

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
December 12, 2012
APPROVED MINUTES

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on **Wednesday, December 12, 2012**. Managers in attendance included Greg Holmvik, Raymond Hanson, Duane Erickson, Curt Johannsen, Mike Christensen, John Austinson and Dean Spaeth. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents, Attorney Hanson and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:30 a.m.
3. Agenda Approval. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve the agenda with the addition of an update on the \$5,000 each for road raises in Hendrum and Perley, property the watershed district owns, J.D. 53, Lat. #1 and watershed district policy.
4. Financial Report Dated October 30 and November 30, 2012. The Financial Reports dated October 30, 2012, and November 30, 2012, were distributed to the Board of Managers and reviewed. A motion was made by Manager Hanson and seconded by Manager Christensen to approve the reports as distributed. Carried.
5. Approval of Billings. A motion was made by Manager Hanson and seconded by Manager Christensen to approve the bills as distributed. Carried.
6. Meeting Minutes. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve the minutes of the November 14, 2012, regular meeting as distributed. Carried.
7. Community Levee flood Control Hendrum/Perley. Engineer Bents reported that staff met with representatives of the DOT, Norman County Highway Dept. and the communities of Hendrum/Perley to discuss the possibility of road raises by both communities. All representatives were receptive to the idea and the consensus was to request funding for the projects from the State of Minnesota, and if successful, move forward.
8. Open Microphone. No one came forward for an open microphone.
9. Red River Basin 3-Phase Retention Site Identification. Lance Yohe, Red River Basin, met with Managers to discuss the 3 Phase Retention Site Modeling for the Mainstem and region impacts and prioritization of the Red River. He distributed information and discussed the use of modeling with a map to determine possible holding sites. Yohe stated that the Diversion Authority has designated \$25 Million to assist in modeling and moving forth with retention up to Halstad. Yohe also indicated that he intended to ask Administrator Ruud to be on a planning committee. Pat Downs, Red River Retention Authority,

Director/Administrator, indicated that they would be able to model approximately 100 sites. Yohe stated that if the District is interested, they should submit their choice of sites as soon as is possible. Chairman Holmvik felt that the District should definitely take advantage of this opportunity, and Manager Johannsen stated let's get going and get it on the table and then we will know what can be built.

PERMITS

10. Richard Lundeen, Section 2, Sundal Twp. A motion was made by Manager Austinson and seconded by Manager Erickson to approve Permit #12-12-12-8 to install a field crossing with an 18" pipe with the condition that the pipe be a minimum of 24" and installed at grade with the existing creek. Carried.

11. Norman County Highway Department, Section 27 of Strand Twp. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve Permit #12-12-12 to install a flap gate. Carried.

12. A motion was made by Manager Hanson and seconded by Manager Spaeth to table the following permit applications. Carried.

- Brad Arends, Section 22, Mary Twp., Install subsurface drain tile.
- Bob Brandt, Sections 23, 24, 26, McDonaldsville Twp., Install subsurface drain tile.
- Bryan Klabunde, Sections 2, Popple Grove and Sections 34, 35, Pembina Twp. Install subsurface drain tile.
- MnDOT, Sections in Nora, Minerva Twps. Bituminous Mill/Overlay and Culvert Replacement T.H. #92.
- MnDOT, Sections in McDonaldsville, Pleasant View and Lockhart Twps. Pavement reclamation and culvert replacement T.H. #9.
- Richard Oberg, Section 35, Pleasant View Twp. Install subsurface drain tile.
- Adam Stalboerger, Section 12, Popple Grove Twp. Install a culvert under Hwy #59 for a subsurface tile drainage system.
- Ryan Zimmerman, Section 11, Georgetown Twp. Install subsurface drain tile.

13. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve the following permit applications with conditions as shown. Carried.

- Dahl Brothers, Section 15, Bejou Twp. Permit #12-12-12-3 to install subsurface drain tile with the following recommendations and conditions: 1. Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2. Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3. Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4. Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5. Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding and that pumps and associated pipes will not be installed above ground

and will not block vehicle traffic on the ROW of ditch systems. Also all disturbed areas in the ditch ROW's will be restored and reseeded to preexisting conditions.

- Robert Klemetson, Section 27, Walworth Twp. Permit #12-12-12-6 to install a field approach and culvert with the condition that the culvert is an 18" diameter pipe.
- Landbruk Family Farms, Section 4, Felton Twp. Permit #12-12-12-7 to install subsurface drain tile with the same recommendations and conditions as shown above.
- Wallace Nelson, Section 26, Sundal Twp. Permit #12-12-12-11 to install field approach and culvert with the condition that the culvert is an 18" in diameter.
- Dale Sip, Section 17, Green Twp. Permit #12-12-12-14 to construct a new ditch.

14. Charles Hilde, Section 34, Felton Twp. A motion was made by Manager Spaeth and seconded by Manager Christensen to deny Permit #12-12-12-4 to install subsurface drain tile and inform applicant that the proposed area to be tiled is not currently in the assessment area of Clay County Ditch #8 and prior to a new permit being considered he would be required to obtain approval under 103E.401 to petition into the system. Carried.

15. Community Levees, Shelly Flood Control Project. Managers were reminded of the upcoming Hearing for Project #45 City of Shelly scheduled for 7:00 p.m. Thursday December 13, 2012, at the community room at Shelly. Bents previewed with the Board of Managers the PowerPoint presentation that will be used at the hearing. Managers were also given the draft order that will be used if the project moves forward.

16. Upper Becker Dams/Gate Option. Administrator Ruud questioned Managers on how and if they intended to move forward with the gate option of the Upper Becker Dams. Manager Austinson asked if the Red River Retention Authority would agree to fund this project as part of the flood damage reduction north of Fargo. Consensus was that they wouldn't as the reduction at Halstad would be very minimal. Manager Hanson stated that he felt the cost and expense for land purchases far outweighs the benefits for this project. Manager Johannsen stated that if the District is going to spend that much on land purchases they would be better off to put it towards a different project. A motion was made by Manager Hanson and seconded by Manager Spaeth to table the project until such time that a better solution comes to this. Carried.

17. Guidelines for Redetermination of Benefits. A motion was made by Manager Hanson and seconded by Manager Christensen authorizing Ruud to continue trying to identify possible viewers. Carried.

18. Project #13, Olson Agassiz. Administrator Ruud discussed a meeting scheduled for 1:30 p.m. on Monday, December 17, 2012, in the District office, with DNR officials and various landowners on cattail management on Olson Agassiz. Managers Holmvik, Christensen and Erickson were appointed to attend.

19. State Bonding Funds. Manager Holmvik recommended that Managers and staff encourage Ron Harnack to include the City of Ada, when discussing and lobbying for funds in St. Paul.

20. Managers Per Diems & Expenses. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve payment of Managers Per Diems and Expenses as distributed. Carried.

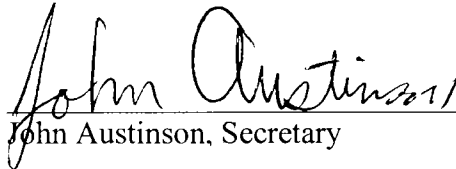
21. Consultant Proposals. A motion was made by Manager Austinson and seconded by Manager Erickson to accept Wambach & Hanson's proposal for legal services for year 2013, as presented. Carried. A motion was made by Manager Spaeth and seconded by Manager Hanson to accept Houston Engineering's proposal for engineering services for year 2013, as presented. Carried.

22. Goose Prairie Marsh. Manager Erickson stated that after he and Manager Austinson met with landowners and officials on Goose Prairie Marsh, their recommendation was to bring this to the Project Team. A motion was made by Manager Johannsen and seconded by Manager Hanson to schedule a Project Team meeting and that this be an agenda item. Carried.

23. J.D. #53, Lat. #1. A motion was made by Manager Hanson and seconded by Manager Christensen to approve Pay Request #2 in the amount of \$3,058.86 to Olson Construction for a bridge replacement. Carried.

24. Policies. Manager Erickson requested that as part of policies for the District, a benefit cost ratio be discussed in January.

25. There being no further business to come before the Board of Managers, a motion was made by Manager Christensen and seconded by Manager Hanson to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 12:25 p.m.



John Austinson, Secretary

Date	Num	Name	Memo	Amount
Nov 15 - Dec 13, 12				
11/16/2012	14503	Helen Berhardson	Option to purchase control levee	100.00
12/12/2012	14504	Tony Sip	Mowing Ditches	5,015.00
12/12/2012	14505	Visser Trenching	Beaver Dam Removal	160.00
12/12/2012	14506	Wambach & Hanson		8,547.11
11/15/2012	14611	Curt Sorenson	crop damage - project 30	1,396.70
11/16/2012	14612	Lorraine D. Merkle	FEMA repair - Project 9	17,884.80
11/19/2012	14614	MPCA	mpca permit upper reaches bank stab	400.00
11/29/2012	14615	Franke Family Farms	CD #4 Easement	2,232.00
12/03/2012	14616	MN DNR	Public Waters Permit Mary Proj	880.70
12/12/2012	14619	Olson Construction	Pay Req #2	3,058.86
12/12/2012	14620	Ralph's Food Pride	Supplies	75.43
12/12/2012	14621	Ada City	Utilities	249.85
12/12/2012	14623	Arvig	Utilities	72.52
12/12/2012	14624	AmeriPride	Office Supplies	140.74
12/12/2012	14626	Gordon Construction	Construction Costs	38,563.50
12/12/2012	14628	Jon Peterson	Culvert Installation	250.00
12/12/2012	14629	Lako Drilling, Inc.	Acquisition Property Paquin	5,049.09
12/12/2012	14630	AT&T	utilities	102.90
12/12/2012	14633	Cardmember Service	MAWD	149.80
12/12/2012	14639	Houston Engineering,	Engineering Fees	43,438.80
12/12/2012	14648	Loretel Systems	Utilities	291.47
12/12/2012	14651	Mahnomen SWCD	Clean Water Legacy Grant	7,675.00
12/12/2012	14657	N C Highway Dep	Culvert Olson Agassiz	425.63
12/12/2012	14658	Index-Ada	Programs and general	309.39
12/12/2012	14659	Norman Co Recorder	Recording Fees Shelly	184.00
12/12/2012	14660	Norman SWCD	Clean Water Partership Grant	6,565.00
12/12/2012	14661	Norman Trea/Aud	Ditch project costs	3,355.53
12/12/2012	14662	NW Beverage, Inc.	Office Supplies	30.25
12/12/2012	14663	Office Supplies Plus	Office Supplies	243.58
12/12/2012	14664	Red r Coop Power	Linemen labor	1,181.89
12/12/2012	14665	Red River Watershed	RRWMB 1/2 Cost Share	238,970.72
12/12/2012	14666	MARCO, Inc.	copier lease	614.53
12/12/2012	14667	Mn Energy Resources	Utilities	36.78
12/12/2012	14668	Morris Electronics, I	Technical Support	1,828.70
12/13/2012	14669	Norman Co Treas/Au	Acquisition Property Paquin	1,064.88
12/13/2012	14670	Cardmember Service	MAWD & Technical Equip	410.42
12/12/2012	14681	Curt Johannsen	Mgrs per diems & exp	468.54
12/12/2012	14682	Dean P Spaeth	Mgrs per diems & exp	127.38
12/12/2012	14683	Duane L Erickson	Mgrs per diems & exp	128.09
12/12/2012	14684	Gregory R Holmvik	Mgrs per diems & exp	501.41
12/12/2012	14685	John D Austinson	Mgrs per diems & exp	187.32

12/12/2012	14686	Mike Christensen	Mgrs per diems & exp	139.19
Date	Num	Name	Memo	Amount
Nov 15 - Dec 13, 12				
12/12/2012	14687	Raymond M Hanson	Mgrs per diems & exp	379.55
12/12/2012	14688	Renae Kappes	Cleaning	120.00
12/12/2012	14689	Roger Hennen	Well Sealing Paquin	300.00
11/20/2012	DD	PERA	PERA 11/20/12	602.51
12/03/2012	DD	PERA	PERA 12/3/12	2,385.03
11/20/2012	DD	QuickBooks Payroll	Created by Payroll Service on 11/19/2012	5,784.02
				<u>402,078.61</u>