

# **1W1P Steering Committee Meeting**

December 17, 2018

A meeting of the WRWD 1W1P Steering Committee was held on Monday, December 17, 2018, at the Wild Rice Watershed District (WRWD) Office. Committee members in attendance included: Brett Arne, Board of Water and Soil Resources; Lori Thronson, Norman County SWCD; Chester Powell, Clearwater County SWCD, Phil Dahl, Becker County SWCD, Kelsey Hedlund, East Polk SWCD; Kevin Kassenborg, Clay County SWCD; Nicole Bernd, West Polk SWCD; Matt Jacobson, Houston Engineering; Jerry Bents, Houston Engineering; Kevin Ruud, Wild Rice Watershed District; Tara Jensen, Wild Rice Watershed District. Absent: Aaron Neubert, Mahnomon County SWCD.

Ruud clarified that he asked Houston Engineering to be in attendance for facilitation until the Policy Committee determines a direction forward. Steering committee consists of SWCD representation and WRWD staff. The WRWD will be the fiscal agent and administrative lead role for the 1W1P process. It was determined that Bernd and Jacobson will be the meeting facilitators. Discussion was held regarding meeting facilitation duties.

Committee reviewed the draft MOA document and discussion was held. All members were asked to provide feedback on the document by December 27. Jacobson will forward the document to Jensen for distribution to committee members.

Committee members reviewed the workplan and determined lead and support roles for each of the tasks listed. The timeline was reviewed and discussion was held regarding end dates for each of the objectives and adjustments were made. The budget was reviewed and minor adjustments were made.

Discussion was held regarding policy committee membership and a suggested advisory committee. A recommendation was made to hire Houston Engineering for plan writing consultant. A doodle poll will be distributed to determine future meeting dates and times.

The meeting was adjourned at 12:15 pm.