

WILD RICE WATERSHED DISTRICT  
11 Fifth Avenue East  
Ada, MN 56510  
Ph: 218-784-5501

**REGULAR MEETING**  
**June 14, 2006**

**APPROVED**

1. The regular meeting of the Wild Rice Watershed District met on Wednesday, June 14, 2006, at the office of the District located at 11 Fifth Avenue East, Ada, MN. The following members were present: Joe Spaeth, James Wagner, Sr., Bob Wright, Jim Skaurud, Diane Ista and Warren Seykora. Absent: None. In addition the following persons were in attendance: Administrator Dalen, Attorney Elroy Hanson, Engineer Jerry Bents and Recording Secretary Loretta Johnson.

2. Chairman Seykora called the meeting to order at 8:30 a.m.

3. A motion was made by Manager Ista and seconded by Manager Spaeth to approve the agenda with the following additions for discussion: Vice Chairman Election, Ista; request by Norman County Commissioners, Skaurud, public information, Tim Halle, mowing, Wagner, Watershed Statement of Activities, Ista. Carried.

4. Project Team Meeting. Engineer Bents suggested holding discussion on the upcoming Project Team meeting scheduled for Wednesday, June 28, 2006, until later on the agenda. The focus will be on the South Branch Storage Initiative.

5. Managers Concerns/Topics. Manager Ista withdrew her name from the nominations for the Vice Chairman and reverted to Manager Wright stating she felt it would be better for the Board to have a Vice Chairman on board prior to a new Manager being appointed and being forced to choose between two acting board members. A motion was made by Manager Ista to withdraw her name and relinquish the Vice Chairman position to Manager Wright. Ista, Wagner and Wright in favor and Managers Spaeth, Skaurud and Seykora opposed. Motion failed due to a non majority vote. The Vice Chairman position will be voted on at the time the seventh board member is appointed.

Manager Skaurud reported that he had been contacted by Norman County Commissioner Lee Ann Blair who requested that a Watershed District Manager representing Norman County attend at least one County Board meeting every other month. Manager Skaurud will attend the first meeting.

Tim Halle stated that in discussions with Jim Birkemeyer, KRJB Radio, it had been suggested that Administrator Dalen and a Manager be on the Kaleidoscope Radio broadcast following each board meeting to provide an update to the public. A motion was made by Manager Ista and seconded by Manager Wagner authorizing Administrator Dalen to coordinate with Tim Halle and KRJB radio for the broadcast. Carried. Halle also stated that if the Board was interested in additional public information articles for the local papers, he would meet with Administrator Dalen to decide what they would like discussed. Manager Ista volunteered to assist. Consensus of the Managers was for Administrator Dalen to confer with Halle and start the process.

Manager Wagner asked the status of the mowing and spraying, stating that there were some areas of the District that had not been mowed during the previous season, but felt it would be good to do so this year. He also stated that the sprayers killed all the grass last year at the Northern Improvement Site.

6. Meeting Minutes. A motion was made by Manager Skaurud and seconded by Manager Wagner to approve the regular meeting minutes of May 10 and 17 with the following corrections: Paragraph No. 29, delete "for Houston Engineering;" Paragraph No. 19 delete "if landowners are opposed the Board should look for a different site that is not opposition" and replace with "they are extremely opposed to the site until a project is done above the site, on the South Branch to slow the water down and reduce the sediment;" Paragraph No. 9, change to "be kept informed;" and Paragraph #17, "Citizens" changed to "visitors." Carried.

7. Soil and Water Conservation District (SWCD) Meeting. Administrator Dalen reported that Kevin Kassenborg, Clay County SWCD; Curtis Borchert, Norman County SWCD; and Aaron Neubert, Mahnomon County SWCD met with Manager Dalen to brainstorm programs or projects on which the District and the SWCDs could work together. Dalen stated he would be meeting with the local NRCS for the purpose of determining if they have programs that they could also assist the District and the SWCDs.

8. Meeting Minutes. Attorney Hanson discussed the request by Jerry Bennett to delete Paragraph #16 of the April 17, 2006. minutes. Hanson stated that the minutes are not inaccurate, however they could be amended. Manager Skaurud made a motion that was seconded by Manager Wright to amend the April 17, 2006. minutes to delete the following sentences in Paragraph #16: "Manager Skaurud stated that he did not want Attorney Hanson taking anymore time or incurring additional funds with Jerry Bennett. Hanson stated that he will take this comment under advisement and not be wasting time." Carried. The minutes of the June 14, 2006, regular meeting will reflect the amended minutes for April 17, 2006. Carried.

## **PERMIT APPLICATIONS**

9. Mahnomen County Highway Department, Sections 36 & 31 Chief and Beaulieu Township. At 9:30 a.m. Mahnomon County Engineer Jonathan Large, met with the Board to review the application. Upon the recommendation of Engineer Bents a motion was made by Manager Wagner and seconded by Manager Skaurud to approve Permit Application # 6-14 06-1, of the Mahnomon County Highway Department to reconstruct Existing County Road #3 from T.H. #200 to County Road #132 in Sections 36 and 31 of Chief and Beaulieu Townships, Mahnomon County. Carried. Engineer Large left the meeting at 9:45 a.m.

10. Clay County Ditch #14. A motion was made by Manager Skaurud and seconded by Manager Wright to approve a change order in the amount of \$2,970 and Pay Request #2 in the amount of \$33,858.23 to Northern Improvement for repair on Clay County Ditch #14. Carried.

11. Project #9, South Branch Felton Ditch.

Section 8, Hagen Township Repair. A motion was made by Manager Spaeth and seconded by Manager Skaurud to approve the Final Pay Request in the amount of \$18,985.63 to Gordon Construction for the repair in Section 8 of Hagen Township. Carried.

Sections 31-34, Winchester Township Repair. Engineer Bents distributed copies of correspondence from Midwest Seeding in which they dispute the cubic yards of excavation on the construction project. Bents stated that upon reviewing the additional quantity calculations provided with a letter from Rudy Borg dated March 31, 2006 and survey notes provided by Borg on April 6, 2006, there is insufficient field data documentation to recommend payment from the Wild Rice Watershed District for the additional 36,581 CY of excavation claimed by Borg and saw no reason to increase the payment for additional cubic yards of excavation. Bents also stated that Borg submitted an executed change order for the original amount. A motion was made by Manager Spaeth and seconded by Manager Wagner to approve the Final Pay Request in the amount of \$45,383.40 to Midwest Seeding for the repair of Sections 31-34 of Winchester Township. Repair. Carried.

12. Farmstead Ring Dikes. A motion was made by Manager Spaeth and seconded by Manager Skaurud to approve Pay Request #1 in the amount of \$7,524 to Geray Construction for the Rodney Olson ring dike. Carried.

Engineer Bents stated that the District has a grant with the DNR that expires on June 30, 2006, and to maximize the use of all of the grant dollars, he requested authorization to pay the contractors for work completed at the end of June. A motion was made by Manager Ista and seconded by Manager Wagner authorizing payment to Geray Construction on June 30, 2006, for work completed to date on the Olson and Regstad Ring Dikes based on a recommendation by Administrator Dalen and Manager Wagner. Carried.

Administrator Dalen distributed a listing of the five farmstead ring dike priorities that were selected by the committee, which are: George Kane, Georgetown; Clayton Arthurs, Halstad; George Gilbertson, Ada; Kaye Loe, Perley and Harvey Christianson, Halstad. Engineer Bents suggested authorizing preparation of preliminary plans for the five recommendations. Manager Ista felt that she would like to go out and review all of the twelve applicant sites. A motion was made by Manager Spaeth and seconded by Manager Wagner authorizing staff to begin preparation of preliminary plans on the five sites, based on recommendations from the Ring Dike Committee. Carried.

## **PERMIT APPLICATIONS**

13. Clay County Highway Department, County Road #26. At 10:00 a. m. Nathan Gannon, Clay County Engineer, met with Managers to review the permit application of the Clay County Highway Department. Engineer Bents commented that Paul Radke contacted him and recommended that Engineer Gannon respond to Radke's questions. Upon the recommendation of Engineer Bents a motion was made by Manager Wright and seconded by Manager Spaeth to approve Permit Application # 6-14-06-2, of the Clay County Highway Department to complete grading of CSAH #26 from CSAH #27 east to the City of Hitterdal, contingent on Gannon providing the District with a copy of the final signed construction plans. Carried. Gannon left the meeting at 10:45 a.m.

14. Lawrence Pollock arrived at 10:45 and briefly discussed a possible retention site two miles west of Ulen, near his property. Administrator Dalen thanked Mr. Pollock for bringing this information forward.

15. South Branch Storage Initiative. Administrator Dalen distributed correspondence from Attorney Jerry Von Korff, Rinke Noonan, in which he stated that "initiation is the act of beginning project proceedings. Under section 103D701, a Watershed District may initiate a project where there will be assessments of benefits (a) upon receipt of a proper project petition, (b) by unanimous resolution of the managers, or (c) as otherwise provided in Chapter 103D. Establishment is the process of final approval. A project is initiated, proceedings are conducted, and then the project is formally established. For projects not initiated by petition, one follows that portion of the statutory procedure that applies to section 103D605 projects. The managers should designate the project engineer. The engineer should prepare project plans and report using section 103D7111 as a guide. When the preliminary project plans and report are complete, the managers should review and accept the plans as the basis for continued proceedings. The plans and report should be referred to BWSR.

Von Korff recommend that that the District pay significant attention to the BWSR submission. Carefully drafted proposed findings should be submitted to BWSR and an adequate record should be made that support these findings. The more careful scrutiny that BWSR gives to this aspect of the proceeding, the more that you will be able to rely on BWSR's findings in future proceedings. Since these plans are being submitted to BWSR under section 103D605 subdivision 2, the content of the plan should certainly conform to any requirements that BWSR wishes to impose."

Considerable discussion followed regarding the draft Order Initiating the Project that was recommended by Attorney Von Korff.

A motion was made by Manager Skaurud to resolve to adopt the following Order Initiating the South Branch Storage Project, formerly the South Branch Initiative:

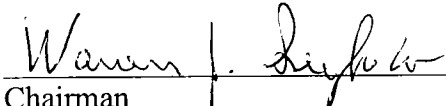
**South Branch Storage Project  
Order Initiating the Project**

After consideration of the recommendations of the District Engineer, the Board of Managers makes the following findings and order.

1. The South Branch Storage Project is a basic water management project specifically identified in the District's prescribed water management plan.
2. Sufficient grounds exist to believe that completion of the South Branch Storage Project may be in the public interest.
3. The project is to be constructed within the watershed district under granting agreements between the managers and the state government and the cost of the project is to be paid for in whole or in part by the state or federal government, the rights-of-way and the cost of the project will be assumed by the watershed district.
4. The project will consist of the development of five or more sites in the upper basin (above the historic Lake Agassiz beachridge) followed by or in combination with up to one large off-channel storage (retention) site in the lower basin below the beachridge.
5. If approved, the South Branch Storage Project will control floodwaters from an approximately 210 square mile drainage area. The primary purpose of the project is to provide a 30-40% reduction in the 10-year discharge at the outlet of the South Branch of the Wild Rice River subbasin.

6. In addition, there are two secondary goals of the proposed project. These include reducing downstream peak discharges on the Red River of the North and providing a reduction in stream erosion through the beachridge reach of the South Branch of the Wild Rice River subbasin.
7. These project purposes on the South Branch of the Wild Rice River will be designed to work in concert with other measures proposed in the Wild Rice Watershed District Watershed Management Plan to achieve overall flood damage reduction goals of the district.
8. The Managers hereby initiate the South Branch Storage Project.
9. The project engineer shall be Houston Engineering which shall make a project plan, surveys, maps, and a report on the proposed project at such time and under such guidelines as the Managers shall from time to time determine.
10. The engineer will prepare a project plan for presentation to the Board of Managers. The project plan will contain such information as the Board of Water and Soil Resources and the Director of Department of Natural Resources may require for approval and comment.
11. After the project plan is prepared, the Managers will preliminarily determine whether the project plan appears to be feasible and in the public interest. If the Managers determine that the project plan appears to be feasible and in the public interest, the Managers will approve the project plan for submission to the Board of Soil and Water Resources and the Director of the Department of Natural Resources Division of Waters.
12. Upon Transmission of the Board and Director's reports to the Managers, the Managers intend to schedule a public hearing to determine whether the project should be established pursuant to Minnesota Statutes Section 103D605 subdivision 3.

Dated: 14 June - 06

  
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Chairman  
Wild Rice Watershed District

Manager Wagner seconded the motion. Carried by a unanimous vote.

16. Consider Billings. Accountant Marcussen questioned Managers regarding payment of attendance at outside meetings by individual Managers. Discussion was held. Manager Ista felt that it is very important for Managers to attend other meetings for the purpose of obtaining information to be better informed. Marcussen and Dalen stated that neither of them would be who is making the decision on payment, it is a decision by the Board. Manager Ista stated she would withdraw her request for per diem on outside meetings unless prior approved. Manager Wright stated that this question would be addressed in the bylaws for the District at the July meeting.

Manager Wagner questioned Engineer Bents on the process Houston Engineering uses in dam inspections. Bents stated that dam inspections are done once in the spring of the year.

A motion was made by Manager Skaurud and seconded by Manager Wagner to approve the billings for entry into the record. Carried.

17. Project #31 Petition for Outlet Improvement. At 1:30 p.m. landowners Steve Jacobson, Dwight Heitman and Brian Borgen met with Managers to review the Engineer's Report prepared in response to a petition that was filed with the District in the fall of 2005 by the Norman County Commissioners and several residents along Project #31. The intent of the petition was to redesign the outlet of Project #31 to allow local overland water and the discharge within Project #31 to enter the Wild Rice River in Section 36 of Hegne Township, while at the same time preventing water from the Wild Rice River from backing up Project #31 resulting in damage to roads and local lands. A preliminary analysis of the outlet adequacy was prepared using existing data obtained as part of the District's Feasibility Study. In Engineer Bent's opinion, the Wild Rice River does not provide an adequate outlet for the proposed improvement to Project #31 unless breakout flows are allowed to continue to occur for flows greater than approximately the 2 year event (elevation 890.0). Even under this option, it would require that the increased downstream damage potential be included in the damages determined by the viewers and the necessary mitigation expenses paid accordingly. Steve Jacobson questioned the impacts to the people downstream and asked if it is true that if they move forward with this project, they will only get a very small level of protection. Bents replied that this is true. Dwight Heitman and Steve Jacobson suggested that the Board of Managers table any action on moving forward with the project until they can meet with other landowners who petitioned for the project and discuss it with them. A motion was made by Manager Skaurud and seconded by Manager Wagner to table moving forward with the project until the petitioners have further discussion. Carried. Manager Skaurud noted that they need at least 60% of the petitioners' approval to stop the petition. Landowners left the meeting at 2:15 p.m.

18. Financial Report. Doug Marcussen stated that Managers Ista and Wagner met with him and discussed simplifying the structure and format of the financial statements. Marcussen stated that Jon Schauer, Consultant, will be updating and reformatting the Quick Books Program within the next month. Schauer will also provide assistance and support in training staff. This will be funded by the Red River Watershed Management Board. Marcussen suggested waiting until this update is complete before making any significant changes to the financial statements that are presented to the Board.

19. COE Wild Rice River Feasibility Study (WRRFS). Engineer Bents reported that in discussions with Nan Bischoff, she indicated that the COE needs to do a Project Management Plan (PMP) at the same time as the sedimentation analysis. They provided a Scope of Work and stated that it will cost \$85,000 and will not be completed until March 2007. This would address the amount of sediment that is coming down the channel, how much volume there is now and how much there was the last time it was measured. Bents stated that if the Managers would like it completed sooner, there is a possibility that the Watershed District could do the sedimentation study, pay for it and use it for Work In Kind (WIK). A motion was made by Manager Ista and seconded by Manager Wagner authorizing coordination with the COE and determine if it is possible for Houston Engineering to do the sediment study for the COE WRRFS. Carried.

20. Project #12. The District received a request by landowners for beaver and dam removal and also a cleanout. A motion was made by Manager Ista and seconded by Manager Skaurud authorizing Manager Wagner to remove the beaver and beaver dams. Carried. There will also be survey work done to determine if it is necessary for a cleanout. Right of way issues will be addressed at that time.

21. Project #6. A motion was made by Manager Spaeth and seconded by Manager Wright authorizing Manager Wagner for beaver removal on Project #6. Carried.

22. South Branch Repair Petition. Manager Wright is not taking part in any of this discussion. Engineer Bents distributed an engineer's repair report for Project No. 9, South Branch of the Wild Rice River in Sections 24 and 25 of Mary Township and Sections 30 and 36 of Winchester Township and Section 1 of Felton Township. This repair report request was in response to two separate petitions for repair on the drainage system received in June of 2005. The total cost of the proposed repair within the identified reach is estimated to be approximately \$630,675 which includes cost of acquiring approximately 93.0 acres of temporary easement based on an estimated price of \$160 per acre. Based on the current benefiting area of Project #9 having total benefits of \$6,163,754.20, the proposed repair would cost approximately \$6.13 per acre on the \$60 per acre benefiting land and \$4.10 per acre on the \$40 per acre benefiting land. This estimate is based on a one-time levy. Engineer Bents stated that landowners petitioned under statute for this repair. Now that there is a repair report, it needs to be submitted to BWSR, and viewers appointed to determine damages for the necessary temporary right of way. Viewers may be appointed or the Board of Managers may act as its own viewers. A motion was made by Manager Ista and seconded by Manager Wagner for staff to proceed with the hearing process and temporary easements. Payment for easement will be the same as determined by viewers one year ago on the repairs in Hagen and Winchester Township. Staff will develop a Viewers' Report. Carried. Manager Wright abstained. A motion was made by Manager Spaeth and seconded by Manager Wagner authorizing staff to coordinate the necessary notices for the hearing and schedule such hearing at the appropriate time. Carried. Manager Wright abstained.

23. FEMA 2006. Administrator Dalen and Loretta Johnson are scheduled to meet with Mary Donohue, DEM, June 21, 2006, to discuss acquisition applications under the June 2006 flood FEMA disaster declaration. Administrator Dalen met with FEMA officials on June 13, 2006 to discuss project damages and repairs on the June 2006 disaster declaration. Dalen, Engineer Bents and Mike Buerkley are in the process of scheduling a kick off meeting with FEMA.

24. Upper Reaches J.D. #51 Slide Repair. Managers discussed the slide repairs on J.D. #51 which was tabled at the last meeting, due to the cost of the repairs exceeding the total benefits of the Upper Reaches Project which is \$117,000. Managers felt that it is necessary to schedule a meeting with Nelson and Renquist, two separate viewers who could be contracted for the purpose of a redetermination of benefits on the Upper Reaches Project.

A motion was made by Manager Wright and seconded by Manager Spaeth for Administrator Dalen to schedule a special meeting with Nelson and Renquist and notify managers of the time and date. Carried. A motion was made by Manager Spaeth and seconded by Manager Wagner authorizing land acquisition and scheduling a hearing on the proposed repair of the J.D. #51 Slide Repair subject to legal review. Carried.

25. Green Meadow Dam Repair. Engineer Bents stated that the emergency spillway on the north end of the dam was surveyed and in the original design notes done by the SCS, it was designed to be 300 feet wide. As built drawings indicate it was narrowed to 200 feet wide when originally constructed. With the embankment there are some low dips, which will be raised to the original grade as part of the repair. A motion was made by Manager Ista and seconded by Manager Spaeth authorizing the District to proceed with the repair with the 300 foot spillway and immediately work to come back with a plan to resolve the spillway issues. Carried.

26. A.C. Heiraas Litigation. Attorney Hanson reported that he attended the hearing on the District's motion for summary judgment. Judge Kirk is taking this matter under advisement and will make a decision within the next two weeks. Pretrial is scheduled for late June or early July with the trial date scheduled for July. Hanson will notify board members who may need to testify at the trial.

27. Sande Hill Watershed Issues. Administrator Dalen met with Sande Hill Administrator Dan Wilkens who suggested a cost sharing in settling the minor flooding issues on the boundary of both districts. A motion was made by Manager Spaeth and seconded by Manager Wright to cost share construction costs with the Sande Hill Watershed District. Carried.

28. Heiberg Dam. Engineer Bents stated that the MN DOT is requesting that the District execute a release authorizing the DOT to move the access on the north side. A motion was made by Manager Ista and seconded by Manager Skaurud to execute the release. Carried.

29. Ada Boring Sites. Administrator Dalen reported that landowners signed easements for the following boring sites: Ernest Hilde, SE 1/4 of Section 5, Rockwell Township; C.J. Lofgren, SE 1/4 of Section 19, Lake Ida Township; Debra Ruebke, NW 1/4 of Section 17, and the NE 1/4 of Section 19 of Lake Ida Township; and Charles Hopwood, the SE 1/4 and the NE 1/2 of Section 30 of Lake Ida Township and it appears that the District will meet its goal for signatures.

## **PERMIT APPLICATIONS**

30. Brian Visser, Section 27, Green Meadow Township. Upon a motion by Manager Skaurud and second by Manager Wright, Permit Application #6-14-06-3 of Brian Visser to install drain tile in the Northwest Quarter of Section 27, Green Meadow Township, was approved. Applicant will be charged costs associated with the after the fact permit application. Carried.

31. Clyde Neset, Section 6 Fossum Township. Upon a motion by Manager Spaeth and second by Manager Skaurud, Permit Application #4-17-06-3 of Clyde Neset to install a 30 foot long by 36 inch culvert in Section 6 of Fossum Township was denied due to upstream drainage concerns. Carried. Neset will be notified that he may reapply for a permit for a Texas type crossing.



32. Dave Lunde, Section 1, Walworth Township, Becker County. Upon a motion by Manager Spaeth and second by Manager Wright, Permit Application #9-14-05-3 of Dave Lunde to remove sediment in a ditch in Section 1, Walworth Township, will be returned to the landowner. It will be noted that Lunde may return the permit for approval by the Board of Managers once documented approval is presented from the DNR and NRCS. Carried.

33. Boman Farms Inc, Section 19, Flom Township. Upon a motion by Manager Skaurud and second by Manager Spaeth, Permit Application #6-14-06-4 to build a water retention area in Section 19 of Flom Township, was tabled until Engineer Bents reviews project plans provided by the SWCD. Carried.

34. Keith Chisholm, Section 31 Pleasant View Township. Upon a motion by Manager Spaeth and second by Manager Ista, Permit Application #6-14-06-5 of Keith Chisholm to install a culvert and move the approach in Section 31 of Pleasant View Township, will be returned to applicant noting that a hydraulic analysis must to be provided prior to action by the Board of Managers. Chisholm may resubmit the permit application once the information is provided. Carried.

35. Clyde Neset, Section 7 Fossum Township. Upon a motion by Manager Ista and second by Manager Wright Permit Application #4-17-06-2 of Clyde Neset to install a culvert and build a water retention area in the Northeast Quarter of Section 7 of Fossum Township, was tabled until further discussions with the applicant. Carried.

36. David Knudtson, Section 19 Good Hope Township. Upon a motion by Manager Skaurud and second by Manager Ista, Permit Application #5-17-06-1, of David Knudtson to install a culvert and driveway in Section 19, Good Hope Township was approved, contingent on installation of an 18 inch pipe and approval by the Norman County Highway Department. Carried.

37. Menholt Farms, Section 10, Viding Township. Upon a motion by Manager Ista and second by Manager Skaurud, Permit Application #5-17-06-4 of Menholt Farms to lower a culvert in the Southeast Quarter of Section 10, Viding Township, Clay County, was approved contingent on the culvert being lowered 8 inches and the recommendation that applicant contact Viding Township for permission to work within the township right of way and the NRCS regarding potential wetland issues. Carried.

38. Michael Christensen, Section 23, Fossum Township. Upon a motion by Manager Wright and second by Manager Spaeth, Permit Application #5-17-06-6 of Michael Christensen to build a water retention area in the southeast Quarter of Section 23 of Fossum Township will be returned to the applicant noting that he may resubmit the application at which time he provides the final construction plans. Carried.

39. Dion Biggers, Section 8, Waukon Township. Upon a motion by Manager Ista and second by Manager Wright Permit Application #6-14-06-6 to install a culvert in the Northwest Quarter of Section 8 of Waukon Township, is tabled. Correspondence will be sent to Biggers requesting additional information including the culvert size and length and the recommendation that he contact the DNR Waters for permit requirements as the location is in protected waters. Carried.

40. Robert and Shane Sharpe, Section 30, Shelly Township. Upon a motion by Manager Ista and second by Manager Spaeth. Permit Application #6-14-06-7 of Robert and Shane Sharpe to build a ring dike in Section 30. of Shelly Township will be tabled and applicant will be asked to provide the following information: drawing alignment on aerial photo; location and size of culverts; location of any flood control gate and the recommendation that he contact the Norman County Floodplain Manager to determine if a conditional permit is required. Carried.

41. Norman County Highway Department, Section 24, Shelly Township. Upon a motion by Manager Spaeth and second by Manager Skaurud Permit Application #4-15-05-02 of the Norman County Highway Department to remove existing bridge #5816 and replace with bridge with bridge #54549 in Section 24 of Shelly Township was approved. Carried.

42. Donald Eckhoff, Section 8, Pleasant View Township. Upon a motion by Manager Spaeth and second by Manager Wright, Permit Application #6-14-06-8 of Donald Eckhoff to build a farmstead ring dike in the Northwest Quarter of Section 8 of Pleasant View Township was tabled. Correspondence will be sent to the applicant requesting the following information: drawing on an aerial photo of the dike alignment, location and size of any culverts; location of any flood control gate along with the recommendation to contact Norman County to determine if the dike is within the floodplain and if a county permit is required along with contacting the NRCS for potential wetland issues. Carried.

43. AgCountry Farm Credit Services, Section 17, McDonaldsville Township. Upon a motion by Manager Spaeth and second by Manager Wagner. Permit Application #6-14-06-9 of AgCountry Farm Credit Services to install storm sewer inlets in Section 17 of McDonaldsville Township was approved. Carried.

44. Robert H. Pinske, Section 19, Fossum Township. Upon a motion by Manager Spaeth and second by Manager Skaurud, Permit Application #6-14-06-10 of Robert Pinske to install a rock crossing in the Northeast Quarter of Section 19 of Fossum Township was approved with the condition that the top of the crossing is flush with the bottom of the creek. It is recommended that the applicant contact the NRCS regarding potential wetland issues. Carried.

45. DuWayne Engelstad, Section 10, Shelly Township. Upon a motion by Manager Ista and second by Manager Wright, Permit Application #6-14-06-11 of DuWayne Engelstad to install a new 18 inch culvert in Section 10 of Shelly Township was tabled until Seykora contacts Engelstad for additional information. Carried.

46. Permit Application Cover Sheet. A motion was made by Manager Ista and seconded by Manager Wagner to approve the Permit Cover Sheet with the addition of the following: Please return the completion report. Carried. Consensus of Manager was that it will be included in all permit applications that are mailed.

47. Complaints/Violations. Warren Seykora reported that on investigation of the complaint by Jan Schultz for alleged work in Section 19. of Shelly Township, he found no justification for the complaint. Correspondence will be sent to Schultz notifying him that the District and also the NRCS reviewed the site. Seykora also did a site visit of a possible violation in Felton Township and found no evidence of this.

48. Engineer Bents left the meeting at 4:45 p.m.

49. Two Regular Monthly Meetings. Administrator Dalen discussed the possibility of the District beginning two regular monthly meetings and also talked with Bruce Albright, Administrator of the Buffalo Red River Watershed District regarding their policy. Dalen recommended postponing any action on this until September.

50. Personnel Manual. Manager Wright stated that the manual was approved in May of 2006, but suggested that it be mailed out to the Managers. Wright reminded everyone that this personnel manual is not a contract with employees.

51. Watershed District By-Laws. Manager Wright stated the by-laws could be addressed at the July regular meeting.

52. Red River Watershed Management Board (RRWMB). Manager Wright gave a brief RRWMB report and noted that the next meeting is scheduled to be held at the new offices of the Bois De Sioux Watershed District.

53. NDSU Hiring. Manager Ista stated that she would postpone this topic until the July meeting.

54. There being no further business to come before the Board of Managers a motion was made by Manager Spaeth and seconded by Manager Wright to adjourn the meeting. Carried.

55. Chairman Seykora adjourned the meeting at 5:00 p.m.

*Diane Ista*

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 Diane Ista, Secretary

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Checking-CBRRV</b>			
06/14/2006	9697	Subway	Managers Lunch 59 85
06/14/2006	9699	AmeriPride	Cleaning Services 32 02
06/14/2006	9700	Aquila	Utilities 21.92
06/14/2006	9701	Arvid L Ambuehl	Tree & Debris Removal 1,130.00
06/14/2006	9702	Bobby Miller	Tree & Debris Removal Lee Bndge 3,380 00
06/14/2006	9703	City of Ada	Utilities 310 33
06/14/2006	9704	Crown Trophy	Trophies 104 32
06/14/2006	9705	Diane Ista	Per Diem 386 48
06/14/2006	9706	F & R Floral	Flowers 45 60
06/14/2006	9707	G R Graphics-Maintenance	Copier agreement/scanner agreement 295 34
06/14/2006	9708	Geray Dozing	Pay Req #1 7,524 00
06/14/2006	9709	Gordon Construction	Repair Slope Failure Sec 21, Anthony Twp 11,750 00
06/14/2006	9710	Houston Engineering, Inc	Engineering Fees 47,248 19
06/14/2006	9711	HSBC Business Solutions	Filing Supplies & other office supplies 444 43
06/14/2006	9712	Index Printing Inc	Professional/Mowing/Spraying 249 66
06/14/2006	9713	ISC Agency, Inc	D & O Renewal 6/7/ 1,809 00
06/14/2006	9714	James Wagner Sr-Mgr	Expense Reimburse 21 81
06/14/2006	9715	James Wagner, Sr	Beaver Control & Beaver Dam Removal 1,468 88
06/14/2006	9716	Jim Skaurud	Per Diem 612 29
06/14/2006	9717	Joe Spaeth	Per Diem 325 68
06/14/2006	9718	Loretel Systems	Office Phone 382 31

06/14/2006	9719	Mahnomen Pioneer	Bid Advertisement	395 42
06/14/2006	9720	Marcussen Accounting	May Billings	762 50
06/14/2006	9721	Midwest Seeding of M. River	Final Pay Request	45,383 40
06/14/2006	9722	Midwest Testing Lab	South Branch Storage Initiative	8,357 70
06/14/2006	9723	MPCA	Green Meadow Dam	400 00
06/14/2006	9724	Norman County Treasurer	Beaver Control	12 00
06/14/2006	9725	North Star Water	Water/Office	61 00
06/14/2006	9726	Northern States Excavating	Clay Co #14	33,858 23
06/14/2006	9727	Office Supplies Plus	Filing & office supplies	257 11
06/14/2006	9728	Petty Cash	Petty Cash	328 28
06/14/2006	9729	Ralph's Food Pride	Snack for Mtgs	67 76
06/14/2006	9730	Reed Business Information	Bid Advertisement	152 64
06/14/2006	9731	Renaee Kappes	Office Cleaning	60 00
06/14/2006	9732	Rinke Noonan	South Branch Storage initiative	5,661 75
06/14/2006	9733	Rodney Erickson	Lawn Mowing & Trimming	133 30
06/14/2006	9734	The Union	Consultant/adv/Ring Dikes/Acq	343 05
06/14/2006	9735	Tim Halle	Press Release	645 00
06/14/2006	9736	Unicel	Cell Phone	66 71
06/14/2006	9737	Visser Trenching	Building Removal, spring repair	2,980 00
06/14/2006	9738	Wambach & Hanson	May Billings	2,245 05
06/14/2006	9739	Warren J Seykora	exp reimb	930 18
06/14/2006	9740	Wm Nichol Excavating, Inc	2006 Flood Debris Cleanup	8,820 00
06/14/2006	9741	Your Phone Company	Phone Cord	18.09
06/14/2006	9744	Diane Ista	May Expense	26 70
06/14/2006	9745	Gordon Construction	Final Pay Req #8 Hagen Twp	18,985.63
06/14/2006	9746	James Wagner Sr-Mgr	June Per Diem	321 34
06/14/2006	9747	James Wagner, Sr	Beaver Control & Beaver Dam Removal	1,165 20
06/14/2006	9748	Jim Skaurud	Per Diem	515 65
06/14/2006	9749	Joe Spaeth	Expense Reimb	107 46
06/14/2006	9750	Warren J Seykora	per diem	1,237 61
06/16/2006	9768	ICS Agency	D & O Renewal	3,173.00
06/16/2006	9769	Ziegler Construction	Spring Repair	1,540 00
06/22/2006	9771	Geray Dozing	Farmstead Ring dikes	26,064 93
06/22/2006	9772	Roger Hennen	Final Pay Request	5,253 75
06/26/2006	9773	Ulen VFW	Meeting Room Rent	75 00
Total Checking-CBRRV				<u>248,007.55</u>