

WILD RICE WATERSHED DISTRICT

11 East 5th Avenue – Ada, Minnesota 56510

Phone (218) 784-5501

REGULAR MEETING APPROVED

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, December 14, 2005, at the office of the District located at 11 Fifth Avenue East, Ada, MN.
2. The following members were present: Jim Skaurud, Steve Dalen, Diane Ista, James Wagner, Sr., Bob Wright, Joe Spaeth and Warren Seykora. The following members were absent: None. In addition the following persons were in attendance, Mark Aanenson, Interim Administrator; Loretta Johnson, recording secretary; Elroy Hanson, Attorney; Engineer Jerry Bents and Tim Halle, publicist.
3. Chairman Seykora called the meeting to order at 8:45 a.m.
4. Approval of Agenda. A motion was made by Manager Wright and seconded by Manager Ista to approve the agenda with the addition of the following: Update by Ista on the proposed FEMA change in ruling regarding the sale of land acquired by the District through their program; 2005 Annual Report, Tim Halle; and Eggen/Peterson/Ista permit time set for 2:00 p.m. Carried.
5. Managers Concerns. Manager Dalen distributed handouts and discussed the flood storage package the Board has been working on. Manager Wagner discussed the need for beaver control in the District and the possibility of having full time wildlife staff to promote and monitor the habitat enhancement in the Watershed District.

Manager Wright informed the Board that there is a benefit for Dick Nelson, RRWMB Lobbyist, who is seriously ill, on Monday December 19, 2005, at Warren, MN.

PERMIT APPLICATION

6. Harry Kveno. Section 34, Bear Park Township. A motion was made by Manager Skaurud and seconded by Manager Spaeth to approve Permit Application No. 12-14-05-1 of Harry Kveno to lower a culvert in a field crossing in Section 34, Bear Park Township. Carried.
7. Meeting Minutes. A motion was made by Manager Ista and seconded by Manager Wright to approve the October 12, 2005, regular meeting minutes. Carried.
A motion was made by Manager Wright and seconded by Manager Skaurud to approve the November 2, 2005, special meeting minutes. Carried.
A motion was made by Manager Dalen and seconded by Manager Ista to approve the November 9, 2005, regular meeting minutes with the following corrections: Paragraph No. 4, change to read with the addition of the approval of the resolution for the MAWD annual meeting and a request to the Norman County SWCD to approve the FEMA ruling change; and Paragraph No. 38, Page #7, change the last word in Paragraph #5, concern, to concert; and Paragraph #42, add Manager Spaeth to the committee. Carried.

A motion was made by Manager Ista and seconded by Manager Wright to approve the November 18, 2005, special meeting minutes. Carried.

8. Financial. Due to a prior commitment, Accountant Marcussen was unable to attend the meeting. Mark Aanenson stated that Marcussen would provide the November financial information to the Board prior to the January meeting at which time both the November and December financial will be reviewed and approved by the Board. A motion was made by Manager Spaeth and seconded by Manager Wright authorizing Marcussen, Aanenson and Treasurer Wagner to review the proposed year end close out and transfer of accounts to a zero balance. Carried.

9. Data Practices Act Policy. A motion was made by Manager Wright and seconded by Manager Dalen to approve the following resolution: Carried.

RESOLUTION OF THE BOARD OF MANAGERS
REGARDING AMENDED GOVERNMENT DATA POLICY

A regular meeting of the Board of Managers of the Wild Rice Watershed District was held at the District's office at 11 East 5th Avenue in Ada, Minnesota, on December 14, 2005, with the following board members in attendance: James Wagner; Joe Spaeth; Robert Wright; Warren Seykora; Jim Skaurud; Steve Dalen and Diane Ista. Also in attendance was the district's administrator, Mark Aanenson, the attorney, Elroy Hanson, and the engineer, Jerry Bents and Loretta Johnson, secretary.

Discussion was had by the Board of Managers regarding an annual review of the district's government data policy. The district's attorney advised of certain recent Minnesota legislative changes to the Government Data Practices Act. Specifically, the legislature amended Minn. Stat. §13.03, subdivision 3 to provide for a copying charge of no more than \$.25 per page up to 100 pages regardless of the district's actual costs. This rate differs from the rate which appears in the existing policy. Accordingly, based on the recommendations of legal counsel, the board concluded the district's government data policy should be amended to be compliant with the statutory changes.

Discussion was further had that if more than 100 copy pages are requested that the district would charge its actual costs for searching, retrieving, compiling, and copying data, including the cost of employee time, and for making, certifying, and electronically transmitting the copies of the data or the data, but will not charge for separating public from not public data.

Discussion was had that the district's accountant, Doug Marcussen, should work with the district administrator and attorney to calculate a per page copying fee for requests of more than 100 pages.

Discussion was had that submittals/inquiries for government data should be made to the district's Public Data Compliance Officer who is designated by the WRWD Board of Managers to be the district's administrator.

NOW, THEREFORE, based on the above discussion, the Board of Managers does hereby resolves that the district's Government Data Complaint Policy is amended to read as follows:

POLICY STATEMENT

This policy is in effect for all persons or entities who come to the Wild Rice Watershed District office (WRWD) to review files and all those who request information from the WRWD via mail, facsimile, or over the telephone.

BACKGROUND

The WRWD will attempt to fill all reasonable requests for information from its files and computerized data basis (subject to the restrictions of the Minnesota Government Data Practices Act, copyright laws, decisions of the Office of the Attorney General, and the availability of staff time). When appropriate, fees will be charged to recover the costs incurred in providing such information.

IMPLEMENTATION

The WRWD's files are open to the public unless classified by statutes, or temporary classification pursuant to Minn. Stat. §13.06, or federal law, as non-public or protected non-public, or with respect to data on individuals, as private or confidential. The WRWD will keep its records containing government data in such an arrangement and condition as to make them reasonably accessible for inspection. Persons wishing to inspect files are asked to schedule an appointment at least 48 hours in advance with the WRWD's designee. This 48 hour lead time may need to be extended for cases in which a file needs to be reviewed for confidential or whistleblower type information, or in the event the district's designee is unavailable. Appointments are to be scheduled during WRWD's business hours on Monday through Friday between 8:30 a.m. and 4:30 p.m. File reviews will be scheduled as soon as possible, depending upon the availability of the appointments and the status of the file. General assistance will be provided by the staff, however, the person requesting the information remains responsible for searching through the file to find the desired information.

DESIGNATED AUTHORITY

That the WRWD administrator (presently Mark Aanenson) is designated as the responsible authority for management of data practices of the WRWD.

FEES

As authorized by Minn. Stat. §13.03, subd. 3, if copies of information/documents are requested from files or electronically maintained information, the WRWD will charge searching, retrieving, compiling and copying costs. Clients will be charged as follows: if 100 or fewer pages of black and white, letter or legal sized paper copies are requested, \$.25 per page copied will be charged; if more than 100 pages are requested the WRWD may require the requesting person to pay the actual costs of searching for and retrieving data, including the cost of employee time, and for making, certifying, compiling, and electronically transmitting the copies of the data or the data, but will not charge for separating public data from not public data. The per page fee is available upon request from the district data compliance officer. No charge will be assessed if files are inspected and no copies are requested. No fees will be charged for documents published and made available by the WRWD as part of its public information efforts.

Clients may indicate what they would like to have copied by tabbing the pages desired with the supplies provided by the WRWD. Individual pages identified by the requester will be copied by the WRWD staff and copying equipment. A double-sided sheet counts as two pages. If preferred, clients may choose to pick up their copies at the WRWD office once they are completed, or alternatively make arrangements with the WRWD to have the copies mailed. The WRWD will charge actual costs for mailing. Copies of requested data will be provided as soon as reasonably possible.

The WRWD will make arrangements with a vendor when clients request reproduction of agency photographs and slides, large maps, plan sheets, diskettes and videotapes (since those documents are not allowed to leave the building). The prices will vary depending on the services desired by the client, but quotes may be obtained from the WRWD file manager.

All estimated charges for copying and services provided by the WRWD shall be paid in advance by the client, and any remaining balance shall be invoiced under separate cover.

When a request for data involves any person's receipt of copies of WRWD data that has commercial value and is a substantial and discrete portion of or an entire formula, pattern, compilation, program, device, method, technique, process, data base, or system developed with a significant expenditure of public funds by the agency, the WRWD may charge a reasonable fee for the information in addition to the costs of making, certifying, and compiling the copies, with the fee charged to relate to the actual development costs of the information. The WRWD will provide sufficient documentation to explain and justify the fee being charged.

If the WRWD determines that the requested data is classified so as to deny the requesting person access, the WRWD will inform the requesting person of the determination either orally at the time of the request, or in writing as soon after that time as possible, and will cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based. Upon the request of any person who is denied access to data, the WRWD will certify in writing that the request has been denied and cite the specific statutory section, temporary classification, or specific provision of federal law upon which the denial was based.

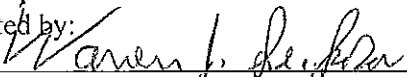
SUBMITTING YOUR DATA REQUEST

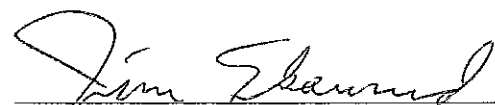
Direct your requests and all inquiries regarding data requests or the availability of data from the WRWD to:

Public Data Compliance Officer
Wild Rice Watershed District
11 East 5th Avenue
Ada, MN 56510
(218) 784-4085

Said amended policy is effective immediately.

Dated this 14th day of December, 2005.

Attested by: 
Chairman of the Wild Rice Watershed District


Secretary, Wild Rice Watershed District

10. Brian Borgen arrived at 10:00 a.m. Brian Borgen briefly addressed the Board of Managers requesting a resignation of all Board members. Borgen claims that the District has done illegal work on the Wild Rice River banks and stated that he will continue to pursue this and may be suing all of the county commissioners. Borgen then left the meeting.

11. J.D. #53, Main and J.D. #53, Lat. #1. At 10:00 a.m. landowners whose names are attached at the end of these minutes, on J.D. #53 Main and J.D. #53, Lat. #1, met with the Managers to discuss the current financial status of the ditch systems. As of October 31, 2005, J.D. #53 Main had a deficit balance of \$28,969 and J.D. #53, Lat #1 a deficit balance of \$47,053.

Blaine Erickson stated that he has property located adjacent to J.D. #53 Main, and is being assessed at the highest rate, but because the ditch is full, his water cannot get into the system. Erickson stated that he would like a redetermination of benefits because there are inadequacies that need to be addressed. Attorney Hanson stated that more than 50 percent of the landowners can petition or the Board of Managers can implement a redetermination of benefits, however this can be an expensive undertaking and is paid for by the ditch system itself. Chairman Seykora also noted that the law states that a one-rod grass strip must be installed and paid for by the ditch system when a redetermination of benefits is done.

Gene Ueland stated that he felt culverts on J.D. #53 Lat #1 have been replaced at a higher elevation than originally set. Engineer Bents informed Ueland that the elevation of culverts can only be changed with an improvement and a repair, not an improvement, was done on the system at the time of the redetermination of benefits. Bents also stated that with an improvement it is necessary to determine if there is an adequate outlet for the ditch system that is improved.

Blaine Erickson stated that he would like the redetermination of benefits taken off the table at the present time. The rate of assessment was discussed for both systems. Gene Ueland stated that he would like the assessment on J.D. #53 Main raised to 40%; Nancy Merkens suggested 30%. Landowners came to a consensus of 32.5 percent, which would provide \$24,500 income for the project in 2006. A motion was made by Manager Skaurud and seconded by Manager Wagner authorizing an increase in the levy on J.D. #53 Main to \$24,500. Carried.

Consensus of Managers and landowners was to maintain the current levy of 8.5% on J.D. #53 Lat. #1. Landowners left the meeting.

12. Insurance Committee Report. Mark Aanenson updated the Managers on the insurance committee meeting and stated that they clarified the amount that the District is paying for insurance coverage and John Hoffman also provided a summary of the coverage. No action was taken; Aanenson will be discussing coverage with Hoffman again within a short time.

13. After the Fact Permit Policy. A motion was made by Manager Skaurud and seconded by Manager Dalen to rescind the original motion of charging a \$100 fee for the first after the fact permit and \$500 for thereafter. Carried.

A motion was made by Manager Skaurud and seconded by Manager Wagner to charge actual costs incurred by the District as a result of after the fact permits. Carried.

14. A motion was made by Manager Dalen and seconded by Manager Wright to close the meeting to discuss the J.B. & Associates COE Contract. Carried.

15. Attorney Hanson left the meeting at noon.

16. The meeting was reconvened at 1:00 p.m.

17. Kris Versdahl – Website Proposal. Kris Versdahl gave a presentation to the Board on the costs for her to set up a Web Site for the District and illustrated some of the things that could be done and how it could look. Engineer Bents noted that the RRWMB pays one half the costs for setting up the site up to a maximum of \$3,000 and also assists with the Annual Maintenance costs. A motion was made by Manager Ista and seconded by Manager Wright to accept the proposal, with costs to include staff and consultant time to set up the site. Carried.

18. Approval of Billings. A motion was made by Manager Dalen and seconded by Manager Wagner to approve the monthly billings for payment. Carried.

PERMIT APPLICATIONS

19. Bruce Tufte, Section 5, Rockwell Township. A motion was made by Manager Wright and seconded by Manager Ista to table Permit Application 11-9-05-9 of Bruce Tufte to remove a crossing and culvert on County Ditch #12, in Section 5, Rockwell Township and notice landowners along the ditch system from the crossing to County Road #24. Carried.

20. Larry Hellerud, Section 9, Mary Township. A motion was made by Manager Ista and seconded by Manager Dalen to approve Permit Application No. 12-14-05-2 of Larry Hellerud to install a field approach with an 18 inch culvert and trap in Section 9, Mary Township. Carried.

21. Mike Eggen and Larry Peterson arrived at 2:00 p.m. Manager Ista moved to the audience.

22. Mike Eggen, Larry Peterson, Diane Ista, Section 13, Anthony Township. A motion was made by Manager Skaurud and seconded by Manager Dalen to approve Permit Application No. 12-14-05-3 of Mike Eggen, Larry Peterson and Diane Ista to replace four 24-inch culverts with 36-inch culverts in Section 13 of Anthony Township. Carried. Manager Ista abstained.

23. Mike Eggen, Larry Peterson, Diane Ista, Section 18, Pleasant View Township. A motion was made by Manager Dalen and seconded by Manager Skaurud to approve Permit Application No. 12-14-05-4 of Mike Eggen, Larry Peterson and Diane Ista to replace 24-inch culverts with 36-inch culverts in Section 18 of Pleasant View Township. Carried. Manager Ista abstained.

24. Manager Ista rejoined the board meeting.

25. Triangle Agronomy Service, Section 26, Popple Grove Township, Mahnomen County. A motion was made by Manager Dalen and seconded by Manager Wagner to approve Permit Application No. 12-14-05-5 of Triangle Agronomy Service to install drain tile in Section 26, Popple Grove Township. Carried.

26. Conrad Wiger, Section 20, Ulen Township, Clay County. A motion was made by Manager Spaeth and seconded by Manager Wagner to deny Permit Application No. 11-9-05-3 of Conrad Wiger to build a water retention area in Section 20 of Ulen Township, due to the following: Wiger will need to apply for a dam safety permit from the MN DNR and he has indicated that no work will be done for one year. Wiger may reapply when he gets the design completed to provide to the Board of Managers. Carried.

27. Eric Zurn, Section 28, Spring Creek Township, Becker County. A motion was made by Manager Spaeth and seconded by Manager Wagner to approve Permit Application No. 8-23-05-10 of Eric Zurn to build a water retention area, install an erosion control structure and install tile in Section 28 of Spring Creek Township with the following condition: Zurn must provide written approval to the Watershed District from neighboring landowners. Carried.

28. CREP Priority Areas. A motion was made by Manager Ista and seconded by Manager Wright to approve the high priority CREP areas as displayed on the distributed map. Carried.

29. Violations/Complaints. Mark Aanenson updated the Managers on the status of the complaints and violations. Consensus of Managers was to rebill Curtis and Jolene Dammen for unpaid costs as a result of a violation by Dammen to include additional costs since the billing dated October 19, 2005.

30. Upper Felton Ditch Project. Engineer Bents provided an update to the Board on the status of the proposed Felton Ditch Project stating that payment offers have been set on the land, survey work and soils analysis is complete and a formal report will be provided to the Managers in January.

31. Ditch System Buffer Strip Maintenance. A motion was made by Manager Spaeth and seconded by Manager Skaurud authorizing staff to choose appropriate ditch systems as recommended by Board members and move forward with the process of determining grass buffer strip restoration. Carried.

32. Administrative Position. A motion was made by Manager Ista and seconded by Manager Wright authorizing the advertising for the administrative position to be placed in the following local publications for the two weeks of December 19 and 26: Halstad, Ada, Twin Valley, Mahnomen, Ulen and Fertile; also to place the ad in the Sunday Fargo Forum for two weeks and place on the BWSR and MAWD web sites. Carried.

33. Project No. 9, South Branch/Felton Ditch.

Winchester Township Repair. Engineer Bents reported that Midwest Seeding of Middle River has refused to sign the change order, which addressed the additional dirt quantity; therefore the office is holding their check for payment until the executed change order is received.

Hagen Township Repair. A motion was made by Manager Spaeth and second by Manager Wagner authorizing Partial Pay Request #4 to Gordon Construction in the amount of \$2,700 for the Section 8, Hagen Township repair. Carried.

34. Demolition 2002 FEMA Acquisition DR 1370. A motion was made by Manager Skaurud and seconded by Manager Spaeth authorizing final pay request to Taggart Excavating in the amount of \$7,150 for the demolition of structures acquired through the 2002 Acquisition FEMA DR 1370 program. Carried.

35. Attorney Elroy Hanson joined the meeting via teleconference at 3:30 p.m.

36. Project No. 31. Attorney Hanson stated that petitioners on Project No. 31 have over the necessary 26 percent of signatures on the requested repair.

37. Heiraas Litigation. Attorney Hanson reported that the Heiraas litigation is status quo and set for a calendar date of March 4, 2006, although both Attorneys Hanson and Deter are requesting a date change due to a conflict.

38. Heiberg Dam Reconstruction. Engineer Bents reported on a meeting held with Furusetths and their engineers. He displayed a drawing of the Furusetth proposal for hydroelectric generating, in which they include a fish ladder. Bents stated that they still maintain that they have water rights. Attorney Hanson concurred with awarding the contract to the low bidder contingent on approval by Attorney Von Korff. A motion was made by Manager Skaurud and seconded by Manager Spaeth authorizing an award of the contract to the low bidder, Landwehr Construction, Inc. of St. Cloud, MN, in the amount of \$896,729.90, contingent on approval by Attorney Von Korff. Carried.

39. January Meeting Date Change. Consensus of Managers was to reschedule the regular January meeting for 8:30 a.m. on Tuesday, January 10, 2005, due to a conflict by several board members.

40. Pederson Violation. Attorney Hanson stated that the Mahnommen County Attorney indicated they have not received the necessary information to pursue the Pederson violation in court. Aanenson stated that he sent an entire box of information to the police department. Hanson stated that he would contact the department and notify them to deliver to the County Attorney.

41. Kenneth Visser Violation. Attorney Hanson reported that the information has been sent to the Norman County Court Administrator's office for Conciliation Court to pursue payment by Visser of costs incurred by the District as a result of his violation. No date for the court hearing has been scheduled.

42. Farmstead Ring Dikes. Engineer Bents reported on the committee meeting held to inspect the five proposed ring dike sites. Upon review the committee recommended Rodney Olson and James Regstad to be prioritized one and two respectively. Bents stated that the District currently requires landowners to pay their 12 ½ percent cost share of the estimate prior to preparation of plans and specs. Bents said that due to the cost, Rodney Olson paid \$2,000 down and asked if the balance of his prepay could be paid in March or April. Consensus of Managers was this was agreeable. Regstad has submitted his cost share. A motion was made by Manager Ista and seconded by Manager Spaeth authorizing Engineer Bents to prepare plans and specifications and advertise for bids on both projects. Carried.

Engineer Bents also reported that he sent another notification to Roger Hennen regarding the uncompleted portion of his contract for installation of the asphalt for the driveway on the Steve Mjolsness ring dike. According to the contract work was to be completed by August 31, 2005, and the contract specified if the contractor fails to complete the work he shall pay the Owner the sum of \$100 pre calendar day as liquidated damages. Bents stated that damages would be determined in the spring of 2006.

Regarding the Clay County Zoning, consensus of Managers was for Engineer Bents to check with Administrator Bruce Albright, Buffalo Red Watershed District and Kevin Ruud, Norman County Zoning.

43. Clay County Ditch #14. A motion was made by Manager Spaeth and seconded by Manager Wright authorizing Partial Pay Request No. 1 in the amount of \$9,465.07 to Northern States Excavating for work on Clay County Ditch #14. Carried. Northern States Excavating also submitted a request for a time extension on the project. A motion was made by Manager Spaeth and seconded by Manager Dalen authorizing Warren Seykora to talk to landowners regarding their temporary construction easement prior to granting the extension to Northern States. Carried.

44. Building Repairs Update. Mark Aanenson reported that Visser Trenching provided an estimate of \$4,250 to demolish the shed in back of the office. Aanenson stated that Willard Gade is no longer interested in renting the building. A motion was made by Manager Ista and seconded by Manager Wright authorizing Visser to demolish the building with a not to exceed cost of \$4,250. Carried. Aanenson will contact Al Leiran regarding the insurance.

45. Moccasin Creek Sediment Removal. Engineer Bents distributed a handout of minutes from the November 30, 2005, committee meeting with landowners on the Moccasin Creek and natural resource personnel. Discussion was held at the meeting regarding the proposed sediment and beaver dam removal and permitting jurisdictions. Bob Merritt, DNR, indicated that he would need more detailed soil borings to approve the project as proposed. Specifically he would require documentation of sediment levels contrasted with organic material associated with riparian wetland areas to make a permit decision. He also indicated that the beaver dams could be removed without a permit on private land. An access agreement of some kind would be required by the DNR to drive on state land to remove the beaver dams. He also indicated that some of the lumps associated with scour holes just downstream of culverts could be permitted with a different permit application. Earl Johnson indicated that to remove beaver dams on state land he would have to conduct a field review prior to providing the access permit. George Zimmerman indicated that he would check with his area office on providing soil borings along the creek. He also indicated that the soil scientist in Fergus Falls could differentiate between the sediment eroded into the channel from the natural organic material contained in riparian wetlands. Consensus of Managers was for the District not to expend any further funds on Moccasin Creek. A completion report will be sent to landowners along with a summary and copies of the surveys.

46. COE WRRFS. Engineer Bents reported that Nan Bischoff has not received confirmation of the \$100,000 federal funding; therefore she will not incur any costs to the project until that is made available. She expects to receive it in January.

47. FEMA Acquisition Ruling. Manager Ista reported that in discussions with Representative Collin Peterson's office, they are gathering information regarding the possibility of being able to sell property acquired through the FEMA acquisition program to private individuals and return the funds to FEMA. Buyers would be responsible for all easements as a result of the acquisition.

48. Project No. 30. A motion was made by Manager Ista and seconded by Manager Dalen authorizing the repair of a slough along the NW4NE4 of Section 21, Anthony Township, Project 30 by Ziegler Construction. Carried.

49. Project No. 18. A request for cleaning of Sections 8-10 Anthony Township on Project No. 18 was submitted by Jerry Hanson on November 7, 2005. A survey of the channel and culverts within the reach was completed and compared with drawings from the April 1985 repair. Bents stated that there is approximately a foot of sediment in the three miles. A motion was made by Manager Dalen and seconded by Manager Skaurud to notify landowners on the ditch system that the request will be addressed at the January meeting to allow them to provide comments or attend the meeting. Carried.

50. Norman County Ditch #15. Mark Aanenson reported that Borgens agreed to pay the costs of a minor cleanout of cattails on the ditch system with an estimate by Ziegler Construction of \$3,400. Borgens signed an agreement that the work be supervised by Mike Buerkley, Houston Engineering. A motion was made by Manager Spaeth and seconded by Manager Dalen confirming the District's approval of the work and agreement executed by Borgens. Carried.

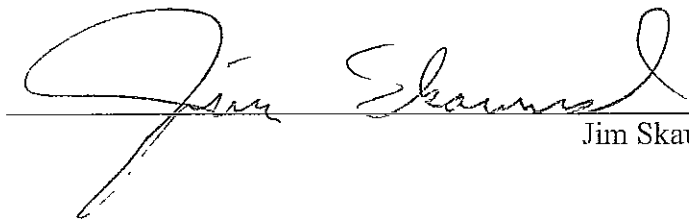
51. Beaver Control Grant. Mark Aanenson reported that Kevin Kassenborg, Clay County SWCD will forward the language for the Joint Powers Agreement for the Beaver Control Grant, which is necessary to enter into these grants. Aanenson will meet with Curtis Borchert, Norman County SWCD, to work out details on the grant application. A motion was made by Manager Wright and seconded by Manager Ista appointing Manager Wagner and Manager Dalen to the Beaver Control Committee. Carried.

52. 2005 Annual Report. A motion was made by Manager Dalen and seconded by Manager Spaeth authorizing Tim Halle to begin work on the 2005 Annual Report. Carried.

53. Land and Water International Conference. January 11-13, 2006, Winnipeg, Manitoba. A motion was made by Manager Spaeth and seconded by Manager Wagner authorizing Board and staff attendance at the Land & Water Conference. Carried.

54. There being no further business to come before the Board of Managers, a motion was made by Manager Skaurud and seconded by Manager Spaeth to adjourn the meeting. Carried.

55. Chairman Seykora adjourned the meeting at 5:15 p.m.

A handwritten signature in black ink, appearing to read "Jim Skaurud", written over a horizontal line.

Jim Skaurud, Secretary

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Checking-RAB				
12/14/2005	9354	Ada Fire Department	Fire Extinguishers	105.00
12/14/2005	9355	AmeriPride	Cleaning Services	29.63
12/14/2005	9356	Aquila	Utilities	135.71
12/14/2005	9357	City of Ada	Utilities	217.56
12/14/2005	9358	Clay County SWCD	Cost Share Funding	450.00
12/14/2005	9359	Diane Ista	Per Diem and Expense	343.67
12/14/2005	9360	Genesys Conferencing	Conference Call	154.25
12/14/2005	9361	Gordon Construction	Pay Req. #4	2,700.00
12/14/2005	9362	Houston Engineering, Inc	Engineering Fees	67,531.85
12/14/2005	9363	James Wagner, Sr.	Beaver Dam Removal	1,914.46
12/14/2005	9364	Jim Skaurud	Per Diem and Expenses	922.62
12/14/2005	9365	Joe Spaeth	Per Diem and Expense	699.97
12/14/2005	9366	Loretel Systems	Office Phone	291.47
12/14/2005	9367	Marcussen Accounting	Monthly Billings	830.00
12/14/2005	9368	McCollum Hardware, Inc.	Supplies & Christmas Tree	116.74
12/14/2005	9369	Minnesota UI Fund	Unemployment Insurance	250.00
12/14/2005	9370	Norman County Auditor/Treasurer	Landowner Listing	10.65
12/14/2005	9371	Norman County Highway Department	Culverts & flap gates	926.07
12/14/2005	9372	Norman County Index	Heiberg Dam Bids	183.06
12/14/2005	9373	North Star Water	Water/Office	22.00
12/14/2005	9374	Northern States Excavating	Clay Co. #14	9,465.07
12/14/2005	9375	Office Max Credit Plan	Office Supplies	41.44
12/14/2005	9376	Office Supplies Plus	Supplies, copying & printing	757.08
12/14/2005	9377	Outback Engineering	Battery Back Up	215.74
12/14/2005	9378	Reed Business Information	Heiberg Dam Bids	442.38
12/14/2005	9379	Robert E. Wright	Per Diem	1,178.82
12/14/2005	9380	Roering Woodworking	Office Repairs	141.00
12/14/2005	9381	Steve Dalen	Per Diem	1,191.54
12/14/2005	9382	Taggart Excavating	Final Pay Request Demo #1370 FEMA	7,150.00
12/14/2005	9383	Tim Halle	Press Release	630.00
12/14/2005	9384	Visser Trenching	Beaver Dam Removal	510.00
12/14/2005	9385	Wambach & Hanson	November Billings	6,132.40
12/14/2005	9386	Warren J Seykora	Per Diem/Cell Phone & Project Expenses	2,002.21
12/14/2005	9387	Wesley Carlsrud	Tree Removal Upper Reaches	2,270.00
12/14/2005	9390	Gordon Construction	Culvert Repair	2,605.00
12/14/2005	9391	James Wagner Sr-Mgr	Per Diem\Expense	362.11
12/14/2005	9392	Ziegler Construction	Clay Co. #14	<u>30,582.00</u>
Total Checking-RAB				143,511.50

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Checking-RAB				
12/14/2005	9354	Ada Fire Department	Fire Extinguishers	105.00
12/14/2005	9355	AmeriPride	Cleaning Services	29.63
12/14/2005	9356	Aquila	Utilities	135.71
12/14/2005	9357	City of Ada	Utilities	217.56
12/14/2005	9358	Clay County SWCD	Cost Share Funding	450.00
12/14/2005	9359	Diane Ista	Per Diem and Expense	343.67
12/14/2005	9360	Genesys Conferencing	Conference Call	154.25
12/14/2005	9361	Gordon Construction	Pay Req. #4	2,700.00
12/14/2005	9362	Houston Engineering, Inc	Engineering Fees	67,531.85
12/14/2005	9363	James Wagner, Sr.	Beaver Dam Removal	1,914.46
12/14/2005	9364	Jim Skaurud	Per Diem and Expenses	922.62
12/14/2005	9365	Joe Spaeth	Per Diem and Expense	699.97
12/14/2005	9366	Loretel Systems	Office Phone	291.47
12/14/2005	9367	Marcussen Accounting	Monthly Billings	830.00
12/14/2005	9368	McCollum Hardware, Inc	Supplies & Christmas Tree	116.74
12/14/2005	9369	Minnesota UI Fund	Unemployment Insurance	250.00
12/14/2005	9370	Norman County Auditor/Treasurer	Landowner Listing	10.65
12/14/2005	9371	Norman County Highway Department	Culverts & flap gates	926.07
12/14/2005	9372	Norman County Index	Heiberg Dam Bids	183.06
12/14/2005	9373	North Star Water	Water/Office	22.00
12/14/2005	9374	Northern States Excavating	Clay Co. #14	9,465.07
12/14/2005	9375	Office Max Credit Plan	Office Supplies	41.44
12/14/2005	9376	Office Supplies Plus	Supplies, copying & printing	757.08
12/14/2005	9377	Outback Engineering	Battery Back Up	215.74
12/14/2005	9378	Reed Business Information	Heiberg Dam Bids	442.38
12/14/2005	9379	Robert E. Wright	Per Diem	1,178.82
12/14/2005	9380	Roering Woodworking	Office Repairs	141.00
12/14/2005	9381	Steve Dalen	Per Diem	1,191.54
12/14/2005	9382	Taggart Excavating	Final Pay Request Demo #1370 FEMA	7,150.00
12/14/2005	9383	Tim Halle	Press Release	630.00
12/14/2005	9384	Visser Trenching	Beaver Dam Removal	510.00
12/14/2005	9385	Wambach & Hanson	November Billings	6,132.40
12/14/2005	9386	Warren J. Seykora	Per Diem/Cell Phone & Project Expenses	2,002.21
12/14/2005	9387	Wesley Carlsrud	Tree Removal Upper Reaches	2,270.00
12/14/2005	9390	Gordon Construction	Culvert Repair	2,605.00
12/14/2005	9391	James Wagner Sr-Mgr	Per Diem\Expense	362.11
12/14/2005	9392	Ziegler Construction	Clay Co. #14	<u>30,582.00</u>
Total Checking-RAB				143,511.50

Sign Fa Sheet.
 1:00 Special Mtg
 JP # 51 Clearing

Name		
1. Mick Alm	Norman Co. Hwy	218-784-7126
2. Don Velkova	City of Ada	218-784-2134
3. Gary Johnson	Landowner	218-787-8478
4. Joe Perovich	Land owner Ada	784-7114
5. EUGENE VITC	LAND OWNER ADA	784 3794
6. Jim Ellis	City of Ada	784-5520
7. Warren Olson	Norman Co.	456-2404
8. Royal Knutson		784-4861
9. Clarence Whippert	City of Ada	784-4572
10. FERRY GYFFORNSON	HENDON	501 6223
11. Woody Kosta	Ada	784-3195
12. Candy Robertson	City of Ada	784-2319
13. Gene Lusk	Ada	784-4576
14. Jerry Gustafson	City of Ada	784-2788
15. Wayne Hill	Perley	784-2106
16. Brian Boyer	Perley	861-6511
17. Curt Johnson	ada	784-4748
18. Paul Houghum	Perley	861-6464
19.		
20.		
21.		
22.		
23.		
24.		
25.		

JDA# 53 Main c Lat # 1
MTg 12/14/05

	Name	
1	Curt Jacobson	ada
2	Jene Deland	ada
3	Dwight Bithen	betromi
4	BRIAN Borge	Ada
	Perry Ellingson	Borup
	Brian Borge	Perley
	Dale	Ada
	Stewart Juninga	Ada
	Lewene Petry	Ada
	R. Dave Earl	Ada
	Nancy Melene	Ada
	Roger Brock	Shelly
	Wan Jellarsen	Ada
	George Aabyard	Ada