

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

SPECIAL MEETING
October 27, 2011
APPROVED MINUTES

1. A Special meeting of the Wild Rice Watershed District Board of Managers was held on Thursday, October 27, 2011. Managers in attendance included Diane Ista, Dean Spaeth, Greg Holmvik, Duane Erickson and Mike Christensen. Absent: John Austinson and Raymond Hanson. In addition the following persons were in attendance: Administrator Kevin Ruud, Loretta Johnson, Engineer Bents, Attorney Hanson and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:30 a.m.
3. Project #30. Raymond Weidenborner, All Seasons Contracting was in attendance. Engineer Bents distributed correspondence from All Seasons Contracting in regards to their contract with the District for repair of Project #30. All Seasons is requesting that they be released from the contract due to the fact that they underbid the job and would lose a considerable amount of money. Bents stated that the District still holds the bid bond which is approximately \$40,000. Discussion followed, including the possibility of using the second bidder, however Bents' opinion was that if the District rebid the job in early spring the bids may come in lower and the fact that the second bidder would not accept the job without various bid modifications. Attorney Hanson had concerns with going with the second bidder but allowing changes to the original contract and also recommended the need to communicate with both All Seasons and the bid bond company to research the possibility of using the bid bond. A motion was made by Manager Erickson and seconded by Manager Ista authorizing staff and legal counsel to investigate all possibilities and bring back answers at the November meeting. Carried.
4. Clay County SWCD Pheasant Forever Request. Paul Krabbenhoft, Clay County SWCD requested financial assistance from the District to fund additional staff in the CCSWCD office to promote Pheasants Forever conservation programs. Consensus of the Board was to not supply any funding at this time.

PERMIT APPLICATIONS

5. Tom Olson, Section 6, Ulen Township. Managers, landowners and agency personnel discussed the permit Application of Tom Olson to construct wetland restorations and creations. After consideration, a motion was made by Manager Spaeth and seconded by Manager Erickson to table the permit and Managers will meet with landowners and agency persons in an effort to negotiate an agreement. Carried.
6. Roger Kurpius, Section 2, Mary Township. Administrator Ruud reported that Permit Application #10-27-11-3 to construct wetland restorations and creations is now approved, as adjacent landowners have signed on the permit.

7. A motion was made by Manager Christensen and seconded by Manager Spaeth to approve the following permit applications with special recommendations and conditions as shown. Carried.

- Kevin Anderson, Section 29, Rockwell Township. Permit Application #10-27-11 to lower an inlet pipe into Project #19 with the condition that the pipe outlet is set at a maximum of two feet from the ditch bottom and that the spoil bank is restored to the current elevation and that the applicant is responsible for adequate erosion control measures associated with the project.
- City of Hitterdal, Section 34, Goose Prairie Township. Permit Application #10-27-11-2 to replace a culvert with the conditions that the pipe to be installed is the same size and elevation as approved by the MN DNR Protected Waters Permit.
- Dean Pederson, Section 24, Strand Township. Permit Application #10-27-11-5 to install subsurface drain tile approved with the following recommendations and conditions and that a tile plan is provided to staff for their approval: 1.) Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2.) Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3.) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4.) Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5.) Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding.
- Scott Stevenson, Section 32, Mary Township. Permit Application #10-27-11-8 to install a centerline inlet pipe with a flap gate into J.D. #56 with the condition that the pipe outlet is set at a maximum of two feet from the ditch bottom and that the spoil bank is restored to the current elevation and that the applicant is responsible for the erosion control measures associated with the project.
- Scott Stevenson, Section 3 Viding Township. Permit Application #10-27-11-9 to widen a field approach and extend a 24” culvert with the condition that the pipe outlet is set at a maximum of two feet from the ditch bottom and that the spoil bank is restored to the current elevation and that the applicant is responsible for the erosion control measures associated with the project.
- Scott Stevenson, Section 5, Winchester Township. Permit Application #10-27-11-10 to remove a field approach with an 18 inch pipe and install a new field approach with an 18 inch pipe with no conditions.
- John Storsved, Section 20, Hendrum Township. Permit Application #10-27-11-11 to remove a driveway with an 18 inch pipe and install a new driveway approach with an 18 inch pipe with the condition that the pipe is set at the existing grade of the road ditch and that the applicant obtains approval from the road authority for any work in the road right-of-way.

8. Dean Pederson, Section 25, Strand Township. A motion was made by Manager Spaeth and seconded by Manager Ista to approve Permit Application #10-27-11-6 of Dean Pederson to install subsurface drain tile with the condition that applicant provides staff with written documentation that the drainage authority adds the SE1/4NW1/4 of Section 26 Strand Township into the benefitting area of Norman County Ditch #42 and the following recommendations and conditions and that a tile plan is provided to staff for their approval: 1.) Recommendation that the applicant contact and coordinate with the NRCS/SWCD/FSA offices to ensure approval/clearance regarding any potential wetland issues (and with the USFW for installation of tile on any parcel that is under easement from the USFWS). 2.) Recommendation that the applicant obtain approval from the necessary road authorities (Township, county, state,...) for any work in the road R/W and the drainage authorities (county) for outlets into legal ditches not under the WRWD jurisdiction. 3.) Approved with the condition that the applicant is responsible for adequate erosion control measures at the outlet of the tile system. This should include the installation of riprap or other protection measures at pump outlets. It will remain the responsibility of the applicant to maintain this protection as long as the tile is in place and operating. 4.) Approved with the condition that all gravity outlets be installed above (however not more than 2-feet above) the elevation of the original design gradeline of the receiving ditch or channel. 5.) Pumped Outlets Only – Approved with the condition that the pump (s) not be operated during freezing conditions and during times of downstream flooding. Carried.
9. Dean Pederson, Section 7, Waukon Township. A motion was made by Manager Spaeth and seconded by Manager Erickson to table Permit Application #10-27-11-7 to install a field approach and culvert until a pipe size is provided to the District. Carried.
10. MAWD Annual Meeting, December 1-3, Alexandria, MN. A motion was made by Manager Christensen and seconded by Manager Ista authorizing Managers and Staff attendance at the Annual Meeting. Carried. Administrator Ruud noted that staff will take care of registration if noticed by the November meeting.
11. Moccasin Creek O & M Plan. Administrator Ruud reported on the recent meeting held with landowners and agency staff on Moccasin Creek.
12. PRAP, Brian Dwight, BWSR. Brian Dwight assisted Managers and staff in reviewing the Performance Report Prepared by Don Buckhout and distributed to Managers. Consensus was for staff to review comments and prepare a draft to be assessed and provided to the Board for approval prior to submittal to Buckhout at BWSR.
13. There being no further business to come before the Board of Managers a motion was made by Manager Erickson and seconded by Manager Spaeth to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 11:10 a.m.

John Austinson, Secretary