

WILD RICE WATERSHED DISTRICT

11 East 5th Avenue – Ada, Minnesota 56510
Phone (218) 784-5501

REGULAR MEETING APPROVED MINUTES

1. A Regular meeting of the Wild Rice Watershed District (WRWD) Board of Managers was held on **Wednesday, September 14, 2005**, at 8:30 a.m. at the District Office located at 11 5th Avenue East, Ada MN 56510.
2. **WRWD Managers present:** Diane Ista, Steve Dalen, Jim Skaurud, Warren Seykora, Joe Spaeth, Bob Wright and Jim Wagner, Sr. Others attending included: Jerry Bents Houston Engineering (H.E.), Acting Administrator Mark Aanenson (H.E.), Tim Halle, Publicist, and Kari Kujava, Recording Secretary.
3. Chairman Seykora called the meeting to order at 8:35 a.m.
4. **Motion** was made by Manager Wagner to accept the agenda with the following changes. **Seconded** by Manager Dalen. **Carried.**
 - Erik Bakke permit for application submitted 9-13-05.
5. **REVIEW OF REGULAR AND SPECIAL MEETING MINUTES**
Motion was made by Manager Ista to approve the August 10, 2005 Regular meeting minutes. **Seconded** by Manager Dalen. **Carried.**
Motion was made by Manager Spaeth to approve the minutes from the Upper Reaches Hearing. **Seconded** by Manager Wagner. **Carried.**
6. **MONTHLY FINANCIAL REPORT**
 - Doug Marcussen reviewed the financial report with the Board. **Motion** was made by Manager Dalen and **Seconded** by Manager Spaeth to accept the monthly financial report. **Carried.**
 - Monthly billings were presented to the Board and after a short discussion regarding use of Managers time and the agreement to watch this more closely **Motion** was made by Manager Dalen to approve the billings. **Seconded** by Manager Wagner. **Carried.**
7. **APPOINTMENTS**
 - **9:00 a.m. Energy & Environmental Research (EERC).** Bethany Bolles from the EERC was here to explain the Waffle Program. Board members were very impressed with the results in the program and is interested in future updates regarding the research outcomes.
 - **9:30 a.m. Storage Meeting and Managers Concerns.**
 - Manager Dalen believes there is a way to make the Managers meeting more proficiently. After discussion, it was a board consensus to use 15 minutes at the start of the meeting in the morning and then again after lunch. This time would become part of the monthly agenda and would be used for the Managers to voice concerns that may have come up after the agenda was prepared.

- **STORAGE:** Manager Dalen asked the Board for authorization to try to work alone to accomplish the flood storage project and be able to bring it to the storage meetings in more of an organized fashion. He would like to push the storage plan along to hopefully have things ready for the reps to present at the government level to receive money for projects. **Motion** by Manager Ista to authorize Manager Dalen to work, strategize and move forward along with formation of a committee to help brainstorm to be called the AOC (Act of Congress) committee. **Seconded** by Manager Wagner. **Carried.**

Motion made by Manager Wright and **Seconded** by Manager Spaeth to recess the meeting to discuss the budget hearing. **Carried.**

- **10:00 a.m. Budget Hearing.** Doug Marcussen presented the 2006 budget. **Motion** was made by approve the 2006 budget by Manager Wright and **Seconded** by Manager Spaeth. **Carried.**

REGULAR MEETING RECONVENED

- **10:00 a.m. Approval of Special Levies.** **Motion** was made by Manager Ista and **Seconded** by Manager Wagner to approve the levies as presented at the August 10, 2005 meeting. Marcussen made it clear to the Board that changes can be made until December 15, 2005. **Carried.**
- **11:00 a.m. Paul Borgen complaint.** **Motion** was made by Manager Skaurud clarifying that Paul Borgen's complaint is not in violation of the Watershed rules but the Board does acknowledge that there is a problem and wants Engineer Bents to send a letter to Borgen and make it clear that the Board will not pursue the issue as a complaint/violation. **Seconded** by Manager Spaeth. It was stated that if Mr. Borgen wants to pursue this legally he is to do on his own. **Carried.**
- **11:30 a.m. Keith Chisholm Permit (8-23-05-13).** After discussion with concerned landowners the Board of Managers approved the permit contingent that Mr. Chisholm obtain a MPCA NPDES Storm Water Permit. A MPCA NPDES Permit is required on construction projects that will exceed 1-acre of disturbance. His intent is to only clean the ditch along the west side of the NW ¼ of Section 34 of Lockhart Twp; therefore no permit was required for that activity **Motion** was made by Manager Dalen to approve the permit contingent on approval from the MPCA. **Seconded** by Manager Skaurud. **Carried.**

RECESS REGULAR MEETING – OPEN PUBLIC HEARING

- **1:30 a.m. Upper Felton Storage Project Hearing**
Engineer Bents presented Option 3 of proposed project and preliminary resolution report (attached). **Motion** was made by Manager Ista to pass the resolution of the project titled Upper Felton Storage titled Project 41 and to have Engineer Bents proceed with the engineers report. **Seconded** by Manager Wagner. **Carried.** Manager Wright abstained from any discussion do to owning land in that area,

Motion was made by Manager Spaeth to close the public hearing. **Seconded** by Manager Wagner. **Carried.**

REGULAR MEETING RECONVENED

8. PERMIT APPLICATIONS

Norman County

- 1. Triangle Agronomy Service – Install Culvert – Section 27 Wild Rice Twp
Motion was made by Manager Skaurud to approve the permit contingent on approval from the City. **Seconded** by Manager Spaeth. **Carried.**
- 2. Steven Grieve –Construct new ditch between dike and road – Section 15 – Green Meadow Twp.
Motion made by Manager Spaeth to approve permit. **Seconded** by Manager Wagner. **Carried.** Since approval was granted, Grieve canceled his request for the permit
- 3. Rob Myers – Lower culverts of field dike – Section 3 – Winchester Twp
Motion made to approve by Manager Spaeth with the condition that if any additional deepening of the ditches, another permit will be needed. **Seconded** by Manager Skaurud. **Carried.**
- 4. Jonathan Grothe – Install 24” culvert – Section 17 – Hendrum Twp
Motion made by Manager Dalen to approve the permit contingent on his brother in is agreement with the work proposed. **Seconded** by Manger Ista. **Carried.**
- 5. Robert Brandt – Install culvert – Section 28 – Green Meadow Twp
Motion made by Manager Ista to approve the permit provided that the culvert is on grade with the culvert at the corner to the culvert on the ½ mile line (field crossing). **Seconded** by Manager Wagner. **Carried.**
- 6. Tony Flyberg – Abandon and fill an existing ditch – Section 15 – Lake Ida Twp.
Motion made by Manager Dalen to approve permit. **Seconded** by Manager Wagner. **Carried.**
- 7. Brian Visser – Install tile – Section 27 – Green Meadow Twp
Motion was made by Manager Dalen to table the permit until the spring to establish how the water drains through the tile and to determine if neighboring landowners are affected. If at that point, drainage is an issue and due to the fact he failed to apply for a permit prior to completing the work, he will be considered in violation of the District Watershed rules and action will be taken at that point to determine cost incurred to the District and corrective measures required to correct the violation. **Seconded** by Manager Ista. **Carried.**
- 8. Keith Chisholm – (renewal from 7-24-03) – Install tile – Section 6 – Green Meadow Twp.
Motion made by Manager Ista to approve permit. **Seconded** by Manager Wright. **Carried.**
- 9. Keith Chisholm – (renewal from 3-21-04) – Install tile – Section 15 – Strand Twp.
Motion made to approve permit by Manager Dalen. **Seconded** by Manager Wright. **Carried.**
- 10. Gullingsrud Farms Inc. – Install larger culvert – Section 8 – Waukon Twp.
Motion made by Manager Dalen to approve permit. **Seconded** by Manger Ista. **Carried.**

- 11. Keith and Bill Chisholm – Install Culvert for field crossing – Section 20 – Green Meadow Twp
Motion made by Manager Ista to approve permit. **Seconded** by Manager Wright. **Carried.**
- 12. Brian Erickson – (Lynn Johnson-operator) – Install culvert – Section 11 – Hegne Twp.
- **Motion** made by Manager Dalen to approve permit. **Seconded** by Manager Spaeth. **Carried.**
- 13. Kary Peterson – Install driveway – Section 16 – Lockhart Twp
Motion by Manager Spaeth to approve permit. **Seconded** by Manager Skaurud. **Carried.**
- 14. Erik Bakke – Install culvert – Sections 9 & 16, Flom Twp
Motion by Manager Spaeth to approve permit. **Seconded** by Manager Wright. **Carried.**
- 15. Ray Bitker – Move existing field crossing – Section 9 – Anthony Twp
Motion by Manager Skaurud to approve the permit with the condition that the existing crossing is not removed. **Seconded** by Manager Wagner. **Carried.**

Mahnomen County

- 16. Patrick Noll – Install tile – Section 4 – Pembina Twp
Motion made by Manager Wagner to table the permit until engineering can review proposed work site. **Seconded** by Manager Wright. **Carried.**
- 17. Patrick Noll – Install tile – Section 19 – Pembina Twp
Motion made to approve the permit with the recommendation that he seeks NRCS approval. **Seconded** by Manager Skaurud. **Carried.**
- 18. Canadian Pacific Railway – Replace existing culverts – Section 26 – Pembina Twp.
Motion made to approve permit by Manager Spaeth with the condition to have the location verified. **Seconded** by Manager Wagner. **Carried.**
- 19. Canadian Pacific Railway – Replace existing culverts – Section 2 – Marsh Creek Twp.
Motion made to approve permit by Manager Spaeth with the condition to have the location verified. **Seconded** by Manager Wagner. **Carried.**
- 20. Canadian Pacific Railway – Replace existing culverts – Section 36 – Popple Grove Twp.
Motion made to approve permit by Manager Spaeth with the condition to have the location verified. **Seconded** by Manager
- 21. David Vipond – Install tile – Section 19 – Pembina Twp
Motion made by Manager Spaeth to approve the permit with the recommendation that he seeks NRCS approval. **Seconded** by Manager Skaurud. **Carried.**
- 22. U.S. Fish and Wildlife Service – Restore Wetlands – Sections 10 & 11 – Lake Grove Twp.
Motion was made by Manager Dalen to approve permit pending notification of landowners to verify that they are in agreement. **Seconded** by Manager Skaurud. **Carried.**
- 23. U.S. Fish and Wildlife Service – Restore Wetlands – Section 28 – La Garde Twp
Motion was made by Manager Dalen to approve permit pending notification of landowners to verify that they are in agreement. **Seconded** by Manager Skaurud. **Carried.**

- 24. U.S. Fish and Wildlife Service – Restore Wetlands – Sections 22, 26, 27 – Lake Grove Twp
Motion was made by Manager Dalen to approve permit pending notification of landowners to verify that they are in agreement. **Seconded** by Manager Skaurud. **Carried.**
- 25. David Eiyneck – Install culvert – Section 20 – Pembina Twp
- **Motion** made by Manager Dalen to approve permit. **Seconded** by Manager Wright. **Carried.**
- 26. Oxley Hereford Ranch – Install tile – Section 23 – Rosedale
Motion was made by Manager Spaeth to approve permit pending the permit is signed by applicant (Ron Schafer) and with the recommendation to that he seeks approval from the NRCS regarding wetland issues. **Seconded** by Manager Skaurud. **Carried.**
- 27. Oxley Hereford Ranch – Install tile – Section 24 – Rosedale
Motion was made by Manager Spaeth to approve permit pending the permit is signed by applicant (Ron Schafer) and with the recommendation to that he seeks approval from the NRCS regarding wetland issues. **Seconded** by Manager Skaurud. **Carried.**
- 28. Oxley Hereford Ranch – Install tile – Section 26 – Rosedale
Motion was made by Manager Spaeth to approve permit pending the permit is signed by applicant (Ron Schafer) and with the recommendation to that he seeks approval from the NRCS regarding wetland issues. **Seconded** by Manager Wright. **Carried.**
- 29. Lake Grove Township – Install culvert – Section 32 – Lake Grove Twp.
Motion made by Manager Ista to approve permit. **Seconded** by Manager Spaeth. **Carried.**
- 30. Lake Grove Township – Install culvert – Section 32 – Lake Grove Twp.
Motion made by Manager Wright to approve permit. **Seconded** by Manager Spaeth. **Carried.**
- 31. Jerome Slette – Install tile – Section 32 – Marsh Creek Twp
Motion made to approve by Manager Wright. **Seconded** by Manager Spaeth. **Carried.**

Becker County

- 32. Canadian Pacific Railway – Replace existing culverts – Section 19 – White Earth Twp.
Motion made to approve permit by Manager Skaurud with the condition to have the location verified. **Seconded** by Manager Wagner **Carried**
- 33. Canadian Pacific Railway – Replace existing culverts – Section 1 – Maple Grove Twp.
- **Motion** made to approve permit by Manager Spaeth with the condition to have the location verified. **Seconded** by Manager Wagner **Carried.**
- 34. David Lunde – Remove sediment – Section 1 Walworth Twp
Motion by Manager Ista to table permit contingent on DNR and wetland mitigation. **Seconded** by Manager Wagner. **Carried.**

Tabled Permits

- Circle E Frams Inc – Construct new ditch – Section 7 – Spring Creek Twp – Becker County.
Consensus to remain tabled until crop is off and adjacent landowners are notified.

**RECONVENE MEETING
WEDNESDAY, SEPTEMBER 28, 2005**

1. The Reconvene Meeting of the Wild Rice Watershed District Board of Manager was held on **Wednesday, September 28, 2005** at the District office located at 11 5th Ave East, Ada MN 56510.
2. Chairman Seykora called the meeting to order at 8:35 a.m.
3. **WRWD Managers present:** Diane Ista, Steve Dalen, Jim Skaurud, Warren Seykora, Joe Spaeth, Bob Wright and Jim Wagner, Sr. Others attending included: Jerry Bents Houston Engineering (H.E.), Acting Administrator Mark Aanenson (H.E.), Tim Halle, Publicist, and Kari Kujava, Recording Secretary.
4. **APPOINTMENTS**
 - **9:30 a.m. Administrator Interview (Tera Getter)**
Motion made by Manager Skaurud to offer Tera the position contingent on her acceptance of a salary/benefit package approved by the Board of Managers .
Seconded by Manager Ista. **Carried.** **Motion** was made by Manager Spaeth for the hiring committee to meet on Tuesday, October 4, 2005 at 11:00 to discuss a salary/benefit package. **Seconded** by Manager Ista. **Carried.**
 - **11:00 a.m. JD 51 Repair**
Landowners Present: Leroy and Verna Grivno, Tom and Ron Baker. After discussion, **motion** made by Manager Ista to table this issue until the November meeting due to the need for more information. **Seconded** by Manager Spaeth. **Carried.**
5. **PERMIT APPLICATIONS**
 - Norman County**
 - 34. Don Johnson – extend culvert for wider crossing – Section 24 – Winchester Twp
Motion made by Manager Wright to approve permit pending notification of affected landowners. Action will be taken at the October board meeting. **Seconded** by Manager Wagner. **Carried.**
 - 35. Russell Olson – Install tile – Section 12 – Rockwell Twp
Motion made by Manager Ista. **Seconded** by Manager Wright. **Carried.**
 - Mahnomen County**
 - 36. Patrick Noll – Install tile – Section 4 – Pembina Twp
Motion made by Manager Wagner contingent that applicant receives approval from NRCS. **Seconded** by Manager Wagner. **Carried.**
 - 37. Gordon Klabunde – Install tile and culvert – Section 2,3 – Popple Grove Twp
Motion made to approve contingent that applicant receives approval from NRCS. **Seconded** by Manager Wagner. **Carried.**
 - Clay County**
 - 38. Orvin Hilde – Install culvert – Section 28 – Ulen Twp
Motion made by Manager Spaeth. **Seconded** by Manager Wagner. **Carried.**

- **Upper Reaches**
 - Re-determination of Benefits
Don Vellenga and Mayor Jim Ellefson were present on behalf of the City Council and asked for clarification of the re-determination of benefits on the Upper Reaches Project and how the citizens of Ada will be affected.
 - **Motion** was made by Manager Spaeth to approve pay request #2 to Visser Trenching in the amount of \$2,707.49 for 2004 Upper Reaches Repairs. **Seconded** by Manager Dalen. **Carried.**
- **Lockhart Flood Storage – Review of Revised O and M Plan**
Engineer Bents reported to the Board that the new plan is in place and the Peterson's are very satisfied.
- **Heiberg Dam**
Motion was made by Manager Skaurud to commence the eminent domain proceeding on the Furuseth Property. **Seconded** by Manager Spaeth. **Carried.**
- **Norman county Acquisitions**
 - Roger Lee
Paperwork hasn't been received from Norman County Abstracting but is expected any day. Nothing can be done until that is received.
 - Lori Merkle
The Merkle land is in her late husband's name (Larry) and his brother's name therefore Engineer Bents didn't know if the land would be out of litigation before the allotted money runs out.
 - Robin Stene
It was agreed by the Board to proceed with the processing information on the Robin Stene site in case the Merkle information doesn't follow through.
- **Demolition**
 - Requests for Time Extensions (Brian Borge)
Brian has requested that he have until November 1, 2005 to remove the remaining buildings from the buy out sight. **Motion** was made by Manager Wagner to approve the request. **Seconded** by Manager Spaeth. **Carried.**
 - Ken Thomas
The well on the Thomas site has not been sealed yet.
- **Farm Ring Dikes**
Letters were sent to previously interested individuals and there has been a slow response. The deadline to return the information to the District office is September 15, 2005. **Motion** was made by Manager Spaeth to send follow up letters to let them know that since they haven't responded they will be taken off the list until further notice. **Seconded** by Manager Wagner. **Carried.**
- **South Branch Repairs (Hagen and Winchester)**
Motion was made by Manager Spaeth to approve pay request #2 to Midwest Seeding of Middle River in the amount of \$88,432.20 for the Winchester site clean out. **Seconded** by Manager Wagner. **Carried.**
Motion was made by Manager Wagner to approve pay request #1 to Gordon Construction in the amount of \$39,969.00. **Seconded** by Manager Wright. **Carried.**

- **Upper Felton Storage**
Landowner meeting was held Friday, September 9, 2005 (see attached minutes). **Motion** was made by Manager Ista to pay landowners \$20/acre for surveying and soil boring. **Seconded** by Manager Wagner. **Carried.** **Opposed** by Manager Skaurud. **Motion** was made by Manager Ista that if the landowner requests a seconded appraisal refer them to Alerus and if Alerus is unable to follow through, suggest Crowne Appraisal. **Seconded** by Manager Dalen. **Carried.** Manager Wright abstained from discussion due to owning land in the Upper Felton Project Area.

8. WILD RICE RIVER FEASIBILITY STUDY

- **Review of Public Meeting.**
A short discussion was held regarding the public meeting. Board members requested that all correspondence from the public be reviewed at the reconvene meeting scheduled for September 28, 2005.
- **Next Steps**
Engineer Bents explained the benefits of the project so the Board has positive feedback to address to the public when approached.

9. NEW BUSINESS

- **Bonding Applications/Resolutions**
Motion was made by Manager Ista passed to request funding for the Upper Felton, South Branch and WRRFS (Phase 2). **Seconded** by Manager Wagner. **Carried.**
- **SWCD Cost-share Requests**
 - **Orlynn and Patricia Wang Request**
Motion made by Manager Wagner to deny request for financial assistance on erosion project. Wangs have received 90% (\$15,355.80) of funding through the NRCS and are asking for the Watershed to cost-share with the SWCD to cover the final 10% (\$1706.20). **Seconded** by Manager Spaeth. **Carried.** Mark agreed to be in contact with the SWCD.
- **Conrad Wiger Request for flood storage investigation**
Mark was contacted by the Clay County SWCD about Conrad Wiger's interest in being considered a site to potentially store water on his land in Clay County. **Motion** was made by Manager Skaurud to authorize Engineer Bents to review and report back to the Board. **Seconded** by Manager Skaurud. **Carried.**
- **Gene Ueland Ditch Maintenance Request – Ditch 52 Main and Lat 1**
Motion was made by Manager Spaeth to approve request. **Seconded** by Manager Wright. **Carried.**
- **Darlene Hendricks – Request for Investigation**
Mrs. Hendricks is requesting an investigation into the dike in the NW ¼ of Section 30 in Wild rice Township. It is the Boards understanding that this isn't work that has been done recently. Since that is the case, the Watershed Board is unable to pursue any action such as a violation as she was requesting. **Motion** made by Manager Spaeth to have Jerry send her a letter letting her know that someone has been out and looked at the site and unless the work is recent – the Board cannot act on it. **Seconded** by Manager Spaeth. **Carried.**

- **Project 19 – Sections 29 and 30 – Rockwell Township**
Motion was made by Manager Spaeth to approve the repair on Project 19. Seconded by Manager Wright. Carried.
- **Judicial Ditch No. 51 – Sections 12 & 13, McDonaldsville Twp and Section 18, Lake Ida Township**
Motion made by Manager Ista to hold a meeting with affected landowners to try to resolve this situation. Seconded by Manager Wright. Carried.
- **WRWD Building Repairs (insurance requirement)**
Motion was made by Manager Wagner to talk to Willard Gade about making the necessary repairs to the building and out-building. It was also agreed that Chairman Seykora to talk to Clayton Roering about repairing the external brickwork. Engineer Bents informed the Board that the repairs would be funded out of Capital Improvements. Seconded by Manager Spaeth. Carried.
- **Request for Information Policy**
Motion was made by Manager Dalen and Seconded by Manager Wagner to create a policy addressing guidelines for completing information requests. Carried.
- **Norman County Ditch #15**
Motion made by Manager Spaeth for approval to have the survey completed and clean the ditch as needed pending all the spoil releases have been signed. Seconded by Manger Wright. Carried.

10. RRWMB REPORT

- Manager Wright gave an update of the most recent meeting and tour.

11. MEETINGS/CONFERENCES/SEMINARS

- **It's the Water Workshop, September 13-15, 2005**
No action taken – conference over.
- **MN Water 2005 and Annual Water Resources Joint Conference 25-26, 2005**
Board made no authorization to attend.
- **WRWD Project Team**
No September meeting scheduled. Motion was made by Manager Wright to include the Project Team meeting on the monthly agenda to discuss a possible agenda. The motion also included that a letter be sent to all Project Team members explaining to them to tentatively schedule the 4th Wednesday for a Project Team meeting. If the Board decides there isn't enough items for an agenda – notice to all PT members will be sent out at that time. Seconded by Manager Wagner. Carried.
- **Drainage and Water Project Law in Minnesota – October 20, 2005 – St. Cloud**
Motion was made by Manager Wright to approve attendance of Board members with Board member responsible for their own registration. Seconded by Manager Spaeth. Carried.

- Eric Zurn – Install tile – build water retention area – Section 16 -- Pembina Twp – Mahnomen County.
Motion made by Manager Wright to table permit until questions are answered by Zurn. **Seconded** by Manager Wagner. **Carried.** Wetland and NRCS has dropped violations.
- Clyde Neset – Install culvert – Section 6 – Fossum Twp – Norman County
Consensus to remained tabled
- Jerry Bitker – Install culvert –Section 14 – Anthony Twp – Norman County
Motion by Manager Spaeth to table permit until drainage direction is determined. **Seconded** by Manager Wright. **Carried.**
- Jerome Slette – Install tile -- Section 31 – Marsh Creek Twp – Mahnomen County
Motion made by Manager Spaeth to approve permit. **Seconded** by Manager Wagner. **Carried.**

7. COMPLAINTS/VIOLATIONS INVESTIGATIONS

- **Eugene Vik Violation – Section 35 – Hegne Twp – Norman County**
Vik wanted copy of ROW and it was provided to him. Attorney Hanson hasn't heard from County Attorney Opheim's office regarding any further action.
- **Jirava/Matter – Section 4 – Spring Creek Twp – Becker County.**
Chairman Seykora and Mark Aanenson to review and bring back recommendations to the October meeting.
- **Pederson Brother – Section 7 – Gregory Twp – Mahnomen County.**
Attorney Hanson hasn't received anything back from the Mahnomen County attorney.
- **Brian Borgen – Section 10 – Mary Twp – Norman County**
Waiting the pending outcome of the criminal proceedings. ROW was sent proving that the District had permission for right of entry.
- **Gene Ueland - .**
Board in agreement that this isn't a violation of the Watershed.
- **Hendricks (Eken Complaint) – Section 30 – Wild Rice Twp – Norman Cnty**
Both the NCRS SWCD's have met with Hendricks. It's been surveyed and they are willing to put the dirt back. The county doesn't want to pursue anything after the surveying. Curt Borchert (Norman Cnty SWCD) is satisfied with the decision since Hendricks is enrolled in the farm program. Ryan Braulick (NRCS) is the only one that has continued to pursue the violation due to wetland issues.

8. UNFINISHED BUSINESS

- **Employee Manual**
Final edits and approval at the October meeting.
 - Administrative applications
The applications received after re-advertising were distributed to the Board for review. Applicants were narrowed down to 1 and an interview was set up for Wednesday, September 28, 2005.
- **WRWD Bylaws**
Motion was made by Manager Skaurud to table the Bylaws until the October meeting. **Seconded** by Manager Ista. **Carried.**

Tabled Permits

- James Jirava – Install tile – Section 19 & 30 – Spring Creek Twp – Becker Cnty
Permit # 8-23-05-11. Permit dropped by applicant due to cost and feasibility.

6. UNFINISHED BUSINESS

- ***Heiberg Dam***
Attorney Hanson is proceeding with the process of eminent domain. The “Quick Take” hearing is scheduled for November 16, 2005 with the final hearing scheduled for December 30, 2005. Attorney Hanson will be contacting the Furuseths to try and negotiate a deal to avoid the court proceedings. Engineer Bents will be in contact with the contractors to ask for an extension on proposed work.
- ***Wild Rice River Feasibility Study – COE remarks from public meeting***
All comments from the public were reviewed by the Board. Engineer Bents has been working on Phase 2 with Nan Bischoff (see draft letter). The Board has requested more of an understanding of what Phase 2 entails but is recommending that is focused on storage analysis. **Motion** was made by Ista to have Engineer Bents proceed with what is outlined in the draft letter. **Seconded** by Manager Dalen. **Carried**.

7. NEW BUSINESS

- ***WRWD Building Repairs (insurance requirement)***
No further information obtain since September 14. To be addressed at the October 12 meeting.
- ***LIDAR Mapping***
Motion made by Manager Spaeth to fund up to \$50,000 less individual county contributions to the LIDAR project. **Seconded** by Manager Wagner. **Carried**. Project to be funded out of the Survey and Data fund.
- ***Annual Report <Tim Halle>***
Tim Halle asked for input from the Board on changes and/or corrections to the WRWD Annual Report. **Motion** made by Manager Ista to authorize the report to go to print and 200 copies be prepared. Motion included looking into posting the report on the MAWD website for other agencies and individuals to view which would eliminate postage etc. **Seconded** by Manager Wright. **Carried**.
- ***Dalen Coulee***
Motion was made by Manger Skaurud to investigate the history and hydraulics of the Dalen Coulee in Section 26 in Lee Twp. **Seconded** by Manager Wagner. **Carried**.

8. OTHER ISSUES – DISCUSSIONS

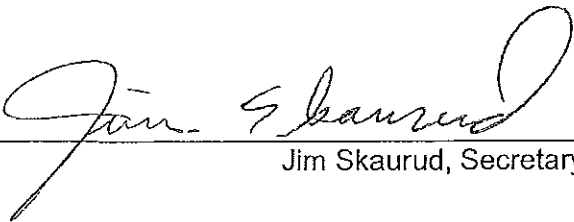
- ***Project 31 Repair – Sections 35 and 36***
Engineer Bents discussed with the Board his conversation with Dwight Heitman. Eugene Vik refuses to allow the Watershed onto his property. Manager Ista volunteered to talk with Vik about this situation. Motion was made by **Manager** Dalen to have Manager Ista approach Eugene Vik and if he still refuses legal action will be considered. **Seconded** by Manager Skaurud. **Carried**.

Regular Meeting, September 14, 2005

- ***Judicial Ditch No. 53 Repair – Section 25 – Shelly Twp and Section 30 in Goodhope Twp***
Motion made by Manager Ista to approve repair request pending signing of spoil releases from landowners. **Seconded** by Manager Wright. **Carried**.

9. **ADJOURN**

- Meeting adjourned at 2.20 p.m.



Jim Skaurud, Secretary