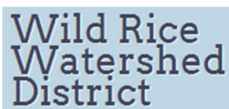


Wild Rice - Marsh River One Watershed, One Plan Participation Plan



East Polk Soil & Water Conservation District

WEST POLK Soil & Water Conservation District



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Acronyms and Abbreviations List

1W1P	One Watershed, One Plan
BWSR	Board of Water and Soil Resources
COE	Corps of Engineers
DNR	Department of Natural Resources
LGU	Local Government Unit
MDA	Minnesota Department of Agriculture
MDH	Minnesota Department of Health
MPCA	Minnesota Pollution Control Agency
NRCS	Natural Resource Conservation Service
SWCD	Soil & Water Conservation District
TNC	The Nature Conservancy
WD	Watershed District
WRMRW	Wild Rice – Marsh River Watershed

1 BACKGROUND

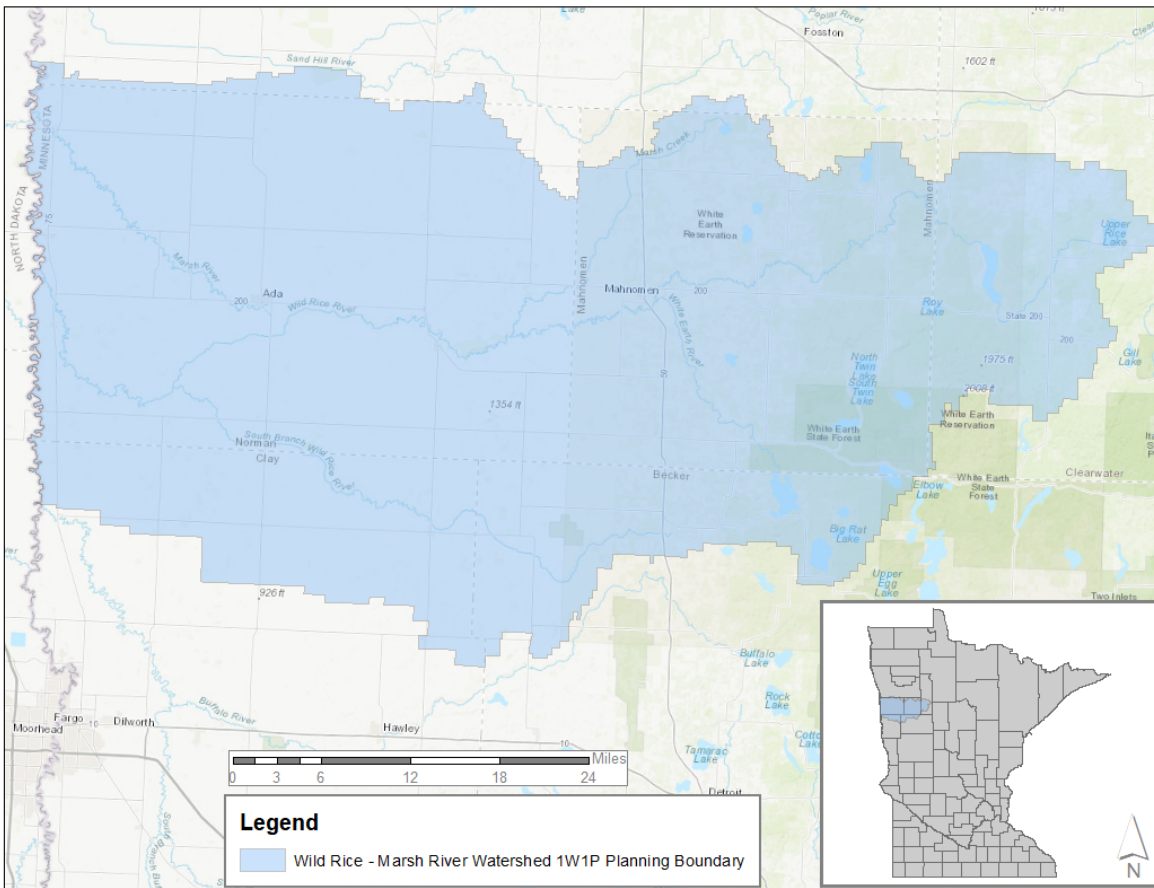
The Counties of Becker, Clay, Clearwater, Mahnomen, Norman and Polk (Counties), by and through their respective County Board of Commissioners, and the Becker, Clay, Clearwater, Mahnomen, Norman, East Polk and West Polk Soil and Water Conservation Districts (SWCDs), by and through their respective SWCD Board of Supervisors, and the Wild Rice Watershed District (WD), by and through its respective Board of Managers were selected in the 2018 planning year by the Minnesota Board of Water and Soil Resources (BWSR), to complete a One Watershed One Plan (1W1P). Collectively, the parties are called the “Wild Rice Planning Partnership” (hereafter referred to as the “Partnership”). The LGUs recognized the importance of partnerships to plan and implement protection and restoration efforts for the Wild Rice - Marsh River Watershed. The Wild Rice - Marsh River Watershed 1W1P planning area is shown in

Figure 1.

The LGUs are responsible for preparing a Comprehensive Watershed Management Plan (Plan) under the 1W1P effort. The members of the LGUs share an interest in and the statutory authority to prepare, adopt, and assure implementation of a Plan for the Wild Rice – Marsh River Watershed.

This document describes the participation process for developing the Plan.

Figure 1. Wild Rice - Marsh River Watershed 1W1P Location.



2 AUDIENCE & ROLES

One of the Guiding Principles of 1W1P is that the process “must involve a broad range of Stakeholders to ensure an integrated approach to watershed management.” A Stakeholder is defined as a party (person or group) who holds a vested interest in the outcome of the planning process. The primary outcome resulting from the Plan will be a targeted implementation plan, focused on the implementation of specific best management practices, capital improvement projects, educational and outreach programs, monitoring activities, and regulatory controls. A variety of Stakeholders may be directly or indirectly affected.

Participants in the planning process are comprised of several potential target audiences or groups and collectively represent the Stakeholders. The groups and their respective planning roles are described in the following sections.

2.1 Policy Committee

The primary role of the Policy Committee is to collectively develop and adopt, as local government units, a coordinated watershed management plan pertaining to the area within the Wild Rice - Marsh River Watershed. Bylaws have been adopted to guide the decision-making process, leadership, and direction of process for the Policy Committee. Expectations are that the Policy Committee will review and approve a draft of the plan outline, review and approve information about the priority resources, concerns and issues affecting the plan area, and review and approve the Plan. An additional expectation is that members of the Policy Committee will engage in constructive discussion and debate about issues addressed by the Plan and provide consensus direction on plan development matters, to the Steering Committee. The Policy Committee will also review and approve membership on the Advisory Committee. Meeting commitments for the Policy Committee are expected to be every other month or as needed. The Policy Committee has additional obligations as described by The Memorandum of Agreement executed by the Partnership.

2.2 Advisory Committee

Membership on the Advisory Committee may consist of members from the Steering Committee, other local government staff, the state's main water agencies and/or plan review agencies, the general public, trade organizations, nonprofit organizations, and special interest groups. Leaders within the local community are valued members of the Advisory Committee. Membership to the Advisory Committee is reviewed and approved by the Policy Committee.

The purpose of an Advisory Committee is to make recommendations on the Plan and the targeted implementation schedule to the Policy Committee, including identification of priority resources, concerns, and issues affecting the plan area. Expectations are that members of the Advisory Committee will communicate Plan related activities to their respective organizations. Advisory Committee members are expected to communicate practical concerns during the plan development process and to assist the Policy Committee in ensuring a credible Plan development process. Meeting commitments for Advisory Committee members are expected to be every other month or when subject matter expertise is warranted.

Each state or federal agency or organization participating on the Advisory Committee shall designate one lead representative and one designated alternate. An agency's or organization's guidance, input, and decisions shall be communicated through the lead representative or designated alternative. The lead agency or organization representative is expected to coordinate information flow and communication within their agency or organization.

2.3 Steering Committee

The Steering Committee is comprised of local SWCD and Watershed District staff for the purposes of logistical and day-to-day decision-making in the planning process. The Steering Committee includes the consultant and BWSR Board Conservationist who are also responsible for assembling the draft and final Plan. Members of the Steering Committee are responsible for providing information needed for the planning process, reviewing and accepting draft plan related information, and assisting in Plan development. Identifying priority resources, concerns, and issues for their specific county or watershed district is also the responsibility of the Steering Committee. Meeting expectations for the Steering Committee are monthly and as needed to maintain pace of progress for plan development.

2.4 General Public

Various public meetings and hearings will be completed as part of the Plan development process. The general public is expected to be an important Stakeholder group. Input from the public meetings will be used to ensure a complete list of priority issues is developed. The role of the general public is expected to include identifying issues affecting resources. The public will be engaged to rank concerns establishing a “public priority” rank. An additional role for the general public is expected to include review of and discussion about the targeted implementation schedule and ability to achieve the measurable goals.

3 INTENT FOR STAKEHOLDER INVOLVEMENT

The principal intent of involving stakeholders during the planning process is to discover what's happening in the watershed, what is important to Stakeholders, and build acceptance of the Plan and the recommended solutions described by the targeted implementation schedule. Acceptance is critical because the Partnership is focused on actively utilizing their Plan to implement projects and programs within the Wild Rice - Marsh River Watershed. Successful implementation will depend highly on the degree to which the Stakeholders believe their concerns, issues, or expectations are addressed within the Plan.

The Partnership intends for the Stakeholder involvement process to be active, genuine, and credible. To that end, the Stakeholder groups will be involved early in the planning process and will remain engaged through plan completion. Input provided by Stakeholders is intended to help ensure the comprehensiveness of the Plan and validate the implementation priorities of the Partnership and Stakeholders.

4 TOOLS FOR STAKEHOLDER INVOLVEMENT

The Partnership expects to use several tools to involve Stakeholders. These tools include:

- Informing the stakeholders of status and progress by posting information on a website, including document drafts as they become available;
- Convening meetings and workshops with Stakeholders at key milestones to discuss relevant content and obtain input; and
- Use of existing “standing” committees within each county, including local water plan advisory committees. These committees tend to include broad representation.

BWSR has developed guidance for agency comments for the 1W1P planning process that is applicable to all stakeholder groups participating in plan development (See table below for BWSR guidance on providing comments). This guidance is available at

http://www.bwsr.state.mn.us/planning/1W1P/Best_Practices_for_Agency_Comments_on_Water_Plans.pdf

Figure 2: BWSR Guidance on Providing Comments during Plan Development.

Practical and Valuable Comments	Less Valuable Comments
<p>The following types of comments can be very valuable to the planning effort:</p> <ul style="list-style-type: none"> ■ Feedback on the legality or statutory authority of a proposed action or strategy in a plan, and/or consistency with an agency rule or policy ■ Identification of opportunities for agency collaboration, including when an agency might be willing to lead and/or funds are available through the agency to accomplish a strategy or action ■ Identification of alternative methods to identify or accomplish a goal ■ Identification of data not reviewed or properly considered, or data that may validate a potential concern or issue ■ Work that can or will be done in the future to improve the plan 	<p>The following types of comments are less valuable to the planning process:</p> <ul style="list-style-type: none"> ■ Individual comments that have not been vetted or delivered as an agency perspective ■ Comments that question a method without suggestions for an alternative method ■ Editorial comments, especially in early working drafts of plans, unless the text is unclear

There are many methods for conveying information and communicating messages. This Stakeholder Participation Plan will utilize a variety of tools as appropriate and beneficial for sharing progress and soliciting input. Information about the planning process can be obtained from the Wild Rice - Marsh River Watershed 1W1P website at <http://www.wildricewatershed.org/>.

5 CONDUCT

The conduct of members of the various Stakeholder Groups —how the committees function and affect the process—will be based on the overall intent of building acceptance of the Plan through a credible yet timely process. Where appropriate, the Partnership will strive to achieve consensus on Plan related matters. However, because of the diversity of issues and range of resources, full agreement between or among all Stakeholders is not realistic or expected. Within the Policy Committee, bylaws specify voting (Article V). The ultimate responsibility for the content of the Plan rests with the Policy Committee. Participants are expected to act in a professional, constructive, and contributory manner. Members failing to act in good faith during the planning process can be removed from the Advisory Committee by consensus of the Policy Committee.

6 STAKEHOLDER LIST

6.1 Policy Committee Members

The Policy Committee Members, their affiliation, and contact information are listed in **Table 1**.

Table 1. Policy Committee Members

Name	Organization	Role	Address	City/State/Zip	Phone	e-mail
Barry Nelson	Becker County				218-439-3250	bknelso@co.becker.mn.us
Vacant - TBD	Becker County	Alternate				
Travis Schauer	Becker SWCD					travisschauer@yahoo.com
Jerome Flottesch	Becker SWCD	Alternate	20235 Co Hwy 11	Callaway, MN 56521	218-375-2141	fmesch@tvutel.com
Frank Gross	Clay County				218-287-2152	frank.gross@co.clay.mn.us
Jenny Mongeau	Clay County	Alternate				jenny.mongeau@co.clay.mn.us
Richard Menholt	Clay SWCD				218-790-4904	menholtfarms@yahoo.com
Joel Hildenbrandt	Clay SWCD	Alternate				joel.hildebrandt@gmail.com
Dean Newland	Clearwater County				218-657-2357	emily.mcdougall@co.clearwater.mn.us
Mark Titera	Clearwater County	Alternate				mark.titera@co.clearwater.mn.us
Vacant - TBD	Clearwater SWCD				218-308-1184	chester.powell@mn.nacdnet.net
Alroy Lewis	Clearwater SWCD				218-694-6845 ext 4	chester.powell@mn.nacdnet.net
David Geray	Mahnomen County				218-473-2425	david.geray@co.mahnomen.mn.us

Name	Organization	Role	Address	City/State/Zip	Phone	e-mail
Scott McCollum	Mahnomen County	Alternate				scott.mccollum@co.mahnomen.mn.us
Pete Revier	Mahnomen SWCD					Neubert@outlook.com
Vacant - TBD	Mahnomen SWCD	Alternate				
Steve Jacobson	Norman County				218-861-6155	steve.jacobson@co.norman.mn.us
Nathan Redland	Norman County	Alternate				nathan.redland@co.norman.mn.us
Erik Rockstad	Norman SWCD				218-784-8505	gbgejr@loretel.net
Kelly Skaurud	Norman SWCD	Alternate				Kelly@skaurud.com
Joan Lee	Polk County	Chair			218- 563-2762	joan.lee@co.polk.mn.us
Vacant - TBD	Polk County	Alternate				
Scott Balstad	East Polk SWCD				218-563-2173	mjb@gvtel.com
Vacant - TBD	East Polk SWCD	Alternate				
Chris Cournia	West Polk SWCD		28403 250th Ave SW	Crookston MN 56716	218-280-1332	farmer_taz@hotmail.com
John Sorenson	West Polk SWCD	Alternate	1320 Albert St	Crookston MN 56716	701-741-4282	soren716@gmail.com
Mark Harless	Wild Rice Watershed District		P.O. Box 37	Borup, MN 56519	701-261-6374	mlharlessz4@gmail.com
Dean Spaeth	Wild Rice Watershed District	Alternate				

6.2 Advisory Committee Members

The Advisory Committee Members, their affiliation, and contact information are listed in **Table 2**. The Advisory Committee is comprised of technical representatives from local, federal and state agencies, non-governmental organizations, industry and citizens who reside in the watershed. Members of the Policy Committee and Steering Committee can participate in the Advisory Committee process.

Table 2. Advisory Committee Members

Name	Affiliation	Address	City/State/Zip	Phone	E-mail
Annette Drewes	DNR	2532 Hannah Ave	Bemidji, MN 56601	218-308-2468	annette.drewes@state.mn.us
Elizabeth Negben	MPCA	714 Lake Ave Suite 220	Detroit Lakes, MN 56501	218-846-8103	elizabeth.nebgen@state.mn.us
Ryan Lemickson	MDA	23070 North Lake Shore Drive	Glenwood, MN 56334	612-209-9181	ryan.lemickson@state.mn.us
Aicam Laacouri (alt.)	MDA	625 Robert Street N	St. Paul, MN 55155	651-201-6487	aicam.laacouri@state.mn.us
Dan Disrud Jenilynn Marchand (alt.)	MDH	705 5 th St. NW, Ste. A	Bemidji, MN 56601	218-308-2153	dan.disrud@state.mn.us jenilynn.marchand@state.mn.us
Henry Van Offelen	BWSR	1732 North Tower Rd.	Detroit Lakes, MN 56501	218-846-8406	henry.van.offelen@state.mn.us
Bob Guetter	NRCS	528 Strander Ave.	Crookston, MN 56716	218-935-2809	robert.guetter@usda.gov
Lynn Foss	Clay SWCD	1615 30 th Ave S	Moorhead, MN 56560	218-287-2255 ext. 3485	lynn.foss@clay.mnswcd.org
Tony Nelson	Pheasants Forever	1615 30 th Ave S	Moorhead, MN 56560	218-287-2255 ext.3475	tnelson@pheasantsforever.org
Brian Winter	TNC	15336 28 th Ave S	Glyndon, MN 56547-9561	218-498-2679	bwinter@tnc.org
Phil Doll	Private Lands Biologist, Becker SWCD	809 8 th ST SE	Detroit Lakes, MN 56501	218-846-7360	Phil.doll@mn.nacdnet.net

Curt Johannsen	Wild Rice Watershed District	PO Box 111	Hendrum, MN 56550		chj74@outlook.com
Gary Johanson	Norman County Environmental Services	816 East Main Street	Ada, MN 56510	218-784-5493	garry.johanson@co.norman.mn.us
Mark Christianson	Norman County SWCD	100 Main Ave E	Twin Valley, MN 56584	218-584-5169	markc@arvig.net
Jake Snyder	Polk County	320 Ingersoll Ave.	Crookston, MN 56716	218-281-5700	jacob.snyder@co.polk.mn.us
Mark Diekman	Mahnomen County Planning & Zoning	1440 Hwy 200	Mahnomen, MN 56557	218-935-5639	mark.diekman@co.mahnomen.mn.us
Monica Hedstrom	White Earth Tribe	102 3 rd St. NE	Mahnomen, MN 56557	218-935-2488	monica.hedstrom@whiteearth-nsn.gov
Dan McLaughlin	Becker County	200 State St E	Detroit Lakes, MN 56501	218-847-0099	dan.mclaughlin@co.becker.mn.us
Kyle Vareberg	Becker County	200 State St E	Detroit Lakes, MN 56501	218-846-7314	zoning@co.becker.mn.us
Dan Hecht	Clearwater County	213 Main Ave N Dept. 206	Bagley, MN 56621	218-694-6183	dan.hecht@co.clearwater.mn.us
Mike Stenseng	Clearwater County	213 Main Ave N Dept. 206	Bagley, MN 56621	218-694-6183	michael.stenseng@co.clearwater.mn.us
Bruce Cox	Clearwater County	213 Main Ave N Dept. 107	Bagley, MN 56621	218-694-6227	Bruce.cox@co.clearwater.mn.us
Matt Jacobsen	Clay County Planning and Zoning	807 11th Street N. 2nd Floor	Moorhead, MN 56560	218-299-5005	matthew.jacobson@co.clay.mn.us

6.3 Steering Committee Members

The Steering Committee Members, their affiliation, and contact information are listed in **Table 3**.

Table 3. Planning Team Members.

Name	Affiliation	Address	City/State/Zip	Phone	e-mail
Peter Mead	Becker SWCD	809 8 th St SE	Detroit Lakes, MN 56501	218-846-7360	pemead@co.becker.mn.us
Kevin Kassenborg	Clay SWCD	1615 30 th Ave S	Moorhead, MN 56560	218-287-2255	kevin.kassenborg@clay.mnswcd.org
Chester Powell	Clearwater SWCD	312 Main Avenue North, Suite 3	Bagley, Minnesota 56621	218-694-6845	chester.powell@mn.nacdnet.net
Aaron Neubert	Mahnomen SWCD	PO Box 381, 200 US Hwy 59	Mahnomen, MN 56557	218-935-2987	aaron.neubert@mn.nacdnet.net
Lori Thronson	Norman SWCD	100 Main Ave E	Twin Valley, MN 56584	218-584-5169	lorit@arvig.net
Kelsey Hedlund	East Polk SWCD	PO Box 57, 240 Cleveland Ave SW	McIntosh, MN 56556	218-563-2777	hedlund.eastpolk@gmail.com
Nicole Bernd	West Polk SWCD	528 Strander Ave	Crookston, MN 56716	218-281-6070	nicole.bernd@wpolk.mnswcd.org
Kevin Ruud	Wild Rice Watershed District	11 East 5 th Ave	Ada, MN 56510	218-784-5501	kevin@wildricewatershed.org
Brett Arne	BWSR	26624 N Tower Rd	Detroit Lakes, MN 56501	218-846-8424	brett.arne@state.mn.us

