

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
December 12, 2018
APPROVED MINUTES

A full list of acronyms used is available at the end of this report (Appendix C)

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, December 12, 2018. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, Mark Harless and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order at 8:30 a.m. with recital of the pledge of allegiance.
3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the agenda with the following additions. Carried:
 - Audit Proposal
 - RRBC Conference
 - Manager Erickson email
 - Acquisition Property
4. Meeting Minutes. A motion was made by Manager Johannsen and seconded by Manager Harless approving the November 14, 2018, Regular Meeting Minutes as presented. Carried.
5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Harless to approve the payment of billings as presented with the addition of a late bill from Matt Wagner. Carried.
6. Financial Report. A motion was made by Manager Johannsen and seconded by Manager Harless to approve the monthly financial report dated November 30, 2018. Carried
7. Open Mic. Nobody spoke at this time.
8. Manager Erickson Email. Manager Erickson requested that his email be discussed during RRWMB discussion later in the meeting.
9. LWRR. Administrator Ruud stated that a teleconference was held the previous week, working on details of the easement purchase. He is hopeful that an income contract will be ready for approval at the January Board Meeting. The SWCD is currently working with the first applicant for the program.
10. Remodeling Project Update. Administrator Ruud reported that the architect will be mailing the signed contract from Schmitz Builders. A preconstruction meeting is scheduled for December 20 at 3:00 pm.

11. Goose Prairie WMA. Administrator Ruud provided an update regarding securing options necessary for the project. Engineer Bents is working on the engineer's report for the project. A hearing for the project is anticipated to be held in March.

12. Community Flood Protection. Administrator Ruud and Engineer Bents met with the City of Halstad to update them regarding the project and discuss the weather related emergency plan. The City of Halstad found the plan acceptable. A motion was made by Manager Spaeth and seconded by Manager Harless to approve a pay request from Sellin Brothers in the amount of \$179,570.31 for work completed on the project. Carried. Administrator Ruud added that a request for \$1,000,000.00 in funding (15% of total project costs) was submitted to the RRWMB for consideration at the December meeting.

Engineer Bents reported that 60% plans for Hendrum were received from MNDOT this morning. The NCHD anticipates having 60% plans completed the following day. Administrator Ruud and Engineer Bents, or a representative from Houston Engineering, will present the plans to the City of Hendrum. Discussion was held regarding a letter received from FEMA indicating that the request to delay the release of the updated flood maps was denied. It was determined that once the bid for the project has been awarded, a change in determination might be available.

PERMIT APPLICATIONS

13. Perry Ellingson, Section 36, Hendrum Twp. A motion was made by Manager Spaeth and seconded by Manager Johannsen to table Permit #18-092 to install a culvert pending information from the applicant (MNDNR Permit). Carried. It is noted that Engineer Bents will communicate with MNDNR to determine what information they need from the applicant and relay the information.

14. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the following permit applications with conditions as listed. Carried.

- Kurt Anderson, Section 25, McDonaldsville Twp. Permit #18-126 to replace an 18" culvert with a longer 18" or 24" culvert in a field approach with the condition that the replacement pipe is an 18" diameter pipe.
- Falk Township, Section 22, Falk Twp. Permit #18-122 to lower an existing centerline culvert with the condition that the centerline culvert is installed with the north end (inlet side) at the current elevation and the south end (outlet end) lowered to match the current elevation of the north end, which is 26" below the bench mark established by the Clearwater County as described in their November 20, 2018, letter.
- Scott Stevenson, Section 2, Viding Twp. Permit #18-130 to install an 18" side inlet culvert with a flap gate with the condition that the outlet is installed above (however not more than 2 ft above) the elevation of the original design grade line of the receiving ditch and the condition that the ditch banks and/or levees are restored to the pre-project geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures necessary.

15. Richard Balstad, Section 3, Gregory Twp. A motion was made by Manager Hanson and seconded by Manager Johannsen to table Permit #18-090 to install a culvert pending previously requested information from the applicant: a sketch of the proposed project showing the cross section and plan view of the overflow, the location of the new pipe showing the distance from the existing centerline culvert, elevation of the new culvert, elevation of the overflow section relative to the upstream pipe and existing ditch channel, and any proposed erosion measures such as rip rap or grass seeding. Carried.

16. Darin Erickson, Section 17, Walworth Twp. Permit #18-097 was withdrawn by the applicant prior to the board meeting.
17. Randy Green, Section 8, Green Meadow Twp. A motion was made by Manager Johannsen and seconded by Manager Christensen to table Permit #18-131 to install subsurface drain tile to allow time for staff to review application. Motion failed with Chairman Holmvik, Managers Erickson, Spaeth, and Hanson voting against. Managers Harless, Johannsen and Christensen voting in favor. A motion was made by Manager Spaeth and seconded by Manager Erickson to approve Permit #18-131 to install subsurface drain tile with standard tile conditions pending a staff review of application. Motion carried with Manager Johannsen voting against.
18. Allen Halland, Section 19, Strand Twp. A motion was made by Manager Johannsen and seconded by Manager Spaeth to table Permit #18-123 to construct a field approach and access road with an 18” culvert requesting that the applicant provide written approval including any required mitigation from the Norman County WCA LGU (Norman County SWCD). Carried.
19. Manager Harless left the Board table.
20. Paul Harless, Section 12, Winchester Twp. A motion was made by Manager Spaeth and seconded by Manager Erickson to approve Permit #18-127 to install subsurface drain tile with standard tile conditions. Carried.
21. Manager Harless returned to the Board table.
22. Norman County Highway Department, Sections 18-19, Shelly Twp. A motion was made by Manager Johannsen and seconded by Manager Harless to table Permit #18-129 for roadway construction and culvert changes to notice the City of Shelly and suggest the applicant reconsider the locations of the proposed slide gates to the south side of the roadway. Carried.
23. Verdell Olson, Section 7, Sundal Twp. A motion was made by Manager Christensen and seconded by Manager Johannsen to table Permit #18-128 to install subsurface drain tile and request that the applicant provide a complete tile plan including the locations of the tile, sizes, depths, and the type of outlet. Carried.
24. Corey Hanson Complaint. Engineer Bents reported that work at the site will be completed in the spring.
25. RCPD Projects. Administrator Ruud reported that Project team meetings for the Moccasin and South Branch project areas were held on November 27. Engineer Bents presented the information from the meeting to the Board. Board discussion was held regarding the presented information. Board supported the Project team recommendation to further investigate various alternatives in each of the subwatersheds.
26. Upper Reaches Repair. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve a pay request from Spruce Valley in the amount of \$44,209.00 for bank stabilization repairs. Carried.
27. RRWMB Questionnaire. A full copy of the questionnaire with Board response is available in Appendix A at the end of this document. Board discussion regarding each of the question was held. The submitted answers were approved for submission by the majority of the Board by votes as indicated as follows:
 - Question 1: A motion was made by Manager Harless and seconded by Manager Johannsen to submit the response “The mission statement of the RRWMB could remain the same. It may however be improved upon to include not only projects and programs, but also education for the public regarding flooding issues, community resiliency, and best management practices when dealing with water. The

mission of the RRWMB could also include other environmental issues that watershed managers are obligated to address, including but not limited to: water quality in regards to nutrient management and erosion and sediment control; as well as, water quantity and drought preparedness.” Motion carried with Chairman Holmvik, Managers Christensen, Harless and Johannsen voting in favor. Managers Hanson, Erickson, and Spaeth against.

- Question 2: A motion was made by Manager Harless and seconded by Manager Spaeth to submit the response “Remain the same.” Motion carried with Chairman Holmvik, Managers Christensen, Harless, Johannsen, Erickson and Spaeth voting in favor. Manager Hanson voting against.
- Question 3: A motion was made by Manager Johannsen and seconded by Manager Harless to submit the answer “The supporting objectives are excellently written. The only change I would consider would be to add a section regarding supporting efforts for community resiliency to flooding and other environmental disasters.” Motion failed with Managers Christensen, Spaeth, Hanson and Erickson voting against. Chairman Holmvik, Manager Harless and Johannsen voting in favor. A motion was made by Manager Harless and seconded by Manager Spaeth to submit the answer “The supporting objectives of the RRWMB should remain the same.”. Motion carried with Chairman Holmvik, Managers Erickson, Harless, Christensen, and Spaeth voting in favor. Managers Hanson and Johannsen voting against.
- Question 4: A motion was made by Manager Erickson and seconded by Manager Hanson to submit the response “Let DNR handle retention on state and federal land”. Motion failed with Chairman Holmvik, Managers Christensen, Johannsen, Harless, Hanson, and Spaeth against. Manager Erickson in favor. A motion was made by Manager Johannsen and seconded by Manager Harless to submit the response “Due to the ever changing landscape and hydrology, we think that the RRWMB needs to continue addressing flooding as their main concern; focusing on the fact, that flooding at this point is going to continue and the next flood of historically greater magnitude is always a possibility. We need to prepare and protect citizens in the Valley for a flood that is greater than a one percent or a 100 year event. Furthermore, as it should be, water quality is continuing to be a very important topic in the Red River Basin; as a result, flood damage reduction projects which include water quality benefits will probably be eligible for additional funding sources; therefore, water quality benefits, including nutrient reduction and sediment/erosion control, should always be considered when planning flood damage reduction projects. However, we should not be too narrow focused to not consider the effects that a prolonged drought could have on water quantity as well.” Motion carried with Chairman Holmvik and Managers Christensen, Harless and Johannsen voting in favor. Managers Erickson, Hanson and Spaeth against.
- Question 5: A motion was made by Manager Johannsen and seconded by Manager Christensen to submit the response: “We don’t believe the RRWMB should limit themselves on what alternative flood damage reduction projects they are willing to support. The RRWMB should be willing to support whatever alternative(s) addresses the local need as well as the regional and basin wide efforts. However, retention efforts in whatever form should be the main priority.” Motion carried with Chairman Holmvik and Managers Christensen, Harless and Johannsen voting in favor. Managers Erickson, Hanson and Spaeth voting against.
- Question 6: A motion was made by Manager Hanson and seconded by Manager Erickson to submit the response: “Leave the Red board, use in our own watershed”. Motion failed with Chairman Holmvik, and Managers Christensen, Harless, Johannsen, and Spaeth voting against. Managers Erickson and Hanson voting in favor. A motion was made by Manager Harless and seconded by Manager Johannsen to submit the response: “We feel that the current funding prioritization should remain the same.” Motion carried with Chairman Holmvik and Managers Christensen, Harless, Johannsen and Spaeth voting in favor. Managers Erickson and Hanson voting against.
- Question 7: A motion was made by Manager Harless and seconded by Manager Johannsen to submit the response: “We do not feel there are any immediate issues that need to be addressed. Good job. Continue forward with the Strategic planning process.” Motion carried with Chairman Holmvik, and

Managers Christensen, Harless, Johannsen and Spaeth voting in favor. Managers Erickson and Hanson voting against.

- Question 8: A motion was made by Manager Hanson and seconded by Manager Erickson to withdraw from the RRWMB prior to the April deadline. Motion failed with Chairman Holmvik and Managers Christensen, Harless, Johannsen and Spaeth voting against. Managers Hanson and Erickson voting in favor. A motion was made by Manager Johannsen and seconded by Manager Harless to submit the response “I feel that the RRWMB has done a great job addressing issues affecting their organization; however, I still have a few concerns. I believe that the RRWMB of managers should only consist of managers from the boards of their member watershed districts. I don’t believe that district administrators should be serving on the board as voting delegates. I also feel that a term limit should be put on the Chair and other officer positions within the RRWMB. Maybe, a solution would be for the officers of the RRWMB to have a step approach to the officer positions. As an officer of the RRWMB, a manager would start at the secretary position, and after an “x” amount of years step up to the treasurer position; the current treasurer would then move up to the vice-chair; and the current vice-chair will then become chair; and a manager who hasn’t held an office yet will become the new secretary. Once an officer has moved through the succession, if they have the board’s support, they can start again as secretary and step up through the officer positions again. By rotating officer positions around it allows for a fresh perspective; as well as, managers become familiar with the other officer positions in the event there is a turnover in board members.” Motion failed with Chairman Holmvik and Managers Christensen, Erickson, Hanson, Harless, and Spaeth voting against. Manager Johannsen voting in favor. A motion was made by Manager Johannsen and seconded by Manager Hanson to not submit a response to Question 8. Motion carried with Chairman Holmvik, and Managers Christensen, Erickson, Harless, Johannsen and Spaeth voting in favor. Manager Hanson voting against.

28. RRWMB Discussion. Manager Hanson led discussion regarding the lease extension proposal presented by the RRMWB. Manager Erickson stated that he felt that the Advisory Committee should have take a more active role in the building project discussions. A motion was made by Manager Hanson and seconded by Manager Erickson to deny the RRWMB proposed lease extension. Motion failed with Chairman Holmvik and Managers Christensen, Harless, Johannsen and Spaeth against. Managers Erickson and Hanson in favor. A motion was made by Manager Johannsen and seconded by Manager Harless to approve the lease extension as found in Appendix B at the end of this report. Motion carried with Manager Hanson voting against.

Manager Erickson asked if the RRWMB had discussion with Arvig regarding a long term lease of space in their building. Manager Johannsen stated that the WRWD Board voted against exploring that option, and the RRWMB lease is with the WRWD.

29. Conflict of Interest. Manager Hanson led discussion regarding conflict of interest. He voiced a desire to get RRWMB updates from Chairman Holmvik, stating that he was unaware that the SHRWD was withdrawing from the RRWMB.

30. 1W1P. Administrator Ruud reported that a 1W1P steering committee meeting will be held on Monday, December 17 to review the application and MOU documents.

31. Citizens Advisory. The Board was presented with draft meeting minutes from the November Citizen’s Advisory Meeting. The Committee recommended the Board explore the opportunity to install live stream capabilities in the conference room as a part of the office remodeling project.

32. Acquisition property. A motion was made by Manager Johannsen and seconded by Manager Harless to approve a request from Eric Dyrdaahl to lease parcel 12-5269000 “Klevgaard Buyout” for a term of 10 years with annual rent of \$100 plus property taxes. Carried.

33. Audit. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve a proposal for audit services presented by Justin Classen for a term of three years. Carried.

34. Per Diems. A motion was made by Manager Hanson and seconded by Manager Christensen to approve payment of Manager per diems and expenses as distributed. Carried.

35. District Credit Card. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve applying for a district credit card. Carried.

36. Meetings Conferences & Seminars. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve manager and staff attendance at Rinke Noonan Drainage and Watershed Conference and the Red River Basin Commission Annual Conference. Carried.

37. Manager Johannsen presented the Board with a plaque that he accepted on behalf of the District at the MAWD Annual Meeting recognizing the 50th anniversary of the WRWD.

38. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Christensen to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 12:27 pm.

Curt Johannsen, Secretary

Date	Num	Name	Memo	Amount
Nov 15 - Dec 12, 18				
11/27/2018		QuickBooks Payroll Service	Created by Payroll Service on 11/26/2018	5,905.59
12/05/2018		MARCO, Inc.		508.23
11/15/2018		PERA		952.37
12/03/2018		Arvig		327.80
11/29/2018		Minnesota Energy Resources Corporation		63.00
12/10/2018		Ada City		282.01
12/03/2018		PERA		918.04
12/04/2018			Funds Transfer	500,000.00
12/05/2018			Funds Transfer	500,000.00
12/11/2018		QuickBooks Payroll Service	Created by Payroll Service on 12/10/2018	5,867.43
12/03/2018	ACH	MN Dept of Revenue	5062265	340.00
12/03/2018	ACH	US Treasury-Payroll	41-6145653	1,637.26
11/15/2018	ACH	MN Dept of Revenue	5062265	340.00
11/15/2018	ACH	US Treasury-Payroll	41-6145653	1,720.62
11/15/2018	ACH	Aflac		650.46
11/19/2018	ACH	Norman County News Online		30.00
11/15/2018	16965	Dwight A OR Mary L Heitman	Easement Purchase	1,798.88
11/21/2018	16966	MAWD	Annual Conference Registration	1,065.00
12/12/2018	16967	AmeriPride	rugs	68.86
12/12/2018	16968	Braun Intertec Corporation		13,155.00
12/12/2018	16969	Farmers National Company	Bergren appraisal	1,500.00
12/12/2018	16970	Gordon Construction, Inc.		520.00
12/12/2018	16971	Houston Engineering, Inc.		78,005.13
12/12/2018	16972	Kenneth Aaron Kesselberg	Snow removal	175.00
12/12/2018	16973	MN PEIP	Insurance Benefits	1,191.60
12/12/2018	16974	Morris Electronics, Inc.		160.00
12/12/2018	16975	Northwest Beverage, Inc.		38.00
12/12/2018	16976	Office Supplies Plus		85.64
12/12/2018	16977	Red River Watershed Management Board	November & December Levy	336,846.49
12/12/2018	16978	Red River Watershed Management Board	December Office Lease	625.00
12/12/2018	16979	Renae Kappes	cleaning - 2 @ 60	120.00
12/12/2018	16980	Sellin Brothers, Inc	Pay Req 5	179,570.31
12/12/2018	16981	Spruce Valley Corp	Bank Stabilization	44,209.20
12/12/2018	16982	Twin Valley Times	lease ad	55.76
12/12/2018	16983	Wambach & Hanson	November Legal	3,111.86
12/12/2018	16984	Matt Wagner	Beaver Trapping	1,039.17
12/12/2018	16985	Curt Johannsen		546.34
12/12/2018	16986	Dean P Spaeth		104.14
12/12/2018	16987	Duane L Erickson		291.26
12/12/2018	16988	Gregory R Holmvik		69.26
12/12/2018	16989	Mark L Harless		83.43
12/12/2018	16990	Michael K Christensen		166.93
12/12/2018	16991	Raymond M Hanson		88.88
TOTAL				1,684,233.95

Appendix A



RED RIVER WATERSHED MANAGEMENT BOARD

October 31, 2018 Strategic Plan Input Watershed District Questionnaire

On October 24, 2018, the Red River Watershed Management Board (RRWMB) held a special meeting to discuss funding of alternative flood damage reduction projects, cost-share levels of such projects, and development of a strategic plan. As part of this meeting, the RRWMB Managers reviewed the current Star Valuation Process, Project Evaluation Worksheet, and overall funding process for water retention projects.

Before moving forward with the development of a strategic plan, the RRWMB Managers are asking for input from both member and non-watershed districts based on discussion at this special meeting. The RRWMB Managers have asked staff to prepare and distribute this questionnaire to obtain insightful comments and input, which will guide the RRWMB into the future. The RRWMB asks that your full board discuss these questions and that responses represent the views of your entire board of managers.

Also attached is a document illustrating progress that has been made by the RRWMB in the first nine months of the RRWMBs reorganization and restructuring. Since this document was developed, the RRWMB has continued to make decisions and to implement change. It is important that your responses be clear and specific. Please respond to these questions by December 31, 2018 and submit them via email to RRWMB Executive Director Robert Sip at: rob.sip@rrwmb.org

Note – There are eight (8) questions that the RRWMB is seeking input on. Please review this document and respond to all eight questions. Each watershed district should submit one collective response.

Watershed District: Wild Rice Watershed District

1. Should the RRWMB’s mission below remain the same for the next 10 years and beyond? If not, what changes are needed? Please be specific.

“The mission of the Red River Watershed Management Board is to institute, coordinate, and finance projects and programs to alleviate flooding and assure the beneficial use of water in the watershed of the Red River of the North and its tributaries.”

Watershed District Response – RRWMB Mission:

The mission statement of the RRWMB could remain the same. It may however be improved upon to include not only projects and programs, but also education for the public regarding flooding issues, community resiliency, and best management practices when dealing with water. The mission of the RRWMB could also include other environmental issues that watershed managers are obligated to address, including but not limited to: water quality in regards to nutrient management and erosion and sediment control; as well as, water quantity and drought preparedness.

Response carried on a 4-3 vote

2. Should the RRWMB's principal objective below remain the same for the next 10 years and beyond? If not, what changes are needed? Please be specific.

"The principal objective of the Red River Watershed Management Board is to assist member Watershed Districts with the implementation of water related projects and programs. The purpose of these projects and programs is the reduction of local and mainstem flood damages, and also to enhance environmental and water resource management. Projects and programs must be of benefit to the Red River Basin and its member watershed districts in order to qualify for RRWMB funding.

The principal objective of the RRWMB, as stated above, is derived from legislation passed in 1976 and 1991. This objective is also in direct support of the RRWMB's Mission Statement. In addition to the RRWMB's principle objective, the Board has adopted several supporting objectives. Taken as a whole, the principal and supporting objectives form an overall policy for the Red River Watershed Management Board."

Watershed District Response – RRWMB Principal Objective:

Remain the same.

Response carried on a 6-1 vote

3. Should the RRWMBs supporting objectives below remain the same for the next 10 years and beyond? If not, what changes are needed? Please be precise. The supporting objectives can also be found at this website:

http://www.rrwmb.org/Governing_Documents/SECTION1-Policy%20Manual,%20Rev.%204%20FINAL.pdf

- Coordination - It is a supporting objective of the RRWMB to provide leadership for the coordination of projects and programs related to water management. The RRWMB accepts this leadership role as a matter of policy.
- Financial Support - It is a supporting objective of the RRWMB to participate in funding initiatives which include projects and related programs that encourage consideration of mainstem benefits and enhance environmental and water resources. It is current policy of the RRWMB to participate in funding of member watershed district initiated projects meeting RRWMB established criteria for financial support and other initiatives beneficial to the basin.
- Basin Planning - The RRWMB assists private, local, state, interstate, federal, or international water management and natural resource activities within the Red River Basin, through coordination and assistance with implementation. The RRWMB assists planning efforts at all levels within the Red River Basin and is committed to supporting basin planning efforts as a matter of Board policy.
- Water Quantity - The RRWMB supports projects and programs for the alleviation of damage by floodwater, with an additional emphasis on maintaining low flow conditions

for the aquatic environment and providing water supply for public use. It is Board policy to support flood control and water conservation projects.

- Water Quality - It is a supporting objective of the RRWMB to provide assistance for studies, programs, initiatives and projects to improve water quality. It is a policy of the RRWMB to support ongoing studies, initiatives, and programs for the improvement of water quality.
- Erosion and Sedimentation - It is a supporting objective of the RRWMB to provide assistance for studies, programs, and initiatives, including cooperative efforts with other agencies, to reduce soil erosion and sedimentation. It is a policy of the RRWMB to support studies, programs, and initiatives conducted by federal, state, and local agencies for the reduction of soil erosion.
- Education - It is a supporting objective of the RRWMB to support development of informational and educational programs related to water and natural resource management concerns. It is a policy of the RRWMB to utilize education as a tool to inform the public on issues related to the conservation of water, soil, and the preservation and enhancement of natural resources in the basin.
- Research - It is a supporting objective of the RRWMB to provide assistance for basic and applied research related to natural resources management within the Red River Basin. It is a policy of the RRWMB to commit to an administrative and financial role in supporting and sponsoring relevant research related to water and natural resource management within the Red River Basin.
- Public Information - It is a supporting objective of the RRWMB to inform the public of water management activities and concerns. It is a policy of the RRWMB to promote a strong public information program to educate the public regarding its operations and initiatives.
- Conflict Resolution - The RRWMB shall work toward the resolution of conflicts regarding water management. The RRWMB is committed to the resolution of conflicts and methods to reduce conflict include, but are not limited to negotiation, mediation, arbitration, or legal action. It is a policy of the RRWMB to commit itself to the speedy and efficient resolution of any conflicts related to managing the basin's water resources.
- Policies, Rules, and Regulations of Other Entities - The RRWMB will comply with the policies and regulations of other governmental entities. Where inconsistencies in policies and regulations exist, the RRWMB will cooperate with the appropriate governmental entities in resolving the inconsistencies. It is a policy of the RRWMB to adopt policies and regulations which are consistent with policies and regulations of other governmental entities, and to comply with the regulatory programs of these agencies.

Watershed District Response – RRWMB Supporting Objectives:

The supporting objectives of the RRWMB should remain the same.

Response carried on a 5-2 vote

4. Considering the future, what are the most important water and resource management problems that the RRWMB should work on?

Watershed District Response – RRWMB Water and Resource Management Problems:

Due to the ever changing landscape and hydrology, we think that the RRWMB needs to continue addressing flooding as their main concern; focusing on the fact, that flooding at this point is going to continue and the next flood of historically greater magnitude is always a possibility. We need to prepare and protect citizens in the Valley for a flood that is greater than a one percent or a 100 year event. Furthermore, as it should be, water quality is continuing to be a very important topic in the Red River Basin; as a result, flood damage reduction projects which include water quality benefits will probably be eligible for additional funding sources; therefore, water quality benefits, including nutrient reduction and sediment/erosion control, should always be considered when planning flood damage reduction projects. However, we should not be too narrow focused to not consider the effects that a prolonged drought could have on water quantity as well.

Response carried on a 4-3 vote.

5. What kinds of alternative flood damage reduction projects should the RRWMB support in the future? If non-structural is part of your answer, please elaborate what this means.

Watershed District Response – RRWMB Project Alternatives:

We don't believe the RRWMB should limit themselves on what alternative flood damage reduction projects they are willing to support. The RRWMB should be willing to support whatever alternative(s) addresses the local need as well as the regional and basin wide efforts. However, retention efforts in whatever form should be the main priority.

Response carried on a 4-3 vote.

6. How should the RRWMB prioritize funding in the Red River Basin over the next 5-10 years?

Watershed District Response – RRWMB Funding Prioritization:

We feel that the current funding prioritization should remain the same.

Response carried on a 5-2 vote.

7. Are there any immediate issues that the RRWMB should address in 2019?

Watershed District Response – RRWMB Immediate Issues:

We do not feel there are any immediate issues that need to be addressed. Good job. Continue forward with the Strategic planning process.

Response carried on a 5-2 vote.

8. Do you have other suggestions, comments, or questions for the RRWMB?

Watershed District Response – Other Suggestions, Comments, or Questions:

No response returned.

Response carried on a 6-1 vote.

The RRWMB Managers will review and consider your responses as it shapes its future. Thank you for your time and effort to consider and respond to these questions. The RRWMB greatly appreciates your timely review and response! Call RRWMB Executive Director Robert Sip at 218-474-1084 for any questions that you may have.

The RRWMB is also asking that your administrator and board chair sign this document before submitting your final responses to the RRWMB.

Kevin Ruud, Administrator

Wild Rice Watershed District

Date: 12/12/2018

Gregory Holmvik, Chair

Wild Rice Watershed District

Date: 12/12/2018

Appendix B

AMENDMENT TO OFFICE SPACE LEASE AGREEMENT

We, the Wild Rice Watershed District, “Lessor,” and the Red River Watershed Management Board, “Lessee,” hereby agree as follows:

RECITALS

A. Lessor and Lessee entered into an Office Space Lease Agreement (Lease) dated 4-17-18, with a copy of said Lease attached as Exhibit “A.”

B. After the Lease was executed, cost estimates for Lessor making necessary improvements/modifications to the leased premises to accommodate Lessee’s needs came in significantly higher than expected and accordingly the floor plan and resulting size(s) of the rooms/office spaces changed to what is stated and depicted on Exhibit “B” (office sizes and floor plan);

C. Lessee is willing to accept the floor plan as stated/depicted on Exhibit “B,” rather than the floor plan and specifications on Exhibit “A,” but in turn desires an option to extend the term of the lease for an additional 5 years beyond the term stated in the current Lease, subject to Lessee paying Lessor an additional \$60,000 of consideration contemporaneous with this Amendment, and subject to the parties in good faith reviewing and modifying the lease rental rate after the initial 10 year term for the remaining five (5) years of the extension term.

NOW, THEREFORE, based on the above RECITALS, and in consideration of the mutual covenants and undertakings herein, the undersigned parties do hereby agree as follows:

1. The “Section 1 – DESCRIPTION OF PREMISES” provision of the Lease is hereby amended to read as follows:

Section 1 – DESCRIPTION OF PREMISES

The Lessor leases to Lessee those parts of the Leased Premises described on Exhibit “B” with Lessee to use the Leased Premises for office space to operate Lessee’s business as a joint powers watershed management board.

2. The Section 2 – TERM OF LEASE OF LEASE provision of the Lease is hereby amended to read as follows:

Section 2 – TERM OF LEASE

The initial lease term shall last for 10 years, commencing on or about November 30, 2018, or as soon as construction of the improvements/modifications by Lessor of the leased premises is completed by Lessor, and terminating 10 years thereafter. After said initial term, there is an additional five (5) year extension term, said extension term being optional to Lessee and subject to the parties in good faith reviewing and modifying the rental rate for said extension term as provided at “Section 3 Rental” hereafter.

3. The Section 3 – RENTAL provision of the Lease is hereby amended to read as follows:

Section 3 – RENTAL

Lessee shall pay Lessor a total of \$180,000 for the initial 10 year term of this lease with said amount being pre-paid with the understanding Lessor will use a portion of said rentals to make certain improvements/modifications to the Leased Premises to accommodate Lessee’s office space requirements. At least 90 days prior to the expiration of the initial term of this lease, Lessee may exercise its option. Lessee may exercise its option to extend the lease for five (5) additional years (extension term) beyond the initial term by giving written notice to Lessor. Upon Lessor’s receipt of Lessee’s written notice of Lessee exercising its option to extend this Lease, the parties agree to in good faith re-negotiate the rental note for the remaining five (5) years of the lease.

4. The remaining provisions of the Lease shall continue “as is,” except as provided/stated above.

Dated: _____, 2018

WILD RICE WATERSHED DISTRICT,
LESSOR

By: _____

Its: _____

Dated: _____, 2018

RED RIVER WATERSHED
MANAGEMENT BOARD, LESSEE

By: _____

Its: _____

Appendix C

List of Acronyms Used:

1W1P	One Watershed One Plan
FEMA	Federal Emergency Management Agency
LGU	Local Government Unit
LWRR	Lower Wild Rice River
MAWD	Minnesota Association of Watershed Districts
MNDNR	Minnesota Department of Natural Resources
MNDOT	Minnesota Department of Transportation
MOU	Memorandum of Understanding
NCHD	Norman County Highway Department
RCPP	Regional Conservation Partnership Program
RRBC	Red River Basin Commission
RRWMB	Red River Watershed Management Board
SHRWD	Sand Hill River Watershed District
SWCD	Soil and Water Conservation District
WCA	Wetland Conservation Act
WMA	Wildlife Management Area
WRWD	Wild Rice Watershed District