

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
July 13, 2011
APPROVED MINUTES

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, July 13, 2011. Managers in attendance included Diane Ista, Dean Spaeth, Greg Holmvik, Duane Erickson, John Austinson, and Mike Christensen. Absent: Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Kari Kujava, Engineer Bents and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:30 a.m.
3. Agenda Approval. A **motion** was made by John Austinson and **seconded** by Manager Spaeth to approve the agenda with the addition of acquisition for the Merkel and Jacobson properties, and Manager Erickson requested to put Project 42 back on the agenda for 9:00 to keep consistent with the past agendas. **Carried**.
4. Approval of Billings. Chairman Holmvik asked for a motion to approve billings and reported that Treasurer Spaeth had reviewed the invoices. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen to approve payment of the billings as distributed and discussed. **Carried**.
5. Meeting Minutes. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen to approve the June 8, 2011, meeting minutes as distributed. Opposed: Diane Ista. **Carried**.
6. Merkel and Jacobson Acquisition Properties. Engineer Bents recommended that the board accept the contract with Steve Jacobson Excavating for the demolition of the properties. A **motion** was made by Manager Spaeth and **seconded** by Manager Ista. **Carried**. Engineering Bents recommend that the board accept the contract from Brugen Environmental to complete the asbestos abatement of both properties. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen. **Carried**.
7. Community Ring Dikes. The Red River Watershed Board of Managers agreed to help us fund the Hendrum and Perley ring dikes during the state government shut down so construction can continue. A **motion** was made by Manager Austinson and **seconded** by Manager Spaeth to accept the agreement with the Red Board to re-pay the amount we owe them within 60 days of the state re-opening. A **motion** was made by Manager Ista and **seconded** by Manager Christensen to approve Partial Pay Request #4 in the amount of \$413,971.38 to Zavoral Construction. **Carried**. The City of Hendrum has requested that we assist them with paying for the removal of the clay dike that was constructed on Hwy

39 to protect the city during the flood. Manager Holmvik's recommendation was that we table the request and ask the Norman County Commissioners to assist in payment. A **motion** was made to table by Manager Spaeth and **seconded** by Manager Austinson. **Carried.** The topography and geographical surveys for the ring dike in Shelly is currently being done. When this process is completed and reviewed, a community meeting will be held to discuss the landowner specifics.

8. **Moccasin Creek Pilot Project.** Presentation given by Chuck Fritz and Henry Van Offelen.

PERMIT APPLICATIONS

9. **Paul Borgen, Section 12, Georgetown Twp.** A **motion** was made by Manager Erickson and **seconded** by Manager Austinson and was **Carried** to approve Permit Application 7-13-11-14 to install drain tile. The permit was approved with the following conditions:

- 1. Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFWS for installation of tile on any parcel that is under easement from the USFWS).
- 2. Recommendation that the applicant obtain approval from the necessary road authorities (township, county, state,...) for any work in the road R/W and for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under WRWD watershed jurisdiction.
- 3. Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system and at the outlet of the cleaned ditch (into Project 20). This should include the installation of riprap or other protection measures at pup outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating.
- 4. Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel.
- 5. Pumped Outlets Only – Approved with the condition that the pump(s) are not to be operated during freezing conditions and during times of downstream flooding.

10. **Wild Rice Township, Section 32, Wild Rice Township.** Permit Application 7-13-11-12 was tabled until the applicant can provide approval from the ditch Authority (Norman County) and give the landowners notice of the permit. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen. **Carried.**

11. **Thomas Bergren, Section 5, Riceville Township.** Table and notice the S1/2 of section 32 of Spring Creek Township and the N 1/2 of Section 5 of Riceville Township. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen. **Carried.**

12. **Andrew Borgen, Section 11,12 of Georgetown Township.** Table and notice the NW 1/4 of section the NE 1/4 of section 11 and the SE 1/4 of section 2 of Georgetown. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen. **Carried.**

13. **Lloyd Jirava, section 7, Spring Creek Township.** Table pending a tiling plan showing locations and tile sizes and the notification of downstream landowners. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen. **Carried.**

14. Duane Erickson, section 1, Ulen Township. Table pending a tiling plan showing locations and tile sizes and the notification of downstream landowners. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen. **Carried.**

15. Paul Harless, Section 22, Winchester Township. A **motion** was made by Manager Ista and **seconded** by Manager Austinson to approve Permit Application 7-13-11-6 to install drain tile. **Carried.** The permit was approved with the following conditions:

- 1. Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFWS for installation of tile on any parcel that is under easement from the USFWS).
- 2. Recommendation that the applicant obtain approval from the necessary road authorities (township, county, state,...) for any work in the road R/W and for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under WRWD watershed jurisdiction.
- 3. Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system and at the outlet of the cleaned ditch (into Project 20). This should include the installation of riprap or other protection measures at pup outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating.
- 4. Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel.
- 5. Pumped Outlets Only – Approved with the condition that the pump(s) are not to be operated during freezing conditions and during times of downstream flooding.

16. Lynn Johnson, Section 30, Pleasant View Township. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen to table and notice the N ½ of Section 30 of Pleasant View Township. **Carried.**

17. Norman County Highway Department, Section 24, Lee Township. A **motion** was made by Manager Ista and **seconded** by Manager Austinson to approve permit #7-13-11-8. **Carried.**

18. Norman County Highway Department, Section 24, Sundal Township. A **motion** was made by Manager Ista and **seconded** by Manager Austinson to approve permit #7-13-11-9. **Carried.**

19. Russell Olson, Section 32, Wild Rice Township. A **motion** was made by Manager Ista and **seconded** by Manager Austinson to approve permit #7-13-11-10. **Carried.**

20. Luverne Petry, Section 2, Pleasant View. A **motion** was made by Manager Ista and **seconded** by Manager Austinson to approve permit #7-13-11-11. **Carried.**

21. Viking Gas Plant, Section 11, McDonaldsville Township. A **motion** was made by Manager Ista and **seconded** by Manager Austinson to approve permit #7-13-11-13. **Carried.**

22. Paul Borgen Farms, Section 12, Georgetown Township. A **motion** was made by Manager Ista and **seconded** by Manager Austinson to approve permit #7-13-11-14. **Carried.**

23. Paul Borgen Farms, Section 7, Winchester Township. A **motion** was made by Manager Ista and **seconded** by Manager Austinson to approve permit #7-13-11-15. **Carried.** Sam Larson and Paul Borgen came to an agreement as far as a landowner agreement.

The permit was approved with the following conditions:

- 1. Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFWS for installation of tile on any parcel that is under easement from the USFWS).
- 2. Recommendation that the applicant obtain approval from the necessary road authorities (township, county, state,...) for any work in the road R/W and for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under WRWD watershed jurisdiction.
- 3. Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system and at the outlet of the cleaned ditch (into Project 20). This should include the installation of riprap or other protection measures at pup outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating.
- 4. Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel.
- 5. Pumped Outlets Only – Approved with the condition that the pump(s) are not to be operated during freezing conditions and during times of downstream flooding.

24. Norman County Highway Department, Section 29,32, Anthony Township. A **motion** was made by Manager Ista and **seconded** by Manager Austinson to approve permit #7-13-11-16 to install a culvert. **Carried.**

25. **Project 30.** A **motion** was made by Manager Ista and **seconded** by Manager Christensen to use Eller and Associates to serve as the districts financial advisor for the bond sale. **Carried.** A **motion** was made by Manager Christensen and **seconded** by Manager Spaeth to authorize Greg Holmvik to sign any paperwork with the Norman County to execute any and all paperwork the bond sale. **Carried.** Scheduled to open bids on July 21, 2011 with a completion date of August 31, 2011.

26. Blair Hoseth, Section 10,11, Fossum Township. A **motion** was made by Manager Spaeth and **seconded** by Manager Austinson and **carried** to approve permit #7-13-11-18 to install tile with the following conditions:

- 1. Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFWS for installation of tile on any parcel that is under easement from the USFWS).
- 2. Recommendation that the applicant obtain approval from the necessary road authorities (township, county, state,...) for any work in the road R/W and for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under WRWD watershed jurisdiction.
- 3. Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system and at the outlet of the cleaned ditch (into Project 20). This should include the installation of riprap or other protection measures at pup outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating.

- 4. Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel.
- 5. Pumped Outlets Only – Approved with the condition that the pump(s) are not to be operated during freezing conditions and during times of downstream flooding.

27. Financials. A **motion** was made by Manager Ista and **seconded** by Manager Spaeth to accept the June 2011 financials. **Carried.**

28. Managers Per Diems. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen. **Carried.**

29. A **motion** was made by Manager Austinson and **seconded** by Manager Christensen to adjourn the meeting. **Carried.**

John Austinson, Secretary