

1W1P Policy Committee Meeting

March 6, 2019

A meeting of the One Watershed One Plan Policy Committee was held on Wednesday, March 6, 2019, at the Wild Rice Watershed District (WRWD) Office. Policy Committee Members in attendance included: Richard Menholt, Clay County SWCD Supervisor; Frank Gross, Clay County Commissioner; Joan Lee, Polk County Commissioner; Dean Spaeth, Wild Rice Watershed District alternate; Steve Jacobson, Norman County Commissioner; Jerome Flottesch, Becker County SWCD alternate, Barry Nelson, Becker County Commissioner; Chris Cournia; West Polk SWCD Supervisor, Pete Revier, Mahnomen County SWCD Supervisor; Erik Rockstad, Norman County SWCD Supervisor; Kevin Ruud. Dean Newland, Clearwater County Commissioner; Mark Titera, Clearwater County Commissioner; and Alroy Lewis, Clearwater County SWCD Supervisor attended via phone call. Others in attendance included: Kevin Ruud, Wild Rice Watershed District Administrator; Henry VanOffelen, Board of Water and Soil Resources; Tara Jensen, Wild Rice Watershed District Bookkeeper; Matt Jacobson, Houston Engineering; Brett Arne, Board of Water and Soil Resources; Aaron Neubert, Mahnomen County SWCD; Lori Thronson, Norman County SWCD; Ed Clem, Becker County SWCD; Nicole Bernd, West Polk County SWCD; Chester Powell, Clearwater County SWCD; and Jerry Bents, Houston Engineering. Policy Committee members absent were David Geray, Mahnomen County Commissioner; Travis Schauer, Becker SWCD Supervisor; Mark Harless, Wild Rice Watershed District Manager; and Scott Balstad, East Polk SWCD Supervisor.

Ruud presented an overview of the 1W1P development and existence, noting that all participating parties have approved working together to develop a plan jointly. An overview of the watershed district, comprehensive resources, and future work was reviewed. Matt Jacobson presented the Committee with a history of the 1W1P development, along with noting advantages of developing one plan versus numerous including streamlining efforts, maximizing efficiency, gaining a good position for future funding opportunities and leveraging current and local water plans and efforts.

Next, an overview of different factors that go into 1W1P development was given. The areas include:

- Comprehensive resources: Identifying priority issues and resources to work on in the next ten years.
- Resource category: resource concerns related to categories and issues that impact concern.
- Priority resource concerns: rating which concerns are the most important.
- Measurable goals: setting measurable goals on what can be done to address resource concerns that are identified. This can be reviewed at 10 year increments to determine what to do next.
- Targeted implementation schedule: identify actions to make progress towards measurable goals and priority issues. Includes: what is happening, who is leading the effort, estimated cost and timeliness for completing efforts.
- Plan implementation programs: A structure for actions which puts them into different programs. le: general operations, capital improvements, statutory/ordinances, and incentive based initiatives.
- Plan administration and coordination: Several options on how to administrate and coordinate the plan can be considered.

- Land and water resource inventory: A required appendix describing the watershed. A great resource to give to parties wanting more information regarding characteristics or issues of the watershed.

Committee representation and roles and representatives of each of the committees' members was discussed next: Policy committee, Advisory committee, and Steering committee. The WRWD will serve as the fiscal agent and administrative roles for the process. Timeline milestones to achieve were presented, looking at what will be worked on and achieved during various periods of time through June 2021.

Policy Committee election was held. A motion was made by Newman and seconded by Gross to nominate Lee as Chair. Motion carried and Lee was unanimously voted Chair. A motion was made by Jacobson to nominate Nelson as Vice-Chair. Nelson declined the nomination. A motion was made by Flottesmesch to nominate Revier as Vice-Chair. Revier declined the nomination. A motion was made by Gross and seconded by Nelson to nominate Jacobson as Vice-Chair. Motion carried and Jacobson was unanimously voted Vice-Chair. A motion was made by Jacobson and seconded by Menholt to nominate Harless as secretary. Motion carried and Harless was unanimously voted secretary.

Discussion regarding the draft Bylaws document was held with the following decisions being made. The committee determined that mailed or emailed distribution of meeting materials was preferred at least seven days prior to the meeting, dependent on member preference. Discussion was held regarding electronic meeting attendance. It was determined that the quorum is of those in attendance at the meeting and only those in attendance are able to cast votes on motions. Appointed alternates are able to vote in the absence of the delegate. Discussion was held regarding term length and the statement regarding. The second option was chosen to be the favorable one: until the expiration of the MOA to run concurrently with each Policy Committee member's term on his/her respective board. Discussion was held regarding advisory committee membership and the purpose of the advisory committee in the 1W1P process. A motion was made by Rockstad and seconded by Cournia to approve the Bylaws with changes as discussed. Carried.

A motion was made by Gross and seconded by Jacobson to hire Houston Engineering as the plan writing consultant upon recommendation from the steering committee. Carried. A motion was made by Cournia and seconded by Gross to approve the MOA, plan boundary, workplan, timeline, and budget as presented. Carried. A motion was made by Flottesmesch and seconded by Gross to approve the advisory committee members including state agencies, steering committee recommendations, and further recommendations to be considered in the future. Carried. It was determined that the next Policy Committee meeting will likely be held in June, in coordination with the Advisory Committee kickoff. A motion was made by Nelson and seconded by Gross to adjourn the meeting. Therefore, being no further business to be considered by the Committee, Chair Lee adjourned the meeting at 3:04 pm.