

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

SPECIAL MEETING
August 31, 2011
APPROVED MINUTES

1. The special meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, August 31, 2011. Managers in attendance included Diane Ista, Greg Holmvik, John Austinson, Raymond Hanson and Mike Christensen. Absent: Duane Erickson and Dean Spaeth. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Bents and various other interested taxpayers and landowners.

2. Chairman Holmvik called the meeting to order 8:35 a.m.

PERMIT APPLICATIONS

3. MN DOT, Sections in Goose Prairie and Ulen Townships. A motion was made by Manager Austinson and seconded by Manager Hanson to approve Permit Application #8-31-11-22 to remill the roadway and replace culverts. Carried.

4. Corey Jacobson, Section 3, McDonaldsville Township. A motion was made by Manager Ista and seconded by Manager Christensen to deny Permit Application #8-31-11-15 to replace a 24 inch culvert with a 30 inch culvert. Jacobson will reapply for a revised permit. Carried.

5. Corey Jacobson, Section 16, McDonaldsville Township. A motion was made by Manager Ista and seconded by Manager Austinson to approve Permit Application #8-31-11-16, to install a new 18" centerline culvert through the Railroad Bed. Carried.

6. Corey Jacobson, Section 14, McDonaldsville Township. A motion was made by Manager Austinson and seconded by Manager Christensen to approve Permit Application #8-31-11-17 to install subsurface drain tile with the following recommendations and conditions: 1.) Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2.) Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3.) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4.) Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5.) Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding. 6.) The condition that the applicant obtains written approval from landowners if the work is to be conducted on land not owned by the applicant. Carried.

7. Wild Rice Township, Section 32, Wild Rice Township. A motion was made by Manager Hanson and seconded by Manager Austinson to approve Permit Application #8-31-11-30, to remove a driveway, install a field approach and install a new center culvert with the condition that Wild Rice Township needs to obtain approval from the ditch authority. Carried.

8. A motion was made by Manager Hanson and seconded by Manager Ista to approve the following permit applications with conditions as listed. Carried.

- Broden Farms, Section 14, Sundal Township. Permit Application #8-1-31-6 to install subsurface drain tile with the following recommendations/Conditions: 1.) Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2.) Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3.) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4.) Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5.) Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding.
- Broden Farms, Section 27, Sundal Township. Permit Application #8-11-31-7 to install subsurface drain tile with the following recommendations/Conditions: 1.) Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2.) Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3.) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4.) Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5.) Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding.

9. A motion was made by Manager Austinson and seconded by Manager Hanson to approve the following permit application with conditions as listed. Carried.

- Lloyd Jirava/Duane Erickson, Section 18, Spring Creek Township. Permit Application #8-31-11-10 to install subsurface drain tile with the following recommendations/conditions: 1.) Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2.) Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3.) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4.) Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5.) Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding.

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10. A motion was made by Manager Hanson and seconded by Manager Christensen to approve the following permit applications. Carried.

- USFWS, Section 25, Atlanta Township. Permit Application #8-31-11-26 to construct wetland restorations and creations.
- USFWS, Sections 7, 8, 17, 18 Fossum Township. Permit Application #8-31-11-27 to construct wetland restorations and creations.
- USFWS, Section 29, Beaulieu Township. Permit Application #8-31-11-28 to construct wetland restorations and creations.
- USFWS, Section 27, Lake Ida Township. Permit Application #8-31-11-29 to construct wetland restorations and creations.

11. A motion was made by Manager Austinson and seconded by Manager Hanson to approve the following permit applications with conditions as listed. Carried.

- Charles Borgen, Jr. Section 25, Hendrum Township. Permit Application #8-31-11-2 to replace three approaches with 36" culverts, install two field approaches with 36" culverts.
- Wayne Borgen, Section 8, Hegne Township. Permit Application #8-31-11-3 to lower two culverts 0.5 feet in elevation.
- John and Joe Brainard, Section 9, Home Lake Township. Permit Application #8-31-11-4 to install subsurface drain tile with the following recommendations/conditions: 1.) Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2.) Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3.) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4.) Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5.) Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding.
- Robert Braseth, Section 9, Ulen Township. Permit Application #8-31-11-5 to construction wetland restorations and creations.

- Felton Cemetery, Section 34, Felton Township. Permit Application #8-31-11-12 to install a single line (700 feet of 4" tile) subsurface drain tile around the cemetery with the following recommendations/conditions: 1.) Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2.) Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3.) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4.) Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5.) Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding.
- Chad Geray, Section 1, Rosedale Township. Permit Application #8-31-11-13 to construct wetland restorations and creations.
- Dwight Heitman, Section 18, Winchester Township. Permit Application #8-31-11-14 to lower a culvert.
- Steve Jacobson, Section 10, Lee Township. Permit Application #8-31-11-18 to install a field approach and culvert with the condition that the culvert is a 24" diameter or larger.
- Jim Matter, Section 13, Atlanta Township. Permit Application #8-31-11-20 to construct wetland restorations and creations.
- Mike Myers, Section 25, Mary Township. Permit Application #8-31-11-23 to install a field approach with an 18" culvert.
- Michael Nogowski, Section 20, Fossum Township. Permit Application #8-31-11-24 to install a field approach with a culvert with the condition that the culvert is an 18" diameter pipe or larger.
- Skaurud Grain Farms, Section 12, Popple Grove Township. Permit Application #8-31-11-25 to install subsurface drain tile with the following recommendations/conditions: 1.) Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2.) Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3.) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4.) Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5.) Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding.
- Ryan Zimmerman, Section 2, Georgetown Township. Permit Application #8-31-11-31 to install subsurface drain tile with the following recommendations/conditions: 1.) Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2.) Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3.) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating.

4.) Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5.) Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding.

12. Bejou Township, Sections 13-24, Bejou Township. A motion was made by Manager Ista and seconded by Manager Hanson to table the permit application to replace a 24" culvert with a 36" culvert and notice affected landowners in the N ½ of Section 24 of Bejou Township. Applicant will also need to obtain a hydraulic report from the Mahanomen County Engineer. Carried.

13. Gerald Chisholm, Section 25, Green Meadow Township. A motion was made by Manager Ista and seconded by Manager Hanson to table the permit application to install two 36" CMPs and a crossing and notice upstream landowners in the SW ¼ of Section 30 of Strand Township. Carried.

14. Michael Chisholm, Section 8, Wild Rice Township. A motion was made by Manager Ista and seconded by Manager Austinson to table the permit application to deepen a ditch and notice landowners in the E ½ of Section 7 and the W ½ of Section 8, Wild Rice Township. Carried.

15. David Lunde, Section 26, Flom Township. A motion was made by Manager Ista and seconded by Manager Austinson to table the permit to install subsurface drain tile and notice landowners in the W ½ of the SE ¼ of Section 26 of Flom Township. Carried.

16. Duane Erickson, Section 1 Ulen Township. A Motion was made by Manager Austinson and seconded by Manager Hanson to table the permit and request that the applicant submit tile sizes to the district. Carried.

17. Roger Kurpius, Section 2, Mary Township. A motion was made by Manager Ista and seconded by Manager Hanson to table Permit Application #8-31-11-19 of Roger Kurpius to construct wetland restorations and creations. Due to the work already being completed, action on the permit will be tabled and landowners in Section 2 of Mary Township will be noticed and more detailed information on the design will be provided to staff. If these conditions are met and provided to staff the permit will be approved and not tabled any further. Carried.

18. Tim Sargent, Section 16, McDonaldsville Township. A motion was made by Manager Ista and seconded by Manager Hanson to table the permit application to construct a berm and fill the low areas in Section 16, due to previous litigation and an agreement which was executed by Tim Sargent and Duane Hoven. Legal Counsel, Attorney Hanson will review the documents and provide input to the staff prior to the board taking any action on the permit application. Carried.

19. Approval of Bank Loan with Northwest Bank of Hendrum. A motion was made by Manager Hanson and seconded by Manager Christensen approving the execution of a bank loan in the amount of \$860,000 from the Northwest Bank of Hendrum and authorization of signatures of Chairman Holmvik and Treasurer Spaeth. Carried.

20. Community Ring Dikes, Hendrum/Perley. Engineer Bents provide an update on the status of the two community dikes stating that both are proceeding well, Hendrum is near completion and Perley moving forward. Pay Requests will be addressed at the September regular meeting. Correspondence was received from Norman County Highway Department, Mick Alm, stating that county roads were damaged as a result of the work on the levees. Bents stated that he and Mike Buerkley, Construction/Observation Engineer, will be meeting with Alm and the contractor on site and reviewing details. Bents stated that pre work photos were taken by both Buerkley and the contractor, so they will be better able to determine when and where the damages occurred.

21. Moccasin Creek Dam Committee Meeting Update. Duane Erickson joined the meeting via phone at 9:40 a.m. Administrator Ruud provided a meeting update with members of the committee. Curtis Borchert prepared a five year Operation and Maintenance Demonstration Project Plan. Ruud stated that it his understanding from Garry Bennett, Area Hydrologist for DNR, that the mitigation issues needed to be outlined prior to submitting to the DNR. Bennett stated in an email that the mitigation needed to be limited to the Moccasin Creek Watershed as well as to only those areas actually impacted by the revised O & M Plan. Manager Erickson stated that the emphasis needs to be on this project as a demonstration plan. Erickson didn't feel like the trees needed to be mitigated as they are on private land and stated that they should move forward. Manager Ista felt that the email from Garry Bennett clearly states that he needs additional information, while Erickson felt that Bennett could move forward through his superiors if it were called a demonstration project. After considerable discussion a motion was made by Manager Ista and seconded by Manager Hanson to table any action by the board, move this back to the committee to work on prior to meeting with Garry Bennett, hydrologist for DNR. Erickson stated that this is a whole new approach and wants to determine the mitigation after the fact. Motion carried.

22. Levies. Manager Erickson previously requested Administrator Ruud to provide Managers with an information packet for review, that Erickson put together on the levy process. Erickson stated that he was struggling the most with the RRWMB levies. Chairman Holmvik reviewed a publishing for their Financial Hearing, by the Sand Hill Watershed District of the programs that were funded by the RRWMB levies. Holmvik stated that the levy has not changed, the increase comes from the land values escalating. If landowners feels that their land values are too high, they need to attend their tax equalization board meetings. Manager Ista stated that these funds provide a way for water management in the districts. Erickson stated that he just wanted the public to be aware of the numbers. Manager Hanson stated that this will be acted on at the hearing scheduled for 11:00 a.m. on Wednesday September 14, 2011, and felt that he too, wanted the public to be informed, however he didn't feel that Managers should be trying to influence the public and act like an advocacy group.

23. Manager Erickson left the teleconference meeting at 10:45 a.m.

24. Transfers. The following table of proposed transfers in and out of the Red River Construction Account was distributed for Managers review and will be acted on at the September meeting.

TRANSFERS AS OF 12/31/2010								
	Bal	DEFICIT						
	Pos	2007	2008	2009	2010	Proj #42	Surv & D	RRC
As of 12/31/2010								
Survey & Data	15,362.02							
PT FDR 2010-11	6,793.22					6,793.22		
PT FDR 09-10	10,518.01					10,518.01		
PT FDR 2008/2009	75.00					75.00		
PT FDR 2006/2007	100.00					100.00		
Projects								
#8 Moccasin Creek					4,452.10		4,452.10	

TRANSFERS AS OF 12/31/2010								
#10 Mashaug Creek					345.69			345.69
#35 Sande Detention					569.80			569.80
#36 March Creek 3		2,149.64	362.26	334.02	345.35			3,191.27
#38 Rockwell Dam					9,274.30			9,274.30
#39 Mashaug Dam				194.34	30.00			224.34
#36 Nor Impr Dam					3,366.90			3,366.90
Programs								
Citizens Advisory					117.01			117.01
Public Information				1,256.97	348.00			1,604.97
Permits					44,503.92			44,503.92
Complaints/Violations								
Vik Dike			2,298.28	1,156.60				3,454.88
Airhart Violation				726.50				726.50
Home Lake comp				537.50				537.50
Dean Heitman					37.50			37.50
Chisholm/Hanson				263.25	1,211.60			1,474.85
J Wagner Compl					456.00			456.00
Stalboerger/Jirava/Berg					930.30			930.30
Gillis					895.52			895.52
Terry Guttormson					505.30			505.30
M Christensen Comp					48.00			48.00
Jim Jirava					198.60			198.60
B Borgen J.D #51					96.00			96.00
Violations Other					824.95			824.95
Vik Lawsuit				15,020.41				15,020.41
Anderson Wet #173					2,176.00			2,176.00
#252 South Branch					1,201.50			1,201.50
SWCD Storage Sites					71,082.00			71,082.00
#278 Leg Funding					75.00			75.00
#280 Data Request					2,333.78			2,333.78
#287 MPCA USGS					20,565.00		10,909.92	9,655.08
#291 Mahnomen					15,115.94			15,115.94
#296 TMDL Study								-
#297 WMD					4,184.01			4,184.01
#338 NRCS Small Pro				653.72	90.00			743.72
#340 Dwnstm Imp WG				260.30	381.50			641.80
#342 Fugleberg					343.66			343.66
#344 Moccas Chan Rep					448.25			448.25
#346 Moccasin					1,050.00			1,050.00

TRANSFERS AS OF 12/31/2010								
St Gauge Monit								-
#300 COE FS				8,305.50	339.00			8,644.50
#304 COE FS				1,677.50	540.00			2,217.50
COE FS Other			6,302.16	1,081.11				7,383.27
#194 Farm Dike				21,905.66				21,905.66
#46 Robert Ponto				1,130.75				1,130.75
#40 Larry Richards				1,308.36				1,308.36
#42 Clayton Berg				5,487.52				5,487.52
#50 Scott Stevenson				1,861.75				1,861.75
#52 Myron Pallum				19,275.13				19,275.13
#53 Glen Hoff				1,778.22				1,778.22
#55 Wayne Alexander				1,691.22				1,691.22
#56 Tim Koste				21,895.21				21,895.21
#57 Jonathan Grothe				43,481.05				43,481.05
#58 Andy Gerner				2,830.22				2,830.22
#59 Robert Sharpe				1,648.72				1,648.72
#60 Virgil McKay				1,484.00				1,484.00
#63 John Aas				3,113.77				3,113.77
#65 Jordan Peck				1,314.77				1,314.77
#66 Elmer Sorenson				1,590.50				1,590.50
#69 Steve Brammer				33,064.07				33,064.07
#70 George Hess				2,784.77				2,784.77
#72 Neal Henderson				742.15				742.15
#73 Norman French				2,279.27				2,279.27
#74 Kurt Tharaldson				1,261.40				1,261.40
#79 Russell Mansfield				2,151.82				2,151.82
#80 Larry Ronning				2,379.27				2,379.27
#82 Arvid Rensvold				946.90				946.90
#86 Nolan Underlee				425.50				425.50
#87 Greg Thody				2,602.32				2,602.32
#88 Stewart Bjorhous				1,700.85				1,700.85
#90 Thor Selland				945.80				945.80
#91 Roxanne Larson				273.00				273.00
#37 Harvey Christensen				98.50				98.50
#47 Bruce Tufte				1,561.25				1,561.25
		2,149.64	8,962.70	216,481.44	188,482.48	17,486.23	15,362.02	400,714.24

25. Project #30 Update. Engineer Bents reported that the contract was awarded and they are currently waiting on contractors to provide bond and insurance.

26. There being no further business to come before the Board of Managers a motion was made by Manager Hanson and seconded by Manager Christensen to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 10:45 a.m.



John Austinson, Secretary