

Wild Rice Watershed District  
Permit Application Information

The requirements for a permit from the Board of Managers for certain uses of water or works within the district is not intended to delay or inhibit development. Rather, the permits are needed so that the Managers are kept informed of planned projects, can advise and in some instances provide assistance, and to insure that development of the natural resources is orderly and in accordance with the district's watershed management plan.

Permit applications are needed for any works within the Watershed District that could potentially change or alter the current flow of waters within the district. Examples of proposed work requiring a permit are:

- install subsurface drain tile
- install or replace a culvert
- install a field approach
- install erosion control structure
- abandon and fill an existing ditch or waterway
- construct a new ditch
- deepen or widen an existing ditch
- build water retention area
- repair shoreline

Furthermore:

- no works or use requiring a permit shall be commenced prior to the issuance of a permit
- permit applications must be on file at the district's office at least ten (10) days prior to the regular monthly meeting to be considered at that meeting
- unless specified, all permits are approved for a term of one year
- obtaining a permit does not relieve the applicant from the responsibility of obtaining any other additional local, state, or federal authorizations or permits that may be required
- if a permit application is refused or granted subject to conditions, the applicant may demand a formal hearing within thirty days

Permit applications are available at the district website, [www.wildricewatershed.org](http://www.wildricewatershed.org), or at the District office, 11 5<sup>th</sup> Ave E, Ada, MN. All permit applications must be accompanied by an aerial photo detailing proposed work. Applications to install subsurface drain tile must be accompanied by a detailed tile plan.

For further questions or assistance in the permit application process,  
contact Kari or Tara at the district office. 218-784-5501