

WILD RICE WATERSHED DISTRICT

11 Fifth Avenue East

Ada, MN 56510

Ph: 218-784-5501

REGULAR MEETING

November 10, 2010

APPROVED MINUTES

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday, November 10, 2010. Managers in attendance included Greg Holmvik, Diane Ista, Raymond Hanson, Greg Holmvik, John Austinson, Duane Erickson and Dean Spaeth. Absent: None. In addition the following persons were in attendance: Administrator Kevin Ruud, Assistant Administrator Loretta Johnson, Attorney Hanson, Engineer Jerry Bents and additional property owners, taxpayers and interested persons within the Watershed District.

2. Chairman Holmvik called the meeting to order at 8:30 a.m.

3. Approval of Agenda. A **motion** was made by Manager Spaeth and **seconded** by Manager Austinson to approve the agenda with additions of several items. **Carried**.

4. Approval of Billings. A **motion** was made by Manager Christensen and **seconded** by Manager Ista to approve the billings as presented. **Carried**.

5. Community Levee Improvements. Engineer Bents updated the Managers on the status of the Hendrum and Perley community levee improvements. Zavoral Construction, the contractor for both projects may begin some structural work this fall. Completion date for both projects is fall of 2011. The DNR has verbally approved the Community of Shelly for a second phase and we are currently awaiting the grant agreement from the State of Minnesota.

6. Farmstead Ring Dikes. Engineer Bents stated that some final touchups are being done by Ziegler Construction on the Borgen and Prussia ring dikes. No pay requests will be submitted today.

7. DFIRM Mahnomen and Norman County Grant Agreements. The monthly update of the DFIRM Grants was presented to the Board for review.

8. COE FS WRWD. Engineer Bents distributed the monthly update by Nan Bischoff, COE. The terrestrial species on the Wild Rice River is complete and the final report will be presented and the District's project will be completed.

9. Norman County Highway Department Permit Applications. Mick Alm, Norman County Highway Engineer, met with Managers at 8:50 a.m. to discuss a permit of the County's which the work has not been completed on that has expired. Alm stated that it was his understanding from previous years that the county did not have to complete their permits or update them if they expired. Manager Hanson just recommended renewing the permits. Consensus of Managers was that the Watershed Policy states permits are good for a year and felt that the county could just renew their permit.

10. Project #42 Upper Becker Dam Appeal Status. Attorney Hanson reported on the status of the current appeal of the Upper Becker Project by the City of Hendrum. An unofficial hearing was held on the 9th of November, which Attorney Hanson and Managers Erickson, Christensen and Hanson along with Administrator Kevin Ruud, attended. The District's position as presented was that they would move forward with Project D if the appeal by the City of Hendrum is dropped. Attorney Hanson stated that Hendrum will hold a City Council meeting in which they will decide and if they agree to that condition, would present a resolution stating that fact from their city council meeting.

11. Moccasin Creek Pilot Project Pattern Tile Incentive. Manager Erickson distributed a proposed pilot project for Moccasin Creek and stated that he, Curtis Borchert, Mike Christensen and Brian Borgen established at a recent meeting they held. Erickson stated that Sharon Josephson of Congressman Peterson's office also attended the meeting to share ideas and to bring this forward to be a part of the 2012 farm bill. Erickson requested support from the District to attend a meeting and present this proposal to NRCS. Erickson stated that the NRCS has a small amount of funding left from the last year and this would probably fit into that funding as a pilot project. Chairman Holmvik stated that his concern was where the \$75,000 cost share would be funding would be available and asked Erickson. Manager Ista felt that technical information was necessary and engineering would need to provide that information prior to her being comfortable with this proposal. A **motion** was made by Manager Erickson and **seconded** by Manager Hanson authorizing Managers Erickson, Ista and Christensen to work with Administrator Ruud and Engineer Bents in gaining additional technical information on this proposal. **Carried**.

12. Project Team Meeting. Consensus of Managers was to not hold a Project Team meeting the month of November.

PERMIT APPLICATIONS

13. Dean Bentley, Sections 14, 15, Wild Rice Township. A **motion** was made by Manager Christensen and **seconded** by Manager Hanson to approve Permit Application #11-10-10-01 to install a new 30" centerline culvert. **Carried**.

14. Don Johnson, Section 12, Winchester Township. A **motion** was made by Manager Ista and **seconded** by Manager Austinson to approve Permit Application #11-1-10-2 to install subsurface drainage tile with a lift station with the conditions that the applicant is responsible for adequate erosion control measures at the outlet, that the lift pump is not operated during freezing conditions, that the lift pump is not operated during downstream flooding conditions and the recommendations that the applicant get approval from the road authority for work in the road right of way and that the applicant get approval from the NRCS/SWCD office regarding wetland drainage issues. **Carried**.

16. Larry Richards, Section 17, Georgetown Township. A **motion** was made by Manager Erickson and **seconded** by Manager Christensen to approve Permit Application #11-10-10-3 of Larry Richards to lower four inlet pipes in Clay County Ditch #14 with the condition that the culvert sizes remain the same and that the outlet of the culverts is a minimum of 1.5 feet off the channel bottom and that the applicant is responsible for adequate erosion control measures on the ditch slopes and at the outlets. **Carried**.

COMPLAINTS

17. James Jirava and Mark Stalberger Complaint. Engineer Bents discussed the complaints filed by James Jirava and Mark Stalberger alleging that a block was installed in Section 33 of Spring Creek Township, Becker County, on Lindsey Lake. He stated that these property owners feel that there is an area that has been raised. A motion was made by Manager Hanson and seconded by Manager Austinson to table any action by the Board of Managers until landowners are able to have NRCS do some soil borings to determine if they have evidence that a block was installed. Carried.

18. Financial Report and Managers per Diems and Expenses. Doug Marcussen presented the financial report dated October 31, 2010. A motion was made by Manager Hanson and seconded by Manager Austinson to approve the financial report as presented. Carried. A motion was made by Manager Spaeth and seconded by Manager Ista to approve payment of Managers per diem and expenses as presented. Carried.

19. FEMA Repairs, J.D. #51 Ice Control Structure. A motion was made by Manager Spaeth and seconded by Manager Hanson authorizing Pay Request #1 in the amount of \$75,595.50 to Robert Schroeder Construction for work on the J.D. #51 Ice Control Structure. Carried.

20. County Road #134 Repair Request. Managers discussed a request by Jerry Bitker for repair of County Road #134 along Project #30. Attorney Hanson stated that he did not feel it was the District's responsibility to repair this road, rather the county engineer. Consensus of Managers was for Attorney Hanson to send correspondence to the Norman County Commissioners notifying them of the request and the repair request by Bitker.

21. J.D. #51 Debris Removal. Photos of debris and trees were shown to board to determine what their thoughts were concerning the removal. Consensus of Managers was to not do the tree and debris removal at this time due to the sensitivity of Grivno's.

22. Building Repair. Manager Hanson reported the fact that he noticed shingles are missing on the office building. Consensus of Managers was for the Administrator to have someone come and take a look.

23. Norman Polk, Sec. 8, Shelly Township Repair Request. A request by Jamie Tronnes for repair in Section 8 was brought before the board. A motion was made by Manager Ista and seconded by Manager Hanson authorizing the repair. Carried. Engineer Bents estimated the cost of the repairs would be approximately \$12,000.

24. Project #27 Repair Request. A repair request submitted by Bill Stalboerger on Project #27 in Mahnomen County was brought before the board. A motion was made by Manager Hanson and seconded by Manager Erickson to authorize the repair. Carried. Engineer Bents estimated the costs of the repairs would be approximately \$5-\$6,000.

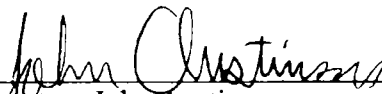
25. Red River Basin Report Effect of Storage in Wild Rice River. Engineer Bents presented an analysis report to the Red River Basin Commission by Houston Engineer on the effect on the 1997 Flood if storage which was included in the 2003 Watershed Management Plan had been in place. The report noted that since this analysis was completed directly for the Red River Basin Commission using the District's 2003 Water Management Plan it may not represent the current position of the District Managers. The simulation results showed a 57% flood reduction at the Twin Valley Gauge, 24% reduction at the Hendrum Gauge and 4% reduction at the Marsh River Gauge at Shelly.

26. Administrator Attendance at Meetings. Administrator Ruud questioned how the Managers wanted him to decide which meetings he should attend. Consensus of Managers was that he would use his discretion in deciding which meetings he should attend but bring back to the board any information that was informative for the Board.

27. Meeting Minutes. A **motion** was made by Manager Erickson and **seconded** by Manager Christensen to table action on the minutes of September 8, October 13 and November 4 until the regular December meeting. **Carried**.

28. Project #9 Felton Ditch and Overall Management Plan. A **motion** was made by Manager Ista and **seconded** by Manager Hanson authorizing Engineer Bents to provide a report to the Managers at the December meeting about the previous projects that had preliminary plans for flood control in the Felton Ditch Watershed along with the District's Overall Plan. **Carried**.

29. There being no further business to come before the Board of Managers a **motion** was made by Manager Hanson and **seconded** by Manager Erickson to adjourn the meeting. **Carried**. Chairman Holmvik adjourned the meeting at 11:10 a.m.



Secretary John Austinson

Date	Num	Name	Memo	Amount
Oct 14 - Nov 10, 10				
11/01/2010	13322	Red Apple	Citizen Advisory Supper	-49.51
11/10/2010	13327	Dean P Spaeth	per diem	-146.80
11/10/2010	13328	Diane J Ista	per diem	-194.29
11/10/2010	13329	Duane L Erickson	per diem	-168.39
11/10/2010	13332	Michael K Christensen	per diem	-293.59
11/10/2010	13330	Gregory R Holmvik	per diem	-244.34
11/10/2010	13331	John D Austinson	per diem	-69.26
11/10/2010	13333	Raymond M Hanson	per diem	-222.26
11/10/2010	13334	Alltel	Utilities	-196.75
11/10/2010	13335	AmeriPride	Rug Rental	-64.40
11/10/2010	13336	Arvid L Ambuehl	Contractor	-1,143.00
11/10/2010	13337	Cardmember Service	Credit Card Fees	-96.86
11/10/2010	13338	City of Ada	Utilities	-310.65
11/10/2010	13339	Custom Earth, Inc	construction work	-8,135.75
11/10/2010	13340	Dean Spaeth	reimbursement	-81.50
11/10/2010	13341	Diane Ista	mileage	-30.00
11/10/2010	13342	Duane Enckson-Mgr	manager reimbursement	-155.28
11/10/2010	13343	FP Mailing Solutions	postage meter	-236.94
11/10/2010	13344	Greg Holmvik	manager reimbursement	-30.00
11/10/2010	13345	Houston Engineering, Inc.	November Billings	-49,766.16
11/10/2010	13346	James Wagner, Sr	Beaver Control	-758.50
11/10/2010	13347	Jim's Locksmith Service	Keys	-6.41
11/10/2010	13348	John Austinson	mgrs reimbursement	-29.00
11/10/2010	13349	Jon Peterson	Mowing	-200.00
11/10/2010	13350	Kari Kujava - Mileage	reimbursement	-162.30
11/10/2010	13351	Kevin Erickson	Mowing Aug 28-Nov 11	-150.00
11/10/2010	13352	Loretel Systems	Utilities	-292.27
11/10/2010	13354	MARCO, Inc.	Copier Lease	-616.89
11/10/2010	13355	Mike Christensen	mileage reimbursement	-110.00
11/10/2010	13356	Norman County Index-Ada	Subscription	-33.00
11/10/2010	13357	North Star Water	Office Supplies	-95.00
11/10/2010	13358	Office Supplies Plus	Office Supplies	-165.94
11/10/2010	13359	Ralph's Food Pride	Office Supplies	-42.93
11/10/2010	13360	Raymond Hanson-Mgr	mgrs reimbursement	-62.25
11/10/2010	13361	RRWMB	1/2 cost share	-16,270.72
11/10/2010	13362	Renae Kappes	Cleaning	-150.00
11/10/2010	13363	Robert Schroeder Construction	Pay Req #1 Ice Control	-75,595.50
11/10/2010	13364	Wambach & Hanson	Legal Fees pd 11/4/10	-1,989.99
Oct 14 - Nov 10, 10				<u>-5,666.92</u>
Payroll/emp ins & Med exp & Payroll taxes				<u>-164,033.35</u>