032.75)	
#357 WildRice Vik/Tufte/heitma	6,141.29	(6,141.29)	
<b>Permits and Violations</b>			
<b>#12 Permits</b>			
<b>#18 Violations</b>			
#74 Island Lake - Monson-Danks	713.50	(713.50)	
#72 Pete Domogalla Complaint 20	518.68	(518.68)	
#18 Violations - Other	1,404.00	(1,404.00)	
#12 Permits - Other	15,762.82	(15,762.82)	
	<b>48,426.45</b>	<b>(48,426.45)</b>	<b>-</b>
	<b>\$48,426.45</b>	<b>-\$48,426.45</b>	

7. Open Mic. Nobody spoke at this time.

8. Community Flood Control Levee Projects. Engineer Bents stated that land acquisition in Halstad is continuing with the current grant expiring at the end of the calendar year. He stated that it is possible to ask for an extension if all acquisition is not completed by the end of the year. Quotes were obtained to repair the gatewell in the Northeast corner of the Hendrum levee while the current grant is open. A motion was made by Manager Spaeth and seconded by Manager Christensen to enter into a contract with Steven Johnson Excavating for the repairs with a low quote of \$83,666.00. Manager Johannsen abstained. Carried. Engineer Bents stated that a couple areas of reseeding are needed under routine maintenance on the Perley levee and will be completed following receipt of quotes.

9. Lower Wild Rice. Administrator Ruud stated that he has heard, but not yet confirmed, that we have been scheduled to make a presentation to the Lessard-Sams Outdoor Heritage Council. Manager Erickson asked for

an update regarding the Kurpis land. Administrator Ruud stated that he has not yet received any information from the NRCS regarding this property.

10. Goose Prairie Marsh Enhancement Project. The DNR has agreed to complete the Environmental Assessment Worksheet (EAW). This step needs to be completed before the Project Team can advance. Manager Erickson expressed concern regarding mitigation from putting the new ditch in. Administrator Ruud stated that the extent of mitigation has not yet been determined and it will be necessary to determine how much will be gained as a result of the mitigation. Manager Erickson added that a new channel will likely require less mitigation than cleaning the existing channel. Once the EAW has been completed, it will be easier to identify issues.

11. Green Meadow Project Team. Administrator Ruud informed the Board that a site visit occurred at the end of July with landowners and state agency representatives present. Natural resources assessment and impacts were evaluated and currently cost estimates are being completed. Administrator Ruud added that the Corps has approved Point of Concurrence 1. Due to staffing changes there is a delay in receiving a response regarding Point of Concurrence 2. He hopes that a response is received prior to the September Board Meeting and the Project Team will meet again at the end of September.

12. Rockwell Dam. A motion was made by Manager Johannsen and seconded by Manager Austinson to award a contract for construction to Subsurface Inc with a bid of \$74,334.00 pending DNR approval of the repairs. Carried.

### **PERMIT APPLICATIONS**

13. Boman Family LLP, Section 27, Home Lake Twp. Engineer Bents stated that the original permit application was approved contingent on the applicant or applicant agent receiving signatures from all adjacent landowners. Landowner Nogowski is unwilling to sign the permit due to concerns of increased seepage onto his property from the project. John Voz updated the Board regarding concerns presented by Dave Boman at the July Regular Board Meeting. A meeting was held with the Boman Family LLP with concerns being addressed and resolved at that time. Voz added that all construction is at least 200 feet from the property lines. Engineer Bents reviewed elevations with Nogowski during the meeting. Bruce Wilken, Conservation Engineering Technician with BWSR, stated that berms will be installed to control any overflow that may occur. Manager Johannsen asked Shawnn Balstad with the NRCS office if a tile line can be installed at a later time if seepage occurs onto the Nogowski property due to the project. Balstad replied that the NRCS has historically worked with adjacent landowners if damage occurs due to an NRCS project. She added that a great deal of engineering goes into reducing the risk that any impacts are made to adjacent property prior to start of construction. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve Permit #8-13-14-40 to construct wetland restoration enhancement projects. Motion passed with Manager Erickson in opposition.

14. Ulen Wetland Restoration Project, Sections 4-5, Ulen Twp, Section 32-33, Home Lake Twp. Caroline Clarin WRP Technician with NRCS, stated that the original permit application was approved in the fall of 2011. Changes to the original permit application include moving the embankment to an off road site and installing the following: tile on the west side of the project, water level control structures, and piezometers to monitor water levels. Administrator Ruud presented a letter from Kathleen Evenson, Ulen Township Clerk stating that the township authority would like to be the administrative agent for the WRP project, believes that the tile should be at the lowest possible level at the exit with sufficient grade and tile size, requests to be kept informed on meetings relating to the project, and has a concern about crop insurance for farmers adjacent to the project. Engineer Bents asked Clarin to explain the proposed operations level. Alice Klink, Area Biologist, NRCS, stated that currently they are working on an operations plan that would determine the best time to install and

remove the stop logs in the structure. Administrator Ruud asked if the Township would be included in this process. Klink replied that the Township and Landowners would be included in the development of the operations policy. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve Permit #8-13-14-39 to construct wetland restoration enhancement projects. Motion passed with Manager Erickson in opposition.

15. Perry Ellingson, Section 19, Winchester Twp. A motion was made by Manager Erickson and seconded by Manager Christensen to table Permit #8-13-14-8 to install culverts and flap gates in three field inlets to request that the applicant communicate with the residential property owner along the south side of the roadway (Danny Larson) regarding concerns on the permit application and potential ditch cleanout issues. Carried.

16. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve the following permits with conditions as listed. Carried.

- Nick Aldrich, Section 31, Spring Creek Twp. Permit #8-13-14-1 to add a driveway with a 16" culvert.
- Nick Aldrich, Section 31, Spring Creek Twp. Permit #8-13-14-2 to install a 12" culvert into an existing driveway.
- Charlie Balstad, Sections 16 & 21 Gregory Twp. Permit #8-13-14-3 to install subsurface drain tile with standard tile conditions.
- Doug Chandler, Section 31, Hubbard Twp. Permit #8-13-14-4 to lower an existing culvert 1.5 feet with condition the outlet is installed above the elevation on the riser on the adjacent structure on Project No. 5 Norman-Polk Project and the condition that the ditchbanks and/or levees are restored to the preproject geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary. Also approve with the recommendation that any ditchwork that is done as a result of this permit will also require permit approval from the Wild Rice Watershed District.
- Greater MN Gas, Michael Clemens, Sections 4, 5, 8, 9, 16, 17, 20 & 21, Goose Prairie Twp, Sections 33 & 34 Ulen Twp. Permit #8-13-14-5 to install a new gas pipeline with the condition that the surface contours and drainage patterns are returned to preproject conditions.
- Perry Ellingson, Section 30, Winchester Twp. Permit #8-13-14-7 to install two field approaches with 18" culverts.
- Todd Gilbertson, Section 24, Shelly Twp. Permit #8-13-14-9 to install a new 18" culvert through a field approach.
- Randal Gorder, Section 22, Waukon Twp. Permit #8-13-14-10 to extend a culvert and widen a field approach.
- Randal Gorder, Section 10 (NE), Waukon Twp. Permit #8-13-14-11 to extend a culvert and widen a field approach.
- Randal Gorder, Section 10 (SW), Waukon Twp. Permit #8-13-14-12 to extend a culvert and widen a field approach.
- Elroy Hanson, Section 12, Popple Grove Twp. Permit #8-13-14-15 to construct wetland restoration enhancement projects.
- Johnson Bros Farms, Section 20, Hegne Twp. Permit #8-13-14-17 to install a field approach and culvert with the condition that the culvert is an 18" diameter pipe.
- Don Johnson, Section 12, Winchester Twp. Permit #8-13-14-18 to install a field approach and 18" culvert.
- Don Johnson, Section 14, Winchester Twp. Permit #8-13-14-19 to install a lift station at the outlet of an existing tile system with standard tile conditions.
- David Mattson, Section 5, Waukon Twp. Permit #8-13-14-21 to install subsurface drain tile with standard tile conditions.

- David Mattson, Section 33, Bear Park Twp. Permit #8-13-14-22 to extend a culvert and widen a field approach.
- David Mattson, Section 9, Waukon Twp. Permit #8-13-14-23 to extend a culvert and widen a field approach.
- David Mattson, Section 6, Waukon Twp. Permit #8-13-14-24 to extend a culvert and widen a field approach.
- David McCollum, Section 14, Chief Twp. Permit #8-13-14-25 to install a water and sediment basin erosion control project.
- Kevin Paulsrud, Section 16, Hendrum Twp. Permit #8-13-14-27 to install subsurface drain tile with standard tile conditions.
- Kevin Paulsrud, Section 19, Halstad Twp. Permit #8-13-14-28 to install subsurface drain tile with standard tile conditions.
- Kevin Paulsrud, Section 20, Halstad Twp. Permit #8-13-14-29 to install subsurface drain tile with standard tile conditions.
- Kevin Paulsrud, Section 29, Anthony Twp. Permit #8-13-14-30 to install subsurface drain tile with standard tile conditions.
- David Roesch, Section 6 McDonaldsville Twp, Section 1 Hegne Twp. Permit #8-13-14-31 to install subsurface drain tile with standard tile conditions.
- Sather Bros, Section 5, Strand Twp. Permit #8-13-14-32 to install a crossing and a 48" culvert.
- Skaurud Grain Farms, Section 25, Green Meadow Twp. Permit #8-13-14-34 to extend a culvert and widen a field approach.
- Skaurud Grain Farms, Section 19, Rosedale Twp Permit #8-13-14-35 to extend a culvert and widen a field approach.
- Bill Stalboerger, Section 26, Popple Grove Twp. Permit #8-13-14-37 to install subsurface drain tile with standard tile conditions.
- Bill Stalboerger, Section 1, Popple Grove Twp. Permit #8-13-14-38 to install a subsurface drain tile, the tile will connect to an existing tile system in Section 12 of Popple Grove Twp, with standard tile conditions and the condition that the landowner in the NW ¼ of Section 21 where the outlet will be placed approves the permit.

17. Dahl Bros, Section 27, Bejou Twp. A motion was made by Manager Spaeth and seconded by Manager Erickson to approve Permit #8-13-14-6 to install subsurface drain tile with standard tile conditions. Discussion was held surrounding installation of tile prior to the Board taking action on the permit application. Attorney Hanson stated that the Board could bring the issue up to MAWD to address legislation surrounding construction being completed prior to a permit being acted on by the Board. Carried.

18. A motion was made by Manager Johannsen and seconded by Manager Spaeth to table the following permit applications based on the reasoning listed. Carried

- Randy Green, Section 27, Green Meadow Twp. Permit #8-13-14-13 to install subsurface drain tile to notice Section 27 of Green Meadow Twp.
- Ryan Groth, Section 15, Spring Creek Twp. Permit #8-13-14-14 to install subsurface drain tile to notice Sections 15 and 22 of Spring Creek Twp.

19. Luther Jacobson, Section 16, Shelly Twp. A motion was made by Manager Spaeth and seconded by Manager Erickson to approve Permit #8-13-14-16 to install a new culvert. Carried.

20. Steve Kahlbaugh, Section 14, Pembina Twp. A motion was made by Manager Austinson and seconded by Manager Spaeth to approve Permit #8-13-14-20 to install subsurface drain tile with standard tile conditions. Carried.
21. Brad Olek, Section 7, Flowing Twp. A motion was made by Manager Erickson and seconded by Manager Johannsen to approve Permit #8-13-14-26 to install subsurface drain tile with standard tile conditions. Carried.
22. Skaurud Grain Farms, Section 20, Lockhart Twp. Permit #8-13-14-33 was returned to applicant. No permit is required for routine maintenance of a ditch system.
36. Skaurud Grain Farms, Section 16, Pembina Twp. A motion was made by Manager Austinson and seconded by Manager Johannsen to table Permit #8-13-14-36 to install subsurface drain tile, with an amended permit to include the additional tile in the SE 1/4 of Section 16 or Pembina Twp. Permit is tabled to notice the SE 1/4 of Section 16, Pembina Twp, or the permit is approved if the applicant provides written approval from the landowners noticed. Carried.
37. Dean Spaeth, Section 36, Marsh Creek Twp. Manager Spaeth retreated to the audience. A motion was made by Manager Austinson and seconded by Manager Christensen to approve Permit #8-13-14-42 to renew WASCOB from April 2013. Carried. Manager Spaeth returned to the Board table.
38. Awning for outside Watershed Building. A motion was made by Manager Spaeth and seconded by Manager Christensen to accept the low bid of \$3,510.76 from Indigo Signworks for installation of an awning with signage outside the Watershed Building. Motion passed with Managers Erickson and Johannsen in opposition.
39. Proposed Model Rules Update. Administrator Ruud asked the Board to hold a special meeting in two weeks for the purpose of reviewing the Proposed Model Rules Update and any permits that are received prior to that date. A special meeting will be held on Wednesday, August 27<sup>th</sup> at 8:30 am.
40. Set Hearings for September Meeting. A motion was made by Manager Johannsen and seconded by Manager Spaeth to set a Public Hearing for the Levy and General Budget for Wednesday, September 10<sup>th</sup>, at 10:30 am. Carried.
41. Waukon Township, Section 23, Waukon Twp. A motion was made by Manager Austinson and seconded by Manager Johannsen to approve Permit #8-13-14-41 to replace and extend a pipe. Carried.
42. Red Lake County SWCD Field Day Demonstrating Alternative Side Inlets. A motion was made by Manager Christensen and seconded by Manager Johannsen to approve Managers attending the Red Lake County SWCD Field Day. Carried.
43. Per Diems. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve payment of Manager per diems and expenses as distributed. Carried.
44. Chairman Holmvik stated that he has received a request from Jerry Hanson for spraying to occur as ditch maintenance. Kari Kujava stated that the information has been passed along to Wes Carlsrud and he would address the concern.

45. There being no further business to come before the Board of Managers, a motion was made by Manager Spaeth and seconded by Manager Austinson to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 10:43 am.

---

John Austinson, Secretary

Date	Num	Name	Memo	Total
<b>Jul 10 - Aug 13, 14</b>				
07/10/2014	ACH	Ada City	June Utilities	263.30
07/10/2014	15375	Wesley Carlsrud	June Spraying	28,669.53
07/15/2014		QuickBooks Payroll Service	Created by Payroll Service 07/14/14	5,366.52
07/15/2014	ACH	PERA	PERA Benefits	757.28
07/24/2014	ACH	AT&T	Kevin Cell	114.71
07/25/2014	ACH	MARCO, Inc.	Copier Lease	630.36
07/29/2014		QuickBooks Payroll Service	Created by Payroll Service 07/28/14	5,356.35
07/30/2014	ACH	PERA	PERA Benefits	757.28
08/04/2014	ACH	Minnesota Energy Resources Corp.	July Utilities	73.00
08/11/2014	ACH	Ada City	July Utilities	248.22
08/11/2014	15405	Norman County Recorder	Copies	6.00
08/12/2014		QuickBooks Payroll Service	Created by Payroll Service 08/11/14	5,568.17
08/13/2014	15386	AmeriPride	Rugs	74.12
08/13/2014	15387	Arvid L Ambuehl		1,210.00
08/13/2014	15388	Cardmember Service	July Bill	106.50
08/13/2014	15389	EcoLab	Rodent Control Program	77.51
08/13/2014	15390	Gordon Construction, Inc.		7,704.00
08/13/2014	15391	Hendrum City	Mowing	2,592.50
08/13/2014	15392	Home Town Attitude	Add domain record to PTR	50.00
08/13/2014	15393	Houston Engineering, Inc.	July Billing	32,990.56
08/13/2014	15394	McCollum Hardware, Inc.	Supplies	21.08
08/13/2014	15395	Morris Electronics, Inc.		810.60
08/13/2014	15396	Norman County Abstract	Bitker continuation	249.75
08/13/2014	15397	Norman County Index-Ada	Print Annual Report	801.56
08/13/2014	15399	Northwest Beverage, Inc.		38.00
08/13/2014	15400	Office Supplies Plus		66.14
08/13/2014	15401	Ralph's Food Pride	Meeting supplies	24.11
08/13/2014	15402	Red River Watershed Management Brd	July Reimbursement	83,833.96
08/13/2014	15403	Tony Sip	July Mowing	12,537.50
08/13/2014	15404	Wambach & Hanson	July Legal	1,161.40
08/13/2014	15414	Wambach & Hanson Trust Account	Land Acquisition - Halstad	8,272.00
<b>Jul 10 - Aug 13, 14</b>				<b>200,432.01</b>