

# Wild Rice Watershed District

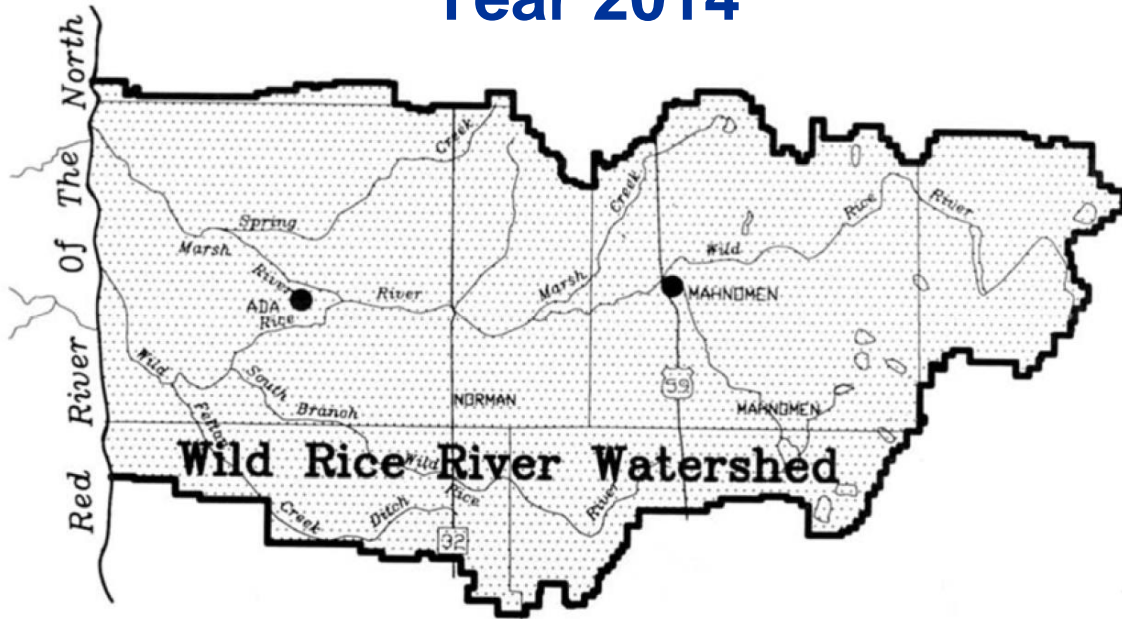


## 2014 Annual Report

# Wild Rice Watershed District

## 45<sup>th</sup> Annual Report

### Year 2014



The Wild Rice Watershed District is located in the central part of the Minnesota portion of the Red River of the North basin. The Watershed District is bordered by the Sand Hill River and the Red Lake River basins to the north and the Buffalo River basin to the south.

The Wild Rice Watershed District occupies a land area of approximately 2,085 square miles. The territory of the District is in parts of Norman, Clay, Mahnomen, Becker, Clearwater and Polk counties, which include the watershed of the Wild Rice River and the Marsh River.

The photos on the cover (insert information)

Published by:

**Wild Rice Watershed District**

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## 2014 WRWD Staff



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## **I. Executive Summary**

Pursuant to Minnesota Statutes Section Chapter 103D of the Minnesota Watershed Act, the Board of Managers hereby submits the 45<sup>th</sup> Annual Report of the Wild Rice Watershed District (WRWD), which covers the period of January 1 to December 31 of 2014. The report includes the District's members, technical and citizen advisors, summaries of the plans, goals, water management projects, and communication programs of the District as well as a summary of the District's financial condition.

The District distributes its Annual Activity Report to the Minnesota Department of Natural Resources and the Board of Soil and Water Resources as provided by law. Copies of the report or audit may be obtained from the District's Managers or through [www.wildricewatershed.org](http://www.wildricewatershed.org).

The Annual Report reflects the Board of Managers' commitment toward serving the residents of the watershed in its mission to provide efficient management of our water resources for the future. The Wild Rice Watershed District is focused on providing the leadership and resources needed to fulfill its water management goals and objectives.

The Wild Rice Watershed District has developed a comprehensive implementation program to accomplish its goals and objectives. Authority for implementation is provided by the legislature under Section 103D of the Minnesota Statutes.

This legislation give the watershed districts the authority to establish rules, require permits, construct and finance improvement projects and perform other activities which contribute to the purpose for which the District is organized. The Watershed District will use this authority granted by the legislature to implement its long term goals and objectives.

Within the Annual Report you will find evidence of these commitments. The report also reflects the Board of Managers' recent accomplishments while mapping out plans for the upcoming year. The Managers invite comments and suggestions concerning this report.

**Respectfully submitted by  
Wild Rice Watershed District  
Board of Managers  
Greg Holmvik  
2014-2015 Chairman**



## **II. From the Desk of the Administrator**

As the Administrator of the Wild Rice Watershed District for the last three years, I would like to add some of my thoughts as to how the 2014 year went.

One Manager was reappointed (Greg Holmvik) from Norman County.

The grants for the Community Ring Dikes in Hendrum and Perley were closed upon completion of work on them.

The Board approved providing matching funds, up to \$25,000, to the Becker County SWCD to go towards the Clean Water funding grant application. These funds, if the grant is awarded would be paid directly to landowners who participate in the program.

In our agreement with the City of Halstad to certify their Ring Dike to FEMA standards, we have completed the preliminary design work and are now acquiring the land needed to complete this portion of the work. This is being funded by the City of Halstad and the State of Minnesota.

The Green Meadow Project Team was formed to determine if there was a sufficient problem in the subwatershed that needed to be addressed. This Team was led by Chuck Fritz as the facilitator and by the end of the fifth meeting had submitted and received approval from the Army Corps of Engineers on Concurrence Points 1 and 2. Concurrence Point 3 had been finished by the Project Team and was to be submitted to the Board at the January 2015 meeting.

The Lower Wild Rice Corridor applied for funding from the Lessards Sam Outdoor Heritage Council to acquire land along the Wild Rice River between County Road #2 and #4 focusing on the area above the Billy Lee Bridge. The application was approved with a reduction, and was submitted to the Legislature in the 2015 session.

The Goose Prairie Project Team received information from the DNR regarding the Ordinary High Water Mark Level that was established. Discussion was held between landowners and the Project Team on different operating options. The DNR started the process of completing an Environmental Assessment Worksheet (EAW)

The acquisition of two properties (Thody and Hess) was completed with the demolition of the structures.

We did a Bank Stabilization repair just above the Billy Lee Bridge to repair damages caused by flooding.

On the Olson Agassiz Project, an agreement between the DNR and the Watershed was completed and put into effect for the next two years.

The Rockwell Dam outlet structure was repaired.

The District began the process of updating their rules, which were currently approved over twenty years ago.

**Kevin Ruud, Administrator**

### III. Appointments

#### Board of Managers



Standing, L to R: Raymond Hanson, John Austinson, Greg Holmvik  
Seated, L to R: Duane Erickson, Dean Spaeth, Curt Johannsen, Mike Christensen

The Wild Rice Watershed District is governed by a Board of Managers whose job is to preside over the business of the Watershed District as it pursues the conservation of natural resources and flood damage reduction through regulation and use of sound scientific principles.

The Board of Managers is composed of seven managers appointed by County Commissioners for a three-year term. Three managers are appointed by Norman County, two managers are appointed by Mahnomen County, and two managers are appointed by Clay County.

The Board of Managers meets regularly on the second Wednesday of each month at 8:30 a.m. at the District office in Ada, Minnesota.



Name and Office	Appointing County	Year Appointed	Contact Information for Current Managers	Date of Term Expiration
Raymond Hanson	Mahnomen	2010	4333 Co Hwy 29 Twin Valley, MN 56584 (218) 584-5545 raynmargo@gmail.com	04/25/16
Curt Johannsen	Norman	2010	PO Box 111 Hendrum, MN 56550 (701) 799-6732 chj74@live.com	04/25/16
Mike Christensen,	Norman	2006	4539 Co Hwy 29 Twin Valley, MN 56584 (218) 584-5510 sunnybrookfarms@gmail.com	04/25/16
Greg Holmvik,	Norman	2009	401 7th Ave W Ada, MN 56510 (218) 567-8277 gholmvik@loretel.net	04/25/17
Duane Erickson	Clay	2009	11849 390th St Ulen, MN 56585 (218) 596-8322 duaneerickson@arvig.net	4/25/15
John Austinson,	Clay	2009	33840 130th Ave Ulen, MN 56585 (218) 596-8322	04/25/15
Dean Spaeth,	Mahnomen	2009	1526 210th St Mahnomen, MN 56557 (218) 935-2127 jspaeth@arvig.net	04/25/15

## Consultants

The WRWD Board of Managers retains independent contractor consultants who provide all of the necessary engineering, accounting, auditing, legal and other services and serve at the pleasure of the Board. The District's independent consultants effectively fulfill its obligations, goals and objectives within the approved finances and budget. The following consultants served the District in 2014:

Name	Service Provided	Company Name	Contact Information
Elroy Hanson	Legal services	Wambach and Hanson Law Office	P.O. Box 340 Mahnomen, MN 56557 Phone: (218) 935-2266
Jerry Bents	Engineer	Houston Engineering, Inc.	1401 21st Ave N Fargo, ND 58102 Phone: (701) 237-5065
Judith A. Moravec	Auditor	Mathias C. Justin, Ltd	P.O. Box 90 Pequot Lakes, MN 56472 Phone: (218) 568-5242



Elroy Hanson,  
Attorney,  
Wambach & Hanson Law Office



Jerry Bents,  
Civil Engineer,  
Vice President  
Houston Engineering Inc.

Not Shown:  
Judith A. Moravec, CPA

## Citizens Advisory Committee

To ensure public input, the managers have appointed a Citizens Advisory Committee to provide recommendations on matters affecting the Watershed District, including all contemplated projects and improvements. The Wild Rice Watershed District holds annual planning meetings with the Citizens Advisory Committee, as required under Minnesota Statute.

Name of Committee Member	Contact Information
Steve Jacobson, Vice-Chairman Norman County Commissioner	1437 County Hwy 4 Hendrum, MN 56550 (218) 861-6155
Allen Boreen	4407 130th Ave Twin Valley, MN 56584 (218) 567-8268
Robert Braseth	25415 190th Ave N Ulen, MN 56584 (218) 596-8754
Wesley Green	18494 210th St N Ulen, MN 56585 (218) 494-3739
Terry Guttormson	1141 175th Ave Hendrum, MN 56550 (218) 861-6800
Corey Hanson	2758 330th St Gary, MN 56545 (218) 356-8678
Cynthia Julin	318 E Main St Ada, MN 56510 (218) 784-2520
Steve Kahlbaugh	2450 160th Ave Mahnomen, MN 56557 (218) 261-0952
Jerome (Joe) Slette	1141 237th St Mahnomen, MN 56557 (218) 936-7147
Matt Speer	2435 140th Ave Mahnomen, MN 56557 (218) 261-0645
Ron Thorsrud	1649 410th St Twin Valley, MN 56584 (218) 584-8448
Marijo Vik	2230 160th Ave Ada, MN 56510 (218) 784-3794

January 8, 2014 – Administrator Ruud informed the Board that five individuals responded to the advertisements placed seeking additional advisory board members. Manager Austinson added that Robert Braseth inquired about the position as well. A motion was made by Manager Hanson and seconded by Manager Johannsen to add Allen Boreen, Cynthia Julin, Steve Kahlbaugh, Matt Speer, Terry Guttormson, and Robert Braseth to the advisory board committee. Carried.

March 12, 2014 – Manager Erickson stated that Wesley Green expressed interest in joining the Citizen's Advisory Board. Manager Erickson also asked if Board Managers were allowed to attend meetings. Attorney Hanson stated that Board Managers are able to attend Citizen's Advisory Board meetings and sit in the audience, but are not allowed to do so as a Board Manager, rather attendance would be as a citizen. A motion was made by Manager Austinson and seconded by Manager Hanson to approve the addition of Wesley Green to the Citizen's Advisory Board. Carried.

November 19, 2014 – Administrator Ruud reported that Chairman Curt Jacobson removed himself from the committee and asked the board to bring a replacement forth to fill the open position. Manager Johannsen felt that there are already enough members on the Advisory Committee. Chairman Holmvik added that if a member wants to be added to the committee they should let Administrator Ruud know. Administrator Ruud stated that the Vice-Chairman is Steve Jacobson and they are currently working on setting a date for the committee to meet before the end of the year.

\*A meeting for the Citizen's Advisory Board was scheduled for 9:00 am Tuesday, December 9<sup>th</sup>, 2014. The Citizen's Advisory Board was unable to meet due to lack of quorum. Members in attendance included Vice-Chairman Steve Jacobson, Allen Boreen, Robert Braseth, Cynthia Julin, Matt Speer and Marijo Vik. Advisory Board members present discussed trying to schedule a meeting for Spring 2015.

## Flood Damage Reduction (FDR) Project Team

The FDR Project Team in the Wild Rice Watershed District was established in 1999, as a result of the mediation process which began in 1997, in an attempt to resolve issues surrounding the development of flood damage reduction projects between waters management agencies and stake-holder groups.

A framework was organized to seek solutions to flooding problems, review new flood protection projects, and coordinate efforts early on in the planning process. The mediation process allows federal, state, and local agencies, as well as the public and private sectors, to provide input regarding flood damage reduction and environmental impacts.

On January 27, 2010, consensus of the WRWD Board was to schedule Project Team Meetings the fourth Wednesday of every month.

The FDR Project Team in the Wild Rice Watershed District delegates includes:

Name	Organization Represented	Contact Information
Tom Knakmuhs	Counties	814 East Main Street Ada, MN 56510 218-784-7126 tom.knakmuhs@co.norman.mn.us
Jerry Dahl	Counties	PO Box 2104 Bejou, MN 56516 218-935-2658
Steve Bommersbach	Counties	PO Box 352 Twin Valley, MN 56584 218-584-5512 bommer@tvutel.com
Mark Harless	Landowner	1467 300th St Borup, MN 56519 218-582-3360
Paul Hougum	Landowner	1539 County Hwy 39 Perley, MN 56574 218-861-6464
Eric Zurn	Landowner	18629 County Hwy 14 Callaway, MN 56521 218-375-2368
Bruce Tufte	Landowner	1264 240th St Borup, MN 56519 218-784-7571
Joe Slette	Landowner	1141 237th Street Mahnomen, MN 56557 218-935-5918
Brett Arne	MN Board of Water and Soil Resources (BWSR)	26624 N Tower Rd Detroit Lakes, MN 56501 218-850-0934 brett.arne@state.mn.us
Pete Waller	MN BWSR	1004 Frontier Drive Fergus Falls, MN 56537 218-736-5445 pete.waller@state.mn.us
Nathan Olson	MN Department of Natural Resources (DNR) Fisheries	14583 County Hwy 19 Detroit Lakes, MN 56501 218-847-1579 nathan.olson@state.mn.us



Name	Organization Represented	Contact Information
Rodger Hemphill	MN DNR Hydrologist	14583 County Hwy 19    Detroit Lakes, MN 56501 218-846-8384 rodger.hemphill@state.mn.us
Rob Baden	MN DNR	14583 County Hwy 19    Detroit Lakes, MN 56501 218-846-8383 robert.baden@state.mn.us
Henry Van Offelen	MN DNR	14583 County Hwy 19    Detroit Lakes, MN 56501 218-847-1817 henry.van.offelen@state.mn.us
Don Schultz	MN DNR	1509 1st Ave N    Fergus Falls, MN 56537 218-739-7576 don.schultz@state.mn.us
Tara Mercil	MN Pollution Control Agency (MPCA)	714 Lake Avenue, Suite 220    Detroit Lakes, MN 56501 218-847-1519 tara.mercil@state.mn.us
Jim Courneya	MPCA	714 Lake Avenue, Suite 220    Detroit Lakes, MN 56501 218-847-1519 jim.courneya@state.mn.us
Jim Zeigler	MPCA	714 Lake Avenue, Suite 220    Detroit Lakes, MN 56501 218-847-1519 james.zeigler@pca.state.mn.us
Shawnn Balstad	Natural Resources Conservation Services (NRCS)	10 E 2nd Ave S    Ada, MN 56510 218-784-4000 shawnn.balstad@mn.usda.gov
Edward Musielewicz	NRCS	809 8th St SE    Detroit Lakes, MN 56501 218-847-9392 ed.musielewica@mn.usda.gov
Randy Tufton	NRCS/FSA	10 E 2nd Ave S    Ada, MN 56510 218-784-4000 randall.tufton@mn.usda.gov
Evelyn Ashiamah-Finch	Red River Water Management Board Monitoring Specialist	PO Box 635    Barnesville, MN 56514 218-368-0563 kukua16@hotmail.com
Wayne Goeken	River Watch	440048 160th Ave SE    Erskine, MN 56535 218-574-2622
Aaron Neubert	Soil and Water Conservation District (SWCD)	123 W Monroe Ave    Mahanomen, MN 56557 218-935-2987 aaron.neubert@mn.nacdnet.net

Name	Organization Represented	Contact Information
Mark Christianson	SWCD	100 Main Ave E Twin Valley, MN 56557 218-584-5169 markc@arvig.net
Lori Thronson	SWCD	100 Main Ave E Twin Valley, MN 56557 218-584-5169 lorit@arvig.net
Peter Mead	SWCD	801 Jenny Avenue Perham, MN 56573 218-846-7360 pemead@co.becker.mn.us
Kevin Kassenborg	SWCD	1615 30th Ave S Moorhead, MN 56560 218-287-2255 kevinkassenborg@mn.nacdnet.net
Nan Bischoff	US Army Corps of Engineers	190 5th St E St Paul, MN 55101-1638 651-290-5426 nanette.m.bischoff@mvp02.usace.army.mil
Larry Puchalski	US Army Corps of Engineers	4111 Technology Dr Ste 295 Bemidji, MN 56601 651-290-5339 lawrence.s.puchalski@usace.army.mil
Ryan Frohling	US Fish & Wildlife Service (USFWS)	26624 N Tower Rd Detroit Lakes, MN 56501 218-847-3402 ryan.frohling@fws.gov
Mike Swan	White Earth Reservation	4044 South Ice Cracking Ponsford, MN 56575 218-573-3007
Curt Johannsen	Wild Rice Watershed District (WRWD)	11 East 5th Avenue Ada, MN 56510 218-784-5501
Duane Erickson	WRWD	11 East 5th Avenue Ada, MN 56510 218-784-5501
Mike Christensen	WRWD	11 East 5th Avenue Ada, MN 56510 218-784-5501
Jerry Bents	WRWD Engineer	11 East 5th Avenue Ada, MN 56510 218-784-5501

## **Red River Watershed Management Board (RRWMB)**

The Wild Rice Watershed District is a member of the Red River Watershed Management Board (RRWMB).

The RRWMB's jurisdiction and authority encompasses the area managed by the individual watershed districts that have membership on the Board. Eight watershed districts within the Red River Valley from the RRWMB including the Bois de Sioux, Joe River, Middle-Snake-Tamarac Rivers, Red Lake, Roseau River, Sand Hill River, Two Rivers, and Wild Rice.

The RRWMB was created by an act of the Minnesota legislature in 1976 to provide an organization with a basin-wide perspective concerning flooding. Funding is by ad valorem tax levies, as provided by Chapter 163 of the Minnesota Session Laws.

Managers participate in the annual RRWMB conference each spring, which focuses on a basin-wide approach to water management and flood damage reduction.

Manager Greg Holmvik is the delegate to the board with Manager Mike Christensen as the alternate.

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## **Minnesota Association of Watershed Districts (MAWD)**

The Minnesota Association of Watershed Districts (MAWD) provides educational opportunities, information and training for watershed districts, managers and staff through yearly tours, meetings and newsletters. MAWD also represents state-wide watershed district interests at the legislature, before the executive branch, agencies and other policy makers at the local government level.

## IV. Plan Performance

### Community Levee Improvements – City of Halstad

#### Proposers

Wild Rice Watershed District and City of Halstad

#### Description/Location:

A levee was constructed around the city of Halstad by the USACE in the early 1970s in response to flooding threats against the city. This levee currently removes the city from the designated 100-year floodplain.

However, Norman County is currently undergoing an update of the Flood Insurance Study (FIS) to account for more recent hydrologic conditions.

As part of this effort, the City of Halstad has been offered a Provisional Accredited Levee (PAL) letter. This designation requires the City to make necessary improvements to certify the levee meets at least the minimum requirements per CFR 65.10 within a two year timeframe or else all protected property will go into the floodplain.



**Phase 1** Funding was previously provided by the MNDNR FDR Grant Assistance Program on a 50/50 cost- share to complete the initial survey, geotechnical analysis, and engineering for needed improvements. In addition \$300K was also provided to expedite land acquisition efforts.

**Phase 2** Funding will be used to finish the land acquisition, structural, embankment, and other improvements recommended from Phase 1 in order to meet the requirements of the Provisional Accredited Levee (PAL) letter and to undergo the necessary USACE review.

**Phase 3 - Future** Will be a cooperative project between the City of Halstad, Norman County, MNDOT and the Wild Rice Watershed District to provide grades raises and eliminate the emergency closure needs. When completed, this will eliminate the added costs for flood fighting, extended transportation closures, costly damage to the existing roadways, and public safety concerns for the traveling public. Current road resurfacing projects are scheduled by MNDOT in this area between 2017-2019.

#### Flood Control Benefits:

- Flood Protection for nearly 600 residents / 250± households
- Eliminate future roadway damages and public safety concerns
- Cooperative effort with multiple funding sources – Overall FDR Cost Share 50% or less

#### Project Cost:

Phase 2 – Levee Improvements: \$2.3M State \$2.292M / Non-state \$0K (Remaining 2% MHI)

Phase 3 – Costs and Timing to be Determined – Subject to MNDOT Schedule

- Status:**
- **Phase 1 - Nearly Complete** – Previously funded
  - **Phase 2 – Levee Improvements** – Current 2015 Request

	Prior Years	FY 2016 (7/15-6/16)	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)	FY 2019 (7/18-6/19)
Funding	FDR \$0.375M WD/O \$0.153M	FDR \$2.300M WD/O \$0.0M	WD/O \$0.025M (Phase 3)	FDR \$ TBD WD/O \$ TBD DOT \$ TBD	
Project Status	Design/Acquisition (Ph. 1 - Evaluation)	Design/Acquisition/ Construction (Phase 2)	Phase 2 Completion Phase 3 Design	Ph. 3 Grade Raises Acquisition & Construction	Phase 3 Completed

**Key:** PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other; DOT= MN Dept of Transportation.

**Partners:** Cooperative Project between City of Halstad, Norman County, WRWD, and State of Minnesota Flood Damage Reduction Program

January 8, 2014 – Engineer Bents stated that work is being completed to obtain owner encumbrance reports to determine right of ways for the accreditation project in Halstad.

February 12, 2014 – Engineer Bents updated the Board regarding progress being made in Halstad. Levee modifications need to be approved by the Corps, the determination of a major or minor modification still has not been determined since a minor relocation is required. Land acquisition will be a joint effort between the Watershed and City with Attorney Julin with the City of Halstad leading land acquisition for the largest landowner and Attorney Hanson working with the acquisition of other parcels needed. Appraisals will begin in February with some of the land currently being for sale.

March 12, 2014 – Engineer Bents provided an updated on the City of Halstad levee recertification project. A preliminary design has been completed and the grant amendment has allowed the land acquisition project to begin moving forward. The city is taking the lead on negotiations with the individuals who own the majority of the land needed for the project. Engineer Bents added that a bonding request has been submitted for construction this year. A reimbursement agreement, signed by Halstad Mayor Steve Sortland was presented by Administrator Ruud. The local cost share for the project is \$152,693.00. Once the local cost share has been met by the City of Halstad, expenses would be submitted to the State of Minnesota for 100% reimbursement. A motion was made by Manager Spaeth and seconded by Manager Hanson approving the Board to enter into the reimbursement agreement with the City of Halstad. Carried.

April 9, 2014 – Engineer Bents stated that he is currently waiting for an answer from the Army Corps of Engineers regarding the Section 408 modification. He is also finalizing right of way acquisitions. He plans to communicate with Attorney Hanson later in the day regarding the process. Landowner meetings will occur individually.

May 14, 2014 – Administrator Ruud stated that there was a landowner meeting in Halstad which was met with a good reception. Currently the acquisition process is underway.

June 11, 2014 – Administrator Ruud informed the Managers that a meeting was held on Tuesday, June 10, in Halstad with the Department of Transportation. A resurfacing of highway 75 through Halstad, along with new curbs and gutters is currently scheduled to occur in 2019. Preplanning was done to try to incorporate a road raise into the work being done, with the DOT covering the cost of resurfacing and the City and applicable grants covering the cost of material needed to raise the road. Administrator Ruud added that additional funds were not secured this year for work on the levee recertification and that an application would again be submitted for the next fiscal year.

July 9, 2014 - Engineer Bents stated that he does not anticipate getting more funding for the Halstad project from the 2014 bonding bill. A special session might be held to deal with recent flooding damage in the southern portions of the state. Currently he is preparing to submit requests for funding from the 2015 bonding session. He also stated that the acquisitions are continuing with all contacted landowners being willing to sell property for the levee recertification project.

August 13, 2014 - Engineer Bents stated that land acquisition in Halstad is continuing with the current grant expiring at the end of the calendar year. He stated that it is possible to ask for an extension if all acquisition is not completed by the end of the year.



September 10, 2014 – Engineer Bents reported that land acquisition is continuing in Halstad. The deadline for levee recertification is approaching, however due to the continuing work taking place, more time will be provided before any action is taken regarding the flood plain mapping.

October 8, 2014 - Administrator Ruud and Engineer Bents are working on submitting an HMGP application for funding road raises. The initial response to the application was negative, but following an explanation of the project it is being considered. Engineer Bents asked Sharon Josephson for assistance from herself and Congressman Peterson to secure funding. Manager Johannsen added that the main reason for the road raise would be to eliminate flooding concern with accreditation as a secondary concern. Josephson asked Engineer Bents to let her know the contact information of the person at FEMA to ensure that they are speaking to the same person.

November 19, 2014 - Attorney Hanson asked Engineer Bents what the status of the options for the City of Halstad was. Engineer Bents replied that the Furuseth party has signed a purchase agreement and a closing date will be scheduled within a month.

December 10, 2014 - . Engineer Bents stated that no action needed to be taken on any of the work currently being completed. He provided an update that land acquisition is continuing in the City of Halstad with the Furuseth acquisition complete. Work is being completed to acquire property needed from the remaining landowners. Currently we are seeking funding for the upcoming fiscal year to continue moving forward with the project.

## Community Levee Improvements – Phase 2 – Perley and Hendrum Grade Raises

### Proposers

Wild Rice Watershed District and Communities Perley and Hendrum (in cooperation with Norman County and the Minnesota Department of Transportation).

### Description/Location:

Both the cities of Perley and Hendrum have been threatened by Red River flooding on numerous occasions over the years. To prevent these damages, the Cities, along with support from US Army Corps of Engineers, National Guard, and hundreds of volunteers, have previously raised the existing flood control levees using combinations of sandbags and clay.



Under Phase 1 (recently completed), the MNDNR FDR Grant Assistance Program provided funding to construct levees around the cities of Hendrum and Perley. However, Phase 1 did not include any adjustment to the roadway elevations that pass through the cities. As a result, the cities are still susceptible to flooding (for events less than the 100- year) through these openings thereby requiring emergency closures in these locations. The closures have been required five times since 1997. The installation of these emergency closures result in added costs for flood fighting, extended transportation closures, costly damage to the existing roadways, and public safety concerns for the traveling public.

Phase 2 will be a cooperative project between the Cities of Hendrum and Perley, Norman County, MNDOT, and the Wild Rice Watershed District to provide grades raise and eliminate the emergency closure needs. Design and R/W acquisition will be completed in 2014-15, and construction will be completed in 2016-2017.

### Flood Control Benefits (Phase 2)

- Complete Flood Protection Efforts for the two Communities
- Over 400 residents /175± households protected
- Eliminate future roadway damages and public safety concerns
- Cooperative effort with multiple funding sources - FDR Cost Share 50% or less

**Project Cost (Combined for 2 communities): \$2-4M State \$1-2M / Non-state \$1-2M\***

\*Non- State based on 50% assumed MNDOT and County Cost-Share of Road Improvements

**Status:**

- **Phase 1 Levee Construction Completed** - Previously funded
- **Phase 2A - Initial Project Design and Right-of-Way Identification** - Current 2015 Request
- **Phase 2B - R/W Acquisition, Final Design, and Construction** - Future 2016-18 Requests

	Prior Years	FY2016 (7/15-6/16)	FY 2017 (7/16-6/17)	FY2018 (7/17-6/18)	FY2019 (7/18-6/19)
Funding	State \$4.800M WD/O \$0.140M	State \$0.150M WD/O/DOT \$0.150K	State \$0.075M WD/O/DOT \$0.075M	State \$1.00M WD/O/DOT \$1.00M	State \$1.00M WD/O/DOT \$1.00M
Project Status	Design/ Acquisition/ Construction Phase 1 Completed	Design (Ph. 2 Grade Raises)	Right-of-way (Ph. 2 Grade Raises)	Final Design/Constructi on (Ph. 2 Grade Raises)	Construction - Phase 2 Completion

Key: PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

Partners: Cooperative Project between Cities of Hendrum and Perley, Norman County, WRWD, and State of Minnesota Flood Damage Reduction Program

January 8, 2014 – Engineer Bents reported that Engineer Knakmuhs with the Norman County Highway Department has pushed the overlay of County Road 25 through Hendrum back to 2015 to allow more time to get road raise information completed. Currently there is a federal hold on new projects; once this has been lifted work will resume seeking funding for the projects.

Representatives from the Minnesota Department of Transportation, Norman County Highway Department, Norman County Commissioners, and City representatives joined the audience for a scheduled 10:00 meeting regarding the road raise projects for the cities of Hendrum and Perley. Engineer Bents began by presenting those in attendance with aerial maps detailing the ten areas where road raises are being sought to complete the levee projects. Representatives from MnDOT and the Norman County Highway Department stated that a realistic guideline of the prep time required for projects is approximately one and a half to two years. The road raises would be presented as Watershed projects with a cooperative partnership from road authorities. Engineer Bents stated that on a positive note, many other large projects within the state are nearing an end. Chairman Holmvik asked Commissioner Steve Jacobson if Norman County would consider becoming an additional partner on the road raise projects. Commissioner Jacobson said that it would be worthwhile to consider a partnership once more solid numbers are presented. Engineer Bents added that funding is being sought in sequential years rather than in one lump sum, decreasing the annual expense to the state. Engineer Bents asked Engineer Knakmuhs with the Norman County Highway Department when he would need to notify him of the decision on the road raise to incorporate it into the County Road 25 resurfacing project. Engineer Knakmuhs stated that an answer in six to eight months would be sufficient to incorporate into their design plans. Shawn Groven with the Minnesota Department of Transportation added that currently there is no scheduled plans to resurface highway 75 through Perley, however if funding for a road raise were approved they could consider putting it on the schedule in the future.

February 12, 2014 – Engineer Bents continued that Perley and Hendrum are still waiting for enrollment into the federal levee program. All necessary information for enrollment in the program has been submitted.

April 9, 2014 – Manager Johannsen asked how the bonding cycle for the road raises is going. Administrator Ruud responded that he felt that it was too early to make a call on the status. Manager Hanson asked what the status of State Highway 75 going through both towns was. Engineer Bents informed him that currently it is scheduled for reconstruction in 2017 going through Hendrum.

June 11, 2014 – Engineer Bents stated that the Corps completed an annual inspection on the Hendrum and Perley levees. They were satisfied with what they found. The inspection is done at no cost to the City so long as the City agrees to fix and deficiencies.

July 9, 2014 – Engineer Bents continued by stating that an annual inspection was conducted on the Hendrum levee and there was a concern with an old storm sewer pipe that is being addressed. There is also some concern with grass seed not taking on the Perley levee. It will be addressed once the levee is mowed.

August 13, 2014 – Quotes were obtained to repair the gatewell in the Northeast corner of the Hendrum levee while the current grant is open. A motion was made by Manager Spaeth and seconded by Manager Christensen to enter into a contract with Steven Johnson Excavating for the repairs with a low quote of \$83,666.00. Manager Johannsen abstained. Carried. Engineer Bents stated that a couple areas of reseeding are needed under routine maintenance on the Perley levee and will be completed following receipt of quotes.

September 10, 2014 - Engineer Bents updated the Managers on gateway structure improvements starting in Hendrum. The City of Perley will have some reseeding of its levee done when the weather cooperates.

October 8, 2014 – Engineer Bents reported the replacement of the gateway in the northeast corner of the levee is nearing completion. A motion to approve pay request 1 from Johnson Excavating in the amount of \$73,640 was made by Manager Hanson and seconded by Manager Christensen. Motion carried with Manager Johannsen abstaining. In Perley, reseeding of the six acres of the levee was recently completed by HCI contracting.

November 19, 2014 - A motion was made by Manager Hanson and seconded by Manager Christensen to approve a final pay request, including a change order from Johnson Excavating in the amount of \$22,020.31 for work completed on the gateway repairs in the City of Hendrum. Carried with Manager Johannsen abstaining.

Engineer Bents reported that some ditch maintenance is being completed for the City of Perley. The grant for both Perley and Hendrum expires at the end of the year. Following the grant closure, costs for the projects will be billed to the assessed projects. A meeting will be set up with each city to go through the operations rules and have the cities enter in the agreement with the District regarding these rules. Manager Johannsen asked if a crank for the pump in the gateway can be installed for the City of Hendrum. Engineer Bents replied that this is currently being worked on.

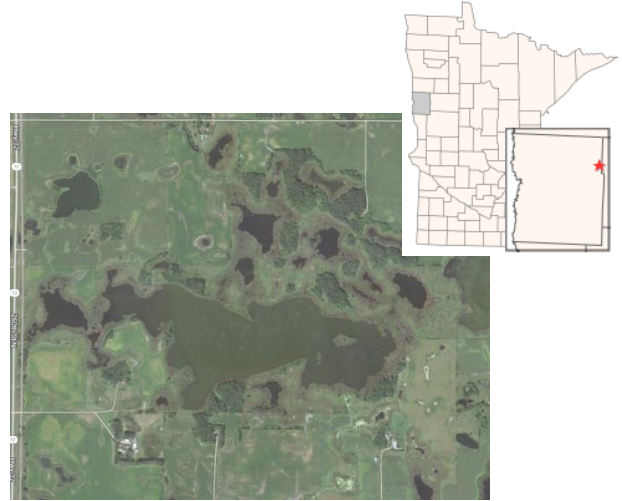
December 10, 2014 - Engineer Bents stated that no action needed to be taken on any of the work currently being completed. He provided an update on each city. He and Administrator Ruud will be meeting with representatives from the cities of Hendrum and Perley to go over the operations manuals. A maintenance agreement has been drafted by Attorney Hanson and will be presented to the cities during the meeting as well. The current grant expires at the end of the year. Costs incurred following the grant closure will be charged to the assessed projects for each city.

# Goose Prairie Wildlife Management Area Enhancements

## **Proposers:**

Wild Rice Watershed District and MNDNR

**Description/Location:** The Wild Rice Watershed District and Minnesota Department of Natural Resources have been cooperatively working to develop a plan to provide improved wildlife management operational capabilities and enhanced flood damage reduction benefits at the Goose Prairie WMA. The WMA (491 acres) has long provided hunting options for forest game birds and waterfowl as well as wildlife viewing options for wetland and prairie wildlife. However, the WMA currently has no operable outlet and has undergone significant degradation in recent years due to high water levels. The proposed plan would install an operable outlet structure to allow for enhanced wildlife management capabilities, while also providing additional runoff retention capacity.



## **Project Benefits:**

### **Flood Control**

The project will provide approximately 1,500 ac.-ft. of retention in the headwater area of the South Branch of the Wild Rice River drainage basin. This will provide both local and Red River flood damage reduction.

### **Wildlife Management**

The project will allow for improved wildlife pool management to control unwanted species of plants and fish in the pool area.

### **Habitat Restoration**

The establishment of an additional 119 acres of permanent vegetation buffer areas to the WMA to improve wildlife habitat.

**Project Cost: \$1,000,000**

**State (FDR 75%±) \$0.750M / Non-state (25%± ) \$0.250M**

## **Status:**

	Prior Years	FY 2016 (7/15-6/16)	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)	FY 2019 (7/18-6/19)
Approvals		WD/DNR/COE/O			
Funding	WD/RRWMB	State \$0.025M WD/O \$0.025M	State \$0.325M WD/O \$0.100M	State \$0.375M WD/O \$0.125M	
Project Status	Project Development; Assessment; Pre-design	Design/Permitting/ Acquisition (Appraisals)	Acquisition	Construction	Construction Completion

**Key:** PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

**Partners:** Cooperative Project between MNDNR, Township, WRWD, and State of Minnesota Flood Damage Reduction Program



January 8, 2014 – Engineer Bents reported that an ordinary high water report was conducted on the Goose Prairie Marsh by the Department of Natural Resources which established a potential drawdown level of 1203.6 feet. A shallow lake specialist will be reviewing the information. Don Schultz with the DNR is also seeking the ability to draw the marsh down for the purpose of creating a better wildlife environment for birds. Engineer Bents is searching through historical data to determine what the low water level would have been in the past. Currently the ability to draw down the marsh is advantageous to different agencies. More answers from the DNR should be available in a few months.

February 12, 2014 – Administrator Ruud updated the Board of the information presented in the Project Team meeting on the morning of Wednesday, January 29th. Rather than restoring the existing channel, the option of digging an alternate channel to reduce disruption of existing wetlands is being reviewed. This would still allow water to flow through the existing channel, allowing easier access for clean out of the project channel if needed. Engineer Bents presented the Board with renderings of a proposed control structure which would provide the ability to draw the marsh down to 1203.6. The top elevation still needs to be determined through meetings with the DNR. Manager Erickson stated that he would like to present information to landowners at a meeting, asking for assistance from other Board members. Chairman Holmvik asked Manager Erickson, Administrator Ruud and up to two other board members to coordinate an informational meeting with landowners regarding the project.

March 12, 2014 – A meeting with sixteen Landowners, Administrator Ruud, and Managers Christensen, Erickson, and Austinson was held on February 24 at the West Central Ag meeting room in Ulen. The outcome of the meeting was good, with no major concerns from Landowners regarding the potential project. Engineer Bents stated that the DNR would like to have an operable outlet. The ideal location for the structure would be near the road for access issues. This would require digging a channel from the marsh to the road. Engineer Bents presented the Managers with a data summary report. Administrator Ruud added that at this time he is looking for Board approval to negotiate with the DNR on the water levels. The low water level that the DNR is currently comfortable with is 1204.5, with the option to draw down to 1203.5, but not on a yearly basis. The higher level would result in a loss of approximately 90 acre feet of water storage versus the low level. The high water level that the DNR is currently comfortable with is 1207.5. Engineer Bents detailed that the potential for water retention from 1207.5 to the targeted 1208.5 is approximately 350 acre feet of storage. The DNR was worried about returning the water down to the summer operating level prior to nesting season. A higher level would take longer to draw down. Chairman Holmvik asked how a set draw date would work with flood retention and asked what cost share has been developed with the DNR. Engineer Bents was in agreement that the draw down date should be dependent on downstream flooding conditions and added that at this time the discussion of who is paying for the project, and what percentage has not been determined. Manager Hanson added that he would like to see the structure built to a higher level in case the option to increase storage was available in the future. The Board was in agreement that they would like to negotiate the spring high water level, along with the date that the draw down begins, trying to correlate it to when the South Branch starts receding in the same area.

April 9, 2014 – Administrator Ruud informed the Managers that on Monday, he, Manager Erickson, and Engineer Bents met with Don Schulz, Emily Siira, and Jessica Vanduyne from the DNR, and Steve Hofstad from BWSR in Fergus Falls. The Watershed group relayed that the Board felt that 1204.5 is an acceptable low water level and the summer operating level of 1205 was also acceptable, but the Board would like to negotiate on the high water level. Hofstad said that a higher operating level would be reasonable from his point of view; however the DNR was not willing to move from the 1207.5 high water level that they originally agreed upon. The DNR did agree that the structure could be built with a higher operating capacity. Administrator Ruud commented that in

order to receive the most optimal funding assistance, it is necessary to focus on the Natural Resource Enhancement goals and have the support of the DNR throughout the process. Engineer Bents reviewed the operating levels and approximate dates that were stated by the DNR for changes in the levels. He reiterated that the DNR's main focus is getting the Marsh back down to a nesting level. Chairman Holmvik stated that he wasn't sure if he was ready to give up on the extra foot of storage yet, asking if a larger outlet was a possibility. Engineer Bents said that a larger outlet could be looked at when the designs are developed, however the concern is if the downstream culverts can handle more water. Manager Hanson felt that the Watershed is getting 75-80% of what they wanted in the beginning and it would be ideal to agree to the terms, building the structure with a higher capability for storage. This would allow the high water level to be negotiated again in the future. Manager Spaeth added that nesting doesn't occur at the same time every year; it is also dependent on weather. Administrator Ruud informed the Managers at this time he is asking them to approve going to the next step of the process, developing a concept and looking into funding sources and opportunities. Engineer Bents added that if the Board is stuck at 1208 or nothing, he would advise that they do not spend a lot of resources in the next phase of the process, however if they are willing to begin operations at a 1207.5 high water level, with a structure that has a higher capability he would advise moving forward. A motion was made by Manager Hanson and seconded by Manager Christensen to initiate the next step of the process based on the control structure being built with a gated capacity of 1208.5. Attorney Hanson advised the Board to define the project by a name or a number at this time and if adjacent land would be assessed for the project. It was decided that the project would now be referred to as the "Goose Prairie Marsh Enhancement Project". Engineer Bents added that potential assessments would be determined later in the process.

Manager Erickson added that the Project Team will meet April 23<sup>rd</sup> regarding the Goose Prairie Marsh Enhancement Project. Landowners will be invited to attend the meeting as well. Engineer Bents added that the approval was to initiate the process, but does not approve going forward with a project. The approval of Project development would come at a later time.

May 14, 2014 – Administrator Ruud updated the Board regarding the progress of the Goose Prairie Marsh Enhancement Project. A staff gauge was installed. This determined that the current level of the water is 1206.8. More surveying was completed along County Ditch 18 and a meeting is scheduled for Monday, May 19<sup>th</sup> to review the findings. Manager Erickson stated that he would like to see the structure built with a retention capacity of 1207.5 in the interest of decreasing the cost of the project. Manager Hanson disagreed and thought that it would be beneficial to allow the ability to change the operating plan in the future and would like to see a cost estimate for building the structure at both 1207.5 and 1208.5. If there is not a substantial difference Manager Hanson thought it would make the most sense to build the structure with a higher capacity. Engineer Bents added that he can determine what the cost difference will be, however the road height likely will not change dependent on the size of the structure.

June 11, 2014 – Administrator Ruud had a teleconference on Monday, June 9, to answer questions regarding mitigation. Engineer Bents stated that mitigation would be required for any wetlands filled along the road and would likely be required for the new ditch/outlet. Administrator Ruud added that he would like to determine how much funding the DNR will bring forward to the project, and ask for their assistance in developing an EAW to move forward.

July 9, 2014 – Administrator Ruud stated that an environmental assessment worksheet will need to be completed and the DNR would be the best candidate to complete this phase. This will provide answers needed for permitting, as well as get comments from various state agencies.

August 13, 2014 – The DNR has agreed to complete the Environmental Assessment Worksheet (EAW). This step needs to be completed before the Project Team can advance. Manager Erickson expressed concern regarding mitigation from putting the new ditch in. Administrator Ruud stated that the extent of mitigation has not yet been determined and it will be necessary to determine how much will be gained as a result of the mitigation. Manager Erickson added that a new channel will likely require less mitigation than cleaning the existing channel. Once the EAW has been completed, it will be easier to identify issues.

September 10, 2014 – Administrator Ruud stated that Van Offelen is checking into whom with the DNR will complete the Environmental Assessment Worksheet. We are waiting for a response.

October 8, 2014 – Administrator Ruud informed the Managers that the Environmental Assessment Worksheet is currently being completed by the DNR.

November 19, 2014 – Administrator Ruud informed the Managers that he did receive a draft Environmental Assessment Worksheet from the DNR last week. He will go through the document with Engineer Bents and return comments to the DNR the following week. Engineer Bents added that the EAW looks positive. Chairman Holmvik added that he would like Administrator Ruud to send a copy of the EAW to Manager Erickson for review as well.

December 10, 2014 – Administrator Ruud informed the Managers that we have submitted our response to the draft EAW and we are currently waiting to hear back. Once the document is published a 30 day comment period will follow.

## Lower Wild Rice Corridor Restoration and Setback Levees

### Proposers

Wild Rice Watershed District

**Description/Location:** The overall proposed corridor restoration project extends along the Wild Rice River from just SE of Hendrum, MN to about six miles east of Ada, MN. The overall restoration corridor length is approximately 23 miles long. Within this reach of river, the adjacent existing levees would be set back to encompass the river's historic meander belt (about ½ mile wide). Oxbows that were cut off by the 1950s Corps' channelization project would be reconnected to the river channel. Flows above an approximate Two year event would exceed bankfull capacity and inundate the leveed floodway/riparian corridor similar to natural riverine behavior. This feature would restore form and function to the floodplain, increase natural habitat, and restore connectivity to segmented floodplain forest. Due to the overall size of the initiative, the project will be conducted in multiple phases. Phase 1 of this project will include an approximately 5-mile reach of this corridor. Much of the land acquisition cost will be funded in FY2016 using USDA/NRCS funding along with \$2.270M approved from LSOH-C.



### Project Benefits:

#### Flood Control

The setback levees will be constructed to provide a minimum 10-year level of protection for adjacent property.

#### Water Quality

The Wild Rice River is currently listed as impaired water for turbidity. In addition, to reducing bank erosion, the proposed project will improve water quality by allowing suspended sediment to continue through the system and reduce turbidity in the river.

#### Wildlife and Habitat:

The establishment of the permanent vegetation corridor & restored river channel along 23 miles will improve wildlife habitat and provide enhanced connectivity along the river.

#### Steps:

- **Step 1 – Design Land Acquisition Assistance** – 2016 Request – Phase 1 Area
- **Step 2 – Corridor Vegetation and Setback Levee Construction** – Future 2017-19 Requests
- **Step 3 – Channel Rehabilitation** – Future Funding from L-SOHC and Other Sources

**Project Cost: \$8,000,000**

**State 75%± (\$6.0M) / Non-state 25%± (\$2.0M)**

**Status Phase 1: Acquisition is underway utilizing HUD, DNR, NRCS, and LSOHC funding.**

	Prior Years	FY 2016 (7/15-6/16)	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)	FY 2019 (7/18-6/19)
Funding	WD/RRWMB & Mdtm Wk Grp	State \$150K WD/O \$50K USDA \$ TBD	State \$600K WD/O \$200K USDA \$ TBD	State \$2.625M WD/O \$0.875M USDA \$ TBD	State \$2.625M WD/O \$0.875M USDA \$ TBD
Project Status	Project Development; Assessment & Pre-Design	Design/ Acquisition (Appraisals)	Design/Permitting/ Acquisition	Acquisition/ Corridor Vegetation/ Construction	Acquisition/ Corridor Vegetation/ Construction

**Key:** PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

**Partners:** Cooperative Project between MNDNR, WRWD, and State of Minnesota Flood Damage Reduction Program

January 8, 2014 – Engineer Bents reported that he had submitted a request for project acceleration funding from the FDR work group to help with funding and he is currently awaiting a response from Henry Van Offelen.

February 12, 2014 – Administrator Ruud informed the Board that the application for a Project Acceleration Grant to develop a conceptual plan will be reviewed by the Flood Damage Reduction work group at their meeting next week.

March 12, 2014 – Administrator Ruud updated the Board regarding his request for funding to develop a marketing plan at the last Flood Damage Work Group meeting. The request was approved and the Wild Rice Watershed District was approved a \$5,000 grant to develop a marketing plan for the Lower Wild Rice to use with agencies. Engineer Bents added this marketing tool would allow us to begin looking at all available funding sources to help pay for land acquisition as it becomes available. A meeting with possible funding partners is being discussed to see what things are necessary to include them in the funding of this project. Manager Spaeth voiced concern about partnering with agencies that would hinder the ability to store water on the acquired land. Engineer Bents stated that the partnering agencies would be asked to join, knowing the long term goal is using the land for channel restoration and setback levees. Discussion took place regarding the current permitting process surrounding wetland restoration. A suggestion was made by Manager Hanson to have Engineer Bents review wetland restoration permits earlier in the process to see if retention is a possibility and the watershed would offer a cost share towards permits that are able to incorporate water storage. At the recommendation of Attorney Hanson, the board will put the topic of wetland restoration permit policies and water storage on the upcoming agenda prior to developing a policy regarding the issue and have the terms written.

April 9, 2014 – Engineer Bents reported that he is currently trying to set up a meeting with Ron Harneck and Henry Van Offelen to submit an application for funding from sales tax dollars. Administrator Ruud added that Roger Kurpis came forward to offer his land for sale. His land is adjacent to the Vik property that has currently been offered to the Watershed. Chairman Holmvik asked if the land is currently entered into any voluntary programs. Administrator Ruud responded that all of the property offered by Kurpis is currently entered into a program, however he is unsure of which program it is. He stated that he is planning on giving Shawnn Balstad with the NRCS a design plan and asking her if the property can be used for water retention. Manager Johannsen asked how many acres were offered by Kurpis. Administrator Ruud stated that there was approximately 140 acres; the Watershed currently owns 10-15 acres adjacent to the property. Chairman Holmvik asked Administrator Ruud to find out what program the land has been entered into and ask the NRCS office what their stance on water retention on the property is.

May 14, 2014 – Administrator Ruud informed the Board that an appraisal was conducted and he passed the information on to the landowner to review. Also, an application is being completed to apply for funding for land acquisition from Lessard Sams. Engineer Bents added that the channel has been divided into corridors to prioritize land acquisition, which will work well for the application process.

June 11, 2014 – Administrator Ruud updated the Managers regarding the restoration of the Lower Wild Rice River. Work is being done to complete the Lessard Sams application seeking funding for land acquisition along the corridor. A meeting was held with the NRCS on Monday, June 9, with representatives present feeling that there was a possibility of funding towards seeding of the purchased land. Engineer Bents added that the land acquisition is a voluntary process and funding is being obtained to allow the watershed to purchase land when owners are looking to sell. He also added that the project is focused on a habitat and channel restoration. Manager Johannsen asked if acquired property would be rented until the project moves forward. Engineer Bents replied that the plan is to



immediately seed the grass into a native species to give Lessard Sams a more immediate return on the investment. Manager Hanson did note that in order to make this project work, at some point it may need to become mandatory rather than voluntary, giving the example of a single landowner holding not willing to sell when the rest of the land has been acquired.

July 9, 2014 – Administrator Ruud updated the Managers regarding the restoration of the Lower Wild Rice River. A meeting with NRCS staff and engineers took place on site with a brief tour. Questions that were brought forth were also addressed during this meeting. There is interest from the NRCS to partner the funding for land acquisition along the corridor. Another meeting with the NRCS will likely occur in August to discuss more details surrounding the restoration process. An application was submitted to the Lessard Sams Outdoor Heritage Council for \$6.2 million. Engineer Bents reiterated that currently the acquisition is a voluntary process.

August 13, 2014 – Administrator Ruud stated that he has heard, but not yet confirmed, that we have been scheduled to make a presentation to the Lessard-Sams Outdoor Heritage Council. Manager Erickson asked for an update regarding the Kurpis land. Administrator Ruud stated that he has not yet received any information from the NRCS regarding this property.

September 10, 2014 – Administrator Ruud stated that he, Engineer Bents, Henry Van Offelen and Jamison Wendell will be presenting information to the Lessard Sams Outdoor Heritage Council on Thursday, September 11, 2014, at 2:40 pm. Manager Erickson expressed concerns of increased maintenance expenses from potentially acquired land. Engineer Bents replied that final details have not yet been reached and there is a possibility that the land can be leased to individuals, who would take care of maintenance on the property.

October 8, 2014 – Administrator Ruud stated that initial reports show that the District is in the running for approximately 2.27 million dollars of funding by the Lessard Sams Outdoor Heritage Council. The funding approval needs to go through the legislative process and would not be available until July 1, 2015, once a final determination is made.

November 19, 2014 – Funding has been secured through the Rural Acquisition program to acquire the Vik Homestead. Potential funding method documents are being developed to purchase the remaining 308.8 acres through other funding opportunities. A motion was made by Manager Spaeth and seconded by Manager Hanson approving Administrator Ruud to continue working with potential funding partners for the purchase of the agricultural acres. Attorney Hanson added that once funding has been secured he would assist in the development of necessary agreements for the acquisition. Carried.

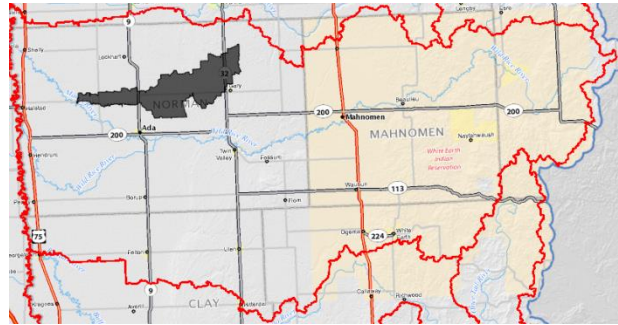
December 10, 2014 – Administrator Ruud stated that he is currently working on negotiations to acquire the Vik property. Attorney Hanson stated that he is drafting an option that would be presented at an upcoming Board meeting for approval.

# Green Meadow Water Management Project

## Proposers

Wild Rice Watershed District

**Description/Location:** The Wild Rice Watershed District and its project team are working to develop an overall water management plan for this approximately 69 Square Miles subwatershed. This area is located in the Marsh River basin of the Wild Rice Watershed District. This plan will identify both flood damage reduction and natural resource needs within the subwatershed. The Green Meadow Watershed Management Plan will provide an additional 7,500 ac-ft. of gated storage and approximately 11,000 ac-ft. of total storage.



## Project Benefits:

### Flood Control

The project will provide approximately 11,000 ac-ft. of retention within the Marsh River basin of the Wild Rice Watershed. This will provide both local and Red River flood damage reduction and is consistent with the Red River Basin Commission – Long-Term Flood Solutions Plan for reducing flows on the Red River.

### Water Quality

The Marsh River is currently listed as impaired water for turbidity. In addition, to reducing bank erosion, the retention site(s) will improve downstream water quality by allowing suspended sediment to settle out and reduce turbidity in the river.

### Wildlife and Habitat:

The establishment of the permanent vegetation within portions of the watershed will improve wildlife habitat.

**Project Cost: \$18,800,000 State 67%± (\$12.596M) / Non-state 33%± (\$6.204M)**

**Status: Final Design/Land Acquisition 2015-16 / Construction 2017-18**

	Prior Years	FY 2016 (7/15-6/16)	FY 2017 (7/16-6/17)	FY 2018 (7/17-6/18)	FY 2019 (7/18-6/19)
Approvals		WD/DNR/COE/O	WD/DNR/COE/O		
Funding	WD \$25K	State \$0.050M WD/RB \$0.050M	State \$0.350M WD/RB \$0.150M USDA \$ TBD	State \$6.796M WD/RB \$3.404M USDA \$ TBD	State \$5.400M WD/RB \$2.600M USDA \$ TBD
Project Status	Project Team Project Development; Assmt	Final Design Permitting Acquisition (Appraisals)	Acquisition	Construction	Construction Completion

**Key:** PT=Project Team; WG=Flood Damage Reduction Work Group; RB=Red River Watershed Management Board; WD=Watershed District; DNR=Minnesota DNR; O=Other.

**Partners:** Cooperative Project between MNDNR, Township, WRWD, and State of Minnesota Flood Damage Reduction Program

January 8, 2014 – Administrator Ruud informed Managers that a meeting of the Green Meadow Project Team determined that no members were in opposed the determination that a problem was present. All members either acknowledged the problem and its need for a solution or were neutral to the decision. A draft problem statement was presented to Managers. A motion was made by Manager Hanson and seconded by Manager Christensen approving the project team to move forward with the process. Carried.

February 12, 2014 – Administrator Ruud stated that a Project Team meeting was held on the afternoon of Wednesday, January 29th. The decision to hold this meeting following the morning Goose Prairie Marsh meeting was at the request of State agencies to decrease their travel time. A decision to alternate meeting times was decided upon as the afternoon meeting found many in attendance unproductive the later the meeting went. Manager Johannsen added that he felt as if many members were finding difficulty establishing the wording required for proper documentation of the process. He felt that having the additional resources team develop language and seeking input from the Project Team would speed the process up. This would give members an example of what is required.

March 12, 2014 – Administrator Ruud updated the Managers regarding the progress of the Green Meadow Project Team. Currently the Project Team is looking at problem identification. The next meeting will focus on approving problems and needs, along with goals and objectives, and hopefully begin looking at possible solutions. The goal of the Project Team is to provide up to three potential solutions to the Board. Several Board members expressed their pleasure in the process thus far, along with excitement for the end result.

April 9, 2014 – Administrator Ruud handed out the Green Meadow Sub watershed Goals and stated that the Project Team came to a majority consensus that the goals and objectives stated are good. One party was opposed to a single objective. A motion was made by Manager Johannsen and seconded by Manager Spaeth to approve the goals as presented. Carried. Manager Hanson stated that all of the goals and objectives are currently part of the Watershed's current plan. Chairman Holmvik replied that they are, however this is just another step in the documenting process.

Engineer Bents presented the USACE Concurrence Point 1 to the Board which defined a need and purpose statement which is required for the permitting process. A motion was made by Manager Johannsen and seconded by Manager Christensen to accept Concurrence Point 1. Carried. Engineer Bents reported that at this phase, the document will be presented to the Corps. If they accept the document they hold an obligation to potential projects. However, this document does not enter the Watershed into any obligation to a project.

Engineer Bents presented the USACE Concurrence Point 2 and Range of Alternatives which is divided into 4 main categories. He informed the Manager of the decisions behind selecting primary and secondary alternatives and which alternatives to eliminate. At this point there is not action to take. It was presented as an update to the progress of the Project Team.

May 14, 2014 – Administrator Ruud presented the Board with Concurrence Point #2 and summarized the table. The two options that were determined as feasible alternatives were gated impoundments and ungated impoundments. The table needs final approval from the Project Team. The next step would be a selection of identified alternatives. Administrator Ruud reported that preliminary sites for consideration have been determined by the additional resources team dependent on engineering studies. Concern was brought forth surrounding respecting the landowners of the identified locations. Engineer Bents and Administrator Ruud felt that landowners should be contacted prior to the Project Team viewing sites for alternatives. A motion was made by Manager Hanson and

seconded by Manager Spaeth to approve Administrator Ruud to begin conversations with landowners of preliminary sites. Carried.

June 11, 2014 – The next project team meeting is scheduled for Thursday, June 26. Administrator Ruud and Manager Christensen will meet with landowners of potential project sites prior to the meeting.

July 9, 2014 – Engineer Bents reviewed four options of alternatives that were presented to the Project Team at the June meeting and summarized the Project Team's thoughts of the alternatives. The Project Team carried forward two of the presented options and asked for 3 additional options to be developed. The following five alternatives will be considered by the Project Team at the next meeting:

1. Option 3 (Including two sites in Upper Green Meadow Subwatershed)
  - a. 3,050 acre feet of on channel gated storage below the existing Green Meadow Dam
  - b. 1,820 acre feet of gated storage at the current Green Meadow Dam site
  - c. 315 acre feet of gated storage at "UGM Site 1" aka: Klask Site
  - d. 1,375 acre feet of gated storage at "UGM Site 2"
2. Option 4 (Including two sites in Upper Green Meadow Subwatershed)
  - a. 4,300 acre feet of on channel gates storage below the existing Green Meadow Dam
  - b. 1,820 acre feet of gated storage at the current Green Meadow Dam site
  - c. 315 acre feet of gated storage at "UGM Site 1" aka: Klask Site
3. Option 5
  - a. Extend existing Green Meadow Dam site 1 mile north, similar to "Option 2"
  - b. Eliminate storage site below the existing dam
  - c. Keep both storage options in Upper Green Meadow Subwatershed, similar to "Option 3"
4. Option 6
  - a. Extend existing Green Meadow Dam site 1 mile north, similar to "Option 2"
  - b. Move storage site below existing dam off channel
  - c. Keep both storage options in Upper Green Meadow Subwatershed, similar to "Option 3"
5. Option 7
  - a. No change to current Green Meadow Dam
  - b. Have one retention site below existing Green Meadow Dam

Engineer Bents added that Option 7 was added to develop a baseline for cost comparison. The Project Team will complete a site tour later in July and meet again in August.

August 13, 2014 – Administrator Ruud informed the Board that a site visit occurred at the end of July with landowners and state agency representatives present. Natural resources assessment and impacts were evaluated and currently cost estimates are being completed. Administrator Ruud added that the Corps has approved Point of Concurrence 1. Due to staffing changes there is a delay in receiving a response regarding Point of Concurrence 2. He hopes that a response is received prior to the September Board Meeting and the Project Team will meet again at the end of September.

September 10, 2014 – Administrator Ruud stated that currently we are waiting for approval of Concurrence Point #2. The document was submitted to the Corps on June 18, 2014. Attempts were made to schedule a meeting with the Corps when Engineer Bents and Administrator Ruud were going to be in the cities for the Lessard Sams Presentation, however they were unsuccessful. Administrator Ruud continued that the next Project Team meeting will be postpone from September

24 to October 22. Manager Johannsen suggested that the Project Team wait to meet until November due to potential scheduling conflicts with the late harvest season.

October 8, 2014 – Chuck Fritz, Henry Van Offelen, and Brian Dwight met with the USACOE regarding submittal of Points of Concurrence #1 & #2. Administrator Ruud reported that due to personal preference, Points of Concurrence #1 & #2 are both being resubmitted both electronically and via USPS in a new format. A response can be expected within approximately 30 days. Chairman Holmvik asked why there is such a long period for the response. Josephson stated that there has recently been a shift of staff in the permitting area causing a delay in responses. Chairman Holmvik replied he hopes that the frustrations met by the pilot project makes the process easier for future projects.

November 19, 2014 – Administrator Ruud informed the Board that we have received approval of Concurrence Points 1 & 2 from the Corps. The Project Team will meet for a final time on December 17<sup>th</sup> and will have Concurrence Point 3 ready for submittal at the conclusion of the meeting

December 10, 2014 – Administrator Ruud informed the managers that the final Project Team meeting will be held on Wednesday, December 17<sup>th</sup>. The intention is to present the board with alternatives at the January Regular Board meeting. At that time the Board will determine what the next step in the process will be.

## **Upper Reaches**

July 9, 2014 – A motion was made by Manager Hanson and seconded by Manager Christensen to approve a final pay request from Spruce Valley Construction in the amount of \$5,559.81. Carried.

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## **City of Ada Petition**

March 12, 2014 – Engineer Bents updated the progress for the City of Ada ditch realignment. The Army Corps of Engineers has been working for several months on a Section 408 modification review plan. The review will likely begin in May.

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## **Project #4, Becker Dams**

July 9, 2014 – Administrator Ruud stated that a culvert located on a township road between the Upper and Lower Becker Dams is showing wear and tear. On behalf of the township, Tom Bergren asked if the District would provide the materials and the Township will install the new culvert since both parties have ownership interest. Repairs will be completed according to this agreement.

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## **Project #5, Norman Polk Outlet**

July 9, 2014 – A motion was made by Manager Hanson and seconded by Manager Johannsen to approve a pay request from Gordon Construction in the amount of \$27,495.00. Carried. Engineer Bents stated that approximately eight miles of cleanout along the project was completed before wet conditions halted the project. The contractor will continue the cleanout following harvest.

September 10, 2014 – A motion was made by Manager Hanson and seconded by Manager Christensen to approve Pay Request #3 from Gordon Construction for work done on project clean out in the amount of \$8,775.00. Carried.

December 10, 2014 – Engineer Bents commented that the clean out has been completed and a pay request of \$14,625 was approved in the monthly billings. A 10% retainer is being held.

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## **Project #13, Olson Agassiz**

December 10, 2014 – Administrator Ruud commented that a meeting will be held at 11am, following the board meeting and Managers are welcome to sit in the meeting if they choose to do so

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## **Project #17, Lockhart Township**

February 12, 2014 – John Peterson presented the Board with a proposal to till and reseed a portion of the Lockhart project and to move the current game plot. Peterson stated that he would like the ability to harvest the food plot in the fall, but would not till the acreage until prior to planting in the spring. Administrator Ruud found the current easement on the project and it was determined that all changes need to be approved by BWSR. A motion was made by Manager Johannsen and seconded by Manager Hanson to table the issue to allow Peterson to consult BWSR regarding the request. Manager Erickson suggested that Peterson get documentation showing the approval for fall Harvest of the food plot as well.

March 12, 2014 – Administrator Ruud informed managers that he spoke with Brian Dwight with BWSR regarding the proposed changes to the Lockhart Project vegetation. Dwight suggested having a meeting with Administrator Ruud, Dwight, Peterson, and Brett Arne with BSWR in attendance. When Dwight and Arne are in the area they will notify Administrator Ruud and a meeting will be scheduled. Manager Erickson asked the Board if there was interest in paying for the seed required for the project. Several Board members commented that they felt as this might open expectations to do the same for future projects and they were not sure that the Board would want to open themselves to this scenario. Chairman Holmvik suggested the Board continues discussion on the topic following the meeting between Peterson, Dwight, Arne, and Administrator Ruud.

May 14, 2014 – Administrator Ruud stated that Mark Christianson has developed a conservation plan incorporating new grass in the west area, replacing the current food plot with grass, and developing a new food plot. The plan will be sent to BWSR for approval. A motion was made by Manager Johannsen and seconded by Manager Erickson to approve the conservation plan contingent on BWSR approval. Carried. A motion was also made by Manager Hanson and seconded by Manager Christensen to approve Watershed funds paying for seed to replant the grass cover as it is related to project maintenance. Carried. Jon Peterson will be responsible for covering the cost of the food plot, as it is not a project maintenance concern.

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### **Project #18, Norman County Ditch #64**

September 10, 2014 – Engineer Bents stated that a steel pipe in a crossing needs replacing. The estimated cost of the repairs is \$100,000. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve advertisement for bids to complete necessary repairs. Carried.

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### **Project #38, Rockwell Dam**

May 14, 2014 – Engineer Bents updated the Managers regarding the repair needs at the Rockwell Dam and suggested repairing the outlet structure with one that will allow for easier operation. A motion was made by Manager Johannsen and seconded by Manager Erickson to table the repairs to allow Engineer Bents to seek funding options for the necessary improvements. Carried.

June 11, 2014 – Engineer Bents distributed a document highlighting three alternatives for the repairs needed at the Rockwell Dam site. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve the slipline of the outlet pipe, followed by replacing the existing riser. Carried.

July 9, 2014 – Engineer Bents informed managers that prior to sending out bid packages, a contractor will do an onsite assessment determine if the pipe can be sliplined. Once the assessment has been completed, a bid package will be sent out.

August 13, 2014 – A motion was made by Manager Johannsen and seconded by Manager Austinson to award a contract for construction to Subsurface Inc with a bid of \$74,334.00 pending DNR approval of the repairs. Carried.

September 10, 2014 – Outlet improvements will be completed pending approval of a DNR permit application.

October 8, 2014 – Engineer Bents stated the contractor is scheduled to begin work the week of October 13<sup>th</sup>.

November 19, 2014 – A motion was made by Manager Johannsen and seconded by Manager Hanson to approve a pay request from Subsurface Inc for repairs in the amount of \$51,247.80. Carried.

December 10, 2014 – Engineer Bents stated that the work has been completed. A pay request for \$19,369 was approved in the monthly billings. A retainer is being held until grass is established.

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## **2012 Rural Acquisition Program**

May 14, 2014 – Administrator Ruud commented that two quotes have been received for the remaining demolition at the Thody and Hess properties. A motion was made by Manager Christensen and seconded by Manager Johannsen to accept the low bid of \$19,180 from Gordon Construction. Carried.

July 9, 2014 – A motion was made by Manager Hanson and seconded by Manager Spaeth to approve a pay request from Gordon Construction in the amount of \$18,221.00. Carried. Engineer Bents stated that a 5% retainer is being held until grass is established at the demolition sites.

December 10, 2014 – A motion was made by Manager Johannsen and seconded by Manager Hanson to approve purchasing the Vik building site through the Rural Acquisition program and placing a restrictive covenant easement on the property. Carried. It was noted that the restricted covenant easement is necessary because we are purchasing the buildings only and not the land. This would prohibit future construction of dwellings on the property.



## Permit Applications

For all permit application for **subsurface drain tile installations**, the watershed adopted the following standard conditions and recommendations:

- 1) Recommendation that the applicant contact and coordinate with the NRCS/SWCD offices to ensure approval/clearance regarding any potential wetland issues (and with the USFWS for installation of tile on any parcel that is under easement from the USFWS).
- 2) Recommendation that the applicant obtain approval from the necessary road authorities (township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets to legal ditches not under WRWD Watershed jurisdiction.
- 3) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating.
- 4) Approved with the condition that all gravity outlets be installed about (however not more than 2 feet above) the elevation of the original design gradeline of the receiving ditch or channel.
- 5) Pumped Outlets Only – Approved with the condition that the pump(s) not be operated during freezing conditions and during times of downstream flooding, and that pumps and associated pipes will not be installed about ground and will block vehicle traffic on the R/W of ditch systems. Also all disturbed areas in ditch R/W's will be restored and reseeded to preexisting conditions.
- 6) Pump stations or other tile control structures, shall not be placed within the R/W of existing legal ditch systems or within a distance determined as follows (6 times the depth of the ditch, measured from top of spoilbank elevation to bottom of ditch from the field side bottom of the ditch), whichever is greater, unless otherwise approved in writing by the WRWD. For example, if the vertical depth measured from top of spoilbank elevation to the bottom of the ditch is 8 ft., the pump station shall not be located within 48 ft. from the field side bottom of the ditch, or within the existing R/W, whichever is greater.

### January 2014

#### Approved

- Mike Christensen, Section 23, Fossum Twp. Permit #1-8-14-3 to install subsurface drain tile with standard tiling conditions. Manager Christensen abstained.
- James Johnson, Sections 5 and 8, Bealieu Twp. Permit #1-8-14-4 to install water and sediment basins.
- Norman County Highway Department, Section 23, Shelly Twp. Permit #1-8-14-6 to replace a bridge with a new bridge and regrade the adjacent roadways.

#### Tabled

- Roderick Anderson, Section 4, Wild Rice Twp. Permit #1-8-14-1 to install a crossing and culvert in Project 12 pending previously requested information from the applicant.
- Dahl Brothers, Section 21, Bear Park Twp. Permit #1-8-14-2 to install subsurface drain tile pending previously requested information from the applicant.
- Leon Johnson, Section 23, Pleasant View Twp. Permit #1-8-14-5 to install a crossing with a 60" pipe or two 48" pipes pending previously requested information from the applicant.
- Norman County Highway Department, Section 16, Fossum Twp. Permit #1-8-14-7 to remove a bridge and restore the slopes to match the site to notice the adjacent landowners for two miles upstream and downstream from the project site.
- Norman County Highway Department, Section 1, Shelly Twp. Permit #1-8-14-8 to remove a bridge and restore the slopes to match the site to notice adjacent landowners for two miles upstream and downstream from the project site.

- Norman County Highway Department, Section 4, Shelly Twp. Permit #1-8-14-9 to replace a bridge with a new bridge and regrade the adjacent roadways to notice landowners for two miles upstream and downstream from the project site.
  - Scott Visser, Section 7, Fossum Twp. Permit #1-8-14-10 to install a new centerline culvert pending previously requested information from the applicant.
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## February 2014

### Approved

- Norman County Highway Department, Section 1, Shelly Twp. Permit #2-12-14-5 to remove a bridge and restore the slopes to match the site with conditions that the applicant regrades the slopes to match the adjacent upstream and downstream channel section and obtain appropriate vegetative cover.
- Norman County Highway Department, Section 4, Shelly Twp. Permit #2-12-14-6 to replace a bridge with a new bridge and regrade the adjacent roadways with the conditions that the applicant ensures that the culverts are installed based on the original gradeline of the ditch per the plans prepared previously by the NRCS-SCS which are on file at the WRWD office.

### Tabled

- Roderick Anderson, Section 4, Wild Rice Twp. Permit #2-12-14-1 to install a crossing and culvert in Project 12 pending previously requested information from the applicant.
  - Dahl Brothers, Section 21, Bear Park Twp. Permit #2-12-14-2 to install subsurface drain tile pending previously requested information from the applicant.
  - Leon Johnson, Section 23, Pleasant View Twp. Permit #2-12-14-3 to install a crossing with a 60" pipe or two 48" pipes pending previously requested information from the applicant.
  - Norman County Highway Department, Section 16, Fossum Twp. Permit #2-12-14-4 to remove a bridge and restore slopes to match the site following several adjacent landowners voicing their concern regarding access issues if the bridge is removed rather than replaced. Administrator Ruud asked interested parties to bring their concerns to the Norman County Highway Department to determine why the decision to not replace the structure was made. Engineer Bents added that from a Watershed standpoint there is no reason to deny the permit, however out of courtesy for those who attended the meeting we will table the permit at this time to allow them the option to voice their concern to the applicant.
  - Scott Visser, Section 7, Fossum Twp. A motion was made by Manager Johannsen and seconded by Manager Spaeth to continue tabling Permit #2-12-14-7 to install a new centerline culvert pending previously requested information from the applicant. Carried.
  - Duane Brendemuhl, Section 14, Flowing Twp. A motion was made by Manager Spaeth and seconded by Manager Christensen to table Permit #2-12-14-8 to install pattern tile pending detailed tile plan submission from the applicant.
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## March 2014

### Approved

- Duane Brendemuhl, Section 2, Flowing Twp. Permit #3-12-14-2 to install pattern tile with standard tile conditions.
- Duane Brendemuhl, Section 14, Flowing Twp. Permit #3-12-14-3 to install pattern tile with standard tile conditions.
- Garden Valley Telephone Company, Various Sections. Permit #3-12-14-5 to install fiber optic telephone cables with the conditions that the project located in Section 11 of La Prairie

Township is installed so the fiber optic cable is a minimum of 30" below any ditch channel bottoms and the applicant is responsible for adequate erosion control measures during construction.

- Leon Johnson, Section 23, Pleasant View Twp. Permit #3-12-14-7 to install a crossing with a pipe, contingent on installation of 72" pipe and overflow section as shown in design plan by Mark Christensen (Norman County Soil and Water) dated 2/28/14. Administrator Ruud updated the Managers on the permit request previously filed by Leon Johnson and tabled by the Board pending information requested from the applicant regarding hydraulic analysis to verify required culvert size, survey profile of channel upstream to next roadway crossing, drawing/sketch showing cross section where crossing will be installed including any overflow section location. Johnson returned a drawing showing the information requested, along with the addition of an excavated spillway that will direct water back into the channel. Adjacent landowner, Duane Hanson, was in attendance and said that he approves the installation of the culvert if it is done as the drawing details with the addition of a spillway.
- Norman County Highway Department, Section 16, Fossum Twp. Permit #3-12-14-8 to remove a bridge and restore the slopes to match the site with the conditions that the applicant regrade the slopes to match the adjacent upstream and downstream channel section and obtain appropriate vegetative cover. Norman County Highway Department Engineer, Tom Knakmuhs was in attendance and informed the Managers of the decision to remove the bridge without replacing the structure. The decision was based upon the low traffic count and the high cost of replacing the structure. The County and Township leaders met and decided that replacing the structure was not a cost effective decision. Currently the structure is not useable as it is closed. Manager Hanson added that while individuals might be against the removal, the Board does not hold the ability to require a replacement of the structure. Carried.
- Norman County Highway Department, Section 23, Shelly Township. Permit #3-12-14-9, to replace a bridge with two 11' x 6' box culverts. The approved permit is a change to a previously approved Permit #1-8-14-6 to replace a bridge with one large culvert and regrade the adjacent roadways. The new permit contains similar sized pipes as the original.
- Greg Zillmer, Section 10, Hagen Twp. Permit #3-12-14-11 to install pattern tile with standard tile conditions.

#### **Tabled**

- Roderick Anderson, Section 4, Wild Rice Twp. Permit #3-12-14-1 to install a crossing and culvert in Project 12, pending previously requested information from the applicant.
- Dahl Brothers, Section 21, Bear Park Twp. Permit #3-12-14-4 to install subsurface drain tile, pending previously requested information from the applicant.
- Stashenko Hempeck, Section 12, Hendrum West Twp. Permit #3-12-14-6 to repair erosion of a driveway, extend a culvert and raise the driveway elevation until a field review can be completed.
- Scott Visser, Section 7, Fossum Twp. Permit #3-12-14-10 to install a new centerline culvert pending previously requested information from the applicant.

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## **April 2014**

#### **Approved**

- Clay County Highway Department, Section 28-29, Georgetown Twp. Permit #4-9-14-2, to replace a bridge with two box culverts. Engineer Bents added that adjacent landowners were noticed and no comments were returned.

## Tabled

- Roderick Anderson, Section 4, Wild Rice Twp. Permit #4-9-14-1 to install a crossing in culvert in Project 12 pending previously requested information from the applicant.
  - Dahl Brothers, Section 21, Bear Park Twp. Permit #4-9-14-3 to install subsurface drain tile pending previously requested information from the applicant.
  - Norman County Highway Department, Section 13-14, Flom Twp. Permit #4-9-14-4 to replace a box culvert with a new box culvert to table landowners in Sections 13 and 14 of Flom Township.
  - Stashenko Hempeck, Section 14, Hendrum West Twp. Permit #4-9-14-5 to repair erosion on a driveway, extend a culvert and raise the driveway elevation until a field review can be completed.
  - Mike Thompson, Section 30, Gregory Twp. Permit #4-9-14-6 to install water and sediment control basins to notice the road authority (Mahnomon County) and obtain verification of the approval of adjacent landowners.
  - Scott Visser, Section 7, Fossum Twp. Permit #4-9-14-7 to install a new centerline culvert pending previously requested information from the applicant.
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## May 2014

### Approved

- Darren Anderson, Section 31, Waukon Twp. Permit #5-14-14-1 to install a field approach and culvert with the condition that the culvert will be a 24" CMP or equivalent size.
- Becker County Highway Department, Section 1-2, Walworth Twp. Permit #5-14-14-3 to replace three CMPs (48", 60", 72") with a box culvert (14'x4'). Engineer Bents stated that Sections 26, 35, and 36 of Flom Township and Sections 1 and 12 of Walworth Township were noticed. No comments were received.
- Kevin Chisholm, Section 20, Sundal Twp. Permit #5-14-14-4 to widen a field approach and extend a 24" CMP.
- Kevin Chisholm, Section 20, Sundal Twp. Permit #5-14-14-5 to install a field approach and culvert with the condition that the culvert is a 36" CMP or equivalent size.
- Ty Ellefson, Section 27, Home Lake Twp. Permit #5-14-14-7 to install subsurface drain tile with standard tile conditions. Engineer Bents added that Section 27 of Home Lake Township was noticed. No comments were received.
- Ty Ellefson, Section 21, Home Lake Twp. Permit #5-14-14-8 to lower a culvert in a field approach 6-7 inches with the condition that the landowner acquire approval from the Road Authority for any work within the road right-of way and with the recommendation that the landowner get approval from the NRCS/SWCD office regarding any wetland drainage issues.
- Jay Gunderson, Section 29-30, Heier Twp. Permit #5-14-14-9 to install water and sediment control basins.
- Paul Harless, Section 4, Felton Twp. Permit #5-14-14-10 to widen a field approach and extend an 18" CMP.
- Paul Harless, Section 21, Winchester Twp. Permit #5-14-14-11 to widen a field approach and extend a 24" CMP.
- Stashenko Hempeck, Section 12, Hendrum West Twp. Permit #5-14-14-12 to repair erosion on a driveway, extend a culvert and raise the driveway elevation with the conditions that the area where the driveway is raised is limited to the area adjacent to the existing culvert – 100 feet on either side of the existing culvert location.
- Samuel Holl, Section 21, Popple Grove Twp. Permit #5-14-14-13 to install a new field approach and 24" culvert.

- Samuel Holl, Section 21, Popple Grove Twp. Permit #5-14-14-14 to install a new field crossing and culvert with the condition that the culvert will be a minimum of and 18" CMP or equivalent size.
- Robert Holl, Section 9, Popple Grove Twp. Permit #5-14-14-15 to install a new field approach and a 24" x 36" CMPA.
- Ken Jirava, Section 17, Beaulieu Twp. Permit #5-14-14-16 to install subsurface drain tile with standard tile conditions. It was noted that the Permit does not grant approval to enter property owned by other individuals. Administrator Ruud added that adjacent landowners were notified. Comments were returned from one landowner with no opposition to the installation of the tile, rather questions surrounding the outlet on his property. Jirava was instructed that he would need to obtain permission from the landowner to outlet onto their property. Attorney Hanson recommended that Jirava obtains a repair and maintenance easement from adjacent landowners.
- Norman County Highway Department, Section 13-14, Flom Twp. Permit #5-14-14-17, to replace a box culvert with a new box culvert. Engineer Bents added that adjacent landowners were noticed and no comments were returned. Two landowners were in attendance, both voicing favor towards the permit.
- Brandon Ruud, Section 2, Flom Twp. Permit #5-14-14-18 to install a field approach with the condition that the culvert will be an 18" CMP or equivalent size.
- Skaurud Grain Farms, Section 7, Pembina Twp. Permit #5-14-14-19 to remove a field approach with a 24" CMP and install a field approach with a 24" CMP.
- Skaurud Grain Farms, Section 21, Pembina Twp. Permit #5-14-14-20 to fill in a ditch, construct a new ditch, and remove a field approach and culvert with the condition that the landowner in the SE1/4 of Section 21 sign the permit and that the applicant get approval from the township for any work done in the township road ROW.
- Gary and Betty Stueness, Section 21, Wild Rice Twp. Permit #5-14-14-21 to install a new field approach and construct a new ditch with the condition that the applicant get approval from the Road Authorities for any work done in the township and highway road ROW.
- Mike Thompson, Section 30, Gregory Twp. Permit #5-14-14-22 to install water and sediment control basins. Engineer Bents stated that the road authority (Mahnomen County) was notified and adjacent landowner approval was received.
- David Thorson, Section 26, Strand Twp. Permit #5-14-14-23 to install a field approach and 18" culvert.
- Greg Zillmer, Section 13, Hagen Twp. Permit #5-14-14-26 to install subsurface drain tile with standard tile conditions.
- Norman County Highway Department, Section 23, Shelly Twp. Permit #5-14-14-27, an amendment to a previously approved permit. Applicant will remove a deficient bridge and replace with 1 line 10'x16' concrete box culvert and 1 line 12'x6' concrete box culvert.

#### **Tabled**

- Greg Zillmer, Section 13, Hagen Twp. Permit #5-14-14-25 to install a new centerline culvert and notice the east half of Section 14 of Hagen Township and Hagen Township road authority.

#### **Returned**

- Roderick Anderson, Section 4, Wild Rice Twp. Permit #5-14-14-2 to install a crossing and culvert in Project 12. Previously requested information included a design showing details regarding pipe sizes, and cross sections of the crossing.
- Dahl Brothers, Section 21, Bear Park Twp. Permit #5-14-14-6 to install subsurface drain tile. Previously requested information included written documentation of approval from MNDNR, the Norman County SWCD and NRCS regarding wetland information.

- Scott Visser, Section 7, Fossum Twp. Permit #5-14-14-24 to install a new centerline culvert. Previously requested information included written documentation of approval from the Norman County SWCD and NRCD regarding wetland issues; or this documentation and installation of a flap gate on the east side of the pipe.

## June 2014

### Approved

- City of Ada, Sections 4, 8, 9, McDonaldsville Twp. Permit #6-11-14-1 to construct a flood protection levee with the condition that the applicant provides plans for internal and external drainage around the project for Watershed District Staff review and approval. Engineer Hajicek answered questions from landowners in attendance regarding the location of the levee.
- City of Ada, Section 10, McDonaldsville Twp. Permit #6-11-14-2 to construct a flood protection levee. Engineer Tyson Hajicek with Moore Engineering was in attendance and highlighted the work that would be completed. Engineer Hajicek stated that the construction would not extend the footprint of the levee outside of existing easements.
- Boman Family LLP, Section 27, Home Lake Twp. Permit #6-11-14-3 for wetland restoration and creations with the condition that the applicant provide written approval from the adjacent property owners listed as follows: Johnson (east), Ellefson (south), MNDNR (south), and Nogowski (west). John Voz was in attendance representing the NRCS and answering questions related to the project. Voz agreed with the conditions set forth.
- Bobby Brevik, Section 20, Fossum Twp. Permit #6-11-14-4 to construct a new driveway and culvert with the condition that the culvert size matches the upstream culvert (18" diameter).
- David Eiyneck, Section 12, Pembina Twp. Permit #6-11-14-6 to install subsurface drain tile with standard tile conditions and the condition that the applicant get the downstream landowner, Justin Stalberger, to sign on the permit and conduct a clean out of the outlet channel to the river.
- Habedank Farms, Section 36, Wild Rice Twp. Permit #6-11-14-7 to install subsurface drain tile with standard tile conditions.
- Habedank Farms, Section 4, Fossum Twp. Permit #6-11-14-8 to install subsurface drain tile with standard tile conditions.
- Skaurud Grain Farms, Section 20, Lockhart Twp. Permit #6-11-14-11 to install subsurface drain tile with standard tile conditions.
- Skaurud Grain Farms, Section 32, Marsh Creek Twp. Permit #6-11-14-12 to install subsurface drain tile and construct a side inlet structure with standard tile conditions.
- Matt Vig, Sections 8, 9, Gregory Twp. Permit #6-11-14-13 to construct two water and sediment basins.

### Tabled

- Clay County Highway Department, Sections 26, 27, Ulen Twp. Permit #6-11-14-5 to remove three 30" culverts and overflow structures and replace with two 16' x 10' box culverts to table and notice section 26 and 27 of Ulen Township.
- Norman County Highway Department, Section 28, Hendrum Twp. Permit #6-11-14-9 to remove a 36" RCP centerline culvert to notice the City of Hendrum. Dean Todd was in attendance and stated that he was not in opposition of the permit application but would like to see an option that would allow water to flow as it was originally intended to.

## Denied

- Kevin Olson, Section 25, Green Meadow Twp. Permit #6-11-14-10 to construct a new ditch and install a new culvert to reroute runoff based on potential negative downstream impact and adjacent landowner concerns. Mark Habedank, renter of Merkle property, voiced concern regarding the vagueness of the permit application. He stated that there wasn't clarity regarding the rerouting of the water which could adversely affect downstream property owners. Administrator Ruud added that an additional landowner did call and voice opposition towards the permit based on the same concerns.
  - Greg Zillmer, Section 13, Hagen Twp. Permit #6-11-14-14, to install a new centerline culvert based on potential negative downstream impacts and concerns of adjacent landowners. Jennifer Green, landowner, and Hazel Hutton, Hagen Township Clerk, were both in attendance voicing opposition towards the permit application. Both parties felt that the installation of the culvert would worsen flooding for downstream property owners.
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## July 2014

### Approved

- Gerald Chisholm, Section 7, Wild Rice Twp. Permit #7-9-14-2 to replace a 24" culvert with a 48" culvert to match the upstream culvert size. Chisholm was in attendance; therefore Engineer Bents added that the applicant needs to obtain approval from the road authority.
- Nicholas Geray, Sections 3 & 4, Chief Twp. Permit #7-9-14-3 to install water and sediment basins for erosion control.
- Jay Gunderson, Sections 29 & 30, Heier Twp. Permit #7-9-14-4 to install water and sediment basins for erosion control.
- Mark Habedank, Section 2, Ulen Twp. Permit #7-9-14-5 to install subsurface drain tile with standard tile conditions.
- Mark Habedank, Section 31, Fossum Twp. Permit #7-9-14-6 to install subsurface drain tile with standard tile conditions.
- Paul Harless, Section 28, Winchester Twp. Permit #7-9-14-7 to install subsurface drain tile with standard tile conditions.
- Steve Kahlbaugh, Section 12, Pembina Twp. Permit #7-9-14-8 to install subsurface drain tile with standard tile conditions.
- Steve Kahlbaugh, Section 17, Rosedale Twp. Permit #7-9-14-9 to install subsurface drain tile with standard tile conditions.
- Brent Kappes, Section 14, Winchester Twp. Permit #7-9-14-11 to lower an existing culvert four to six inches with condition that the outlet is installed above (however not more than two feet above) the elevation of the original design gradeline of the receiving ditch and the condition that the ditchbanks and/or levees are restored to the preproject geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary.
- David Mattson, Section 31, Bear Park Twp. Permit #7-9-14-12 to extend existing culverts in field approaches and widen the driveways for larger equipment with the condition that the culverts remain the same size and at the same elevation as the existing culverts.
- David Mattson, Section 6, Waukon Twp. Permit #7-9-14-13 to extend an existing culvert in field approaches and widen the driveways for larger equipment with the condition that the culvert remains the same size and at the same elevation as the existing culvert.
- David Mattson, Section 5, Waukon Twp. Permit #7-9-14-15 to extend an existing culvert in field approaches and widen the driveways for larger equipment with the condition that the culvert remains the same size and at the same elevation as the existing culvert.

- David Mattson, Section 28, Bear Park Twp. Permit #7-9-14-16 to extend an existing culvert in field approaches and widen the driveways for larger equipment with the condition that the culvert remains the same size and at the same elevation as the existing culvert.
- McDonaldsville Township, Section 23, McDonaldsville Twp. Permit #7-9-14-17 to replace a 48" culvert with a longer 48' culvert with the condition that the culvert remains the same size and at the same elevation as the existing culvert.
- Norman County Highway Department, Section 20, Anthony Twp. Permit #7-9-14-19 to replace an existing bridge with a similar bridge design.
- Rockwell Township, Section 10, Rockwell Twp. Permit #7-9-14-20 to install a new driveway and 18" culvert.
- Gary Schlick, Section 9 & 10, Rosedale Twp. Permit #7-9-14-21 to install water and sediment basins for erosion control.
- Kent Stueness, Section 25, Home Lake Twp. Permit #7-9-14-22 to install subsurface drain tile with standard tile conditions.
- Stanley Wolf, Section 29, Fossum Twp. Permit #7-9-14-23 to install a grade stabilization project.

#### **Tabled or Approved with terms as stated**

- Steve Kahlbaugh, Section 14, Pembina Twp. Permit #7-9-14-10 to notice the north half of Section 14 of Pembina Township, or the Permit is approved with standard tile conditions if the applicant provides approval of downstream landowners in Section 14.

#### **Tabled**

- Doug Chandler, Section 31, Hubbard Twp. Permit #7-9-14-1 to lower an existing culvert 1.5 feet pending a field review.
- 26. Dave Mattson, Section 5, Waukon Twp. Permit #7-9-14-14 to install subsurface drain tile to request a tile plan.

#### **Denied**

- Norman County Highway Department, Section 28, Hendrum Twp. Permit #7-9-14-18 to remove a 36" RCP centerline culvert based on potential adverse impacts of eliminating natural drainage pattern and objections of upstream owner. Manager Johannsen abstained.

## **August 2014**

#### **Approved**

- Nick Aldrich, Section 31, Spring Creek Twp. Permit #8-13-14-1 to add a driveway with a 16" culvert.
- Nick Aldrich, Section 31, Spring Creek Twp. Permit #8-13-14-2 to install a 12" culvert into an existing driveway.
- Charlie Balstad, Sections 16 & 21 Gregory Twp. Permit #8-13-14-3 to install subsurface drain tile with standard tile conditions.
- Doug Chandler, Section 31, Hubbard Twp. Permit #8-13-14-4 to lower an existing culvert 1.5 feet with condition the outlet is installed above the elevation on the riser on the adjacent structure on Project No. 5 Norman-Polk Project and the condition that the ditchbanks and/or levees are restored to the preproject geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary. Also approve with the



recommendation that any ditchwork that is done as a result of this permit will also require permit approval from the Wild Rice Watershed District.

- Greater MN Gas, Michael Clemens, Sections 4, 5, 8, 9, 16, 17, 20 & 21, Goose Prairie Twp, Sections 33 & 34 Ulen Twp. Permit #8-13-14-5 to install a new gas pipeline with the condition that the surface contours and drainage patterns are returned to preproject conditions.
- Dahl Bros, Section 27, Bejou Twp. Permit #8-13-14-6 to install subsurface drain tile with standard tile conditions. Discussion was held surrounding installation of tile prior to the Board taking action on the permit application. Attorney Hanson stated that the Board could bring the issue up to MAWD to address legislation surrounding construction being completed prior to a permit being acted on by the Board.
- Perry Ellingson, Section 30, Winchester Twp. Permit #8-13-14-7 to install two field approaches with 18" culverts.
- Todd Gilbertson, Section 24, Shelly Twp. Permit #8-13-14-9 to install a new 18" culvert through a field approach.
- Randal Gorder, Section 22, Waukon Twp. Permit #8-13-14-10 to extend a culvert and widen a field approach.
- Randal Gorder, Section 10 (NE), Waukon Twp. Permit #8-13-14-11 to extend a culvert and widen a field approach.
- Randal Gorder, Section 10 (SW), Waukon Twp. Permit #8-13-14-12 to extend a culvert and widen a field approach.
- Elroy Hanson, Section 12, Popple Grove Twp. Permit #8-13-14-15 to construct wetland restoration enhancement projects.
- Luther Jacobson, Section 16, Shelly Twp. Permit #8-13-14-16 to install a new culvert.
- Johnson Bros Farms, Section 20, Hegne Twp. Permit #8-13-14-17 to install a field approach and culvert with the condition that the culvert is an 18" diameter pipe.
- Don Johnson, Section 12, Winchester Twp. Permit #8-13-14-18 to install a field approach and 18" culvert.
- Don Johnson, Section 14, Winchester Twp. Permit #8-13-14-19 to install a lift station at the outlet of an existing tile system with standard tile conditions.
- Steve Kahlbaugh, Section 14, Pembina Twp. Permit #8-13-14-20 to install subsurface drain tile with standard tile conditions.
- David Mattson, Section 5, Waukon Twp. Permit #8-13-14-21 to install subsurface drain tile with standard tile conditions.
- David Mattson, Section 33, Bear Park Twp. Permit #8-13-14-22 to extend a culvert and widen a field approach.
- David Mattson, Section 9, Waukon Twp. Permit #8-13-14-23 to extend a culvert and widen a field approach.
- David Mattson, Section 6, Waukon Twp. Permit #8-13-14-24 to extend a culvert and widen a field approach.
- David McCollum, Section 14, Chief Twp. Permit #8-13-14-25 to install a water and sediment basin erosion control project.
- Brad Olek, Section 7, Flowing Twp. Permit #8-13-14-26 to install subsurface drain tile with standard tile conditions.
- Kevin Paulsrud, Section 16, Hendrum Twp. Permit #8-13-14-27 to install subsurface drain tile with standard tile conditions.
- Kevin Paulsrud, Section 19, Halstad Twp. Permit #8-13-14-28 to install subsurface drain tile with standard tile conditions.
- Kevin Paulsrud, Section 20, Halstad Twp. Permit #8-13-14-29 to install subsurface drain tile with standard tile conditions.

- Kevin Paulsrud, Section 29, Anthony Twp. Permit #8-13-14-30 to install subsurface drain tile with standard tile conditions.
- David Roesch, Section 6 McDonaldsville Twp, Section 1 Hegne Twp. Permit #8-13-14-31 to install subsurface drain tile with standard tile conditions.
- Sather Bros, Section 5, Strand Twp. Permit #8-13-14-32 to install a crossing and a 48" culvert.
- Skaurud Grain Farms, Section 25, Green Meadow Twp. Permit #8-13-14-34 to extend a culvert and widen a field approach.
- Skaurud Grain Farms, Section 19, Rosedale Twp Permit #8-13-14-35 to extend a culvert and widen a field approach.
- Bill Stalboerger, Section 26, Popple Grove Twp. Permit #8-13-14-37 to install subsurface drain tile with standard tile conditions.
- Bill Stalboerger, Section 1, Popple Grove Twp. Permit #8-13-14-38 to install a subsurface drain tile, the tile will connect to an existing tile system in Section 12 of Popple Grove Twp, with standard tile conditions and the condition that the landowner in the NW ¼ of Section 21 where the outlet will be placed approves the permit.
- Ulen Wetland Restoration Project, Sections 4-5, Ulen Twp, Section 32-33, Home Lake Twp. Permit #8-13-14-39 to construct wetland restoration enhancement projects. Motion passed with Manager Erickson in opposition. Caroline Clarin WRP Technician with NRCS stated that the original permit application was approved in the fall of 2011. Changes to the original permit application include moving the embankment to an off road site and installing the following: tile on the west side of the project, water level control structures, and piezometers to monitor water levels. Administrator Ruud presented a letter from Kathleen Evenson, Ulen Township Clerk stating that the township authority would like to be the administrative agent for the WRP project, believes that the tile should be at the lowest possible level at the exit with sufficient grade and tile size, requests to be kept informed on meetings relating to the project, and has a concern about crop insurance for farmers adjacent to the project. Engineer Bents asked Clarin to explain the proposed operations level. Alice Klink, Area Biologist, NRCS, stated that currently they are working on an operations plan that would determine the best time to install and remove the stop logs in the structure. Administrator Ruud asked if the Township would be included in this process. Klink replied that the Township and Landowners would be included in the development of the operations policy.
- Boman Family LLP, Section 27, Home Lake Twp. Permit #8-13-14-40 to construct wetland restoration enhancement projects. Motion passed with Manager Erickson in opposition. Engineer Bents stated that the original permit application was approved contingent on the applicant or applicant agent receiving signatures from all adjacent landowners. Landowner Nogowski is unwilling to sign the permit due to concerns of increased seepage onto his property from the project. John Voz updated the Board regarding concerns presented by Dave Boman at the July Regular Board Meeting. A meeting was held with the Boman Family LLP with concerns being addressed and resolved at that time. Voz added that all construction is at least 200 feet from the property lines. Engineer Bents reviewed elevations with Nogowski during the meeting. Bruce Wilken, Conservation Engineering Technician with BWSR, stated that berms will be installed to control any overflow that may occur. Manager Johannsen asked Shawnn Balstad with the NRCS office if a tile line can be installed at a later time if seepage occurs onto the Nogowski property due to the project. Balstad replied that the NRCS has historically worked with adjacent landowners if damage occurs due to an NRCS project. She added that a great deal of engineering goes into reducing the risk that any impacts are made to adjacent property prior to start of construction.
- Waukon Township, Section 23, Waukon Twp. Permit #8-13-14-41 to replace and extend a pipe.

- Dean Spaeth, Section 36, Marsh Creek Twp. Permit #8-13-14-42 to renew WASCOB from April 2013. Carried. Manager Spaeth retreated to the audience.
- Brady Braseth, Section 19 & 20, Ulen Twp. Permit #8-27-14-2 to install subsurface drain tile with standard tile conditions.
- Mark Christianson, Section 1, Goose Prairie Twp. Permit #8-27-14-3 to widen a field approach and extend an 18" culvert.
- Perry Ellingson, Section 19, Winchester Twp. Permit #8-27-14-4 to install culverts and flap gated in three field inlets.
- Duane Erickson, Section 29, Flom Twp. Permit #8-27-14-5 to install subsurface drain tile with standard tile conditions. Manager Erickson retreated to the audience.
- Duane Erickson, Section 2 & 3, Home Lake Twp. Permit #8-27-14-6 to install subsurface drain tile with standard tile conditions. Manager Erickson retreated to the audience.
- Duane Erickson, Section 12, Home Lake Twp. Permit #8-27-14-8 to install subsurface drain tile with standard tile conditions. Manager Erickson retreated to the audience.
- Randy Green, Section 27, Green Meadow Twp. Permit #8-27-14-11 to install subsurface drain tile with standard tile conditions.
- Ryan Groth, Section 15, Spring Creek Twp. Permit #8-27-14-12 to install subsurface drain tile with standard tile conditions.
- Marlow Jacobson, Section 24, Good Hope Twp. Permit #8-27-14-13 to install a side inlet culvert with the condition that the pipe is an 18" diameter pipe.
- David Mattson, Section 9, Waukon Twp. Permit #8-27-14-14 to install a culvert and approach.
- Robert Mitchell, Section 33, Anthony Twp. Permit #8-27-14-15 to install subsurface drain tile with standard tile conditions.
- Robert Mitchell, Section 13, Hegne Twp. Permit #8-27-14-16 to remove a culvert and install a culvert.
- Dean Pederson, Section 24, Strand Twp. Permit #8-27-14-17 to install subsurface drain tile with standard tile conditions.
- Dean Pederson, Section 25, Strand Twp. Permit #8-27-14-18 to install subsurface drain tile with standard tile conditions.
- Dean Pederson, Section 7, Waukon Twp. Permit #8-27-14-19 to install subsurface drain tile with standard tile conditions.
- Dean Pederson, Section 17, Waukon Twp. Permit #8-27-14-20 to install subsurface drain tile with standard tile conditions.
- Skaurud Grain Farms, Section 31, Marsh Creek Twp. Permit #8-27-14-21 to install subsurface drain tile and an erosion control structure with standard tile conditions.
- Skaurud Gran Farms, Section 21, Pembina Twp. Permit #8-27-14-22 to install subsurface drain tile with standard tile conditions.

#### **Tabled or Approved with terms as stated**

- Skaurud Grain Farms, Section 16, Pembina Twp. Permit #8-13-14-36 to install subsurface drain tile, with an amended permit to include the additional tile in the SE 1/4 of Section 16 or Pembina Twp. Permit is tabled to notice the SE 1/4 of Section 16, Pembina Twp, or the permit is approved if the applicant provides written approval from the landowners noticed.
- Rudy Braseth, Section 16, Ulen Twp. Permit #8-27-14-1 to install subsurface drain tile to notice the SW1/4 of Section 9 of Ulen Township or the permit is approved with standard tile conditions if the applicant provides written approval from the landowners noticed.
- Duane Erickson, Section 11, Home Lake Twp. Permit #8-27-14-7 to install subsurface drain tile to notice Section 11 of Home Lake Township or the permit is approved with standard tile

conditions if the applicant provides written approval from the landowners noticed. Manager Erickson retreated to the audience.

- Darin Erickson, Section 6, Walworth Twp. Permit #8-27-14-9 to install subsurface drain tile to notice S1/2, S1/2 Section 6 of Walworth Township and Section 1 of Ulen Township or permit is approved with standard tile conditions if the applicant provides written approval from the landowners noticed. Manager Erickson abstained.
- Darin Erickson, Section 7, Flow Twp. Permit #8-27-14-10 to install subsurface drain tile to notice N1/2, N1/2 Section 7 of Flom Township or permit is approved with standard tile conditions if the applicant provides written approval from the landowners noticed. Manager Erickson abstained.

#### **Tabled**

- Perry Ellingson, Section 19, Winchester Twp. Permit #8-13-14-8 to install culverts and flap gates in three field inlets to request that the applicant communicate with the residential property owner along the south side of the roadway (Danny Larson) regarding concerns on the permit application and potential ditch cleanout issues.
- Randy Green, Section 27, Green Meadow Twp. Permit #8-13-14-13 to install subsurface drain tile to notice Section 27 of Green Meadow Twp.
- Ryan Groth, Section 15, Spring Creek Twp. Permit #8-13-14-14 to install subsurface drain tile to notice Sections 15 and 22 of Spring Creek Twp.
- Beau Jacobson, Section 21, Keene Twp. Permit #8-27-14-23 to install subsurface drain tile to notice Sections 20, 21, and 29 of Keene Township and the Buffalo Red River Watershed District. Carried. It was noted that the property is located within the Wild Rice Watershed District; however the land drains into the Buffalo Red River Watershed District.

#### **Returned**

- Skaurud Grain Farms, Section 20, Lockhart Twp. Permit #8-13-14-33 was returned to applicant. No permit is required for routine maintenance of a ditch system.

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## **September 2014**

#### **Approved**

- Andrew Borgen, Section 27, Halstad Twp. Permit #9-10-14-1 to lower two driveway culverts with the condition that the culverts are not placed lower in elevation than pipe C as shown on the permit application. Applicant asked for an amendment to the permit application to allow extended culverts to be installed due to sloughing concerns. Board approved installation of longer culverts of the same diameter.
- Andrew Borgen, Section 18, Winchester Twp. Permit #9-10-14-2 to lower a centerline culvert 0.6 feet. Applicant asked for an amendment to the permit application to allow extended culverts to be installed due to sloughing concerns. Board approved installation of longer culverts of the same diameter.
- Rudy Braseth, Section 16, Ulen Twp. Permit #9-10-14-3 to install subsurface drain tile with standard tile conditions.
- Gerald Chisholm, Section 32, Strand Twp. Permit #9-10-14-4 to install a field approach and culvert with the condition that the culvert is an 18" diameter pipe.
- Mike Christensen, Section 22, Fossum Twp. Permit #9-10-14-5 to install subsurface drain tile with standard tile conditions.

- Duane Erickson, Section 11, Home Lake Twp. Permit #9-10-14-6 to install subsurface drain tile with standard tile conditions.
- Darin Erickson, Section 7, Flom Twp. Permit #9-10-14-8 to install subsurface drain tile with standard tile conditions.
- Duane Erickson, Sections 1 & 2, Walworth Twp. Permit #9-10-14-9 to install an 18" culvert near a Texas crossing for a two year term with the conditions that the project will not result in any change to the existing roadway profile and overflow elevations. Manager Johannsen asked if Erickson had Township approval to complete the work. Erickson stated that he will be attending the Township meeting on the evening of September 10<sup>th</sup> to ask for approval.
- Duane Erickson, Section 8, Walworth Twp. Permit #9-10-14-10 to install subsurface drain tile for a two year term with standard tile conditions.
- Duane Erickson, Section 9, Walworth Twp. Permit #9-10-14-13 to install subsurface drain tile for a two year term with standard tile conditions and the condition that the cover over the tile does not exceed the elevation of the invert of "Pipe A" as shown on the attachment of the permit application.
- Halstad Township, Section 24, Halstad Twp. Permit #9-10-14-14 to replace an existing 24" culvert with a longer 24" culvert.
- Halstad Township, Section 24, Halstad Twp. Permit #9-10-14-15 to replace an existing 24" culvert with a longer 48" culvert.
- Evan Hellerud, Section 9, Halstad Twp. Permit #9-10-14-16 to install a new field approach with a 24" culvert.
- Beau Jacobson, Section 17, Atlanta Twp. Permit #9-10-14-17 to install subsurface drain tile for a two year term with standard tile conditions.
- Beau Jacobson, Section 17, Atlanta Twp. Permit #9-10-14-18 to install subsurface drain tile for a two year term with standard tile conditions.
- Keith Kirsch, Sections 34 and 35, Chief Twp. Permit #9-10-14-19 to construct wetland restorations.
- Jeff Opsahl, Section 34, Wild Rice Twp. Permit #9-10-14-20 to install subsurface drain tile with standard tile conditions and the condition that the applicant prove approval for the project from the Agassiz Recreational Trail (ART) and the landowners in the SW1/4 SW1/4 of Section 34 of Wild Rice Township.
- Jeff Opsahl, Section 34, Wild Rice Twp. Permit #9-10-14-21 to deepen the ditch on the east side of the ART and lower an 18" culvert in a driveway with the condition that the applicant provide approval for the project from the ART and the landowners in the SW1/4 SW1/4 of Section 34 of Wild Rice Township.
- Dean Pederson, Section 35, Strand Twp. Permit #9-10-14-22 to install a field approach and culvert with the condition that the culvert is an 18" diameter pipe.

#### **Tabled or Approved with terms as stated**

- Darin Erickson, Section 6, Walworth Twp. Permit #9-10-14-7 to install subsurface drain tile. Engineer Bents stated that concerns were brought forth by adjacent property owners – USFWS and Schneiderman Brothers. The permit application was tabled pending field review of issues by staff with landowner in S1/2 of Section 1 of Ulen Twp, staff review of concerns from USFWS and a detailed tile plan is provided by the applicant and approved by WRWD staff or the permit is approved with standard tile conditions if the applicant provides documentation of approval from the landowner in s1/2 of Section 1 of Ulen Twp, USFWS, and a detail tile plan is provided by the applicant and approved by the WRWS staff.
- Duane Erickson, Section 25, Home Lake Twp. Permit #9-10-14-11 to install subsurface drain tile and notice the SW1/4 of Section 25 of Home Lake Township or the permit is approved for

a two year term with standard tile conditions if the applicant provides written approval from the landowners noticed.

#### Tabled

- Duane Erickson, Section 7, Spring Creek Twp. Permit #9-10-14-12 to install a field crossing with a 42" diameter concrete pipe and a 30" diameter plastic pipe to request an analysis on the pipe sizing and details of the crossing installation including overflow sections. Applicant asked for a two year term on application. Erickson asked Engineer Bents how to complete this analysis. Engineer Bents directed Erickson to contact the local county SWCD office for assistance in meeting the request.

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### October 2014

#### Approved

- Stuart Christian and Kevin Leiser, Section 1, Liberty Twp. Permit #10-8-14-1 to relocate a 48" centerline culvert to the property line with the condition that the applicant gain approval from the MN DNR for any work within protected waters.
- Bryan Jacobson, Section 17, Good Hope Twp. Permit #10-8-14-6 to lower a side inlet pipe to grade with the condition that the outlet is installed above (however not more than two feet above) the elevation of the original design gradeline of the receiving ditch and the condition that the ditchbanks and or levees are restored to the preproject geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary.
- Mark Habedank, Section 21, Home Lake Twp. Permit #10-8-14-7 to install a field crossing with a 36" diameter pipe and a 24" diameter pipe.
- Randy Hanson, Section 15, Anthony Twp. Permit #10-8-14-8 to extend a 24" culvert and widen a field approach.
- David and Daniel Steffl, Section 35, Walworth Twp. Permit #10-8-14-13 to install subsurface drain tile with standard tile conditions.
- Tim Weber, Section 14, Mary Twp. Permit #10-8-14-14 to install a new field approach and culvert with the condition that the culvert is a 30" or 36" diameter pipe.
- Jerry Matter, Section 31, Spring Creek Twp; Section 36, Walworth Twp. Permit #10-8-14-10 to install subsurface drain tile and lower an existing 18" centerline culvert with standard tile conditions.
- Dean Spaeth, Section 36, Marsh Creek Twp. Permit #10-8-14-15 to install additional tile lines pending review and recommendation from Staff for approval of prior approved permit with additional tile lines shown on revised submittal dated 10/8/2014.
- Brad Arends, Section 22, Mary Twp. Permit #10-31-14-1 to install subsurface drain tile with standard tile conditions.
- Black Bell Farms, Section 15, Home Lake Twp. Permit #10-31-14-2 to install subsurface drain tile with standard conditions.
- Black Bell Farms, Section 4, Home Lake Twp. Permit #10-31-14-3 to install subsurface drain tile with standard tile conditions.
- Louie Boe, Section 28, Strand Twp. Permit #10-31-14-4 to install a field approach and culvert with the condition that the pipe is an 18" diameter culvert.
- Charles Borgen, Section 23, Hendrum Twp. Permit #10-31-14-5 to install subsurface drain tile with standard tile conditions.
- Randy Borgen, Section 22, Hendrum Twp. Permit #10-31-14-7 to remove a field approach with a 36" RCP and install a new field approach with an 18" CMP.

- Joe and John Brainard, Section 17, Rockwell Twp. Permit #10-31-14-8 to remove a culvert and field approach and reinstall after ditch cleaning with the condition that the same size pipe is installed at the same location at the same elevation.
- Wayne Brandt, Section 13, Pleasant View Twp. Permit #10-31-14-9 to install subsurface drain tile with standard tile conditions.
- Wayne Brandt, Section 10, Pleasant View Twp. Permit #10-31-14-10 to install subsurface drain tile with standard tile conditions.
- Terry Burd, Section 20, Good Hope Twp. Permit #10-31-14-11 to install a culvert in a driveway.
- Keith Chisholm, Section 19, Sundal Twp. Permit #10-31-14-12 to install subsurface drain tile with standard tile conditions.
- Dahl Bros, Section 4, Marsh Creek Twp. Permit #10-31-14-13 to install subsurface drain tile with standard tile conditions.
- Jim DeVries, Section 13, Bejou Twp. Permit #10-31-14-14 to install subsurface drain tile with standard tile conditions.
- Darin Erickson, Section 6, Walworth Twp. Permit #10-31-14-15 to install subsurface drain tile with standard tile conditions.
- Don Johnson, Section 17, Rockwell Twp. Permit #10-31-14-20 to replace an 18" culvert and trap with a longer culvert to make a wider field crossing with the condition the outlet is installed above (however not more than 2-ft above) the elevation of the original design gradeline of the receiving ditch and the condition that the ditchbanks and/or levees are restored to the preproject geometry and the condition that the applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary.
- Don Johnson, Section 17, Rockwell Twp. Permit #10-31-14-21 to remove a culvert and field approach and reinstall after ditch cleaning with culvert 1 foot lower, and move approach 10 feet to correspond with the property line with the condition that the same size pipe is installed at the new location at the original ditch grade and that the adjacent landowner approves of any work on the adjacent property. Also a recommendation that the applicant apply for a permit if the ditch grade is to be lowered, with information showing the new proposed ditch grade.
- Don Johnson, Section 7, Rockwell Twp. Permit #10-31-14-23 to install subsurface drain tile with standard tile conditions.
- Marian Kreps, Section 28, Viding Twp. Permit #10-31-14-24 to install subsurface drain tile with standard tile conditions.
- Mattson Brothers, Section 32, Atlanta Twp. Permit #10-31-14-26 to install subsurface drain tile with standard tile conditions.
- Mattson Bros, Section 1, Atlanta Twp. Permit #10-31-14-27 to install subsurface drain tile with standard tile conditions. A letter will be mailed to the applicant stating that upon a field review of the application, an investigation into possible district rules may be initiated in the future due to ditch deepening.
- MNDOT, Halstad Twp, Shelly Twp. Permit #10-31-14-28 for bituminous mill and overlay, storm sewer improvements, and culvert changes. Two residents were in attendance with questions for the MNDOT representative. No concerns were presented by the attendees.
- Gary Schlick, Section 33, Chief Twp. Permit #10-31-14-29 to install subsurface drain tile with standard tile conditions.
- Jamie Tronnes, Section 6, Shelly Twp. Permit #10-31-14-33 to install an 18" CMP with a trap with the condition the outlet is installed above (however not more than 2-ft above) the elevation of the original design gradeline of the receiving ditch and the condition that the ditchbanks and/or levees are restored to the preproject geometry and the condition that the

applicant is responsible for adequate erosion control measures at the outlet. This could include the installation of riprap or other protection measures as necessary.

- Clay Visser, Section 6, McDonaldsville Twp. Permit #10-31-14-34 to install subsurface drain

#### **Tabled or Approved with terms as stated**

- Duane Erickson, Section 25, Home Lake Twp. Permit #10-8-14-4 to install subsurface drain tile pending field review of issues by staff with landowner in SW ¼ of Section 25 or permit is approved with standard tile conditions if the applicant provides documentation of approval from the landowner in SW ¼ of Section 25 is provided by the applicant for a two year period.
- Jerry Matter, Section 31, Spring Creek Twp. Permit #10-8-14-9 to install subsurface drain tile, replace an 18" centerline culvert with a 24" culvert, block an 18" culvert, and construct a berm to notice the landowners in the NW ¼ of Section 31 of Spring Creek Twp or the permit is approved if the applicant provides approval from the landowners noticed.
- Scott Stevenson, Section 21, Winchester Twp. Permit #10-31-14-32 to install subsurface drain tile to notice the NW ¼ of Section 21 of Winchester Township or permit is approved with conditions if the applicant provided written approval from the landowner in the NW ¼ of Section 21 of Winchester Twp.

#### **Tabled**

- Darin Erickson, Section 6, Walworth Twp. Permit #10-8-14-3 to install subsurface drain tile pending previously requested information from the applicant.
- Duane Erickson, Section 7, Spring Creek Twp. Permit #10-8-14-5 to install a field crossing with a 42" diameter concrete pipe and a 30" diameter plastic pipe pending previously requested information from the applicant. Applicant has requested a 2 year permit approval period.
- MNDOT, Halstad and Shelly Twps. Permit #10-8-14-11 for bituminous mill and overlay, storm sewer improvements to notice adjacent landowners.
- David and Daniel Steffl, Section 23, Walworth Twp. Permit #10-8-14-12 to install subsurface drain tile pending applicant provide a detailed tile plan of the installed locations showing dimensions of the tile from the USFWS property lines. Ryan Frohling, adjacent property owner from USFWS, was in attendance. He stated that he would like clarification regarding the installation of the drain tile. Frohling stated that two USFWS representatives visited the site and could not determine where the tile was installed as the ground had been worked up eliminating any scars created. Engineer Bents recommended tabling the Permit application requesting a detailed tile plan from the applicant. Chairman Holmvik asked if the applicant was in violation of Watershed Rules by installing the tile prior to obtaining a permit. Engineer Bents stated that he is viewing the application as if it was received prior to installation. The major concern from a Watershed standpoint would be the distance from property lines. He added that we are not eliminating the option to enforce removal if the request is not met.
- Duane Erickson, Section 25, Home Lake Twp. Permit #10-31-14-16 based on the acknowledgement from the applicant that he plans to provide documentation of approval from the landowner in SW ¼ of Section 25.
- Duane Erickson, Section 7, Spring Creek Twp. Permit #10-31-14-17 pending previously requested information from the applicant.
- David and Daniel Steffl, Section 23, Walworth Twp. Permit #10-31-14-31 to install subsurface drain tile pending the applicant provide a detailed tile plan of the installed locations showing the dimensions of the tile lines from the USFWS property lines.



### Withdrawn

- Jerry Matter, Section 31, Spring Creek Twp. Engineer Bents commented that Permit #10-31-14-25 to install subsurface drain tile, replace and 18" centerline culvert with a 24" culvert, block an 18" culvert, and construct a berm was withdrawn by the applicant prior to the meeting. No action required.

### Denied

- Stuart Christian, Section 32, Liberty Twp. Permit #10-8-14-2 to add a new centerline culvert due to downstream landowner concerns.
  - Barry Halland, Section 12, Waukon Twp. Permit #10-31-14-18 to plug an 18" CMP through a field approach and install a new 15" centerline culvert.
  - Don Johnson, Section 7, Rockwell Twp. Permit #10-31-14-19 to install a 12" culvert with a trap.
  - Don Johnson, Section 17, Rockwell Twp. Permit #10-31-14-22 to clean a ditch and construct a berm to contain runoff in the road ditch.
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## November 2014

### Approved

- Ada Building Center, Section 4, McDonaldsville Twp. Permit #11-19-14-1 to extend a culvert and widen a driveway approach.
- Joseph Chisholm, Section 12, Green Meadow Twp. Permit #11-19-14-2 to install a field crossing with a 24" diameter pipe. It was noted that adjacent landowner Jerry Chisholm requested that the approach be installed 300 feet west of the proposed location. Engineer Bents stated that from a technical standpoint the request is not necessary.
- Randy Green, Section 34, Green Meadow Twp. Permit #11-19-14-5 to install a field approach and culvert with the condition that the culvert is an 18" diameter pipe.
- Todd Manthe, Section 5, Flom Twp. Permit #11-19-14-6 to install and repair a water and sediment basin project with standard tile conditions and with the condition that the number of berms-surface intakes and locations are consistent with the locations shown on the plans.
- Todd Manthe, Section 4, Flom Twp. Permit #11-19-14-7 to install and repair a water and sediment basin project with the condition that the berm height does not exceed the elevation 166 as shown on the permit documents.
- Jeff Opsahl, Section 34, Wild Rice Twp. Permit #11-19-14-9 to install subsurface drain tile with standard tile conditions and with the condition that the applicant provide approval for the project from the ART and the landowners in the SW1/4SW1/4 of Section 34 of Wild Rice Township.

### Tabled

- Duane Erickson, Section 25, Home Lake Twp. Permit #11-19-14-3 to install subsurface drain tile pending previously requested information from the applicant.
- Duane Erickson, Section 7, Spring Creek Twp. Permit #11-19-14-4 to install a field crossing with a 42" diameter concrete pipe and a 30" diameter plastic pipe pending previously requested information from the applicant.
- David and Daniel Steffl, Section 23, Walworth Twp. Permit #11-19-14-10 to install subsurface drain tile. It was noted that the applicant has already received a letter requesting the information, along with a phone message. A second letter will be mailed to the applicant

stating the previously requested information. If the information is not returned other options will be explored at the next regular board meeting.

- David Visser, Section 2, Strand Twp. Permit #11-19-14-11 to construct a new ditch to notice Sections 2 and 3 of Strand Township and NRCS for potential impacts to adjacent wetland.
  - Don Johnson, Section 8, Rockwell Twp. Permit #11-19-14-12 to clean a ditch and construct a berm to contain runoff in the road ditch for reconsideration based on applicants appeal to the prior board decision.
  - Mattson Brothers and Shane Syverson, Section 1, Atlanta Twp. Permit #11-19-14-8 to block ditches, install culverts, and dig new ditches to notice Sections 1 and 2 of Atlanta Township, Section 35 and 36 of Walworth Township, Walworth Township officials and Atlanta Township officials.
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## December 2014

### Approved

- Dwight Bitker, Section 22, Lockhart Twp. Permit #12-10-14-1 to install two inlet culverts with traps with the condition that the culvert sizes are 18" or 24" diameter pipes and the applicant get approval from the road authority for any work within the road right-of-way.
- Charles Borgen Jr, Section 26, Hegne Twp. Permit #12-10-14-2 to install subsurface drain tile with standard tile conditions
- Mattson Brothers and Shane Syverson, Section 1, Atlanta Twp. Permit #12-10-14-6 to block ditches, install culverts, and dig new ditches with the condition that the two centerline culverts between Sections 1 and 2 of Atlanta Township south of the new 36" culvert are removed, the roadway slopes in the project meet the minimum safety rules as defined in MN Rules Chapter 8820.9920 Local State-Aid Road Standards (3:1 slopes) and the two centerline culverts to be removed are blocked until such time that they are removed in the spring of 2015. Motion passed with Manager Johannsen in opposition. Engineer Bents provided an update of the after the fact permit application and work that had been completed at the site of the application. Concern was presented by Justin Klemetson, Walworth Township supervisor regarding the lack of back slope left on the roadway ditches. Atlanta Township representatives were not present to comment regarding work completed. Jim Jirava, Spring Creek Township supervisor, commented that they also have concern regarding public safety with the lack of slope on the road ditches. Klemetson also commented that Walworth Township has a concern due to the added culvert increasing downstream flooding of township roads. Manager Johannsen asked Engineer Bents if all concerns presented by the Mickulecky party have been addressed in the motion made. Engineer Bents replied that he feels that the issues presented have been addressed. Chairman Holmvik asked when the removal of the culverts would take place. Mattsons replied that due to current conditions it would be necessary to wait until spring to remove the culverts. Manager Erickson asked if it would be acceptable if the culverts were blocked until removal could occur. Engineer Bents added that the condition regarding the slope of the roadway ditch extends to an area adjacent to Jerry Matter's property as well. Matter replied that he would correct the slope on the roadway adjacent to his property.

### Tabled

- Duane Erickson, Section 25, Home Lake Twp. Permit #12-10-14-3 to install subsurface drain tile to notice landowner in SW ¼ of Section 25.
- Duane Erickson, Section 7, Spring Creek Twp. Permit #12-10-14-4 to install a field crossing with a 42" diameter concrete pipe and a 30" diameter plastic pipe.

- David Visser, Section 2, Strand Twp. Permit #12-10-14-8 to construct a new ditch and requested that the applicant provide documentation that the area to be cleaned is a previously township roadway ditch and information as to whether or not all work is being completed within the township roadway right of way. Engineer Bents presented an overview of the permit application and Visser explained why he wanted to place the ditch on the north side of the roadway. Manager Hanson stated that in field reviews it was questioned if the work could be viewed as ditch maintenance, which would not require a permit from the Watershed. Shawnn Balstad, NRCS, stated that she has spoken with Lee Charles who owns the property where Visser is proposing to do the work. According to Balstad, Mr. Charles does not want work to occur on his property, however is there are future issues due to the restoration work completed on his land, he would be willing to look at solutions at that time. Chairman Holmvik asked if the proposed work would be completed in an existing township ditch. Mark Chisholm, Township Supervisor stated that he is unsure if there is an existing township ditch in that area. Attorney Hanson advised that it would be best to first determine if there is an existing township right of way in the area of the proposed work to determine if a permit would be needed or if the proposed work would be classified as ditch maintenance.
- Don Johnson, Section 8, Rockwell Twp. Permit #12-10-14-5 to clean ditch and construct a berm to contain runoff in the road ditch pending project design information from applicant.
- David and Daniel Steffl, Section 23, Walworth Twp. Permit #12-10-14-7 to install subsurface drain tile pending the applicant provide a detailed tile plan of the installed tile locations showing the dimensions of the tile lines from the USFWS property lines.

## V. 2014 Meeting Minutes in Review

All meeting minutes from 2014 have been reviewed and approved by the Watershed Managers. Within this report, the items pertaining to certain projects or programs have been moved to the section titled **IV. Plan Performance** of this report. All other items have been included and somewhat abbreviated under the monthly headings shown below. Approved, unedited monthly meeting minutes are available in their entirety on the district website [www.wildricewatersheddistrict.org](http://www.wildricewatersheddistrict.org) or at the District office.

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### January 2014

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY JANUARY 8, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, John Austinson, Mike Christensen, Curt Johannsen, and Raymond Hanson. Absent: Dean Spaeth. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The agenda was approved with the addition of the following items made by Administrator Ruud: leasing of Wild Rice Watershed land. Payment of billings was approved as presented with the condition that the Cardmember Service payment being held until more information is received regarding a previous billing statement.

Manager Johannsen questioned the verbiage regarding the Community Flood Control Projects in paragraph 11. A decision was made to have Tara listen to the recording and make changes if necessary. The meeting minutes were tabled until the February meeting.

Payment of the upcoming insurance premium was approved so long as the bill was within 5% of the quoted premium of \$11,372.00. The financial report dated December 31, 2013 was also approved as well as a 2/3 payment of \$1,600 to Marijo Vik for work completed on the 2013 annual report.

Administrator Ruud presented a request from Dana Braseth seeking an amendment to the current lease agreement giving him the opportunity to match any offer if the land currently leased became available for purchase. Manager Erickson added that Jim Jirava inquired about the rights of first refusal offered in the purchase agreement as well. Attorney Hanson stated that he would review the purchase agreement; however rights of first refusal generally are only present at the first leasing and expire when not executed. The request was denied.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:04 a.m.

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### February 2014

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY FEBRUARY 12, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, and Raymond Hanson. Absent: John Austinson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The agenda and billings were approved as presented. The Managers approved the December 2013 and January 2014 meeting minutes as presented. The monthly financial report January 31, 2014, the annual financial report dated December 31, 2014, and transfers from unassessed projects to the Red River Construction and Survey and Data accounts were also approved as presented.

Ada City Administrator Paul Poczubut Jr. stated that he is currently trying to set up a meeting in Halstad for several small communities in northern Minnesota prior to the legislative day on February 27<sup>th</sup>. This meeting would be a joint effort to assist each other in obtaining state funding for road raise projects needed to complete community levee projects. Manager Johannsen stated that while he believes that it would be good to come together to assist each other, it is a good idea for each community to have their own resolution, which the city of Hendrum currently has. Manager Johannsen also stated that all communities might not be ready for funding at the same time and developing a timeline on how much would be needed each year would be a good idea. Engineer Bents encouraged City Administrator Poczubut to seek advice from the City of Breckenridge on the process required as they have been through it. Chairman Holmvik asked City Administrator Poczubut to let Administrator Ruud know when the meeting will be once it is determined. Chairman Holmvik also asked Administrator Ruud to inform Ron Harneck of the meeting.

Engineer Bents stated that he was going to update the board regarding his conversation with City Administrator Poczubut and the proposal for a joint cities meeting.

The Managers approved Administrator Ruud to submit a request to be entered into the BWSR Biennial Budget. Manager attendance at the FDR/DNR March Conference in Detroit Lakes the MAWD Legislative session in March was also approved.

Payment of Managers per diems and expenses were approved as distributed.

Administrator Ruud presented the Board with the 2013 unaudited Red River Watershed Management Board financial report and the 2013 published Minnesota Association of Watershed Districts Annual Report.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:30 am.

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## March 2014

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY MARCH 12, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, John Austinson, and Raymond Hanson. Absent: Curt Johannsen. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The agenda was approved with the addition of the following items: by Administrator Ruud - Red River Watershed Management Board Joint Powers Agreement; by Manager Erickson – Citizen's Advisory Board addition and Update on Jon Peterson's Lockhart Project.

Payment of billings as presented, the February 2014 meeting minutes as presented, and the monthly financial report dated February 28, 2014 were all approved as presented.

Tara Mercil, April Lueck, and Tim James from the MPCA joined the Watershed to present information regarding WRAP and asking them to become a local sponsor for the process. Mercil began by presenting the Board with information regarding the background of the process, monitoring, and assessment. In the past focus was placed on chemical aspects, recently physical and biological aspects were added the assessment. Several products are produced from this process including a Watershed Conditions Report, Monitoring and Assessment Reports, Biotic Stressor Identification, HSPF Modeling, TDML, and a Final WRAP report. The process includes two years of monitoring and assessment followed by two years of report compilation for a total of four years. Following the completion, implementation of practices is determined by the Watershed. Manager Erickson expressed concern that various agencies are assessing the same things. Mercil added that they utilize as much information that has already been collected by other agencies as possible and fill in the voids as necessary. Chairman Holmvik asked how sampling can be done when rivers such as the Marsh do not have a steady flow. Lueck stated that they try to determine and test site locations to

the best of their ability, but some sites are not guaranteed that they will be able to obtain an assessment dependent on water conditions. Engineer Bents added that the State has allowed Watersheds to delay publishing their 10-year plans in order to allow them to incorporate information provided through the WRAP reporting. Administrator Ruud said that from his perspective, other Watersheds have been as involved with the process as much as they can be. Manager Austinson asked Mercil who funds the process. Mercil answered that it is funded through the State, the Watershed would submit for reimbursement for their time as well as costs incurred for subcontractors. The Managers approved the Watershed to work with the MPCA through the WRAP process with Manager Erickson in opposition.

Lueck presented the Board with information regarding the site sampling process. Site selection is a systematic unbiased design. Areas with more than 5 square miles of drainage will be sampled. Where possible, road crossings will be used for access rather than entering private land. In 2014 testing will be completed in May through September and 2015 testing will take place June through August. Manager Erickson asked if the identification of an exotic plant or species hinders all future chances for water retention. James said that he wouldn't eliminate the possibility for water retention based on the identification of a rare species. While the instance has not risen in the past, if new things are found the management of that would be determined by the Watershed District and its partners. Engineer Bents added that in general this process has determined that fish communities are stressed due to altered hydrology which works well with water retention goals. Manager Spaeth asked why the MPCA needs the Watershed's permission to complete the process. Mercil added that if a Watershed is not interested in partnering, the MPCA will subcontract with others. Working together builds better community relations and the end result is a useable product for Watersheds.

Administrator Ruud informed the Managers that the Fargo-Moorhead Diversion Authority will be meeting on Thursday, March 13, to determine the qualifications for their funding program.

Engineer Bents provided the Managers with two handouts entitled "Your Guide to the New Farm Bill Conservation Programs" and "Regional Conservation Partnership Program" which highlighted information regarding the recent Farm Bill. Engineer Bents stated applications for this year's funds must be made by September, 30, 2014. Implementation of projects can happen within the next five years. The yearly allocations will be there for the next five years or until the Farm Bill is modified or amended.

Chairman Holmvik highlighted the changes to the updated Joint Powers Agreement. The Board entered into the Joint Powers Agreement with the RRWMB.

Payment of Managers per diems and expenses were approved as distributed.

Chairman Holmvik reminded Managers of the FDR/DNR March Conference March 25-26, 2014, at the Holiday Inn in Detroit Lakes.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 12:00 pm.

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## **April 2014**

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, APRIL 9, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, John Austinson, Curt Johannsen, and Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The meeting agenda was approved as presented; the March 2014 meeting minutes were approved with a correction to the date of the approved meeting minutes; and the payment of billings were approved as presented, with the addition of a bill from Kenneth Aaron Kesselberg. The monthly financial report dated March 31, 2014 and

transfers from unassessed projects to the Red River Construction and Survey and Data accounts were also approved.

Administrator Ruud presented the Board with a complaint from Domogalla that was delivered to the office after the beginning of the meeting. He asked the Domogallas to state their complaint to the Board. Mary Domogalla presented pictures of the complaint area which covers approximately 30 acres of land. Administrator Ruud added that a complaint was filed last spring, and later withdrawn by the Domogallas prior to it being presented to the Board as they reached an agreement with the adjacent landowners. At the present time Peter Domogalla is stating that he is not satisfied with the results of the agreement and has at this time decided to present his complaint against Sather Brothers to the Board. Manager Hanson asked the Domogallas what they would like to see happen. Mr. Domogalla stated that the water draining from the Sather land needs to enter the road ditch and not enter his property at any time during its course of draining. Mrs. Domogalla added that there have been many years of loss and damage, resulting in the filing of this complaint. Manager Erickson asked if the township has cleaned the ditch adjacent to the fields. Mr. Domogalla stated that he cleaned it with his batwing mower last year. Manager Erickson stated that the ditch likely needs to be cleaned and asked the Domogallas if they would be willing to visit this option. Mr. Domogalla felt that the Sather Brothers should address the issue. If they are not willing to clean the ditch he would consider doing it to decrease the losses he has already incurred from water standing on the property.

Manager Hanson stated that he felt that significant incentives should be offered to permit applicants if they are able to store water for an agreed upon time. Engineer Bents felt that often times when a permit application is returned it is too late in the process to change designs. Manager Hanson added that he would like to see the Watershed inform agencies that this is an option that they can incorporate into their development plans when working with landowners. Chairman Holmvik felt that it would be in the best interest of the Board to wait until the details of the new farm bill are released before adopting new policies. Manager Spaeth added that offering incentive towards sediment basins with the capability to store water would be a good idea too. Manager Hanson stated that the incentive amount could be determined on a case by case basis.

Joe Courneya, Project Develop Coordinator with the Red River Basin Commission presented the *Northwest Regional Aquatic Invasive Species Prevention Project* to the Managers and requested an annual renewable contribution of \$5,000 for the project. Upon completion the report will provide Watersheds and Counties with information on actions required to prevent aquatic invasive species. The Red River Basin Commission will also educate the public of the results of the project. Many Managers questioned the duplication of water testing by multiple agencies. Courneya stated that they plan to use information collected by other agencies and fill voids to complete their studies. A motion to deny the request for a contribution was made. Chairman Holmvik stated that with Becker County leading the force, the Watershed should recognize the importance and join the initiative. Manager Johannsen agreed with Chairman Holmvik's view. Manager Austinson asked why Norman and Mahnomen Counties are not on the list of funding partners. Courneya stated that initially they sought funding from four counties and three watersheds. The list can be expanded if necessary. Motion failed with Managers Christensen, Johannsen, Austinson, and Chairman Holmvik voting against the motion. A motion was made to approve a one year contribution of \$5,000 with the contingency that Norman and Mahnomen Counties will also be approached as funding partners. Motion passed with Managers Hanson, Erickson, and Spaeth voting against the motion.

Administrator Ruud asked the Managers to review the information that was mailed to them prior to next month's meeting. Attorney Hanson added that he would like to review the document in more detail with Administrator Ruud and Engineer Bents. Administrator Ruud added that adoption of this will likely take several months, however he would like to get the ball rolling at this point.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:19 am.

## May 2014

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, MAY 14, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, John Austinson, Curt Johannsen, and Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order 8:30 a.m. The meeting agenda was approved with the following additions: Additions by Administrator Ruud – US Army Corps of Engineers (Army Corps) information, reorganization of officers, acquisition demolition bids, update on Lockhart project, and moving the 9:30 am Audit Review appointment to the first available spot, following open microphone. Additions from Manager Erickson – Wetland restoration policies.

The payment of billings was approved as presented. Due to late distribution, it was decided to table the April 2014 regular meeting minutes until the June meeting to allow Managers adequate time to review. The monthly financial report dated April 30, 2014 and transfers from unassessed projects to the Red River Construction and Survey and Data accounts were also approved.

Landowner Jerry Bitker spoke to the managers in regards to the Army Corps and EPA proposed rule on waters of the United States. Bitker asked the Board to write a letter in support of agriculture and keeping our control locally rather than turning it to the control of the EPA. Bitker defined the proposed legislation as very restrictive. Engineer Bents added that there is a 90 day comment period which ends July 21<sup>st</sup>. Administrator Ruud added that the topic was added to the meeting agenda and would be discussed later in the meeting.

Judi Moravec from Mathias C. Justin LTD presented the Board with a draft 2013 audit report. Moravec went through the report and summarized each page and section for the managers. She added that she was pleased with the progress that the Watershed had made in the past year. The Managers accepted the Audit Report as presented.

Engineer Bents informed the Managers that the Domogalla complaint was originally filed in the Spring of 2013 and withdrawn when parties reached verbal agreement, prior to presentation to Board. Domogalla is no longer happy with the situation and submitted a complaint in April 2014. In speaking with the adjacent land renters, they have agreed to fill in a low area to decrease the chance of water backing up to the south on Domogalla's property. Engineer Bents stated that he does not believe that anything was done to violate Watershed Rules, instead the repair work needed is to fix a washout that occurred. He recommended that the Board monitor the situation to see if the work is completed. Manager Hanson stated that he drove by the site and it appears that the ditch needs to be cleaned out for it to function properly. The Managers approved sending the adjacent renters (Sather Brothers) a letter requesting that the washed out area be restored and filled in. Manager Hanson stated that he felt that a formal letter would better satisfy Domogalla's request.

Administrator Ruud distributed a letter from Rinke Noonan regarding comments to the US EPA proposed rule on waters of the United States which asks for \$500 in financial assistance to provide a response to the EPA and Army Corps regarding the proposed rule. Bitker stated that in his opinion the major concern is the desire to drop an ag exemption. This action would not keep the agricultural sector separate from other entities. Manager Spaeth felt that the County Commissioners should also act on this matter. Financial assistance of \$500 to Rinke Noonan for drafting a response was approved. Manager Erickson asked if the Board will have a decision on what language is used. Attorney Hanson stated that the Watershed is providing financial assistance and supporting the comments that will be drafted, limiting the restriction to navigable waters. Manager Erickson felt that the Watershed should let Rinke Noonan know their concerns prior to the comments being drafted, in hopes that the concerns would be addressed in the response.

John Voz informed the Board that the SWCD is seeking funding partners to hire a farm bill technician. Mark Christianson stated that the SWCD would provide a 1% salary match, it is requested that the Watershed provide the remaining 9% match required for a 10% local match



towards the grant. Voz added that currently there are 42 similar positions throughout the state which are one year contracts funded primarily through the grant application. Manager Hanson felt that each county currently had staff that could work with landowners and write plans. Christianson replied that there are positions in each county, but with the current workload they are unable to make buffer strips and CRP a priority. A motion to approve a 9% cost share towards the Farm Bill Assistance Partnership Grant on a one year basis passed with Managers Erickson, Johannsen and Hanson voting against the motion. Manager Johannsen felt that the information was too vague and would like to see more details surrounding the position. He also expressed concern regarding finding and individual who would accept a one year position. Voz said that the information is a proposal. The majority of the positions throughout the state are filled by recent college graduates who are looking to obtain experience. The job description would be developed later in the process. Bitker felt that this job is already being completed by individuals and stated that he did not agree with taxpayer dollars funding another redundant position, rather he would like to see taxes going towards ditch projects.

Manager Hanson stated that he felt that adding wording to the current permit application informing applicants that the funding may be available for any project holding water dependent on the amount and length of storage would be favorable. Manager Johannsen thought that a policy should be developed prior to publicizing the potential funding. Manager Hanson stated that his intent is to simply get the information into the public's hands so they think about locations where they might be willing to store water. An applicant likely will see it on the permit application and refer to it in future situations. Manager Johannsen expressed concern regarding putting the language on the permit application without a policy in place. This would help answer questions when they are brought forward. Manager Hanson felt that a strict policy was difficult to establish as each scenario would likely have to be viewed independently. Manager Erickson suggested that each Manager comes back at the next meeting with items that they would like to see included in a policy. Following the collaboration Manager Erickson felt that it would be in the Board's best interest to develop a plan based on the suggestions brought forward. Chairman Holmvik asked each Manager to follow Manager Erickson's lead and return to the next meeting with policy ideas.

The Managers approved leasing of acquisition property to Roger Dyrdaahl for five years. Terms of the lease are \$100 rent per year plus paying property taxes.

Administrator Ruud was approved to make the RRRWMB Proposed Model Rules Update more specific to Watershed needs

The credit card policy was approved as presented. Administrator Ruud informed the Board that policy updates will continue in the upcoming months, with the Records Retention Policy expected to be presented at the June Board meeting.

Chairman Holmvik passed the lead to Vice-Chairman Christensen to begin the reorganization of officers. Chairman Holmvik returned to leading nominations following the completion of election of the Chairman position.

- Greg Holmvik was elected Chairman
- Mike Christensen was unanimously elected Vice-Chairman
- Dean Spaeth was unanimously elected Treasurer
- John Austinson was unanimously elected Secretary

Payment of Managers per diems and expenses were approved as distributed.

The following list of 2014 Auto Pay vendors were approved as follows.

- Arvig
- AT & T
- City of Ada
- Harland Checks – Check reorder
- Frandsen Bank – safe deposit box annual renewal
- Marco

- MN Department of Revenue – Payroll Taxes
- MN Energy Resources
- PERA
- Postalia – postage meter postage deposits
- Quickbooks Payroll Service
- US Treasury – Payroll Taxes

Managers approved attendance at the MAWD seminar in Stillwater.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:59 am.

## June 2014

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, JUNE 11, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, and Raymond Hanson. Manager John Austinson was absent. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:34 a.m. The meeting agenda was approved with the addition of committee assignments by Administrator Ruud and the addition of the Rockwell Dam Update and Habedank Storage Sites by Engineer Bents.

The payment of billings, the monthly meeting minutes dated April 9, 2014, the monthly meeting minutes dated May 14, 2014 as presented, the monthly financial report dated May 31, 2014, and transfers from unassessed projects to the Red River Construction and Survey and Data accounts were all approved as presented.

Manager Hanson asked what the District's policy on permit noticing is. Engineer Bents, Administrator Ruud, and Administrative Assistant Kari Kujava stated that the District has tried many different methods of noticing and has found that mailing the notices a week prior to the meeting has worked the best. This will decrease the chance that a noticed individual will forget due to a lengthy time in between noticing and the meeting. Administrator Ruud stated that for the June meeting, notices were mailed on Tuesday, June 3<sup>rd</sup>.

The 10:00 appointment *Grants Available from MPCA for Communities Adapting to Climate Change and Extreme Weather – Linda Kingery* was not in attendance.

Administrator Ruud presented the Managers with an updated Watershed District Rules and Permit Application. Managers were asked to take the documents home and review them. It was noted that the application was more specific which would likely save the District costs due to more information being requested at the time of the application being completed.

Chairman Holmvik distributed a draft document regarding RRWMB and district levees and procedures. All Managers were asked to review the document for consideration.

Administrator Ruud stated that Mark Habedank brought forward two sites with a potential for gated retention. Managers authorized Houston Engineering to determine what a rough estimate of costs would be to go forward with the projects.

The data retention policy was approved as presented.

The following committee and representative assignments for 2014 were approved:

**COMMITTEES:**

FINANCE

Greg Holmvik  
Dean Spaeth  
Mike Christensen

BONDING/LEGISLATIVE

Mike Christensen  
Duane Erickson  
Curt Johannsen

PERSONNEL

Greg Holmvik – employee liaison  
Dean Spaeth  
Raymond Hanson

PROJECT TEAM

Mike Christensen  
Curt Johannsen  
Duane Erickson

RING DIKE

John Austinson  
Raymond Hanson  
Dean Spaeth

**REPRESENTATIVES:**

RRWMB

Greg Holmvik  
Mike Christensen (alternate)

BECKER COUNTY SWCD

Duane Erickson

CLAY COUNTY SWCD

John Austinson

NORMAN COUNTY SWCD

Mike Christensen

MAHNOMEN COUNTY SWCD

Dean Spaeth

Draft copies of the 2013 Annual Report were distributed to Managers to review prior to the July Regular Board Meeting.

Payment of Managers per diems and expenses were approved as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:08 am.

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## July 2014

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, JULY 9, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, and Raymond Hanson. Manager John Austinson was absent. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:33 a.m. The meeting agenda was approved with the addition of haying rights and 2014 Annual Report approval by Administrator Ruud and the addition of pay requests for the Upper Reaches and Norman Polk 5 projects by Engineer Bents.

The payment of billings, the monthly meeting minutes dated June 11, 2014 and the monthly financial report dated June 30, 2014 were all approved as presented.

The 2014 Annual Report was approved as distributed at the June Regular Board Meeting.

Manager Johannsen arrived at 8:51 am.

Dave Boman was in attendance in regards to Boman Family LLP, Section 27, Home Lake Twp. permit #6-11-14-3 for wetland restoration and creations. He stated that the entire LLP was not aware

of the permit application and members of the partnership are in opposition to the wetland restoration and creation on their property. Attorney Hanson stated that there is question regarding whether one individual can authorize on behalf of the others. Engineer Bents added that the permit was approved at the June Regular Board Meeting with the condition that adjacent landowners sign in approval of the permit. Nogowski has not signed the permit; therefore conditions set were not met. A motion was made to deny Permit #6-11-14-3. Motion failed with Managers Holmvik, Hanson, Spaeth, Christensen, and Johannsen voting against motion. Jon Voz asked if he could withdraw the permit due to lack of signatures. Attorney Hanson stated that the applicant, Boman Family LLP would have to withdraw the application. Permit is not valid until conditions have been met.

Jeff Monson filed a complaint against Keith Danks Jr. in Section 30 of Island Lake Township, Mahnomen County, regarding a plugged outlet on Island Lake in Mahnomen County. A site review determined that the debris restricting flow at the outlet can be determined as naturally occurring, and is not a violation of watershed rules. A lake property owner in attendance, and identified as Chester, presented the Board with a Minnesota DNR Public Waters Work Permit signed December 12, 2006 which sets conditions that the culvert inlet and outlet shall be maintained so that the runout elevation shall not exceed elevation 1425.2 MSL. Attorney Hanson stated that as a past representative of Danks, he does have a conflict of interest and cannot provide legal counsel regarding this matter. The permit presented is a MN DNR permit and the Board could not enforce conditions held within it. Compliance and enforcement must come from the issuing agency. Chairman Holmvik asked Administrator Ruud to contact the MN DNR to determine if there is anything that can be done. Managers moved to close the Monson complaint and forward information to the MN DNR for determination, requesting that they further investigate the complaint. Manager Erickson asked that information be mailed to Danks as well.

Administrator Ruud presented pictures of the site work completed by Sathers in response to the Domogalla complaint to repair the drainage issues. The images were taken following a heavy rainfall and show that water was not backing onto the Domogalla property in the areas of prior concern. Managers moved to close the Domogalla complaint.

Payment to Wesley Carlsrud \$28,669.53 for June spraying was approved.

Engineer Bents presented cost estimates for the Habedank potential storage sites brought forward. Each site would carry a cost of approximately \$1.5 million and has the potential for 400-500 acre feet of storage at each site. The Managers decided to table the storage sites at this time, taking no action on the information presented.

Due to questions regarding haying rights, Administrator Ruud distributed an easement for property along the South Branch stating that the Watershed has the right to maintain the property. Questions were brought forth regarding the definition of maintenance and haying rights on the property. Attorney Hanson stated that if haying is necessary it can be considered maintenance, but mowing is taking place. Manager Johansen stated that property owners should be able to grant haying rights to individuals. Administrator Ruud added that when the Watershed's contractor shows up to mow, bales must be removed from the property.

Due to time constraints, Administrator Ruud asked the Board to table the Proposed Model Rules Update discussion until next month's meeting.

Administrator Ruud presented the Managers with two quotes for installing an awning on the south side of the building. Manager Spaeth suggested that the board table the item and return next month with decisions and comments.

Payment of Managers per diems and expenses were approved as distributed.

Chairman Holmvik stated that the 3<sup>rd</sup> Annual RRV Ag Water Issues Forum will be held on July 17<sup>th</sup> at 8:00 am at Skaurud Grain Farms. He asked if the Forum should be categorized as a special meeting in case more than four managers were present. Attorney Hanson stated that as long as the Managers do not meet as a Board to conduct official business it would not be necessary. He also advised the Managers to clarify that they are not present as a Board if questioned. Chairman

Holmvik encouraged all Board Members to attend the Forum. Attorney Hanson added that they would attend as private citizens.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:31 am.

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## **August 2014**

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, AUGUST 13, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, and John Austinson. Manager Raymond Hanson was absent. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. The agenda was approved as presented. The payment of billings was approved as presented, with the addition of a bill from Wes Carlsrud for spraying in the amount of \$46,728.00.

The monthly meeting minutes dated July 9, 2014, was approved with the correction to item 17. The monthly financial report dated July 31, 2014, and transfers from unassessed projects to the Red River Construction and Survey and Data accounts were also approved.

The Managers accepted the low bid of \$3,510.76 from Indigo Signworks for installation of an awning with signage outside the Watershed Building. Managers Erickson and Johannsen were in opposition of the motion.

Administrator Ruud asked the Board to hold a special meeting in two weeks for the purpose of reviewing the Proposed Model Rules Update and any permits that are received prior to that date. A special meeting will be held on Wednesday, August 27<sup>th</sup> at 8:30 am.

A Public Hearing for the Levy and General Budget was set for Wednesday, September 10<sup>th</sup>, at 10:30 am.

Managers approved attendance at the Red Lake County SWCD Field Day.

Payment of Managers per diems and expenses were approved as distributed.

Chairman Holmvik stated that he has received a request from Jerry Hanson for spraying to occur as ditch maintenance. Kari Kujava stated that the information has been passed along to Wes Carlsrud and he would address the concern.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:43 am.

A **SPECIAL MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, AUGUST 27, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, and Curt Johannsen. Managers John Austinson and Raymond Hanson were absent. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m.

Administrator Ruud presented the Board with Rinke Noonan's Draft Comments to the U.S. EPA Proposed Rule on Waters of the United States dated August 15, 2014 and received by the district office on August 18, 2014. The document was tabled until the Regular September Board meeting to allow more time for Attorney Hanson and Managers to review its content.

The Board of Managers discussed the draft Proposed Model Rules Update provided by the Red River Watershed Management Board and compared its contents to the existing Amended Rules of the Wild Rice Watershed District. A draft document was created as a result of Board discussion

regarding the two documents. The draft document will be further considered at an upcoming Board meeting.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:53 a.m.

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## **September 2014**

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, SEPTEMBER 10, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, Raymond Hanson, and John Austinson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m. The agenda was approved with the following additions: Norman Polk Pay Request, Project 20, tiling article, side inlets, and clarification on Boman Dahl Permit. Billings were approved as presented, with the addition of a bill from Renae Kappes for office cleaning in the amount of \$120.00.

The August 13, 2014, Regular Meeting Minutes, August 27, 2014, Special Meeting Minutes, the monthly financial report dated August, 31, 2014, and August transfers from unassessed projects to the Red River Construction and Survey and Data accounts were all approved.

Jeff Opsahl asked the Board for direction in obtaining permission from the ART for Permit #9-10-14-1 and Permit #9-10-14-2. Manager Erickson suggested contacting Engineer Tom Knakmuhs with the Norman County Highway Department for assistance.

Administrator Ruud provided a summary of the original and amended Permit Applications submitted by John Voz on behalf of the Boman-Dahl parties at the request of Manager Erickson. Engineer Bents added that secondary conditions were listed to ensure that the Board has the ability to act upon the permit application if the applicant is not able to obtain signatures required.

Manager Erickson stated that he felt the existing Rules were sufficient and he would second any motion brought forth to adopt the existing rules, resulting in discussion regarding the need for a rules update and the proper way to go forth. Chairman Holmvik clarified that the RRWMB developed the Proposed Model Rules Update in an effort to create unity between Watershed Districts. Each District was asked to consider the information and change the content to best fit the needs of their individual Districts. Engineer Bents continued by saying that the draft document presented takes both the existing and the proposed model rules and created a document that better meets the current needs of the District. Manager Johannsen suggested that the discussion be tabled until the October Regular Board Meeting.

At the request of Ed Musielewicz with the Becker County NRCS, the Board of Managers approved a motion to approve funding assistance for the Becker County SWCD South Branch CWF Application in the amount of \$25,000 for a term of two years. Manager Johannsen voted against the motion.

Chairman Holmvik called the budget hearing to order at 10:30 am. The Board approved to adopt the 2015 levys as presented.

At the recommendation of Attorney Hanson, the Managers approved sending Rinke Noonan a letter of support regarding their stance on the Proposed Waters of the US Rule.

Payment of Managers per diems and expenses were approved as distributed.

Manager Erickson distributed an article published in *Progressive Farmer* regarding tiling practices.

Manager Hanson left the meeting at 11:00 am.

Administrator Ruud presented the Board with two bids for AED equipment. Following a medical emergency during a RRWMB held at the Wild Rice Watershed District office in May, the RRWMB obtained quotes from Sanford First Aid and Safety for onsite AED equipment and distributed the quotes to District offices. Discussion will continue at the October Regular Board Meeting.

Manager Christensen presented a question regarding the funding approved for the SWCD application and the amount of projects that would be installed. Engineer Bents stated that his interpretation was that the goal was to install up to 45 possible projects with the funds.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:09 am.

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## **October 2014**

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, OCTOBER 8, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, and Raymond Hanson. Manager John Austinson was absent. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m.

The agenda was approved with the following items being removed from the agenda and tabled until the November Regular Board Meeting: Rules Update, AED Purchase. The monthly billings were approved as presented with the addition of bills from Tammy Erickson and Jet Way Services. The monthly and quarterly financial reports dated September 30, 2014 were approved as presented.

Congressman Collin Peterson was in attendance and stated that he was currently trying to meet with Watershed Districts in his district to talk about current programs, projects, and permitting concerns. Congressman Peterson was joined by Sharon Josephson. Discussions were held regarding the Farm Bill, Green Meadow Project site, Lower Wild Rice Channel Restoration, Borup Site, Goose Prairie Enhancement Project, buyout properties, FM Diversion, Community Levee Projects in Halstad, Hendrum, and Perley, and the Proposed Rule on Waters in the United States. A full summary of discussions is available

Ryan Frohling, USFWS, was in attendance and stated that he met with Darin Erickson regarding Permit #10-8-14-3 and the two parties worked out an agreement regarding the installation of the drain tile.

The Board of Managers decided not to submit resolutions for the 2014 MAWD Resolution Process.

The Board approved advertisement for consultants.

The Board denied approval of the Environmental Minnesota Clean Water Letter that was received.

Manager per diems and expenses were paid as distributed.

The Board received two complaints by Ralph Kraft. A field investigation was completed. The Board approved sending Mr. Kraft a letter of findings in regards to the complaint in Sections 1, 2, & 11 of Wild Rice Township, and tabled the violation in Section 6 of Fossum Township until additional field review can occur.

The Board approved scheduling a meeting of the Personnel Committee immediately following the Regular Board Meeting on Wednesday, November 19.

Manager and staff attendance at the annual MAWD convention in December was approved.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:29 am.

A **SPECIAL MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, OCTOBER 31, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, Raymond Hanson, and John Austinson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m.

The board denied purchase of an AED device for the District Office with Managers Holmvik, Johannsen, and Austinson voting for the purchase.

Administrator Ruud distributed three documents for Managers to take home and review. Engineer Bents explained that the first was the current District Rules, second the RRWMB Proposed Model Rules Update, third the document created by Engineer Bents and Administrator Ruud following the September 24, 2014, Special Meeting and the discussion that was held. He noted that currently we are working on developing the third document into the new District Rules.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 9:51 am.

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## November 2014

A **REGULAR MEETING** of the Wild Rice Watershed District Board of Managers was held on **WEDNESDAY, NOVEMBER 19, 2014**. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, John Austinson and Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.

Chairman Holmvik called the meeting to order at 8:30 a.m.

The agenda was approved with the following items being added to the Advisory Committee, Lower Wild Rice Project, and Goose Prairie Marsh Enhancement Project. The monthly billings were approved as presented with the addition of a bill from the Red River Watershed Management Board for the streamgage cost share program. The September 30, 2014, Regular Meeting minutes, the October 8, 2014, Regular Meeting minutes, and the October 31, 2014 Special Meeting minutes were all approved as presented. The monthly financial report financial report dated October 31, 2014 was also approved as presented.

Lengthy discussion was held regarding the after the fact Permit Application received from Mattson Brothers and Shane Syverson for work that had been completed in Atlanta and Walworth Townships. Engineer Bents reported that Mattson Brothers and Shane Syverson Permit Application is an after the fact application which asks for approval of work that has already been completed. The application was received two days prior to the board meeting leaving insufficient time to properly notice adjacent landowners prior to the meeting. Concern was presented regarding the installation of a new 36" pipe and the lack of slope on the roadways. Walworth Township Supervisor, Justin Klemetson stated that he has concerns regarding the steep slope of the ditch that was caused by the work performed. Klemetson presented the board with a letter from an attorney who represents Townships in the state of Minnesota. The Managers tabled Permit #11-19-14-8 to block ditches, install culverts, and dig new ditches to notice Sections 1 and 2 of Atlanta Township, Section 35 and 36 of Walworth Township, Walworth Township officials and Atlanta Township officials.

Moving onto the violation brought forth by the above work being completed without a permit, the Managers tabled the violation until the next board meeting to allow the board to properly address the after the fact permit application that was completed. A representative of the Mattson party asked Attorney Hanson which township they would need to deal with when work is completed on township lines. Attorney Hanson replied that in this certain case they would need to be working with both townships.

Detailed discussion was held surrounding areas of question highlighted in the amended Wild Rice Watershed District Rules. Attorney Hanson was asked to check on state statutes regarding length of time allowed in certain instances. Minor language changes were made in certain areas as well.

A motion was made by Manager Erickson and seconded by Manager Austinson to remove the additional criteria requiring all tile systems to have the capability to be shut off during times of downstream flooding. Manager Johannsen felt that it would be ideal to leave the language in allowing



the Board to receive feedback from the public regarding the additional criteria. Manager Erickson stated that he wanted to make it publicly known that he is against additional criteria requiring all drain tile systems to have shut off capabilities. Motion passed with Managers Erickson, Austinson, Spaeth, Christensen, and Hanson voting for the motion and Manager Johannsen and Chairman Holmvik voting against the motion.

Managers closed out a complaint filed by Ralph Kraft against Scott Visser.

Managers closed out a complaint filed by Gene Ueland against the Norman County Highway Department. Administrator Ruud stated that no violations of district rules were found following an investigation.

Manager Per Diems and expenses were paid as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 11:26 am.

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## **December 2014**

The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, December 10, 2014. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, John Austinson and Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners including Jim Jirava, Vance Jirava, Mark Chisholm, Jerry Matter, Roger Mattson, Rick Mattson, Bob Mattson, Todd Mickulecky, Jessie Heitman, Shawnn Balstad, Justin Klemetson, Daryl Moore, Ole Gunderson, and David Visser.

Chairman Holmvik called the meeting to order at 8:30 a.m.

The agenda was approved with the following items being added to the Agenda: Consultant Proposals, Olson Agassiz, Goose Prairie Marsh Enhancement Project, and MAWD Resolution. Payment of billings was approved as presented.

The November 19, 2014, Regular Meeting Minutes were approved with a correction presented by Manager Spaeth to a motion made on the Rules Update.

The monthly financial report dated November 30, 2014, and transfers from Unassessed Projects and Ditches, Permits and Violations to the Red River Construction Account were also approved.

Administrator Ruud presented the Board with a letter from Attorney Hanson detailing his suggested language for the reconsideration portion of the document. A motion was made by Manager Johannsen and seconded by Manager Hanson to incorporate Attorney Hanson's verbiage into the current draft copy and return the document to the board discussion at the next regular board meeting.

The Board approved a 3% increase the current staff benefits package.

The legal consultant bid received from Wambach and Hanson Law Office, Mahnommen and The engineering consultant bid received from Houston Engineering, Fargo, were both accepted.

Managers approved Administrator Ruud to develop a draft resolution for the Board to review.

Manager attendance at the Minnesota Board of Water and Soil Resources Stakeholder's Meeting on Tuesday, December 16<sup>th</sup>, at Bede Ballroom, University of Minnesota, Crookston was approved.

Updated fliers that will be presented to the legislature seeking funding assistance for the Lower Wild Rice Corridor Restoration, Upper Green Meadow Water Management Project, City of Halstad Levee Improvements, Perley and Hendrum Grade Raises, and Goose Prairie WMA Enhancements were presented to the Board. Chairman Holmvik added that he would like to remind Ron Harneck that we would like to get back into the farm ring dike program for the upcoming year.

Manager Per Diems and expenses were paid as distributed.

There being no further business to come before the Board of Managers, Chairman Holmvik adjourned the meeting at 10:25 am.

## VI. Financial and Audit Reports

This section summarizes the District's financial activity for the period from January 1 through December 31, 2014.

By law, the Wild Rice Watershed District is allowed to establish a number of funds for the purpose of carrying out their duties. To finance these funds, the District levies an "ad valorem" tax, meaning in "proportion to the value," over the entire District and is based on the property value, rather than benefits. The following is a brief summary of types of funds established and the ways they assist in carrying out the goals of the District. A detailed report of all activity within the respective fund accounts is available for review at the District office.

The **Administrative Fund** is the general operating fund of the District. The fund is set up for the purpose of providing for the general administrative expenses and for the construction and maintenance of projects of common benefit to the District. The levy to fund the Administrative Fund may not exceed 0.02418 percent of the tax capacity or \$250,000, whichever is less.

The **Survey and Data Acquisition Fund** is established and used only if other funds are not available to the District to pay for surveying and/or obtaining additional data. The levy against the taxable market value of property in the District may not exceed 0.02418 percent. The balance of the fund is not to exceed \$50,000. When a project is proposed and there is surveying done prior to establishing the project, the newly established project shall repay the survey and data acquisition fund for such costs.

The **Works of Common Benefit Fund** is established to cover costs attributable to the basic management features of projects initiated by the District. This Works of Common Benefit Fund receives its support from the Administrative Fund.

The **Red River Watershed Management Board Construction Fund** is established and used for the development of programs and projects of benefit to the District. The levy to fund the Red River Watershed Management Construction Fund may not exceed 0.0486 percent of the taxable market value of the property in the District. One-half of the levied funds received are sent to the Red River Watershed Management Board for programs and projects that have common benefit in the Red River Basin.

**Special Levies** are collected on certain flood control and drainage projects that have an established benefiting area under Minnesota law. Each project is its own entity unto itself, managed by the District. Special levies are used to fund repair and maintenance of the individual projects. Each project maintains its own account, with surplus fund invested in interest bearing deposits. An annual review is conducted in August to determine annual levies for the upcoming year based on projected maintenance and maintenance history.

**Other income** sources that are received by the District include funds from grants and aids, as well as reimbursement from other government agencies.

**WILD RICE WATERSHED DISTRICT  
FINANCIAL STATEMENTS AND  
AND INDEPENDENT AUDITOR'S REPORT  
DECEMBER 31, 2014**

# WILD RICE WATERSHED DISTRICT

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## **INTRODUCTORY SECTION**

**WILD RICE WATERSHED DISTRICT  
PRINCIPAL OFFICIALS  
DECEMBER 31, 2014**

<b>POSITION</b>	<b>TERMS EXPIRE</b>	<b>NAME</b>
<u>BOARD OF MANAGERS</u>		
Chairman	April 25, 2017	Greg Holmvik
Vice Chairman	April 25, 2016	Mike Christensen
Treasurer	April 25, 2015	Dean Spaeth
Secretary	April 25, 2015	John Austinson
Manager	April 25, 2015	Duane Erickson
Manager	April 25, 2016	Raymond Hanson
Manager	April 25, 2016	Curt H. Johannsen
<u>STAFF</u>		
Administrator		Kevin Ruud
Assistant Administrator		Tara Jensen
Attorney		Wambach & Hanson Law Office, PC
Auditor		Mathias C. Justin, Ltd.

## **FINANCIAL SECTION**

**MATHIAS C. JUSTIN, LTD.**  
***Certified Public Accountants***

Mick Justin, CPA  
Judith Moravec, CPA  
Stephanie Murray, CPA  
Susan Schiessl, CPA  
Jane Erickson, CPA

P.O. Box 90  
Pequot Lakes, Minnesota 56472  
(218) 568-5242 Fax: 568-8680  
office@mjustincpa.com  
www.mjustincpa.com

Member:

American Institute of  
Certified Public Accountants  
  
Minnesota Society of  
Certified Public Accountants

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**INDEPENDENT AUDITOR'S REPORT**

To the Board of Managers  
Wild Rice Watershed District  
Ada, Minnesota

We have audited the accompanying financial statements of the Wild Rice Watershed District, Ada, Minnesota, which comprise the statement of cash and unencumbered cash balances as of December 31, 2014, and the related statement of revenues received and expenditures paid for the year then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Minnesota Office of the State Auditor. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



### **Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles**

As described in Note 1, the financial statements are prepared by the District on the basis of the financial reporting provisions of the Minnesota Office of the State Auditor, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Minnesota Office of the State Auditor.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### **Adverse Opinion on U.S. Generally Accepted Accounting Principles**

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the District as of December 31, 2014, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended.

### **Unmodified Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash and unencumbered cash balances of the District as of December 31, 2014, and the revenues it received and the expenditures it paid for the year then ended, in accordance with the financial reporting provisions of the Minnesota Office of the State Auditor as described in Note 1.

A handwritten signature in cursive script that reads "Mathias C. Justin, Ltd." is written over a horizontal line.

Mathias C. Justin, Ltd.  
Certified Public Accountants

Pequot Lakes, Minnesota  
April 17, 2015

**WILD RICE WATERSHED DISTRICT  
STATEMENT OF BALANCES ARISING FROM CASH TRANSACTIONS  
GOVERNMENTAL FUNDS  
DECEMBER 31, 2014**

	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TOTAL
<b>ASSETS</b>				
Cash and Cash Equivalents	\$ 273,459	\$ 6,116	\$ 2,051,493	\$ 2,331,068
Total Assets	<u>\$ 273,459</u>	<u>\$ 6,116</u>	<u>\$ 2,051,493</u>	<u>\$ 2,331,068</u>
<b>LIABILITIES</b>	\$ -	\$ -	\$ -	\$ -
<b>CASH FUND BALANCES</b>				
Committed	-	-	2,051,493	2,051,493
Assigned	-	6,116	-	6,116
Unassigned	<u>273,459</u>	<u>-</u>	<u>-</u>	<u>273,459</u>
Total Cash Fund Balances	<u>273,459</u>	<u>6,116</u>	<u>2,051,493</u>	<u>2,331,068</u>
Total Liabilities and Cash Fund Balances	<u>\$ 273,459</u>	<u>\$ 6,116</u>	<u>\$ 2,051,493</u>	<u>\$ 2,331,068</u>

**WILD RICE WATERSHED DISTRICT**  
**STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND CHANGES IN**  
**CASH FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**YEAR ENDED DECEMBER 31, 2014**

	GENERAL	SPECIAL REVENUE	CAPITAL PROJECTS	TOTAL
<b>RECEIPTS</b>				
Property Tax and Special Assessments	\$ 244,827	\$ 694,595	\$ 1,266,924	\$ 2,206,346
Intergovernmental				
Federal Flow-through State	-	-	171,358	171,358
State	-	-	312,194	312,194
Market Value	4,178	11,838	11,839	27,855
Other	-	-	83,278	83,278
Rent Income	900	-	119,155	120,055
Miscellaneous Revenue	3	-	66,573	66,576
Interest Income	1,333	-	1,998	3,331
Total Receipts	<u>251,241</u>	<u>706,433</u>	<u>2,033,319</u>	<u>2,990,993</u>
<b>DISBURSEMENTS</b>				
General Administration	172,809	-	37,433	210,242
RRWMB-1/2 Cost Reimbursement	-	733,530	-	733,530
Projects and Programs	4,181	-	1,253,258	1,257,439
Total Disbursements	<u>176,990</u>	<u>733,530</u>	<u>1,290,691</u>	<u>2,201,211</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>74,251</u>	<u>(27,097)</u>	<u>742,628</u>	<u>789,782</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	11,866	(1,074)	(10,792)	-
Total Other Financing Sources (Uses)	<u>11,866</u>	<u>(1,074)</u>	<u>(10,792)</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	86,117	(28,171)	731,836	789,782
Fund Balances - Beginning	<u>187,342</u>	<u>34,287</u>	<u>1,319,657</u>	<u>1,541,286</u>
FUND BALANCES - ENDING	<u>\$ 273,459</u>	<u>\$ 6,116</u>	<u>\$ 2,051,493</u>	<u>\$ 2,331,068</u>

**WILD RICE WATERSHED DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2014**

**NOTE 1      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Financial Reporting Entity**

The Wild Rice Watershed District (the District) was established under the Minnesota Watershed Act as an agency of the State of Minnesota. The purpose of the District is to carry out conservation of the natural resources of the District and State of Minnesota through land utilization, flood control, and other needs based upon sound scientific principles for the protection of the public health and welfare and the provident use of natural resources. The District serves an area in Northwestern Minnesota and includes all or parts of the following counties: Becker, Clay, Clearwater, Mahnomen, Norman, and Polk. The District is governed by the Board of Managers which is composed of seven members appointed by the county boards in accordance with Minnesota Statutes.

The financial statements of the District include all organizations, funds, and account groups over which the District's Board exercises significant influence over and, or financially accountable, or organizations for which the nature and significance of their relationship with the District is such that exclusion would cause the Wild Rice Watershed District's financial statements to be misleading. Currently, the District does not have any component units

**B. Basis of Presentation - Fund Accounting**

The accounting system of the District is organized on a fund basis. Each fund is considered a separate accounting entity. The operation of each fund is accounted for with a separate set of self-balancing accounts. Government resources are allocated to and accounted for in individual funds based upon the purposes for which such resources are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into one broad fund type category, Governmental Fund Type. The District reports the following major funds:

*Governmental Funds:*

**General Fund** - The General Fund is the primary operating fund of the District and always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in another fund.

**Special Revenue Fund** – The Special Revenue Fund is used to account for the proceeds of specific revenue sources (other than capital projects) where the expenditures are legally restricted for purposes specified in the grant or project agreements. The reporting entity includes the special revenue fund as a major fund.

**Capital Project Funds** – The Capital Project Fund is used to account for the financial resources to be used for the acquisition or construction of capital projects. The reporting entity includes the capital projects fund as a major fund.

**WILD RICE WATERSHED DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2014**

**NOTE 1      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Measurement Focus and Basis of Accounting**

The District follows the cash basis of accounting for all funds. The Statements of Balances Arising from Cash Transactions and Statements of Cash Receipts, Disbursements, and Changes in Cash Fund Balances were prepared on the cash basis and accordingly, revenues and expenditures are recognized only as cash is received or paid out. These statements do not give effect to receivables, payables, accrued expenses, and inventory, and accordingly, are not presented in accordance with U.S. generally accepted accounting principles (U.S. GAAP). These procedures are in accordance with *City Audited Financial Statements for Cities under 2,500 in Population Reporting on the Regulatory Basis of Accounting* as required by the Office of the State Auditor, which is a special purpose framework other than U.S. GAAP.

**D. Assets, Liabilities, and Net Cash**

**1. Cash and Cash Equivalents**

The District pools cash resources of its various funds to facilitate the management of cash. Cash applicable to a particular fund is readily identifiable. The balances in the pooled cash accounts are available to meet current operating requirements. Cash in excess of current requirements is invested in an interest bearing savings account.

**2. Cash Fund Balance**

In the fund financial statements, fund balance is divided into five classifications based primarily on the extent to which the District is bound to observe constraints imposed upon the use of resources reported in Governmental Funds.

Governmental Fund Balances:

In the governmental fund financial statements, fund balances are classified as follows:

- **Nonspendable** – Amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- **Restricted** – Amounts reported as restricted when constraints placed on the use of resources are either:
  - a. Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or
  - b. Imposed by law through constitutional provisions or enabling legislation.
- **Committed** – Amounts used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority.
- **Assigned** – Amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed.

**WILD RICE WATERSHED DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2014**

**NOTE 1      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

D. Assets, Liabilities, and Net Cash (Continued)

**2. Cash Fund Balance (Continued)**

Governmental Fund Balances: (Continued)

- **Unassigned** – Amounts that represent the residual classification for the General Fund. These are amounts that have not been reported in any other classification. The General Fund is the only fund that can report a positive unassigned fund balance. Other governmental funds would report deficit fund balances as unassigned.

E. Receipts and Disbursements

**1. Receipts**

Property Tax Revenue

The District levies property taxes on property owners within the District, which becomes an enforceable lien as of January 1. Taxes are levied in September and are payable to counties on May 15 and October 15 (November 15 for farm property) of the following year. The District levies the tax, while the respective counties collect and remit the tax collections to the District. Property taxes are recognized when received from the counties under the cash basis of accounting.

The District also levies special assessment through the counties against property owners who obtain direct benefits from projects or property owners who request, through the petition process, to have a project undertaken. The special assessment collections are recorded in a manner similar to that for property taxes.

The property tax levy in 2014 includes certain state credits that are distributed to the District directly by the state. These credits are classified as intergovernmental revenue.

**2. Disbursements**

The District disburses funds as approved by the District's Board of Managers.

F. Capital Assets

The District records capital assets as disbursements at the time of their purchase.

G. Budgets

Budgets are prepared using the same method of accounting as the financial statement. The annual adopted budget is not legally binding on the District, with the exception of the budget for the administrative fund, which is limited by state statute at \$250,000 and set by the Board for 2014 at \$250,000.

**WILD RICE WATERSHED DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2014**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

H. Use of Estimates

The preparation of financial statements in accordance with regulatory cash basis requires management to make estimates that affect amounts reported in the financial statements during the reporting period. Actual results could differ from such estimates.

I. Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, deposits and highly liquid debt instruments purchased with original maturities of three months or less from the date of acquisition.

J. Internal and Inter-Fund Balances and Activities

In preparing the fund financial statements, inter-fund activity, if any, is reported as inter-fund reimbursements (repayments from funds responsible for certain expenditures/expenses to the funds that initially paid for them).

**NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

At December 31, 2014, there were no compliance issues to be noted.

**NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS**

A. Deposits and Investments

The District maintains a cash and investment pool that is available for use by all funds. Each fund's portion of this pool is displayed on the financial statements as "Cash and Investments." Interest is allocated based on management estimate of interest earned by fund. In accordance with *Minnesota Statutes* the District maintains deposits at financial institutions which are authorized by the Board of Managers.

**1. Deposits**

The District is authorized by Minn. Stat. §§ 118A.02 and 118A.04 to designate a depository for public funds and to invest in certificates of deposit. The District is required by Minn. Stat. § 118A.03 to protect deposits with insurance, surety bond, or collateral. The market value of collateral pledged must be at least ten percent more than the amount of deposit at the close of the financial institution's banking day, not covered by insurance or bonds.

**WILD RICE WATERSHED DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2014**

**NOTE 3      DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)**

A. Deposits and Investments (Continued)

**1. Deposits (Continued)**

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations rated “A” or better and revenue obligations rated “AA” or better; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution not owned or controlled by the financial institution furnishing the collateral.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a financial institution failure, the District’s deposits may not be returned to it. It is the District’s policy that collateral or bonds will be required for all uninsured amounts on deposit, and the additional insurance will be documented to show compliance with state law and a perfected security interest under federal law. As of December 31, 2014, the District’s deposits were not exposed to custodial credit risk.

Accounts held by an official custodian of a government unit will be insured as follows:

The Federal Deposit Insurance Corporation (FDIC) deposit coverage limit for bank depositors is \$250,000. If the depository bank is located in the State of Minnesota, government depositors are eligible for two separate \$250,000 coverages: one of all time/savings accounts and one for all demand accounts. For deposits in banks outside the State of Minnesota, government depositors have a total coverage of \$250,000 for all demand and time/savings deposit accounts combined.

Authorized collateral includes:

- U.S. government treasury bills, notes, or bonds;
- issues of a U.S. government agency or instruments that are quoted by a recognized industry quotation service available to the government entity;
- a general obligation of a state or local government, with taxing powers, rated “A” or better;
- a revenue obligation of a state or local government, with taxing powers, rate “AA” or better;
- unrated general obligation securities of a local government, with taxing powers, pledged as collateral against funds deposited by that same local government entity;
- an irrevocable standby letter of credit issued by a Federal Home Loan Bank accompanied by written evidence that the Federal Home Loan Bank’s public debt is rated “AA” or better by Moody’s or Standard and Poor’s; or
- time deposits insured by any federal agency.



**WILD RICE WATERSHED DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2014**

**NOTE 3      DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)**

A. Deposits and Investments (Continued)

**2. Investments**

The District has an investment policy and is permitted to invest its idle funds as authorized by Minnesota Statutes 118A.04 and 118A.05 as follows:

- Governmental bonds, notes, bills, mortgages, and other securities, which were direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, excluding mortgage-backed securities defined as “high risk”;
- General obligations of a state or local government with taxing powers which was rated “A” or better by a national bond rating service;
- Revenue obligations of a state or local government with taxing powers which was rated “AA” or better by a national bond rating service;
- General obligations of the Minnesota Housing Finance Agency which was a moral obligation of the State of Minnesota and is rated “A” or better by a national bond rating service;
- Commercial papers issued by the United States corporation or its Canadian subsidiaries and that was rated in the highest quality category by at least two nationally recognized rating agencies, and matures in 270 days or less; Time deposits fully insured by the Federal Deposit Insurance Corporation;
- Bankers acceptances issued by United States banks;
- Its own temporary obligations issued under Minn. Stat. §§ 429.091, subd. 7 (special assessments), 469.178 subd. 5 (tax increment bonds), or 475.61, subd. 6.

Interest Rate Risk

The risk is that changes in interest rates could adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways the District may manage its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities to meet cash requirements for ongoing operations.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is the District’s policy to invest only in securities that meet the ratings requirements set by statute.

Custodial Credit Risk

For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District is not exposed to custodial credit risk.

Concentration of Credit Risk

The concentration of credit risk is the risk of loss that may be caused by the District’s investment in a single issuer. The District places no limit on the amount that it may invest in any one issuer.

**WILD RICE WATERSHED DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2014**

**NOTE 3 DETAILED NOTES – TRANSACTION CLASSES/ACCOUNTS (CONTINUED)**

A. Deposits and Investments (Continued)

**2. Investments (Continued)**

At December 31, 2014, the District had the following cash and cash equivalents:

Investment Type	Credit Risk		Concentration Risk	Interest Rate Risk	Carrying (Fair) Value
	Credit Rating	Rating Agency	Over 5 Percent of Portfolio	Maturity Date	
Frandsen Bank					
Savings	N/A	N/A	N/A	N/A	\$ 2,200,257
Deposits	N/A	N/A	N/A	N/A	130,811
Total Cash and Investments					<u>\$ 2,331,068</u>

B. Interfund Transfers

Fund	Transfers Out	Fund	Transfers In	Reason for Transfers
Special Revenue	\$ 1,074	General	\$ 1,074	Close out completed projects.
Capital Projects	10,792	General	10,792	Close out completed projects.
	<u>\$ 11,866</u>		<u>\$ 11,866</u>	

**NOTE 4 OTHER NOTES**

A. Defined Benefit Pension Plan - Statewide

**Plan Description**

All full-time and certain part-time employees of the District are covered by defined benefit plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the General Employees Retirement Fund (GERF), the Public Employees Police and Fire Fund (PEPFF), and the Local Government Correctional Service Retirement Fund, called the Public Employees Correctional Fund (PECF), which are cost-sharing, multiple-employer retirement plans. These plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356.

GERF members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security and Basic Plan members are not. All new members must participate in the Coordinated Plan. All police officers, fire-fighters and peace officers who qualify for membership by statute are covered by the PEPFF. Members who are employed in a county correctional institution as a correctional guard or officer, a joint jailer/dispatcher, or as a supervisor of correctional guards or officers or of joint jailers/dispatchers and are directly responsible for the direct security, custody, and control of the county correctional institution and its inmates are covered by the PECF.

**WILD RICE WATERSHED DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2014**

**NOTE 4     OTHER NOTES (CONTINUED)**

A. Defined Benefit Pension Plan – Statewide (Continued)

**Plan Description (Continued)**

PERA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by state statute, and vest after three years of credited service. The defined retirement benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service.

Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2 percent of average salary for each of the first 10 years of service and 2.7 percent for each remaining year. The annuity accrual rate for a Coordinated Plan member is 1.2 percent of average salary for each of the first 10 years and 1.7 percent for each remaining year. Under Method 2, the annuity accrual rate is 2.7 percent of average salary for Basic Plan members and 1.7 percent for Coordinated Plan members for each year of service. For PEPFF members, the annuity accrual rate is 3.0 percent for each year of service. The annuity accrual rate is 1.9 percent for each year of service for PECF members. For all PEPFF members, PECF members, and GERF members hired prior to July 1, 1989 whose annuity is calculated using Method 1, a full annuity is available when age plus years of service equal 90. Normal retirement age is 55 for PEPFF and PECF members and 65 for Basic and Coordinated members hired prior to July 1, 1989. Normal retirement age is the age for unreduced Social Security benefits capped at 66 for Coordinated members hired on or after July 1, 1989. A reduced retirement annuity is also available to eligible members seeking early retirement.

There are different types of annuities available to members upon retirement. A single-life annuity is a lifetime annuity that ceases upon the death of the retiree--no survivor annuity is payable. There are also various types of joint and survivor annuity options available which will be payable over joint lives. Members may also leave their contributions in the fund upon termination of public service in order to qualify for a deferred annuity at retirement age. Refunds of contributions are available at any time to members who leave public service, but before retirement benefits begin.

The benefit provisions stated in the previous paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

PERA issues a publicly available financial report that includes financial statements and required supplementary information for GERF, PEPFF, and PECF. That report may be obtained on the Internet at [www.mnpera.org](http://www.mnpera.org), by writing to PERA at 60 Empire Drive #200, St. Paul, Minnesota, 55103-2088 or by calling (651) 296-7460 or 1-800-652-9026.

**WILD RICE WATERSHED DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
DECEMBER 31, 2014**

**NOTE 4     OTHER NOTES (CONTINUED)**

A. Defined Benefit Pension Plan – Statewide (Continued)

**Funding Policy**

*Minnesota Statutes* Chapter 353 sets the rates for employer and employee contributions. These statutes are established and amended by the state legislature. The District makes annual contributions to the pension plans equal to the amount required by state statutes. GERP Basic Plan members and Coordinated Plan members were required to contribute 9.1% and 6.25%, respectively, of their annual covered salary in 2014. PEPFF members were required to contribute 10.2% of their annual covered salary in 2014. PECF members are required to contribute 5.83% of their annual covered salary. In 2014, the District was required to contribute the following percentages of annual covered payroll: 11.78% for Basic Plan members, 7.25% for Coordinated Plan members, 15.3% for PEPFF members, and 8.75% for PECF members. The District's contributions to the Public Employees Retirement Fund for the years ending December 31, 2014, 2013, and 2012, were \$11,423, \$9,038, and \$8,122, respectively. The District's contributions were equal to the contractually required contributions for each year as set by state statute.

B. Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. In order to protect against these risks of loss, the District purchases commercial insurance. During the year ended December 31, 2014, there were no significant reductions in insurance coverage from the prior year. Settled claims have not exceeded the District's commercial coverage in any of the past three years.

C. Contingencies

The District participates in state and federal grant programs that are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of grants received may be required. The District is not aware of any significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants. An estimate of possible loss or range of loss cannot be made.

D. Significant Effects of Subsequent Events

Subsequent events have been evaluated through April 17, 2015, the date the financial statements were available to be issued.

## **COMBINING AND INDIVIDUAL FUND SECTION**

**WILD RICE WATERSHED DISTRICT  
BUDGETARY COMPARISON SCHEDULE - CASH BASIS  
GENERAL FUND  
YEAR ENDED DECEMBER 31, 2014**

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET POSITIVE (NEGATIVE)
	ORIGINAL	FINAL	AMOUNTS	
Beginning Budgetary Fund Balances - January 1	\$ 187,342	\$ 187,342	\$ 187,342	\$ -
<b>RECEIPTS</b>				
Property Taxes	250,000	250,000	244,827	(5,173)
Intergovernmental	-	-	4,178	4,178
Interest	-	-	1,333	1,333
Other	-	-	903	903
Total Receipts	250,000	250,000	251,241	1,241
<b>OTHER FINANCING SOURCES</b>				
Transfers In	-	-	11,866	11,866
Total Other Financing Sources	-	-	11,866	11,866
Total Receipts and Other Financing Sources	250,000	250,000	263,107	13,107
Amounts Available for Appropriations	437,342	437,342	450,449	13,107
<b>DISBURSEMENTS</b>				
General Government				
Current				
Utilities	11,000	11,000	10,814	186
Advisory Board	1,000	1,000	-	1,000
Supplies, Publications, and Postage	29,000	29,000	9,366	19,634
Insurance and Bonds	19,000	19,000	-	19,000
Engineering	15,000	15,000	11,236	3,764
Administrative	80,000	80,000	78,948	1,052
Legal Fees	16,000	16,000	9,518	6,482
Accounting Fees	8,500	8,500	-	8,500
Managers Per Diem	19,000	19,000	11,440	7,560
Managers Expenses	14,000	14,000	3,993	10,007
Annual Report/Audit	15,000	15,000	-	15,000
Organization Dues	2,500	2,500	3,765	(1,265)
Overall Plan	1,500	1,500	-	1,500
Education Programs	1,000	1,000	559	441
Capital Improvements	12,500	12,500	8,273	4,227
Mediation Project Team	5,000	5,000	-	5,000
Technical Equipment and Support	-	-	9,682	(9,682)
Office Equipment and Maintenance	-	-	19,435	(19,435)
Projects	-	-	1,290	(1,290)
Programs	-	-	2,891	(2,891)
Reimbursements and Other	-	-	(4,220)	4,220
Total Disbursements	250,000	250,000	176,990	73,010
<b>BUDGETARY FUND BALANCES - DECEMBER 31</b>	<b>\$ 187,342</b>	<b>\$ 187,342</b>	<b>\$ 273,459</b>	<b>\$ 86,117</b>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014**

	SURVEY AND DATA	#212 09-10 FDR PT (CAPITAL PROJ. FUND JOB)	#351 Ada Petition (UPPER REACHES)	Upper Reaches - Other (UPPER REACHES)
<b>RECEIPTS</b>	\$ 139	\$ -	\$ 40,154	\$ 117,392
<b>DISBURSEMENTS</b>	-	-	47,848	58,223
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	139	-	(7,694)	59,169
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	-	165	-	(44,985)
Total Other Financing Sources (Uses)	-	165	-	(44,985)
NET CHANGE IN CASH FUND BALANCES	139	165	(7,694)	14,184
Fund Balances (Deficit) - Beginning	39,632	(165)	(74)	42,732
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ 39,771</u>	<u>\$ -</u>	<u>\$ (7,768)</u>	<u>\$ 56,916</u>

**WILD RICE WATERSHED DISTRICT**  
**COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND**  
**CHANGES IN CASH FUND BALANCES**  
**CAPITAL PROJECTS FUNDS**  
**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	#1 Norman Co. D. #1 (ASSESSED PROJECTS)	#2 Heiberg Dam (ASSESSED PROJECTS)	#3 Ditch #20, Mary Twp (ASSESSED PROJECTS)	#4 Becker Dams (ASSESSED PROJECTS)
<b>RECEIPTS</b>	\$ 43,420	\$ 2,783	\$ 534	\$ 12,842
<b>DISBURSEMENTS</b>	<u>10,026</u>	<u>953</u>	<u>248</u>	<u>17,045</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>33,394</u>	<u>1,830</u>	<u>286</u>	<u>(4,203)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>130,377</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>130,377</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	163,771	1,830	286	(4,203)
Fund Balances (Deficit) - Beginning	<u>(217,260)</u>	<u>54,466</u>	<u>10,971</u>	<u>115,223</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ (53,489)</u></u>	<u><u>\$ 56,296</u></u>	<u><u>\$ 11,257</u></u>	<u><u>\$ 111,020</u></u>



**WILD RICE WATERSHED DISTRICT**  
**COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND**  
**CHANGES IN CASH FUND BALANCES**  
**CAPITAL PROJECTS FUNDS**  
**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	#5 Norman Polk (ASSESSED PROJECTS)	#6 Lake Ida (ASSESSED PROJECTS)	#9 South Branch (ASSESSED PROJECTS)	#12 WR Twp. Ditch (ASSESSED PROJECTS)
<b>RECEIPTS</b>	\$ 16,637	\$ 7,545	\$ 20,806	\$ 8,053
<b>DISBURSEMENTS</b>	97,106	2,314	51,685	3,751
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(80,469)	5,231	(30,879)	4,302
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	3,041	-	66,123	29,592
Total Other Financing Sources (Uses)	3,041	-	66,123	29,592
NET CHANGE IN CASH FUND BALANCES	(77,428)	5,231	35,244	33,894
Fund Balances (Deficit) - Beginning	153,142	12,336	43,976	(37,735)
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ 75,714</u>	<u>\$ 17,567</u>	<u>\$ 79,220</u>	<u>\$ (3,841)</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#13 Olson Agassiz (ASSESSED PROJECTS)	#14 N.C. Ditch #45 (ASSESSED PROJECTS)	#16 Anthony Twp. (ASSESSED PROJECTS)	#17 Lockhart Twp. (ASSESSED PROJECTS)
<b>RECEIPTS</b>	\$ 3,794	\$ 20,926	\$ 3,449	\$ 1,260
<b>DISBURSEMENTS</b>	<u>6,229</u>	<u>1,011</u>	<u>1,697</u>	<u>4,696</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(2,435)</u>	<u>19,915</u>	<u>1,752</u>	<u>(3,436)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>2,630</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>2,630</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	195	19,915	1,752	(3,436)
Fund Balances (Deficit) - Beginning	<u>(11,569)</u>	<u>(19,291)</u>	<u>2,999</u>	<u>27,559</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ (11,374)</u></u>	<u><u>\$ 624</u></u>	<u><u>\$ 4,751</u></u>	<u><u>\$ 24,123</u></u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#18 N.C. Ditch #64 (ASSESSED PROJECTS)	#19 Ditches 35, 10 &16 (ASSESSED PROJECTS)	#20 Clay J.D. #45, Lat.1&2 (ASSESSED PROJECTS)	#23 NC D#34, Lat #1 (ASSESSED PROJECTS)
<b>RECEIPTS</b>	\$ 1,157	\$ 15,101	\$ 17,364	\$ 20
<b>DISBURSEMENTS</b>	9,423	17,087	8,571	1,065
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(8,266)	(1,986)	8,793	(1,045)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	(869)	(210)	21	-
Total Other Financing Sources (Uses)	(869)	(210)	21	-
NET CHANGE IN CASH FUND BALANCES	(9,135)	(2,196)	8,814	(1,045)
Fund Balances (Deficit) - Beginning	89,742	11,988	153,979	38,270
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ 80,607</u>	<u>\$ 9,792</u>	<u>\$ 162,793</u>	<u>\$ 37,225</u>

**WILD RICE WATERSHED DISTRICT**  
**COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND**  
**CHANGES IN CASH FUND BALANCES**  
**CAPITAL PROJECTS FUNDS**  
**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	#25 NC Ditch #38 (ASSESSED PROJECTS)	#27, Lat. A Mahn Co. #3 (ASSESSED PROJECTS)	#29 Atlanta Twp. (ASSESSED PROJECTS)	#30 Anth. Pl. V, Gr. Medo (ASSESSED PROJECTS)
<b>RECEIPTS</b>	\$ 23	\$ 1,421	\$ 6,055	\$ 79,209
<b>DISBURSEMENTS</b>	<u>3,005</u>	<u>1,064</u>	<u>3,391</u>	<u>25,565</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(2,982)</u>	<u>357</u>	<u>2,664</u>	<u>53,644</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>-</u>	<u>(5)</u>	<u>-</u>	<u>(1,911)</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>(5)</u>	<u>-</u>	<u>(1,911)</u>
NET CHANGE IN CASH FUND BALANCES	(2,982)	352	2,664	51,733
Fund Balances (Deficit) - Beginning	<u>41,525</u>	<u>9,196</u>	<u>12,436</u>	<u>(78,838)</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ 38,543</u></u>	<u><u>\$ 9,548</u></u>	<u><u>\$ 15,100</u></u>	<u><u>\$ (27,105)</u></u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#31 Hegne Twp. Ditch (ASSESSED PROJECTS)	#32 Hegn Anthony Cutoff (ASSESSED PROJECTS)	#34 Lat. B Mahn #3 (ASSESSED PROJECTS)	#40 Dalen Coulee (ASSESSED PROJECTS)
<b>RECEIPTS</b>	\$ 9,529	\$ 2,591	\$ 1,357	\$ 9,618
<b>DISBURSEMENTS</b>	<u>4,881</u>	<u>3,409</u>	<u>1,209</u>	<u>1,592</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>4,648</u>	<u>(818)</u>	<u>148</u>	<u>8,026</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>(460)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Financing Sources (Uses)	<u>(460)</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN CASH FUND BALANCES	4,188	(818)	148	8,026
Fund Balances (Deficit) - Beginning	<u>36,507</u>	<u>17,742</u>	<u>18,817</u>	<u>(253)</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ 40,695</u></u>	<u><u>\$ 16,924</u></u>	<u><u>\$ 18,965</u></u>	<u><u>\$ 7,773</u></u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#43 Perley (ASSESSED PROJECTS)	#44 Hendrum (ASSESSED PROJECTS)	N.C. #11 (DITCHES)	N.C. #12- Proj #24 (DITCHES)
<b>RECEIPTS</b>	\$ 3,864	\$ 4,258	\$ 2	\$ 5,472
<b>DISBURSEMENTS</b>	4,849	6,062	991	1,641
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(985)	(1,804)	(989)	3,831
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	2,857	-	-	-
Total Other Financing Sources (Uses)	2,857	-	-	-
NET CHANGE IN CASH FUND BALANCES	1,872	(1,804)	(989)	3,831
Fund Balances (Deficit) - Beginning	-	-	4,317	37,256
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ 1,872</u>	<u>\$ (1,804)</u>	<u>\$ 3,328</u>	<u>\$ 41,087</u>

**WILD RICE WATERSHED DISTRICT**  
**COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND**  
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**CAPITAL PROJECTS FUNDS**  
**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	N.C. #15	N.C. #18	N.C. #18, Lat. #1	N.C. #21
	(DITCHES)	(DITCHES)	(DITCHES)	(DITCHES)
<b>RECEIPTS</b>	\$ 2,464	\$ 15,606	\$ 1,394	\$ 1,633
<b>DISBURSEMENTS</b>	465	1,544	556	294
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	1,999	14,062	838	1,339
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	-	(74)	-	-
Total Other Financing Sources (Uses)	-	(74)	-	-
NET CHANGE IN CASH FUND BALANCES	1,999	13,988	838	1,339
Fund Balances (Deficit) - Beginning	12,187	13,618	291	7,449
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ 14,186</u>	<u>\$ 27,606</u>	<u>\$ 1,129</u>	<u>\$ 8,788</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
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(CONTINUED)**

	N.C. #22	N.C. #37	Clay Co. #4 #269	Clay Co. #6
	(DITCHES)	(DITCHES)	(DITCHES)	(DITCHES)
<b>RECEIPTS</b>	\$ 1	\$ 9,905	\$ 28	\$ 3,081
<b>DISBURSEMENTS</b>	18	1,106	1,369	504
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(17)	8,799	(1,341)	2,577
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	-	-	32,433	-
Total Other Financing Sources (Uses)	-	-	32,433	-
NET CHANGE IN CASH FUND BALANCES	(17)	8,799	31,092	2,577
Fund Balances (Deficit) - Beginning	1,911	5,292	(70,818)	13,873
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ 1,894</u>	<u>\$ 14,091</u>	<u>\$ (39,726)</u>	<u>\$ 16,450</u>



**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
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(CONTINUED)**

	Clay Co. #7	Clay Co. #8	Clay Co. #14	Clay Co. #18
	(DITCHES)	(DITCHES)	(DITCHES)	(DITCHES)
<b>RECEIPTS</b>	\$ 1	\$ 8,344	\$ 14,039	\$ 11,632
<b>DISBURSEMENTS</b>	18	20,810	308	1,742
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(17)	(12,466)	13,731	9,890
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
NET CHANGE IN CASH FUND BALANCES	(17)	(12,466)	13,731	9,890
Fund Balances (Deficit) - Beginning	1,910	23,700	3,576	1,346
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ 1,893</u>	<u>\$ 11,234</u>	<u>\$ 17,307</u>	<u>\$ 11,236</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
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(CONTINUED)**

	Clay Co. #42	Clay Co. #44	Clay Co. #52	Lockhart Flood Storage
	(DITCHES)	(DITCHES)	(DITCHES)	(J.D. 53 - Main)
<b>RECEIPTS</b>	\$ 1,964	\$ 1,060	\$ 855	\$ -
<b>DISBURSEMENTS</b>	184	181	203	307
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	1,780	879	652	(307)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	-	-	-	-
Total Other Financing Sources (Uses)	-	-	-	-
NET CHANGE IN CASH FUND BALANCES	1,780	879	652	(307)
Fund Balances (Deficit) - Beginning	7,343	8,782	9,782	(697)
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ 9,123</u>	<u>\$ 9,661</u>	<u>\$ 10,434</u>	<u>\$ (1,004)</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	Ph #6 Lockhart Flood Storage	J.D. 53 - Main - Other	J.D. 53 Lat #1	J.D. 53 Lat #2
	<u>(J.D. 53 - Main)</u>	<u>(J.D. 53 - Main)</u>	<u>(DITCHES)</u>	<u>(DITCHES)</u>
<b>RECEIPTS</b>	\$ -	\$ 23,471	\$ 32,701	\$ 10,607
<b>DISBURSEMENTS</b>	<u>1,243</u>	<u>19,613</u>	<u>5,694</u>	<u>5,780</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(1,243)</u>	<u>3,858</u>	<u>27,007</u>	<u>4,827</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>-</u>	<u>3,741</u>	<u>6,004</u>	<u>5,767</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>3,741</u>	<u>6,004</u>	<u>5,767</u>
NET CHANGE IN CASH FUND BALANCES	(1,243)	7,599	33,011	10,594
Fund Balances (Deficit) - Beginning	<u>-</u>	<u>62,183</u>	<u>(104,363)</u>	<u>7,086</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ (1,243)</u></u>	<u><u>\$ 69,782</u></u>	<u><u>\$ (71,352)</u></u>	<u><u>\$ 17,680</u></u>

**WILD RICE WATERSHED DISTRICT**  
**COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND**  
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**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	J.D. 56	J.D. 56, Lat #1	#358 Clearwater Co. #3	#8 Moccassin Creek
	(DITCHES)	(DITCHES)	(DITCHES)	(UNASSESSED)
<b>RECEIPTS</b>	\$ 5,682	\$ 4,485	\$ 7,778	\$ -
<b>DISBURSEMENTS</b>	5,000	6,194	168	3,458
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	682	(1,709)	7,610	(3,458)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	(2,998)	-	-	3,458
Total Other Financing Sources (Uses)	(2,998)	-	-	3,458
NET CHANGE IN CASH FUND BALANCES	(2,316)	(1,709)	7,610	-
Fund Balances (Deficit) - Beginning	106,541	35,888	(7,872)	-
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ 104,225</u>	<u>\$ 34,179</u>	<u>\$ (262)</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT  
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CHANGES IN CASH FUND BALANCES  
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(CONTINUED)**

	#10 Mashaug Creek	#35 Sande Detention	#36 Marsh Creek 3	#36 Northern Improvment Dam
	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>	<u>(UNASSESSED)</u>
<b>RECEIPTS</b>	\$ -	\$ -	\$ -	\$ -
<b>DISBURSEMENTS</b>	<u>577</u>	<u>5,871</u>	<u>552</u>	<u>1,532</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(577)</u>	<u>(5,871)</u>	<u>(552)</u>	<u>(1,532)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>577</u>	<u>5,871</u>	<u>552</u>	<u>1,532</u>
Total Other Financing Sources (Uses)	<u>577</u>	<u>5,871</u>	<u>552</u>	<u>1,532</u>
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT**  
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**CAPITAL PROJECTS FUNDS**  
**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	#38 Rockwell Dam (UNASSESSED)	#39 Mashaug Dam (UNASSESSED)	#42 Proj #284 Non Leviable (UNASSESSED)	#212 - FDR 7/14 - 6/15 (RED RIVER CONSTRUCTION)
<b>RECEIPTS</b>	\$ -	\$ -	\$ 118,100	\$ -
<b>DISBURSEMENTS</b>	93,199	404	666	287
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(93,199)	(404)	117,434	(287)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	93,199	404	172,119	-
Total Other Financing Sources (Uses)	93,199	404	172,119	-
NET CHANGE IN CASH FUND BALANCES	-	-	289,553	(287)
Fund Balances (Deficit) - Beginning	-	-	(289,553)	-
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (287)</u>

**WILD RICE WATERSHED DISTRICT**  
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**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	#212 FDR 8-13 THRU 7-14 (RED RIVER CONSTRUCTION)	Red Riv Cons Income/Transfers (RED RIVER CONSTRUCTION)	District Owned Acquisitions (RED RIVER CONST GENERAL)	Leased Ag Property (RED RIVER CONST GENERAL)
<b>RECEIPTS</b>	\$ -	\$ -	\$ 1,532	\$ -
<b>DISBURSEMENTS</b>	<u>9,774</u>	<u>-</u>	<u>1,348</u>	<u>7,728</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(9,774)</u>	<u>-</u>	<u>184</u>	<u>(7,728)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>17,752</u>	<u>(1,044,099)</u>	<u>(67)</u>	<u>7,728</u>
Total Other Financing Sources (Uses)	<u>17,752</u>	<u>(1,044,099)</u>	<u>(67)</u>	<u>7,728</u>
NET CHANGE IN CASH FUND BALANCES	7,978	(1,044,099)	117	-
Fund Balances (Deficit) - Beginning	<u>(7,978)</u>	<u>1,044,099</u>	<u>(117)</u>	<u>-</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT**  
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**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	Red Riv Const General - Other (RED RIVER CONST GENERAL)	Red River Const - Other (RED RIVER CONSTRUCTION)	#335 2009 Acquisition (PROJECT DEV-OTHER)	#353 2012 Acquisition (PROJECT DEV-OTHER)
<b>RECEIPTS</b>	\$ 717,432	\$ -	\$ -	\$ 34,654
<b>DISBURSEMENTS</b>	<u>56,540</u>	<u>34</u>	<u>6,886</u>	<u>29,338</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>660,892</u>	<u>(34)</u>	<u>(6,886)</u>	<u>5,316</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>1,433,446</u>	<u>(808,238)</u>	<u>57,497</u>	<u>42</u>
Total Other Financing Sources (Uses)	<u>1,433,446</u>	<u>(808,238)</u>	<u>57,497</u>	<u>42</u>
NET CHANGE IN CASH FUND BALANCES	2,094,338	(808,272)	50,611	5,358
Fund Balances (Deficit) - Beginning	<u>(826,764)</u>	<u>808,272</u>	<u>(103,235)</u>	<u>(8,157)</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ 1,267,574</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (52,624)</u></u>	<u><u>\$ (2,799)</u></u>



**WILD RICE WATERSHED DISTRICT**  
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**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	#6 Felton (#336 #1 COM DIKES)	Ph 21 Perley Road Raise (#11 PERLEY CONSTRUCTION)	#11 Perley Construction - Other (#11 PERLEY CONSTRUCTION)	Ph 22 Hendrum Road Raises (#12 HENDRUM CONSTRUCTION)
<b>RECEIPTS</b>	\$ -	\$ 5,005	\$ 61,653	\$ 4,987
<b>DISBURSEMENTS</b>	-	-	18,657	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	5,005	42,996	4,987
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	(452)	-	(2,857)	-
Total Other Financing Sources (Uses)	(452)	-	(2,857)	-
NET CHANGE IN CASH FUND BALANCES	(452)	5,005	40,139	4,987
Fund Balances (Deficit) - Beginning	452	(5,005)	(46,051)	(4,987)
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (5,912)</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#12 Hendrum Constuction - Other (#12 HENDRUM CONSTRUCTION)	#13 Halstad (#336 #II COM DIKES)	#14 Shelly (#336 #II COM DIKES)	#336 06 Felton (#336 #II COM DIKES)
<b>RECEIPTS</b>	\$ 160,270	\$ 111,902	\$ -	\$ -
<b>DISBURSEMENTS</b>	<u>130,582</u>	<u>240,934</u>	<u>34</u>	<u>17</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>29,688</u>	<u>(129,032)</u>	<u>(34)</u>	<u>(17)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>-</u>	<u>3,119</u>	<u>34</u>	<u>469</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>3,119</u>	<u>34</u>	<u>469</u>
NET CHANGE IN CASH FUND BALANCES	29,688	(125,913)	-	452
Fund Balances (Deficit) - Beginning	<u>(73,298)</u>	<u>(22,610)</u>	<u>-</u>	<u>(452)</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ (43,610)</u></u>	<u><u>\$ (148,523)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#336 #II Com Dikes - Other (#336 #II COM DIKES)	#339 Dfirm Norman Co. (PROJECT DEV - OTHER)	#341 Dfirm Mahnomen Co (PROJECT DEV - OTHER)	#345 Clean Water Legacy Grant (PROJECT DEV - OTHER)
<b>RECEIPTS</b>	\$ -	\$ -	\$ -	\$ 7,000
<b>DISBURSEMENTS</b>	<u>136</u>	<u>9,901</u>	<u>-</u>	<u>354</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(136)</u>	<u>(9,901)</u>	<u>-</u>	<u>6,646</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>(107,018)</u>	<u>11,093</u>	<u>5,305</u>	<u>290</u>
Total Other Financing Sources (Uses)	<u>(107,018)</u>	<u>11,093</u>	<u>5,305</u>	<u>290</u>
NET CHANGE IN CASH FUND BALANCES	(107,154)	1,192	5,305	6,936
Fund Balances (Deficit) - Beginning	<u>107,154</u>	<u>(1,192)</u>	<u>(5,305)</u>	<u>(6,936)</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT**  
**COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND**  
**CHANGES IN CASH FUND BALANCES**  
**CAPITAL PROJECTS FUNDS**  
**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	#362 Wild Rice River MPCA WRAP (PROJECT DEV - OTHER)	#363 Marsh River MPCA WRAP (PROJECT DEV - OTHER)	#173 Anderson Wetland #5 (PROJECT DEV -RRC)	#194 Farm Ring Dikes (PROJECT DEV -RRC)
<b>RECEIPTS</b>	\$ -	\$ -	\$ -	\$ -
<b>DISBURSEMENTS</b>	<u>417</u>	<u>185</u>	<u>1,233</u>	<u>68</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(417)</u>	<u>(185)</u>	<u>(1,233)</u>	<u>(68)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>-</u>	<u>-</u>	<u>1,233</u>	<u>68</u>
Total Other Financing Sources (Uses)	<u>-</u>	<u>-</u>	<u>1,233</u>	<u>68</u>
NET CHANGE IN CASH FUND BALANCES	(417)	(185)	-	-
Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ (417)</u></u>	<u><u>\$ (185)</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#352 RIM/ WRP 2012 (PROJECT DEV -RRC)	#354 Goose Prairie WMA Storage (PROJECT DEV -RRC)	#356 Green Meadow Project Team (PROJECT DEV -RRC)	#357 WildRice Vik /Tuft/heitma (PROJECT DEV -RRC)
<b>RECEIPTS</b>	\$ -	\$ 588	\$ 9,902	\$ 14,930
<b>DISBURSEMENTS</b>	<u>174</u>	<u>26,645</u>	<u>51,990</u>	<u>20,318</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(174)</u>	<u>(26,057)</u>	<u>(42,088)</u>	<u>(5,388)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>174</u>	<u>26,057</u>	<u>42,088</u>	<u>5,388</u>
Total Other Financing Sources (Uses)	<u>174</u>	<u>26,057</u>	<u>42,088</u>	<u>5,388</u>
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#360 Minerva Twp Hyd Analys (PROJECT DEV -RRC)	#78 Gene Ueland Complaint 2014 (#18 VIOLATIONS)	#77 Ralph Kraft Complaint - Fos (#18 VIOLATIONS)	#76 Ralph Kraft Complaint - Wil (#18 VIOLATIONS)
<b>RECEIPTS</b>	\$ -	\$ -	\$ -	\$ -
<b>DISBURSEMENTS</b>	<u>17</u>	<u>622</u>	<u>438</u>	<u>127</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(17)</u>	<u>(622)</u>	<u>(438)</u>	<u>(127)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>17</u>	<u>622</u>	<u>438</u>	<u>127</u>
Total Other Financing Sources (Uses)	<u>17</u>	<u>622</u>	<u>438</u>	<u>127</u>
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#74 Island Lake- Monson-Danks (#18 VIOLATIONS)	#19 BBorgen - Mary 10 (#18 VIOLATIONS)	#50 Brian Borgen Complaint U R (#18 VIOLATIONS)	#72 Pete Domogalla Complaint 20 (#18 VIOLATIONS)
<b>RECEIPTS</b>	\$ -	\$ -	\$ 500	\$ -
<b>DISBURSEMENTS</b>	<u>1,247</u>	<u>520</u>	<u>-</u>	<u>1,451</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>(1,247)</u>	<u>(520)</u>	<u>500</u>	<u>(1,451)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	<u>1,247</u>	<u>520</u>	<u>-</u>	<u>1,451</u>
Total Other Financing Sources (Uses)	<u>1,247</u>	<u>520</u>	<u>-</u>	<u>1,451</u>
NET CHANGE IN CASH FUND BALANCES	-	-	500	-
Fund Balances (Deficit) - Beginning	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 500</u></u>	<u><u>\$ -</u></u>

**WILD RICE WATERSHED DISTRICT  
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CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#73 - Erickson- Hendricks Compla (#18 VIOLATIONS)	#18 Violations - Other (#18 VIOLATIONS)	#12 Permits - Other (#12 PERMITS)	#10 FEMA 2009 PW2002 #9 (FEMA 2009 1830)
<b>RECEIPTS</b>	\$ -	\$ -	\$ -	\$ 845
<b>DISBURSEMENTS</b>	211	3,301	90,162	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	(211)	(3,301)	(90,162)	845
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	211	3,301	90,162	(845)
Total Other Financing Sources (Uses)	211	3,301	90,162	(845)
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	-	-	-	-
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#11 FEMA 2009- Proj #12 PW1938 (FEMA 2009 1830)	#12 FEMA 2009 PW2007 UR (FEMA 2009 1830)	#13 FEMA 2009- MERKLE PW1695 UR (FEMA 2009 1830)	#14 FEMA 2009 PW2006 #1 (FEMA 2009 1830)
<b>RECEIPTS</b>	\$ 716	\$ 337	\$ 1,073	\$ 1,525
<b>DISBURSEMENTS</b>	-	-	-	26
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	716	337	1,073	1,499
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	(716)	(337)	(1,073)	(1,499)
Total Other Financing Sources (Uses)	(716)	(337)	(1,073)	(1,499)
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	-	-	-	-
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT**  
**COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND**  
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**CAPITAL PROJECTS FUNDS**  
**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	#15 FEMA 2009 Site 40 PW2179 UR (FEMA 2009 1830)	#2 FEMA 2009 PW224 JD53 (FEMA 2009 1830)	#3 FEMA 2009 PW #189 JD53 (FEMA 2009 1830)	#350 09 FEMA & Flood Fight (FEMA 2009 1830)
<b>RECEIPTS</b>	\$ 64	\$ 104	\$ 87	\$ -
<b>DISBURSEMENTS</b>	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	64	104	87	-
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	(64)	(104)	(87)	1,837
Total Other Financing Sources (Uses)	(64)	(104)	(87)	1,837
NET CHANGE IN CASH FUND BALANCES	-	-	-	1,837
Fund Balances (Deficit) - Beginning	-	-	-	(1,837)
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	#5 FEMA 2009 PW #310 UR (FEMA 2009 1830)	#51 FEMA Ice Control 2009 (FEMA 2009 1830)	#52 FEMA 2009 Ice Control #51 I (FEMA 2009 1830)	#7 FEMA Ice Control 09 Site #52 (FEMA 2009 1830)
<b>RECEIPTS</b>	\$ 734	\$ 45,769	\$ 5,326	\$ 42,859
<b>DISBURSEMENTS</b>	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	734	45,769	5,326	42,859
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	(734)	(45,769)	(5,326)	(42,859)
Total Other Financing Sources (Uses)	(734)	(45,769)	(5,326)	(42,859)
NET CHANGE IN CASH FUND BALANCES	-	-	-	-
Fund Balances (Deficit) - Beginning	-	-	-	-
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT**  
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**CAPITAL PROJECTS FUNDS**  
**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	#8 & 9 FEMA 2009 PW 341/1145 UR (FEMA 2009 1830)	#Ph #1 2009 PW156 UR (FEMA 2009 1830)	FEMA 2009 1830 - Other (FEMA 2009 1830)	Ph 003 Sites 9-11 (FEMA 2010 1900)
<b>RECEIPTS</b>	\$ 495	\$ 138	\$ -	\$ -
<b>DISBURSEMENTS</b>	-	-	1,570	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	495	138	(1,570)	-
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	(495)	(138)	1,570	303
Total Other Financing Sources (Uses)	(495)	(138)	1,570	303
NET CHANGE IN CASH FUND BALANCES	-	-	-	303
Fund Balances (Deficit) - Beginning	-	-	-	(303)
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	Ph 004 Site 12 (FEMA 2010 1900)	Ph 005 Sites 13-14 (FEMA 2010 1900)	Ph 006 Site 15-17 (FEMA 2010 1900)	Ph 007 Site 18 (FEMA 2010 1900)
<b>RECEIPTS</b>	\$ -	\$ -	\$ -	\$ -
<b>DISBURSEMENTS</b>	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	71	411	465	71
Total Other Financing Sources (Uses)	71	411	465	71
NET CHANGE IN CASH FUND BALANCES	71	411	465	71
Fund Balances (Deficit) - Beginning	(71)	(411)	(465)	(71)
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	Ph 2, Site 4-8 (PH 2 SITE 9-11)	Ph 2 Site 9-11-Other (PH 2 SITE 9-11)	Sites 1-3 (FEMA 2010 1900)	FEMA 2010 1900 - Other (FEMA 2010 1900)
<b>RECEIPTS</b>	\$ -	\$ -	\$ -	\$ -
<b>DISBURSEMENTS</b>	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	1,604	1,382	788	(4,410)
Total Other Financing Sources (Uses)	1,604	1,382	788	(4,410)
NET CHANGE IN CASH FUND BALANCES	1,604	1,382	788	(4,410)
Fund Balances (Deficit) - Beginning	(1,604)	(1,382)	(788)	4,410
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	FEMA 2011 #347 (FEMA PROGRAMS)	Ph 1, JD#53 L. #1 FEMA PW11 (FEMA 2011 1982)	Ph 11, Clay Co. #4 FEMA PW20 (FEMA 2011 1982)	Ph 12, Upper Reaches, PW 021 (FEMA 2011 1982)
<b>RECEIPTS</b>	\$ -	\$ -	\$ -	\$ -
<b>DISBURSEMENTS</b>	-	-	95	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	(95)	-
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	3,663	(314)	(33,158)	(79)
Total Other Financing Sources (Uses)	3,663	(314)	(33,158)	(79)
NET CHANGE IN CASH FUND BALANCES	3,663	(314)	(33,253)	(79)
Fund Balances (Deficit) - Beginning	(3,663)	-	-	-
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ -</u>	<u>\$ (314)</u>	<u>\$ (33,253)</u>	<u>\$ (79)</u>

**WILD RICE WATERSHED DISTRICT**  
**COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND**  
**CHANGES IN CASH FUND BALANCES**  
**CAPITAL PROJECTS FUNDS**  
**YEAR ENDED DECEMBER 31, 2014**  
**(CONTINUED)**

	Ph 15 South Br Bridge FEMA PW24 (FEMA 2011 1982)	Ph 16, Proj #1 CD #1 FEMA PW 25 (FEMA 2011 1982)	PH 2, 2 & 2a, J.D. 53 #2, PW11 (FEMA 2011 1982)	PH 3, JD53, #2 FEMA PW 13 (FEMA 2011 1982)
<b>RECEIPTS</b>	\$ -	\$ 71,286	\$ -	\$ -
<b>DISBURSEMENTS</b>	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	71,286	-	-
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	(3,382)	(137,273)	(242)	(904)
Total Other Financing Sources (Uses)	(3,382)	(137,273)	(242)	(904)
NET CHANGE IN CASH FUND BALANCES	(3,382)	(65,987)	(242)	(904)
Fund Balances (Deficit) - Beginning	-	-	-	-
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ (3,382)</u>	<u>\$ (65,987)</u>	<u>\$ (242)</u>	<u>\$ (904)</u>



**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	PH 4, Proj #18 CD #64 FEMA PW14 (FEMA 2011 1982)	PH 5, Proj #1 CD#1 FEMA PW#1 (FEMA 2011 1982)	PH 6, Proj #1 CD1 FEMA PW#16 (FEMA 2011 1982)	PH 7, South Br & CD FEMA PW17 (FEMA 2011 1982)
<b>RECEIPTS</b>	\$ -	\$ -	\$ -	\$ -
<b>DISBURSEMENTS</b>	-	-	-	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	-	-
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	838	1,460	1,634	653
Total Other Financing Sources (Uses)	838	1,460	1,634	653
NET CHANGE IN CASH FUND BALANCES	838	1,460	1,634	653
Fund Balances (Deficit) - Beginning	-	-	-	-
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ 838</u>	<u>\$ 1,460</u>	<u>\$ 1,634</u>	<u>\$ 653</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	PH 8, JD#56 FEMA PW 18 (FEMA 2011 1982)	Ph 9 Proj 20, CD#45 L #2, PW18 (FEMA 2011 1982)	FEMA 2011 1982 - Other (FEMA 2011 1982)	Works of Common Benefit
<b>RECEIPTS</b>	\$ -	\$ -	\$ -	\$ -
<b>DISBURSEMENTS</b>	-	-	1,127	-
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	-	-	(1,127)	-
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer From (To) Other Funds	(118)	(52)	(3,663)	-
Total Other Financing Sources (Uses)	(118)	(52)	(3,663)	-
NET CHANGE IN CASH FUND BALANCES	(118)	(52)	(4,790)	-
Fund Balances (Deficit) - Beginning	-	-	-	18,871
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u>\$ (118)</u>	<u>\$ (52)</u>	<u>\$ (4,790)</u>	<u>\$ 18,871</u>

**WILD RICE WATERSHED DISTRICT  
COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS, AND  
CHANGES IN CASH FUND BALANCES  
CAPITAL PROJECTS FUNDS  
YEAR ENDED DECEMBER 31, 2014  
(CONTINUED)**

	<u>TOTAL</u>
<b>RECEIPTS</b>	\$ 2,033,319
<b>DISBURSEMENTS</b>	<u>1,290,691</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER DISBURSEMENTS	<u>742,628</u>
<b>OTHER FINANCING SOURCES (USES)</b>	
Transfer From (To) Other Funds	<u>(10,792)</u>
Total Other Financing Sources (Uses)	<u>(10,792)</u>
NET CHANGE IN CASH FUND BALANCES	731,836
Fund Balances (Deficit) - Beginning	<u>1,319,657</u>
<b>FUND BALANCE (DEFICIT) - ENDING</b>	<u><u>\$ 2,051,493</u></u>

## **SUPPLEMENTAL INFORMATION SECTION (UNAUDITED)**

**WILD RICE WATERSHED DISTRICT  
SCHEDULE OF ACCOUNTS RECEIVABLE  
DECEMBER 31, 2014**

<u>FUND</u>	<u>SOURCE OF REVENUE AND PURPOSE</u>	<u>AMOUNT</u>
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There were no accounts receivable as of December 31, 2014.

**SCHEDULE OF ACCOUNTS PAYABLE AND CONTINGENT LIABILITIES  
DECEMBER 31, 2014**

<u>FUND</u>	<u>VENDOR NAME</u>	<u>CLAIM NUMBER</u>	<u>AMOUNT</u>
Capital Projects	Braun Intertec Corporation	15540	\$ 573
Capital Projects	Braun Intertec Corporation	15540	100
Capital Projects	Drainage Solutions	15543	4,500
Capital Projects	Key Contracting	15547	785
Capital Projects	Key Contracting	15547	785
Capital Projects	Ralph's Food Price	15551	35
Capital Projects	Tim Crompton Excavating	15555	2,550
General Fund	AmeriPride	15539	85
General Fund	Clay County Union	15542	72
General Fund	FP Mailing Solutions	15544	118
General Fund	Northwest Beverage, Inc.	15549	26
General Fund	Office Supplies Plus	15550	262
General Fund	Ralph's Food Price	15551	21
			\$ 9,912

## **OTHER REPORTS SECTION**

**MATHIAS C. JUSTIN, LTD.**  
***Certified Public Accountants***

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Minnesota Society of  
Certified Public Accountants

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**INDEPENDENT AUDITOR'S  
REPORT ON MINNESOTA LEGAL COMPLIANCE**

To the Board of Managers  
Wild Rice Watershed District  
Ada, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the Wild Rice Watershed District, Ada, Minnesota, as of and for the year ended December 31, 2014, and the related notes to the financial statements, and have issued our report thereon dated April 17, 2015.

*The Minnesota Legal Compliance Audit Guide for Political Subdivisions*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, contains six categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, and miscellaneous provisions. Our audit considered all of the listed categories.

In connection with our audit, nothing came to our attention that caused us to believe that the District failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above referenced provisions.

This report is intended solely for the information and use of those charged with governance and management of the District and the State Auditor and is not intended to be and should not be used by anyone other than the specified parties.



Mathias C. Justin, Ltd.  
Certified Public Accountants

Pequot Lakes, Minnesota  
April 17, 2015