

Agenda

WILD RICE - MARSH RIVER WATERSHED: 1W1P

MEETING INFORMATION

Date:	February 6, 2019	Location:	Wild Rice Watershed District Office
Time:	10:00 AM – 12:00 PM	Call-In Number:	N/A
Invitees / Attendees:	Steering Committee		

PREPARATION FOR MEETING

Meeting Objectives:

1. Finalize Grant Agreement Materials for Policy Committee Approval
2. Identify Gaps in Advisory and Policy Committee membership
3. Approve draft 60-day notification materials to be sent to plan stakeholders
4. Recommend Draft Participation Plan to Policy Committee

AGENDA ITEMS	ACTION	TIME ALLOTTED
1. Welcome	--	5 min.
2. December Meeting Recap	--	10 min.
3. Grant Agreement Materials (Workplan Task 1.1) <ul style="list-style-type: none"> • Meeting Goal: Review updates to grant agreement materials and finalize for policy committee approval <ul style="list-style-type: none"> • Memorandum of Agreement • Workplan • Timeline • Budget 	Decide	10 min.
4. 60-Day Notification (Workplan Task 2.2) <ul style="list-style-type: none"> • Meeting Goal: Review 60-Day Notification to send to plan review authorities and other stakeholders. 	Discuss and Decide	20 min.
5. Draft Participation Plan <ul style="list-style-type: none"> • Meeting Goal: Make recommendation for approval to Policy Committee. 	Discuss and Decide	25 min.
6. Gather Watershed Information (Workplan Task 2.3 – Lead: Peter Mead) <ul style="list-style-type: none"> • Meeting Goal: Discuss primary sources of information to inform plan development. Introduce plan outline concept. 	Introduce and Discuss	15 min.
7. Public Kickoff Meeting <ul style="list-style-type: none"> • Meeting Goal: Introduce public kickoff meeting purpose and process. 	Introduce	25 min.

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8. Action Items and Next Steps <ul style="list-style-type: none">• Set regular Steering Committee meeting schedule• Recruit Advisory Committee members for March meeting• Have a signed and executed grant agreement for March meeting• Provide known studies, reports, and other information to Peter Mead by March 6th meeting.		10 min.