

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510

SPECIAL MEETING

November 4, 2010
Drainage Tile. Permits, Etc.
APPROVED MINUTES

1. A special meeting of the Wild Rice Watershed District was held on Thursday, November 4, 2010, at the office of the District located at 11 Fifth Avenue East, Ada, MN. The purpose of the meeting was for administrative decision, tiling, permits and other issues. The following Managers were in attendance: Raymond Hanson, Mike Christensen, Diane Ista, Greg Holmvik and Duane Erickson. Managers absent: John Austinson and Dean Spaeth. In addition the following persons were in attendance: Interim Administrator Mark Aanenson, Future Administrator, Assistant Administrator Loretta Johnson and representatives of various agencies. Chairman Holmvik called the meeting to order at 8:40 a.m.

PERMIT APPLICATIONS

2. A **motion** was made by Manager Hanson and **seconded** by Manager Christensen to approve the following permit applications with recommendations. **Carried.**

- Red River Power Coop, Section 7, Shelly Township. Permit Application #11-4-10-1 to bury a high voltage power line under Project #5 Norman Polk with the condition that the cable is installed a minimum of 30" below the channel bottom.
- Bill Stalboerger, Section 1, Popple Grove Township. Permit Application #11-4-10-2 to extend an existing centerline culvert to create a field crossing with the condition that the new section of culvert is the same size and elevation as the existing culvert and that the applicant is responsible for adequate erosion control measures at the outlet of the new section of pipe and that the applicant obtains approval from the road authority for work in the road right-of-way.
- Joe Slette, Section 32, Marsh Creek Township. Permit Application #11-4-10-3 to install a single line of 4" subsurface drain tile with the condition that the applicant is responsible for adequate erosion control measures at the outlet.
- Joe Slette, Section 31, Marsh Creek Township. Permit Application #11-4-10-4 to install a water and sediment basin erosion control project with the condition that the applicant is responsible for adequate erosion control measures at the outlet.

3. Employee Salary. A **motion** was made by Manager Holmvik and **seconded** by Manager Christensen to approve a 3% increase for employees retroactive to employment date. **Carried.**

4. Watershed District Property Rental Agreements. A **motion** was made by Manager Hanson and **seconded** by Manager Christensen to advertise in local newspaper, for bids for rental of the three separate parcels of farmland property owned by the Wild Rice Watershed District. **Carried.** A **motion** was made by Manager Erickson and **seconded** by Manager Hanson to include in the rental agreements that the term is for three years, rental is subject to sale, the land must be worked back and that James Jirava has the first right for refusal on the property previously owned by Jirava. **Carried.**

5. Administrator Proposal. Kevin Ruud met with Managers to discuss the possibility of changing his contract to start sooner than December 1, 2010, as previously planned. Consensus was that he work with the Norman County Commissioners to agree to their terms of that contract. A motion was made by Manager Erickson and seconded by Manager Christensen authorizing Ruud's employment to begin between November 8 and December 1, 2010. Carried.

6. Chairman Holmvik recessed the meeting at 9:10 a.m. to be reconvened at 10:00 a.m. for the Drainage Tiling/Permits Meeting scheduled for that time.

7. Chairman Holmvik reconvened the meeting at 10:00 a.m. Attendees included county engineers, NRCS representatives and SWCD representatives from several counties within the watershed and landowners within the watershed interested in tiling.

8. Mark Aanenson, Interim Administrator, opened the Drainage Tile Permitting Meeting with a brief Power Point presentation for background information. Aanenson stated that the District has received approximately 68 tiling permits since 2007 with about 98% of them approved and 90% of the permits approved with conditions or recommendations. Considerations for approval of tile drainage permits applications include a tile plan showing the locations, tile sizes and outlet locations, looking at USFWS easements, NWI and potential wetland impacts, ditch system benefiting areas and outlet locations. Conditions and recommendations include contacting the NRCS/SWCD office for approval regarding wetland issues, approval from the road authority for work in the ROW and the applicant being responsible for adequate erosion control measures at the outlet of the tile system.

Questions were taken from the audience. Mick Alm asked if the District required elevations of the outlet, to which Aanenson stated no. Manager Ista talked about the possibility of the outlet being gated and the Gary Sands report on tiling.

NRCS/SWCD Involvement. Shawn Balstad, Norman County NRCS, stated that they will mark wetland projects if requested and stated that they have seen an increase in requests this last year. She stated that they encourage the farmer to fill out a 1026 and that landowners can also request a wetland certification. Dave Jones, NRCS Engineer, recommended that the District continue to give the permit but leave the indemnity verbiage on the permit stating that it is the applicants' responsibility to get other permits. Landowner Andy Borgen stated that landowners need to take some responsibility themselves in obtaining their tiling plan early and getting all of the necessary permits for tiling.

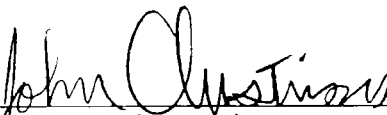
County Concerns. Clay County Engineer stated that their only concern was that they be notified. They don't have a formal work in the right of way permit at this time. Mick Alm stated that a committee had been formed some years ago with the District but he had not received any notifications for several years. Alm stated that they were not only interested in the listing of the tiling permits but intended to pass the information on to the county assessor with the feeling that value is added to the land when tile is in place and this would be a potential for increased land values. Alm also brought up the fact that they only are notified when a landowners stops by his office and requests permission to work in county ROW. He discussed an apparent violation where a landowner's tiling drained into the county ROW causing damages and the fact that the tile was draining below the ditch bottom. When asked if the landowner had a county permit or if any action had been taken by Alm regarding the violation, his answer was no to both. Alm felt that the District should require elevations. Manager Erickson stated that he strongly disagreed with Alm regarding the fact that the District should provide this information to the County Assessor for the purpose of increase to property tax.

Manager Hanson stated that if the County Assessor wants this information, it is available upon request at any time under the Freedom of Information Act. Mahnommen County Engineer Jon Large stated that the only tiling plan that they deal with is where the tile goes under their road and that is somewhat different. Engineer Bents discussed the District incorporate a list of agency notifications, including personnel names and numbers, in each tiling permit application for the landowner. Chairman Holmvik asked for any additional county concerns. Alm stated that he would probably put together something for the counties that would be uniform in manner.

Manager Erickson distributed a Pattern Tile/Waffle Water Storage Plan that he, Manager Christensen, Curtis Borchert and Brian Borgen, put together along with providing this to landowners on Moccasin Creek and Representative Collin Peterson's office. The purpose of taking this information to Sharon Josephson would be to forward to Representative Peterson to be introduced as part of the 2012 Farm Bill.

Chairman Holmvik asked if there were any specific recommendations from organizations that they would like the Watershed District to address. Curtis Borchert requested an informational listing of all the contacts that may be necessary for applicants when obtaining tiling permits. Discussion followed and Manager Hanson recommended that this information be placed on the District's web site.

9. There being no further business to come before the Board of Managers a **motion** was made by Manager Hanson and **seconded** by Manager Christensen to adjourn the meeting. **Carried.** Chairman Holmvik adjourned the meeting at noon.


Secretary John Austinson

NOV 4th 2010
Tiling meeting

DAVE OVERBO	clay to ENG
Kevin Kassenborg	Clay SWCD
Lynn Foss	Clay SWCD
Jonathan Larye	Mahnomon Co Eng.
Andrea Boyen	Clay Co. Eng. Former
Brad C. Hunt	Boone SWCD
Dusty Tasken	NRCS - Mahnomon
Dave Jones	NRCS - AREA ENGINEER
Ken & Renee	NORMAN CO. ENGR
Ron Thorsrud	NC SW
Shawn Balstad	NRCS - Norman Co.
Aaron Neubert	Mahnomon SWCD
Curto Buehner	Norman SWCD
Mick Alm	Norman Co. Hwy