

WILD RICE WATERSHED DISTRICT
11 Fifth Avenue East
Ada, MN 56510
Ph: 218-784-5501

REGULAR MEETING
January 11, 2017
APPROVED MINUTES

A full list of acronyms used is available at the end of this report (Appendix A)

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday January 11, 2017. Managers in attendance included: Greg Holmvik, Duane Erickson, Sharon Askelson, Mike Christensen, Dean Spaeth, Curt Johannsen and Raymond Hanson. In addition, the following persons were in attendance: Administrator Kevin Ruud, Engineer Jerry Bents, Attorney Hanson, Tara Jensen, and various other interested taxpayers and landowners.
2. Chairman Holmvik called the meeting to order 8:30 a.m with the reciting of the Pledge of Allegiance.
3. Agenda Approval. A motion was made by Manager Spaeth and seconded by Manager Johannsen to approve the agenda with the following additions: Upper Reaches Pay Request. Carried.
4. Approval of Minutes. A motion was made by Manager Johannsen and seconded by Manager Christensen to approve the December 14, 2016, Regular Meeting Minutes as presented. Carried.
5. Approval of Billings. A motion was made by Manager Spaeth and seconded by Manager Askelson to approve payment of billings as presented, with the addition of a bill from Renae Kappes. Carried.
6. Financial Report. A motion was made by Manager Johannsen and seconded by Manager Hanson to approve the monthly and yearend financial reports dated December 31, 2016. Carried.
7. Open Microphone. No one spoke at this time.
8. Community Flood Protection. Engineer Bents stated that FEMA distributed a draft report on flood plain findings for Halstad and Hendrum. Conference calls for each community will be held on January 23. He added that we are continuing to work to secure funding for construction improvements in the 2017 bond. If funding is approved, construction could begin in Halstad as early as the end of summer 2017.
9. Upper Reaches. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve Pay Request 1 from Cougar Tree Service in the amount of \$32,775.00. Carried.
10. Green Meadow RCPP. Engineer Bents summarized information to be presented to the Interdisciplinary Team at the end of January.

PERMIT APPLICATIONS

11. Doug Spaeth, Section 30, Chief Twp. A motion was made by Manager Askelson and seconded by Manager Hanson to approve Permit #1-11-17-6 with standard tile conditions and with the condition that the applicant provide written approval for work completed on the adjacent property owner in the NW SE of section 30 of Chief Township (Rolland Francis). Carried.

12. Clay County Highway Department, Sections 23 & 24, Hagen Twp. A motion was made by Manager Spaeth and seconded by Manager Hanson to approve Permit #1-11-17-3. Carried.
13. David Arends, Section 10, Mary Twp. A motion was made by Manager Hanson and seconded by Manager Askelson to return Permit #1-11-17-1. The application was withdrawn by the applicant on 1-3-2017. Carried.
14. Andrew Borgen, Section 6, Mary Twp. A motion was made by Manager Johannsen and seconded by Manager Spaeth to table Permit #1-11-17-2 to install subsurface drain tile to notice the SWSWSW of Section 6 of Mary Twp. Carried.
15. A motion was made by Manager Johannsen and seconded by Manager Askelson to table the following permit with reasons listed. Carried.
 - Allen Haaland, Section 19, Strand Twp. Permit #1-11-17-4 to lower a culvert and a crossing, build a rock ditch block, ditch cleaning and deepening, to notice Sections 18 and 19 of Strand, and sections 13, 14, 23, 24, 25, and 26 of Green Meadow Twp.
 - Allen Haaland, Section 30, Strand Twp. Permit #1-11-17-5 to Add a 24" centerline culvert, to notice Sections 18 & 19 of Strand Twp and Sections 13, 14, 23, 24, 25, and 26 of Green Meadow Twp.
16. Lower Wild Rice. Administrator Ruud stated that he is continuing to work with Attorney Hanson to develop proposed easement language. Once finalized it will be presented to BWSR for comments.
17. Rules Update. Discussion was held regarding assessing fees for after the fact permits/violations and confidentiality regarding wetlands.
18. RRWMB, Naomi Goral, Administrator. Naomi Goral, Administrator of the RRWMB, provided information to the Board regarding programs, studies, testing, and monitoring that is funded by the RRWMB.
19. Rules Update (continued). Discussion continued regarding informing applicants if they need to obtain additional permits for proposed works, and if we are required to do so. It was determined that it was offered as a courtesy to offer information when staff notices that further permits will be required. A motion was made by Manager Hanson and seconded by Manager Askelson to adopt the draft version pending clarification on wetland privacy with legal console. Carried.
20. Managers Per Diems. A motion was made by Manager Hanson and seconded by Manager Spaeth to approve payment of Managers per diems and expenses as distributed. Carried.
21. Meetings, Conferences, Seminars. A motion was made by Manager Christensen and seconded by Manager Johannsen to approve Manager and Staff attendance at the Red River Watershed Management Board and Flood Damage Reduction Work Group Joint Annual Conference, March 22-23, 2017, at the Marriott in Moorhead, MN and at the Legislative Session. Carried.
22. There being no further business to come before the Board of Managers, a motion was made by Manager Hanson and seconded by Manager Askelson to adjourn the meeting. Carried. Chairman Holmvik adjourned the meeting at 10:20 a.m.

Date	Num	Name	Memo	Amount
Dec 15, '16 - Jan 11, 17				
12/27/2016		Payroll	Created by Payroll Service on 12/23/2016	5,556.90
01/10/2017		Payroll	Created by Payroll Service on 01/09/2017	5,604.59
12/15/2016	ACH	Aflac		318.24
12/25/2016	ACH	MARCO, Inc.		696.49
12/29/2016	ACH	Minnesota Energy Resources Corporation		47.00
12/15/2016	ACH	MN Dept of Revenue	5062265	446.00
12/15/2016	ACH	US Treasury-Payroll	41-6145653	2,446.18
12/15/2016	ACH	PERA		988.81
12/29/2016	ACH	MN Dept of Revenue	5062265	425.00
12/29/2016	ACH	US Treasury-Payroll	41-6145653	2,166.14
12/29/2016	ACH	PERA		862.81
01/10/2017	ACH	Ada City		244.66
01/03/2017	ACH	Arvig		314.52
12/28/2016	ACH	Target	iPad - Kevin	829.55
12/28/2016	ACH	Best Buy	iPad supplies	140.20
01/10/2017	ACH	Verizon Wireless	Kevin Cell	14.37
01/06/2017	ACH	MN Dept of Revenue		21.17
01/11/2017	16229	AmeriPride	rugs	100.83
01/11/2017	16230	Clay County Union	Advertising	684.00
01/11/2017	16231	Cougar Tree Care, Inc.	Tree Removal	32,775.00
01/11/2017	16232	Fertile Journal	Advertising	784.92
01/11/2017	16233	FP Mailing Solutions	Postage Meter	118.63
01/11/2017	16234	Houston Engineering, Inc.	December Engineering	19,741.70
01/11/2017	16235	Kenneth Aaron Kesselberg		250.00
01/11/2017	16236	Mahnomen Pioneer	Advertising	259.20
01/11/2017	16237	Norman County Highway Department	Borgen Restitution Reimbursement	750.00
01/11/2017	16238	Norman County Recorder	Copies	3.75
01/11/2017	16239	Norman County SWCD	WRAPS Surveying	1,679.28
01/11/2017	16240	Norman County Treasurer/Auditor	Beaver Control Cost Share	25.00
01/11/2017	16241	Norman County Treasurer/Auditor	Hendrum Bond Repayment	34,450.00
01/11/2017	16242	Northwest Beverage, Inc.		23.25
01/11/2017	16243	Ralph's Food Pride	Supplies	38.99
01/11/2017	16244	Red River Watershed Management Board	Stream Gage Cost Share	12,091.00
01/11/2017	16245	Red River Watershed Management Board	Reimbursments	10,591.28
01/11/2017	16246	Tony Sip	Tree/debris cleanup	6,417.50
01/11/2017	16247	Twin Valley Times	Advertising	502.88
01/11/2017	16248	Wambach & Hanson	December Legal	1,100.40
01/11/2017	16249	Renae Kappes	Cleaning - 2@60	180.00
01/11/2017	16250	Sharon R Askelson		85.31
01/11/2017	16251	VOID		0.00
01/11/2017	16252	VOID		0.00
01/11/2017	16253	Gregory R Holmvik		69.26
01/11/2017	16254	Michael K Christensen		91.13

01/11/2017	16255	Raymond M Hanson	88.52
01/11/2017	16256	Curt Johannsen	82.04
01/11/2017	16257	Dean P Spaeth	103.50
01/11/2017	16258	Duane L Erickson	171.53
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TOTAL			144,381.53

Appendix A

List of Acronyms Used:

BWSR	Board of Water and Soil Resources
FEMA	Federal Emergency Management Agency
RCPP	Regional Conservation Partnership Program