

**WILD RICE WATERSHED DISTRICT**  
**11 Fifth Avenue East**  
**Ada, MN 56510**  
**Ph: 218-784-5501**

**SPECIAL MEETING**  
**June 20, 2018**  
**APPROVED MINUTES**

1. The special meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, June 20, 2018. Managers in attendance included: Duane Erickson, Greg Holmvik, Dean Spaeth, Mike Christensen, Curt Johannsen, Mark Harless, and Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Tara Jensen, and various other interested taxpayers and landowners.

2. Chairman Holmvik called the meeting to order at 8:30 a.m.

3. Building Project. Attorney Hanson sent a memo to Administrator Ruud requesting a special meeting being called to order regarding the building project and competitive bidding laws. Lengthy discussion was held regarding the topic. A motion was made by Manager Erickson and seconded by Manager Hanson to follow legal recommendation and hire an architect. Discussion continued to define Attorney Hanson's recommendation. Manager Erickson clarified previous motion to hire an architect and continue forward with the bidding process. Manager Hanson seconded the clarification. Manager Harless asked which floor plan the architect would be presented. Varying opinions were presented. Chairman Holmvik noted that the Board voted to move forward with Plan B at the previous meeting, which should be taken into consideration going forward. Manager Hanson felt that the architect should develop a plan of their own based off the lease agreement requirements. Vote on motion was called for. The motion carried with Manager Johannsen opposed.

A motion was made by Manager Erickson to direct staff to communicate the latest steps of the process to the Red River Watershed Management Board. Attorney Hanson advised that staff will communicate with the Red Board and motion was not necessary. Manager Erickson withdrew previous motion.

4. Building Committee. Administrator Ruud asked if the Board wanted to form a building committee to work with staff and the architect to answer questions between meetings. It was the desire of the majority of the Board that special meetings should be called to address issues since the topic can be sensitive.

5. July Meeting Date. A motion was made by Manager Johannsen and seconded by Manager Hanson to set the July Regular Board meeting date for July 18<sup>th</sup> at the District Office.

6. Building Project (continued). Administrator Ruud asked for clarification and further direction following the previous motion. A motion was made by Manager Johannsen and seconded by Manager Harless to authorize Administrator Ruud to enter into a contract to design a plan based on previously approved floor plan and RFP specifications with a qualified consultant. Following discussion, Manager Johannsen amended previous motion and Manager Harless amended second of said motion to enter into a contract with an architect to prepare a design and RFP specifications based on the previously approved floor plan to provide continuity with motion made earlier in the meeting.

34. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Harless to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 9:19 a.m.

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Curt Johannsen, Secretary