

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
February 12, 2014
APPROVED MINUTES

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday February 12, 2014. Managers in attendance included: Greg Holmvik, Duane Erickson, Dean Spaeth, Mike Christensen, Curt Johannsen, and Raymond Hanson. Absent: John Austinson. In addition the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Elroy Hanson, Tara Jensen, and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:30 a.m.
3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve the agenda as presented. Carried.
4. Approval of Billings. A motion was made by Manager Hanson and seconded by Manager Christensen to approve payment of billings as presented. Carried.
5. Meeting Minutes. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve the December 2013 and January 2014 meeting minutes as presented. Carried.
7. Financial Report. A motion was made by Manager Spaeth and seconded by Manager Christensen to approve the monthly financial report January 31, 2014, the annual financial report dated December 31, 2014, and the following transfers from unassessed projects to the Red River Construction and Survey and Data accounts. Carried.

Transfers as of 12-31-13

	12/31/2013	RRC	Survey & Data
#212 09-10 FDR PT			
PROJECTS AND DITCHES			
ASSESSED PROJECTS			
#3 2013 Arends Petition	123.25	(123.25)	
UNASSESSED			
#35 Sande Detention	6,956.99	(6,956.99)	
#36 March Creek 3	112.00	(112.00)	
#42 Proj #284 Non Leviable	285,000.00	(285,000.00)	
Project Development - Other			
#336 06 Felton	451.50	(451.50)	
#336 14 Shelly	82.50	(82.50)	
#345 Clean Water Legacy Grant	64.00	(64.00)	

#346 Moccasin Creek Tile/Outlet		
Project Development - RRC		
#352 RIM/WRP 2012	(2,750.00)	2,750.00
#354 Goos Prairie WMA Storage	6,395.25	(6,395.25)
#356 Upper Green Meadow/Klask S	471.00	(471.00)
#357 WildRice Vik/Tufte/heitma	1,394.50	(1,394.50)
#358 Clearwtr Co. #3 DO NOT US	(359.50)	359.50
#359 Small Storage Investigatio		
#360 Minerva Twp Hyd Analys	520.00	(520.00)
#1 General Evaluation	718.75	(718.75)
#2 230th Ave & WRR	638.25	(638.25)
#3 240th Ave & WRR	1,581.50	(1,581.50)
Total #360 Minerva Twp Hyd Analys		
Permits and Violations		
#12 Permits		
#18 Violations		
#73 Erickson-Hendricks Complaint	519.75	(519.75)
#50 Brian Borgen Complaint U R	(150.00)	150.00
#63 Klask/Johnson Complaint		
#72 Pete Domogalla Complaint 20		
#18 Violations - Other	949.65	(949.65)
#12 Permits - Other	12,799.04	(12,799.04)
#173 Anderson Wetland #5		
	<u>315,518.43</u>	<u>(312,059.93)</u>
	<u>315,518.43</u>	<u>(3,458.50)</u>
	315,518.43	(315,518.43)

8. Open Mic. Ada City Administrator Paul Poczobut Jr. stated that he is currently trying to set up a meeting in Halstad for several small communities in northern Minnesota prior to the legislative day on February 27th. This meeting would be a joint effort to assist each other in obtaining state funding for road raise projects needed to complete community levee projects. Manager Johannsen stated that while he believes that it would be good to come together to assist each other, it is a good idea for each community to have their own resolution, which the city of Hendrum currently has. Manager Johannsen also stated that all communities might not be ready for funding at the same time and developing a timeline on how much would be needed each year would be a good idea. Engineer Bents encouraged City Administrator Poczobut to seek advice from the City of Breckenridge on the process required as they have been through it. Chairman Holmvik asked City Administrator Poczobut to let Administrator Ruud know when the meeting will be once it is determined. Chairman Holmvik also asked Administrator Ruud to inform Ron Harneck of the meeting.

PERMIT APPLICATIONS

9. Norman County Highway Department, Section 16, Fossum Twp. A motion was made by Manager Spaeth and seconded by Manager Hanson to table Permit #2-12-14-4 to remove a bridge and restore slopes to match the site following several adjacent landowners voicing their concern regarding access issues if the bridge is removed rather than replaced. Administrator Ruud asked interested parties to bring their concerns to the Norman County Highway Department to determine why the decision to not replace the structure was made. Engineer Bents added that from a Watershed standpoint there is no reason to deny the permit, however out of

courtesy for those who attended the meeting we will table the permit at this time to allow them the option to voice their concern to the applicant. Carried.

10. A motion was made by Manager Spaeth and seconded by Manager Hanson to continue tabling the following permits pending previously requested information from the applicants. Carried:

- Roderick Anderson, Section 4, Wild Rice Twp. Permit #2-12-14-1 to install a crossing and culvert in Project 12
- Dahl Brothers, Section 21, Bear Park Twp. Permit #2-12-14-2 to install subsurface drain tile.
- Leon Johnson, Section 23, Pleasant View Twp. Permit #2-12-14-3 to install a crossing with a 60" pipe or two 48" pipes.

11. Norman County Highway Department, Section 1, Shelly Twp. A motion was made by Manager Erickson and seconded by Manager Spaeth to approve Permit #2-12-14-5 to remove a bridge and restore the slopes to match the site with conditions that the applicant regrade the slopes to match the adjacent upstream and downstream channel section and obtain appropriate vegetative cover. Carried.

12. Norman County Highway Department, Section 4, Shelly Twp. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve Permit #2-12-14-6 to replace a bridge with a new bridge and regrade the adjacent roadways with the conditions that the applicant ensure that the culverts are installed based on the original gradeline of the ditch per the plans prepared previously by the NRCS-SCS which are on file at the WRWD office. Carried.

13. Scott Visser, Section 7, Fossum Twp. A motion was made by Manager Johannsen and seconded by Manager Spaeth to continue tabling Permit #2-12-14-7 to install a new centerline culvert pending previously requested information from the applicant. Carried.

14. Duane Brendemuhl, Section 14, Flowing Twp. A motion was made by Manager Spaeth and seconded by Manager Christensen to table Permit #2-12-14-8 to install pattern tile pending detailed tile plan submission from the applicant.

15. Open Mic Continued. John Peterson presented the Board with a proposal to till and reseed a portion of the Lockhart project and to move the current game plot. Peterson stated that he would like the ability to harvest the food plot in the fall, but would not till the acreage until prior to planting in the spring. Administrator Ruud found the current easement on the project and it was determined that all changes need to be approved by BWSR. A motion was made by Manager Johannsen and seconded by Manager Hanson to table the issue to allow Peterson to consult BWSR regarding the request. Manager Erickson suggested that Peterson get documentation showing the approval for fall Harvest of the food plot as well. Carried.

16. Community Flood Control Levee Projects. Engineer Bents stated that he was going to update the board regarding his conversation with City Administrator Poczobut and the proposal for a joint cities meeting.

Engineer Bents continued that Perley and Hendrum are still waiting for enrollment into the federal levee program. All necessary information for enrollment in the program has been submitted.

Engineer Bents updated the Board regarding progress being made in Halstad. Levee modifications need to be approved by the Corps, the determination of a major or minor modification still has not been determined since a minor relocation is required. Land acquisition will be a joint effort between the Watershed and City with Attorney Julin with the City of Halstad leading land acquisition for the largest landowner and Attorney Hanson

working with the acquisition of other parcels needed. Appraisals will begin in February with some of the land currently being for sale.

17. Lower Wild Rice Preliminary Storage Evaluation. Administrator Ruud informed the Board that the application for a Project Acceleration Grant to develop a conceptual plan will be reviewed by the Flood Damage Reduction work group at their meeting next week.

18. Goose Prairie Marsh. Administrator Ruud updated the Board of the information presented in the Project Team meeting on the morning of Wednesday, January 29th. Rather than restoring the existing channel, the option of digging an alternate channel to reduce disruption of existing wetlands is being reviewed. This would still allow water to flow through the existing channel, allowing easier access for clean out of the project channel if needed. Engineer Bents presented the Board with renderings of a proposed control structure which would provide the ability to draw the marsh down to 1203.6. The top elevation still needs to be determined through meetings with the DNR. Manager Erickson stated that he would like to present information to landowners at a meeting, asking for assistance from other Board members. Chairman Holmvik asked Manager Erickson, Administrator Ruud and up to two other board members to coordinate an informational meeting with landowners regarding the project.

19. Green Meadow Project Team. Administrator Ruud stated that a Project Team meeting was held on the afternoon of Wednesday, January 29th. The decision to hold this meeting following the morning Goose Prairie Marsh meeting was at the request of State agencies to decrease their travel time. A decision to alternate meeting times was decided upon as the afternoon meeting found many in attendance unproductive the later the meeting went. Manager Johannsen added that he felt as if many members were finding difficulty establishing the wording required for proper documentation of the process. He felt that having the additional resources team develop language and seeking input from the Project Team would speed the process up. This would give members an example of what is required.

20. FY2016-17 BWSR Biennial Budget Request. A motion was made by Manager Johannsen and seconded by Manager Hanson approving Administrator Ruud to submit a request to be entered into the BWSR Biennial Budget. Carried.

21. FDR/DNR March Conference. A motion was made by Manager Spaeth and seconded by Manager Johannsen approving Manager attendance at the FDR/DNR March Conference in Detroit Lakes. Carried.

22. MAWD Legislative Session. A motion was made by Manager Hanson and seconded by Manager Johannsen approving Manager attendance at the MAWD Legislative session in March. Carried.

23. Per Diems. A motion was made by Manager Hanson and seconded by Manager Johannsen to approve payment of Managers per diems and expenses as distributed. Carried.

24. Financials. Administrator Ruud presented the Board with the 2013 unaudited Red River Watershed Management Board financial report and the 2013 published Minnesota Association of Watershed Districts Annual Report.

25. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Johannsen to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 10:30 am.

Date	Num	Name	Memo	Amount
Jan 29 - Feb 13, 14				
02/10/2014	15158	Ada City	Jan Utilities	-302.72
02/10/2014	15159	AmeriPride		-148.24
02/10/2014	15160	Arvig	Telephone, Internet, Fax	-438.87
02/10/2014	15161	Becker County SWCD	Area I Junior/Senior Envirothon donation	-100.00
02/10/2014	15162	Braun Intertec Corporation	Geotechnical evaluation - phase 2	-5,383.25
02/10/2014	15163	Cardmember Service		-2,950.59
02/10/2014	15164	Clay County Union	Advertising	-68.50
02/10/2014	15165	EcoLab	rodent program	-77.51
02/10/2014	15166	Houston Engineering, Inc.	Engineering Expense	-22,370.27
02/10/2014	15185	Kenneth Aaron Kesselberg	Snow Removal	-260.00
02/10/2014	15186	Mahnomen Soil & Water Cons. District	Area I Envirothon Donation	-100.00
02/10/2014	15187	MARCO, Inc.		-2,350.24
02/10/2014	15188	MAWD	Annual Dues	-3,500.00
02/10/2014	15189	McCollum Hardware, Inc.	Heater	-73.18
02/10/2014	15190	Minnesota Energy Resources Corporation	December Electric	-130.92
02/10/2014	15201	Morris Electronics, Inc.		-1,842.82
02/10/2014	15191	Norman County Recorder	34 copies @ 2.00	-68.00
02/10/2014	15192	Northwest Beverage, Inc.	Water	-31.68
02/10/2014	15193	Office Supplies Plus		-3,844.71
02/10/2014	ACH	PERA		-11.75
02/10/2014	15194	Polk County Taxpayer Service Center	3 Plat books @ 35.80 ea	-107.40
02/10/2014	15195	Ralph's Food Pride	supplies	-75.74
02/10/2014	15196	Red River Watershed Management Board	Distribution of 2013 taxes	-8,817.09
02/10/2014	15197	Renae Kappes	cleaning - 3 @ 60	-180.00
02/10/2014	15198	Thomson West	MN Statutes	-44.35
02/10/2014	15199	Twin Valley Times	1 year subscription	-30.00
02/10/2014	15200	Visser Trenching	Snow Removal	-260.00
02/10/2014	15156	Wambach & Hanson	Legal	-3,767.65
02/10/2014	15157	Cardmember Service	Service Charge	-65.88
02/11/2014		QuickBooks Payroll Service	Created by Payroll Service on 02/10/2014	-5,484.50
02/12/2014	15216	Michael K Christensen		-667.53
02/12/2014	15215	Gregory R Holmvik		-312.03
02/12/2014	15213	Dean P Spaeth		-105.42
02/12/2014	15212	Curt Johannsen		-374.15
02/12/2014	15214	Duane L Erickson		-196.95
02/12/2014	15217	Raymond M Hanson		-89.60
Jan 29 - Feb 13, 14				64,631.54