

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
February 9, 2011
APPROVED MINUTES

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, February 9, 2011. Managers in attendance included Diane Ista, Dean Spaeth, Greg Holmvik, Duane Erickson, John Austinson, Raymond Hanson and Mike Christensen. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Attorney Hanson, Engineer Bents and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:30 a.m.
3. Agenda Approval. A **motion** was made by Manager Spaeth and **seconded** by Manager Hanson to approve the agenda. **Carried**.
4. Approval of Billings. A **motion** was made by Manager Christensen and **seconded** by Manager Hanson to approve payment of the billings as distributed with the exception of the payment to the Unemployment Office. **Carried**.
5. Former Administrator's Unemployment Status. Discussion was held regarding the fact that former Administrator Steve Dalen is again drawing unemployment benefits against the District. Upon staff research, it appears that he has been working under the Pinnacle Water Management Inc., status and Managers felt that more investigation should be done. A **motion** was made by Manager Ista and **seconded** by Manager Hanson authorizing staff to investigate the claim and pay if necessary. **Carried**.
6. Open Microphone. David Larson met with Managers to request authorization to remove snow from the ditch system of Project #29 in Sections 20-21 of Atlanta Township, if necessary in the spring. A **motion** was made by Manager Ista and **seconded** by Manager Hanson to approve his request. **Carried**.
7. Wild Rice Feasibility Study Update. A copy of the monthly report from Nan Bischoff was distributed to the Board for review. Engineer Bents reported that the terrestrial study is complete and on file at the District office. The project will be closing soon.
8. Anderson Wetland Mitigation. A copy of correspondence received from the US COE, regarding the wetland banking credits for the Anderson Wetland Project was distributed to the Managers for review. This correspondence stated that in order to determine if the bank site would meet vegetation performance standards, the aerial percent cover of the three plant species present within the bank area needs to be provided. The Norman County SWCD did the original determination, however this information was not included. A **motion** was made by Manager Austinson and **seconded** by Manager Christensen authorizing staff to proceed with the investigation and provide to the COE. **Carried with Manager Erickson opposed**.

9. Upper Becker Enhancement Project D. Administrator Ruud recommended to the Board that a meeting with landowners be held at Ulen to review Project D prior to moving ahead with the Engineer's Report. This would give the landowners the ability to make sure that they agree with the proposed alignment and elevations before additional funding is spent on the Engineer's report and then landowners coming back dissatisfied with the proposal by the Board. Ruud proposed that the outline of the meeting begin with an open house followed by a presentation of the current plan, followed by a break time allowing landowners the ability to bring their ideas and proposed changes to Board members. Ruud also stated that he would at that time prefer to have landowners sign a memorandum of understanding indicating if they would approve going forward with the project. Manager Erickson wanted to make sure that landowners within the footprint of the proposed project have maps illustrating their land and the acres involved prior to the meeting. Erickson also recommended that the project be moved away from Tom Bergren's land and that Administrator Ruud meet with Mr. Jim Hastings. Additional discussion was held regarding the project. Chairman Holmvik stated that unless the majority of the Board of Managers decide that it is ready to move forward with the possibility of using eminent domain, there is no reason to spend additional funds on the project. A **motion** was made by Manager Erickson and **seconded** by Manager Christensen authorizing a landowner meeting to be held at 6:00 p.m. on Wednesday, February 23, 2011, at the Ogema Community Center, beginning with an open house; presentation at 7:00 p.m. followed by open discussion with landowners. **Carried with Manager Hanson opposed.**

PERMIT APPLICATIONS

10. Clem Erickson, Section 24, Lake Ida Township. A **motion** was made by Manager Ista and **seconded** by Manager Hanson to approve Permit Application #2-9-11-1 to install a water and sediment basin and an erosion control project. **Carried.**

11. A **motion** was made by Manager Ista and **seconded** by Manager Hanson to table the following permit applications to install drain tile until a field review can be completed in the spring. **Carried.**

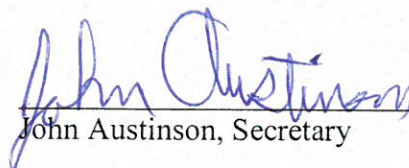
- Dan Brommenschenkel, Section 15-16, Lake Ida Township
- Landbruk Family Farms, Paul Harless, Section 9, Felton Township
- Blair Hoseth, Section 10, Fossum Township
- Blair Hoseth, Section 11, Fossum Township
- David Arends, Section 29, Mary Township

12. Project Team Meeting. A **motion** was made by Manager Hanson and **seconded** by Manager Austinson authorizing scheduling a Project Team Meeting for Wednesday February 23, 2011, at 10:00 a.m.. **Carried.**

13. Rural Home Acquisition 2009. Administrator Ruud reported that staff has been in contact with Irene Wynne of Wynne Consulting and that the Marshall County Board meets next week and an appraiser will be authorized to do the District's appraisals. Kaye Svedjan, one of the applicants advised that she was withdrawing her request. It is hoped in working with the State of MN and the DNR that more of the District's applicants can be funded.

14. Moccasin Creek. A meeting was held with DNR, NRCS and SWCD personnel on Jan 24, 2011 and avenues are being pursued for mitigation of prearranged acres.

15. Lease of Rural Home Acquisition Properties/Wetland Possibilities. Administrator Ruud reported that he had been contacted by the NRCS in Detroit Lakes concerning the possibility of them clearing trees on the former Ray Turner property which is adjacent to land purchased by Roger Kurpius and enrolled in the EWP program. A **motion** was made by Manager Christensen and **seconded** by Manager Hanson to approve the request. **Motion failed for lack of a majority**. Consensus of Managers was for Administrator Ruud to request additional information. Also discussed was the possibility of using the formerly acquired properties for wetland possibilities. A **motion** was made by Manager Erickson and **seconded** by Manager Hanson authorizing the Administrator to investigate the possibility of leasing out acquisition properties including the former Thomas property. **Carried**.
16. Project Team Member Appointments. Administrator Ruud distributed a draft listing of appointments to the Project Team for 2011. After discussion a **motion** was made by Manager Hanson and **seconded** by Manager Spaeth authorizing Ruud to continue contacting proposed members in an effort to complete the membership. **Carried**.
17. Financial Report Dated January 31, 2011. Accountant Marcussen distributed and presented the Financial Report dated January 31, 2011. A **motion** was made by Manager Ista and **seconded** by Manager Hanson to approve the financial report as presented. **Carried**.
18. Managers Per Diems and Expenses. A **motion** was made by Manager Hanson and **seconded** by Manager Spaeth to approve the Managers Per Diems and Expenses as distributed. **Carried**.
19. Meeting Minutes Dated January 12, 2011. A **motion** was made by Manager Hanson and **seconded** by Manager Christensen to approve the minutes of the January 12, 2011, meeting as distributed. **Carried**.
20. Meetings/Conferences/Seminars. A **motion** was made by Manager Ista and **seconded** by Manager Erickson authorizing Managers attendance at the 13th Joint Annual Conference of the Red River Watershed Management Board with the Red River Basin Flood Damage Reduction Work Group on March 15-16, 2011, at the Courtyard by Marriot in Moorhead, MN, and the MAWD Legislative Reception and Day at the Capital on March 23-24, 2011. **Carried**.
21. WRWD Annual Report 2009 and 2010. A **motion** was made by Manager Spaeth and **seconded** by Manager Ista authorizing Administrator Ruud to enter into an agreement to prepare the 2009 and 2010 annual report for the District. **Carried**.
22. There being no further business to come before the Board of Managers, a **motion** was made by Manager Austinson and **seconded** by Manager Erickson to adjourn the meeting. **Carried**. Chairman Holmvik adjourned the meeting at 11:30 a.m.


John Austinson, Secretary

Date	Num	Name	Memo	Amount
Jan 13 - Feb 9, 11				
01/25/2011	13524	Frandsen Bank	Loan #1440021347 (CD Loan)	-5,230.71
01/25/2011	13525	Frandsen Bank	Int Loan #1440021354 (RE Loan)	-7,218.75
02/08/2011	13533	Red RWMB	Balance Due from Dec. 2010	-1,255.91
02/09/2011	13450	Houston Engineering, Inc.	Engineering Fees	-20,578.76
02/09/2011	13458	Ralph's Food Pride	Office supplies	-55.34
02/09/2011	13499	Alltel	Utilities	-233.24
02/09/2011	13501	Braun Intertec Corporation	Hendrum/Perley Levee	-1,867.00
02/09/2011	13502	City of Ada	Utilities	-368.99
02/09/2011	13503	Mahnomen Soil & Water Cons. District	Envirothon	-100.00
02/09/2011	13504	MARCO, Inc.	Copier	-616.89
02/09/2011	13505	MAWD	MAWD Dues	-2,000.00
02/09/2011	13506	McCollum Hardware, Inc.	Office Supplies	-5.33
02/09/2011	13507	MN Energy Res	Utilities	-211.97
02/09/2011	13508	Minnesota Labor Law Poster Service	Office Expense	-57.25
02/09/2011	13509	Minnesota UI Fund	Dalen Unemployment #4 2010	-6,792.00
02/09/2011	13510	North Star Water	Supplies	-77.35
02/09/2011	13511	Office Supplies Plus	Office Supplies	-637.74
02/09/2011	13512	Thomson West	MN Statutes	-33.13
02/09/2011	13513	Wambach & Hanson	Legal Counsel	-1,416.65
02/09/2011	13526	AmeriPride	Rug Cleaning	-64.40
02/09/2011	13527	Cardmember Service	January Billing	-526.19
02/09/2011	13528	Loretel Systems	Utilities	-280.77
02/09/2011	13529	Marcussen Accounting	Accounting	-896.76
02/09/2011	13530	Red RWMB	January 11 1/2 Cost Share	-49,484.64
02/09/2011	13531	Visser Trenching	Snow Removal	-290.00
02/09/2011	13532	Renae Kappes	January 1-15-29 Cleaning	-150.00
02/09/2011	13535	Dean P Spaeth	Managers per diems	-83.93
02/09/2011	13536	Diane J Ista	Managers per diems	-300.39
02/09/2011	13537	Duane L Erickson	Managers per diems	-207.62
02/09/2011	13538	Gregory R Homvik	Managers per diems	-278.92
02/09/2011	13539	John D Austinson	Managers per diems	-70.76
02/09/2011	13540	Michael K Christensen	Managers per diems	-216.46
02/09/2011	13541	Raymond M Hanson	Managers per diems	-141.53
02/09/2011	13542	Dean Spaeth	mileage reimbursement	-64.00
02/09/2011	13543	Diane Ista	mileage reimbursement	-25.00
02/09/2011	13548	Duane Erickson-Mgr	mileage reimbursement/meal	-143.55
02/09/2011	13544	Greg Holmvik	managers expense	-28.36
02/09/2011	13546	John Austinson	managers expenses/mileage	-36.00
02/09/2011	13545	Mike Christensen	managers reimbursement mileage	-145.00
02/09/2011	13547	Raymond Hanson-Mgr	mileage reimbursement	-87.00
1/13-2011 -	2/10/2011	Payroll/emp ins &	Med exp & Payroll taxes	-12,833.17
Total				<u>-115,111.46</u>