

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

SPECIAL MEETING
June 27, 2012
APPROVED MINUTES

1. A special meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, June 27, 2012. Managers in attendance included Greg Holmvik, Duane Erickson, John Austinson, Mike Christensen, Dean Spaeth and Curt Johannsen. Absent: Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Jerry Bents and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:30 a.m.
3. Audit 2011. A motion was made by Manager Christensen and seconded by Manager Johannsen to approve the 2011 Audit as presented. Carried.
4. Project #30 Repair. A motion was made by Manager Spaeth and seconded by Manager Christensen authorizing payment in the amount of \$585.60 to Curt Sorensen for an easement along the Project #30 Repair. Carried.

PERMIT APPLICATIONS

5. A motion was made by Manager Austinson and seconded by Manager Erickson to approve the following permit applications with conditions as shown. Carried.
 - Steve Anderson, Section 5, Halstad Twp. Permit #6-27-12-3 to install subsurface drain tile with the following recommendations and conditions: 1. Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2. Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3. Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4. Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5. Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding and that pumps and associated pipes will not be installed above ground and will not block vehicle traffic on the ROW of ditch systems. Also all disturbed areas in the ditch ROW's will be restored and reseeded to preexisting conditions.
 - Chuck Borgen, Section 13, Georgetown Twp. Permit #6-27-12-6 to install subsurface drain tile with the same recommendations and conditions as shown in Permit #6-27-12-3.
 - Chuck Borgen, Section 35, Mary Twp. Permit #6-27-12-7 to install subsurface drain tile with the same recommendations and conditions as shown in Permit #6-27-12-3.

- Adam Crompton, Section 21, Hendrum Twp. Permit #6-27-12-11 to widen a driveway and install a longer culvert.
- Adam Crompton, Section 27, Hegne Twp. Permit #6-27-12-12 to install a culvert in a field approach and clean ditches.
- Randy Hanson, Section 15, Anthony Twp. Permit #6-27-12-18 to construct a Farmstead Ring Dike.
- Peter Kappes, Section 8, Anthony Twp. Permit #6-27-12-19 to install subsurface drain tile with the same recommendations and conditions as shown in 6-27-12-3.
- Skarud Grain Farms, Section 20, Waukon Twp. Permit #6-27-12-29 to install subsurface drain tile with the same recommendations and conditions as shown in 6-27-12-3.
- Skarud Grain Farms, Section 33, Waukon Twp. Permit #6-27-12-33 to remove culverts, install culverts and deepen roadway ditches, is approved with the condition that the applicant provides written approval from the landowners in the South Half of Sec. 28, Waukon Twp. and the Waukon Twp. Board.
- Bill Stalboerger, Section 26, Popple Grove Twp. Permit #6-27-12-35 to install subsurface drain tile with the same recommendations and conditions as shown in 6-27-12-3.

6. Rick Borgen, Section 5, Mary Twp. A motion was made by Manager Johannsen and seconded by Manager Erickson to approve Permit #6-27-12-9 to install subsurface drain tile with the same recommendations and conditions as shown in 6-27-12-3.

7. Lowell Ellefson, Section 22/23 Home Lake Twp. A motion was made by Manager Christensen and seconded by Manager Johannsen to approve Permit #6-27-12-14 to construct wetland restorations and wildlife ponds. Carried.

8. Cliff Frasier, Section 31, Rosedale Twp. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve only the wetland scrapes part of Permit #6-27-12-16. Breaking the tile lines part of the permit Application was denied. Carried.

9. Joel Gritzmacher, Section 13, Home Lake Twp. A motion was made by Manager Spaeth and seconded by Manager Austinson to approve Permit #6-27-12-17 to construct wetland restorations and ponds. Carried.

10. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve the following permit applications. Carried.

- Paul Ramsey, Section 20, Home Lake Twp. Permit #6-27-12-26 to construct wetland restorations and wildlife ponds.
- Paul Ramsey, Section 29, Home Lake Twp. Permit #6-27-12-27 to construct wetland restorations and wildlife ponds.
- Paul Ramsey, Section 31, Home Lake Twp. Permit #6-27-12-28 to construct wetland restorations and wildlife ponds.

11. Skarud Grain Farms, Section 2, Popple Grove Twp. A motion was made by Manager Spaeth and seconded by Manager Austinson to approve Permit #6-27-12-30 to install subsurface drain tile with the same recommendations and conditions as shown in 6-27-12-3. Carried.

12. Skaurud Grain Farms, Section 7, Pembina Twp. A motion was made by Manager Erickson and seconded by Manager Christensen to approve Permit #6-27-12-31 to install subsurface drain tile with the same recommendations and conditions as shown in 6-27-12-3. Carried.

13. Skaurud Grain Farms, Section 27, Waukon Twp. A motion was made by Manager Spaeth and seconded by Manager Erickson to approve Permit #6-27-12-31 to install subsurface drain tile with the same recommendations and conditions as shown in 6-27-12-3 and the condition that the landowners in the SW1/4 of Section 28, approve. Carried.

14. A motion was made by Manager Johannsen and seconded by Manager Christensen to table the following permit applications. Carried.

- B & G Farms, Section 18, Marsh Creek Twp. Permit #6-27-12-4 to install subsurface drain tile.
- Chuck Borgen, Section 25, Georgetown Twp. Permit #6-27-12-5 to install subsurface drain tile.
- Bejou Twp., Section 13-24 Bejou Twp. Permit #6-27-12-8 to replace a 24" culvert with a 36" culvert.
- Mark Chisholm, Section 1, Green Meadow Twp. Permit #6-27-12-10 to replace a 48" centerline culvert with a Texas crossing or more culverts.
- Dahl Farms, Section 22, Bejou Twp. Permit #6-27-12-13 to install subsurface drain tile.
- Fossum Twp. Section 16 Fossum Twp. Permit #6-29-12-15 to replace a bridge with a Texas crossing.
- Mattson Bros. Section 27-34 of Atlanta Twp. Permit #6-27-12-20 to install subsurface drain tile.
- Ronald Mickelson, Section 31, McDonaldsville Twp. Permit #6-27-12-21 to construct a farmstead ring dike.
- Doug Nelson, Section 29, Pleasant View Twp. Permit #6-27-12-22 to install subsurface drain tile.
- Brad Olek, Section 33, Felton Twp. Permit #6-27-12-23 to install subsurface drain tile.
- Brad Olek, Section 33, Felton Twp. Permit #6-27-12-24 to install subsurface drain tile.
- Kevin Olson, Section 25, Green Meadow Twp. Permit #6-27-12-25 to improve a drainage ditch.
- Skaurud Grain Farms, Sections 34, 35, Waukon Twp. Permit #6-27-12-34 to install subsurface drain tile.
- Wayne Stevenson, Section 29, Rockwell Twp. Permit #6-27-12-36 to install subsurface drain tile.
- Wild Rice Twp. Section 32, Wild Rice Twp. Permit #6-27-12-37 to remove a driveway, install a new field approach, install a centerline culvert, install a depressed culvert.

15. LaVoi Farm Partners, Section 36, Pembina Twp. A motion was made by Manager Spaeth and seconded by Manager Austinson to approve Permit #6-27-12-38 to reinstall ditch block with the condition that the applicant provide independent verification of the elevation to the District office upon completion. Carried.

16. Acquisition/Property Leasing. A motion was made by Manager Erickson and seconded by Manager Spaeth authorizing notification to surrounding landowners to determine if they are interested in leasing the former John Johnson property, prior to leasing to Wayne Underlee. The lease would be for \$1 per year subject on a yearly basis, on the lease maintaining the weeds and mowing. Carried. A motion was made by Manager Johannsen and seconded by Manager Erickson authorizing leasing of two parcels in Section 1 of Shelly Twp. that were former rural acquisitions to Mike and Karen Smart. Carried.

17. Procedures/Policies. Administrator Ruud reported that Manager Hanson had conveyed a message that he felt a procedure should be established regarding the policy updating by the District. Consensus of Managers was for Houston Engineering to be reviewing permit applications in house, twice a month.

PERMIT APPLICATIONS

18. City of Ada, Sections 4, 5, 9, 10, McDonaldsville Twp. At 10:00 a.m. Managers put into consideration Permit Application #6-27-12-1 for the realignment of J.D. #51 north of Ada. Considerable discussion was held with members of the public in attendance. A motion was made by Manager Erickson and seconded by Manager Erickson to table the motion until the next regular meeting of the board. Roll call taken, Managers Austinson and Erickson for the motion and Managers Spaeth, Christensen, Johannsen and Holmvik against. Motion failed for lack of a majority. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve the permit with the following conditions. Carried with Manager Erickson opposed.


- As per the J.D. #51 modification order, all costs associated with the proposed J.D. #51 modification shall be paid by the applicant. This shall include the costs of abandonment of the existing R/W will occur.
- Before installing or constructing the project, the applicant shall obtain and provide documentation of all required permits (USACE, WCA...).
- Before installing or constructing the project, written approval shall be received from the USACE regarding modifications to the Upper Reaches COE project. The applicant shall be required to comply with any/all requirements of this approval (subject to the discretion of the WRWD). No work may begin until written documentation of the approval has been provided to the applicant by the WRWD.
- Before installing or constructing the project, the applicant shall obtain and provide documentation of all necessary rights-of-way from owners of land to be affected by the project. Proposed right-of-way limits shall be submitted and approved by the Board of Managers of the Wild Rice Watershed District.
- Following construction, the applicant shall be responsible for all maintenance of the project for a period of 3-years, unless otherwise approved by the WRWD Board of Managers. This shall include all required maintenance including, but not limited to mowing, erosion repair, sediment removal and spraying of weeds.
- After the initial 3-year maintenance period, all future operation and maintenance of the relocated channel will be the responsibility of the WRWD (drainage authority) using drainage system funds.

19. City of Ada, Sections 4, 5, 9, 10 McDonaldsville Twp. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve Permit #6-27-12-2 to construct a flood control levee along J.D. #51 with the following conditions. Carried with Manager Erickson opposed.

- Before installing or constructing the project, the applicant shall obtain and provide documentation of all required permits (USACE, WCA....).
- Before installing or constructing the project, written approval shall be received from the USACE regarding modification to the Upper Reaches COE project. The applicant shall be required to comply with any/all requirements of this approval (subject to the discretion of the WRWD). No work may begin until written documentation of this approval has been provided to the applicant by the WRWD.
- Before installing or constructing the project, the applicant shall obtain and provide documentation of all necessary rights-of-way from owners of land to be affected by the project. Proposed right-of-way limits shall be submitted and approved by the Board of Managers of the Wild Rice Watershed District.

20. Policies/Procedures. Manager Erickson stated that he felt only projects should be done that have a positive benefit/cost (BC) ratio. Manager Christensen stated that because of the fact that you cannot use farmland as part of the BC ratio, there would probably never have a project. Managers continued to discuss BC ratio and how to arrive at it. Administrator Ruud asked that Erickson define what he means with BC.

21. There being no further business to come before the Board of Managers a motion was made by Manager Johannsen and seconded by Manager Spaeth to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 11:10 a.m.



John Austinson, Secretary