

WILD RICE WATERSHED DISTRICT

11 Fifth Avenue East

Ada, MN 56510

Ph: 218-784-5501

REGULAR MEETING

MARCH 16, 2009

APPROVED Minutes

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Monday, March 16, 2009. Managers in attendance include Diane Ista, Bob Wright, Warren Seykora, Mike Christensen, Dave Vipond and Greg Holmvik. Absent: Joe Spaeth. In addition the following persons were in attendance: Administrator Dalen, Engineer Jerry Bents, Attorney Elroy Hanson, Loretta Johnson, Duane Erickson, Brian Borgen, David Larson, Lowell Anderson, Dave Stumbo, Kim Syverson, Ronnie Guttormson, Steve Green, MN Township Association and Attorney Jerry Von Korff and Attorney Kristy Albrecht via teleconference.
2. Chairman Seykora called the meeting to order at 8:40 a.m.
3. A motion was made by Manager Vipond and seconded by Manager Holmvik to approve the agenda with the addition of questions regarding J.D. #51; Advisory Committee Meeting, 2009 Flood Outlook, District vehicle, Administrator's Employment Agreement, Vik Violation, MnDOT Permit and bills as previously distributed to be added to consent agenda. Carried.
4. Consent Agenda Items. A motion was made by Manger Ista and seconded by Manager Vipond to approve the consent agenda items, including the billings as previously distributed, a donation of \$100 to the Envirothon and attendance at the MAWD Legislative Breakfast. Carried.
5. Advisory Board. Consensus of Managers was to send letter to perspective appointments to the Advisory Committee, along with a meeting notice scheduled for 7:00 p.m. on Monday April 6, 2009, at the District office.
6. J.D. #51. Manager Holmvik asked for information on J.D. #51, why it doesn't work, and why the District doesn't fix it to work. He stated that he sees summer flooding for landowners southwest of Ada, when there is no water running down the Marsh River via J.D. #51. Engineer Bents discussed the District's recent attempts to repair J.D. #51 and the controversy surrounding this.
7. District Vehicle. Administrator Dalen reported that during the recent snowstorm, he hit a snowdrift causing some damage to the front skin on the bumper; indicated he had contact the insurance agent and is in the process of obtaining estimates.
8. Open Microphone. There were no comments during the open microphone time slot.
9. SWCD Updates. Manager Christensen stated that the Norman County SWCD is scheduled for Thursday, March 19, 2009; Manager Spaeth was not in attendance, but Manager Seykora stated the Mahnomens County SWCD meeting is scheduled for Thursday, March 19, 2009, also.

10. Small Project Requests. There were no new requests for funding on small projects

11. Project Team Meeting/Reconvened Board Meeting. A *motion* was made by Manager Wright and *seconded* by Manager Christensen to reconvene the regular meeting at 8:00 a.m. on Wednesday, March 25, 2009, with WRWD agenda items at 8:00, followed by the Vik permit and violation at 9:00 a.m. and the Lower Wild Rice Priority Area meeting with landowners at 1:00 p.m. The Project Team Meeting is scheduled for 10:00 a.m. on Wednesday, March 25, 2009. *Carried*.

12. Project #42. Engineer Bents reported that the District needs to petition the Clay County Ditch #18 system and needs approval from the system to impound water on the drainage system. Attorney Von Korff will prepare the petition and bring it to the April 8, 2009, meeting. A *motion* was made by Manager Wright and *seconded* by Manager Christensen to prepare the following resolution and execute it. *Carried*.

WILD RICE WATERSHED DISTRICT

South Branch Storage Project CD-18 and Upper Becker	Project No: Resolution Directing Reference of Project Plans to BWSR
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After consideration of the recommendations of the District Engineer, the Board of Managers resolves as follows:.

1. The South Branch Storage Project is a basic water management project specifically identified in the District's prescribed water management plan. By previous resolution, attached hereto, the Managers unanimously initiated the South Branch Storage Project, also known as Project 42. The primary purpose of the South Branch Storage Project is to provide a 30-40% reduction in the 10-year discharge at the outlet of the South Branch of the Wild Rice River. In addition, there are two secondary goals of the proposed project. These include reducing downstream peak discharges on the Red River of the North and providing a reduction in stream erosion through the beach ridge reach of the South Branch of the Wild Rice River

2. The first two phases of project implementation will consist of two phases, CD18 -- Goose Prairie Water Management Project Phase and the Upper Becker Dam Enhancement Project Phase. These phases are part of the ultimate system of five or more sites in the upper basin (above the historic Lake Agassiz beachridge) in combination with one large off-channel storage (retention) site in the lower basin below the beachridge which will will control floodwaters from an approximately 210 square mile drainage area.

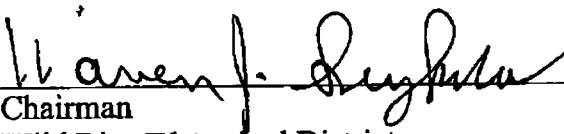
3. In its initiation resolution, the Managers directed the engineer to prepare a project plan for presentation to the Board of Managers. The project plan was to contain such information as the Board of Water and Soil Resources and the Director of Department of Natural Resources, Division of Waters may require for approval and comment. The Managers further determined that after submission of the project plan the Managers would preliminarily determine whether the project, or phases of the project, plan appears to be feasible and in the public interest and that if the Managers determined that the project plan appears to be feasible and in the public interest, the Managers will approve the project plan for submission to the Board of Soil and Water Resources and the Director of the Department of Natural Resources Division of Waters.

4. Having reviewed the reports of the engineer, the Managers find as a preliminary matter that the South Branch project appears to be feasible and in the public interest, and that based on available funding it is appropriate to advance the first two phases of the project, to be described as the CD18 -- Goose Prairie Water Management Project and the Upper Becker Dam Enhancement Project for BWSR review.

5. Pursuant to Subdivision 2 of Minnesota Statutes Section 103D.605, the managers direct that a copy of the project plans, including plans for CD18 -- Goose Prairie Water

Management Project and the Upper Becker Dam Enhancement Project be transmitted to the Board of Water and Soil Resources and Director of Division of Waters so that the director and that the Board may review the project plan and prepare reports on the project and its first two phases.

Dated: 3-16-09


Chairman
Wild Rice Watershed District

A **motion** was made by Manager Wright and **seconded** by Manager Vipond to submit the Engineer's Reports for CD #18 and Upper Becker Dams, both a part of Project #42, to BWSR and the DNR. **Carried.**

Engineer Bents reported that a Step II was submitted to the RRWMB on CD #18, and action will be taken at the March 17, 2009, RRWMB meeting. Both Step I and Step II for the Upper Becker will be submitted to the RRWMB on March 17, 2009, but no action will be taken. A **motion** was made by Manager Wright and **seconded** by Manager Christensen authorizing a project tour for the April meeting of the RRWMB which will be held at the District office. **Carried.**

Bents also reported that the Environmental Assessment Worksheets (EAW) for both CD #18 and Upper Becker have been published and are available for public comment.

13. Litigation Update – Kristy Albrecht, Dorsey & Whitney 9:30 a.m. A **motion** was made by Manager Vipond and **seconded** by Manager Christensen to close the meeting to discuss pending litigation with Ms. Kristy Albrecht, Dorsey & Whitney Law Firm and exercise the attorney-client privilege regarding pending litigation against the District. The closed meeting shall be tape recorded by the district. **Carried.** The meeting was closed at 9:30 a.m. The closed meeting concluded at 9:40 a.m. and the regular meeting was re-opened at 9:40 a.m.

14. Engineer Bents distributed information on the additional 14 sites that were investigated prior to beginning on CD #18 and Upper Becker. Bents suggested, in deciding where the Managers go from here that this information be brought back to the April meeting agenda and maybe the District should bring this to the public for input.

15. Open Microphone, Project #42. David Larson stated that he felt the Managers should expand the Upper Becker on old Project #4 instead of adding Upper Becker to Project #42 and table the current projects as proposed, which he felt would provide more storage for the money. Kim Syverson stated that a lot of money has been spent in the last couple of years on CD #18 and as Upper Becker seems to be somewhat acceptable, it would be better to move forward with Upper Becker. Dave Stumbo said that he felt threatened when Attorney Von Korff explained eminent domain. Manager Ista felt that Upper Becker and CD #18 should be separated into two projects instead of both being a part of Project #42. A **motion** was made by Manager Ista and **seconded** by Manager Holmvik, to separate Upper Becker and CD #18 and deal with Upper Becker as a separate project. Managers Ista and Holmvik voted yes and Managers Vipond, Christensen, Wright and Seykora opposed. **Motion failed for lack of a majority.**

16. Water Management District (WMD). Attorney Jerry Von Korff entered the discussion via teleconference. Discussion was held regarding the local cost share that is necessary to build projects. The two mechanisms discussed were the special assessments method which is based on viewing the project and the increased value to the land. The Water Management District (WMD) evaluation process has the advantage of being less costly because contributing lands can be used and lands that have small benefits will have a fee where an appraiser would have a tough time valuing benefits because the parcel is so small. He also stated that if the board would advocate more weight to some parcels due to the benefits from the drainage protection that can be factored into the charging authority. Engineer Bents displayed a map of the District being broken down into five subwatersheds, Lake Bed North; Lake Bed South; South Branch; Central and Lakes. Chairman Seykora stated that the State of Minnesota has made it very plain that the Districts are going to need the local cost share in order to obtain funds from the State. Manager Vipond stated that the multiple subwatersheds seem to be more palatable than one overall, but the biggest fear that people have is it would give the district more taxing authority. Von Korff stated that the taxing authority from a WMD comes from a plan amendment that goes through a hearing process and then is presented to the Board of Water & Soil Resources (BWSR). BWSR then would give the district the taxing authority and provides the techniques that can be used, the most that the District can charge and the length or term of the WMD. Manager Ista stated that the board will have to make some tough decisions and go forward, but with the lack of trust of the Watershed District managers; we may need to establish an oversight committee for the WMD. Attorney Von Korff stated that the plan amendment that is being considered calls for an oversight committee. Manager Wright felt that prior to moving forward, the district should include a rate to show that a benefiting area may pay more to the WMD due to the benefits derived from the system. A motion was made by Manager Wright and seconded by Manager Vipond authorizing Engineer Bents to prepare information regarding the charging of a benefiting area within the WMD. Carried. Attorney Von Korff left the meeting at 11:15 a.m.

17. Vik Violation/Permit Application. Attorney Hanson reported that Eugene Vik has requested that the Board take action on his permit prior to the end of the month. A motion was made by Manager Ista and seconded by Manager Vipond to table action on the permit application and the request for an extension until Wednesday, March 25, 2009, at the reconvened regular meeting. Carried.

18. Roger Kurpius/Conciliation Court. Attorney Hanson reported that he appeared in Conciliation Court on February 25, 2009 and both he and Kurpius gave arguments. Hanson stated that the court is taking it under advisement and thinks the decision should be made by the next board meeting.

19. Lower Wild Rice River Corridor (LWRR) Initiative, RIM Funding. Administrator Dalen reported that in discussions with Curtis Borchert, Norman County SWCD, Borchert indicated that from his perspective, landowners do not feel that funding from the RIM program at approximately \$1,500 per acre and the potential for CRP funds, which may add another \$5-600 per acre is enough payment for landowners to sign up for the program. Dalen requested that the District consider adding another 20% above the appraised value. The question was raised as to what account the funding would be taken from. Administrator Dalen indicated that it would be the Red River Construction (RRC) account. A motion was made by Manager Vipond and seconded by Manager Christensen for the District to add an incentive payment of 20% over the appraised value in this troubled area, if needed, and if the combined RIM and CRP funding payments do not equal 20% over the appraised value. Carried. A motion was made by Manager Christensen and seconded by Manager Vipond authorizing staff to contact Alerus to do land appraisals in the LWRR area. Motion was withdrawn.

20. Drainage Modernization Grant. Engineer Bents reported that the Drainage Modernization Grant that the District applied for was approved at a 2:1 match. The work needs to be completed by 12/31/2010. Manager Vipond stated that this is an extremely important tool to use and all information will be scanned into a PDF file. Administrator Dalen recommended that not action be taken at this immediate time and that it be tabled.

21. Farmstead Ring Dikes. Engineer Bents gave a current status report on the Farmstead Ring Dike Program. He stated that the grant expires 6/30/09 and when completing the balance of the four remaining dikes, there will be approximately \$21,000 (\$10,500 DNR) available funding in the grant. Managers discussed what to do with the remaining funds. A motion was made by Manager Ista and seconded by Manager Wright to return the balance of District cost share grant funding to the DNR contingent on the funds being used for another project in the valley. Carried.

22. Vik Violation/Permit Application. A motion was made by Manager Ista and seconded by Manager Wright to change the meeting agenda to be reconvened at 8:30 a.m. on Wednesday, March 25, 2009, with the Vik permit scheduled for 1:00 p.m. followed by the RIM Lower Wild Rice River Corridor meeting scheduled immediately following the Vik permit. Carried.

23. Attorney Hanson left the meeting at noon.

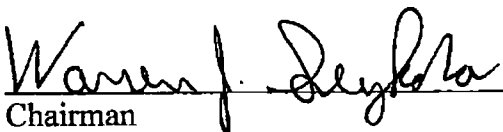
24. Reorganization. Manager Vipond presented the possibility of hiring Bruce Watkins as a consultant to work at office reorganization. Watkins report considered hiring technical expertise for the District office. Manager Holmvik felt that the Board needs to go through all policies and procedures first, and maybe develop a committee to go through and rewrite some of these documents. Vipond stated that we need a policy manual brought about by Watkins. Manager Vipond made a motion to go ahead with realigning staff according to Bruce Watkins recommendations. Manager Vipond withdrew the motion. Manager Ista stated that she felt we need an in-house engineer to realign the office and is not ready to do as Watkins is stating. Manager Christensen asked if the board shouldn't have a special meeting and go through these things. Manager Holmvik asked if staff had job descriptions. Administrator Dalen stated that he is too busy right now and with the current workload is sapped. Also discussed was a mission statement. Manager Vipond made a motion that was seconded by Manager Wright to hire Bruce Watkins to help implement the policy changes, create and update and implement the policy manual and evaluate how to implement any staffing changes. Carried. Manager Ista opposed.

25. Watershed District Goals. Administrator Dalen placed the 2008 Goals set by the Managers as the following: 1) WMD; 2) Project #42; 3) Felton; 4) Mainstem Reevaluation; 5) COE Study and Goals for 2009 as the following: 1) FDR Plan for Mainstem Upper Reaches; 2) WMD; 3) Project #42; 4) Felton. Dalen stated that Accountant Marcussen would be in later to discuss the District's ability to fund projects. He also stated that Robin Goracke indicated that there would be no funding for the WRDA bill for the District. In recent funding, however, the US COE was approved for \$271,000 for the expansion of the COE Feasibility Study. A motion was made by Manager Holmvik and seconded by Manager Ista to approve submitting the following resolution. Carried.

Board of Managers of the Wild Rice Watershed District
Resolution to Expand the Scope of the Wild Rice River Feasibility Study
Date: March 16, 2009

The Wild Rice Watershed Management Board hereby resolves to expand the scope of the specifically-authorized Wild Rice River Feasibility study to identify opportunities to address all water management problems throughout the entire Wild Rice River basin, as identified in the Red River Reconnaissance Report, dated September 2001, and the Wild Rice River Watershed Management Plan, dated April 2003. The scope and cost of the expanded study shall be as agreed to between authorized representatives of the Watershed District and the St. Paul District Corps of Engineers.

Dated: 3-16-09



Chairman
Wild Rice Watershed District

26. Meeting with Congressman Collin Peterson. Chairman Seykora stated that a couple of Managers and staff from the Watershed District should travel to Washington, D.C. to address funding issues with Congressman Collin Peterson and Senator Amy Klobuchar from Minnesota. A motion was made by Manager Wright and seconded by Manager Seykora authorizing Managers Vipond and Christensen and Administrator Dalen to schedule and attend a meeting in Washington, D.C. with Congressman Collin Peterson the week of March 30, 2009, for the purpose of obtaining support for funding. Carried.

27. Administrator Dalen Employment Agreement. A motion was made by Manager Wright and seconded by Manager Vipond to approve the District Administrator's Employment Agreement effective February 15, 2008, as presented to the Board of Managers. Carried. (A copy of the agreement is on file at the District office.)

28. Flooding/2009/Authorization. A motion was made by Manager Christensen and seconded by Manager Ista authorizing Jim Wagner and Arvid Ambuehl to monitor the river, dikes and ditches during the spring flooding season at a rate of \$20 per hour in addition to mileage at the current IRS rate. Carried.

29. Financial Report Dated February 28, 2009. A motion was made by Manager Ista and seconded by Manager Wright to approve the Financial Report dated 2-28-09, as presented by Accountant Doug Marcussen. Carried. Marcussen also reviewed the Red River Construction (RRC) budget as distributed, the District's cash flow and commitments to projects. Marcussen talked about not wanting to jeopardize the District's cash flow and has a comfort level of \$300,000. Administrator Dalen stated that he had thought about requesting an advance from the RRWMB, to continue with Upper Becker. Engineer Bents brought up the possibility of asking the RRWMB to transfer funds being held for Upper Felton to Project #42. Manager Wright stated that the RRWMB also does not have enough funds to do all of the projects that they have committed. Marcussen stated that he would have more financial information available at the March 25, 2009, meeting.

30. Managers Per Diems/Expenses/Reimbursements. A **motion** was made by Manager Christensen and **seconded** by Manager Holmvik to approve the Managers per diems, expenses and reimbursements as distributed. **Carried**.

31. February 2009, Meeting Minutes. A **motion** was made by Manager Wright and **seconded** by Manager Christensen to approve the February 11, 2009, with the following changes: Paragraph #26, change to earnest and Paragraph #30, add Don Vellenga and Jim Skaurud. **Carried**.

PERMIT APPLICATIONS

32. MN Dot, Install Culverts and Change Type of Culvert, Sundal and Strand Townships, Norman County. A **motion** was made by Manager Wright and **seconded** by Manager Ista to approve Permit Application #3-16-09-1, of MnDOT, to resurface parts of Highway #32 in Sundal and Strand Townships, Norman County, with the condition that the pipes are replaced at the same elevation and same size as existing pipes. **Carried**.

33. Culvert Size Changes Following Flood Events. Manager Holmvik asked if Managers had previously discussed the decrease of culvert sizing upstream of a culvert washout, following storm/flood events when roads and culverts are washed out and historically, county and townships request larger culverts. Holmvik asked if there was a way to tell counties or townships to replace a smaller size culvert a mile upstream of the washed out culvert. Chairman Seykora stated that very seldom does the District allow them to change culvert sizes when replacing existing culverts due to storm events.

34. Chairman Seykora recessed the meeting to be reconvened at 8:30 a.m. on Wednesday, March 25, 2009.

March 25, 2009, Reconvened Meeting Minutes

35. Chairman Seykora reconvened the Regular Meeting at 9:05 a.m. on Wednesday, March 25, 2009. The following Board Members were in attendance: Joe Spaeth, Warren Seykora, Greg Holmvik, Mike Christensen and Diane Ista. Members absent were: Dave Vipond and Bob Wright. In addition the following persons were in attendance: Engineer Jerry Bents, Attorney Hanson, Administrator Dalen, Tim Halle, Loretta Johnson, Curtis Borchert, Brian Borgen, Diane Green, DuWayne Gilbertson, Duane Erickson and Arvid Ambuehl.

36. A **motion** was made by Manager Christensen and **seconded** by Manager Holmvik to approve the agenda with the addition of a RRWMB report, MAWD report, permit update and cost comparison for a WMD. **Carried.**

37. Red River Watershed Management Board Report (RRWMB). Manager Ista presented a report from the recent RRWMB meeting.

38. 2009 Flood Event. Due to calls from ring dike owners who were having problems with flooding inside of the dikes, consideration was given to the District purchasing a high volume trailer Crisafulli pump. Consensus of Manager was to not purchase a pump.

39. MAWD Update. Manager Ista reported on a MAWD training session that is available.

40. Maple River Dam Tour. Manager Ista presented a letter from the Concerned Citizens in which the Board of Managers, Project Team and the Citizens Advisory Committee are invited to attend a tour of the Maple River Dam south of Casselton.

41. Water Management District (WMD). Manager Ista stated that it may be helpful when explaining a WMD if the District did a specific project comparison that would illustrate the expenditure for a Viewers' Redetermination of Benefits and also illustrate the costs to establish a WMD. Manager Spaeth stated that Mahnomon County is especially against the WMD. Manager Dalen stated that the chances of the Upper Becker Project being charged against the entire district are highly unlikely. Manager Christensen stated it may be a good idea to establish costs on paper that would specify the funding necessary to establish charges by both methods. A **motion** was made by Manager Christensen and **seconded** by Manager Spaeth to contact Ron Ringquist and request that he prepare a cost estimate for determining benefits on Project #42 for staff to prepare a cost estimate for a WMD on Project #42. **Carried.** Manager Ista opposed.

March 25, 2009, Reconvened Meeting Minutes

42. Closed Meeting. At 10:00 a.m., Chairman Seykora advised that the meeting would be closed to consider offers and counteroffers for the purchase of certain real property relating to Project #42, said closed meeting permissible under Minn. Stat. section 13D.05, subd. 3(3). The real property being discussed was identified on the record as follows: Parcel #1: Approximately 157.35 acres in the Southeast Quarter of Section 19, Township 142 North, Range 42 West (Spring Creek Township, Becker County.) Parcel #2: Approximately 78 acres located in the East Half of the Northeast Quarter of Section 30, Township 142 North, Range 42 West (Spring Creek Township, Becker County). Parcel #3: Approximately 160.74 acres located in the South Half of the Northwest Quarter and the West Half of the Southwest Quarter in Section 29, Township 142 North, Range 42 West (Spring Creek Township, Becker County.) LESS The South two rods of the Southeast Quarter of the Northeast Quarter of Section 30, Township 142 North, Range 42 West (Spring Creek Township, Becker County), being a strip of land two rods in width and eighty rods in length, and containing approximately 1 acre of land. (Approximately 396.09 Acres). The closed meeting will be recorded. A list of the board members and all other persons present at the closed meeting is as follows: Managers Seykora, Spaeth, Christensen, Ista, Holmvik and Engineer Bents, Administrator Dalen and Attorney Hanson via teleconference.

43. Chairman Seykora re-opened the meeting at 10:10 a.m. A ***motion*** was made by Manager Spaeth and ***seconded*** by Manager Holmvik authorizing the Watershed District to enter into an Option Agreement with James and Margaret Jirava for the Option Price of \$5,000. The Option Price shall be non-refundable, but if the WRWD exercises its option the price shall be credited against the WRWD's closing costs. The WRWD must exercise its option on or before March 15, 2010. The Purchase Price to be paid by the WRWD to the Seller shall be \$2,880 per tillable acre and \$420 per non-tillable acre, based on the Farm Service Agency measurements. ***Carried***.

44. Chairman Seykora recessed the meeting at 10:15 a.m. to be reconvened at 1:00 p.m.

45. Chairman Seykora reconvened the meeting at 1:05 p.m.

PERMIT APPLICATION

46. Eugene Vik, Section 36, Hegne Township. Considerable discussion was held regarding the permit application of Eugene Vik to modify an existing dike to an elevation of 891.7 in Section 36 of Hegne Township. Neighboring landowners were notified that the District would take action on this permit and the following response was received from Arlo D Paxton.

This email is in response to a letter Arlo D. Paxton received dated March 17, 2009. The Wild Rice Watershed District has received a permit application from Eugene Vik to modify the existing dike on his property in section 36 of Hegne Township. I'm opposed to any structure that allows water from another landowner to be drained on to my property. Sincerely, Arlo D. Paxton; 7871 Ridge Road; Stockton IL

March 25, 2009, Reconvened Meeting Minutes

Curtis Borchert stated that the plan for lowering the dike was to set the elevation at that of the former road that was vacated by Norman County when the road washed out as a result of the flood of 2002. Engineer Bents stated that he would recommend that the District deny the permit due to downstream impacts. He stated that there are probably other solutions to the problems in that area, but this doesn't seem to be the answer. A **motion** was made by Manager Spaeth and **seconded** by Manager Christensen to deny Permit Application #3-25-09-1 of Eugene Vik to lower a dike in Section 36 of Hegne Township, due to possible downstream impacts. **Carried.**

47. Eugene Vik Time Extension. A **motion** was made by Manager Ista and **seconded** by Manager Spaeth authorizing a time extension be granted to Eugene Vik to remove the dike located in Section 36 of Hegne Township, until May 15, 2009. The extension was requested by Vik due to the spring flooding. **Carried.**

48. Closed Meeting. Attorney Hanson stated that the closed meeting held this a.m. was not recorded, due to confusion in the taping. Hanson stated that he did not see any reason why the meeting should not have been open. Following is what Attorney Hanson recited to the public. Consideration was given at the closed meeting whether the board should authorize the administrator to execute the option in consideration for \$5,000. The motion to authorize the execution of the option and the land description is written into the minutes in Paragraph #43.

49. There being no further business to come before the Board of Managers, a **motion** was made by Manager Spaeth and **seconded** by Manager Christensen to adjourn the meeting. **Carried.** Chairman Seykora adjourned the meeting at 2:10 p.m.



Secretary Diane Ista

March 16, 2009

APPROVED Regular Meeting Minutes

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Feb 12 - Mar 16, 09				
02/17/2009		Intuit	Software Renewal	-346.06
02/20/2009	12032	Bruce Watkins	Invoice Dated 2/12/09	-1,794.73
02/23/2009	12093	RM Hoefs & Associates, Inc	Jacobson Appraisal 2006 Acq	-2,875.00
02/23/2009		Alltel	Cell Phone Bill-Alltel	-184.04
03/05/2009	12100	RM Hoefs & Associates, Inc.	prop apprais fee Merkle/Richards	-6,000.00
03/11/2009	11462	North Star Water	office water	-17.80
03/16/2009	12102	American Engineering Testing, Inc.	Geotech services	-2,379.00
03/16/2009	12103	AmeriPride	rug rental	-60.95
03/16/2009	12104	Cardmember Service	card charges February	-793.50
03/16/2009	12105	Charles Radeck	2nd annual payment - pro 42	-191,444.27
03/16/2009	12106	City of Ada	utilities	-367.00
03/16/2009	12107	Clay County Union	Newspaper	-30.00
03/16/2009	12108	Detroit Lakes Newspapers	see invoice	-211.05
03/16/2009	12109	Diane Ista	per diem	-129.53
03/16/2009	12110	Fertile Journal	see invoice	-67.54
03/16/2009	12111	Houston Engineering, Inc.	Engineering Fees Mar 09	-14,081.40
03/16/2009	12112	ICS Agency	insurance for District	-11,296.00
03/16/2009	12113	Index Printing Inc.	business cards	-30.35
03/16/2009	12114	J's A/C and Heating	furnace repair	-159.17
03/16/2009	12115	Kris Versdahl	Annual Web Hosting Fee	-250.00
03/16/2009	12116	Lee Brothers Sales, Inc.	Tahoe	-50.64
03/16/2009	12117	Leo Hogevedt	estate planning - project #42	-694.83
03/16/2009	12118	Loretel Systems	phone bill	-301.41
03/16/2009	12119	MARCO, Inc. Maintenance	copier rental	-358.19
03/16/2009	12120	Marcussen Accounting	Feb Accounting and Payroll	-715.00
03/16/2009	12121	Mike Christensen	per diem	-133.83
03/16/2009	12122	Mn Energy Resources Corp	utilities/heating	-429.23
03/16/2009	12123	Minnesota Viewers Association	Asc membership dues	-125.00
03/16/2009	12124	North Star Water	office water	-17.80
03/16/2009	12125	Office Supplies Plus	office supplies	-772.74
03/16/2009	12126	Rena Kappes	office cleaning	-100.00
03/16/2009	12127	Tim Halle	March 6, 09 Invoice	-506.00
03/16/2009	12128	Wambach & Hanson	Legal Counsel March 2009	-3,520.70
03/16/2009	12129	Warren J. Seykora	per diem	-1,057.79
03/16/2009	12130	Zenas Baer	legal service - Zurn	-504.00
03/16/2009	12132	Greg Holmvik	per diem	-69.26
03/16/2009	12133	Mike Christensen	mileage	-137.50
03/16/2009	12134	Warren J. Seykora	reimb expenses/mileage	-1,939.76
2/13-3/16/09		Payroll/emp ins & Med exp & Payroll taxes		-13,000.21
			Expenses pd from 2/13-3/16/09	<u>256,951.28</u>