

## **WILD RICE WATERSHED DISTRICT**

**11 Fifth Avenue East**

**Ada, MN 56510**

**Ph: 218-784-5501**

### **REGULAR MEETING**

**September 10, 2008**

**Approved Minutes**

1. The regular meeting of the Wild Rice Watershed District Board of Managers was held on Wednesday September 10, 2008. Managers in attendance include Diane Ista, Bob Wright, Warren Seykora, Mike Christensen, Don Vellenga and Joe Spaeth. Absent: Dave Vipond. In addition the following persons were in attendance: Administrator Dalen, Engineer Jerry Bents, Tim Halle, Loretta Johnson, Brian Borgen, Juel Furuseth, Dave Stumbo, Paul Wannarka, Ron Guttormson, Duane Erickson, Mark Chisholm, Horace Ooley, Brent Kappes, Mark Harless, Dan Pritchard, Marijo Vik, Dick Smith, Bob Braseth, Bruce Tufte, Steve Jacobson, Tom Kolness, Mark Christianson, Curtis Borchert, Travis Doeden, Chuck Larson and Attorneys Jerry Von Korff and Elroy Hanson and Ron Harnack via teleconference.
2. Chairman Seykora called the meeting to order at 8:30 a.m.
3. A motion was made by Manager Vellenga and seconded by Manager Ista to begin discussion of the List of Ten Questions brought forth by Don Vellenga at the August meeting at this time. Motion failed due to lack of majority vote with Managers Vellenga and Ista voting for and the balance of the board against. Denied. Administrator Dalen explained that many of the questions will be addressed during various parts of the meeting within project reports.
4. The agenda was approved with additions including the Paul Borgen request, Red River Basin Board Meeting update and correspondence received by Joe Spaeth from Mahnommen County concerning WMDs.
5. Attorney Jerry Von Korff is now included in the meeting via teleconference.
6. Open Microphone. The question was raised regarding correspondence received by Bob Wright and the District office from Brian Borgen. The letter was related to the credentials of Bob Wright serving on the Board of Managers. Attorney Von Korff stated that typically we expect the county doing the appointing to be responsible regarding the credentials of an appointee.
7. Upper Felton. Engineer Bents distributed copies of the returned questionnaires regarding letters that were sent to 400+ landowners in the Upper Felton Watershed three who indicated that they had land they would consider for a watershed retention project.

### **PERMIT APPLICATION**

8. Ruth Hanson, Section 26, Winchester Township. A motion was made by Manager Vellenga and seconded by Manager Ista to approve Permit Application #9-10-08-10 of Ruth Hanson to install drainage tile in the W1/2 SW1/4 Section 26, Winchester Township with the condition that the outlet will be installed no more than 24" above the ditch bottom and the applicant is responsible for erosion control measures at the outlet. Carried.

9. Twin Valley Steering Committee Update. Chairman Seykora commented that the name of the committee had been changed to Wild Rice River Reevaluation Committee. Manager Christensen reported that no meetings have been held recently.

10. Moccasin Creek Dam O & M Plan. Engineer Bents reported that the permit submitted to the DNR to change the dam to a gated structure has been sent out for review to agencies on September 3, 2008.

11. Personnel Committee Report. Administrator Dalen stated that Managers Vipond and Christensen will be presenting the report in October. Manager Vellenga questioned when a report on the consultant would be available. Dalen stated it would be addressed under reorganization.

12. Project #42  
CD #18 Update. Engineer Bents provided an update on the status of CD #18 and displayed maps of the area using PowerPoint. Landowners Dave Stumbo and Dan Pritchard expressed concerns with seepage. Stumbo stated that their Citizens for Farmland Preservation (CFFP) organization is holding a meeting soon and may organize a committee to look at smaller projects using funds from WRP and RIM programs and suggested that a Manager/Managers also be on the committee. Consensus of Managers was to table appointing anyone until a CFFP committee is organized. Engineer Bents and Administrator Dalen also discussed using possible flowage easements which would allow landowners to continue farming certain areas, at their own risk, therefore taking less farmland out of production. Dave Stumbo and Dan Pritchard requested that it be written into the record that their land is not for sale or swap nor are they interested in flowage easements.

Project #42. Attorney Jerry Von Korff was on the phone to address questions regarding CD #18 land acquisition, because landowners are here, and it would be a good time. Dalen said that Manager Vellenga, a new board member, also had some questions.

Manager Vellenga asked Von Korff if he was familiar with the process that was used for the acquisition of this land, and Von Korff replied that he ought to be able to answer the questions. Manager Vellenga quoted the cost of the land purchase at \$1,189,600.79 and asked if we as a Board of Managers purchased this land according to MN state statutes and followed the laws of the land in gathering that land.

Von Korff stated that it was his understanding that the board started a committee process of some kind and at some point; it was believed that there was authority in the administrator or committee to actually consummate purchases. Both he and Attorney Hanson felt that there had been a misunderstanding of what should happen and felt that with a project of this magnitude every transaction should not be authorized in advance, but should come back to the full board. Therefore they provided a letter that was brought to the board to find out if the board felt that this transaction was something that they support. They prepared a resolution to do that. Attorney Von Korff was present via teleconference at a meeting in which he said putting aside the notion of whether this was already authorized or not, it is our recommendation that if the board agrees that these transactions should go forward, then the board should ratify. That resolution was adopted and therefore he would regard what happened up to that point as a mute point. In other words, if the board had said at that point, oh, my goodness, we did not give you that authority and that not only that we don't stand behind the transaction, it is not something the board would support, and then we would have a problem. But he stated that we now have a resolution adopted by the board that recognizes these transactions.

Both he and Attorney Hanson believe that bringing these transactions to the board for full board approval is the better way to do this, however when something happening that you think ought to be addressed better, then you fix it and that is what we have all tried to do.

Manager Vellenga stated that we hired attorneys to make sure we stay out of the red zone that we could be litigated for, but the bottom line is are we free and in the clear for what we have done to rectify it or are there some issues that may come back and haunt the board? Von Korff stated that he believed that the Board is free and in the clear. Both he and Attorney Hanson are under the impression that the players who did this believed they had proper authority and both attorneys agreed that in the future they are going to communicate more regularly so that they don't have the situation where one of them thinks that the other one is watching something. Also, it is customary when there is a misunderstanding about whether authority has been delegated or not, the proper and customary way to handle that is not to have a fight about whether it was properly delegated but bring it back to the board and have them decide whether they have an issue with this. His advice as to whether that authority can be delegated legally on a project that requires broad public support that is significant to the area is that it doesn't make sense to try to delegate that authority. Therefore it was their recommendation that whether you can delegate it or not, it should be brought to the full board, and the ones that have happened, bring back to the board and let them decide whether they support doing this.

Manager Vellenga asked if Von Korff was saying that the Managers are clear and legal right now on the way we went back to rectify it as a board. Von Korff stated that the transaction have been properly ratified and felt that Managers are bullet proof on this because it has been properly ratified. Both of the attorney advisors think that when you make major decisions that affect the public, although you can't make everybody agree that this project is good or bad, try to drive the decisions to the full board where you all can have this discussion in open on a policy basis. Manager Vellenga concurred.

Von Korff stated that once the Board decides that they are going to do something, usually one would think the attempt to acquire property on a voluntary basis is commendable, so how do you find a way to come to a consensus on what you are going to do and then to the extent that you can come to a consensus how do you find a way to make that go with consensual purchases? Either way you go, you run into difficulty, if you simply plank the project down through a project proceeding and then you walk to various landowners telling them there is a project order and we are going to take your land or if you try and make acquisitions on a voluntary basis, then sometimes you don't have the project complete. That is why the Managers need to make these decisions as to which way they want to go.

Manager Vellenga asked if that decision has to be made at an open meeting. Von Korff stated that when you decide to purchase land, the Managers can authorize options and negotiations in a closed meeting however the final decision needs to be authorized in an open meeting. Vellenga asked if this decision was made in an open meeting manner. Von Korff stated that the resolution that he drafted was openly discussed and openly approved. Chairman Seykora stated that the resolution was ratified by a unanimous vote.

Dave Stumbo asked if it didn't require a hearing for each individual project. Von Korff stated that once you go forward with the project, depending on the statute that you use, there are different statutes, each statute has different decisional processes, all of them require a public meeting, some of them require a hearing. You can go down the road of doing a project order and announcing where the project will be and that you will take their land or you can acquire the land voluntarily and build the project around that and it was his understanding this was what the District was doing. Dalen said that is what they are doing and they will continue to work through the engineer's report towards a final hearing and try to acquire the land in a way that is agreeable to all landowners.

Upper Becker Technical. Engineer Bents reported that he and Mark Aanenson will be meeting with the full Technical panel that will be doing a MnRAM on the assessment of the wetlands on Upper Becker.

13. A motion was made by Manager Spaeth and seconded by Manager Ista to recess the meeting for the purpose of holding the Hearing for the 2009 Budget and Special Levies. Carried.

14. A motion was made by Manger Wright and seconded by Manager Vellenga to open the budget hearing at 10:00 a.m. Carried.

15. 2009 Administrative Budget. Chairman Seykora called the hearing to order on the proposed 2009 Administrative Budget. Doug Marcussen distributed copies of the proposed 2009 administrative budget that were published in the local newspapers in advance of the hearing. A motion was made by Manager Spaeth and seconded by Manager Wright to approve the following Administrative Budget for the year 2009. Carried.

**PROPOSED BUDGET FOR ADMINISTRATIVE ACCOUNT**

Utilities	\$	13,000.00
Advisory Board		1,000.00
Supplies, Publications, Postage and Miscellaneous		18,000.00
Insurance and Bonds		17,500.00
Engineering		22,000.00
Administrative Salaries		86,000.00
Legal Fees-Wambach & Hanson		9,500.00
Accounting Fees-Marcussen		8,500.00
Managers' Per Diem		25,000.00
Managers Expenses		20,000.00
Annual Report/Audits		8,000.00
Organization Dues		2,500.00
Overall Plan (10 Year)		1,500.00
Capital Improvements (10 Year)		12,500.00
FDR Mediation Project Team		5,000.00
Total	\$	<u>250,000.00</u>

Pursuant to Chapter 162, Laws of 1976, as amended, and under direction from the Red River Watershed Management Board, it is also proposed to levy .0004836 times the taxable market value of the property that lies within the District, in each county in the District for the Red River Watershed Management Fund, one-half of which remains in the Wild Rice Watershed District for construction and maintenance of projects of benefit to the District, and one-half of which is sent to the Red River Watershed Management Board for the construction and maintenance of projects of common benefit to more than one member district.

16. A motion was made by Manager Spaeth and seconded by Manager Wright to adjourned the budget hearing. Carried.

17. A motion was made by Manager Ista and seconded by Manager Vellenga to reconvene the regular meeting. Carried. Chairman Seykora opened the meeting at 10:15 a.m.

**PERMIT APPLICATION**

18. Rudy Braseth, Section 4, Ulen Township. A motion was made by Manager Spaeth and seconded by Manager Ista to approved Permit Application #8-13-08-4 of Rudy Braseth to install drainage tile in the SE1/4 of Section 4 of Ulen Township with the condition that Braseth contact the NRCS prior to installation. Carried.

19. Upper Becker. Administrator Dalen reported that two key landowners in the proposed project are very interested but want a land exchange and one additional landowner is interested in fee title. Managers Vipond and Christensen are the two members of the committee to assist in the land acquisition process.

20. Upper Reaches, Bank Erosion, Section 3, Mary Township. A motion was made by Manager Vellenga and seconded by Manager Wright authorizing the minimal repair excluding the setback. Carried. Manager Vellenga asked that Brian Borgen's request on legal ownership of the levee be provided. Chairman Seykora stated that would be addressed.

21. Mowing and Spraying. Kari Kujava reported on the mowing and spraying, stating that Arvid Ambuehl is moving along well. Kujava stated that to improve the spraying for the year 2009, it may be well if verbiage is included stating exactly what kind of equipment is required. She stated that the office is in contact with the Norman County Highway Department regarding the helicopter spraying.

22. Farmstead Ring Dikes. A motion was made by Manager Spaeth and seconded by Manager Vellenga authorizing the following: Final Pay Request in the amount of \$1,621.60 to D & J Construction for the Gerald Arends ring dike and Final Pay Request in the amount of \$821.90 to D & J Construction for the Arthurs/Olson ring dike. Carried.

23. Acquisition 2002. A motion was made by Manager Ista and seconded by Manager Christensen to approve Change Order #1 in the amount of \$600 and Pay Request #1 in the amount of \$16,650 to Ziegler Construction, Inc. for the Lee/Merkens demolition for Acquisition 2002 Program. Carried.

24. Mahnomen West Side Drainage Project. Administrator Dalen reported on a meeting held with representatives from the drainage project. Dalen stated that representatives requested installing drain tile as an alternative to the original project which was estimated to cost \$122,000. A motion was made by Manager Vellenga and seconded by Manager Wright to approve the tiling project for the Mahnomen West Side Drainage with the stipulation that the cost does not exceed the original estimate of \$122,000 and that an agreement is made with landowners on how compensation will be made with landowners who requested additional tiling on their property. Carried.

25. Managers left for a tour and lunch on the Lockhart Flood Storage Project.

26. Bus Tour Red Lake/Middle River Snake Watershed Districts. A motion was made by Manager Vellenga and seconded by Manager Wright authorizing a tour of Red Lake and Middle River Projects on Monday October 27, 2008. Carried.

27. Norman County SWCD Report. Manager Christensen stated that the SWCD meeting will be held later in the month so has no current report.

28. Mahnomen County SWCD Report. Manager Spaeth stated that Mahnomen County indicated at their last meeting they were not interested in paying any more taxes because their county doesn't have the money.

29. Wild Rice River Corridor Project. Attorney Hanson joined the meeting via teleconference. Ron Harnack joined the meeting via teleconference to discuss work he has been doing on a plan to provide funding through the WRP and RIM programs for landowners within the corridor of the Wild Rice River interested in easement payments for their property which currently floods on a frequent basis. Harnack discussed easement payments, which currently would be valued at 140% of the current equalized market value of the township. He also stated that conservation plants could be harvested, hayed or grazed but only on a rotation basis.

More specifics will be available later in October after the Board of Water and Soil Resources (BWSR) meeting which this will be an agenda item at that meeting. Harnack stated that when the program is adopted the Watershed District will put together a project and bring to the Project Team which will be forwarded to the FDR Work Group and then on to BWSR for approval.

### **PERMIT APPLICATION**

30. Mark Chisholm, Section 6, Strand Township. Mark Chisholm met with the Board to discuss Permit Application #9-10-08-2 to install a 36" centerline culvert in Section 6 of Strand Township. A motion was made by Manager Vellenga and seconded by Manager Ista to table the application, notice downstream landowners and bring back to the October regular board meeting for action. Carried.

31. Eugene Vik Violation. Duane Erickson, Mark Christianson, Curtis Borchert, Travis Doeden and Steve Jacobson met with Managers to discuss a resolution to the violation by Vik in Sections 35 and 36 of Hegne Township. Erickson stated that landowners have asked assistance from the SWCD and NRCS to do a project and settle the violation. Borchert stated that landowners are all opposed to the dike installed by Vik, but are looking for a resolution that would satisfy all parties involved and are now suggesting establishing an elevation agreeable to all involved. Engineer Bents recommended that a permit signed by all landowners be submitted to the District by Vik listing the items required on the permit for Board action.

### **PERMIT APPLICATIONS**

32. A motion was made by Manager Ista and seconded by Manager Christensen to approve the following permit applications. Carried.

- Carol Halvorson, Section 31, Hendrum Township. Permit Application #9-10-08-3 to install a field approach with a 15" or 18" pipe.
- Steve Anderson, Section 4, Halstad Township. Permit Application #9-10-08-4 to install a field approach with an 18" pipe.
- Peter Revier, Section 21, LaGarde Township. Permit Application #9-10-08-5 to install a water and sediment control basin project with the condition that the applicant gets township approval due to potential impacts within the road right-of-way.
- Peter Revier, Section 2, Rosedale Township. Permit Application #9-10-08-6 to install a water and sediment control basin project.
- Brad Olek, Section 6, Flowing Township. Permit Application #9-10-08-7 to install a field approach with a 48" culvert.
- Dale Fischer, Section 35, Felton Township. Permit Application #9-10-08-8 to install drainage tile in the east half of the NE1/4 of the section with the condition that construction can begin once a detailed tiling plan is received and reviewed by the office staff.
- John Hastings, Section 32, Ulen Township. Permit Application #9-10-08-9 to install a field approach with a 24" culvert.

- Ragna Restad Trust, Carol Halvorson, Trustee, Section 20, Hendrum Township. Permit Application #9-10-08-11 to remove a field approach with a 24” culvert and construct a new field approach with a culvert north of the old approach, with the condition that the pipe is a 24” diameter pipe.
- Ragna Restad Trust, Carol Halvorson, Trustee, Section 20, Hendrum Township. Permit Application #9-10-08-12 to lower an existing 24” centerline culvert with the condition that the pipe is lowered up to 6” and that the applicant install the necessary erosion control measures downstream of the culvert.
- Ragna Restad Trust, Carol Halvorson, Trustee, Section 20, Hendrum Township. Permit Application #9-10-08-13 to extend a culvert and widen a field approach.
- Dave Scherfenberg, Section 24, Anthony Township. Permit Application #9-10-08-14 to install a field approach and culvert with the condition that the culvert is an 18: diameter or larger.
- Jerry Chisholm, Section 11, Green Meadow Township. Permit Application #9-10-08-15 to extend a culvert and widen a field approach.

33. A motion was made by Manager Christensen and seconded by Manager Vellenga to table the following permits and notify downstream landowners. Carried.

- James Regstad, Section 18, Mary Township. Permit Application #9-10-08-1 to removal a part of a ring dike for access. Notice landowners in the SE4 of Section 18, Mary Township.

34. Paul Borgen Request for Assistance, Section 11, Georgetown Township, Clay County. Paul Borgen submitted a request to the District for technical assistance from the watershed district on a multiple landowner project and also with agency permitting issues. Managers felt that this issue is typically a landowner issue but Borgen could petition for a lateral or an outlet for his ditch. A motion was made by Manager Spaeth and seconded by Manager Wright authorizing Attorney Hanson notify Borgen of his ability to petition and include a copy of the statutes including the criteria. Carried.

35. DNR Correspondence. Administrator Dalen reported that in discussions with DNR Commissioner Mark Holsten, it was agreed that Holsten will host a meeting with the District Board of Managers in Brainerd, and is waiting on a date.

36. MN State Auditors Request by District for Audit. Administrator Dalen stated that he has had discussion with the state auditors regarding the District’s request for an audit. There are two different options, a shorter or a longer audit and the staff is putting together costs for both.

37. Manager Vellenga discussed his questions on the following items.

- Petty Cash Fund. Vellenga recommended establishing a Petty Cash Fund to be utilized in paying bills that come into the office between meetings.
- Staff Training. Vellenga felt that some training provided for staff should be utilized. Administrator Dalen agreed and stated that education is a big thing in the overall big picture.
- Monthly Bills Review. Vellenga stated that as Managers, they are responsible when signing checks for billings. Treasurer Mike Christensen will be reviewing billings prior to the board meetings.

- Goals long and short term. Vellenga stated that he felt that Managers should be focused on the goals. Administrator Dalen suggested that a list of goals be kept on each month's agenda and approved with the agenda.
- Advisory Committee. Manager Vellenga stated that we need to make sure that we have an advisory committee and utilize it.
- Bidding of Projects. Vellenga stated that he would like to make sure that if bidding is advertised in the local paper, that it be put on previous agenda to make sure that Managers are informed.
- Duties of Chairman. Vellenga questioned Chairman Seykora on his duties as chairman. Seykora stated that he works on a per diem basis only, and his mileage compensation is from his home base. Seykora stated that he did not get compounded reimbursements from MAWD, the District, the RR Basin Commission, or others, if he attended authorized meetings of those entities, he breaks down the cost between the agencies. Seykora stated that at the District's organizational meeting in May, he asks Managers if they want him to continue with his work items and they concur. Vellenga felt that it would be better if the chairman was given authorization for each work item on an individual basis rather than a blanket authorization.
- Vehicle Log Mileage and Credit Card Invoices. Vellenga stated that he felt daily logs, credit card slips, vehicle log mileage and that type of documentation should be kept by all staff members.
- Board Agenda. Vellenga asked for more written background information prior to board meetings, to make Managers better informed in making decisions.

38. Engineer Bents left the meeting at 3:40 p.m.

39. Reorganization of Office. Administrator Dalen stated that he would address reorganization at the next meeting. Vellenga asked about a report on the consultant and if costs were continuing. Dalen stated that no further costs from the original have been added and this too will be addressed at the reorganization.

40. Water Management District (WMD) Update. Administrator Dalen reported that the Mahanomen County Commissioners have indicated they will be drafting a resolution stating they do not want any part of the WMD. He will continue to work on putting together a draft ordinance that includes items that all County Boards can live with and present it at that time.

41. Approval of Billings September 10, 2008. A motion was made by Manager Ista and seconded by Manager Wright to approve the billings as presented to Managers with the addition of the costs for the Felton Community Center and Managers per diems and expenses. Carried.

42. Financial Report. Accountant Marcussen presented the financial reports dated July 31, and August 30, 2008. Marcussen also recommended that an alternate to the Treasurer be appointed to review the billings prior to the meeting if the Treasurer is unavailable. A motion was made by Manager Wright and seconded by Manager Spaeth to approve the financial report dated July 31, 2008. Carried. A motion was made by Manager Vellenga and seconded by Manager Ista to approve the financial report dated August 31, 2008, with review of the Green Meadow Construction account. Carried.

43. Public Outreach. Publicist Tim Halle suggested an article on the upcoming Project Tour with Middle River Snake and Red Lake Watershed Districts. Consensus of Managers was to wait on any public information on the Corridor Project until more information is available.

44. Special Levies. A motion was made by Manager Ista and seconded by Manager Vellenga to approve the following 2009 special levies on projects. Carried.

<b>As of 07/31/2008</b>		<b>NORMAN COUNTY PROJECTS - LEVIED IN 2008 FOR 2009</b>				
<b>DESCRIPTION</b>	<b>CUR BLACK</b>	<b>STAT RED</b>	<b>BENE/AUD</b>	<b>BENEF/OUR REC</b>	<b>% FOR 09</b>	<b>ANT REV</b>
SURVEY AND DATA	\$33,942.31		0.00			
WORKS OF COMMON BEN.	45,749.11		0.00			
UPPER REACHES		162,016.02	117,788.73		100.00%	117,788.73
PROJECT #1-N.C.#1	7,843.16		76,785.66		5.00%	3,839.28
PROJECT #2-HEIBERG	41,859.78		276,749.74		2.00%	5,534.99
PROJECT #3-DITCH #20	11,528.71		53,000.00		1.00%	530.00
PROJECT #6-LAKE IDA	10,213.14		99,322.58		4.00%	3,972.90
PROJECT #8-MOCCASIN		19,755.60	0.00			
PROJECT #10-MASHAUG		794.39	0.00			
PROJECT #12-WILD RICE		17,068.34	119,888.00		4.00%	4,795.52
PROJECT #13-OLSON-AG.	12,253.00		1,510,030.90		0.50%	7,550.15
PROJECT #16-ANTHONY	28,989.45		0.00	172,848.25		
PROJECT #17-LOCKHART	25,838.32		0.00	496,711.70	0.50%	2,483.56
PROJ. #18-DITCH #64	73,296.40		0.00	1,158,183.00	0.75%	8,686.37
PROJECT #19-35-10-16	49,632.21		0.00	1,523,118.75	0.50%	7,615.59
PROJ.#23-DTCH#34-LAT1	37,876.00		321,000.00			
PROJ.#24-DITCH#12	13,847.01		542,587.50		1.00%	5,425.88
PROJECT #25-DITCH 38	42,581.58		271,712.50			
PROJECT #30-ANTHONY		86,828.46	1,785,424.20		3.00%	53,562.73
PROJECT #31-HEGNE	14,252.73		486,243.00		2.50%	12,156.08
PROJ.#32-HEGNE CTOFF	15,292.53		1,100,380.50		0.50%	5,501.90
PROJECT #35-SANDE		3,417.70	0.00			
PROJECT #38-ROCKWELL		10,527.01	0.00			
PROJ.#39-MASHAUG/BN		873.66	0.00			
<b>As of 7/31/2008</b>		<b>MULTI COUNTY PROJECTS - LEVIED IN 2008 FOR 2009</b>				
PROJECT #4-BECKER	57,404.63					
NORMAN CO.			416,745.84		1.00%	4,167.46
CLAY CO.			610,333.70		1.00%	6,103.34
BECKER CO.			145,695.20		1.00%	1,456.95
TOTAL			1,172,774.74			11,727.75
PROJECT #5-NORM/POLK	197,936.67					
NORMAN CO.			2,358,054.06		0.50%	11,790.27
POLK CO.			938,893.16		0.50%	4,694.47
TOTAL			3,296,947.22			16,484.74
PROJ.#9-S. BRANCH	242,756.56					
NORMAN CO.			1,778,715.80		0.50%	8,893.58
CLAY CO.			4,385,038.40		0.50%	21,925.19
TOTAL			6,163,754.20			30,818.77
PROJECT #14-DITCH#45	14,202.93					
NORMAN CO.			403,744.44		0.50%	2,018.72
POLK CO.			13,100.00		0.50%	65.50
TOTAL			416,844.44			2,084.22

<b>As of 7/31/2008</b>	<b>MULTI COUNTY PROJECTS - LEVIED IN 2008 FOR 2009 Continued</b>					
PROJECT #40-DALEN	12,366.03					
NORMAN CO.\CLAY CO				806,163.10	0.50%	4,030.82
TOTAL						
JUD DITCH #56	11,370.69					
NORMAN CO.			197,053.00		2.00%	3,941.06
CLAY CO.			733,510.00		2.00%	14,670.20
TOTAL			930,563.00			18,611.26
BECKER COUNTY						
PROJECT #29	1,663.46			207,536.25	2.00%	4,150.73
-						
CLAY COUNTY						
PROJECT #20	86,115.66		3,157,178.50		1.00%	31,571.79
-						
MAHNOMEN COUNTY						
PROJECT #27 LAT A						
TO #3	6,637.78			154,739.40	1.00%	1,547.39
PROJECT #34 LAT B						
TO #3	18,874.49			138,429.75	1.00%	1,384.30
<b>As of July 31, 2008</b>	<b>MULTI COUNTY DITCHES - LEVIED IN 2008 FOR 2009</b>					
NORMAN COUNTY						
#11	5,938.71			28,755.00		
#15	1,316.74			5,516.40	50.00%	2,758.20
#18	28,101.12		54,998.00			
#18 LAT. #1	1,006.87			3,300.00		
#21	82.38			3,586.00	50.00%	1,793.00
#37		3,832.88	18,944.50		50.00%	9,472.25
JD#53-MAIN		41,958.46	75,338.00		50.00%	37,669.00
JD#53-LAT.1	15,225.73		400,876.00		1.00%	4,008.76
JD#53-LAT.2	22,949.34		70,425.52			
CLAY COUNTY						
#6	1,806.00			61,673.00	5.00%	3,083.65
#7	2,565.56		47687.64			
#8		663.67	281737.48		1.00%	2,817.37
#14		48,690.15		374,185.30	4.50%	16,838.34
#18		4,799.79		16,924.60	40.00%	6,769.84
#42	67.27			13,133.13	15.00%	1,969.97
#44	6,818.30			22,059.32	5.00%	1,102.97
#52	8,184.63			14,366.56	5.00%	718.33
JD#56-LAT.1	19,424.84			811,662.93	1.00%	8,116.63

45. A Time to Build II Informational Meeting. Administrator Dalen reported that he would like to hold another Time to Build Informational Meeting later this year and would bring back to the Board more information at the October meeting.

46. Approval of Minutes. A motion was made by Manager Vellenga and seconded by Manager Wright to approve the July 9, 2008, minutes with the addition of the following: In Paragraph #4 add "Others felt that the District is a non partisan organization and supports all political affiliations. Carried. A motion was made by Manager Christensen and seconded by Manager Spaeth to approve the August 13, 2008, with changes of typographical errors as recommended by Manager Wright. Carried.
47. Meetings/Conferences. The RRWMB will meet at the District office in September and a tour of the Upper Becker Project is scheduled.
48. Performance Review of Consultants. Administrator Dalen reported that he plans to be working with consultants in January on performance reviews.
49. Upper Felton. Administrator Dalen reported that Chuck Larson, who is a landowner in the Upper Felton area, informed him that wind energy people have contacted Larson regarding his property.
50. SWCD Small Project Fund Requests. Loretta Johnson presented to requests submitted by Aaron Neubert requesting that the District cost share 25% on the projects. The Doug Spaeth District cost share requested is \$3,829 and the Vig cost share request is \$10,450. Administrator Dalen commented that at a later date there may be some funds through the clean water legacy, and reminded Managers that the amount approved by the District may be precedent setting. A motion was made by Manager Vellenga and seconded by Manager Ista to establish policy for cost share funding on Small SWCD Projects at 25% or a maximum of \$3,000. Carried. A motion was made by Manager Ista and seconded by Manager Christensen to approve the two requests with the policy of 25% of the request or a maximum of \$3,000. Carried.
51. Meeting Motions. A motion was made by Manager Ista and seconded by Manager Wright authorizing staff to put together a list of all motions approved at board meetings along with a basic brief description. Carried.
52. Project #16. A motion was made by Manager Vellenga and seconded by Manager Spaeth to accept the low bid of \$19,984 to Lyle Wilkens, Inc. for the repair of Project #16 in Sections 19 and 30 of Anthony Township. Carried. A motion was made by Manager Wright and seconded by Manager Vellenga authorizing payment of \$250 for the MPCA Stormwater Permit. Carried.
53. J.D. #53 Main. A motion was made by Manager Ista and seconded by Manager Spaeth to accept the low bid of \$40,152 to All Seasons Contracting for repair to the outlet of J.D. #53 Main in Section 29 of Shelly Township. Carried. A motion was made by Manager Wright and seconded by Manager Vellenga to approve payment of the MPCA Stormwater Permit. Carried.
54. Project #20. A motion was made by Manager Spaeth and seconded by Manager Wright to accept the low bid of \$49,450 of All Seasons Contracting for a bridge removal and culvert replacement on Project #20 in Section 26 of Felton Township. Carried. A motion was made by Manager Vellenga and seconded by Manager Christensen to approve payment for the MPCA Stormwater Permit. Carried.
55. Project Team. A motion was made by Manager Vellenga and seconded by Manager Spaeth not to hold a Project Team meeting in September. Carried.

56. There being no further business to come before the Board of Managers, a motion was made by Manager Vellenga and seconded by Manager Spaeth to adjourn the meeting. Carried.

57. Chairman Seykora adjourned the meeting at 5:30 p.m.

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Don Vellenga, Secretary

Date	Num	Name	Memo	Amount
<b>Aug 14 - Sep 10, 08</b>				
8/14-9/10/08		Payroll/eimp ins & med exp & Payroll taxes		-14,072.15
08/21/2008	alltel	Direct Withdrawal	cell phone	-149.81
09/10/2008	11712	American Engineering Testing, Inc.	geotechnical services - upper becker dam	-31,580.10
09/10/2008	11713	AmeriPride	rug rental	-106.29
09/10/2008	11714	Arvid L Ambuehl	mowing and maintenance services	-14,595.00
09/10/2008	11715	Cardmember Service	payment	-1,358.37
09/10/2008	11716	City of Ada	monthly utilities	-301.50
09/10/2008	11717	D & J Excavating	arthurs ring dike final payment	-2,443.50
09/10/2008	11718	Detroit Lakes Newspapers	notice of hearing	-254.15
09/10/2008	11719	Diane Ista	mileage	-96.53
09/10/2008	11720	Don Vellenga	per diem	-207.79
09/10/2008	11721	DVS Renewal	Office Vehicle license tabs	-463.25
09/10/2008	11722	Fertile Journal	legal notice of hearing adv	-67.54
09/10/2008	11723	Gordon Construction	project 31	-14,213.50
09/10/2008	11724	Houston Engineering, Inc.	september 2008 invoices	-32,796.10
09/10/2008	11725	Index Printing Inc.	advertising for bids, budget hearng	-439.40
09/10/2008	11726	James Wagner, Sr.	beaver control	-2,406.32
09/10/2008	11727	Joe Spaeth	per diem	-246.10
09/10/2008	11728	L & M Road Services	mowing of project 29	-263.50
09/10/2008	11729	Loretel Systems	phone	-332.39
09/10/2008	11730	Mahnomen Pioneer	notice of budget hearing	-58.00
09/10/2008	11731	Mahnomen Soil & Water Cons. District	environmental notes newletter	-483.31
09/10/2008	11732	MARCO, Inc. Maintenance	copier	-407.53
09/10/2008	11733	Marcussen Accounting	accounting services - sept	-991.00
09/10/2008	11734	Mike Christensen	per diem	-194.29
09/10/2008	11735	MN Dept. Of Natural Resources	public waters permit amendment fee	-150.00
09/10/2008	11736	Norman County Auditor/Treasurer	beaver control	-8.00
09/10/2008	11737	North Star Water	office water	-41.65
09/10/2008	11738	Office Supplies Plus	office supplies	-197.11
09/10/2008	11739	Peterson Farms	mowing and maint	-200.00
09/10/2008	11740	Ralph's Food Pride	office supplies	-39.72
09/10/2008	11741	Rena Kappes	office maintenance	-100.00
09/10/2008	11742	Rinke Noonan	Legal fees	-1,584.50
09/10/2008	11743	Robert E. Wright	mileage	-92.43
09/10/2008	11744	the springboard group	consulting services	-6,101.56
09/10/2008	11745	The Union	notice of hearing adv	-88.00
09/10/2008	11746	Tim Halle	press release	-235.00
09/10/2008	11747	Twin Valley Times	notice of hearing adv	-112.32
09/10/2008	11748	Wambach & Hanson	legal services	-1,710.10
09/10/2008	11749	Warren J. Seykora	per diem	-582.86
09/10/2008	11750	Ziegler Construction	pay request #1	-16,650.00
09/10/2008	11751	Diane Ista	per diem	-259.05
09/10/2008	11752	Don Vellenga	mileage	-86.00
09/10/2008	11753	Joe Spaeth	expense reimburse	-61.42
09/10/2008	11754	Mike Christensen	expense reimburse\mileage	-113.94
09/10/2008	11755	Robert E. Wright	per diem	-194.29
09/10/2008	11756	Warren J. Seykora	expense reimbursement	-820.07
<b>Aug 14 - Sep 10, 08</b>				<b>147,955.44</b>