

Wild Rice Watershed District

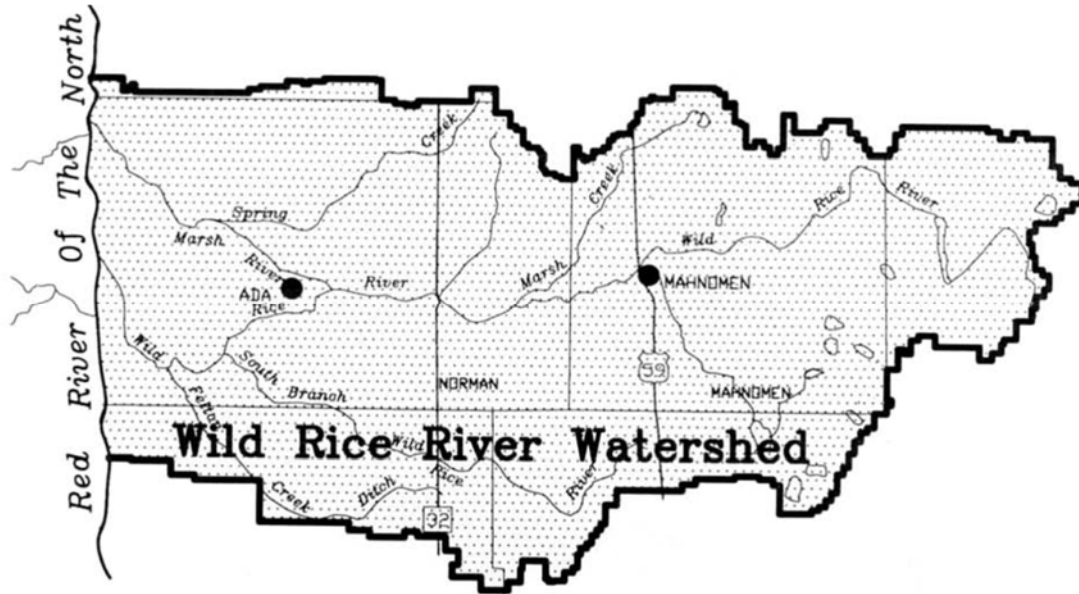


2013 Annual Report

Wild Rice Watershed District

44th Annual Report

Year 2013



The Wild Rice Watershed District is located in the central part of the Minnesota portion of the Red River of the North basin. The Watershed District is bordered by the Sand Hill River and the Red Lake River basins to the north and the Buffalo River basin to the south.

The Wild Rice Watershed District occupies a land area of approximately 2,085 square miles. The territory of the District is in parts of Norman, Clay, Mahanomen, Becker, Clearwater and Polk counties, which include the watershed of the Wild Rice River and the Marsh River.

The photos on the cover show the Moccasin Creek Dam outlet (upper left); the Olson Agassiz project (middle right); and a view of the Upper Becker Dam from the Northeast (lower left).

Published by:
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2013 WRWD Staff



From Left to Right:

**Loretta Johnson,
Assistant
Administrator
Retired on
January 2, 2014**

**Kevin Ruud,
Administrator**

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kevin@wildricewatershed.org

**Kari Kujava,
Executive
Assistant/
Project Coordinator**

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kari@wildricewatershed.org

**Tara Jensen,
Accounting
Began
November 4, 2013**

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I. Executive Summary

Pursuant to Minnesota Statutes Section Chapter 103D of the Minnesota Watershed Act, the Board of Managers hereby submits the 44th Annual Report of the Wild Rice Watershed District (WRWD), which covers the period of January 1 to December 31 of 2013. The report includes the District's members, technical and citizen advisors, summaries of the plans, goals, water management projects, and communication programs of the District as well as a summary of the District's financial condition.

The District distributes its Annual Activity Report to the Minnesota Department of Natural Resources and the Board of Soil and Water Resources as provided by law. Copies of the report or audit may be obtained from the District's Managers or through www.wildricewatershed.org.

The Annual Report reflects the Board of Managers' commitment toward serving the residents of the watershed in its mission to provide efficient management of our water resources for the future. The Wild Rice Watershed District is focused on providing the leadership and resources needed to fulfill its water management goals and objectives.

The Wild Rice Watershed District has developed a comprehensive implementation program to accomplish its goals and objectives. Authority for implementation is provided by the legislature under Section 103D of the Minnesota Statutes.

This legislation give the watershed districts the authority to establish rules, require permits, construct and finance improvement projects and perform other activities which contribute to the purpose for which the District is organized. The Watershed District will use this authority granted by the legislature to implement its long term goals and objectives.

Within the Annual Report you will find evidence of these commitments. The report also reflects the Board of Managers' recent accomplishments while mapping out plans for the upcoming year. The Managers invite comments and suggestions concerning this report.

**Respectfully submitted by
Wild Rice Watershed District
Board of Managers
Greg Holmvik
2013-2014 Chairman**

II. From the Desk of the Administrator

As the Administrator of the Wild Rice Watershed District for the last three years, I would like to add some of my thoughts as to how the 2013 year went.

The resignation of Loretta Johnson was accepted by the Board after twenty years of service. A big thanks to her for all the assistance she has provided to me. At the same time we are glad to have the newest member of the team, Tara Jensen, join us.

Three Managers were reappointed (Curt Johannsen and Mike Christensen) from Norman County and (Ray Hanson) from Mahnomen County.

The Cities of Felton and Shelly withdrew their petitions for Ring Dike Assistance.

The Ring Dikes for Hendrum and Perley were completed except for an issue with the seeding of the grass.

We entered into an agreement with the City of Halstad to certify their Ring Dike to FEMA standards and will be working on this next year also.

The Board approved going forward with a Major Modification to JD51 to include the new portion of the ditch into the Upper Reaches Project.

The Outlet on the Norman Polk Project was repaired and we also started to clean 8.5 miles of the ditch prior to freeze up.

We did a Bank Stabilization repair just above the Billy Lee Bridge to repair damages caused by flooding.

On the Olson Agassiz outlet structure, in cooperation with the MNDNR, a catwalk was built to provide safety when the operation of the structure is done.

We found out that Clearwater County Ditch #3 has been ours since 1983 when Clearwater County turned it over to us

Kevin Ruud, Administrator

III. Appointments

Board of Managers



Standing, L to R: Raymond Hanson, John Austinson and Greg Holmvik
Seated, L to R: Duane Erickson, Dean Spaeth, Curt Johannsen and Mike Christensen

The Wild Rice Watershed District is governed by a Board of Managers whose job is to preside over the business of the Watershed District as it pursues the conservation of natural resources and flood damage reduction through regulation and use of sound scientific principles.

The Board of Managers is composed of seven managers appointed by County Commissioners for a three-year term. Three managers are appointed by Norman County, two managers are appointed by Mahnomon County, and two managers are appointed by Clay County.

The Board of Managers meets regularly on the second Wednesday of each month at 8:30 a.m. at the District office in Ada, Minnesota.

Name and Office	Appointing County	Contact Information for Current Managers	Date of Term Expiration
Raymond Hanson	Mahnomen	4333 Co Hwy 29 Twin Valley, MN 56584 (218) 584-5545	04-25-16
Curt H. Johannsen	Norman	P.O. Box 111 Hendrum, MN 56550 (701) 799-6732	04-25-16
Mike Christensen, <i>Vice-Chairman</i>	Norman	4539 Co Hwy 29 Twin Valley MN 56584 (218) 584-5510	04-25-16
Greg Holmvik, <i>Chairman</i>	Norman	401 7th Ave W Ada MN 56510 (218) 784-7399	04-25-14
Duane Erickson	Clay	11849 390th St Ulen MN 56585 (218) 567-8277	04-25-15
John Austinson, <i>Secretary</i>	Clay	PO Box 224 Ulen MN 56585 (218) 596-8322	04-25-15
Dean Spaeth, <i>Treasurer</i>	Mahnomen	1526 210th ST Mahnomen MN 56557 (218) 935-2127	04-25-15

Consultants

The WRWD Board of Managers retains independent contractor consultants who provide all of the necessary engineering, accounting, auditing, legal and other services and serve at the pleasure of the Board. The District's independent consultants effectively fulfill its obligations, goals, and objectives within the approved finances and budget. The following consultants served the District in 2013:

Name	Service Provided	Company Name	Contact Information
Elroy Hanson	Legal services	Wambach and Hanson Law Office	P.O. Box 340 Mahnomen, MN 56557 Phone: (218) 935-2266
Jerry Bents	Engineer	Houston Engineering, Inc.	1401 21 st Ave N Fargo, ND 58102 Phone: (701) 237-5065
Judith A. Moravec	Auditor	Mathias C. Justin, Ltd	PO Box 90 Pequot Lakes, MN 56472 Phone: (218) 568-5242



Elroy Hanson,
Attorney,
Wambach & Hanson Law Office



Jerry Bents,
Civil Engineer,
Vice President
Houston Engineering

Not Shown:
Judith A. Moravec, CPA

Citizens Advisory Committee

To ensure public input, the managers have appointed a Citizens Advisory Committee to provide recommendations on matters affecting the Watershed District, including all contemplated projects and improvements. The Wild Rice Watershed District holds annual planning meetings with the Citizens Advisory Committee, as required under Minnesota Statute.

Name of Committee Member	Contact Information
Curt Jacobson, Chairman	1960 Co Hwy 35 Ada, MN 56510 (218) 784-4748
Steve Jacobson, Vice-Chairman Norman County Commissioners	1437 County Hwy 4 Hendrum, MN 56650 (218) 861-6155
Corey Hanson	2758 330th St Gary, MN 56545 (218) 356-8678
Jim Skaurud	4268 170th Ave Twin Valley, MN 56584 (218) 584-5251
Jerome (Joe) Slette	1141 237 th St Mahnomen, MN 56557 (218) 936-7147
Ron Thorsrud	1649 410th St Twin Valley, MN 56584 (218) 584-8448
Wesley Green	18494 210 th St N Ulen MN 56585 (218) 494-3739
Marijo Vik	2230 160 th Avenue Ada, MN 56510 (218) 784-3794

December 11, 2013: Administrator Ruud reported that a meeting of the Advisory Board was scheduled to occur on Monday, December 2, at 10:00 am with three members attending, not meeting the required quorum. Ruud stated that seeking members who will participate is necessary. Manager Hanson asked if a separate Advisory Board is required or if having an open microphone at the meeting would suffice. Attorney Hanson stated that an Advisory Board consisting of a minimum of five members is required by statute. Upon further discussion it was decided that an advertisement would be placed in local newspapers seeking Advisory Board members, and Chairman Holmvik encouraged Managers to seek and encourage citizens to participate.

Flood Damage Reduction (FDR) Project Team

The FDR Project Team in the Wild Rice Watershed District was established in 1999, as a result of the mediation process which began in 1997, in an attempt to resolve issues surrounding the development of flood damage reduction projects between different water management agencies and stake-holder groups.

A framework was organized to seek solutions to flooding problems, review new flood protection projects, and coordinate efforts early on in the planning process. The mediation process allows federal, state, and local agencies, as well as the public and private sectors, to provide input regarding flood damage reduction and environmental impacts.

On January 27, 2010 consensus of WRWD Board was to schedule Project Team Meetings the fourth Wednesday every month.

The FDR Project Team in the Wild Rice Watershed District delegates included:

Name	Organization Represented	Contact Information
Tom Knakmuhs	Counties	814 East Main Street Ada, MN 56510 218-861-6299 tom.knakmuhs@co.norman.mn.us
Jerry Dahl	Counties	PO Box 2104 Bejou, MN 56516 218-935-2658
Steve Bommersbach	Counties	PO Box 352 Twin Valley, MN 56584 218-584-5512 bommer@tvutel.com
Jerry Waller	Counties	8233 31 st Ave N Glyndon, MN 56547 jwaller@dgf.k12.mn.us
Mark Harless	Landowner	1467 300th St Borup MN 56519 218-582-3360
Paul Hougum	Landowner	1539 County Hwy. 39 Perley, MN 56574 218-861-6464
Eric Zurn	Landowner	18629 County Hwy 14 Callaway, MN 56521 218-375-2368
Bruce Tufte	Landowner	1264 240 th St Borup, MN 56519 218-784-7571
Joe Slette	Landowner	1141 237 th Street Mahnomen, MN 56557 218-935-5918
Brian Dwight	MN Board of Water and Soil Resources (BWSR)	3217 Bemidji Avenue N Bemidji, MN 56601 218-333-8027 brian.dwight@bwsr.state.mn.us

Name	Organization Represented	Contact Information
Pete Waller	MN BWSR	1004 Frontier Drive Fergus Falls, MN 56537 218-736-5445 Pete.waller@state.mn.us
Nathan Olson	MN Department of Natural Resources (DNR) Fisheries	14583 County Hwy 19 Detroit Lakes, MN 56501 218-847-1579 Nathan.olson@state.mn.us
Emily Siira	MN DNR Hydrologist	14583 County Hwy 19 Detroit Lakes, MN 56501 218-846-8383 Emily.siira@dnr.state.mn.us
Henry Van Offelen	MN DNR	50785 Bucks Mill Rd Detroit Lakes, MN 56501 218-847-1817 Henry.van.offelen@state.mn.us
Don Schultz	MN DNR	1509 1st Ave N Fergus Falls, MN 56537 218-739-7576 Don.schultz@state.mn.us
Shelley Gorham	MN DNR	2114 Bemidji Ave Bemidji, MN 56601 218-308-2332 Shelley.gorham@state.mn.us
Gary Huberty	MN DNR	2114 Bemidji Ave Bemidji, MN 56601 218-308-2332 Gary.huberty@state.mn.us
Blane Klemek	MN DNR	14583 County Hwy 19 Detroit Lakes, MN 56501 218-846-8375 Blane.klemek@state.mn.us
Jack Fredrick	MN Pollution Control Agency (MPCA)	714 Lake Ave, Suite 220 Detroit Lakes MN 56501 218-847-1519 john.fredrick@pca.state.mn.us
Mike Vavricka	MPCA	714 Lake Avenue, Suite 220 Detroit Lakes, MN 56501 218-847-1519 michael.vavricka@pca.state.mn.us
Jim Courneya	MPCA	714 Lake Avenue, Suite 220 Detroit Lakes, MN 56501 218-847-1519 Jim.courneya@pca.state.mn.us

Name	Organization Represented	Contact Information
Jim Zeigler	MPCA	714 Lake Avenue, Suite 220 Detroit Lakes, MN 56501 218-847-1519 James.zeigler@pca.state.mn.us
Shawnn Balstad	Natural Resources Conservation Services (NRCS)	10 E 2 nd Ave S Ada, MN 56510 218-784-4000 Shawnn.balstad@mn.usda.gov
Edward Musielewicz	NRCS	809 8 th St SE Detroit Lakes, MN 56501 218-847-9392 Ed.musielewicz@mn.usda.gov
Randy Tufton	NRCS/FSA	10 East 2nd Avenue South Ada, MN 56510 218-784-4000 randall.tufton@mn.usda.gov
Evelyn Ashiamah-Finch	Red River Water Management Board Monitoring Specialist	PO Box 635 Barnesville, MN 56514 218-368-0563 Kukua16@hotmail.com
Wayne Goeken	River Watch	440048 160th Ave SE Eriskine MN 56535 218-574-2622
Aaron Neubert	Soil and Water Conservation District (SWCD)	123 W Monroe Ave Mahnomen, MN 56557 218-935-2987 Aaron.neubert@mn.nacdnet.net
Mark Christianson	SWCD	100 Main Ave E Twin Valley, MN 56584 218-584-5169 markc@arvig.net
Lori Thronson	SWCD	100 Main Ave E Twin Valley, MN 56584 281-584-5169 lorit@arvig.net
Peter Mead	SWCD	801 Jenny Avenue Perham, MN 56573 218-846-7360 pemead@co.becker.mn.us
Kevin Kassenborg	SWCD	1615 30 th Ave S Moorhead, MN 56560 218-287-2255 kevinkassenborg@mn.nacdnet.net

Name	Organization Represented	Contact Information
Nan Bishoff	U.S. Army Corps of Engineers	190 5th Street East St. Paul, MN 55101 651-290-5426 nanette.m.bischoff@mvp02.usace.army.mil
Robert Maroney	US Army Corps of Engineers	10867 E Gull Lake Dr NW Brainerd, MN 56104 218-829-2711 Robert.q.maroney@usace.army.mil
Ryan Frohling	U.S. Fish and Wildlife Service (USFWS)	26624 N Tower Rd Detroit Lakes, MN 56501 218-847-3402 Ryan.frohling@fws.gov
Mike Swan	White Earth Reservation	4044 South Ice Cracking Ponsford, MN 56575 218-573-3007 mikes@whiteearth.com
Curt Johannsen	Wild Rice Watershed District (WRWD)	11 East 5 th Avenue Ada, MN 56510 218-784-5501
Duane Erickson	WRWD	11 East 5 th Avenue Ada, MN 56510 218-784-5501
Mike Christensen	WRWD	11 East 5 th Avenue Ada, MN 56510 218-784-5501
Jerry Bents	WRWD Engineer (Houston Engineering)	11 East 5 th Avenue Ada, MN 56510 218-784-5501

March 21, 2013: A motion was made by Manager Hanson and seconded by Manager Johannsen authorizing staff to schedule an April Project Team meeting. Managers Erickson, Johannsen and Christensen are Project Team members. Carried.

Red River Watershed Management Board (RRWMB)

The Wild Rice Watershed District is a member of the Red River Watershed Management Board (RRWMB).

The RRWMB's jurisdiction and authority encompasses the area managed by the individual watershed districts that have membership on the Board. Eight watershed districts within the Red River Valley form the RRWMB including the Bois de Sioux, Joe River, Middle-Snake-Tamarac Rivers, Red Lake, Roseau River, Sand Hill River, Two Rivers, and Wild Rice.

The RRWMB was created by an act of the Minnesota legislature in 1976 to provide an organization with a basin-wide perspective concerning flooding. Funding is by ad valorem tax levies, as provided by Chapter 163 of the Minnesota Session Laws.

Managers participate in the annual RRWMB conference each spring, which focuses on a basin-wide approach to water management and flood damage reduction.

Manager Greg Holmvik is the delegate to the board with Manager Mike Christensen as the alternate.

Minnesota Association of Watershed Districts (MAWD)

The Minnesota Association of Watershed Districts (MAWD) provides educational opportunities, information and training for watershed districts, managers and staff through yearly tours, meetings and newsletters. MAWD also represents state-wide watershed district interests at the legislature, before the executive branch, agencies and other policy makers at the local government level.

IV. Plan Performance

Community Levee Improvements - City of Halstad

Proposers:

Wild Rice Watershed District and City of Halstad

Description/Location:

A levee was constructed around the city of Halstad by the USACE in the early 1970s in response to flooding threats against the city. This levee currently removes the city from the designated 100-year floodplain.

However, Norman County is currently undergoing an update of the Flood Insurance Study (FIS) to account for more recent hydrologic conditions. As part of this effort, the City of Halstad has been offered a Provisional Accredited Levee (PAL) letter. This designation requires the City to make necessary improvements to certify the levee meets at least the minimum requirements per CFR 65.10 within a two year timeframe or else all protected property will go into the floodplain.

Phase 1 Funding was previously provided by the MNDNR FDR Grant Assistance Program on a 50/50 cost- share to complete the initial survey, geotechnical analysis, and engineering for needed improvements.

Phase 2 Funding will be used to complete the land acquisition, structural, embankment, and other improvements recommended from Phase 1 in order to meet the requirements of the Provisional Accredited Levee (PAL) letter and to undergo the necessary USACE review.

Phase 3 - Future Will be a cooperative project between the City of Halstad, Norman County, MNDOT and the Wild Rice

Watershed District to provide road grade raises and eliminate the emergency closure needs. When completed, this will eliminate the added costs for flood fighting, extended transportation closures, costly damage to the existing roadways, and public safety concerns for the traveling public. Current road resurfacing projects are scheduled by MNDOT in this area between 2015-2017.

**Flood Control Benefits:**

Flood Protection for nearly 600 residents / 250± households

Eliminate future roadway damages and public safety concerns

Cooperative effort with multiple funding sources – Overall FDR Cost Share 50% or less

Project Cost:

Phase 2 – Levee Improvements: \$2.3M State \$2.292M / Non-state \$78K (Remaining 2% MHI)

Phase 3 – Costs and Timing to be Determined – Subject to MNDOT Schedule

- Status:** ● **Phase 1 - Nearly Complete** – Previously funded
- **Phase 2 – Levee Improvements** – Current 2015 Request

	Prior Years	FY 2015 (7/14-6/15)	FY 2016 (7/15-6/16)	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)
Approvals	WD/DNR/COE/O			WD/O	
Funding	State \$75K WD/O \$75K <i>APPROVED</i>	State \$2.292M WD/O \$78K		State 50% WD/O 50% TBD	
Project Status	Design/Acquisition/ Construction (Ph. 1 - Evaluation)	Design/Acquisition/ Construction (Phase 2)		Ph. 3 Grade Raises	

Key: PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

Partners: Cooperative Project between City of Halstad, Norman County, WRWD, and State of Minnesota Flood Damage Reduction Program

January 9, 2013: Discussions have been held with the State regarding Halstad and we have tentative agreements on funding for Halstad pending a closing of one of the District's acquisition agreements.

February 13, 2013: Engineer Bents reported that they have submitted a funding request for the City of Halstad, to the State of Minnesota for funding assistance in the effort to obtain FEMA certification for their levee.

April 10, 2013: A Flood Hazard Mitigation Grant Agreement with the City of Halstad for reimbursement of costs incurred by the District for the purpose of conducting flood damage reduction studies and/or plan and implement flood mitigation measures, including levee certifications was presented to the Board of Managers. A motion was made by Manager Hanson and seconded by Manager Erickson authorizing Chairman Holmvik to execute the agreement with the City of Halstad when it is received by the District. Carried.

March 21, 2013: In Halstad, the District obtained a grant from the State of Minnesota for Halstad in which the local cost share will be 50% up to a maximum State share of \$75,000. Local share spent during this grant will apply towards the 2% of the median household income cap, which is currently \$152,693. A motion was made by Manager Johannsen and seconded by Manager Hanson to enter into the agreement. Carried. Staff will notify the City of Halstad that the District did receive this grant and make arrangements for the necessary cost share.

June 12, 2013: A kickoff meeting in Halstad is scheduled for Thursday, June 13, to discuss the recertification process.

August 14, 2013: Engineer Bents updated the Managers on the status of the Halstad certify the levee.

September 11, 2013: Recertification work continues for Halstad.

October 9, 2013: Engineer Bents stated that Administrator Ruud and Bents met with the Halstad city council on Tuesday, October 7, to discuss the Halstad levee certification project. Bents said that they intend to use the same process with Halstad as was used for Hendrum and Perley, and he will be working on an application to be submitted to the State for cost share funding for the project.

December 11, 2013: Engineer Bents reported that work is currently being done to recertify the levee which was originally constructed by the Army Corps of Engineers. The process will require improvements being made. If the modifications are classified as minor modifications they would be covered by the Corps since it was originally a federal project. Major modifications would require residents paying a portion of the costs. Attorney Hanson recommended ordering owner encumbrance reports to assist in determining right of ways on the project. Additional funding assistance is being requested from Pat with the DNR and a current deadline for recertification has been imposed by FEMA as November 28, 2014.

Community Levee Improvements – Phase 2 – Perley and Hendrum Grade Raises

Proposers

Wild Rice Watershed District and Communities of Perley and Hendrum (*in cooperation with Norman County and the Minnesota Department of Transportation*).

Description/Location:

Both the cities of Perley and Hendrum have been threatened by Red River flooding on numerous occasions over the years. To prevent these damages, the Cities, along with support from US Army Corps of Engineers, National Guard, and hundreds of volunteers, have previously raised the existing flood control levees using combinations of sandbags and clay.



Under Phase 1 (recently completed), the MNDNR FDR Grant Assistance Program provided funding to construct levees around the cities of Hendrum and Perley. However, Phase 1 did not include any adjustment to the roadway elevations that pass through the cities. As a result, the cities are still susceptible to flooding (for events less than the 100- year) through these openings thereby requiring emergency closures in these locations. The closures have been required five times since 1997. The installation of these emergency closures result in added costs for flood fighting, extended transportation closures, costly damage to the existing roadways, and public safety concerns for the traveling public.

Phase 2 will be a cooperative project between the Cities of Hendrum and Perley, Norman County, MNDOT, and the Wild Rice Watershed District to provide grades raise and eliminate the emergency closure needs. Design and R/W acquisition will be completed in 2014-15, and construction will be completed in 2016-2017.

Flood Control Benefits (Phase 2)

- Complete Flood Protection Efforts for the two Communities
- Over 400 residents / 175± households protected
- Eliminate future roadway damages and public safety concerns
- Cooperative effort with multiple funding sources – FDR Cost Share 50% or less

Project Cost (Combined for 2 communities): \$2-4M State \$1-2M / Non-state \$1-2M*

*Non- State based on 50% assumed MNDOT and County Cost-Share of Road Improvements

Status:

- **Phase 1 Levee Construction Completed** – Previously funded
- **Phase 2A – Initial Project Design and Right-of-Way Identification** – Current 2015 Request
- **Phase 2B – R/W Acquisition, Final Design, and Construction** – Future 2016-18 Requests

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	Prior Years	FY 2015 (7/14-6/15)	FY 2016 (7/15-6/16)	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)
Approvals	WD/DNR/COE/O		WD/O	WD/O	
Funding	State \$4.8 WD/O \$0.14 <i>APPROVED</i>	State \$150K WD/O \$150K	State \$75K WD/O \$75K	State \$1M WD/O \$1M	State \$1.0M WD/O \$1.0M
Project Status	Design/Acquisition/ Construction (Ph. 1 Levees)	Design (Ph. 2 Grade Raises)	Right-of-way (Ph. 2 Grade Raises)	Final Design/Construction (Ph. 2 Grade Raises)	Construction –(Ph. 2 Grade Raises)

Key: PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

Partners: Cooperative Project between Cities of Hendrum and Perley, Norman County, WRWD, and State of Minnesota Flood Damage Reduction Program

January 9, 2013: Engineer Bents reported that the Hendrum and Perley grant agreement contracts are still open due to some seeding issues. Discussions have been held with the State regarding Halstad and we have tentative agreements on funding for Halstad pending a closing of one of the District's acquisition agreements.

March 21, 2013: Engineer Bents reported that staff is still working on obtaining funding for road raises in Hendrum and Perley. Bents stated that MN DOT has started a project for 2017 that would replace curb and gutter and raise the roads to through Hendrum and Halstad. Also, staff has been in discussions with the County to improve access in and out of the cities during flood times.

April 10, 2013: Engineer Bents and representatives from Hendrum and Perley have talked to the State of MN about a grant to cost share 50% of the expenses incurred for road raises for both communities. Bents stated that Norman County authorized plans for the county roads. A motion was made by Manager Johannsen and seconded by Manager Hanson authorizing staff to submit a request for the grant agreement to the State of MN. Carried.

May 8, 2013: Engineer Bents reported that in discussions with Pat Lynch, DNR Flood Hazard Mitigation Grant Program Coordinator, it sounds very optimistic that assistance will be available from the State of MN for raising of the roads for Hendrum and Perley.

June 12, 2013: Engineer Bents reported that a contractor meeting was held in both Hendrum and Perley to inspect seeding.

August 14, 2013: Engineer Bents reviewed the upcoming culvert and bump in road repair at Perley. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve Change Order #7 in the amount of \$30,576 to Zavoral Construction for the culvert repair and road raise. Carried with Manager Erickson opposed. Consensus of Managers was for Engineer Bents to work with contractors in reseeding the levies attempting a better grass coverage. Staff will also schedule a meeting with the county, state and communities to work on road raises for both communities of Hendrum and Perley.

September 11, 2013: Engineer Bents reported that the contractor will be doing additional work on the bump in the highway by Perley and additional reseeding has been discussed on Hendrum Levee. Manhole covers will be raised and installed in both communities. Documentation has been provided to the COE for the purpose of obtaining enrollment in the federal levee programs which makes them eligible for funding in emergencies.

October 9, 2013: Engineer Bents updated the Managers on the status of the community projects stating that the Perley project work of placing the bands on the 40" pipe under the road has been completed by Zavoral and Sons and recommended the pay request be taken care of. A motion was made by Manager Johannsen and seconded by Manager Hanson authorizing the Pay Request in the amount of \$29,754.55 to Zavoral and Sons for the Perley Project. Carried. There is some additional seeding to be done on the Perley levee and the Hendrum manhole cover

on the east side of the city has been ordered. The DNR has agreed to a time extension on the projects until June 2014. Chairman Holmvik asked how many times the contractor, Zavoral and Sons, would be expected to continue paying for the reseeded of Hendrum and Perley. Bents stated that Zavoral and Sons will be paid for this seeding and any additional required from funds that are still available in the grant.

November 13, 2013: Engineer Bents updated the Managers on the status of the community projects stating that all work has been completed and the contracts for both Perley and Hendrum are ready to be closed. The DNR grant extension would be available if additional reseeded needs to take place in the spring. Manager Johannsen provided feedback that the Hendrum city council is not happy with the additional seeding that took place on the project. The retention pond should have been seeded and was not. Engineer Bents stated that the DNR extension would allow reseeded to take place if it is necessary and we have every intention of finishing the project correctly. Manager Spaeth stated that the optimal time to seed is November and the reseeded on this project was done in October. So long as there is no flooding issues in the spring there should not be problems with the work that was done. Manager Johannsen will inform the city of Hendrum that if reseeded needs to take place it will be done; at this point we would like to see what the seeding looks like in the spring. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve final pay requests from Zavoral & Sons for the amount of \$71,168.11 for the Perley community dike and \$69,548.90 for the Hendrum community dike. Carried.

December 11, 2013: Engineer Bents reported that the Perley and Hendrum projects are currently working to re-enter into the Army Corps of Engineers non-federal levee program which would provide an annual inspection to identify deficiencies at no additional charge. Currently various efforts are in the works in an attempt to raise the roads in each city. The desired option would raise the roads to a 100 plus three year flood level, bringing them even with the current levee and eliminating the current need for emergency road closures. Manager Johannsen stated that the city of Hendrum has not been notified regarding the road raise project on County Road 25 through Hendrum and asked when the plans began to develop. Manager Hanson asked if an alternative gate closure system would lower the cost of the project. Manager Johannsen remarked that in previous cost comparisons it was not found to be a substantial change to go with other options. Engineer Bents relayed that currently FEMA is uncomfortable with the voids in the flood control projects, therefore a need to raise the roads is present.

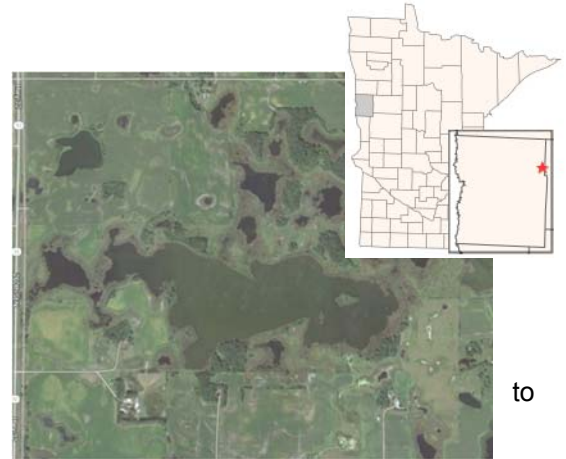
Goose Prairie Wildlife Management Area Enhancements

Proposers

Wild Rice Watershed District and MNDNR

Description/Location:

The Wild Rice Watershed District and Minnesota Department of Natural Resources have been cooperatively working to develop a plan to provide improved wildlife management operational capabilities and enhanced flood damage reduction benefits at the Goose Prairie Wildlife Management Area (WMA). The WMA has long provided hunting options for forest game birds and waterfowl as well as wildlife viewing options for wetland and prairie wildlife. However, the WMA currently has no operable outlet and has undergone significant degradation in recent years due to high water levels. The proposed plan would install an operable outlet structure allow for enhanced wildlife management capabilities, while also providing additional runoff retention capacity.



to

Project Benefits

Flood Control The project will provide approximately 1,500 ac-ft of retention in the headwater area of the South Branch of the Wild Rice River drainage basin. This will provide both local and Red River flood damage reduction.

Wildlife Management The project will allow for improved wildlife pool management to control unwanted species of plants and fish in the pool area.

Habitat Restoration The establishment of the permanent vegetation within portions of the buffer areas to the WMA will improve wildlife habitat.

Project Cost: \$1,000,000 State 75%± (\$750K) / Non-state 25%± (\$250K)

Status: Final Design/Land Acquisition 2015-16 / Construction 2017

	Prior Years	FY 2015 (7/14-6/15)	FY 2016 (7/15-6/16)	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)
Approvals		WD/DNR/COE/O			
Funding		State \$75K WD/O \$25K	State \$300K WD/O \$100K	State \$375K WD/O \$125K	
Project Status		Design/Permittin g/Acquisition (Appraisals)	Acquisition	Construction	

Key: PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

Partners: Cooperative Project between MNDNR, Township, WRWD, and State of Minnesota Flood Damage Reduction Program

January 9, 2013: Manager Erickson stated that he felt the Goose Prairie Marsh Project, which would hold 1,000 acre feet of storage would be a good project, although because it is a wetland may be more difficult. This is to be a topic at the upcoming Project Team Meeting. Erickson also talked about Redetermination of Benefits and felt the Board should not force it upon landowners.

February 13, 2013: Manager Erickson discussed the Goose Prairie Marsh Project that he has proposed as a small flood control project, with minimal costs. Erickson stated that he would not talk to landowners in an effort to have them petition for the project and then have a ditch assessment. Erickson stated that he is not in favor of levying the entire ditch system for this project. When asked what the benefit for the project was, Manager Austinson stated that it was his thought it would benefit road protection in that area. Engineer Bents stated that the project area is within the Clay County Ditch #18 system, and the big hurdle will be wetland issues. Erickson stated that the board would need to have some courage to go up against the agencies. Bents stated that we would need to compromise. This will be discussed at the upcoming Project Team meeting on February 27, 2013.

March 21, 2013: Administrator Ruud reported that he received notification that the DNR is going to approve the structure and the District would need to establish an elevation and would like to continue working on this endeavor. A motion was made by Manager Austinson and seconded by Manager Spaeth authorizing staff to continue working on this project. Carried.

May 8, 2013: Engineer Bents reported on the proposed Goose Prairie Storage Site, stating that it appears that it would be o.k. for a flood control project. Bents stated it would store between 900-1200 acre feet of storage. Administrator Ruud said that would be about a 3-4 inch rain in that area. Funding the project was discussed and Administrator Ruud stated that the District could try to work with the DNR for flood damage reduction funds, along with applying to the RRWMB for a cost share. A motion was made by Manager Spaeth and seconded by Manager Christensen authorizing the staff and board to proceed on this project, using WRWD funds at this time and not tying it to CD #18. Carried.

June 12, 2013: Engineer Bents reported that a survey crew will be on site on the 14th of June to establish elevations.

July 10, 2013: Engineer Bents reported on the proposed Goose Prairie Storage Site, stating that they now need to take it to the Project Team, look at elevations and determine what the PT would support.

August 14, 2013: Discussion was held and the consensus was to continue working on this project. Engineer Bents stated that it would be the DNR's responsibility to determine the Ordinary High Water Level (OHWL) and could see no reason not to keep moving forward.

September 11, 2013: Managers discussed the proposed project, and the consensus was for Administrator Ruud to contact Lance Yohe and make a determination on whether it would be a good idea for a letter of support of the project be submitted to the MN DNR by the Basin Commission.

October 9, 2013: Administrator Ruud reported that Don Schulz presented a draft operation for the Goose Prairie Marsh at the Project Team meeting held on September 25, 2013. It is the plan to do a site visit at the next Project Team meeting on October 30, 2013.

November 13, 2013: Administrator Ruud reported that a site tour was conducted with the DNR, Fish and Wildlife, and interested landowners to discuss options for placement of a control structure with no preferred location determined. The project team had the same consensus, with there being advantages and disadvantages of each option that did not weigh heavily enough to clearly sway the decision towards one option over another. Currently Administrator Ruud is waiting for more information from the DNR on how the control structure will be operated. Engineer Bents commented that the MnDNR is planning to complete an ordinary high water level evaluation once the lake is frozen to allow for better access. The Project Team will wait for the results of this evaluation before taking further action. Bents stated that the control structure would likely be viewed as a Natural Resource Enhancement project with additional flood control benefits. Administrator Ruud commented the marsh could not be completely drained, but it would be better than it has been for the past twenty years. The benefit to the Watershed is that water can be stored in this providing additional reimbursement from various areas. Chairman Holmvik remarked that answers would be provided throughout the winter and spring, asking if work would be completed next summer and fall. Engineer Bents stated that work in the upcoming year would be unlikely as funding would need to be obtained.

Lower Wild Rice Corridor Restoration and Setback Levees – Phase 1

Proposers

Wild Rice Watershed District

Description/Location:

The overall proposed corridor restoration project extends along the Wild Rice River from just SE of Hendrum, MN to about six miles east of Ada, MN. The overall restoration corridor length is approximately 23 miles long. Within this reach of river, the adjacent existing levees would be set back to encompass the river's historic meander belt (about ½ mile wide). Oxbows that were cut off by the 1950s Corps' channelization project would be reconnected to the river channel. Flows above an approximate Two year event would exceed bank-full capacity and inundate the leveed

floodway/riparian corridor similar to natural riverine behavior. This feature would restore form and function to the floodplain, increase natural habitat, and restore connectivity to segmented floodplain forest. Due to the overall size of the initiative, the project will be conducted in multiple phases. Phase 1 of this project will include an approximately 5-mile reach of this corridor.



Project Benefits:

Flood Control: The setback levees will be constructed to provide a minimum 10-year level of protection for adjacent property.

Water Quality: The Wild Rice River is currently listed as impaired water for turbidity. In addition, to reducing bank erosion, the proposed project will improve water quality by allowing suspended sediment to continue through the system and reduce turbidity in the river.

Wildlife and Habitat: The establishment of the permanent vegetation corridor will improve wildlife habitat and provide enhanced connectivity along the river.

Steps:

Step 1 – Land Acquisition – 2015 Request – Phase 1 Area

Step 2 – Corridor Vegetation and Setback Levee Construction – Future 2016-18 Requests

Step 3 – Channel Rehabilitation – Future Funding from L-SOHC and Other Sources

Project Cost: \$8,000,000 State 75%± (\$6.0M) / Non-state 25%± (\$2.0M)

Status Phase 1: Final Design/Land Acquisition 2015-16 / Construction 2016-18

	Prior Years	FY 2015 (7/14-6/15)	FY 2016 (7/15-6/16)	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)
Approvals		WD/DNR/COE/O	WD/DNR/COE/O		
Funding		State \$150K WD/O \$50K	State \$600K WD/O \$200K	State \$2.625M WD/O \$0.875M	State \$2.625M WD/O \$0.875M
Project Status		Design/ Acquisition (Appraisals)	Design/Permittin g/Acquisition	Acquisition/ Corridor Vegetation/ Construction	Acquisition/ Corridor Vegetation/ Construction

Key: PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

Partners: Cooperative Project between MNDNR, WRWD, and State of Minnesota Flood Damage Reduction Program

March 21, 2013: Two groups of landowners met with Managers offering up retention sites for the District to look at. Vik, Tufte and Heitman brought forth in Section 35 of Hegne Township. A motion was made by Manager Johannsen and seconded by Manager Austinson authorizing staff to continue down this path and engineering to investigate the possibility of a flood retention project. Carried.

April 10, 2013: Administrator Ruud reported that another landowner meeting will be scheduled in the near future, to discuss options and different possibilities. It might be scheduled on the morning of the 24th of April, as Engineer Bents will be here that day.

May 8, 2013: Discussion was held regarding the storage site proposed to the District by Vik and Tufte along the Wild Rice River Southwest of Ada. Landowner meetings have been held and staff is now considering authorization from the Board to continue investigation into this site. A motion was made by Manager Austinson and seconded by Manager Johannsen authorizing staff to continue work on the Vik/Tufte proposed storage site. Carried.

June 12, 2013: After considerable discussion, and the information that Bents provided stating that they could get 4,000 acre feet of storage on the proposed project, consensus made by Managers was to hold another landowner meeting. Also Managers thought it would be a good idea to see if additional landowners might want to be in the project area.

July 10, 2013: It was reported that a meeting was recently held with landowners, and they continue to move forward at this time.

August 14, 2013: This proposed project was brought to the Project Team (PT) and consensus was to move forward with a stand-alone project rather than including the entire reach of the Lower Wild Rice River. A motion was made by Manager Christensen and seconded by Manager Johannsen to continue on this project and included applying for a grant from Lessards-Sams Outdoor Heritage Council. Carried.

September 11, 2013: Managers discussed the proposed project, which has landowners who have come to the District willing to offer their land for a project. A motion was made by Manager Hanson and seconded by Manager Erickson authorizing staff to contact landowners who said they were interested and determine what their expectations are. Carried.

October 9, 2013: Administrator Ruud reported that he met with Marijo and Eugene Vik regarding the proposed project. They stated that they would prefer not receiving all of the money at one time.

November 13, 2013: Administrator Ruud presented a memorandum from Eugene Vik offering approximately 300 acres for sale to the Watershed based on the appraised value, fair market price with both parties able to negotiate or terminate discussion if the appraisal is unacceptable. Vik imposed a deadline of November 13, 2014 before said land would be offered to other interested buyers. The terms of payment were requested to cover four or five years with Vik having five years from the date of the contract to vacate the property. Attorney Hanson recommended that the Board acknowledge the receipt of the memorandum and view options once the appraised value of the land is present. Upon viewing the value the Board could enter into a legally enforceable contract if they chose to do so. Engineer Bents offered the recommendation that the Board develop a long term plan for what they would like to do with the property and restoring the corridor back to original depths (7-8 feet deeper than current). Bents commented that having a plan of action in place would increase the Board's chances of obtaining funding towards a project from sources such as Clean Water legacy Funding. This project would likely happen in phases, requiring other parcels of land to be obtained in the future. Manager Spaeth recommended that board accepts the memorandum and work towards a future plan for the channel which would likely include the parcels currently offered by Vik.

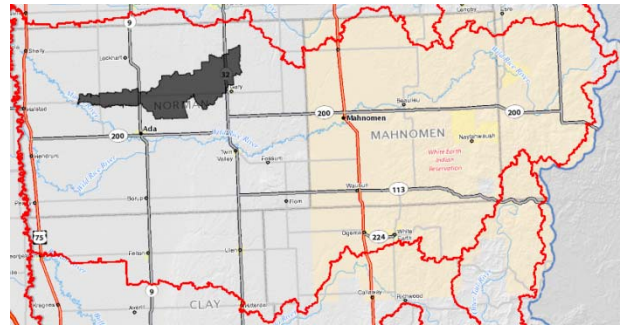
December 11, 2013: A motion was made by Manager Hanson and seconded by Manager Johannsen to seek funding from the FDR Work Group under the project acceleration grant. A plan serving as a marketing piece will be developed showing the phases of restoring the channel along the Upper Reaches Project area. Carried.

Green Meadow Water Management Project

Proposers

Wild Rice Watershed District

Description/Location: The Wild Rice Watershed District and its project team are working to develop an overall water management plan for this approximately 69 Square Miles sub-watershed. This area is located in the Marsh River basin of the Wild Rice Watershed District. This plan will identify both flood damage reduction and natural resource needs within the sub-watershed. The Upper Green Meadow Watershed Management Plan will provide an additional 7,500 ac-ft of gated storage and approximately 11,000 ac-ft of total storage.



Project Benefits:

Flood Control: The project will provide approximately 11,000 ac-ft of retention within the Marsh River basin of the Wild Rice Watershed. This will provide both local and Red River flood damage reduction and is consistent with the Red River Basin Commission – Long-Term Flood Solutions Plan for reducing flows on the Red River.

Water Quality: The Marsh River is currently listed as impaired water for turbidity. In addition, to reducing bank erosion, the retention site(s) will improve downstream water quality by allowing suspended sediment to settle out and reduce turbidity in the river.

Wildlife and Habitat: The establishment of the permanent vegetation within portions of the watershed will improve wildlife habitat.

Project Cost: \$16,600,000 State 67%± (\$11.2M) / Non-state 33%± (\$5.4M)

Status: Final Design/Land Acquisition 2015-16 / Construction 2017-18

	Prior Years	FY 2015 (7/14-6/15)	FY 2016 (7/15-6/16)	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)
Approvals		WD/DNR/COE/O	WD/DNR/COE/O		
Funding		State \$200K WD/O \$100K	State \$200K WD/O \$100K	State \$5.4M WD/O \$2.6M	State \$5.4M WD/O \$2.6M
Project Status		Design/Permittin g/Acquisition (Appraisals)	Design/Permittin g/Acquisition	Construction	Next page Construction

Key: PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

Partners: Cooperative Project between MNDNR, Township, WRWD, and State of Minnesota Flood Damage Reduction Program

May 8, 2013: Discussion was held on a preliminary storage evaluation site brought forward by Stewart Klask on property in Section 18, Strand Twp. west of Gary along County Road #19. Engineer Bents stated that from previous investigations at this site, the struggle is that the clay needed for the levee part is down at least 5-7 feet. Bents also reviewed another possible site that could benefit the Green Meadow Dam farther west, which at this time, however, doesn't have a landowner bringing forth the proposal. Chairman Holmvik stated it was a good idea but we do have Klask interested and we should move forward and do more research in this area. Consensus of Managers was to

take this proposal to a sub-committee with Township officials, N.C. Highway Department, and various other agencies.

June 12, 2013: Administrator Ruud reported that a meeting is scheduled for 10:00 a.m. on Wednesday June 26, at the District office regarding the Green Meadow Storage Evaluation. Invited will be Township officials, SWCD and also the Norman County Highway Department. Following that meeting, he will schedule the next meeting with landowners in the area.

July 10, 2013: Administrator Ruud reported on a meeting held recently with Township supervisors and County Engineer to consider the proposed storage site. It will now go to the next Project Team meeting.

August 14, 2013: Engineer Bents stated that there is a need to develop a goal statement, determine how the project would protect downstream, and show why this alternative was chosen. Bents stated that he thought the District should continue work on this.

September 11, 2013: Managers discussed the proposed project, which has landowners who have come to the District willing to offer their land for a project. A motion was made by Manager Hanson and seconded by Manager Erickson authorizing staff to contact landowners who said they were interested and determine what their expectations are. Carried.

Project #3, Norman County Ditch #20

May 8, 2013: Engineer Bents distributed information regarding the petition by Brad Arends to drain into Project #3, along with the costs recommended to be charged to Arends. According to the Engineer's Report dated Feb. 19, 1976, Project #3, the total cost of the project was estimated to be \$46,940 and the total benefits per the Viewers' Report was \$53,000. Thus the initial cost for construction was approximately 89% of the benefits at that time. Since that time the WRWD has also completed routine maintenance of the project for the past 36 years. Using the US Army Corps of Engineer's publication – EM 1110-2-13-4 Civil Works Construction Cost Index System (CWCCIS) dated March 31, 2013, the cost index for Channels and Canals in 1977 was \$212.28 and in 2013 was \$813.87. Based on this, the estimated 2013 cost of the project can be estimated at approximately \$180,000 or 340% of the established benefit amount. Based on this, we recommend that the board set the outlet feet at 340% of the \$5/acre benefitting rate or \$17/acre (340% x \$5). This results in 466.6 acres x \$17/acre or \$7,932.20. This amount is what Arends would need to pay to be included into the ditch system and therefore able to outlet his drain tile into that system. A motion was made by Manager Hanson and seconded by Manager Spaeth to adopt the letter presented by Jerry Bents, Houston Engineering, as findings for the petition, and approve the petition for drainage into the system contingent on payment in the amount of \$7,932.20 from Brad Arends. Carried.

Project #5, Norman Polk Outlet Repair - Section 1, Shelly Township

February 13, 2013: Engineer Bents distributed the Engineer's Report for the Outlet Repair, and stated that the cost of the work would be between \$20K and \$25K.

March 21, 2013: A motion was made by Manager Hanson and seconded by Manager Christensen to award the bid for the repair of the Outlet Structure to the lowest bidder, Key Contracting, in the amount of \$33,228 on Project #5. Carried.

July 10, 2013: A motion was made by Manager Hanson and seconded by Manager Spaeth to approve the request of Key Contracting, Inc. for a time extension until September 1, 2013, for the Norman Polk Outlet Structure Repair. Carried.

August 14, 2013: Engineer Bents reported that Key Contracting was awarded the bid in the amount of \$32,248 for repair of the outlet and a pay request has been submitted in the amount of \$29,023.20. A motion was made by Manager Christensen and seconded by Manager Spaeth to pay Key Contracting in the amount of \$29,023.20. Carried.

November 13, 2013: A motion was made by Manager Austinson and seconded by Manager Hanson to approve the final pay request of \$3,224.80 to Key Contracting, releasing the 10% retainer that was being held until work was completed. Engineer Bents reported that all work has been completed. Carried. Engineer Bents informed the Managers on the need for repairs to be made along approximately eight and a half miles of Norman Polk Project 5 with an estimated cost of \$9,000 per mile for a total estimated cost of \$75,000 - \$80,000. Administrator Ruud is currently working to obtain spoil releases from property owners on the south side of the project. Engineer Bents

stated that a project this size would require obtaining two quotes. Mike is currently working on getting three quotes, which should be ready at the end of this week or the beginning of next week. Engineer Bents asked the Managers for approval to enter into a contract with the lowest quote, as long as it is within 20% of the estimated cost of the project. Chairman Holmvik asked if it is sufficient to obtain quotes rather than bids. Attorney Hanson stated that for a project this size two quotes would suffice. Engineer Bents stated that the plan is to return the ditch to the original plan from the 1980's which would require removing two feet of debris from two miles of the project, with the remaining six and a half miles needing one foot of debris removed. Manager Johanssen asked if the current balance of the Norman Polk account could fund this project. Administrator Ruud stated the account currently carries a balance of \$161,866.23. A motion was made by Manager Hanson and seconded by Manager Spaeth to proceed with this project as long as bids are within 20% of the estimated cost of \$75,000-80,000. Carried.

December 11, 2013: Engineer Bents informed the Managers that Gordon Construction was the lowest bid on the project. Approximately one mile of cleaning was able to be completed before freeze up. Pending spring weather conditions, the project is scheduled to continue prior to spring field work with completion slated for fall 2014. A motion was made by Manager Hanson and seconded by Manager Austinson to approve a partial pay request of \$7,605.00 to Gordon Construction for work currently completed on the project. Carried.

Project #6, Marsh Creek Site

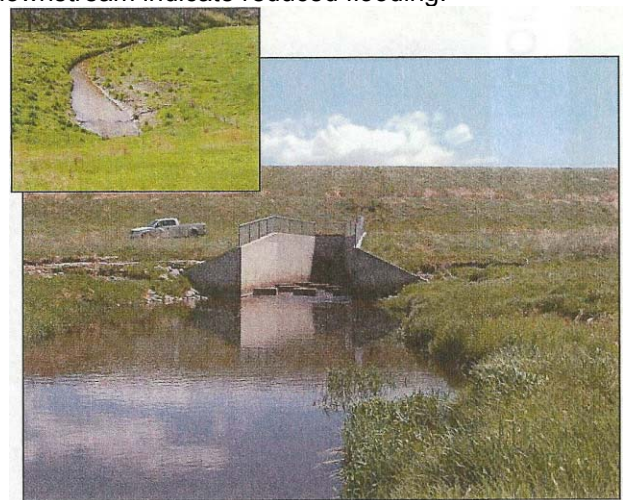
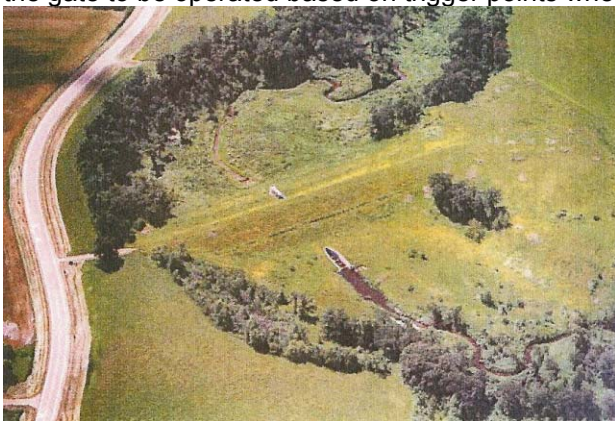
March 21, 2013: Administrator Ruud reported that in the near future Mahanomen County is planning on replacing a bridge in the middle of the original proposed Marsh Creek Site #6 and suggested that Managers take this to the Project Team and have discussion on the old Marsh Creek Site #6 Project.

Project #8, Moccasin Creek

The Moccasin Creek Dam was originally known as the Flom Township Detention Dam. The project was authorized by the WRWD in 1977 with construction started in 1982 and completed in 1984.

The project consists of a 48' high earthen embankment with a clay core trench, eight foot by eight foot reinforced concrete box outlet, a gated 48 inch RCP inlet, and a 25 foot by eight foot vertical reinforced concrete box riser as the principal spillway. The riser also has a trash rack and anti-vortex wall system to eliminate hydraulic inefficiencies created by trash accumulation and vortex action. The outlet of the dam includes a stilling basin with energy dissipaters to reduce channel erosion immediately downstream of the project.

It has the capability to hold 1,060 acre feet of runoff until downstream conditions allow for the discharge of the impounded water with an additional 814 acre-feet of flood water storage with automatic draw down. The watershed is currently asking that the operating plan be changed to include summer rain event operation allowing the gate to be operated based on trigger points when gauges downstream indicate reduced flooding.



March 21, 2013: Administrator Ruud stated that the District should be receiving authorization that the O & M Plan that will be approved by the DNR.

April 10, 2013: Administrator Ruud informed the Board that he received the amended O & M Plan from the DNR and it was being forwarded to the COE for their review. Manager Erickson reported on a meeting that he and Administrator Ruud held with Dave Haugo, on the former Marsh Creek, Site #6 Project. Discussion included the planned bridge replacement by Mahnomon County between Sections 19/30 of Marsh Creek Twp. which would impact the previously proposed project. Haugo felt based on his experience that no money should be spent on negotiating with the DNR rather he would prefer legislative change which would make the mitigation exchange less severe. Chairman Holmvik stated that the hope in taking this to the Project Team would be the DNR possibly coming with an alternative.

May 8, 2013: Administrator Ruud reported that confirmation was received from the US COE on April 26, 2013, that the modification to the operating plan of Moccasin Creek submitted by the District was acceptable.

June 12, 2013: Engineer Bents distributed a map of the Moccasin Creek area and indicated that staff recently met with landowners and agencies. The program will be submitted to the Project Team at the next meeting.

August 14, 2013: Discussion was held regarding whether to continue working on this project. Manager Erickson stated that he would rather spend his money on the Goose Prairie Marsh Project. Managers Holmvik and Johannsen asked why the board couldn't do both. A motion was made by Manager Johannsen and seconded by Manager Christensen to continue forward on Moccasin. Motion carried with Manager Erickson opposed.

October 9, 2013: Engineer Bents stated that the action today and the next step is to identify three landowners in the area to become involved in the process. Manager Erickson stated that the landowners did not want to end up with a ditch assessment to pay for the project. Consensus of the Managers was to continue moving forward.

November 13, 2013: Engineer Bents informed the Board that no changes have occurred since the previous meeting.

Project #13, Olson Agassiz

January 9, 2013: Administrator Ruud distributed a draft copy of the following proposed change to the Operating and Maintenance Plan as agreed upon at a meeting held on the 17th of December with landowners, DNR representatives and Watershed staff and Managers.

2013-2014 Two Year Operation Agreement – Olson Agassiz – WRWD Project No. 13

This Operation Agreement is between the Minnesota Department of Natural Resources (DNR) and the Wild Rice Watershed District (WRWD) regarding the Olson-Agassiz Project #13 on the Agassiz-Olson Wildlife Management Area (WMA). The Operation Agreement is for the two (2) year water level management of the existing outlet structure located in Section 21, Spring Creek Township (T146N-R45W), Norman County.

The following activities will occur in the 2013 & 2014 Calendar Years.

1. If flood conditions appear to be imminent, open the 2 x 3 foot gate at the base of the structure on, or as close to March 1, 2013 & 2014, as conditions of ice and safety will allow.
2. Close the 2 x 3 foot gate at the base of the structure and raise the adjustable sliding steel panel openings to a level of 971.75 feet three (3) days prior to the National Weather Service (NWS) predicted crest on the Marsh River at Shelly, MN as conditions of ice and safety will allow.
3. Adjust the level of the 971.00 feet on or before May 1, 2013, or when the National Weather Service flood readings at Halstad, Minnesota recede below flood stage as conditions for safety will allow.
4. Maintain the adjustable sliding steel panel openings on the structure at a level of 971.00 feet through the fall and winter of 2013-2015. DNR will evaluate changes in wetland wildlife habitat and assess the efficiency of managing cattails with this water elevation.
5. Schedule meeting to review the plan and information collected in December 2013 and 2014. Information collected will include seepage conditions in agricultural fields of Sections 17, 20 and 29 during this year with this pool elevation.

This agreement will run for a period of two (2) years from March 1, 2013 to February 28, 2014.

Changes in this agreement must be agreed to by both parties. Termination of this agreement must be agreed to by both parties.

A motion was made by Manager Erickson and seconded by Manager Hanson to approve the above O & M Plan. Carried.

February 13, 2013: Engineer Bents presented the Engineer's Report for the catwalk structure to be built, in Section 21 of Spring Creek Township on Olson Agassiz. This will provide safety for the person responsible for opening and closing the gate.

March 21, 2013: A motion was made by Manager Hanson and seconded by Manager Spaeth to approve awarding the bid to the low bidder, Gordon Construction for the new Catwalk Structure on Olson Agassiz in the amount of \$27,520. Carried.

April 10, 2013: Administrator Ruud distributed a Joint Powers Agreement received from the DNR, in which they will pay ½ of the costs up to \$15,000 for the proposed new catwalk on the Olson/Agassiz Structure. A motion was made by Manager Hanson and seconded by Manager Christensen authorizing Chairman Holmvik to execute the agreement with the DNR. Carried.

July 10, 2013: A motion was made by Manager Hanson and seconded by Manager Johannsen to approve Pay Request #1 to Gordon Construction, in the amount of \$24,768 for improvement in the catwalk on Olson Agassiz. Carried.

August 14, 2013: Administrator Ruud showed photos of the completed cat walk on Olson Agassiz and stated that the District has already been reimbursed the \$15,000 cost share from the DNR on this project. A motion was made by Manager Johannsen and seconded by Manager Austinson authorizing final payment to Gordon Construction in the amount of \$2,752. Carried.

November 13, 2013: Administrator Ruud informed the Board that a meeting will take place Monday, November 25, 2013, at 10:00 am and requested the presence of Chairman Holmvik, Manager Erickson, and Manager Christenson. Chairman Holmvik stated he would be present at the meeting. The DNR will present report regarding the spraying of cattails.

Project #30, Ditch in Anthony, Pleasant View and Green Meadow Townships

March 21, 2013: Stewart Klask offered a possible retention site on land that he owned in Section 18 of Strand Township, which could provide additional storage for Project #30. A motion was made by Manager Hanson and seconded by Manager Johannsen authorizing staff to investigate this proposal. Carried.

Project #45, Shelly Community Flood Control Levee

January 9, 2013: Discussion followed regarding Shelly and the hearing which will reconvene at 11:00 a.m. It was reported that after their public meeting, the City Council of Shelly held a meeting and voted to withdraw their petition for community levee protection. A teleconference by staff was held with State representatives regarding the amount of the cost share that Shelly is responsible for in withdrawing their petition at this late date. The extension of the grant agreement with Shelly and the State was not executed and discussion followed regarding the responsibility of payment. Manager Holmvik felt that Shelly should be billed for the balance spent, Manager Hanson disagreed and felt that Shelly should only be billed the \$5,000. Manager Johannsen disagreed and stated that the District had moved forward with a good faith effort, and if they back out should be responsible. Administrator Ruud reported that the Mayor of Shelly stated following the Shelly hearing, that the Community of Shelly had the vote for quite some time to withdraw their petition, but didn't. Manager Holmvik stated that historically when someone has petitioned this board, they have been made to pay the costs if withdrawn. Engineer Bents stated that he felt the Board of Managers owed Shelly an answer on the costs and expenses that they are responsible to pay at the hearing today. The discussion was tabled until 11:00 a.m. when the hearing is reconvened.

The Hearing for the Community of Shelly was reconvened at 11:00 a.m. Considerable discussion was held by both Shelly residents and the Managers regarding the responsibility of Shelly and/or the Watershed District in paying the extra costs associated in withdrawing their petition for a flood protection levee. Landowners and residents in attendance voiced their objections to the proposed project. Residents in the Shelly area also received a letter in the mail from someone, who encouraged people to call the Watershed District and give them a pro and/or a con for the project. Administrator Ruud noted that sixteen people called the office stating that they were for the project and three against. The total cost of the flood protection project was approximately 3.1 million and the local cost share for Shelly was \$61,500. A motion was made by Manager Johannsen to recess the hearing until 9:00 a.m. on Wednesday, February 13, 2013, at the regular Board meeting. Carried. Prior to the Shelly City Council

meeting on February 4, 2013, they will be notified the amount the District is requesting them to pay for withdrawing their petition.

A motion was made by Manager Spaeth and seconded by Manager Christensen to approve the minutes of the December 13, 2012, hearing at Shelly. Carried.

February 13, 2012: City of Shelly Reconvened Hearing, 9:00 a.m. Chairman Holmvik reconvened the hearing for the City of Shelly Flood Control Project. No attendees were in the audience and Administrator Ruud reported that he was holding a check in the amount of \$5,000 from the City of Shelly for their cost share. A motion was made by Manager Hanson and seconded by Manager Erickson to order the dismissal of the Shelly Flood Control Project, per the request by the City Council of Shelly. Carried.

**STATE OF MINNESOTA
WILD RICE WATERSHED DISTRICT**

In the Matter of Project #45 Shelly Community Flood Control Levee

Order of the Board of Managers Flood Control Levee RE: Project #45

FINDINGS OF FACT

1. The City of Shelly filed a Project Petition with the Wild Rice Watershed District Board of Managers regarding Project #45 Shelly Community Flood Control Levee (Project #45) dated March 1, 2010.
2. Pursuant to Minnesota Statutes §103D.705, the Managers held a public hearing to consider the establishment of Project #45.
3. The Managers waived the bond for the City of Shelly per Minn. Stat. §103D.705, subd. 3(e).
4. The Managers provided notice as required by law of the time and place of the final hearing regarding the establishment of Project #45.
5. The Managers held the final hearing regarding Project #45 on December 13, 2012, at 7:00 p.m. at the Shelly Community Center in the City of Shelly, Minnesota.
6. At the final hearing, the Managers: heard all interested parties regarding proposed Project #45; considered and confirmed the Engineer's Report; considered comments by the engineer at the hearing; reviewed and confirmed the appraiser's findings and report; reviewed costs of the proposed Project #45; and considered a request by the city council to dismiss the Project.
7. The Managers inquired of the city council whether the decision to dismiss had been formally passed and a majority of the city council members in attendance at the final hearing stated they no longer supported the petition and desired to dismiss it.
8. The Managers recessed the final hearing to afford the city council, as the petitioner, an opportunity to formally decide whether they wanted to dismiss and scheduled the recessed final hearing to re-convene on January 9, 2013.
9. On January 9, 2013, the final hearing was reconvened at the Wild Rice Watershed District office in Ada, Minnesota, and the city council for the City of Shelly, as the petitioner, elected to dismiss the petition.
10. The Managers advised the City of Shelly that it should reconsider its decision and advised that if any alternate design of the proposed Project #45 would result in the council supporting the project that the WRWD would explore whether any such desired alternative designs were feasible, but the petitioner remained steadfast on its decision to dismiss.
11. The Managers advised the petitioner that any dismissal of the petition requires that petitioner pay the stipulated sum of \$5,000.00 for costs and disbursements per paragraph 11 of the petition. The petitioner advised it did not have a check for payment that day, but would make such payment promptly. Accordingly, the board recessed the final hearing until February 13, 2013, with the understanding that the petition be dismissed upon payment of the \$5,000.00.
12. On February 13, 2013, the final hearing was re-convened. The district's administrator, Kevin Ruud, advised the board that the City of Shelly desired to dismiss the petition and had paid the required \$5,000.00 for costs and disbursements.

Based on the above Findings, the Board of Managers make the following Conclusions:

1. That the petitioner has a right to dismiss the petition for the establishment of Project #45 upon payment of the agreed upon \$5,000.00 for costs and disbursements.
2. The petitioner has paid the \$5,000.00 and continues to desire to dismiss the petition.

Based on the above Findings and Conclusions, the Wild Rice Watershed District Board of Managers hereby Orders the dismissal of the petition for the establishment of Project #45.

FEMA Rural Home Acquisition Program

January 9, 2013: Manager Erickson stated that he wanted the issue regarding the sites the District acquired through the FEMA program that cannot be sold brought to MAWD for possible legislation. Erickson wanted to change the legislation to allow the property to be sold. It was noted that FEMA is a Federal Program and lobbying State legislators would not bring assistance. Federal legislators would need to be brought in to request assistance.

August 14, 2013: Administrator Ruud reported that he received a request to use the Thody buy-out home for a training session for fire departments. After discussion a motion was made by Manager Johannsen and seconded by Manager Austinson to allow fire departments to use this for training. Carried. Administrator Ruud reported that the rural acquisitions of the two homes for 2012, is ready for demolition. Consensus of Managers was for Engineer Bents to obtain quotes from contractors for this portion of the project.

November 13, 2013: Engineer Bents reported that the hazardous material removal at the Thody property is scheduled to occur November 15th and removal of the Hess house is scheduled for December 10th. Engineer Ruud added the Halstad Fire Department has been using the Thody property for training every two weeks and final burning of the house likely will not occur until next spring due to deteriorating weather conditions.

Clay County Ditch #4

June 12, 2013: A motion was made by Manager Hanson and seconded by Manager Johannsen authorizing Final Pay Request to Gordon Construction in the amount of \$2,441.98 for Clay County #4.

Clearwater County Ditch #3

March 21, 2013: Managers discussed the Clearwater County Ditch #3, which the District recently learned had been transferred to the Watershed on October 11, 1983, by the Clearwater County Board of Commissioners. Attorney Hanson stated that it appears to be the District's responsibility, and thus there is an obligation to keep it maintained. Engineer Bents stated that it does have a benefitting area but no assessments have been set or collected by the District. Managers felt that a meeting should be held with landowners in the benefitting area to determine what they wanted done with the ditch system. Staff was authorized to schedule a meeting with landowners, Administrator Ruud, Engineer Bents and board members Dean Spaeth and Raymond Hanson as representatives from Mahnomen County.

June 12, 2013: Managers Hanson and Spaeth were reminded of the upcoming landowner meeting in Bagley for the purpose of determining if property owners want to continue with the current ditch system and/or do any repairs or abandon it.

July 10, 2013: Managers Spaeth and Hanson and Engineer Bents and Administrator Ruud attended a meeting held with personnel from Clearwater County and a few landowners. Consensus of all was that the assessment/benefitting area should be resurrected and moved forward. This item will be added when the levies are discussed for the future year.

August 14, 2013: Administrator Ruud stated that Clearwater County will provide the District with a map and then a budget will be estimated and a levy will be established. Ruud stated that now the District is aware that this is a Watershed Project, it has the obligation to manage it.

September 11, 2013: Staff reported that Clearwater County provided information to the District on the assessed area of the project and staff will provide the necessary information to Clearwater County for the upcoming year's tax rolls.

October 9, 2013: Administrator Ruud reported that he and Engineer Bents did meet with officials regarding the ditch. The assessments have been sent out to Clearwater County for collection in the year 2014.

Norman County Ditch #1

June 12, 2013: A motion was made by Manager Johannsen and seconded by Manager Hanson authorizing Final Pay Request in the amount of \$11,184 to Zavoral for Phase I on Norman County #1 and the Final Pay Request in the amount of \$1,583 to Zavoral for Phase II on Norman County #1. Carried.

July 10, 2013: Chuck Borgen requested that the District authorize helicopter spraying of Norman County Ditch #1. Borgen stated that he contacted the spray service who quoted him \$350 per mile and he estimated 12-13 miles on the ditch system. He would like to see it done every year. Managers felt that this would be treated as a maintenance request which Borgen submitted.

Norman County Judicial Ditch #51

March 21, 2013: In correspondence Colonel Michael J. Price stated that the District has two options, a minor modification or major modification which would include the new diversion channel instead of the existing reach of J.D. #51, which can be applied for approval under Section 408. The approval authority for the major modification would be the Director of Civil Works at Corps Headquarters. As part of this the District would request that the existing channel located between the two channel plugs be abandoned and the new diversion channel be made a part of the existing Federal project. Several key items were listed that would need to be submitted. A motion was made by Manager Hanson and seconded by Manager Johannsen to continue to work on getting the major modification. Carried.

April 10, 2013: A motion was made by Manager Hanson and seconded by Manager Christensen to approve a Reimbursement Agreement between the City of Ada and the Wild Rice Watershed District regarding the City of Ada Levee Project which was presented to the Board for review. Carried. The approved agreement will be sent to the City of Ada and the Moore Engineering firm for the City.

May 8, 2013: Administrator Ruud reported that he had received notification that the U.S. Corps of Engineers approved the plug in J.D. #51 for the City of Ada, dike. The City Council also intended to open bids and award the bids on the evening of May 7, 2013, contingent on Watershed District approval.

June 12, 2013: A motion was made by Manager Hanson and seconded by Manager Johannsen authorizing execution by the Board of Managers of the Memorandum of Agreement between the Wild Rice Watershed District in Minnesota and the U.S. Army Corps of Engineers. The memorandum is in regards to possible additional costs estimated of \$50,000 as a result of the supplementary work of the COE for modification to the District's Judicial Ditch #51 north of Ada to be used as a part of the City of Ada Levee. These costs would be paid to the COE by the WRWD and reimbursed from the City of Ada, with terms agreed upon at the original hearing. Carried.

Norman County Judicial Ditch #53, Lat. 1 – Bridge Replacement

June 12, 2013: A motion was made by Manager Hanson and seconded by Manager Johannsen authorizing Final Pay Request to Gordon Construction in the amount of \$2,441.98 for Clay County #4 and Final Pay Request in the amount of \$2,039.24 to Olson Construction for bridge replacement on J.D. 53 Lat #1. There can be additional costs estimated at \$50,000 as a result of the supplementary work of the COE for modification to the District's Judicial Ditch #51 north of Ada to be used as a part of the City of Ada Levee. These costs would be paid to the COE by the WRWD and reimbursed from the City of Ada, with terms agreed upon at the original hearing. Carried.

Permit Applications

For all permit application for **subsurface drain tile installations**, the watershed adopted the following standard conditions and recommendations:

1. Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS).
2. Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction.
3. Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating.
4. Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel.
5. Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding and that pumps and associated pipes will not be installed above ground and will not block vehicle traffic on the ROW of ditch systems. Also all disturbed areas in the ditch ROW's will be restored and reseeded to preexisting conditions.

In **June**, another requirement/condition was added to this list, as follows:

6. Pump stations or other tile control structures, shall not be placed within the R/W of existing legal ditch systems or within a distance determined as follows (6 times the depth of the ditch (measured from top of spoilbank elevation to bottom of ditch from the field side bottom of the ditch), whichever is greater, unless otherwise approved in writing by the WRWD. For example, if the vertical depth measured from top of spoilbank elevation to bottom of ditch is 8-ft, the pump station shall not be located within 48-ft from the field side bottom of the ditch, or within the existing R/W, whichever is greater.

January 2013

Approved

- Wayne Borgen, Section 13, Lee Township. Permit #1-9-13-2 to install subsurface drain tile with the following conditions: Approved with the following recommendations and conditions:
- Lowell Johnson, Section 25, Pleasant View Twp. Permit #1-9-13-6 to install a field approach and culvert with the condition that the pipe size is a 24" culvert.
- Terry Guttormson, Section 14, Georgetown Twp. Permit #1-9-13-5 to clean silt out of ditches within the Dalen Coulee Project. Approved pending applicant providing documentation of approval from BWSR or the SWCD on potential RIM/CRP issues.
- Wayne Borgen, Section 19, Hendrum Twp. Permit #1-9-13-13 to install subsurface drain tile includes the requirement that the applicant provide documentation that no tile lines will be installed within City of Hendrum Flood Control Project R/W limits (copies of R/W maps are available from the WRWD). Documentation should include measurements from the centerline of levee to nearest tile line. After receipt of the documentation, the WRWD shall provide written approval of the location before project can proceed.

Tabled

A motion was made by Manager Hanson and seconded by Manager Johannsen to table the following permit applications. Carried with Managers Hanson and Spaeth opposed.

- Brad Arends, Section 22, Mary Twp. Permit to install subsurface drain tile.
- Bob Brandt, Sections 22, 23, 26, McDonaldsville Twp. Permit to install subsurface drain tile.
- Clay County Highway Dept. Section 25, Georgetown Twp. Permit to replace a bridge with a box culvert.
- Bryan Klabunde, Sections 2, Popple Grove and 34-35 Pembina Twps. Permit to install subsurface drain tile.
- MNDOT Sections in Nora, Minerva Twps. Permit to do a bituminous mill/overlay and culvert eplacement on T.H. #92.

- MN DOT Sections in McDonaldsville, Pleasant View Twp. Permit to do pavement reclamation and culvert replacement on T.H. #9.
- Richard Oberg, Section 35, Pleasant View Twp. Permit to install subsurface drain tile.
- Adam Stalboerger, Section 12, Popple Grove Twp. Permit to install a culvert un Highway #59 for a subsurface tile drainage system.
- Ryan Zimmerman, Section 11, Georgetown Twp. Permit to install subsurface drain tile.

February 2013

Approved

- MNDOT, Sections I McDonaldsville, Pleasant View and Lockhart Twps. Discussion was held regarding Permit #2-13-13-8 to do a pavement reclamation and culvert replacement on Trunk Highway #9 north of Ada. Residents within the City of Ada, had questions related to this permit and the upcoming levee improvements on the north side of the city. Joe Kroshus representing both the Norman County Implement and his farmstead north of Ada, also asked questioned relating to this permit and the road raise north of Ada. Lyle Docken, landowner several miles north of Ada requested that DOT not raise the highway going by his home, as it could cause increased flooding and breaching of his farm dike. An increased culvert would also cause flooding on downstream landowners and farm sites. After discussion, DOT engineer agreed that this could be a part of the permit application. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve the permit Application with the following conditions. Approved with Manager Erickson opposed.
 - 1) MNDOT issue a permit to the City of Ada for the road raise, culvert changes, channel work, and related work items identified in the WRWD Permit 6-27-12-1 (or as subsequently amended).
 - 2) No changes be made to the existing culvert structure on JD No. 51 until the proposed JD No. 51 channel realignment and new culvert installation work identified in the WRWD Permit 6-27-12-1(or as subsequently amended) be installed and operational.
 - 3) The plans be revised to ensure that no change in the grade of the road result in the stretch along the west side of the NW ¼ of Section 3 Pleasant View Township because of historic overflows during major flooding events.
- MN DOT, Sections in Nora, Minerva Townships. Permit #2-13-13-7 to do a bituminous mill/overlay and culvert replacement on Trunk Highway #92, Clearwater Co. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve the permit with the following conditions: that the applicant (MNDOT) re-install 48" RCP at Sta 283+68 or Milepost 61.983 (Mosquito Creek) due to concerns of downstream flooding expressed by Clearwater County and for other downstream flooding potential concerns. In addition, hydraulics from MNDOT do not show any potential for road overtopping at the design level of Q50. Carried.
- Clay County Highway Dept., Section 25, Georgetown Twp. A motion was made by Manager Hanson and seconded by Manager Austinson to approve Permit #2-13-13-3 to replace a bridge with a box culvert. Carried.
- Johnson Farms, Section 5, Flowing Farms. Permit #2-13-13-4 to install subsurface drain tile. Approved with the standard recommendations and conditions for tiling.
- MNDOT, Section 13, Pembina Twp. Permit #2-13-13-6 to replace a 30" RCP with a shorter 30" RCP and aprons. Approved with the condition that the culvert is installed at the same elevation.
- Richard Oberg, Section 35, Pleasant View Twp. Permit #2-13-13-10 to install subsurface drain tile. Approved with the standard recommendation and condition for tiling.
- David Larson, Section 21, 22, Atlanta Twp. Permit #2-13-13-13 to clean snow out of Project #29, to prevent spring flooding.

Withdrawal of Petition:

Administrator Ruud reported that Charles Hilde withdrew his petition to outlet into Clay Co. Ditch #8. A motion was made by Manager Austinson and seconded by Manager Hanson to approve the following order by Hilde to withdraw the petition. Carried.

Order for Dismissal of Petition to Use Clay Co. Ditch #8 as an Outlet

A regular meeting of the WRWD Board of Managers was held on February 13, 2013, at the WRWD office in Ada, MN, with the following board members present: Greg Holmvik; Ray Hanson; John Austinson; Curt Johannsen; Mike Christensen; Duane Erickson; and Dean Spaeth. Discussion was had regarding the petition by Charles Hilde dated

12-12-12 to allow him to use Clay Co. Ditch #8 as an outlet for approximately 160 acres of his property. Specifically, the board is in receipt of an engineer's report of 1-8-13 from Jerry Bents advising of the capacity of Clay Co. Ditch #8, the proposed terms and conditions of use, the outlet fee, and the benefits to the property. Discussion was further had that the petitioner has voluntarily decided to dismiss his petition. **NOW, THEREFORE**, based on the above discussion, the WRWD Board of Managers, based on the withdrawal of the petition by the petitioner, hereby **Orders** the dismissal of said petition without prejudice to the petitioner.

Returned to Applicants:

- Brad Arends, Section 22, Mary Twp. Permit to install subsurface drain tile. Bob Brandt, Sections 23, 24, 26, McDonaldsville Twp.
- Bryan Klabunde, Sections 2, Popple Grove and Sections 34, 35, Pembina Twp. Permit to install subsurface drain tile.

March 2013

Approved

- Duane Erickson, Section 3, Home Lake Twp. Permit #3-21-13-3 to add a new section onto an existing culvert to make it 40 feet in length for a wider field approach. Approved with Manager Erickson abstaining.
- Charles Borgen, Jr. Section 14, Viding Twp. Permit #3-21-13-1 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Alden Brendemuhl, Section 4, Flowing Twp. Permit #3-21-13-2 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Charles Hilde, Section 34, Felton Twp. Permit #3-21-13-5 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Landbruk Family Farms, Section 27, Winchester Twp. Permit #3-21-13-7 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.

Tabled

- Leon Johnson, Section 23, Pleasant View Twp. Permit #3-21-13-6 to install culverts for access to land. A motion was made by Manager Johannsen and seconded by Manager Hanson to Table and Notice Section 24 and the E1/2 of section 23 of Pleasant View Township, unless the Applicant can provide written documentation of approval from the landowners in Section 24 and the E1/2 of section 23 of Pleasant View Township – If this approval is provided, the permit is approved. Carried.
- Duane Erickson, Section 9, Walworth Twp. Permit #3-21-13-4 to install drain tile and notice the E ½ of Section 8 and the S ½ of Section 4 of Walworth Twp. or permit is approved with standard tile conditions if the applicant provide written approval for the landowners in the area noticed. Carried with Manager Erickson abstaining.
- Richard Oberg, Section 35, Pleasant View Twp. Permit #3-21-13-8 to install subsurface drain tile. A motion was made by Manager Hanson and seconded by Manager Johannsen to table and notice the road authority, and the landowners in the SW1/4 of Section 35 and the S1/2 of Section 34 of Pleasant View Township and the N1/2 of Section 4 of McDonaldsville Twp. Carried.
- Bradley Olek, Section 33, Felton Twp. Permit #3-21-13-9 to install subsurface drain tile.
- Loyal Sip, Section 27, Pleasant View Twp. Permit #3-21-13-10 to install a field approach and culvert.

April 2013

Approved

- Jeff Borgen, Section 28, Mary Twp. Permit #4-10-13-4 to install subsurface drain tile, approved with the standard recommendations and conditions for the installation of sub-surface drain tile and contingent on the applicant completing a ditch cleanout of the CR 39 road ditch between the proposed pump outlet and Norman County Ditch No. 40.
- Brandon Borgen, Section 12, Lee Twp. Permit #4-10-13-3 to install drain tile, approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Leon Johnson, Section 23, Pleasant View Twp. Permit #4-10-13-7 to install a ditch crossing with a 60" or two 48" culverts, with the condition that the applicant provides written documentation of approval from the landowners in Section 24 and the E2 of Section 23 of Pleasant View Twp.

- Bradley Olek, Section 33, Felton Twp. Permit #4-10-13-11 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- David Peterson, Section 30, Marsh Creek Twp. Permit #4-10-13-12 to install a water and sediment basin.
- Loyal Sip, Section 27, Pleasant View Twp. Permit #4-10-13-13 to install a field approach and culvert with the condition that the culvert size matches the upstream culvert size.
- William Zurn, Section 34 Spring Creek Twp. Permit #4-10-13-15 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Richard Oberg, Section 35, Pleasant View Twp. Permit #4-10-13-10 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Dean Spaeth, Section 36, Marsh Creek Twp. Permit #4-10-13-14 to install a water and sediment basin. Carried with Manager Spaeth abstaining.

Tabled

- Brad Arends, Section 22, Mary Twp. A motion was made by Manager Hanson and seconded by Manager Johannsen to table Permit #4-10-13-1 to install drain tile until a hearing is held for drainage into Project #3. A hearing will be held at 9:00 a.m. on Wednesday, May 8, 2013, at the District office during the regular meeting to hear testimony on a petition filed by Brad Arends to drain into Project #3. All landowners paying into Project #3 will be notified of the hearing. Carried.
- Norman Co. Hwy Dept. Section 28, Wild Rice Twp. Permit #4-10-13-9, to notice landowners.
- Brandon Borgen, Section 6, Viding Twp. Permit to install subsurface drain tile, and notice the S2 of Section 1 and the SE4 of Section 2, Georgetown Twp.
- Clay County, Sections located in Clay County. Permit to install culverts and bridges. Notice landowners one mile up and downstream of each bridge location.
- MNDOT, Several Sections. Permit to do a culvert lining project. Request additional information for the culverts to be lined.
- Duane Erickson, Section 9, Walworth Twp. Permit #4-10-13-6 to install subsurface drain tile with the standard recommendations and conditions for the installation of sub-surface drain tile and notice landowners or approve with the condition that the applicant obtains the needed signatures. Carried with Manager Erickson abstaining.

May 2013

Approved

- Norman County Highway Dept. Section 30, Wild Rice Twp. Permit #5-8-13-20 to install culverts, build berms and install a subsurface culvert with the condition that the tile line be a 42" minimum and that the applicant provide and be responsible to maintain adequate erosion control on the outlet.
- Norman County Highway Dept. Section 28, Wild Rice Twp. Permit #5-8-13-19 to reconstruct a roadway and replace culverts.
- Todd Gilbertson, Section 13, Shelly Twp. Permit #5-8-13-13 to raise a farmstead ring dike approximately 2 feet and raise the driveway from 1.5 feet to 3 feet in elevation with the condition that the driveway is raised no more than three feet in elevation.
- Andrew Borgen, Section 7, Felton Twp. Permit #5-8-13-2 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Paul Borgen Farms, Section 5, Winchester Twp. Permit #5-8-13-4 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Paul Borgen Farms, Section 16, Winchester Twp. Permit #5-8-13-5 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Danny Brandt, Section 21, Green Meadow Twp. Permit #5-8-13-7 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Brady Braseth, Sections 14 and 23, Ulen Twp. Permit #5-8-13-8 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile and also the condition that the applicant provides written approval from the landowner(s) within the project construction corridor.
- Innovative Crop Solutions, Section 29, Ulen Twp. Permit #5-8-13-15 to widen a driveway and install a longer 18" CMP.

- Steve Kahlbaugh, Section 18, Rosedale Twp. Permit #5-8-13-17 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- MnDOT. Permit #5-8-13-18 to do a culvert lining project.
- Erik Rockstad, Section 22, Pleasant View Twp. Permit #5-8-13-21 to clean and improve a ditch.
- Brad Arends, Section 22, Mary Twp. Permit #5-8-13-1 to install subsurface drain tile pending approval by the Board of 103E proceeding and with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Brandon Borgen, Section 6, Viding Twp. Permit #5-8-13-3 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Clay County Hwy. Dept., Various Locations. Permit #5-8-13-10 to install culverts and replace bridges in various locations.
- Clay County Highway Dept. Sections 14/15, Viding Twp. Permit #5-8-13-11 for a bridge replacement with a culvert.
- Duane Erickson, Section 9, Walworth Twp. Permit #5-8-13-12 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile and the condition that the cover over the tile does not exceed the elevation of the invert of "Pipe A" as shown on the attachment to the permit Application. Carried with Manager Erickson abstaining.
- Good Hope Twp., Section 1, Good Hope Twp. Permit #5-8-13-14 to replace an 18" X 40' long culvert with an 18" X 60' long culvert with the condition that the elevation of the new culvert is the same as the existing culvert.
- Shane Sharpe, Section 30, Shelly Twp. Permit #5-8-13-22 of Shane Sharpe to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.

Table

- Lee Charles, Sections 2, 9 & 10, Strand Twp. Permit #5-8-13-9 to construct wetland restorations and creations to notice appropriate landowners.
- Corey Jacobson, Section 15, McDonaldsville Twp. Permit #5-8-13-16 to install subsurface drain tile and request a tile plan.
- Cliff Fraser, Section 4, Lake Grove Twp. Permit #5-22-13-1 to construct wetland restorations and creations and notice the adjacent property owners in Section 4, Lake Grove Twp. and the SE ¼ of Section 32, Rosedale Twp. and the South ½, Section 33, Rosedale Twp. and the North ½, Section 9, Lake Grove Twp. Carried.
- Lee Charles, Sections 2, 9, 10, Strand Twp. A motion was made by Spaeth and seconded by Manager Erickson to deny the permit. Both rescinded the motion and second. A motion was made by Manager Hanson and seconded by Manager Erickson to table Permit #5-22-13-2 to construct wetland restorations and creations and give neighboring landowners and the applicant the opportunity to work out their differences. Carried.

June 2013

Approved

- Lee Charles, Sections 2, 9, 10 Strand Twp. Permit #6-12-13-6 to construct wetland restorations and creations with the recommended conditions and modifications in the BWSR letter dated June 5, 2013. Carried with a 4-3 vote.
- Brad Arends, Section 22, Mary Twp. Permit #6-12-13-3 to extend the outlet pipe from the tile pumping station with the recommendation that the applicant contact the MN DNR for approval for any work in MN Protected Waters.
- Kim Syverson, Section 23, Ulen Twp. Permit #6-12-13-13 to install subsurface drain tile with the following conditions and recommendations: approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Cliff Fraser, Section 4, Lake Grove Twp. Permit #6-12-13-11 to construct wetland restorations and creations.
- City of Ada, Section 9, McDonaldsville Twp. Permit #6-12-13-1 to remove a field approach with a 30" CMP and install a field approach with a 30" CMP.
- Barry Anderson, Section 32, Heier Twp. Permit #6-12-13-2 to replace a 24" culvert with a longer 24" culvert with the condition that the culvert is replaced at the same elevation.
- Leo Bettels, Section 25, Rosedale Twp. Permit #6-12-13-5 to install a water and sediment control basin.

- David Eiyneck, Section 30, Lagarde Twp. Permit #6-12-13-7 to install water and sediment control basins.
- Mahnommen County, Sections 13-24, Bejou Twp. Permit #6-12-13-9 to replace a 24" culvert with a longer 36" culvert.
- Danny Moore, Section 20, Home Lake Twp. Permit #6-12-13-12 to widen three field approaches and install longer pipes, approved with the condition that the culverts are replaced with the same diameter pipe at the same elevation.
- David Arends, Section 25, Shelly Twp. Permit #6-12-13-4 to add an additional inlet pipe into J.D. #53 Main with the condition that the existing 18" pipe to the east be removed or permanently closed.

Tabled

- Duane Erickson, Section 3, Home Lake Twp. Permit #6-12-13-8 to fill in ditches and construct a new ditch. Tabled to notice surrounding landowners. Carried with Manager Erickson abstaining.

Returned

- Corey Jacobson, Section 15, McDonaldsville Twp. Permit #6-12-13-10 to install subsurface drain tile returned to the landowner as an incomplete Application.

July 2013

Approved

- Peter Domogalla, Section 11, Marsh Creek Twp. Permit #7-10-13-2 to lower two culverts with the condition that the culvert will not be lower than the downstream 36" culvert through Highway #59, and also that the two pipes closest to Hwy. #39 be removed and replaced with the two 24" pipes. Carried. It was recommended that Domogalla submit two additional permits for the additional items that he requested.
- Derek Hendricks, Section 14, Rockwell Twp. Permit #7-10-13-7 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Derek Hendricks, Section 11, Rockwell Twp. Permit #7-10-13-8 to install subsurface drain approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Derek Hendricks, Section 12, Rockwell Twp. Permit #7-10-13-9 to install subsurface drain approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Derek Hendricks, Section 12, Lake Ida Twp. Permit #7-10-13-10 to install subsurface drain tile with the following conditions and recommendations: Same as shown above in Permit #7.
- David Visser, Section 11, Strand Twp. Permit #7-10-13-28 to replace two 18" centerline culverts with a 24" culvert, replace a 24" centerline culvert with a longer 24" culvert and install a field approach with a 24" culvert with the recommendation that the applicant obtains approval from the NRCS and SWCD office regarding wetland regulatory rules.
- Doug Chandler, Section 31, Hubbard Twp. Permit #7-10-13-1 to replace a 30" and a 24" culvert with one larger culvert (a 42" or 36") in a field approach.
- Good Hope Twp., Section 8/17. Permit #7-10-13-4 to replace a 24" culvert with a longer culvert with the condition that the culvert is replaced with the same diameter pipe with flap gates and that the outlet is installed above (however not more than 2-ft above) the elevation of the original design gradeline of the receiving ditch and the condition that the ditch banks and/or levees are restored to the pre-project geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary.
- Harlan Hoff, Section 6, Lockhart Twp. Permit #7-10-13-12 to install flap gates on three culverts on Project #5.
- Skaurud Grain Farms, Section 27, Pembina Twp. Permit #7-10-13-17 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Skaurud Grain Farms, Section 2, Popple Grove Twp. Permit #7-10-13-18 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Skaurud Grain Farms, Section 20, Waukon Twp. Permit #7-10-13-19 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Skaurud Grain Farms, Section 12, Fossum and 7, Pembina Twp. Permit #7-10-13-20 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Skaurud Grain Farms, Section 7, Pembina Twp. Permit #7-10-13-21 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Skaurud Grain Farms, Section 2, Popple Grove Twp. Permit #7-10-13-23 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Brian Visser, Section 15, Strand Twp. Permit #7-10-13-27 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Duane Erickson, Section 3, Home Lake Twp. Permit #7-10-13-3 to fill in ditches and construct a new ditch. Carried with Manager Erickson abstaining from the discussion or voting.

Tabled

- Derek Hendricks, Sections 25-30, Wild Rice Twp. Permit #7-10-13-6 to deepen the road ditch, construct a new ditch and install a new culvert and request Hendricks provide written approval from the drainage authority, which is Norman County.
- 17. Derek Hendrickson, Section 30, Wild Rice Twp. Permit #7-10-13-11 to install subsurface drain tile with water and retention basins and request that the applicant provide design information on the retention basins including contributing watershed to each basin and plan view and cross sections showing berm height and elevations, surface inlet details and locations and sizes of the pool areas.
- Nathan Grieve, Section 34, Spring Creek Twp. Permit to install a 15" culvert pending field review.
- Luther Jacobson, Section 15, Shelly Twp. Permit to increase a culvert size at two locations from 54" rise CMPAs to a 72" CMP. Notice landowners.
- Jerred Jirava, Section 25 Pembina Twp. Permit to install subsurface drain tile, notice landowners.
- Richard Oberg, Section 35, Pleasant View Twp. Permit to install a new 30" culvert and install subsurface drain tile. Notice landowners and request information from applicant.
- Skaurud Grain Farms, Section 31, Marsh Creek Twp. Permit to install subsurface drain tile. Request design information from the applicant.
- Bruce Tufte, Section 11, Mary Twp. Permit to install a field crossing with a 24" pipe. Pending field review.
- USFWS, Section 22, Lake Grove Twp. Permit to construct wetland enhancements and break subsurface drain tile. Request locations from applicant.
- David Vilmo, Section 4, Green Meadow Twp. Permit to install subsurface drain tile. Notice landowners.

Returned

- Popple Grove Twp., Sections 32-33 Popple Grove to return Permit #7-10-13-16 to the applicant and indicate that a permit is not required to replace a culvert with the same size culvert at the same location and the same elevation.

August 2013

Approved

- Mike Nogowski, Section 34, Home Lake Twp. Permit #8-14-13-26 to install a crossing with the condition that 2 lines of 48" pipes are used.
- Luther Jacobson, Section 15, Shelly Twp. Permit #8-14-13-15 to increase a culvert at two locations from 54" rise CMPAs to a 72" CMP.
- MN DOT, Sections in Hendrum and Hegne Townships. Permit #8-14-13-25 to replace culverts along highway #200, replace two bridges over the Marsh River and rebuild the pavement west of Ada.
- Derek Hendricks, Section 30, Wild Rice Twp. Permit #8-14-13-13 to install subsurface drain tile with water and retention basins approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Burton Rockstad, Section 9, Hegne Twp. Permit #8-14-13-29 to install a new approach into the farmstead with an 18" culvert.
- Black Bell Farms, Sec. 12, Winchester Twp. Permit #8-14-13-1 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Black Bell Farms, Sec. 24, Lake Ida Twp. Permit #8-14-13-2 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Aaron Borgen, Sec. 7, Mary Twp. Permit #8-14-13-3 to install a field approach was approved with a 24" culvert.
- Aaron Borgen, Sec. 18, Mary Twp. Permit #8-14-13-4 to install a field approach with an 18" culvert and install a driveway with an 18" culvert.
- Boman Farms, Sec. 32, Flom Twp. Permit #8-14-13-5 to widen an existing field approach, and extend the 18" culvert by ten feet.
- Gerald Chisholm, Sec. 24, Green Meadow Twp. Permit #8-14-13-6 to install a field approach with a 36" culvert.
- Nathan Grieve, Sec. 34, Spring Creek Twp. Permit #8-14-13-11 to install a 15" culvert.
- Corey Jacobson, Sec. 16, McDonaldsville Twp. Permit #8-14-13-14 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.

- Jade and Suk LLC, Sec. 30, Sundal Twp. Permit #8-14-13-16 to install a field approach and culvert.
- Don Johnson, Sec. 12, Winchester Twp. Permit #8-14-13-18 to install a field approach with an 18" pipe.
- J & L Jossund, Sec. 34, Lee Twp. Permit #8-14-13-20 to replace an 18" culvert in a field approach.
- J & L Jossund, Sec. 15, Hendrum Twp. Permit #8-14-13-21 to replace an 18" culvert in a field approach with the condition that the culvert is installed at the same elevation as the existing pipe.
- J & L Jossund, Sec. 34, Lee Twp. Permit #8-14-13-22 to widen an existing approach and extend the 18" culvert.
- MN DOT, Sec. 23, Bejou Twp. Permit #8-14-13-23 to replace a 24" culvert with a new 24" culvert at the same location and elevation.
- MN DOT, Sec. 18, White Earth Twp. Permit #8-14-13-24 to replace a 24" culvert with a new 24" culvert at the same location and elevation.
- Norman County Hwy Dept. Sec. 31, Sundal Twp. Permit #8-14-13-27 to install an 18" or 24" culvert in a rock field entrance.
- Neil Rockstad, Sec. 1, Hegne Twp. Permit #8-14-13-30 to install three field inlets with flap gates into the Upper Reaches Project was approved without the flap gates.
- Sather Bros., Sec. 21, Sundal Twp. Permit #8-14-13-31 to install a field approach with a 36" culvert.
- Skaurud Grain Farms, Sec. 31, Marsh Creek Twp. Permit #8-14-13-34 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Bill Stalboerger, Sec. 26, Popple Grove Twp. Permit #8-14-13-35 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Bruce Tufte, Sec. 11, Mary Twp. Permit #8-14-13-36 to install a field crossing with a 24" pipe.
- Gene Ueland Sec. 29, Good Hope Twp. Permit #8-14-13-37 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Dean Walz, Sec. 32, Beaulieu Twp. Permit #8-14-13-40 to install a water and sediment basin.
- Corey Jacobson, Sec. 15, McDonaldsville Twp. Permit #8-14-13-41 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Don Johnson, Sec. 24, Winchester Twp. Permit #8-14-13-19 to remove a field approach with a 24" pipe and install a new field approach with a 24" pipe.
- Shane Sharpe, Sec. 5, Halstad Twp. Permit #8-14-13-32 to lower a culvert in a field approach with the condition that the applicant obtains approval from the road authority.
- Shane Sharpe, Sec. 5, Halstad Twp. Permit #8-14-13-33 to lower a centerline culvert through a Township road with the condition that the applicant obtains approval from the road authority..
- USFWS, Sec. 22, Lake Grove Twp Permit #8-14-13-38 to construct wetland enhancements and break subsurface drain tile.
- David Vilmo, Sec. 4, Green Meadow Twp. Permit #8-14-13-39 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.

Tabled

- Leon Johnson, Section 23, Pleasant View Twp. for a permit to install a culvert for property access, and have landowner provide the following: 1) hydraulic analysis to verify required culvert size; 2) survey profile of channel upstream to next roadway crossing; 3) drawing/sketch showing cross-section where crossing will be installed including any overflow section location.
- Jerred Jirava, Section 25, Pembina Twp. Permit #8-14-13-17 to install subsurface drain tile, pending review of the drainage elevation on the west side of the roadway to verify the extent of property impacts. Staff will review LIDAR and request a survey from the applicant if necessary. Staff will notify the applicant that he is to cease work immediately until the permit is approved and that he is in violation of District rules by starting the work prior to action by the board. Carried with Manager Erickson opposed.
- Fossum Township, Sec. 13, Fossum Twp. Permit #8-14-13-9 to install a new 18" centerline culvert and a new field approach with an 18" centerline culvert to table and notice or approve if signatures are provided. Manager Christensen abstained.
- Derek Hendricks, Sec. 25-30, Wild Rice Twp. to continue to table Hendricks' permit to deepen the road ditch and construct a new ditch and install a new culvert.

- Richard Oberg, Sec. 35, Pleasant View Twp. to table and notice Oberg's permit to install a new 30" culvert and install subsurface drain tile.

Denied

- Pete Domogalla, Section 11, Marsh Creek Twp. Permit #8-14-13-7 to install flap gates on two culverts, due to the fact that MN DOT expressed concerns regarding future operation and maintenance. They have developed a policy in which they are unwilling to permit flap gates to individuals.
- Pete Domogalla, Section 11, Marsh Creek Twp. Permit #8-14-13-8 to construct a berm along the property line to control runoff due to the potential for adjacent property impacts.

September 2013

Approved

- Rick Oberg, Section 35, Pleasant View Twp. Permit #9-11-13-15 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Chad Oberg Section 14, Lee Twp. Permit #9-11-13-14 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Clay County Highway Dept., Sections 5-6 Felton Twp. Permit #9-11-13-4 to replace an existing bridge with a 14' x 4' box culvert with the amendment that an additional 9' x 4' RCBC or 8' x 5' RCBE be installed in addition to the proposed 14' x 4' RCBC. County should ensure that the second pipe is installed on the original gradeline of the ditch per the WRWD records.
- Tim Chisholm, Section 8, Wild Rice Twp. Permit #9-11-13-3 to lower a culvert in a field approach by approximately 1 foot and deepen the road ditch to grade, install a longer pipe and widen the field approach.
- Dean Bentley, Section 15, Wild Rice Twp. Permit #9-11-13 to install a field approach with an 18" pipe.
- Keith Chisholm, Section 24, Spring Creek Twp. Permit #9-11-13-2 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- John Habedank, Section 9, Fossum Twp. Permit #9-11-13-7 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- MNDOT, Sections 8-17, McDonaldsville Twp. Permit #9-11-13-12 to amend Permit #5-8-13-18 to add a 36" culvert in McDonaldsville Twp. to the list of culverts that will have a culvert liner installed.
- MNDOT, Sections 8-17, McDonaldsville Twp. Permit #9-11-13-13 to amend Permit #8-14-13-25 to remove the part of the permit that indicates that the 36" centerline culvert in McDonaldsville Twp. will be replaced with a new culvert.
- Oxley Herford Ranch, Sec. 25, Rosedale Twp. Permit #9-11-13-16 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Duane Swiers, Sec. 8-18, Gregory Twp. Permit #9-11-13-18 to install two grade stabilization structures.
- Dean Spaeth, Sec. 24, Marsh Creek Twp. Permit #9-11-13-17 to install an 18" x 30' pipe and a crossing. Carried with Manager Spaeth abstaining.
- John Haugo, Section 16, Popple Grove Twp. Permit #9-11-13-9 to replace a 16" culvert with a longer 18" culvert in a field approach and widen the field approach.
- Duane Swiers, Sections 7, 8, 17, 18 Gregory Twp. Permit #9-11-13-19 to install 6 water and sediment basins with the condition that only basins 4 and 5 are installed and that the applicant provide a revised Application for basins 1, 2, 3 and 6.

Tabled

- Duane Erickson, Section 17, Spring Creek Twp. and Section 6, Walworth Twp. to table and notice neighboring landowners in permits to install subsurface drain tiles. Carried with Manager Erickson abstaining.
- Minerva Twp. Sec. 21. Permit #9-11-13-11 to install a new 6' x 40' centerline culvert to table and notice adjoining landowners.
- John Habedank, Richard Delaney, Sec. 32-33, Fossum Twp. Permit #9-11-13-8 to install subsurface drain tile to table and notice affected landowners.
- Leon Johnson, Section 23, Pleasant View Twp. Permit #9-11-13-10 of Leon Johnson to install a crossing with a 60" pipe or two 48" pipes continued to table.

October 2013

Approved

- Dean Pederson, Section 7, Waukon Twp. Permit #10-9-13-14 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Dean Pederson, Section 17, Waukon Twp. Permit #10-9-13-15 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Dean Pederson, Section 25, Strand Twp. Permit #10-9-13-16 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Dean Pederson, Section 24, Strand Twp. Permit #10-9-13-17 to install subsurface drain approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- John Habedank, Richard Delaney, Sections 32-33 Fossum Twp. Permit #10-9-13-7 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- .Robert Brandt, Section 13, Pleasant View Twp. Permit #10-9-13-1 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Matt McCollum, Section 8, Gregory Twp. Permit #10-9-13-10 to construct a grade stabilization project.
- MN Dot, Section 18, Hendrum Twp. Permit #10-9-13-11 to install a culvert liner in a 48" CMP.
- Jeff Opsahl, Section 18, Home Lake Twp. Permit #10-9-13-13 to widen two field approaches and install longer 18" pipes.
- Dennis Thorson, Section 24, Flom Twp. Permit #10-9-13-18 to install a field approach.
- Allard Christenson, Section 2, Pembina Twp. Permit #10-9-13-3 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.
- Duane Erickson, Section 17, Spring Creek Twp. Permit #10-9-13-5 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile. Carried with Manager Erickson abstaining.
- Duane Erickson, Section 6, Walworth Twp. Permit #10-9-13-6 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile and that no perforated tile is installed within 200 feet of the property line with the USFWS without written approval from the USFWS. Carried with Manager Erickson abstaining.
- Oberg Farms, Section 33, Viding Twp. Permit #10-9-13-12 to install subsurface drain tile approved with the standard recommendations and conditions for the installation of sub-surface drain tile.

Tabled

- Scott Visser, Section 7 Fossum Twp. Permit #10-9-13-19 to install a new centerline culvert tabled to request written documentation of approval from the Norman County SWCD and NRCS regarding wetland issues; or permit is approved if the applicant can provide this documentation and if a flap gate is installed on the east side of the permit.
- Bob Brandt, Section 9, Lake Ida Twp. Permit #10-9-13-2 to install subsurface drain tile table and notice the SE4SE4, Section 8, or permit is approved with the standard tile conditions if the applicant can provide documentation of approval.
- Dahl Brothers, Section 21, Bear Park Twp. Permit #10-9-13-4 to install subsurface drain tile table and request written documentation of approval from MN DNR, the Norman County SWCD and NRCS regarding wetland issues.
- Leon Johnson, Section 23, Pleasant View Twp. Permit #10-9-13-8 tabled and request that the applicant provide a revised pipe size and supporting hydraulic data. Carried.

November 2013

Approved

- Harlan Bueng, Section 2, Rockwell Twp. Permit #11-13-13-2 to install a field approach with an 18" culvert with the condition that the pipe size is 30" diameter.

- Richard Gilbery, Section 19, Georgetown Twp. Permit # 11-13-13-4 to construct a grade stabilization project with the condition that the applicant provides a “no rise” certification to the Clay County Planning and Environmental Department.
- Leon Sip, Section 23, Lockhart Twp. Permit #11-13-13-9 to extend an existing ditch and add a new ditch to an existing private ditch system.
- Duane Swiers, Sections 7, 8, 17, and 18, Gregory Twp. Permit #11-13-13-10 to install water and sediment basins #1, 2, 3, and 6 from a previous application
- Robert Brandt, Section 9, Lake Ida Twp. Permit # 11-13-13-1 approved with the standard recommendations and conditions for the installation of sub-surface drain tile and the agreement that Administrator Ruud would contact Kirk Strand notifying him of MNDOT ditch right of ways. Carried.
- Chad Jetvig, Section 26, Georgetown Twp. Permit #11-13-13-6 to install three 24” culverts with flap gates into Clay County Ditch No. 6 with the condition the outlets are installed above (however not more than two feet above) the elevation of the original design grade line of the receiving ditch and the condition that the ditch banks and/or levees are restored to the preproject geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary.
- MNDOT, Georgetown Twp. Permit #11-13-13-8 to replace a centerline culvert with the same size culvert and resurface Hwy 75 and raise the driving surface approximately 1.5 inches.

Tabled

- Dahl Brothers, Section 21, Bear Park Twp. Permit #11-13-13-3 to install subsurface drain tile tabled pending information from the applicant documenting approval from the MNDNR, the Norman County SWCD, and the NRCS regarding wetland issues.
- Eric Hoven, Section 30, Green Meadow Twp. Permit #11-13-13-5 to construct two field approaches with 24” culverts and flap gates tabled so landowners in Sections 25 and 30 of Green Meadow Twp. can be notified of the request.
- Leon Johnson, Section 23, Pleasant View Twp. Permit #11-13-13-7 tabled pending information previously requested from applicant.
- Scott Visser, Section 7 Fossum Twp. Permit #11-13-13-11 to install a new centerline culvert tabled pending information previously requested from the applicant. Carried

Denied

- Scott Visser, Section 7 Fossum Twp. Permit #11-13-13-12 to remove a block at the property line due to downstream landowner concerns.

December 2013

Approved

- Eric Hoven, Section 30, Green Meadow Twp. Permit #12-11-13-3 to construct two field approaches with 24” culverts and flap gates. Engineer Bents remarked that adjacent land owners were notified, with no concerns being returned.
- Longspur Prairie Fund (NRCS), Section 23 and 26, Marsh Creek Twp. Permit #12-11-13-5 to construct wetland restorations and creations with the conditions new wetland areas are not developed within 200 feet of property lines without the written approval of the adjacent landowner. Manager Spaeth removed himself from the Board table, joining the audience due to landowner concern regarding the project.

Tabled

- Roderick Anderson, Section 4, Wild Rice Twp. Permit #12-11-13-1 to install a crossing and culver in Project 12 requesting the applicant provide a design showing details regarding pipe sizes, and cross sections of the crossing.
- Dahl Brothers, Section 21, Bear Park Twp. Permit #12-11-13-2 to install subsurface drain tile pending previously requested information from the applicant.

- Leon Johnson, Section 23, Pleasant View Twp. Permit #12-11-13-4 to install a crossing with a 60" pipe or two 48" pipes pending information previously requested from the applicant. Carried.
- Norman County Highway Department, Section 23, Shelly Twp. Permit #12-11-13-6 to replace a bridge with a new bridge and regrade the adjacent roadways in order to notice landowners in Section 25, 26, and 27 of Shelly Township and Section 30 of Good Hope Township.
- Scott Visser, Section 7, Fossum Twp. Permit #12-11-13-7 to install a new centerline culvert pending previously requested information from the applicant.

V. 2013 Meeting Minutes in Review

All meeting minutes from 2013 have been reviewed and approved by the watershed managers. Within this report, the items pertaining to a certain project or program have been moved to the section titled **IV. Plan Performance** of this report. All other items have been included and somewhat abbreviated under the monthly headings shown below.

January

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday, January 9, 2013**. Managers in attendance included Greg Holmvik, Duane Erickson, Curt Johannsen, Mike Christensen, John Austinson and Dean Spaeth. Absent: Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of Hilde petition into Clay County #8 and Managers Protocol. The payment of billings as presented was approved.

Manager Hanson and Attorney Hanson arrived at 8:40 a.m.

The minutes of the December 12, 2012, regular meeting were approved.

The Financial Report dated December 30, 2012, and the End of Year 2012 were distributed to the Board of Managers and reviewed. Consensus of the Managers was to act on the current minutes and hold the end of year until later in the meeting. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve the December 31, monthly report as distributed. Carried.

Administrator Ruud distributed a copy of the Clay County Highway Department Drainage Structure Policy Statement (a copy of which is at the end of these minutes), which Clay County Engineer Overbo requested that the District adopt. A motion was made by Manager Hanson and seconded by Manager Johannsen to adopt the following Resolution. Roll call taken with all Managers voting yes. Carried

RESOLUTION

Resolution Supporting the Clay County Highway Department Drainage Structure Policy Statement
WHEREAS, the Wild Rice Watershed District has many drainage structures and bridges in Clay County; and
WHEREAS, Many of the structures are located on either private drives or field entrances that are positioned in both the road authority right-of-way and the legal drainage ditch right-of-way; and
WHEREAS, Those structures periodically need replacement due to the condition and integrity of the structure; and
WHEREAS, Structure that meet State Aid requirements and are placed in the National Bridge Inventory (NBI) are eligible for replacement dollars through the Bridge Bonding or Township Bridge program; and

NOW, THEREFORE, BE IT RESOLVED that the Wild Rice Watershed District would like to see all the structures on private drives and private field entrances be inventoried, placed in the NBI and eligible for future State Aid replacement funds.

BE IT FURTHER RESOLVED that the Wild Rice Watershed District supports and agrees to cooperate with the Clay County Drainage Structure Policy as approved by the Clay County Board Highway Committee on Tuesday November 20, 2012.

The managers discussed Permitting Policies to follow regarding how long the District can hold tabled permits without action. Consensus of Managers was for Attorney Hanson, Administrator Ruud and Engineer Bents to work on a policy to be put in place and bring it to the Board for review in February.

Discussion was held regarding the Red River Basin discussion on the need for a 20% reduction in long term flood solutions. A roll call vote was taken on Managers who supported or didn't support the 20% reduction. The following Managers supported the need for a 20% reduction: Christensen, Johannsen and Holmvik. Manager Erickson stated that he supported it only if there is a benefit cost ratio of one or better. The following Managers opposed the 20% reduction: Spaeth, Austinson and Hanson.

Managers' per diems and expenses were approved as distributed.

Managers were asked to notify staff if they were unable to attend a meeting, be it regular, special, hearing or committee or if they were going to be late.

Managers approved the 2012 End of Year Financial Report as distributed.

There being no further business to be brought before the Board of Managers, Chairman Holmvik adjourned the meeting at 12:00 noon.

February

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday, February 13, 2013**. Managers in attendance included Greg Holmvik, Duane Erickson, Curt Johannsen, Mike Christensen, John Austinson, Raymond Hanson and Dean Spaeth. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of Norman County Commissioners, Goose Prairie Marsh and Administrator Views. The payment of billings as presented was approved.

The managers approved the January 9, 2013, meeting minutes with the change on Page #6, Paragraph #19, line #6 date to February 13, 2013.

The financial report dated January 31, 2013, was presented to the Board for review. No action was taken.

No one was in the audience for the open microphone.

Ruud stated that the last community to request assistance was the City of Felton, but to date there had been no funding. Ruud sent a letter to the Mayor of Felton asking them to confirm their request, if they were still interested.

Manager Erickson discussed the fact that he felt Administrator Ruud should provide more of his views and visions of the District. Manager Hanson stated that Ruud is doing that now, but beyond that, the Board is supposed to be the board. Managers Spaeth and Johannsen both felt that Administrator Ruud is doing a good job now.

Administrator Ruud requested that the Board decide what compensation for meetings is going to be established. Attorney Hanson stated that compensation cannot exceed \$75 in a day. A motion was made by Manager Spaeth and seconded by Manager Johannsen authorizing all meetings held and called for at the District office pay compensation in the amount of \$75 plus mileage. Carried with Manager Erickson opposed.

Manager Erickson felt that the board should reach out to the Norman County Commissioners to give a hand to them. Consensus of the Board was the Managers appointed from Norman County attend the next county board meeting.

The board authorized Managers and Staff to attend the Red River Watershed Management Board Conference scheduled for March 26-27, at the Courtyard by Marriott, Moorhead.

The board authorized Managers and Staff to attend the MAWD Legislative Reception and Day at the Capitol, March 13-14, St. Paul, MN.

The managed changed the Regular March Meeting date to March 21, 2013, due to a scheduling conflict with the MAWD Legislative Day at Capital.

Managers' per diems and expenses were approved as distributed.

Manager Hanson and Attorney Hanson left the meeting at 11:20 a.m.

Henry Van Offelen and Chuck Fritz from the International Water Institute presented their project planning tool, which will be used to simplify the process of finding areas in watershed districts that are best suited for holding areas and flood planning protection projects. This digitized program provides the ability to digitally illustrate areas best fit for storage projects. Engineer Bents stated that the RRWMB is providing funds to each tributary along the Red River to use this storage tool.

There being no further business to come before the Board of Managers the meeting was adjourned at 12:35 p.m.

March

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Thursday, March 21, 2013**. Managers in attendance included Greg Holmvik, Duane Erickson, Curt Johannsen, Mike Christensen, John Austinson, Raymond Hanson and Dean Spaeth. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of landowners for small retention projects, Tufte, Vik and Heitman and Klask and Johnson. The payment of billings as presented was approved.

The minutes of the February 13, 2013, meeting were approved as presented.

The financial report dated February 28, 2013, was presented to the Board for Review and it was approved as presented.

Stash Hempeck met with Managers regarding the three different properties that he intends to lease from the District for agricultural purposes and requested that the lease be extended to 10 years. A motion was made by Manager Spaeth and seconded by Manager Hanson authorizing Hempeck to have the ten year lease agreement. Carried with Managers Erickson and Holmvik opposed.

Managers' per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, the meeting was adjourned at 10:45 a.m.

April

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday April 10, 2013**. Managers in attendance included Greg Holmvik, Duane Erickson, Curt Johannsen, Mike Christensen, John Austinson, Raymond Hanson and Dean Spaeth. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of Olson Agassiz Joint Powers Agreement and Acquisition Leasing. The payment of billings as was approved as presented.

The minutes of the regular March 21, 2013, meeting were approved as presented.

The financial report dated March 29, 2013, was presented to the Board for review. No action was taken.

Administrator Ruud explained that he had sent correspondence to the City of Felton to determine if they were still interested in having the District pursue funding for a flood improvement project for them. In 2009, Felton petitioned the District for this assistance, but at that time no funding was available, therefore staff felt it was time to determine their interest again. At this time, Ruud has not received an answer from Felton.

The managers approved a motion to enter into a Lease Agreement with Joseph Pickle for the former Paquin site located north of Halstad for a length of five years, \$100 per year plus the real estate taxes and to do the same with Brandon Borgen for the former Merkle property. Carried.

Managers' per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers adjourned the meeting at 10:30 a.m.

May

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday May 8, 2013**. Managers in attendance included Greg Holmvik, Mike Christensen, John Austinson, Raymond Hanson and Dean Spaeth. Absent: Duane Erickson and Curt Johannsen. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.

The meeting was called to order and the agenda was approved as distributed. The payment of billings was approved as presented. No financial reports were presented.

The minutes of the regular April 10, 2013, meeting were approved as presented.

Duane Erickson arrived at 8:45 a.m.

No one came forth for Open Microphone.

Curt Johannsen arrived at 9:00 a.m.

Managers met with Stash Hempeck and Attorney Julie Bruggeman and her client Larry Houge regarding the rural acquisition lease the District has with Stash Hempeck in Section 34, Hegne Twp. Houge felt that he had made it known to the District staff that he was interested in leasing the property. Houge did state however, that he had not submitted a bid or proposal, but stated that if the District ever has the opportunity to bring the property up for sale he is interested in purchasing it. Attorney Hanson stated that the District currently has a lease agreement in effect with Hempeck, but if these parties can come to an agreement for a sublease that is in accordance with

District policy, it could be approved by the Board. Consensus of Managers was for the parties to work on this together for a brief time and then bring back to the Board prior to the end of the meeting.

Hempeck, Houge and Attorney Bruggeman came back before the board and discussed a possible sub-lease that had been discussed between them and an agreement reached. Consensus of the Board was for Attorney Bruggeman to prepare the lease agreement and get it back to the Board for approval.

Board Reorganization – Election of Officers.

- Greg Holmvik was elected Chairman.
- Mike Christensen was unanimously elected Vice Chairman.
- John Austinson was unanimously elected as Secretary.
- Dean Spaeth was elected as Treasurer.

A list of committee and representatives was distributed for review. Administrator Ruud asked the Board if they wanted to make any changes to the current list. A motion was made by Manager Erickson to nominate Manager Hanson to the RRWMB. Chairman Holmvik called for a second three times and no second was made. The motion failed for lack of a second. Manager Johannsen stated that Greg Holmvik has a wealth of experience on the RRWMB and Mike Christensen with his long time experience and felt they should be left on as the appointees. A motion was made by Manager Johannsen and seconded by Manager Austinson to approve the list as distributed. Manager Erickson requested that he be removed from the Personnel Committee. Chairman Holmvik asked board members if anyone was interested in being on the Personnel Committee. Manager Johannsen stated that he would be interested and Manager Hanson also brought his name forward. Manager Spaeth made a motion to appoint Manager Hanson to the Personnel Committee. He then withdrew the motion, to appoint Manager Hanson to the Personnel Committee. A motion was then made by Manager Spaeth to amend the original motion and appoint Manager Hanson to the Personnel Committee in place of Manager Erickson. Manager Austinson seconded the motion which was carried. A call for the vote on the original motion was made and it passed. Carried.

Following is a list of the 2013 committee members and representatives:

FINANCE RRWMB

Greg Holmvik Greg Holmvik
Dean Spaeth Mike Christensen (alternate)
Mike Christensen

BONDING/LEGISLATIVE BECKER COUNTY SWCD

Mike Christensen Duane Erickson
Duane Erickson
Curt Johannsen

PERSONNEL CLAY COUNTY SWCD

Greg Holmvik – Employee Liaison John Austinson
Dean Spaeth
Raymond Hanson

PROJECT TEAM NORMAN COUNTY SWCD

Mike Christensen Mike Christensen
Curt Johannsen
Duane Erickson

RING DIKE MAHNOMEN COUNTY SWCD

John Austinson Dean Spaeth
Raymond Hanson
Dean Spaeth

Managers' per diems and expenses were approved as distributed.

Administrator Ruud brought up the District's Snow Removal Policy on its Projects and Ditch Systems. Ruud requested a policy be addressed to prevent problems in the future as taking snow from one party's ditch may cause the next landowner downstream some problems. A motion was made by Manager Erickson and seconded by Manager Spaeth that the policy for the District on projects and ditches is that we do not remove snow. Carried.

Manager Austinson left the meeting at 11:00 a.m.

Correspondence from the MN DNR was discussed with the opportunity for the District to submit any questions or comments they might have.

Administrator Ruud reported that he received an appeal on the Richard Oberg permit for Section 35, Pleasant View Twp from some neighboring landowners, based on the fact that they were not noticed. Consensus of Managers was to hold a special meeting and address this issue.

A special meeting was scheduled for 8:30 a.m. on Wednesday, May 22, 2013, for the purpose of addressing the appeal at 8:30 a.m. followed by any additional agenda items that may come into the office by that time.

Engineer Bents gave a presentation authorized by the Red River Watershed Management Board on the expanded distribution detention which has a goal of a 20% reduction in flooding coming from the Wild Rice Watershed District. This is a goal established in the entire Red River Basin in the hopes of reducing overall flooding.

The board authorized Staff and Managers to attend the MAWD Summer Resources Tour on June 20-21 in New Ulm, MN.

There being no further business to come before the Board of Managers, the meeting was adjourned at xxx. 12:00 Noon.

A **special meeting** of the Wild Rice Watershed District Board of Managers was held on **Wednesday May 22, 2013, for the** appeal of Richard Oberg Tiling Permit #4-10-13-10, Section 35, Pleasant View Twp. Managers in attendance included Greg Holmvik, Curt Johannsen, Mike Christensen, John Austinson, Raymond Hanson and Dean Spaeth. Absent: Duane Erickson. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m.

Duane Erickson arrived at 8:45 a.m.

Chuck Gunnerson, Dale Sip, David Narum and Joe Kroshus appealed the decision by the Board to approve the permit. Copies of a letter submitted by Gunnerson were distributed to the Board for review along with a packet of background information prepared by Engineer Bents. Over the past months, Oberg has submitted three different proposals in an effort to find an agreeable solution in his effort to tile 360 acres in Section 35 of Pleasant View Twp. The original application was to drain all of the property west; however landowners who were noticed felt that most of the areas should drain north. Upon the second submittal to drain north, landowners within Project #30 opposed the permit due to a portion not being assessed into Project #30. The third proposal was to drain a portion north and the other portion west. Landowners west of the tiling proposal have now appealed the Board's decision to approve that permit based on the fact that they stated they were not noticed of the meeting when action by the board was taken. These landowners discussed their reasons for not wanting the tiling to drain west at this time. Sip raised concerns regarding a home site being affected, Chuck Gunnerson had concerns regarding the drainage going by his home and Joe Kroshus and David Narum also had issues with what they felt was additional water. A motion was made by Manager Spaeth and seconded by Manager Johannsen to now deny without prejudice Permit #4-10-13-10 of Richard Oberg based on the understanding that a notice was not sent out and in light of the current comments of landowners in attendance. Discussion followed. Staff will contact Chris Lau (applicant for Oberg) to inform him of the outcome of the hearing and let him know that we will be providing him a letter explaining the details of the hearing and permit denial. Staff will offer to coordinate a meeting between the applicant and downstream concerned property owners to assist in developing an acceptable plan. Manager Spaeth called for a vote. Motion passed with Managers Erickson and Hanson opposed. Carried.

Chairman Holmvik stated that there had been some question regarding the motion at the May 8, 2013, regular meeting regarding who was appointed to be on the personnel committee. A motion was made by Manager Johannsen and seconded by Manager Austinson to ratify and confirm the appointment of Manager Hanson to replace Manager Erickson on the Personnel Committee. Carried.

Administrator Ruud reported that an error was found on one of the Manager Per Diem payments and for the purpose of correction and providing documentation for the auditors was requesting an additional motion. A motion was made by Manager Spaeth and seconded by Manager Hanson approving a check in the amount of \$196.95 to Manager Erickson for correction of the overpayment. Carried.

Administrator Ruud stated that after looking at the existing roof on the District office, he requested a proposal from Martin Warnsholz, Timberlake Builders, Inc. for changing the existing roof to a sloped roof and removing gable ends on the south end of the building. The purpose is to eliminate the current water damage and

future damages that come as a result of the gable ends. A motion was made by Manager Hanson and seconded by Manager Erickson to approve the proposal #4034 in the amount of \$16,400 submitted by Timberlake Builders, Inc. to remove gable ends on the south side of the building and replace with a normal slope roof. Carried.

Managers approved payment of the following bills as presented: Loretta Johnson, \$207.24; Cardmember Services, \$209.35. Carried.

There being no further business to come before the Board of Managers Chairman Holmvik adjourned the meeting.

June

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday June 12, 2013**. Managers in attendance included Greg Holmvik, Mike Christensen, John Austinson, Raymond Hanson, Duane Erickson, Curt Johannsen and Dean Spaeth. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of items discussed. The payment of billings was approved as presented. The financial report dated May 1 through May 31, was approved as presented to the Board.

The managers approved the minutes of the regular May 8 and special May 22, 2013, meetings as presented.

WRWD office was contacted by the Community of Felton to invite staff and engineering to attend the city council meeting on July 8, 2013, for the purpose of discussing options for flood control.

Jon Peterson, landowner within the Lockhart Flood Control Project area, met with Managers to request a change in the verbiage of the easement the District has on the project. Peterson states that he is trying to reenroll the acres in CRP and the Federal program does not allow an easement that requires permanent vegetation (i.e. WRWD easement) on it. Consensus of Managers was to wait until this can be brought to the District's Attorney Hanson and also goes before the Project Team prior to making a determination.

Administrator Ruud reported that the Certificate of Deposit that is being held at Frandsen Bank will be up for renewal soon. A motion was made by Manager Johannsen and seconded by Manager Hanson authorizing staff and Managers to close the CD and use the funds to pay down on the principal of the land the District owns. Carried.

Managers' per diems and expenses were approved as distributed.

The complaint involving Clem Erickson/Vernon Holland, Section 30, Wild Rice Twp was heard. Erickson and Holland filed a complaint against Derek Hendricks for installing a berm along the property line. Parties gave testimony at which time the managers instructed Hendricks to remove a 200 foot section of the berm on the property line and remove the curve berm located west of the property line. Manager Erickson voting no. Due to the current wet conditions, no specific date was set but Hendricks was told to do it as soon as possible.

The managers closed the complaint against John Brandt Violation, Section 21, Green Meadow Twp indicating the restoration is complete.

Brad Arends met with a request to Managers that the amount of \$7,932.20, which was determined Arends would pay to be allowed to drain into Project #3, be reduced. Arends also asked if he had to pay the full amount up front to which the answer was yes. The managers voted to leave the amount as was determined at the hearing held at the May 8, regular meeting with Managers Erickson and Spaeth opposed.

The board accepted sublease agreement from Stash Hempeck and Larry Houge.

Manager Austinson brought up the District owned farmland and noted that this is the third year of the rental agreement. Austinson felt the District should not own the land. After extended discussion, the managers agreed to advertise the property for rent an additional three years. Verbiage will be contained allowing the District to use the property for another project if necessary. Managers Erickson, Austinson and Hanson were opposed.

There being no further business to come before the Board of Managers, the meeting was adjourned at 11:30 a.m.

July

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday July 10, 2013**. Managers in attendance included Greg Holmvik, Mike Christensen, John Austinson, Raymond Hanson,

Duane Erickson, Curt Johannsen and Dean Spaeth. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of land rental and request for payments from Timberlake Construction. The payment of billings was approved as presented including the additional billing invoice of Renae Kappes for \$180. The financial report was presented to the Board for review. No action was taken.

The minutes of the regular June 12, 2013, meeting were approved with the addition of the following in Paragraph #8: There can be additional costs estimated at \$50,000 as a result of the supplementary work of the COE for modification to the District's Judicial Ditch #51 north of Ada to be used as a part of the City of Ada Levee. These costs would be paid to the COE by the WRWD and reimbursed from the City of Ada, with terms agreed upon at the original hearing. Carried.

Engineer Bents stated that staff met with the Community of Felton on Monday evening regarding their previous request for assistance in flood protection. They were updated on the process and agreed to get back to the District by October/November. This would allow time to submit requests for funding to the State.

Peter Domogalla requested assistance with some flooding issues on his property. Domogalla was told that this would be addressed under permits.

Eric Zurn stated he felt that the WRWD should not be a land agency and felt that the property owned should be sold. Jerry Bitker concurred with this.

Jerry Bitker raised concerns regarding the added estimated cost of \$50,000 that may be paid to the COE for the supplementary work necessary to the modification of J.D. #51 north of Ada for the levee. Bitker also felt that a bond should have been required by the District from the city to make sure they paid the costs.

David Volkerding also expressed concerns regarding the necessity of paying the \$50,000 and felt the City should have gone through normal channels to do this work.

Jerry Bitker questioned the Board regarding what to do to change the draw down on Olson Agassiz. He was told to contact Blaine Klemek at the MN DNR. Engineer Bents also informed Bitker of the new Operation and Maintenance Agreement with the DNR of which he may not be aware.

Kim Syverson stated that he would prefer the WRWD sell their property and should not be a property owner.

The managers discussed the property the District owns in Sections 11 and 12 of Goose Prairie Township, Clay County and Sections 19 and 30 of Spring Creek Township, Becker County. Manager Austinson stated that he felt the board should reconsider their previous decision on not to sell the property. Manager Holmvik stated that whether to sell or not was voted on previously and the decision was made by a 4 to 3 vote to keep the land. He also stated that there are currently two possible projects that this land could be used for a swap, one on the Lower Wild Rice and the other Upper Green Meadow. A motion was made by Manager Austinson and seconded by Manager Hanson to sell the District's current property owned as shown above. Managers Austinson, Hanson and Erickson voted for the motion and Managers Spaeth, Christensen, Johannsen and Holmvik against. Motion failed for lack of a majority.

Administrator Ruud discussed the rental of the property owned by the District in Section 11 and 12 of Goose Prairie Township, Clay County and Sections 19 and 30 of Spring Creek Township, Becker County and stated that the Board may want to decide on when they want to advertise for bidders to rent the property. A motion was made by Manager Hanson and seconded by Manager Johannsen to advertise for three years subject to termination by the WRWD without penalty or other damages for the second and/or three years of the contract upon like-kind exchange of the subject property by the WRWD, provided the WRWD shall give written notice of such early termination prior to January 1 of the second and/or third years of the contract, respective, as the case may be. This being the same verbiage as written in the original contract. Carried. A motion was made by Manager Spaeth and seconded by Manager Johannsen to require one rental payment of the entire amount on March 1, of each year of the contract. Carried. The board agreed to advertise and open bids at the same time frame as under previous bidding and opening.

Two Minerva Township officials met with Managers to request assistance in the form of a hydraulic analysis in an area of the Township with flooding issues. The managers approved the request.

The managers authorized payments to Timberlake Builders weekly or biweekly, upon completion of partial work. The entire project of the new roofing of the District building must be within 30 days from the time the City of Ada approves the building permit. Administrator Ruud is to monitor the process and payments. Managers Holmvik

and Spaeth were opposed. Attorney Hanson recommended Timberlake sign waivers and that Ruud request a certificate of insurance.

The managers authorized final payment to Gordon Construction in the amount of \$8,273.75 for work on the South Branch Repair.

Managers reviewed the audit for 2012 prepared by Judith Moravec, Mathias Justin, LTD. As part of the report, she noted that some of the District financial reports and or payroll reports were either incomplete or difficult to access and reported the need for staff to develop proper reporting practices. Manager Johannsen questioned this part of the Audit. The manager requested Ms. Moravec to meet with the Board of Managers at the August meeting or her earliest convenience to discuss the audit.

Consensus of Managers was for Administrator Ruud to continue working on a District website update. Any interested Manager was authorized to assist and review.

Managers' per diems and expenses were approved as distributed.

A motion was made by Manager Austinson and seconded by Manager Hanson authorizing Managers and Staff attendance at the upcoming Wetlands and Drainage Seminar July 31, 2013, Courtyard by Marriott, Moorhead, MN. Carried.

There being no further business to come before the Board of Managers, the meeting was adjourned at 11:20 a.m.

August

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday August 14, 2013**. Managers in attendance included Greg Holmvik, Mike Christensen, John Austinson, Duane Erickson, Curt Johannsen and Dean Spaeth. Absent: Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of acquisition house use, general and RRWMB levies, changing permit time on agenda, RRWMB Detention Planning, Minerva Township hydraulic study, Goose Prairie Project and Lower Wild Rice and Moccasin Projects. The payment of billings was approved as presented. The financial report was presented to the Board for review. No action was taken.

The managers approved the minutes of the regular July 10, 2013, as distributed.

Jon Peterson requested that the Board of Managers consider changing and amending an easement that he and others have with the District on the Lockhart Project. The property is a flood damage reduction project that requires permanent vegetation and included CRP acres, which expires in September. Peterson was hoping to re-enroll in the CRP program. Randy Tufton, FSA, met with Managers explaining the program and stated that because this property does not have a cropping history, under the current laws, this property cannot be re-enrolled in the CRP program. No action taken.

Administrator Ruud reported that approximately 2/3 of the roof is complete. However there has been no further work for approximately 2 weeks.

Engineer Bents distributed a packet for review, which included information for the Wild Rice Watershed District's proposed flood water detention locations and detention location statistics, which are all a part of the Red River Watershed Management tools.

Administrator Ruud distributed quotes from Govoffice.com and Hometown Aditude for updating the District's website. After discussion on what each provided for the cost, a motion was made by Manager Johannsen and seconded by Christensen to accept the quote from Hometown Aditude and begin working on the update. Carried with Managers Erickson and Spaeth opposed.

Managers discussed changing the meeting time for permits to 9:00 a.m. rather than 10:00 to make it easier for applicants and possible affected neighboring landowners to attend meetings. Consensus of Managers was beginning with the October 9, 2013, the time set for permits will be 9:00 a.m.

The WRWD received a request for funding assistance from Becker County SWCD to be used for their shoreline program. A motion was made by Manager Johannsen and seconded by Manager Spaeth to deny the request.

Draft copies recommended by the Finance Committee for the Project and Ditch system levies along with the General Budget and levy for the RRWMB were distributed for review (a copy is available at the District Office). A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the proposed levies for

the hearing and approved the hearing to be scheduled for 9:00 a.m. on Wednesday, September 11, 2013, at the District office. Carried.

Engineer Bents and Administrator Ruud reported that Clearwater County will be doing a survey and provide it to the District. Bents distributed a map of two areas that could provide upstream storage, or possibly larger culverts could be installed. A motion was made by Manager Johannsen and seconded by Manager Spaeth authorizing staff to contact the Township and determine if there is support for any of the options provided. Carried.

Managers' per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, the meeting was adjourned at 12:40 p.m.

September

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday September 11, 2013**. Managers in attendance included Greg Holmvik, Mike Christensen, John Austinson, Duane Erickson, Curt Johannsen, Raymond Hanson and Dean Spaeth. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of the District's bank loan, and an update on the audit, land rent status and J.D. #51. The payment of billings was approved as presented. The financial report dated August 31, 2013, was approved as presented to the Board for review.

The minutes of the regular August 14, 2013, were approved as distributed.

No one spoke for the open microphone at this time.

Administrator Ruud questioned Managers regarding paying off the balance of the loan from Northwestern Bank when an upcoming payment is received from FEMA. The managers authorized the full payment of the District's loan with Northwestern Bank upon receiving payment from FEMA.

Manager Johannsen reported that he had a discussion with the auditor and upon gaining that information, the managers accepted the 2012 Audit prepared by Mathis C Justin.

The upcoming renewal of the District owned land rental agreement was discussed. Administrator Ruud stated that as stipulated at a previous board meeting, it will be advertised for rent near the end of October and into November with bid opening on the 9th of December. Attorney Hanson recommended that as a courtesy the District should notify the current renter with a notice of termination and that the property will be advertised for bids.

The community of Felton will make a decision on the city working on funding for a levee for them.

Chairman Holmvik called the **Budget hearing** to order at 9:30 a.m. The levies were approved to be collected in the year 2014. (This levy information can be obtained from the watershed.)

The proposed 2014 Administrative Budget for consideration at the budget hearing in September was distributed for review. The managers approved the General Administrative Account at the \$250,000, the same as last year. Pursuant to Chapter 162, laws of 1976, as amended, and under the direction from the Red River Watershed Management Board, the managers approved the proposed levy of .0004836 times the taxable market value of the property in each county that lies within the District for the Red River Watershed Management Fund, one-half of which remains in the Wild Rice Watershed District for construction and maintenance of projects and one half provided to the Red River Watershed Management Board for projects and programs of common benefit to more than one member district and that the following proposed budget.

PROPOSED BUDGET FOR ADMINISTRATIVE ACCOUNT

September 11, 2013

PROPOSED FOR 2014

PROPOSED BUDGET 2014

Utilities	11,000.00
Advisory Board	1,000.00
Supplies, Publications and Postage	29,000.00
Insurance and Bonds	19,000.00
Engineering	15,000.00
Admin. Salaries	80,000.00
Legal Fees	16,000.00
Accounting Fees	8,500.00

Managers' Per Diem	19,000.00
Managers Expenses	14,000.00
Annual Report/Audits	15,000.00
Organization Dues	2,500.00
Overall Plan (10 Year)	1,500.00
Education Programs	1,000.00
Capital Improvements (10 Year)	12,500.00
Mediation Project Team	5,000.00
	250,000.00

Chairman Holmvik closed the Budget Hearing at 9:15 and reconvened the regular meeting.

Chuck Fritz met with Managers at 9:30 a.m. to discuss the Project Planning Tool and distributed a handout for review. He also discussed being a possible facilitator for the Project Team. Manager Hanson thought this was a PR issue and Johannsen stated he viewed this tool as a resource to be used. Manager Austinson felt that the District should give it a try. The board approved moving forward with this and Managers Spaeth and Hanson were opposed.

Administrator Ruud reported that the contractors are currently working on the building repairs, and it is going well. Ruud stated that upon completion he would like to place a new Watershed District sign on the building.

The managers accepted the resignation of Loretta Johnson. Discussion followed regarding 3 options presented to replace Johnson. The Personnel Committee recommended 2-1 to replace the position with a full time person. The board authorized staff to place ads in the local papers for a replacement for Johnson with Manager Hanson opposed. The board decided to replace Johnson with a full time position with Managers Hanson and Erickson opposed.

Engineer Bents distributed draft copies of the Community Levee Improvements for Ph #2 Grade Raises for Hendrum and Perley and the City of Halstad Levee Improvements. Managers were asked to review and approve as 2014 bonding requests for these two projects. The managers approved these be used for bonding.

Administrator Ruud reported on a meeting held with the Norman County Commissioners at which time they discussed the possibility of the WRWD working with them in a storage site in Lake Ida Township which involved RIM payments. The managers approved having the District to move forward and work with Norman County on a possible storage site.

Managers' per diems and expenses were approved as distributed.

Manager Erickson stated that he owned land in Section 29 of Flom Twp. and he would be willing to use this for a possible NRCS storage site. The managers agreed to move forward with this possibility with Manager Austinson opposed and Manager Erickson abstaining.

There being no further business to come before the Board of Managers, the meeting was adjourned at 11:10 a.m.

October

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday October 9, 2013**. Managers in attendance included Greg Holmvik, Mike Christensen, Duane Erickson, Curt Johannsen, Raymond Hanson and Dean Spaeth. Absent: John Austinson. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of Modified Project Team and MAWD meeting approval and Red River Basin meeting attendance. The payment of billings was approved as presented the addition of two billings to Wambach and Hanson and Renae Kappes. The financial report dated September 30, 2013, was presented to the Board for review and approved.

The managers approved the minutes of the regular September 14, 2013, with a change to Paragraph #27, the permit was tabled and additional information regarding Perley and Hendrum in Paragraph #11.

Newly hired Ada City Administrator Paul Poczobut introduced himself to the Board and staff, and stated that he is available at any time if someone would like to visit with him.

Representatives from the N.C. SWCD met with Managers to discuss a prospective grant to establish tree buffers on the Wild Rice River. The board authorized the District to contribute \$5,000 matching funds for the Grant Application.

Administrator Ruud and Engineer Bents discussed the permit application from Minerva Twp. to install a new 6' x 40' centerline culvert in Section 21. Bents stated that he doesn't think that the culvert installation will help them and recommended approval of the permit, but stated that he and Ruud are planning on a conference call with Minerva Twp. officials and discuss better options for the culvert installation. The managers approved Permit #10-9-13-9 to install a centerline culvert sized 6' x 40'.

Administrator Ruud discussed the possible modification to the Project Team in which two members would be on, i.e. the Green Meadow Storage Site, Ruud recommended Greg Holmvik and one other member. Manager Holmvik asked if Ruud meant to reduce the three members currently on the Project Team down to two instead of one. Ruud stated yes. Manager Johannsen opposed this theory and instead felt it was important to have 3 from various parts of the District to balance it out. Also he stated that board members should not only represent their area but the entire district. Administrator Ruud stated that this was not his idea, rather a recommendation from Chuck Fritz. Chairman Holmvik stated that it was his opinion that all three members should stay on the Project Team and stated that other recommendations that Fritz had to move the Project Team along were great.

Manager Erickson brought up the fact that he wanted possible renters the right to open their bids at the table with everyone else, so that when they go home they know everything is above board. Chairman Holmvik stated that is what we did last time. Erickson also stated that he would like those who live close to the property, to give them the benefit of the doubt. Manager Hanson disagreed. Erickson also wanted to see that everybody has the right to raise their bid. Manager Hanson stated that it was being done the same this year as the previous bid three years ago. Administrator Ruud stated that the property to rent will be advertised in local papers the last week in October, the second and last week in November and bids will be opened the 9th of December at 10 a.m.

Engineer Bents stated that Spruce Prairie has completed the stabilization project except to determine if the grass comes in the spring. The managers approved the Pay Request to Spruce Prairie in the amount of \$96,423.75.

The managers accepted proposal of Arends Farms to lease land in the Southeast Quarter of Section 14, Mary Township, in the amount of \$100 per year for a term of ten years. Additionally Arends will also need to pay the taxes.

Engineer Bents distributed the latest expanded Red River Watershed Management Board (RRWMB) Detention Plan and reviewed the information with Managers.

Administrator Ruud stated that he was looking for clarification on how the Board of Managers wanted staff to proceed and move forward with hiring a new staff member. A motion was made by Manager Hanson and seconded by Manager Johannsen authorizing a hiring committee be established and that they review all the applicants and pare them down to six people. Upon being called for the vote, Managers Hanson, Erickson and Johannsen voted for and Managers Spaeth, Christensen and Holmvik against. Motion failed due to lack of a majority. A motion was made by Manager Johansen and seconded by Chairman Holmvik authorizing the establishment of a hiring committee using the 3 personnel committee members and including staff of Administrator Ruud and Kari Kujava. Upon voting motion failed due to no one voting yes. Carried. A motion was made by Manager Hanson and seconded by Manager Christensen to schedule a special board meeting and go through the six qualified applicants. Upon voting, Managers Johannsen, Hanson and Erickson voted for and Managers Holmvik, Christensen and Spaeth voted against. Motion failed due to lack of a majority. A motion was made by Manager Spaeth and seconded by Manager Christensen authorizing Staff Administrator Ruud and Kari Kujava to go through applicants and interviews and bring the final one to the board for authorization for hiring. Upon the vote Managers Spaeth, Christensen, Holmvik and Johannsen voted for and Managers Hanson and Erickson opposed. Motion passed with a majority vote.

The board authorized staff to advertise for consultants for yearly legal and engineering and mowing and spraying for a three year term..

Staff distributed a copy of the 2014 Clay Co. Ditches Sediment Red. Project Grant which was submitted to the State of MN for Clean Water Funds. The local match would be 1/3 or 33%.

Managers' per diems and expenses were approved as distributed.

The managers authorized staff and Managers attendance at the upcoming MAWD and Red River Basin conferences.

There being no further business to come before the Board of Managers, the meeting was adjourned at 11:55 a.m.

A **special meeting** of the Wild Rice Watershed District Board of Managers was held on **Monday October 21, 2013**. Managers in attendance included Greg Holmvik, John Austinson, Mike Christensen, Duane Erickson, and

Raymond Hanson. Absent: Curt Johannsen and Dean Spaeth. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson. The purpose of the meeting was to approve the recommendation by staff to hire a new employee.

Chairman Holmvik called the meeting to order 8:30 a.m.

Administrator Kevin Ruud summarized the process used by staff in analyzing the applicants and coming to the conclusion of recommending the prospective employee, Tara Jensen. The managers approved the hiring of Tara Jensen as the new full time employee.

There being no further business to come before the meeting was adjourned at 8:35 a.m.

November

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday November 13, 2013**. Managers in attendance included Greg Holmvik, Curt Johannsen, Raymond Hanson, Dean Spaeth, and John Austinson. Absent: Duane Erickson and Mike Christensen. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Hanson, Loretta Johnson, Tara Jensen, and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of discussion regarding Spaeth's SWCD position, updating the banking accounts reflecting the hiring of Tara and resignation of Loretta and the Olson Agassiz project, and the Norman Polk Project 5 repairs.

The payment of billings was approved as presented including with the addition of one billing to Renae Kappes and clarification regarding the payment to Mahnom County Highway Department which was made due to an agreement where we maintain the road where overflow is, similar to the situation located in upper Becker.

The financial report dated September 31, 2013 was approved as presented including transfers made from unassessed project and program accounts to the Red River Construction account. Carried. For a list of transfers, contact the watershed office.

The managers approved the minutes of the regular October 10, 2013, meeting with a changes presented by Manager Johannsen to Paragraph #3, Manager Johannsen asked to add the Modified Project Team to the agenda; Paragraph #8, additional seeding was to be done to the Hendrum levee as well; Paragraph #24, removing the phrase "instead of one" as the reduction was simply made from three members to two; Paragraph #27, clarifying the meaning of "above board" to state that possible renters are able to see that nothing was hidden during the bid opening process; and Paragraph #31, reflecting that Managers Johannsen, Hanson, and Erickson voted yes to establishing a hiring committee using 3 members, including Kari Kujava and Administrator Ruud. Carried.

The board approved the minutes of the special October 28, 2013 meeting.

For the Upper Reaches Bank Stabilization Project, the managers approved partial pay request #2 to Spruce Valley Corporation in the amount of \$9,212.69. Engineer Bents updated the Board the current cost of the 2012 Fall Stabilization Project is approximately \$112,000. A retainer of \$5,600 is being withheld until grass is established.

Administrator Ruud presented the board with a request for additional assistance from Minerva Township and the Clearwater County Highway Department. The managers denied the request. Chairman Holmvik asked that the benefit of our previous assistance be conveyed when informing them of the option to deny further assistance on the project.

Henry Van Offelen and Chuck Fritz presented a basic overview of the Red River Basin Mediation Process Overview for Watershed districts to the Board. By looking at what the problem is and determining the solution it will decrease the amount spent and make it easier to reach the permit stage of a project. The Project Team will hold an advisory role, presenting two or more viable strategy options to the Board, who is the decision maker in the process, setting direction and taking action on recommendations provided by the Project Team. A Project Team meeting will take place on December 11th, focusing on problem identification. Engineer Bents provided that while at times the problem is clear and the commitment to a solution is present, in many situations with the Watershed the problem isn't directly connected to the solution and may be located a great distance away. Fritz informed the board that a report from the Project Team meeting would be presented at the January meeting.

Upon reviewing the recommendations by the RRWMB regarding tile, Engineer Bents suggested the board ask for more clarification regarding the numbered bullets on the second page of the *Red River watershed Management Board Recommendations – Tile Drainage Systems*. A motion was made by Manager Hanson and seconded by Manager Johannsen to ask for clarification on the second page of the document, along with

clarification regarding uncontrolled systems. Upon voting, Chairman Holmvik, Manager Spaeth, Manager Johannsen, and Manager Hanson for and Manager Austinson opposed. Motion passed with a majority vote.

Manager Spaeth questioned whether his presence at SWCD meetings was required. Chairman Holmvik suggested checking with the SWCD Board chair to see if there is any reason his attendance would be required.

The managers agreed to make the following personnel changes associated with the Wild Rice Watershed District's accounts with Frandsen Bank and Trust:

- Grant viewing authority of checking, money market, and line of credit accounts to Tara Jensen.
- Request email notification for E-statement retrieval sent to Tara Jensen.
- Authorizing access to Safe Deposit Box to Tara Jensen.
- Removing Loretta Johnson as authorized viewer and signer for all accounts held by the Wild Rice Watershed District. Carried.

Managers' per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, the meeting was adjourned at 10:55 a.m.

December

The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday December 11, 2013**. Managers in attendance included: Greg Holmvik, Dean Spaeth, Duane Erickson, John Austinson, Mike Christensen, Curt Johannsen, and Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Hanson, Tara Jensen, and various other interested taxpayers and landowners.

The meeting was called to order, the agenda was approved with the addition of an update regarding the progress of building repairs and opening of consultant bids.

The payment of billings was approved as presented including with the addition of one billing to Wambach and Hanson for abstracts from Norman County Abstract in relating to the Halstad levee project.

The minutes of the regular November 13, 2013 meeting were approved.

The financial report dated October 31, 2013 was approved. .

Administrator Ruud updated the Managers on the ongoing building repair project. Martin Warnsholz with Timberlake Builders has been given a written notice that a deadline of Monday, December 1, 2013, at 12:00 pm was imposed on the project. At such time if the project is not complete, an \$860 retainer currently being held on the project would be forfeited and a different contractor would be sought to finish the work. Set deadline was not acknowledged or met by Warnsholz. Ruud has been in contact with Yost Brothers Construction who was the subcontractor on the project and will receive a bid for completion. It was forecasted that the bid would likely be close to the amount currently retained on the project. Attorney Hanson remarked that since Warnsholz received written notification of a deadline, and set deadline has passed, legally a different contractor could be awarded the remainder of the project. The managers agreed to accept a reasonable bid by Yost Brothers Construction for completion of the project.

Administrator Ruud informed the Managers that a notification was received from Natalie Hilde, Felton City Clerk, stating that upon unanimous vote the City of Felton has decided to withdraw their petition for flood protection assistance, thanking the Watershed for their assistance with the project. Attorney Hanson stated that since the petition has been withdrawn it could be returned to the City at this time.

At 9:15 am, Engineer Bents provided an overview of the original complaint filed by Clem Erickson and Vernon Holland against Derek Hendricks showing satellite imagery and LIDAR mapping of the subject area. Based on the information provided, Bents felt that Hendricks had met the request made by the Board in the June 12, 2013 to remove a 200 foot section of the berm on the property line and remove a curve berm located west of the property line. The managers agreed to close the current complaint as provided imagery, along with testimony from Hendricks show that the requests had be fulfilled.

The managers awarded the lease on watershed owned land to the highest bidder on all three parcels, Dana Braseth, on a three year lease term. Administrator Ruud provided that four bids were received prior to the printed deadline, with Braseth as the highest bidder on all three pieces at total yearly bid of \$118,100.00 due annually on March 1st. Clarification regarding the terms of the lease were discussed by Board members and Attorney Hanson determining that the conditions of the bid state the lease is valid for three years unless the Board enters into a like-kind exchange involving the property. Attorney Hanson clarified that the only way the parcels could be sold is if the buyer accepted the burden of the existing lease.

Engineer Bents presented one page summaries of the Lower Wild Rice Corridor Restoration and Setback Levees – Phase 1, Goose Prairie WMA Enhancements, Upper Green Meadow Water Management Project, City of Halstad Levee Improvements, and Phase 2 of the Community Levee Improvements in Perley and Hendrum completing grade raises. Each summary included a short description of the project and its location, a list of project benefits, the estimated project cost, and a timeline of completion for funding purposes. Engineer Bents also discussed partnership opportunities in each of the project areas.

The managers accepted the lone bid for spraying from Wes Carlsrud, owner of Wes' All Crop Application at the rate of \$150 per hour. The managers accepted the lone three year bid for mowing and maintenance of the Lockhart flood storage project in Section 24, Lockhart Twp from Jon Peterson at a yearly rate of \$250. The managers accepted the lone three year bid for Wild Rice Watershed ditch mowing from Anthony Sip at a rate of \$85 per hour.

The managers accepted the lone one year bid for legal services from Elroy Hanson, Wambach and Hanson Law Office at the rate of \$165 per hour for attorney services and \$40 per hour for skilled secretary/paralegal services. Actual mileage is billed at the IRS approved rate with Manager Hanson abstaining.

The managers accepted the printed 2014 Engineering Services Proposal from Houston Engineering presented to the Board by Engineer Bents. The distributed publication included a detailed fee schedule.

The managers approved adding Tara Jensen to all necessary accounts payable regarding the Wild Rice Watershed District, replacing Loretta Johnson whom was previously authorized to access financial information regarding Watershed accounts.

The managers approved a 2% increase on the staff benefits package for Kevin Ruud and Kari Kujava, omitting Tara Jensen due to her recent start date.

Administrator Ruud informed the Managers that the last update on computer systems occurred three years ago and device storage is now nearly maxed out. Ruud will obtain 2 quotes on replacing the current computers and return to the board at a future time. Chairman Holmvik discussed budget monies in capital outlay that would cover expenditures such as this one.

Managers were reminded to sign up with Kari if they wanted to attend the Red River Basin Commission meeting.

Managers' per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, the meeting was adjourned at 10:50 a.m.

VI. Financial and Audit Reports

This section summarizes the District's financial activity for the period from January 1 through December 31, 2012.

By law, the Wild Rice Watershed District is allowed to establish a number of funds for the purpose of carrying out their duties. To finance these funds, the District levies an "ad valorem" tax, meaning in "proportion to the value," over the entire District and is based on the property value, rather than benefits. The following is a brief summary of types of funds established and the ways they assist in carrying out the goals of the District. A detailed report of all activity within the respective fund accounts is available for review at the District's office.

The **Administrative Fund** is the general operating fund of the District. The fund is set up for the purpose of providing for the general administrative expenses and for the construction and maintenance of projects of common benefit to the District. The levy to fund the Administrative Fund may not exceed 0.02418 percent of the tax capacity or \$250,000, whichever is less.

The **Survey and Data Acquisition Fund** is established and used only if other funds are not available to the District to pay for surveying and/or obtaining additional data. The levy against the taxable market value of property in the District may not exceed 0.02418 percent. The balance of the fund is not to exceed \$50,000. When a project is proposed and there is surveying done prior to establishing the project, the newly established project shall repay the survey and data acquisition fund for such costs.

The **Works of Common Benefit Fund** is established to cover costs attributable to the basic management features of projects initiated by the District. This Works of Common Benefit Fund receives its support from the Administrative Fund.

The **Red River Watershed Management Board Construction Fund** is established and used for the development of programs and projects of benefit to the District. The levy to fund the Red River Water Management Construction Fund may not exceed .0486 percent of the taxable market value of the property in the District. One-half of the levied funds received are sent to the Red River Watershed Management Board for programs and projects that have common benefit in the Red River Basin.

Special Levies are collected on certain flood control and drainage projects that have an established benefiting area under Minnesota law. Each project is its own entity unto itself, managed by the District. Special levies are used to fund repair and maintenance of the individual projects. Each project maintains its own account, with surplus fund invested in interest bearing deposits. An annual review is conducted in August to review and determine if establishment of maintenance review is needed.

Other income sources that are received by the District include funds from grants and aids, as well as reimbursement from other government agencies.

**WILD RICE WATERSHED DISTRICT
FINANCIAL STATEMENTS AND
AND INDEPENDENT AUDITOR'S REPORT
DECEMBER 31, 2013**

WILD RICE WATERSHED DISTRICT

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INTRODUCTORY SECTION

**WILD RICE WATERSHED DISTRICT
PRINCIPAL OFFICIALS
DECEMBER 31, 2013**

POSITION	TERMS EXPIRE	NAME
<u>BOARD OF MANAGERS</u>		
Chairman	April 25, 2014	Greg Holmvik
Vice Chairman	April 25, 2016	Mike Christensen
Treasurer	April 25, 2015	Dean Spaeth
Secretary	April 25, 2015	John Austinson
Manager	April 25, 2015	Duane Erickson
Manager	April 25, 2016	Raymond Hanson
Manager	April 25, 2016	Curt H. Johannsen
<u>STAFF</u>		
Administrator		Kevin Ruud
Assistant Administrator		Tara Jensen
Attorney		Wambach & Hanson Law Office, PC
Auditor		Mathias C. Justin, Ltd.

FINANCIAL SECTION

MATHIAS C. JUSTIN, LTD.
Certified Public Accountants

Mick Justin, CPA
Judith Moravec, CPA
Stephanie Murray, CPA
Susan Schiessl, CPA
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American Institute of
Certified Public Accountants

Minnesota Society of
Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Managers
Wild Rice Watershed District
Ada, Minnesota

Report on the Financial Statements

We have audited the accompanying financial statements of the Wild Rice Watershed District, Ada, Minnesota, which comprise the statement of cash and unencumbered cash of each fund as of December 31, 2013, and the related statement of cash receipts and disbursements and the statement of disbursements - budget and actual for each fund, for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Minnesota Office of the State Auditor. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statements are prepared by the District on the basis of the financial reporting provisions of the Minnesota Office of the State Auditor, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to comply with the requirements of the Minnesota Office of the State Auditor. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of December 31, 2013, the changes in its financial position, or, where applicable, its cash flows for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the cash and unencumbered cash balances of each fund of the District as of December 31, 2013, and their respective cash receipts and disbursements, and budgetary results for the year then ended, on the basis of the financial reporting provisions of the Minnesota Office of the State Auditor as described in Note 1.



Mathias C. Justin, Ltd.
Certified Public Accountants

Pequot Lakes, Minnesota
May 15, 2014

WILD RICE WATERSHED DISTRICT
STATEMENT OF BALANCES ARISING FROM CASH TRANSACTIONS
GOVERNMENTAL FUNDS
DECEMBER 31, 2013

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECTS</u>	<u>TOTAL</u>
ASSETS				
Cash and Cash Equivalents	\$ 187,342	\$ 34,287	\$ 1,319,657	\$ 1,541,286
Total Assets	<u>\$ 187,342</u>	<u>\$ 34,287</u>	<u>\$ 1,319,657</u>	<u>\$ 1,541,286</u>
LIABILITIES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
CASH FUND BALANCES				
Committed	-	-	1,319,657	1,319,657
Assigned	-	34,287	-	34,287
Unassigned	<u>187,342</u>	<u>-</u>	<u>-</u>	<u>187,342</u>
Total Cash Fund Balances	<u>187,342</u>	<u>34,287</u>	<u>1,319,657</u>	<u>1,541,286</u>
Total Liabilities and Cash Fund Balances	<u>\$ 187,342</u>	<u>\$ 34,287</u>	<u>\$ 1,319,657</u>	<u>\$ 1,541,286</u>

WILD RICE WATERSHED DISTRICT
STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN
CASH FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2013

	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TOTAL
RECEIPTS				
Property Tax and Special Assessments	\$ 248,919	\$ 587,978	\$ 1,291,503	\$ 2,128,400
Intergovernmental				
Federal Flow-through State	2,905	-	-	2,905
State	-	-	486,335	486,335
Market Value	4,605	10,777	10,777	26,159
County	-	-	198,862	198,862
Other	-	-	51,329	51,329
Rent Income	1,800	-	108,753	110,553
Miscellaneous Revenue	11,071	-	22,252	33,323
Interest Income	1,147	-	-	1,147
Total Receipts	<u>270,447</u>	<u>598,755</u>	<u>2,169,811</u>	<u>3,039,013</u>
DISBURSEMENTS				
General Administration	246,126	-	37,679	283,805
RRWMB-1/2 Cost Reimbursement	-	498,591	3,256	501,847
Projects	17	-	691,108	691,125
Programs	369	98,765	920,274	1,019,408
Debt Service				
Principal	-	-	686,025	686,025
Interest	-	-	16,603	16,603
Total Disbursements	<u>246,512</u>	<u>597,356</u>	<u>2,354,945</u>	<u>3,198,813</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>23,935</u>	<u>1,399</u>	<u>(185,134)</u>	<u>(159,800)</u>
OTHER FINANCING SOURCES (USES)				
Transfer From (To) Other Funds	<u>279,307</u>	<u>-</u>	<u>(279,307)</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>279,307</u>	<u>-</u>	<u>(279,307)</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	303,242	1,399	(464,441)	(159,800)
Fund Balances (Deficit) - Beginning	<u>(115,900)</u>	<u>32,888</u>	<u>1,784,098</u>	<u>1,701,086</u>
FUND BALANCES - ENDING	<u>\$ 187,342</u>	<u>\$ 34,287</u>	<u>\$ 1,319,657</u>	<u>\$ 1,541,286</u>

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Financial Reporting Entity

The Wild Rice Watershed District (the District) was established under the Minnesota Watershed Act as an agency of the State of Minnesota. The purpose of the District is to carry out conservation of the natural resources of the District and State of Minnesota through land utilization, flood control, and other needs based upon sound scientific principles for the protection of the public health and welfare and the provident use of natural resources. The District serves an area in Northwestern Minnesota and includes all or parts of the following counties: Becker, Clay, Clearwater, Mahnomon, Norman, and Polk. The District is governed by the Board of Managers which is composed of seven members appointed by the county boards in accordance with Minnesota Statutes.

The financial statements of the District include all organizations, funds, and account groups over which the District's Board exercises significant influence over and, or financially accountable, or organizations for which the nature and significance of their relationship with the District is such that exclusion would cause the Wild Rice Watershed District's financial statements to be misleading. Currently, the District does not have any component units

B. Basis of Presentation - Fund Accounting

The accounting system of the District is organized on a fund basis. Each fund is considered a separate accounting entity. The operation of each fund is accounted for with a separate set of self-balancing accounts. Government resources are allocated to and accounted for in individual funds based upon the purposes for which such resources are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into one broad fund type category, Governmental Fund Type. The District reports the following major funds:

Governmental Funds:

General Fund - The General Fund is the primary operating fund of the District and always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in another fund.

Special Revenue Fund – The Special Revenue Fund is used to account for the proceeds of specific revenue sources (other than capital projects) where the expenditures are legally restricted for purposes specified in the grant or project agreements. The reporting entity includes the special revenue fund as a major fund.

Capital Project Funds – The Capital Project Fund is used to account for the financial resources to be used for the acquisition or construction of capital projects. The reporting entity includes the capital projects fund as a major fund.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus and Basis of Accounting

The District follows the cash basis of accounting for all funds. The Statements of Balances Arising from Cash Transactions and Statements of Cash Receipts, Disbursements, and Changes in Cash Fund Balances were prepared on the cash basis and accordingly, revenues and expenditures are recognized only as cash is received or paid out. These statements do not give effect to receivables, payables, accrued expenses, and inventory, and accordingly, are not presented in accordance with U.S. generally accepted accounting principles (U.S. GAAP). These procedures are in accordance with *City Audited Financial Statements for Cities under 2,500 in Population Reporting on the Regulatory Basis of Accounting* as required by the Office of the State Auditor, which is a special purpose framework other than U.S. GAAP.

D. Assets, Liabilities, and Net Cash

1. Cash and Cash Equivalents

The District pools cash resources of its various funds to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balances in the pooled cash accounts are available to meet current operating requirements. Cash in excess of current requirements is invested in an interest bearing savings account.

2. Cash Fund Balance

The District adopted the provisions of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. This standard changed fund balance classifications within the governmental statements.

Governmental Fund Balances:

In the governmental fund financial statements, fund balances are classified as follows:

- **Nonspendable** – Amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- **Restricted** – Amounts reported as restricted when constraints placed on the use of resources are either:
 - a. Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or
 - b. Imposed by law through constitutional provisions or enabling legislation.
- **Committed** – Amounts used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
- **Assigned** – Amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Liabilities, and Net Cash (Continued)

2. Cash Fund Balance (Continued)

Governmental Fund Balances: (Continued)

- **Unassigned** – Amounts that represent the residual classification for the General Fund. These are amounts that have not been reported in any other classification. The General Fund is the only fund that can report a positive unassigned fund balance. Other governmental funds would report deficit fund balances as unassigned.

E. Receipts and Disbursements

1. Receipts

Property Tax Revenue

The District levies property taxes on property owners within the District, which becomes an enforceable lien as of January 1. Taxes are levied in September and are payable to counties on May 15 and October 15 (November 15 for farm property) of the following year. The District levies the tax, while the respective counties collect and remit the tax collections to the District. Property taxes are recognized when received from the counties under the cash basis of accounting.

The District also levies special assessment through the counties against property owners who obtain direct benefits from projects or property owners who request, through the petition process, to have a project undertaken. The special assessment collections are recorded in a manner similar to that for property taxes.

The property tax levy in 2013 includes certain state credits that are distributed to the District directly by the state. These credits are classified as intergovernmental revenue.

2. Disbursements

The District disburses funds as approved by the District's Board of Managers.

F. Capital Assets

The District records capital assets as disbursements at the time of their purchase.

G. Budgets

Budgets are prepared using the same method of accounting as the financial statement. The annual adopted budget is not legally binding on the District, with the exception of the budget for the administrative fund, which is limited by state statute at \$250,000 and set by the Board for 2013 at \$250,000.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Use of Estimates

The preparation of financial statements in accordance with regulatory cash basis requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

I. Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, deposits and highly liquid debt instruments purchased with original maturities of three months or less from the date of acquisition.

J. Internal and Inter-Fund Balances and Activities

In preparing the fund financial statements, inter-fund activity, if any, is reported as inter-fund reimbursements (repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them).

NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

At December 31, 2013, there were no compliance issues to be noted.

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS

A. Deposits and Investments

The District maintains a cash and investment pool that is available for use by all funds. Each fund's portion of this pool is displayed on the financial statements as "Cash and Investments." Interest is allocated based on management estimate of interest earned by fund. In accordance with *Minnesota Statutes* the District maintains deposits at financial institutions which are authorized by the Board of Managers.

1. Deposits

The District is authorized by Minn. Stat. §§ 118A.02 and 118A.04 to designate a depository for public funds and to invest in certificates of deposit. The District is required by Minn. Stat. § 118A.03 to protect deposits with insurance, surety bond, or collateral. The market value of collateral pledged must be at least ten percent more than the amount of deposit at the close of the financial institution's banking day, not covered by insurance or bonds.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

A. Deposits and Investments (Continued)

1. Deposits (Continued)

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations rated “A” or better and revenue obligations rated “AA” or better; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution not owned or controlled by the financial institution furnishing the collateral.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a financial institution failure, the District’s deposits may not be returned to it. It is the District’s policy that collateral or bonds will be required for all uninsured amounts on deposit, and the additional insurance will be documented to show compliance with state law and a perfected security interest under federal law. As of December 31, 2013, the District’s deposits were not exposed to custodial credit risk.

Accounts held by an official custodian of a government unit will be insured as follows:

For the year ended December 31, 2013, the Federal Deposit Insurance Corporation (FDIC) deposit coverage limit for bank depositors is \$250,000. If the depository bank is located in the State of Minnesota, government depositors are eligible for two separate \$250,000 coverages: one for all time/savings accounts and one for all demand accounts. For deposits in banks outside the State of Minnesota, government depositors have a total coverage of \$250,000 for all demand and time/savings deposit accounts combined.

Authorized collateral includes:

- U.S. government treasury bills, notes, or bonds;
- issues of a U.S. government agency or instruments that are quoted by a recognized industry quotation service available to the government entity;
- a general obligation of a state or local government, with taxing powers, rated “A” or better;
- a revenue obligation of a state or local government, with taxing powers, rate “AA” or better;
- unrated general obligation securities of a local government, with taxing powers, pledged as collateral against funds deposited by that same local government entity;
- an irrevocable standby letter of credit issued by a Federal Home Loan Bank accompanied by written evidence that the Federal Home Loan Bank’s public debt is rated “AA” or better by Moody’s or Standard and Poor’s; or
- time deposits insured by any federal agency.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

A. Deposits and Investments (Continued)

2. Investments

The District has an investment policy and is permitted to invest its idle funds as authorized by Minnesota Statutes 118A.04 and 118A.05 as follows:

- Governmental bonds, notes, bills, mortgages, and other securities, which were direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, excluding mortgage-backed securities defined as “high risk”;
- General obligations of a state or local government with taxing powers which was rated “A” or better by a national bond rating service;
- Revenue obligations of a state or local government with taxing powers which was rated “AA” or better by a national bond rating service;
- General obligations of the Minnesota Housing Finance Agency which was a moral obligation of the State of Minnesota and is rated “A” or better by a national bond rating service;
- Commercial papers issued by the United States corporation or its Canadian subsidiaries and that was rated in the highest quality category by at least two nationally recognized rating agencies, and matures in 270 days or less; Time deposits fully insured by the Federal Deposit Insurance Corporation;
- Bankers acceptances issued by United States banks;
- Its own temporary obligations issued under Minn. Stat. §§ 429.091, subd. 7 (special assessments), 469.178 subd. 5 (tax increment bonds), or 475.61, subd. 6.

Interest Rate Risk

The risk is that changes in interest rates could adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways the District may manage its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities to meet cash requirements for ongoing operations.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is the District’s policy to invest only in securities that meet the ratings requirements set by statute.

Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District is not exposed to custodial credit risk.

Concentration of Credit Risk

The concentration of credit risk is the risk of loss that may be caused by the District’s investment in a single issuer. The District places no limit on the amount that it may invest in any one issuer.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013**

NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)

A. Deposits and Investments (Continued)

2. Investments (Continued)

At December 31, 2013, the District had the following cash and cash equivalents:

Investment Type	Credit Risk		Concentration Risk	Interest Rate Risk	Carrying (Fair) Value
	Credit Rating	Rating Agency	Over 5 Percent of Portfolio	Maturity Date	
Frandsen Bank					
Savings	N/A	N/A	N/A	N/A	\$ 1,350,081
Deposits	N/A	N/A	N/A	N/A	191,205
Total Cash and Investments					<u>\$ 1,541,286</u>

B. Interfund Transfers

Fund	Transfers Out	Fund	Transfers In	Reason for Transfers
General	\$ 10,245	Capital Projects	\$ 10,245	Close out completed projects.
Capital Projects	289,552	General	289,552	Reimburse for loan payment.
	<u>\$ 299,797</u>		<u>\$ 299,797</u>	

C. Long-Term Debt

The Schedule of Indebtedness is as follows:

	Interest Rate	Issue Date	Final Maturity Date	Outstanding January 1, 2013	Issued In 2013	Paid In 2013	Outstanding December 31, 2013
<u>Long-Term Indebtedness</u>							
Northwestern Bank (Original \$860,000)	3.15%	7/14/2011	7/14/2016	<u>\$ 686,025</u>	<u>\$ -</u>	<u>\$ 686,025</u>	<u>\$ -</u>

NOTE 4 OTHER NOTES

A. Defined Benefit Pension Plan - Statewide

Plan Description

All full-time and certain part-time employees of the District are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Fund (GERF), the Public Employees Police and Fire Fund (PEPFF), and the Local Government Correctional Service Retirement Fund, called the Public Employees Correctional Fund (PECF), which are cost-sharing, multiple-employer retirement plans. These plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013**

NOTE 4 OTHER NOTES (CONTINUED)

A. Defined Benefit Pension Plan – Statewide (Continued)

Plan Description (Continued)

GERF members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan. All police officers, fire-fighters and peace officers who qualify for membership by statute are covered by the PEPFF. Members who are employed in a county correctional institution as a correctional guard or officer, a joint jailer/dispatcher, or as a supervisor of correctional guards or officers or of joint jailers/dispatchers and are directly responsible for the direct security, custody, and control of the county correctional institution and its inmates are covered by the PECF.

PERA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by state statute, and vest after three years of credited service. The defined retirement benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service.

Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2 percent of average salary for each of the first 10 years of service and 2.7 percent for each remaining year. The annuity accrual rate for a Coordinated Plan member is 1.2 percent of average salary for each of the first 10 years and 1.7 percent for each remaining year. Under Method 2, the annuity accrual rate is 2.7 percent of average salary for Basic Plan members and 1.7 percent for Coordinated Plan members for each year of service. For PEPFF members, the annuity accrual rate is 3.0 percent for each year of service. The annuity accrual rate is 1.9 percent for each year of service for PECF members. For all PEPFF members, PECF members, and GERF members hired prior to July 1, 1989 whose annuity is calculated using Method 1, a full annuity is available when age plus years of service equal 90. Normal retirement age is 55 for PEPFF and PECF members and 65 for Basic and Coordinated members hired prior to July 1, 1989. Normal retirement age is the age for unreduced Social Security benefits capped at 66 for Coordinated members hired on or after July 1, 1989. A reduced retirement annuity is also available to eligible members seeking early retirement.

There are different types of annuities available to members upon retirement. A single-life annuity is a lifetime annuity that ceases upon the death of the retiree--no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives. Members may also leave their contributions in the fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

The benefit provisions stated in the previous paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013**

NOTE 4 OTHER NOTES (CONTINUED)

A. Defined Benefit Pension Plan – Statewide (Continued)

Plan Description (Continued)

PERA issues a publicly available financial report that includes financial statements and required supplementary information for GERP, PEPFF, and PECF. That report may be obtained on the Internet at www.mnpera.org, by writing to PERA at 60 Empire Drive #200, St. Paul, Minnesota, 55103-2088 or by calling (651) 296-7460 or 1-800-652-9026.

Funding Policy

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the state legislature. The District makes annual contributions to the pension plans equal to the amount required by state statutes. GERP Basic Plan members and Coordinated Plan members were required to contribute 9.1% and 6.25%, respectively, of their annual covered salary in 2013. PEPFF members were required to contribute 9.6% of their annual covered salary in 2013. PECF members are required to contribute 5.83% of their annual covered salary. In 2013, the District was required to contribute the following percentages of annual covered payroll: 11.78% for Basic Plan members, 7.25% for Coordinated Plan members, 14.4% for PEPFF members, and 8.75% for PECF members. The District's contributions to the Public Employees Retirement Fund for the years ending December 31, 2013, 2012, and 2011, were \$9,038, \$8,122, and \$7,686, respectively. The District's contributions were equal to the contractually required contributions for each year as set by state statute.

B. Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. In order to protect against these risks of loss, the District purchases commercial insurance. During the year ended December 31, 2013, there were no significant reductions in insurance coverage from the prior year. Settled claims have not exceeded the District's commercial coverage in any of the past three years.

C. Contingencies

The District participates in state and federal grant programs that are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of grants received may be required. The District is not aware of any significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants. An estimate of possible loss or range of loss can not be made.

D. Significant Effects of Subsequent Events

Subsequent events have been evaluated through May 15, 2014, the date the financial statements were available to be issued.

**WILD RICE WATERSHED DISTRICT
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2013**

NOTE 4 OTHER NOTES (CONTINUED)

E. Recently Issued Accounting Standards

The District implemented Statement No. 63 *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. This Statement provides financial reporting guidance for deferred outflows of resources and deferred inflows of resources. Concepts Statement No. 4, *Elements of Financial Statements*, introduced and defined those elements as a consumption of net assets by the government that is applicable to a future reporting period, and an acquisition of net assets by the government that is applicable to a future reporting period, respectively. Previous financial reporting standards do not include guidance for reporting those financial statements elements, which are distinct from assets and liabilities.

Concepts Statement 4 also identified net position as the residual of all other elements presented in a statement of financial position. This Statement amends the net asset reporting requirements in Statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets.

The District also implemented *GASB Statement No. 65* which establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities.

COMBINING AND INDIVIDUAL FUND SECTION

**WILD RICE WATERSHED DISTRICT
BUDGETARY COMPARISON SCHEDULE - CASH BASIS
GENERAL FUND
YEAR ENDED DECEMBER 31, 2013**

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL	FINAL	AMOUNTS	
Beginning Budgetary Fund Balances (Deficit) - January 1	\$ (115,900)	\$ (115,900)	\$ (115,900)	\$ -
RECEIPTS				
Property Taxes	250,000	250,000	248,919	(1,081)
Intergovernmental	-	-	7,510	7,510
Interest	-	-	1,147	1,147
Other	-	-	12,871	12,871
Total Receipts	250,000	250,000	270,447	20,447
OTHER FINANCING SOURCES				
Transfers In	-	-	279,307	279,307
Total Other Financing Sources	-	-	279,307	279,307
Total Receipts and Other Financing Sources	250,000	250,000	549,754	299,754
Amounts Available for Appropriations	134,100	134,100	433,854	299,754
DISBURSEMENTS				
General Government				
Current				
Utilities	11,000	11,000	8,723	2,277
Advisory Board	1,000	1,000	450	550
Supplies, Publications, and Postage	29,000	29,000	9,609	19,391
Insurance and Bonds	19,000	19,000	21,120	(2,120)
Engineering	15,000	15,000	11,514	3,486
Administrative Salaries	80,000	80,000	77,140	2,860
Legal Fees	16,000	16,000	8,197	7,803
Accounting Fees	8,500	8,500	225	8,275
Managers Per Diem	19,000	19,000	11,405	7,595
Managers Expenses	14,000	14,000	1,242	12,758
Annual Report/Audit	15,000	15,000	10,897	4,103
Organization Dues	2,500	2,500	3,659	(1,159)
Overall Plan	1,500	1,500	-	1,500
Education Programs	1,000	1,000	499	501
Capital Improvements	12,500	12,500	42,346	(29,846)
Technical Equipment and Support	-	-	30,074	(30,074)
Mediation Project Team	5,000	5,000	-	5,000
Other	-	-	9,412	(9,412)
Total Disbursements	250,000	250,000	246,512	3,488
BUDGETARY FUND BALANCES (DEFICIT) - DECEMBER 31	\$ (115,900)	\$ (115,900)	\$ 187,342	\$ 303,242

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2013
(CONTINUED ON THE FOLLOWING PAGES)**

	CAPITAL PROJECTS #212 10-Sep FDR PT	UPPER REACHES #351 ADA PETITION	OTHER	ASSESSED PROJECTS #1 NORMAN CO. D.#1	#2 HEIBERG DAM
RECEIPTS	\$ -	\$ 19,231	\$ 194,660	\$ 23,664	\$ 3,184
DISBURSEMENTS	165	3,285	153,780	72,810	1,992
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(165)	15,946	40,880	(49,146)	1,192
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	-	-	(17,509)	(28,186)	-
Total Other Financing Sources (Uses)	-	-	(17,509)	(28,186)	-
NET CHANGE IN CASH FUND BALANCES	(165)	15,946	23,371	(77,332)	1,192
Fund Balances (Deficit) - Beginning	-	(16,022)	19,361	(139,928)	53,275
FUND BALANCES (DEFICIT) - ENDING	<u>\$ (165)</u>	<u>\$ (76)</u>	<u>\$ 42,732</u>	<u>\$ (217,260)</u>	<u>\$ 54,467</u>

	ASSESSED PROJECTS				
	#3 DITCH #20 MARY TWP.	#4 BECKER DAMS	#5 NORMAN POLK	#6 LAKE IDA	#9 SOUTH BRANCH
RECEIPTS	\$ 534	\$ 14,453	\$ 16,605	\$ 7,160	\$ 40,598
DISBURSEMENTS	2,160	3,611	82,221	2,067	44,918
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(1,626)	10,842	(65,616)	5,093	(4,320)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	123	-	(248)	-	(39,760)
Total Other Financing Sources (Uses)	123	-	(248)	-	(39,760)
NET CHANGE IN CASH FUND BALANCES	(1,503)	10,842	(65,864)	5,093	(44,080)
Fund Balances (Deficit) - Beginning	12,474	104,381	219,007	7,243	88,056
FUND BALANCES (DEFICIT) - ENDING	<u>\$ 10,971</u>	<u>\$ 115,223</u>	<u>\$ 153,143</u>	<u>\$ 12,336</u>	<u>\$ 43,976</u>

WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2013
(CONTINUED ON THE FOLLOWING PAGES)

	ASSESSED PROJECTS				
	#12 WR TOWNSHIP DITCH	#13 OLSON AGASSIZ	#14 N.C. DITCH #45	#16 ANTHONY TOWNSHIP	#17 LOCKHART TOWNSHIP
RECEIPTS	\$ 8,459	\$ 18,802	\$ 8,832	\$ 3,512	\$ 1,247
DISBURSEMENTS	5,609	51,934	17,179	3,839	1,635
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	2,850	(33,132)	(8,347)	(327)	(388)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	(40,203)	-	-	-	-
Total Other Financing Sources (Uses)	(40,203)	-	-	-	-
NET CHANGE IN CASH FUND BALANCES	(37,353)	(33,132)	(8,347)	(327)	(388)
Fund Balances (Deficit) - Beginning	(384)	21,563	(10,943)	3,325	27,947
FUND BALANCES (DEFICIT) - ENDING	<u>\$ (37,737)</u>	<u>\$ (11,569)</u>	<u>\$ (19,290)</u>	<u>\$ 2,998</u>	<u>\$ 27,559</u>

	ASSESSED PROJECTS				
	#18 N.C. DITCH #64	#19 DITCHES 35, 10 & 16	#20 CLAY J.D. #45, LAT. 1 & 2	#23 N.C D #34 LAT #1	#25 N.C. DITCH #38
RECEIPTS	\$ 1,208	\$ 15,434	\$ 44,770	\$ -	\$ -
DISBURSEMENTS	2,311	25,060	17,223	910	1,865
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(1,103)	(9,626)	27,547	(910)	(1,865)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	1,185	(265)	1,688	-	-
Total Other Financing Sources (Uses)	1,185	(265)	1,688	-	-
NET CHANGE IN CASH FUND BALANCES	82	(9,891)	29,235	(910)	(1,865)
Fund Balances (Deficit) - Beginning	89,659	21,880	124,745	39,180	43,391
FUND BALANCES (DEFICIT) - ENDING	<u>\$ 89,741</u>	<u>\$ 11,989</u>	<u>\$ 153,980</u>	<u>\$ 38,270</u>	<u>\$ 41,526</u>

WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2013
(CONTINUED ON THE FOLLOWING PAGES)

	ASSESSED PROJECTS				
	#27 LAT A. MAHN CO. #3	#29 ATLANTA TOWNSHIP	#30 ANTH. PL. V., GR.MEDO	#31 HEGNE TOWNSHIP DITCH	#32 HEGN ANTHONY CUTOFF
RECEIPTS	\$ 1,567	\$ 5,247	\$ 219,303	\$ 9,909	\$ 2,972
DISBURSEMENTS	1,525	3,299	32,235	6,025	5,706
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	42	1,948	187,068	3,884	(2,734)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	-	-	87,345	9,115	-
Total Other Financing Sources (Uses)	-	-	87,345	9,115	-
NET CHANGE IN CASH FUND BALANCES	42	1,948	274,413	12,999	(2,734)
Fund Balances (Deficit) - Beginning	9,158	10,488	(353,250)	23,508	20,475
FUND BALANCES (DEFICIT) - ENDING	<u>\$ 9,200</u>	<u>\$ 12,436</u>	<u>\$ (78,837)</u>	<u>\$ 36,507</u>	<u>\$ 17,741</u>

	ASSESSED PROJECTS		DITCHES		
	#34 LAT. B MAHN #3	#40 DALEN COULEE	#358 CLEARWATER CO. #3	N.C. #11	N.C. #12 - PROJECT #24
RECEIPTS	\$ 1,384	\$ 9,778	\$ -	\$ -	\$ 5,546
DISBURSEMENTS	739	7,622	7,872	252	1,305
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	645	2,156	(7,872)	(252)	4,241
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	-	-	-	581	-
Total Other Financing Sources (Uses)	-	-	-	581	-
NET CHANGE IN CASH FUND BALANCES	645	2,156	(7,872)	329	4,241
Fund Balances (Deficit) - Beginning	18,172	(2,410)	-	3,988	33,015
FUND BALANCES (DEFICIT) - ENDING	<u>\$ 18,817</u>	<u>\$ (254)</u>	<u>\$ (7,872)</u>	<u>\$ 4,317</u>	<u>\$ 37,256</u>

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COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
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	DITCHES				
	N.C. #15	N.C. #18	N.C. #18, LAT. #1	N.C. #21	N.C. #22
RECEIPTS	\$ 3,047	\$ 8,177	\$ 1,501	\$ 1,898	\$ -
DISBURSEMENTS	291	14,596	300	169	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	2,756	(6,419)	1,201	1,729	-
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	-	2,940	-	-	-
Total Other Financing Sources (Uses)	-	2,940	-	-	-
NET CHANGE IN CASH FUND BALANCES	2,756	(3,479)	1,201	1,729	-
Fund Balances (Deficit) - Beginning	9,431	17,097	(911)	5,720	1,911
FUND BALANCES (DEFICIT) - ENDING	<u>\$ 12,187</u>	<u>\$ 13,618</u>	<u>\$ 290</u>	<u>\$ 7,449</u>	<u>\$ 1,911</u>

	DITCHES				
	N.C. #37	CLAY CO #4 #269	CLAY CO #6	CLAY CO #7	CLAY CO #8
RECEIPTS	\$ 11,187	\$ -	\$ 9,308	\$ -	\$ 14,419
DISBURSEMENTS	1,907	6,723	5,743	-	10,817
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	9,280	(6,723)	3,565	-	3,602
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	-	16,968	-	-	-
Total Other Financing Sources (Uses)	-	16,968	-	-	-
NET CHANGE IN CASH FUND BALANCES	9,280	10,245	3,565	-	3,602
Fund Balances (Deficit) - Beginning	(3,988)	(81,062)	10,308	1,910	20,099
FUND BALANCES (DEFICIT) - ENDING	<u>\$ 5,292</u>	<u>\$ (70,817)</u>	<u>\$ 13,873</u>	<u>\$ 1,910</u>	<u>\$ 23,701</u>

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	DITCHES				
	CLAY CO #14	CLAY CO. #18	CLAY CO. #42	CLAY CO #44	CLAY CO #52
RECEIPTS	\$ 29,354	\$ 21,563	\$ 3,187	\$ 1,759	\$ 1,080
DISBURSEMENTS	26,398	1,526	1,438	1,407	555
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	2,956	20,037	1,749	352	525
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	-	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-	-
NET CHANGE IN CASH FUND BALANCES	2,956	20,037	1,749	352	525
Fund Balances (Deficit) - Beginning	620	(18,691)	5,593	8,429	9,258
FUND BALANCES (DEFICIT) - ENDING	<u>\$ 3,576</u>	<u>\$ 1,346</u>	<u>\$ 7,342</u>	<u>\$ 8,781</u>	<u>\$ 9,783</u>

	DITCHES				
	J.D. 53 - MAIN	J.D. 53 - LAT. #1	J.D. 53 - LAT. #2	J.D. #56	J.D. #56, LAT #1
RECEIPTS	\$ 50,592	\$ 15,641	\$ 13,527	\$ 12,295	\$ 10,812
DISBURSEMENTS	5,474	4,298	5,211	4,066	1,091
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	45,118	11,343	8,316	8,229	9,721
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	(470)	(3,382)	(199)	21,083	-
Total Other Financing Sources (Uses)	(470)	(3,382)	(199)	21,083	-
NET CHANGE IN CASH FUND BALANCES	44,648	7,961	8,117	29,312	9,721
Fund Balances (Deficit) - Beginning	16,837	(112,324)	(1,030)	77,229	26,166
FUND BALANCES (DEFICIT) - ENDING	<u>\$ 61,485</u>	<u>\$ (104,363)</u>	<u>\$ 7,087</u>	<u>\$ 106,541</u>	<u>\$ 35,887</u>

WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
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	UNASSESSED				
	#8 MOCCASIN CREEK	#10 MASHAUG CREEK	#35 SANDE DETENTION	#36 MARCH CREEK 3	#36 NORTHERN IMPROVEMENT DAM
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	1,927	133	7,294	1,639	354
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(1,927)	(133)	(7,294)	(1,639)	(354)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	1,927	133	7,294	1,639	411
Total Other Financing Sources (Uses)	1,927	133	7,294	1,639	411
NET CHANGE IN CASH FUND BALANCES	-	-	-	-	57
Fund Balances (Deficit) - Beginning	-	-	-	-	(57)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

	UNASSESSED		#42 PROJ #284 NON LEVIABLE	RED RIVER CONSTRUCTION	
	#38 ROCKWELL DAM	#39 MASHAUG DAM	#01 COST SHARE FUNDS- RRWMB	#212 FDR 8-13 THRU 7-14	ACQ. (OLD) MAINT. RRC CONST
RECEIPTS	\$ -	\$ -	\$ 108,753	\$ -	\$ 953
DISBURSEMENTS	885	224	711,715	8,143	2,057
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(885)	(224)	(602,962)	(8,143)	(1,104)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	885	224	313,410	165	14,362
Total Other Financing Sources (Uses)	885	224	313,410	165	14,362
NET CHANGE IN CASH FUND BALANCES	-	-	(289,552)	(7,978)	13,258
Fund Balances (Deficit) - Beginning	-	-	-	-	(13,375)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ (289,552)	\$ (7,978)	\$ (117)

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	RED RIVER CONSTRUCTION			PROJECT DEVELOPMENT - OTHER	
	RED RIVER CONST INCOME/ TRANSFERS	RED RIVER CONST GENERAL	OTHER	#353 2012 ACQUISITION	#335 2009 ACQUISITION
RECEIPTS	\$ 533,350	\$ 65,406	\$ -	\$ 308,576	\$ 4,384
DISBURSEMENTS	-	13,419	2,489	316,276	9,673
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	533,350	51,987	(2,489)	(7,700)	(5,289)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	-	(824,864)	1,625	-	-
Total Other Financing Sources (Uses)	-	(824,864)	1,625	-	-
NET CHANGE IN CASH FUND BALANCES	533,350	(772,877)	(864)	(7,700)	(5,289)
Fund Balances (Deficit) - Beginning	510,749	(53,887)	809,136	(458)	(97,947)
FUND BALANCES (DEFICIT) - ENDING	\$ 1,044,099	\$ (826,764)	\$ 808,272	\$ (8,158)	\$ (103,236)

	#336			#336	
	#1 COM DIKES	#11 PERLEY CONSTRUCTION PH #21 PERLEY	#12 HENDRUM CONSTRUCTION PH #22	#12 HENDRUM CONSTRUCTION PH #22	#12 HENDRUM CONSTRUCTION PH #22
	#6 FELTON	ROAD RAISE	OTHER	ROAD RAISES	OTHER
RECEIPTS	\$ -	\$ -	\$ 80,278	\$ -	\$ 21,201
DISBURSEMENTS	452	-	147,644	-	130,154
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(452)	-	(67,366)	-	(108,953)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	452	-	(780)	-	(110,177)
Total Other Financing Sources (Uses)	452	-	(780)	-	(110,177)
NET CHANGE IN CASH FUND BALANCES	-	-	(68,146)	-	(219,130)
Fund Balances (Deficit) - Beginning	-	(5,005)	22,094	(4,987)	145,832
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ (5,005)	\$ (46,052)	\$ (4,987)	\$ (73,298)

WILD RICE WATERSHED DISTRICT
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	#336 #II COMMUNITY DIKES			PROJECT DEVELOPMENT - OTHER	
	#13	#14	OTHER	#339	#341
	HALSTAD	SHELLY		DFIRM NORMAN CO.	DFIRM MAHNOMEN CO.
RECEIPTS	\$ 93,441	\$ 9,711	\$ -	\$ 27,995	\$ 9,886
DISBURSEMENTS	113,959	11,181	220	20,863	10,915
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(20,518)	(1,470)	(220)	7,132	(1,029)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	-	41,687	-	-	-
Total Other Financing Sources (Uses)	-	41,687	-	-	-
NET CHANGE IN CASH FUND BALANCES	(20,518)	40,217	(220)	7,132	(1,029)
Fund Balances (Deficit) - Beginning	(2,091)	(40,217)	107,374	(8,325)	(4,275)
FUND BALANCES (DEFICIT) - ENDING	\$ (22,609)	\$ -	\$ 107,154	\$ (1,193)	\$ (5,304)

	#345 CLEAN WATER LEGACY GRANT				
	BECKER SWCD	CLAY SWCD	MAHNOMEN SWDC	NORMAN SWCD	OTHER
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	2,750	7,563	18,315	-	(903)
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(2,750)	(7,563)	(18,315)	-	903
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	35,788	10,434	107,614	13,965	(159,997)
Total Other Financing Sources (Uses)	35,788	10,434	107,614	13,965	(159,997)
NET CHANGE IN CASH FUND BALANCES	33,038	2,871	89,299	13,965	(159,094)
Fund Balances (Deficit) - Beginning	(33,038)	(2,871)	(89,299)	(13,965)	152,158
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ (6,936)

**WILD RICE WATERSHED DISTRICT
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	#194 FARM RING DIKES	PROJECT DEVELOPMENT - RRC			
	#6 GEN ADMIN. & LEGAL	#212 10-11 PT	#212 FDR 7-12 THRU 13 WORK GROUP	#277 GIS WRWD MAPPING	#280 DATA REQUEST
RECEIPTS	\$ -	\$ -	\$ 1,585	\$ -	\$ -
DISBURSEMENTS	114	1,064	3,179	-	51
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(114)	(1,064)	(1,594)	-	(51)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	114	1,064	1,708	69	51
Total Other Financing Sources (Uses)	114	1,064	1,708	69	51
NET CHANGE IN CASH FUND BALANCES	-	-	114	69	-
Fund Balances (Deficit) - Beginning	-	-	(114)	(69)	-
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

	PROJECT DEVELOPMENT - RRC				
	#334 GRNT	#346 MOCCASIN CREEK TILE/ OUTLET	#352 GOOS PRAIRIE WMA STORAGE	#355 MOCCASIN CK PRE STORAGE	#356 UPPER GREEN MEADOW KLASK S
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	952	328	23,569	1,905	3,885
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(952)	(328)	(23,569)	(1,905)	(3,885)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	952	328	23,569	1,905	3,885
Total Other Financing Sources (Uses)	952	328	23,569	1,905	3,885
NET CHANGE IN CASH FUND BALANCES	-	-	-	-	-
Fund Balances (Deficit) - Beginning	-	-	-	-	-
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

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	#357 WILD RICE VIK/ TUFTE/HEITMA	#358 CLEARWATER CO. #3	PROJECT DEVELOPMENT RRC #359 SMALL STORAGE INVESTIGATION	#360 MINERVA TWP HYD ANALYS #1 GENERAL EVALUATION	#2 230TH AVE & WRR
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	10,836	248	75	2,284	5,720
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(10,836)	(248)	(75)	(2,284)	(5,720)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	10,836	248	75	2,284	5,720
Total Other Financing Sources (Uses)	10,836	248	75	2,284	5,720
NET CHANGE IN CASH FUND BALANCES	-	-	-	-	-
Fund Balances (Deficit) - Beginning	-	-	-	-	-
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

	#360 MINERVA TWP HYD ANALYS #3 240TH AVE & WRR	#360 OTHER	PROJECT DEVELOPMENT - RRC #361 MPCA WETLAND MONIT PH005	#18 VIOLATIONS #73 ERICKSON HENDRICKS	#24 B. BORGES VS. P. BORGES
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ 150
DISBURSEMENTS	3,422	520	1,309	520	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(3,422)	(520)	(1,309)	(520)	150
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	3,422	520	1,309	520	(150)
Total Other Financing Sources (Uses)	3,422	520	1,309	520	(150)
NET CHANGE IN CASH FUND BALANCES	-	-	-	-	-
Fund Balances (Deficit) - Beginning	-	-	-	-	-
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

WILD RICE WATERSHED DISTRICT
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	#18 VIOLATIONS				#12 PERMITS
	#50 B. BORGEN COMPLAINT	#63 KLAS K/ JOHNSON COMPLAINT	#72 PETE DOMOGALLA COMPLAINT	OTHER	OTHER
RECEIPTS	\$ 300	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	(150)	220	183	1,005	80,441
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	450	(220)	(183)	(1,005)	(80,441)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	(450)	220	183	1,005	81,634
Total Other Financing Sources (Uses)	(450)	220	183	1,005	81,634
NET CHANGE IN CASH FUND BALANCES	-	-	-	-	1,193
Fund Balances (Deficit) - Beginning	-	-	-	-	(1,193)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

	WETLAND BANKING PROGRAM	FEMA PROGRAMS	FEMA 2011 1982		
	#173 ANDERSON WETLAND #5	FEMA 2011 #347	PH1, JD#53 L. #1 FEMA PW11	PH2,2&2A, JD#5332, PW11	PH3, JD53, #2FEMA PW13
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	923	3,477	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(923)	(3,477)	-	-	-
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	923	562	33	33	33
Total Other Financing Sources (Uses)	923	562	33	33	33
NET CHANGE IN CASH FUND BALANCES	-	(2,915)	33	33	33
Fund Balances (Deficit) - Beginning	-	(748)	(33)	(33)	(33)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ (3,663)	\$ -	\$ -	\$ -

WILD RICE WATERSHED DISTRICT
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	FEMA 2011 1982				
	PH4, PROJ#18 CD#64 FEMA PW14	PH5, PROJ#1 CD#1 FEMA PW1	PH6, PROJ#1 CD#1 FEMA PW16	PH7,S.BR& CD FEMA PW17	PH8,JC#56 FEMA PW18
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-	-
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	76	54	157	55	55
Total Other Financing Sources (Uses)	76	54	157	55	55
NET CHANGE IN CASH FUND BALANCES	76	54	157	55	55
Fund Balances (Deficit) - Beginning	(76)	(54)	(157)	(55)	(55)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

	FEMA 2011 1982				
	PH9,PROJ20, CD#45 1&2, PW18	PH11, CLAY CO #4 FEMA PW20	PH12, UPPER REACHES, PW021	PH15, S.BR BRIDGE FEMA PW24	PH16, PROJ 1 CD#1 FEMA PW25
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	364	-	-	3,573
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	(364)	-	-	(3,573)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	21	11,446	21	10,625	34,449
Total Other Financing Sources (Uses)	21	11,446	21	10,625	34,449
NET CHANGE IN CASH FUND BALANCES	21	11,082	21	10,625	30,876
Fund Balances (Deficit) - Beginning	(21)	(11,082)	(21)	(10,625)	(30,876)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

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	FEMA 2011 1982	FEMA 2010 1900	FEMA 2009 1830		
	OTHER	TOTAL FEMA 2010 1900	#350 09 FEMA AND FLOOD FIGHT	PH1-10 FEMA 2009	#11 FEMA 2009 PROJ #12
RECEIPTS	\$ -	\$ 231	\$ 9,879	\$ -	\$ -
DISBURSEMENTS	65	1,701	6,973	-	129
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(65)	(1,470)	2,906	-	(129)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	(72,486)	(16,098)	(42,160)	102,705	37,451
Total Other Financing Sources (Uses)	(72,486)	(16,098)	(42,160)	102,705	37,451
NET CHANGE IN CASH FUND BALANCES	(72,551)	(17,568)	(39,254)	102,705	37,322
Fund Balances (Deficit) - Beginning	72,551	16,884	37,416	(102,705)	(37,322)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ (684)	\$ (1,838)	\$ -	\$ -

	FEMA 2009 1830				
	#12 FEMA 2009	#13 FEMA 2009	#14 FEMA 2009	#15 FEMA 2009 SITE 40	#35 FEMA 2009
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	266	527	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	(266)	(527)	-	-
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	41,450	22,138	3,203	13,641	1,466
Total Other Financing Sources (Uses)	41,450	22,138	3,203	13,641	1,466
NET CHANGE IN CASH FUND BALANCES	41,450	21,872	2,676	13,641	1,466
Fund Balances (Deficit) - Beginning	(41,450)	(21,872)	(2,676)	(13,641)	(1,466)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

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	FEMA 2009 1830				
	#42 FEMA 2009	#43 FEMA 2009	#44 FEMA 2009	#50 FEMA 2009	#51 FEMA 2009
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-	-
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	240	540	120	540	115,867
Total Other Financing Sources (Uses)	240	540	120	540	115,867
NET CHANGE IN CASH FUND BALANCES	240	540	120	540	115,867
Fund Balances (Deficit) - Beginning	(240)	(540)	(120)	(540)	(115,867)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

	FEMA 2009 1830		FEMA 2006 1648		
	#52 FEMA 2009 JD #51L	OTHER	289 - FEMA 2006 ADMIN.	JD #53 MAIN SITE #16, FEMA 06	JD#53, #1, SITE #13 FEMA 06
RECEIPTS	\$ -	\$ -	\$ 4,636	\$ -	\$ -
DISBURSEMENTS	-	1,793	171	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	(1,793)	4,465	-	-
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	(188,487)	3,106	(2,282)	1,233	996
Total Other Financing Sources (Uses)	(188,487)	3,106	(2,282)	1,233	996
NET CHANGE IN CASH FUND BALANCES	(188,487)	1,313	2,183	1,233	996
Fund Balances (Deficit) - Beginning	188,487	(1,313)	(2,183)	(1,233)	(996)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2013
(CONTINUED ON THE FOLLOWING PAGES)

	FEMA 2006 1648				
	JD#53, #1, SITE #15 FEMA 06	JD#53, #1, SITE #3 FEMA 06	JD#53,#2, SITE #13, 14, 17 FEMA 06	JD #56L1, SITE #3 FEMA 06	JD #56M SITE#5 FEMA 06
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-	-
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	1,313	8,744	3,325	351	650
Total Other Financing Sources (Uses)	1,313	8,744	3,325	351	650
NET CHANGE IN CASH FUND BALANCES	1,313	8,744	3,325	351	650
Fund Balances (Deficit) - Beginning	(1,313)	(8,744)	(3,325)	(351)	(650)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

	FEMA 2006 1648				
	JD #56M SITE#6 FEMA 06	JD #56M SITE#4 FEMA 06	NC#11 SITE#17 FEMA 06	PROJ #12 SITE #12 FEMA 06	PROJ #19 SITE #9 FEMA 06
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-	-
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	310	248	669	2,602	1,165
Total Other Financing Sources (Uses)	310	248	669	2,602	1,165
NET CHANGE IN CASH FUND BALANCES	310	248	669	2,602	1,165
Fund Balances (Deficit) - Beginning	(310)	(248)	(669)	(2,602)	(1,165)
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

**WILD RICE WATERSHED DISTRICT
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND
CHANGES IN CASH FUND BALANCES
CAPITAL PROJECTS FUNDS
YEAR ENDED DECEMBER 31, 2013
(CONCLUDED)**

	FEMA 2006 1648				
	PROJ #30 SITE #8 FEMA 06	PROJ #9 FLOOD CLEANUP FEMA 06	PROJ #20,L2 SITE #2 FEMA 06	PROJ #5 SITE #19/20 FEMA 06	OTHER
RECEIPTS	\$ -	\$ -	\$ -	\$ -	\$ -
DISBURSEMENTS	-	-	-	-	798
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-	(798)
OTHER FINANCING SOURCES (USES)					
Transfers From (to) Other Funds	28,533	28,097	537	248	(33,899)
Total Other Financing Sources (Uses)	28,533	28,097	537	248	(33,899)
NET CHANGE IN CASH FUND BALANCES	28,533	28,097	537	248	(34,697)
Fund Balances (Deficit) - Beginning	(28,533)	(28,097)	(537)	(248)	34,697
FUND BALANCES (DEFICIT) - ENDING	\$ -	\$ -	\$ -	\$ -	\$ -

	SURVEY AND DATA	WORKS OF COMMON BENEFIT	TOTAL
RECEIPTS	\$ 1,690	\$ -	\$ 2,169,811
DISBURSEMENTS	-	-	2,354,945
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	1,690	-	(185,134)
OTHER FINANCING SOURCES (USES)			
Transfers From (to) Other Funds	(11,950)	-	(279,307)
Total Other Financing Sources (Uses)	(11,950)	-	(279,307)
NET CHANGE IN CASH FUND BALANCES	(10,260)	-	(464,441)
Fund Balances (Deficit) - Beginning	49,891	18,871	1,784,098
FUND BALANCES (DEFICIT) - ENDING	\$ 39,631	\$ 18,871	\$ 1,319,657

SUPPLEMENTAL INFORMATION SECTION (UNAUDITED)

**WILD RICE WATERSHED DISTRICT
SCHEDULE OF INDEBTEDNESS
DECEMBER 31, 2013**

	INTEREST RATE	ISSUE DATE	FINAL MATURITY DATE	OUTSTANDING JANUARY 1, 2013	ISSUED IN 2013	PAID IN 2013	OUTSTANDING DECEMBER 31, 2013
<u>Long-Term Indebtedness</u>							
Northwestern Bank (Original \$860,000)	3.15%	7/14/2011	7/14/2016	<u>\$ 686,025</u>	<u>\$ -</u>	<u>\$ 686,025</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT
SCHEDULE OF ACCOUNTS RECEIVABLE
DECEMBER 31, 2013**

FUND	SOURCE OF REVENUE AND PURPOSE		AMOUNT
Capital Projects	Minnesota DNR	City of Perley/DNR Portion	\$ 51,375
Capital Projects	Minnesota DNR	City of Hendrum/DNR Portion	76,065
Capital Projects	City of Hendrum	Grant Income	3,504
Special Revenue	Red River Watershed Mgmt. Brd.	Reimbursements	10,000
			<u>\$ 140,944</u>

**SCHEDULE OF ACCOUNTS PAYABLE AND CONTINGENT LIABILITIES
DECEMBER 31, 2013**

FUND	VENDOR NAME		AMOUNT
General Fund	Ada City	Utilities	\$ 230
General Fund	AmeriPride	Rug Service	74
General Fund	Arvig	Phone/Fax/Internet	421
General Fund	Cardmember Service	Various	1,827
General Fund	FP Mailing Solutions	Mail Meter Rental	119
General Fund	Mahnomen Pioneer	Advisory Committee Advertising	8
General Fund	McCollum Hardware, Inc.	Office Supplies/Snowmelt	178
General Fund	Minnesota Energy Resources Corp.	Utilities	89
General Fund	Norman County Index	Advisory Committee Advertising	25
General Fund	Northwest Beverage, Inc.	Credit for Overpayment	(41)
General Fund	Office Supplies Plus	Supplies	239
General Fund	Ralph's Food Pride	Coffee/Filters	19
General Fund	Red River Basin Commission	RRBC Conference Reg.	100
General Fund	Sorenson Electric	Electrical Work for Roof Repair	667
General Fund	The Forum	Subscription Renewal	141
General Fund	The Shopper	Advisory Committee Advertising	17
General Fund	Wambach & Hanson Law Office	Legal	2,958
Capital Projects	Angstrom Analytical, Inc.	IH Monitoring	3,400
Capital Projects	Braun Intertec Corporation	Geotechnical Evaluation	1,159
Capital Projects	Clay County Union	Ads and Subscription	346
Capital Projects	Matt Wagner	Beaver Trapping	200
Capital Projects	Becker County SWCD	Cost Share for CWL	2,610
Capital Projects	Mahnomen Soil & Water Cons.	Cost Share for CWL	2,346
Capital Projects	Norman County SWCD	Cost Share for Sediment Basins	276
Capital Projects	Red River Watershed Mgmt. Brd.	Tax Assessment Reimb.	17,635
			<u>\$ 35,043</u>

OTHER REPORTS SECTION

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Minnesota Society of
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**INDEPENDENT AUDITOR'S
REPORT ON MINNESOTA LEGAL COMPLIANCE**

To the Board of Managers
Wild Rice Watershed District
Ada, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the Wild Rice Watershed District, Ada, Minnesota, as of and for the year ended December 31, 2013, and the related notes to the financial statements, and have issued our report thereon dated May 15, 2014.

The Minnesota Legal Compliance Audit Guide for Political Subdivisions, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, contains six categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, and miscellaneous provisions. Our audit considered all of the listed categories.

In connection with our audit, nothing came to our attention that caused us to believe that the District failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above referenced provisions.

This report is intended solely for the information and use of those charged with governance and management of the District and the State Auditor and is not intended to be and should not be used by anyone other than the specified parties.



Mathias C. Justin, Ltd.
Certified Public Accountants

Pequot Lakes, Minnesota
May 15, 2014